



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday, 27th August 2019

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **27th August 2019** commencing at **10:00am** to discuss the items listed in the Agenda.

Greg Ingham
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

##### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

##### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from <u>Clr Jane Keir</u> is accepted and a leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minute presentations and must also relate to items listed within the Business Paper)*

Mr Robert Turnbull – Presentation to Council in relation to the Burranbaa Road

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 30 JULY 2019

| Minutes of Ordinary Council Meeting – 30 July 2019                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 30 July 2019, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Ordinary Meeting held 30 July 2019.





## **MINUTES FOR ORDINARY COUNCIL MEETING**

**Tuesday, 30<sup>th</sup> July 2019**

Greg Ingham  
GENERAL MANAGER

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE LIGHTNING RIDGE BOWLING CLUB ON TUESDAY 30 JULY 2019 AT 10:08AM**

**PRESENT**

Cllr Manuel Martinez (Mayor)  
 Cllr Ian Woodcock (Deputy Mayor)  
 Cllr Jane Keir  
 Cllr Bill Murray  
 Cllr Lawrence Walford  
 Cllr Kelly Smith  
 Cllr Michael Taylor  
 Cllr Robert Turnbull  
 Greg Ingham (General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Rebecca Wilson (Minute Secretary)

**ABSENT**

Cllr Tanya Cameron  
 Michael Urquhart (Chief Financial Officer)

**6/2019/1 Leave of Absence**
**Resolved:**

That the leave of absence received from Cllr Tanya Cameron is accepted and a leave of absence granted.

**Moved:** Cllr Walford

**Seconded:** Cllr Keir

**CARRIED**

**Public Presentations:**

- *Inspector Trent Swinton – Introduction to Council, provided an overview of his role, pledged to continue to build relationship between NSW Police and Council.*
- *Mr Ormond Molyneux - Lightning Ridge Miners' Association (LRMA) – Presentation to Council in relation to LRMA's request to add an additional outlet on the old town bore in Lightning Ridge due to issues with water access via current setup/arrangement.*
- *Ms Jenni Brammall – AOC Building Sub-Committee – presentation to council in relation to the Australian Opal Centre project's current status*

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor   | Item No. | Pecuniary/Non-Pecuniary | Reason                  |
|--------------|----------|-------------------------|-------------------------|
| Clr Keir     | 11.3.2   | Pecuniary               | Family Business Related |
| Clr Martinez | 11.3.2   | Pecuniary               | Family Business Related |
|              | 11.3.3   | Pecuniary               | Family Business Related |
|              | 11.3.5   | Pecuniary               | Family Business Related |
| Clr Turnbull | 11.3.2   | Pecuniary               | Family Business Related |
|              | 11.3.3   | Pecuniary               | Family Business Related |
|              | 11.3.5   | Pecuniary               | Family Business Related |

**6/2019/2 Minutes of Ordinary Council Meeting – 25 June 2019****Resolved:**

That the minutes of the Ordinary Council meeting held 25 June 2019, having been circulated be confirmed as a true and accurate record of that meeting.

Moved:       Clr Woodcock  
 Seconded:   Clr Taylor  
**CARRIED**

**6/2019/3 Mayoral Minutes****Resolved:**

That Council received and note the Mayoral report

Moved:       Clr Walford  
 Seconded:   Clr Taylor  
**CARRIED**

**6/2019/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at June 2019 be received and noted.

Moved:       Clr Woodcock  
 Seconded:   Clr Murray  
**CARRIED**

**6/2019/5 Circulars Received from the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 19-11 to 19-15 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

**6/2019/6 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Keir

**CARRIED**

**6/2019/7 General Manager Activities/Meeting June - July 2019****Resolved:**

That the General Manager Activity report for June - July 2019 be received.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**6/2019/8 Venue Changes for Council Meetings in 2019****Resolved:**

That Council not approve the following Council meeting venue changes for 2019.

24<sup>th</sup> September – Carinda to Walgett

26<sup>th</sup> November – Burren Junction to Walgett

and that as of January 2020 all Council meetings will be held in Walgett for recording purposes.

**Moved:** Cllr Murray

**Seconded:** Cllr Walford

**CARRIED**

**6/2019/9 Monthly Outstanding Rates Report****Resolved:**

That the outstanding rates report be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Keir

**CARRIED**

**6/2019/10 Cash and Investment Report as at 30<sup>th</sup> June 2019****Resolved:**

That the Investment report as at 30<sup>th</sup> June 2019 be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

**6/2019/11 2019/2020 Fees & Charges Correction****Resolved:**

That Council place the amended fees and charges, with the exemption of the Truckwash Fee, which is to remain at \$11.00 per half hour, on display for a period of 28 days, calling for public comment.

**Moved:** Cllr Murray

**Seconded:** Cllr Keir

**CARRIED**

**6/2019/12 Community Development & Capacity Building – May – June 2019****Resolved:**

That the report for Community Development and Capacity Building for May – June 2019 be received.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**6/2019/13 Walgett Shire National Youth Week 2019****Resolved:**

That the report for Walgett Shire Youth Week 2019 be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**6/2019/14 Procurement & Disposal Policy & Procedure****Resolved:**

1. That the Chief Financial Officer's report be received.
2. That Walgett Shire Council Procurement & Disposal Policy and Procedure as presented be adopted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

**6/2019/15 Australian opal Centre (AOC) Funding Request****Resolved:**

That Council;

1. Formally advertise for a period of 28 days advising of its intention to make available \$2,000,000 to the Lightning Ridge Opal Fossil Centre Inc. (trading as the Australian Opal Centre), and submission can be made to Council during the 28 day period.
2. Funding for the project be allocated as follows, \$1,425,000 from the Joint Organisation Tourism and Cultural Fund and \$575,000 from Council's consolidated working capital.
3. The advertisement be placed in the Walgett Spectator, Daily Liberal, Council's Web page and Facebook platforms.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**For**

Cllr Manuel Martinez  
Cllr Ian Woodcock  
Cllr Michael Taylor  
Cllr Lawrence Walford  
Cllr Robbie Turnbull  
Cllr Kelly Smith

**CARRIED**

**Against**

Cllr Jane Keir  
Cllr Bill Murray

**Absent**

Cllr Tanya Cameron

*Clr Woodcock left the meeting at 11:39am*  
*Clr Woodcock returned to the meeting at 11:41am*

*Clr Walford left the meeting at 11:46am*  
*Clr Walford returned to the meeting at 11:49am*

**6/2019/16 Matters Generally for Brief Mention or Information Only – From CFO**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:**       Clr Woodcock  
**Seconded:**   Clr Walford  
**CARRIED**

**6/2019/17 Installation of a New Outlet for LRMA**

**Resolved:**

That Council note and approve the option of installation of 100mm outlet on the old town bore line with a double check valve pipe water to its processing tanks to supplement the flow from the bore baths at the LRMA's cost.

**Moved:**       Clr Taylor  
**Seconded:**   Clr Walford  
**CARRIED**

*Clr Martinez, Clr Keir and Clr Turnbull declared a pecuniary interests and left the room at 12:15pm*

**6/2019/18 Monthly Maintenance Grading Report – July 2019**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for July 2019.

**Moved:**       Clr Murray  
**Seconded:**   Clr Taylor  
**CARRIED**



**6/2019/19 Monthly Service Progress Report – July 2019****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for July 2019.

Moved: Cllr Smith  
 Seconded: Cllr Walford  
**CARRIED**

*Cllr Martinez, Cllr Keir and Cllr Turnbull returned to the meeting at 12:20pm*

**6/2019/20 Budget for Asbestos Removal****Resolved:**

1. That Council note and approve a budget of \$100,000 from the Waste Management Reserve Fund to remove and dispose the asbestos material from Walgett Sewage Treatment Plant area.
2. That Council authorise the Finance Department to create a new ledger number for this project.

Moved: Cllr Taylor  
 Seconded: Cllr Keir  
**CARRIED**

*Cllr Martinez and Cllr Turnbull declared a pecuniary interests and left the room at 12:26pm*

*Cllr Murray left the meeting at 12:40pm*

*Cllr Murray returned to the meeting at 12:42pm*

**6/2019/21 Matters Generally for Brief Mention or Information Only from Director Engineering Technical Services****Resolved:**

That the matters generally for brief mention or information only from the Director Engineering/Technical Services be received and noted.

Moved: Cllr Keir  
 Seconded: Cllr Walford  
**CARRIED**

*Cllr Martinez and Cllr Turnbull returned to the meeting at 12:47pm*



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>6/2019/22 Recycling Storage Shed</b></p> <p><b>Resolved:</b></p> <p>That Walgett Shire Council resolve to;</p> <p>Approve a new budget line for \$220,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the purchase of recyclables storage shed in Lightning Ridge and the installation of a recycling collection area at the Lightning Ridge Landfill.</p> <p><b>Moved:</b> Clr Walford<br/> <b>Seconded:</b> Clr Keir<br/> <b>CARRIED</b></p>        |
| <p><b>6/2019/23 Remediation Options – 1 Earl Street, Collarenebri</b></p> <p><b>Resolved:</b></p> <p>That Walgett Shire Council resolve to;</p> <p>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council.</p> <p><b>Moved:</b> Clr Woodcock<br/> <b>Seconded:</b> Clr Taylor<br/> <b>CARRIED</b></p> |
| <p><b>6/2019/24 Matters Generally for Brief Mention or Information Only from Director Environmental Services</b></p> <p><b>Resolved:</b></p> <p>Receive and note the report by the Director of Environmental Services of matters for brief mention or information only.</p> <p><b>Moved:</b> Clr Keir<br/> <b>Seconded:</b> Clr Smith<br/> <b>CARRIED</b></p>                                                                                                                                            |

### Questions for Next Meeting

#### Clr Smith

- Q1: When the application was submitted for the bore, why was the wording changed? E.g. Water security for the township
- Q2: Can staff be given the appropriate training to run the Collarenebri Filtration System?
- Q3: Can the toilet block at the camping grounds be inspected, there is water leaking behind the wall?
- Q4: Can the truck stop in the Gundabloui Road be resealed?
- Q5: Can the operating hours of the Street sweeper be adjusted to avoid street cleaning when there are parked vehicles in the main street during business operating hours?

#### Clr Taylor

- Q1: Where is the sealing project up to for Sunflash Street, Lightning Ridge?
- Q2: Can Council issue authorisation (name badge and letter of appointment) to the Lightning Ridge Market Coordinator?
- Q3: Can additional 'No Dogs from 6am – 12pm Sundays' signs be erected at the Lions Park?

#### Clr Turnbull

- Q1: Can Council investigate the new truck wash facilities, stock crates are unable to be washed out in new facility?

#### Clr Murray

- Q1: Can the old green concrete posts outside Landmark in Fox Street, Walgett be removed?
- Q2: What is the progress on the water from the Walgett Treatment Plant for the Walgett Cemetery?

#### Clr Keir

- Q1: What is happening with the temporary IGA store for Walgett?
- Q2: Can a 'No Parking' sign be erected in the lane between Elders and Wongs Fish & Chip Shop?
- Q3: Can the toilet facilities at No 2 & No 3 Ovals be inspected in relation to cleanliness, efficiency and functionality?
- Q4: What is the progress on the Come By Chance Road (RR7716) in relation to the sealing project?
- Q5: Can the illegal dumping of the tyres in Pilliga be investigated?

#### Clr Walford

- Q1: Can the watering of the sporting ovals be revised so it does not occur the night before an event?

#### Clr Woodcock

- Q1: Can inspections be carried out of the footpaths in Morilla Street, Lightning Ridge? There have been two slip and trips in recent weeks due to uneven footpaths.

Clr Martinez

Q1: Can Council investigate the swimming pool contacts?

Q2: Can the Ranger attend the Sunday markets to enforce the 'no dog' policy?

Q3: Can Council provide a report on Sewage Funds and breakdown costs etc for Walgett, Lightning Ridge and Collarenebri?

Q4: Can Council ensure that there is adequate preparation and topsoil laid prior to laying grass at Opal Street Park?

Q5: Can Council look at placing KPI's on supervisors?

The meeting adjourned for lunch at 1:30pm

The meeting resumed at 1:58pm

|                                           |
|-------------------------------------------|
| <b>6/2019/25 Move into Closed Session</b> |
|-------------------------------------------|

Time: 1:58pm

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Clr Walford

Seconded: Clr Taylor

CARRIED

Clr Martinez and Clr Turnbull declared a pecuniary interests and left the room at 1:59pm

The General Manager provided an update to the elected members on the Collarenebri to Lightning Ridge Road sealing project.

- As part of Council's commitment to further investigate PEECE consulting's findings, further community consultations in conjunction with road counts, and benefit cost analysis studies have been completed by Peter Rufford.
- Peter Rufford will complete the last of his meetings with stakeholders by early August 2019.
- Peter Rufford has revised all options, and has prepared a report to be submitted to Council and possibly present to Council at its next meeting.
- The General Manager highlighted the following points
  - the sealing of the existing road (which was the preferred option in the report) had a BCR of 1, and other did not achieve as high a BCR.

- It was noted that even after further investigation and consultation works, it was unlikely that Peter Rufford's findings/recommendation would change.
- The General Manager noted that in his professional opinion, he believed that if Council voted against a recommended route, it could jeopardise the approval of the project.
- Cllr Keir noted that it was never the recommendation that was the issue, it was the flawed process in regards to community consultation and inconsistencies with Council's decisions after initial studies were completed.
- Cllr Keir also stated that there are 3 route options and when the feasibility study is presented to Council, they must vote as a united group.
- There was discussion in relation to Council commencing the application for funding prior to receiving the feasibility report. However, it was decided that Council should not apply for the funding until feasibility report is received.
- It was resolved to call a special meeting for adoption of the preferred option to seal the Lightning Ridge to Collarenebri Road as soon as the feasibility study is completed by Mr Peter Rufford from PEECE consulting.

Close of Meeting

The meeting closed at 2:23pm.  
To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **8. REPORTS OF COMMITTEES/DELEGATES - Nil**

## 9. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN - Nil**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT – AUGUST 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham - General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.



|                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                   |
| <b>Recommendation:</b><br><br>That the Resolution Register as at May 2019 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22  | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.06.19 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> |  |
| 28.04.17 | 3/2017/25  | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p>                                                                                                                                                                                                                                                                                                                           |  |
| 23.5.17  | 4/2017/34  | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p>                                                                                                                                                                                             |  |
| 26.09.17 | 9/2017/25  | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 26.09.17 | 9/2017/26  | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                              | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 26.09.17 | 9/2017/27  | <ol style="list-style-type: none"> <li>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</li> <li>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</li> <li>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</li> </ol>                                                                                                                                     | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p> <p>16.06.19 Work in progress</p> <p>20.08.19 RFQ for sludge study has been closed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 19.12.17 | 12/2017/25 | <p>Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities</p>                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |                                                                                                                                                                                                                                                                                         |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months                                                                                                       |  |
| 8.02.18  | 1/2018/2   | That Council:<br>1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.<br>2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.<br>3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields<br>4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4. | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.                                                                                                   |  |
| 13.02.18 | 2/2018/33  | 1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.<br>2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council.                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 15.02.18 Applicant advised of resolution<br>12.12.18 Refer to resolution 14/2018/17                                                                                                                                                                                                     |  |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | 12.12.18 Not yet commenced                                                                                                                                                                                                                                                              |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the "car door tours" operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM   | 19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage.<br>17.06.2019 see 1/2018/2 Above                                                                                                                                                          |  |
| 26.06.18 | 10/2018/22 | That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 17.4.19 CFO to arrange RFQ<br>Property Officer and CFO developing an RFQ                                                                                                                                                                                                                |  |
| 26.06.18 | 10/2018/30 | That Council (a) Conduct a broad community consultation meeting with local community and showground user groups to determine if users would like the grandstand replaced, and if community support is for a new grandstand Councils proceeds with (b) (c) and (d),<br>(b) Council call for quotations to demolish the existing Colless grandstand<br>(c) Council acquire quotations for the construction of 3 X 5 Tier X 6 m wide prefabricated grandstand system to be erected on the site of the old Colless grandstand.<br>(d) The new structure be called the "Colless Grandstand".                                                                                                                                                                                                                                                                 | CFO  | 21.8.18 A second community meeting to be arranged for late September 2018<br>12.12.18 Report to December Council Meeting<br>17.4.19 RFT under development. Tenders for work to be called.<br>Tender to be advertised w/e 7 <sup>th</sup> June 2019.<br>20.08.19 Tender to be advertised |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM   | 17.06.19 Initial investigations complete. Complex issues. On the 'to do' list                                                                                                                                                                                                           |  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                        |  |
| 30.10.18 |            | That Council consider and, if appropriate, endorse projects to be applied for under the Extension of Drought Communities Programme or seek nominations of projects from community for consideration at the November meeting<br>Council endorses the following projects (in no particular order)<br>• Fencing of the Burren Junction landfill - \$80,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 19.03.19 Wee Waa St, Walgett & Opal St L.R - Tender report on 26 March agenda<br>19.03.19 Boat Ramp – in progress<br>16.06.19 Boat Ramp completed, Opal Street completed under this funding, drainage improvement will be completed by end of June 2019.                                |  |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                  |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | <ul style="list-style-type: none"> <li>Extension of the Town Beautification Projects: Walgett – Wee Waa Street and Lightning Ridge – Opal Street - \$350,000 each project</li> <li>Replacement of the boat ramp at Collarenebri - \$150,000</li> <li>Drainage improvements at Rowena - \$60,000</li> </ul>                      |      |                                                                                                                                                                                                                                                                                                                                                                  |  |
| 18.03.19 | 1/2019/11 | <p>That Council</p> <p>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"</p> <p>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"</p>                                                                                                                        | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                                                                                                                           |  |
| 18.03.19 | 1/2019/18 | <p>That Council</p> <p>(a) Receive and note the Lightning Ridge Feasibility Study</p> <p>(b) That Council consider its options, for adoption at the March 2019 meeting</p>                                                                                                                                                      | DETS | <p>16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club</p> <p>20.08.19 Report for the other option in progress</p>                                                                                                                                                                                        |  |
| 18.03.19 | 1/2019/23 | <p>That Council;</p> <p>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project</p> <p>2. Continues to investigate options for providing improved water supply security for Walgett.</p>                                                                                            | DETS | <p>19.03.2019 Tender document preparation being finalised</p> <p>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget</p> <p>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19<sup>th</sup> July 2019.</p>                 |  |
| 18.03.19 | 1/2019/25 | <p>That Council adopt the alternative solution 4, as outlined in the report.</p>                                                                                                                                                                                                                                                | DETS | <p>19.03.2019 Further report will be submitted for council Consideration.</p> <p>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,</p> <p>11.7.19 Council is planning to carry out second community consultation</p> <p>20.08.19 Deed agreement is in progress</p> |  |
| 03.04.19 | 2/2019/12 | That Council approve a contribution of \$3,500 to the International Opal Jewellery Design Awards Association Inc. as advertised in the 18/19 Operational Plan.                                                                                                                                                                  | CFO  | Paid for the 18/19 financial year                                                                                                                                                                                                                                                                                                                                |  |
| 03.04.19 | 2/2019/20 | That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102 the Ridge Road (RR426) to Collarenebri).                                                                                                                      | DETS | <p>16.06.19 Community Consultation in progress</p> <p>11.07.2019 Documentation for second community consultation is in progress</p> <p>20.08.19 Revised report in progress</p>                                                                                                                                                                                   |  |
| 03.04.19 | 2/2019/22 | That the Council resolve to not proceed with this subdivision, based on the report and amend the Rural Strategy as not to include this category 1 area.                                                                                                                                                                         | DES  | <p>24.3.19 DES to notify DoPE formally</p> <p>09.07.2019 DES has a formal discussion with DoPE 9.7.19 regarding this matter.</p> <p>Formal notification to DoPE to follow by end of July 2019.</p>                                                                                                                                                               |  |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C". | DES  | 24.3.19 Strategy under amendment for formal final submission                                                                                                                                                                                                                                                                                                     |  |
| 03.04.19 | 2/2019/29 | That the Council fund the refurbishment of the Colless Grandstand from Council's accumulated working capital.                                                                                                                                                                                                                   | CFO  | 19.08.19 Tender to be advertised                                                                                                                                                                                                                                                                                                                                 |  |
| 30.04.19 | 3/2019/26 | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                                                     | DETS | <p>16.06.19 Waiting on license.</p> <p>11.07.19 works will commence from 22<sup>nd</sup> July 2019.</p> <p>20.08.19 Works have commenced from 1 August 2019 and will be completed by 23 August 2019</p>                                                                                                                                                          |  |
| 21.05.19 | 4/2019/6  | That Council register an interest in purchasing 64 Fox Street, Walgett described as Lot 25, DP 577201 and that the General Manager be authorised to enter into negotiations with the vendors.                                                                                                                                   | GM   | 11.07.19 No progress to date                                                                                                                                                                                                                                                                                                                                     |  |
| 25.06.19 | 5/2019/4  | That the Council write to the State Government Ministers requesting a one off payment of Shire Rates for the Walgett Shire, due to the length of present drought.                                                                                                                                                               | CFO  |                                                                                                                                                                                                                                                                                                                                                                  |  |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                                                                                                                                                                                 |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 25.06.19 | 5/2019/29 | RFT 18/003 Design and Construction of Goangra Bridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS | 11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19 <sup>th</sup> July 2019<br>20.08.19 Waiting for deed agreement |  |
| 30.07.19 | 6/2019/11 | That Council place the amended fees and charges, with the exemption of the Truck Wash Fee, which is to remain at \$11.00 per half hour, on display for a period of 28 days, calling for public comment.                                                                                                                                                                                                                                                                                                                                                                                        | CFO  | 19.08.19 To be advertised along with other new fees after August 2019 meeting                                                                                                   |  |
| 30.07.19 | 6/2019/15 | That Council;<br>1. Formally advertise for a period of 28 days advising if its intention to make available \$2,000,000 to the Lightning Ridge Opal Fossil Centre Inc. (trading as the Australian Opal Centre) and submission can be made to Council during the 28 day period<br><br>2. Funding for the project be allocated as follows, \$1,425,000 from the Joint Organisation Tourism and Cultural Fund and \$575,000 from Council's consolidated working capital.<br><br>3. The advertisement be placed in the Walgett Spectator, Daily Liberal, Council's Web page and Facebook platforms. | CFO  | 19.08.19 Underway scheduled for 24 <sup>th</sup> September Ordinary Council meeting                                                                                             |  |
| 30.07.19 | 6/2019/17 | That Council note and approve the option of installation of 100mm outlet on the old town bore line with a double check valve pipe water to its processing tanks to supplement the flow from the bore baths at the LRMA's cost                                                                                                                                                                                                                                                                                                                                                                  | DETS | 20.08.19 Sent approval letter                                                                                                                                                   |  |
| 30.07.19 | 6/2019/20 | 1. That Council note and approve a budget of \$100,00 from the Waste Management Reserve Fund to remove and dispose the asbestos material from Walgett Sewage Treatment Plant area.<br><br>2. That Council authorise the Finance Department to create a new ledger number for this project.                                                                                                                                                                                                                                                                                                     | DETS | 20.08.19 works in progress                                                                                                                                                      |  |
| 30.07.19 | 6/2019/22 | That Walgett Shire Council resolve to;<br>Approve a new budget line for \$220,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the purchase of recyclables storage shed in Lightning Ridge and the installation of a recycling collection area at the Lightning Ridge Landfill.                                                                                                                                                                                                                                                                    | DES  | 13.08.19 DES to work with GM in regards to the purchase of a facility. In action                                                                                                |  |
| 30.07.19 | 6/2019/23 | That Walgett Shire Council resolve to;<br>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council                                                                                                                                                                                                                                                                                            | DES  | 13.08.19 DES working with Regional EnviroScience regarding options and testing                                                                                                  |  |

## 11.1.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham - General Manager  
**FILE NUMBER:** 18/260

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

#### 06 August 2019

- *19-16 New Property Acquisition Standards*

#### 14 August 2019

- *19-17 The appointment and dismissal of senior staff*

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office Of Local Government                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 19-16 to 19-17 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### Attachments:

Circulars

Office of  
Local Government

## Circular to Councils

## Strengthening local government

|                             |                                                                                                                                                                                                        |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 19-16 / 06 August 2019 / A653804                                                                                                                                                           |
| <b>Previous Circular</b>    | 15-09 Changes to the land acquisition process for acquiring authorities in NSW and Department of Finance, Services and Innovation Circular DFSI-2017-02-Improvements to NSW Land Acquisition Processes |
| <b>Who should read this</b> | Councillors/General Managers/Staff and Consultants involved in the compulsory acquisition of land by Councils.                                                                                         |
| <b>Contact</b>              | Performance Team - 02 4428 4100                                                                                                                                                                        |
| <b>Action required</b>      | Councils will need to comply with the new requirements for the compulsory acquisition of land.                                                                                                         |

### **New Property Acquisition Standards to apply immediately to all acquiring authorities in New South Wales, including all general purpose and county councils**

#### **What's new or changing**

- The Department of Finance, Services and Innovation (DFSI) has produced revised Property Acquisition Standards, that apply to all acquiring authorities in NSW, including General Purpose and County Councils
- The objectives of the revised Property Acquisitions Standards are to:-
  - establish key requirements for all agencies that undertake acquisitions under the *Land Acquisition (Just Terms Compensation) Act 1991*;
  - commit all acquiring authorities to improving the experience of property owners when dealing with the compulsory acquisition of their land; and
  - increase the consistency and transparency of the compulsory acquisition process, across all acquiring authorities.

#### **What this will mean for your council**

- The Property Acquisition Standards, establish the key requirements for all agencies to comply with, when undertaking acquisitions under the *Land Acquisition (Just Terms Compensation) Act 1991*.
- The Property Acquisition Standards apply to all general purpose and county councils as they do to other acquiring authorities in NSW.
- Council staff and consultants engaged by councils who are involved in the acquisition of land, should be made aware of these revised Property Acquisition Standards.
- Councils must apply these changes to future acquisitions.

#### **Key points**

- Council staff and consultants undertaking the acquisition of land, should review their current processes to ensure they comply with the revised Property Acquisition Standards.

- When making an application for approval to acquire land under the *Land Acquisition (Just Terms Compensation) Act 1991*, Council's will need to be able to provide evidence they have complied with the revised Property Acquisition Standards, for acquisitions where the Standards apply.

**Where to go for further information**

- A copy of the Property Acquisition Standards are available from the DFSI website.
- Refer to CircularDFSI-2019-03 at the following link <https://arp.nsw.gov.au/dfsi-2019-03-property-acquisition-standards>
- Information and resources to assist acquiring authorities in compliance with the revised Standards will be available on the Centre for Property Acquisition's practitioner portal. Contact [info@propertyacquisition.nsw.gov.au](mailto:info@propertyacquisition.nsw.gov.au) for access to the portal.
- Council enquiries about the Standards should be directed to the Centre for Property Acquisition at [info@propertyacquisition.nsw.gov.au](mailto:info@propertyacquisition.nsw.gov.au).



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Office of  
Local Government

## Circular to Councils

|                             |                                                                |
|-----------------------------|----------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 19-17 / 14 August 2019 / A646898                   |
| <b>Previous Circular</b>    | N/A                                                            |
| <b>Who should read this</b> | General Managers/Councillors                                   |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 /<br>olg@olg.nsw.gov.au |
| <b>Action required</b>      | Information                                                    |

**The appointment and dismissal of senior staff****What's new or changing**

- The purpose of this Circular is to remind councils of the requirements of the *Local Government Act 1993* (the Act) relating to the appointment and dismissal of senior staff other than the general manager.

**What this will mean for your council**

- Under section 338 of the Act, only general managers and the holders of positions determined by the council by resolution to be "senior staff" positions, may be employed under fixed term contracts of employment based on those approved by the Chief Executive of the Office of Local Government (OLG) (senior staff contracts).
- Council staff must not be employed under a senior staff contract unless the council has **first** determined by resolution that the position the staff member has been appointed to, is a "senior staff" position for the purposes of section 332 of the Act.
- Under section 337 of the Act, general managers are also required to consult with the council **before** appointing or dismissing the holders of "senior staff" positions. While this need not necessarily occur at a formal council meeting, where consultation occurs outside of a council meeting, the requirement to consult with the "council" under section 337 necessarily requires that this be undertaken in a way that ensures that all members of the governing body are informed of the proposed decision and have the opportunity to provide comment.
- When consulting the council in making a decision to appoint or dismiss a senior staff member, the general manager should consider the views of councillors. However, the ultimate decision to appoint or dismiss senior staff rests with the general manager and not the governing body. It is therefore not open to the governing body of the council to direct the general manager on the appointment or dismissal of senior (and any other) staff.

**Key points**

- Under section 332 of the Act, the governing body of a council may, in consultation with the general manager, determine positions within a council's organisation structure to be "senior staff" positions.

- Under section 332, a council may not determine a position to be a “senior staff” position unless:
  - the responsibilities, skills and accountabilities of the position are generally equivalent to those applicable to the Executive Band of the *Local Government (State) Award*, and
  - the total remuneration package payable with respect to the position is equal to or greater than the minimum remuneration package (within the meaning of Part 3B of the *Statutory and Other Offices Remuneration Act 1975*) payable with respect to senior executives whose positions are graded Band 1 under the *Government Sector Employment Act 2013*. As of 2018/19 this is \$187,900.

**Where to go for further information**

- For more information, contact the Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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### 11.1.3 MONTHLY CALENDAR – SEPTEMBER 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| <b>DATE</b>                     | <b>MEETING/FUNCTION</b>                                 | <b>LOCATION</b> | <b>NOTES</b>                                  |
|---------------------------------|---------------------------------------------------------|-----------------|-----------------------------------------------|
| 2 <sup>nd</sup> September 2019  | Meeting with Mark Coulton                               | Walgett         | Councillors and CFO to attend                 |
| 10 <sup>th</sup> September 2019 | Special Meeting (with Peter Rufford – PEECE Consulting) | Walgett         | Councillors, GM and Executive Staff to attend |
| 24 <sup>th</sup> September 2019 | Council Meeting                                         | Carinda         | Councillors, GM and Executive Staff to attend |

### 11.1.4 GENERAL MANAGER ACTIVITIES/MEETINGS – JULY – AUGUST 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:**

---

**Summary:**

The purpose of this report is to keep Council informed of the more pertinent General Manager activities for the previous month. This report covers activities and meetings during June and July 2019.

- 29 July 19** LG Week - Walgett
- 30 July 19** Council Meeting - LR
- 1 August 19** LG Awards - Sydney
- 5 August 19** CMCC Meeting with Weeds Officers  
Meeting with Councillor Woodcock, LR matters – LR  
Ross Earl – Conference Call
- 6 August 19** Statewide Mutual presentation – Walgett  
Hudson Pear Taskforce Meeting -LR  
Ross Earl – Conference Call
- 7 August 19** Statewide Mutual Interview  
LEMC Committee Meeting - Walgett
- 8 August 19** PCYC Meeting - Walgett  
BROC/MDA Dinner – Walgett
- 9 August 19** BROC Meeting  
MDA Meeting
- 12 August 19** Meeting with Denielle Smith & Mea Campbell – North West Sustainability Group
- 16 August 19** Julie Paton Public Works, Teleconference regarding Walgett Weir  
Meeting with Rebecca Cullen  
Bulldust to Bitumen Festival Parade
- 20 August 19** Collarenebri Depot Yard Meeting
- 23 August 19** Meeting with Claire Dunnicliff
- 26-29 August 19** IPEWA Conference - Hobart

|                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>General Manager Activities/Meetings – June - July 2019</b>                                                                                                 |
| <p><b>Recommendation:</b></p> <p>That that General Manager Activity report for June - July 2019 be received.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.2 CORPORATE / COMMUNITY SERVICES

### 11.2.1 MONTHLY OUTSTANDING RATES REPORT AS AT 31<sup>st</sup> JULY 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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#### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 8.77%, however there are a number of year end processes yet to be completed that may impact upon this result.

#### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

#### **Current Position:**

Collection of the current years levy and arrears as at 31<sup>st</sup> July 2019 is 6.73% which is 4.09% less than the previous year's collection of 10.82%. Collections have increased in the first six (6) days of August with a total of 9.51% collected.

#### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

#### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

#### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

Monthly Report - Outstanding Rates & Annual Charges as at 31 July 2019

Report on Rates and Annual Charges - 31 July 2019

|                                                         | 6 August 2018         | 31 July 2019          | 31 July 2018          |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 905,134.18            | 905,134.18            | 832,246.36            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 905,134.18            | 905,134.18            | 832,246.36            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 3,863.00              | 2,456.60              | 0.00                  |
| Adjusted Levy                                           | 9,653,546.73          | 9,653,546.73          | 9,368,717.99          |
| Interest (Including write off's)                        | 3,621.38              | 4,642.27              | 4,338.24              |
| Adjustments (Including Write Off's)                     | 1,189.00              | 1,189.00              | (601.27)              |
| Sub Total                                               | 9,662,220.11          | 9,661,834.60          | 9,372,454.96          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,567,354.29</b>  | <b>10,566,968.78</b>  | <b>10,204,701.32</b>  |
| Payments                                                | (818,858.00)          | (525,719.63)          | (914,187.83)          |
| Pensioner Concessions - Govt                            | (91,717.88)           | (91,636.04)           | (94,298.61)           |
| Pensioner Concessions - Council                         | (75,045.82)           | (74,978.86)           | (77,157.78)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (18,806.00)           | (18,806.00)           | (18,357.50)           |
| Sub Total                                               | (1,004,427.70)        | (711,140.53)          | (1,104,001.72)        |
| <b>Total Remaining Levy</b>                             | <b>\$9,562,926.59</b> | <b>\$9,855,828.25</b> | <b>\$9,100,699.60</b> |
| Current                                                 | 8,578,538.70          | 8,851,986.75          | 8,180,959.83          |
| Arrears                                                 | 706,571.60            | 717,984.95            | 628,993.36            |
| Interest b/f from previous years                        | 112,204.08            | 121,606.48            | 113,480.61            |
| Current year interest                                   | 4,781.39              | 4,785.65              | 4,199.05              |
| Legals                                                  | 160,830.82            | 159,464.42            | 173,066.75            |
| <b>Total Remaining Levy</b>                             | <b>\$9,562,926.59</b> | <b>\$9,855,828.25</b> | <b>\$9,100,699.60</b> |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 9.51%                 | 6.73%                 | 10.82%                |
| Collected YTD % of Levy                                 | 8.47%                 | 5.44%                 | 9.75%                 |



**11.2.2 CASH ON HAND AND INVESTMENT REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
 Hafiz Malik – Graduate Accountant  
**FILE NUMBER:** 09/1460

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**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> July 2019.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 31<sup>st</sup> July 2019 are compliant with the Relevant Reference Documents and Policies listed later in this report.

**Current Position:**

Council at 31<sup>st</sup> July 2019 held a total of \$32,810,236.27 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the close of the reporting period Council had earned \$75,690.13 in interest including interest accrued to 31<sup>st</sup> July 2019. This result is 8.66% of the current budget of \$874,392.00 for the financial year and validates Council's current investing strategy.

| <b>Overall Portfolio Maturity as at 31st July 2019</b> |                              |                              |                               |                           |
|--------------------------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <b><i>Maturity Periods</i></b>                         | <b><i>Policy Minimum</i></b> | <b><i>Policy Maximum</i></b> | <b><i>% of Money held</i></b> | <b><i>Amount held</i></b> |
| Portfolio % < 1 year                                   | 40%                          | 100%                         | 58.85%                        | \$ 19,310,236.27          |
| Portfolio % > 1 year, < 3 years                        | 0%                           | 60%                          | 35.05%                        | \$ 11,500,000.00          |
| Portfolio % > 3 year, < 5 years                        | 0%                           | 40%                          | 6.10%                         | \$ 2,000,000.00           |
| Portfolio % > 5 years                                  | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                                        |                              |                              | 100%                          | \$ 32,810,236.27          |

| Attachment One                                     |                         |                                         |                             |                       |                    |                                  |                                                |
|----------------------------------------------------|-------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 31st July 2019 |                         |                                         |                             |                       |                    |                                  |                                                |
| Investment                                         | S&P/<br>Fitch<br>Rating | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                            |                         |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                  | A-1+                    | On Call                                 | 0.80%                       | Monthly               | EOM                | 2,793,732                        | Pd Monthly                                     |
| Commonwealth Bank                                  | A-1+                    | On Call                                 | 1.20%                       | Monthly               | EOM                | 504,014                          | Pd Monthly                                     |
| Bankwest                                           |                         | On Call                                 | 1.75%                       | Monthly               | EOM                | 1,012,490                        | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                      |                         |                                         |                             |                       |                    | <b>4,310,236</b>                 |                                                |
| <u>Term Deposits</u>                               |                         |                                         |                             |                       |                    |                                  |                                                |
| Newcastle Permanent Building Society               | A2                      | 21/08/2019                              | 3.00%                       | Maturity              | 21/08/2019         | 500,000                          | \$6,575.35                                     |
| ING                                                | A-2                     | 14/09/2021                              | 3.12%                       | Maturity              | 16/09/2019         | 500,000                          | \$13,591.23                                    |
| Bank of Queensland                                 | A2/A-                   | 20/03/2020                              | 3.30%                       | Maturity              | 16/11/2019         | 1,000,000                        | \$23,235.62                                    |
| ME Bank                                            | A2/BBB+                 | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2020         | 1,000,000                        | \$7,795.62                                     |
| Bank of Queensland                                 | A2/A-                   | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2019         | 1,000,000                        | \$25,286.30                                    |
| Bank of Queensland                                 | A2/A-                   | 7/07/2021                               | 3.15%                       | Maturity              | 2/07/2020          | 1,000,000                        | \$2,502.74                                     |
| Bank of Queensland                                 | A2/A-                   | 6/07/2022                               | 3.50%                       | Maturity              | 2/07/2020          | 1,000,000                        | \$2,780.82                                     |
| AMP                                                | A1/A+                   | 7/08/2019                               | 2.80%                       | Maturity              | 7/08/2019          | 1,000,000                        | \$13,424.65                                    |
| AMP                                                | A1/A+                   | 27/08/2019                              | 2.80%                       | Maturity              | 27/08/2019         | 1,000,000                        | \$11,813.70                                    |
| AMP                                                | A1/A+                   | 18/09/2019                              | 2.80%                       | Maturity              | 18/09/2019         | 1,000,000                        | \$24,701.37                                    |
| National Australia Bank                            | A-1+                    | 22/11/2021                              | 3.00%                       | Maturity              | 21/11/2019         | 1,000,000                        | \$20,712.33                                    |
| Newcastle Permanent Building Society               | A2                      | 16/02/2022                              | 3.05%                       | Maturity              | 11/02/2020         | 1,000,000                        | \$14,205.48                                    |
| AMP                                                | A1/A+                   | 1/02/2024                               | 3.15%                       | Maturity              | 1/02/2020          | 1,000,000                        | \$15,534.25                                    |
| Westpac                                            | A-1+                    | 4/09/2019                               | 2.35%                       | Maturity              | 4/09/2019          | 1,000,000                        | \$5,408.22                                     |
| AMP                                                | A1/A+                   | 11/09/2019                              | 2.30%                       | Maturity              | 11/09/2019         | 1,000,000                        | \$3,528.77                                     |
| Bank of Queensland                                 | 0                       | 12/06/2024                              | 2.55%                       | Maturity              | 12/06/2020         | 1,000,000                        | \$3,423.29                                     |
| Newcastle Permanent Building Society               | A-1+                    | 13/04/2022                              | 2.70%                       | Maturity              | 10/10/2019         | 1,000,000                        | \$1,553.42                                     |
| AMP                                                | A1/A+                   | 13/11/2019                              | 2.70%                       | Maturity              | 13/11/2019         | 1,000,000                        | \$7,767.13                                     |
| Westpac                                            | A-1+                    | 14/08/2019                              | 2.45%                       | Maturity              | 14/08/2019         | 1,000,000                        | \$6,108.22                                     |
| Westpac                                            | A-1+                    | 16/10/2019                              | 2.20%                       | Maturity              | 16/10/2019         | 1,000,000                        | \$2,049.31                                     |
| Westpac                                            | A-1+                    | 18/12/2019                              | 2.25%                       | Maturity              | 18/12/2019         | 1,000,000                        | \$2,095.89                                     |
| Westpac                                            | A-1+                    | 9/10/2019                               | 2.20%                       | Maturity              | 9/10/2019          | 1,000,000                        | \$1,687.67                                     |
| Westpac                                            | A-1+                    | 6/11/2019                               | 2.20%                       | Maturity              | 6/11/2019          | 1,000,000                        | \$1,687.67                                     |
| BankVic                                            | A-1+                    | 21/01/2020                              | 2.10%                       | Maturity              | 21/01/2020         | 1,000,000                        | \$1,610.96                                     |
| <b>Total Term Deposits</b>                         |                         |                                         |                             |                       |                    | <b>23,000,000</b>                | <b>219,080</b>                                 |
| <u>Variable Rate Deposits</u>                      |                         |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                | BBB                     | 29/07/2020                              | 2.43%                       | Quarterly             | 24/10/2019         | 500,000                          | \$199.73                                       |
| IMB                                                | BBB                     | 18/02/2021                              | 2.43%                       | Quarterly             | 14/08/2019         | 500,000                          | \$2,596.44                                     |
| Commonwealth Bank                                  | A-1+                    | 20/04/2021                              | 2.92%                       | Quarterly             | 22/10/2019         | 500,000                          | \$319.58                                       |
| Commonwealth Bank                                  | A-1+                    | 23/08/2021                              | 2.99%                       | Quarterly             | 26/08/2019         | 500,000                          | \$2,704.29                                     |
| Commonwealth Bank                                  | A-1+                    | 31/08/2021                              | 2.48%                       | Quarterly             | 28/08/2019         | 500,000                          | \$2,174.95                                     |
| National Australia Bank                            | A-1+                    | 4/11/2019                               | 2.44%                       | Quarterly             | 6/08/2019          | 1,000,000                        | \$5,949.58                                     |
| Westpac                                            | A-1+                    | 16/11/2021                              | 2.83%                       | Quarterly             | 16/08/2019         | 1,000,000                        | \$5,959.59                                     |
| Newcastle Permanent Building Society               | A2                      | 2/09/2020                               | 2.42%                       | Quarterly             | 30/08/2019         | 1,000,000                        | \$4,110.69                                     |
| <b>Total Floating Rate Deposits</b>                |                         |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$24,014.85</b>                             |
| <b>Total Cash and Investments</b>                  |                         |                                         |                             |                       |                    | <b>32,810,236</b>                | <b>\$243,094.85</b>                            |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)

**Governance issues:**

Nil

| Percentage invested in each institution as at 31st July 2019 |                                 |                               |                           |
|--------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <u><i>Institution Name</i></u>                               | <u><i>Institution Codes</i></u> | <u><i>% of Money held</i></u> | <u><i>Amount Held</i></u> |
| AMP                                                          | AMP                             | 18.29%                        | \$6,000,000.10            |
| Bank of Queensland                                           | BOQ                             | 15.24%                        | \$5,000,000.00            |
| BankVic                                                      | BV                              | 3.05%                         | \$1,000,000.00            |
| Commonwealth Bank                                            | CBA                             | 14.62%                        | \$4,797,746.12            |
| IMB                                                          | IMB                             | 4.57%                         | \$1,000,000.00            |
| ING                                                          | ING                             | 1.52%                         | \$500,000.00              |
| Members Equity Bank                                          | ME                              | 3.05%                         | \$1,000,000.00            |
| National Australia Bank                                      | NAB                             | 6.10%                         | \$2,000,000.00            |
| Newcastle Permanent Building Society                         | NPBS                            | 9.14%                         | \$3,500,000.00            |
| Bank West                                                    | BW                              | 3.09%                         | \$1,012,490.05            |
| Westpac                                                      | W                               | 21.33%                        | \$7,000,000.00            |
|                                                              |                                 | 100%                          | \$32,810,236.27           |

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

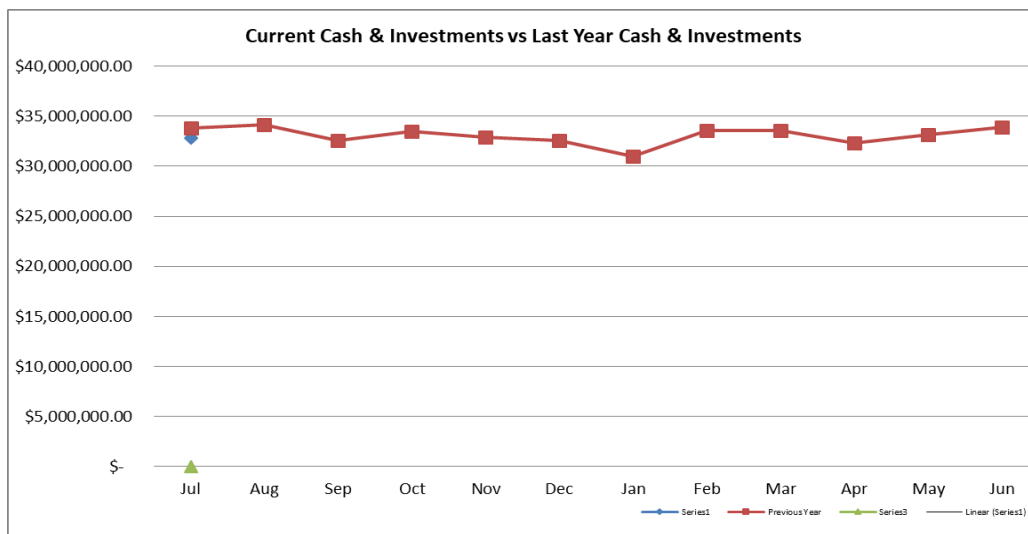
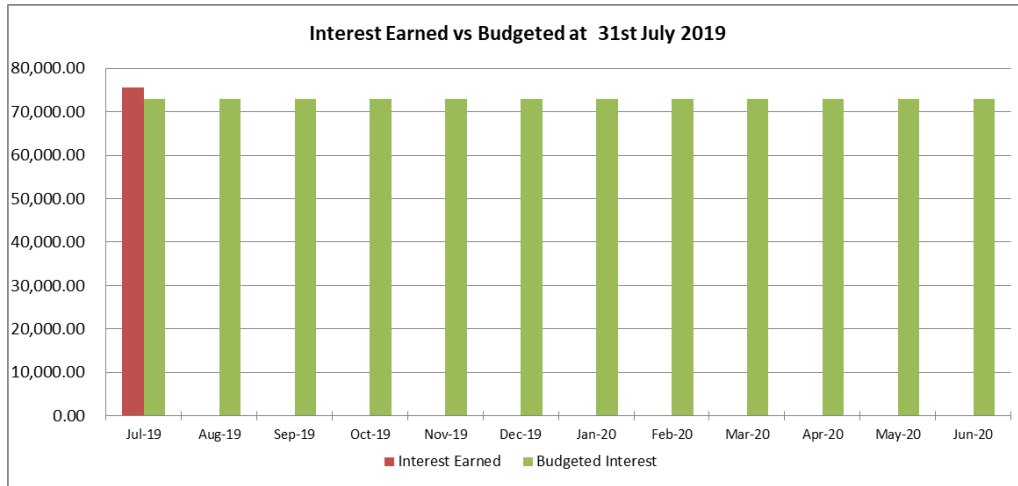
**Stakeholders:**

Walgett Shire Council  
 Residents of Walgett Shire Council  
 Financial Institutions

**Conclusion:**

As at 31<sup>st</sup> July Walgett Shire Council's total available cash and invested funds totalled \$32,810,236.27 a decrease from 30th June 2019. This decrease in the total portfolio is attributed largely to the payment of large creditors at financial year end.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> July 2019.

Michae J Urquhart  
**Chief Financial Officer – Responsible Accounting Officer**

### Cash and Investment Report as at 31<sup>st</sup> July 2019

#### Recommendation

That the investment report as at 31<sup>st</sup> July 2019 be received and noted

**Moved:**  
**Seconded:**

#### Attachments

Nil

### **11.2.3 POLICY REVIEW – FINANCIAL MANAGEMENT & CONTROL, CONDITIONS OF EMPLOYMENT, EQUAL EMPLOYMENT OPPORTUNITY, CCTV WORKPLACE SURVEILLANCE & EMAIL AND INTERNET**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

---

**Summary:**

The attached policies are presented to Council for consideration and adoption.

1. Financial management & Control
2. Conditions of employment
3. Equal Employment Opportunity
4. Email & Internet
5. CCTV Workplace Surveillance

**Background:**

Council from time to time must regularly review its various policies and procedures to ensure compliance with current legislation and relevant procedures applying at the time.

**Current Position:**

The following policies have been reviewed by senior management and a number of cosmetic changes have been made to the documents.

The Financial management & Control policy has been further developed to include strategic planning and the investment of Council surplus funds.

**Governance issues:**

Local Government Act 1993  
Local Government (General) Regulation 2005  
Local Government State Award 2018  
Anti Discrimination Act 1977  
Racial discrimination Act 1975  
Sex Discrimination Act 1984  
Disability discrimination Act 1992

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council  
Walgett Community  
Auditor General  
Walgett Shire Council Staff

**Financial Implications:**

The revised policies do not present any financial issues for Council.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

There CFO is recommending Council adopts the revised policies as presented.

**Policy Review – Financial Management & Control, Conditions of Employment, Equal Employment Opportunity, CCTV Workplace Surveillance & Email and Internet**

**Recommendation**

1. That the report be received.
2. That Council adopts the revised policies as presented.

- (a) Financial Management and Control
- (b) Conditions of Employment
- (c) Equal Employment Opportunity
- (d) CCTV Workplace Surveillance
- (e) E-mail and Internet

**Moved:**

**Seconded:**

**Attachments:**

Financial Management and Control Policy  
Conditions of Employment Policy  
Equal Employment Opportunity Policy  
CCTV Workplace Surveillance Policy  
E-mail and Internet Policy

*Please refer to Ordinary Attachment Document*

## 11.2.4 2019/2020 FEES & CHARGES CORRECTION

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 17/61

### Summary

The material below provides Council with information to make a decision on the matter of adopting a number of amended fees for 2019/2020.

### Background

After being on public exhibition for 28 days, Council at its 25<sup>th</sup> June 2019 Ordinary meeting formally adopted the Operational Plan for 2019/2020 and the Fees and Charges. Council did not receive any submissions regarding the fees and charges during the exhibition period.

### Current Position

Four (4) of the fees listed below are new fees that has been brought to the CFO's attention when hiring applications were made this financial year or sales being made to the public. The Burren Junction Bore Bath fee was incorrectly increased when applying the budget parameters to the system.

| Page No                      | Description                                                                | 19/20<br>Adopted<br>Fee Incl<br>GST | Revised<br>Fee for<br>19/20 Incl<br>GST      | Unit<br>Rate         |
|------------------------------|----------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------|
| <b>20 of 38<br/>New fee</b>  | Hire of Walgett Showground<br>Pavilions<br>For a Function<br>For a Meeting | NIL<br>NIL                          | \$105.00<br>\$35.00                          | Per day<br>Per day   |
| <b>20 of 38<br/>New Line</b> | Walgett Showground Pavilion Bond<br>refundable                             | NIL                                 | 320.00                                       | Per use.<br>Per user |
| <b>18 of 38</b>              | Dangerous Dog products Collars,<br>Muzzles, etc                            | NIL                                 | Actual cost<br>plus 20%<br>admin<br>(incgst) | Each                 |
| <b>28 of 38</b>              | Camping Burren junction Bore Baths                                         | \$6.00<br>(incgst)                  | \$5.00<br>(incgst)                           | Per day              |
| <b>11 of 38<br/>New fee</b>  | Fee to access power from Council<br>properties for vending machines        | NIL                                 | \$15.00                                      | Per day              |

### Relevant Reference Documents/Policies

Local Government Act 1993

Operational Plan – Schedule of Fees and Charges 2019/2020

### Governance Issues

Council will ensure it remains fair, equitable and transparent in the process of making the rates and fees and charges annually and has meet requirements of Section 532 of the Local Government Act 1993 NSW

**Environmental issues:**

There are no identified environmental issues relating to this matter.

**Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council

**Financial Implications:**

While the new fees are minimal, Council should adopt the changes to maintain the application of existing fees to other facilities in the shire.

**Alternative Solutions/Options:**

Council not introduce the new fees for 2019/2020, nor amend the other fees and charges.

**Conclusion:**

The Chief Financial Officer recommends to Council the above mentioned fees be placed on public exhibition for a period of 28 days calling for public comment

| 2019/2020 Fees and Charges Correction                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council place the new fees and charges on display for a period of 28 days calling for public comment.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil



### **11.2.5 SECTION 356 SPONSORSHIP ROTARY CLUB OF DUBBO SOUTH – TOYOTA TOUR de OROC SPONSORSHIP**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

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**Summary:**

This report aims to assist Council in assessing the request from the Rotary Club of Dubbo South for sponsorship of the Toyota Tour de OROC (See request attached).

**Background:**

The Clubs request does not meet the guidelines of the Community Assistance Scheme, however, funds can be allocated from the 356 budget allocation. The charity ride was started in 2013 to raise money for the Macquarie Home Stay.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

**Current Position:**

An amount of \$20,000.00 has been provided for in the 2019/2020 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993 and \$10,965 was recommended in the first round leaving a balance of \$9,035.00. The vote can be adjusted by Council to accommodate the Rotary Clubs request.

**Relevant Reference Documents/Policies:**

WSC Procedures – AFM – Requests for Assistance  
Section 356 Local Government Act 1993  
Local Government (General) Regulation 2005

**Governance issues:**

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

**Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Rotary Club of Dubbo South  
Walgett Shire Community

**Financial Implications:**

A total of \$20,000 is budgeted for the Community Assistance Scheme in 2019/2020 and the balance after the first round is \$9,035.

Council can approve of a donation and accordingly adjust the Section 356 budget allocation to accommodate the donation.

**Alternative Solutions/Options:**

That Council resolve to not approve of any donation to the Club.

**Conclusion:**

The CFO suggests that Council consider making a donation to this very worthy charity event that provides assistance to members of the Walgett Shire community when using the home stay.

|                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Section 356 Sponsorship Rotary Club of Dubbo South Toyota Tour de OROC Sponsorship</b>                                                                         |
| <p><b>Recommendation:</b></p> <p>That the Chief Financial Officers report be received for Council consideration.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments**

Toyota Tour de OROC 2019 Sponsorship Proposal

## Toyota Tour de OROC Sponsorship

The Toyota Tour de OROC, run by the Rotary Club of Dubbo South, is a unique biennial cycling event. It is the longest 6-day charity ride in the world covering a massive 1,100km throughout the Orana Region. The ride was started in 2013 to raise money for Macquarie Home Stay and has so far contributed almost \$400,000 to the facility which opened its doors in January this year.

This is your chance to expose your brand across the Orana Region, contribute to a significant facility and be a part of a Guinness World Record attempt.



### Platinum Sponsor - \$6,000 (Limit of 4)

- Noted as Platinum Sponsor with larger logo than lower level sponsors.
- Logo on support vehicles and on clothing worn by support personnel.
- Logo on banner that will be used at the functions throughout the ride.
- Logo in newspaper and televisions advertisements promoting the ride.
- Logo on cycling jersey and cycling pants and Facebook page.
- Brochures, handouts and merchandise may be supplied to be distributed at each of the functions.

### Gold Sponsor - \$4,000 (Limit of 8)

- Noted as Gold Sponsor with larger logo than lower level sponsors.
- Logo on support vehicles and on clothing worn by support personnel and logo on official banner.
- Logo in newspaper and televisions advertisements promoting the ride.
- Logo on cycling jersey and cycling pants and Facebook page.

### Silver Sponsor - \$2,000 (Limit of 12)

- Noted as Silver Sponsor with larger logo than lower level sponsors.
- Logo on support vehicles and on clothing worn by support personnel and logo on official banner.
- Logo on cycling jersey (not on cycling pants) and Facebook page.

### Bronze Sponsor - \$250 (No Limit)

- An attempt will be made to beat the Guinness World Record (GWR) for the 'Most brands advertising on one single sportswear item'. Tour de OROC initially created this record in 2013 but it was beaten by Arran Linton-Smith and the National Autistic Society of the UK with 110 logos. In 2017, Tour de OROC reclaimed this record with 117 logos.
- Logo Sponsors will receive a small logo on the cycling jersey to aid in this GWR attempt.



### Media Sponsor – No cash but minimum of \$7,000 media coverage

- Same coverage as Platinum sponsorship.
- Ad copy will be provided but production for TV and radio will be required.

### Core Rider - \$1,000 plus a minimum of \$1,000 raised through GiveNow (Limit of 30)

- The privilege of riding and being supported for the entire 1,100km over six days throughout OROC.
- A business may sponsor the event at Platinum or Gold level and one of their staff may then be the nominated rider which covers the cost of the rider entry fee and fundraising.
- Tour de OROC will create a GiveNow page on the rider's behalf to assist with fundraising.
- All individual Core Rider names will be on the cycling jersey. Two cycling jerseys will be provided.

**Monday 2 September 2019 @ 9am** is the sponsorship deadline due to the lead time for printing of jerseys. View [tinyurl.com/TdO2015VideoHighlights](http://tinyurl.com/TdO2015VideoHighlights) or [tinyurl.com/TdO2015VideoSummary](http://tinyurl.com/TdO2015VideoSummary) to see videos from a previous event.

**Contact:** Contact Mathew Dickerson on [info@tourdeoroc.bike](mailto:info@tourdeoroc.bike) or 0418 628 439 for more information.



Mike Tomalaris, well-known SBS Cycling Commentator and veteran of twenty-three Tour de France events, will be joining the 2019 peloton. Don't miss the chance to be associated with the 2019 Toyota Tour de OROC.

### **11.2.6 FOURTH QUARTER OPERATIONAL PLAN & HALF YEARLY DELIVERY PROGRAM FOR 2018/19**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

---

**Summary:**

**Summary:**

This report provides Council with the status of the fourth quarter Operational Plan and yearly Delivery Program Targets for 2018/19.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and Section 404 requires Council to adopt a Delivery Program. This report comments on the status of the Operational Plan and Delivery Program as at 30<sup>th</sup> June 2019 and the extent to which the performance targets have been achieved.

**Current Position:**

The fourth quarter Operational Plan & end of year Delivery Program Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

**Governance issues:**

Local Government Act 1993  
Local Government regulation (2005)

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

All matters arising from the operational plan are accordingly covered by budget allocations or variation in the Quarterly Budget Reviews.

**Alternative Solutions/Options:**

NIL

**Conclusion:**

Council should note the progress made during the fourth quarter of the Operational Plan 18/19 and the year end Delivery Program.

**Fourth Quarter Operational Plan & Year End Delivery Program 2018/19**

**Recommendation:**

1. That the content of the report be noted.
2. Council accept the progress made on the 2018/2019 Operational Plan and Delivery Program as at 30<sup>th</sup> June 2019.

**Moved:**

**Seconded:**

**Attachments**

Fourth Quarter Operational Plan & Yearly Delivery Program for 2018/2019 Status Report.

# Community

## GOAL: Develop a connected, informed, resilient and inviting community

| CSP REF | STRATEGY                                                                                                                                                         | ACTION                                                                                                                                                        | RESPONIBILITY | STATUS 31 <sup>st</sup> December 2018                                                                                                                                                                                                                                                            |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1.1   | Support and initiate a range of local activities and projects that build community connections for all age sectors                                               | Develop a community consultation framework<br><br>Provide Sec 356 Donations and subsidies<br><br>Develop projects in conjunction with community organisations | GM            | Ongoing Council supports for a range of community activities including but not limited to, special/sporting events, cultural initiatives. Council has a productive relationship with agencies eg: WAMS (MOU)<br><br>Funding provided by Council for community events<br><br>As and when required |
| 1.1.2   | Provide vibrant and welcoming town centres, streets and meeting places                                                                                           | Liaise with volunteers and other community groups to assist in maintenance of parks and gardens                                                               | DETS          | TBA                                                                                                                                                                                                                                                                                              |
| 1.1.3   | Embellish our community with parks, paths, cycleways, facilities, and meeting places                                                                             | Implement the active transport plan<br>Progressively review and upgrade community halls and swimming pools                                                    | DETS<br>GM    | Underway with Stronger Country Communities grants                                                                                                                                                                                                                                                |
| 1.1.4   | Respect the heritage of the region and highlight and enhance our unique characteristics                                                                          | Continue to implement the recommendations of Council's heritage advisor                                                                                       | DES           | Engagement of Council's new Heritage Advisor 2018.<br>Review of Council's LEP to ensure protection of Council's Heritage Buildings and to enhance the Built Environment.                                                                                                                         |
| 1.1.5   | Support, encourage and celebrate community participation and volunteerism                                                                                        | Creation and promotion of volunteer opportunities                                                                                                             | GM            | On going                                                                                                                                                                                                                                                                                         |
| 1.1.6   | Work with other agencies and service providers to deliver community programmes, services and facilities which complement and enhance Council's service provision | Identify gaps in service delivery                                                                                                                             | EDO           | Continuing                                                                                                                                                                                                                                                                                       |

## GOAL: A safe, active and healthy Shire

| CSP REF | STRATEGY                                                                                                                                                                                 | ACTION                                                                                                                                                                              | RESPONIBILITY | STATUS 31 <sup>st</sup> December 2018                         |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------|
| 1.2.1   | Partner with health agencies and community organisations in promoting healthy lifestyles and better health outcomes                                                                      | Engage with local sporting associations and peak sporting bodies                                                                                                                    | CSM           | On going                                                      |
| 1.2.2   | Support agencies and local organisations to address the availability of emergency services, affordable housing, disability and aged services and employment for people with disabilities | Consultation process for engaging with marginalised sections of community developed<br><br>Enhanced wellbeing options provided for disadvantaged and marginalised community members | CSM           | Continuing                                                    |
| 1.2.3   | Work with key partners and the community to lobby for adequate health services in our region                                                                                             | Identify gaps in service delivery                                                                                                                                                   | DES           | Promotion of development of health services within the shire. |
| 1.2.4   | Provide, maintain and develop children's play and recreational facilities that encourage active participation                                                                            | Operate youth centres and vacation care programs                                                                                                                                    | CSM           | On going                                                      |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|       |                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.2.5 | Provide, maintain and develop passive recreational facilities and parklands to encourage greater utilisation and active participation | Maintain all parks and gardens including playground equipment and progressively upgrade shade shelters                                                                                                                                                                                                                                                                                                     | DETS     | Underway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 1.2.6 | Partner with police, community organisations and the community to address crime, anti-social behaviour and maintain community safety  | Partner with all combat emergency services and emergency support services<br><br>Install and maintain cctv systems across the Shire                                                                                                                                                                                                                                                                        | GM<br>GM | GM Chairs the LEMC with stakeholder representation from Police, SES Ambulance, Fire services & other agencies as required.<br>Exercise are conducted to ensure readiness in emergency events including natural disasters eg; floods<br><br>Mobile CCTV operational across the shire. Able to relocate for specific events.                                                                                                                                                                          |
|       | Provide effective regulatory, compliance and enforcement services for the community                                                   | Carry out food premises inspections to ensure compliance with the Food Act<br><br>Target number of premises audited for fire safety compliance<br><br>Undertake impounding of animals and registrations<br><br>Inspections of Swimming Pools for compliance<br><br>Provide management and investigation of dog attacks and dangerous dog declarations<br><br>Orders to be issued or served where necessary | DES      | Food Inspections carried out annually and reported to the Food Authority as required.<br><br>Staff working with a number of high risk premises in relation to fire safety.<br><br>Actively working with and caring for impounded animals as required. Thorough investigations of dog attacks and action taken as required.<br>Orders issued as necessary and as appropriate.<br>Swimming Pool Inspections carried out as required.<br>Swimming Pool compliance program currently under development. |
| 1.2.8 | Provide and maintain accessible quality sport and recreation facilities that encourage participation                                  | Maintain swimming pools and bore baths facilities and the surrounds                                                                                                                                                                                                                                                                                                                                        | DETS     | Ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

**GOAL: A diverse and creative culture**

| CSP REF | STRATEGY                                                                                                                                           | ACTION                                                                                                                     | RESPONIBILITY | STATUS 31 <sup>st</sup> December 2018                                                             |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------|
| 1.3.1   | Provide enhanced and innovative library services that encourage lifelong learning                                                                  | Continue yearly membership of Outback Arts<br><br>Support Arts Program<br><br>Increase use of library as a community space | CSM           | Complete for 18/19<br><br>Annual contribution<br><br>New programs in place with increased numbers |
| 1.3.2   | Work with the community and other agencies to develop major cultural and community events                                                          | Work with agencies to encourage events for the Shire<br><br>Apply for grants for cultural events                           | EDO           | Continuing                                                                                        |
| 1.3.3   | Work in collaboration with agencies and community groups to address existing and emerging issues specific to the Aboriginal and ageing communities | Implement the Aboriginal Reconciliation Plan<br><br>Undertake Aboriginal Projects<br><br>Develop an ageing strategy        | CSM           | Nearing completion<br><br>Ongoing<br><br>To commence in new year 2020                             |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|       |                                                                                                                                                    |                                                                                        |    |                                                                                                                                                                                             |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.3.4 | Support the development of programs which offer alternative education programs and opportunities that meet the needs of specific community sectors | Establish programs for cadetships/traineeships                                         | GM | Council has a strategy in place to support cadetships & traineeships. Recent examples include the workshop mechanical area.<br>Ongoing Advocacy in 2019 at various government agency levels |
|       |                                                                                                                                                    | Advocate for the improvement of secondary school educational outcomes across the Shire | GM |                                                                                                                                                                                             |



# Economic Development

## GOAL: An attractive environment for business, tourism and industry

| CSP REF | STRATEGY                                                                                                                                                      | ACTION                                                                                                                                                                                                                 | RESPONSIBILITY    | STATUS 31 <sup>st</sup> December 2018                                                                                                 |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 2.1.1   | Implement tools to simplify development processes and encourage quality commercial, industrial and residential development                                    | Advocate for the development of the Australian Opal Centre<br>Ensure that building certification and inspections are carried out as per National Construction and the requirements of the Building Professionals Board | GM<br>DES         | Advocacy a success with grants made available<br><br>Building Surveyors continually act within the conditions of their Accreditation. |
| 2.1.2   | Develop the skills of businesses to maximize utilization of new technologies and the emerging broadband and telecommunications networks                       | Develop and implement an Economic Development Strategy<br>Lobby for improved mobile phone coverage across the shire<br>Implement an Economic Incentive Scheme                                                          | EDO<br>EDO<br>EDO | Application lodged with Black Spot program. Lake Tower                                                                                |
| 2.1.3   | Lobby the Government to address needed infrastructure and services to match business and industry development in the region (education, transport and health) | Continue to lobby the Government for funding for transport infrastructure                                                                                                                                              | GM                | Significant transport grants received and projects undertaken. Support for regional transport study.                                  |
| 2.1.4   | Promote the Walgett Shire to business and industry and increase recognition of the area's strategic advantages                                                | Develop business development prospects in collaboration with various government agencies                                                                                                                               | EDO               | Continuing                                                                                                                            |
| 2.1.5   | Provision of caravan support facilities throughout the Shire                                                                                                  | Maintain and expand facilities of the 'RV Friendly'                                                                                                                                                                    | VIC               | Maintenance of Trevallyn park completed in 2019.                                                                                      |

## GOAL: Employment opportunities that supports local industries

| CSP REF | STRATEGY                                                                                                                                                                   | ACTION                                                                                                    | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                                                                                                              |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.2.1   | Identify partnerships and innovative funding approaches to provide for new and upgraded infrastructure for event hosting and tourism expansion                             | Continue to apply for grants for a new information centres for Lightning Ridge and Walgett                | GM             | Application to be lodged for Lightning Ridge centre upgrade                                                                                                        |
| 2.2.2   | Provide land use planning that facilitates employment creation                                                                                                             | Monitor and review Council's Local Environment Plan                                                       | DES            | LEP 2013 currently under review with a view to promote ease of use, simpler, more streamlined processes and promote more practices as development without consent. |
| 2.2.3   | Support and encourage existing business and industry to develop and grow                                                                                                   | Maintain a sufficient supply of residential, lifestyle, agriculture, commercial and industrial zoned land | DES            | LEP 2013 currently under review. Walgett Rural Residential Strategy adopted in principle for public participation Nov 2018.                                        |
| 2.2.4   | Develop and implement an economic development strategy which identifies potential projects and/or industries that build on the Shire's attributes and/or natural resources | Provide consultation with potential new business operators and pre-development application assistance     | EDO            | Continuing                                                                                                                                                         |
| 2.2.5   | Encourage and support youth employment initiatives                                                                                                                         | Promote the school to work programme                                                                      | EDO            | In operation                                                                                                                                                       |

## GOAL: An efficient network of arterial roads & supporting infrastructure; town streets & footpaths that are adequate & maintained

| CSP REF | STRATEGY                                                                                                        | ACTION                                                            | RESPONSIBILITY   | STATUS 31 <sup>st</sup> December 2018                                                                             |
|---------|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------|
| 2.3.1   | Provide an effective road network that balances asset conditions with available resources and asset utilisation | Undertake bitumen maintenance program in line with service levels | DETS<br><br>DETS | Ongoing<br><br>Dry conditions have limited maintenance grading opportunities. Routine inspections of road network |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|       |                                                                                      |                                                                                                                                                                                                 |            |                                                                                                              |
|-------|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------|
|       |                                                                                      | Undertake maintenance grading program in line with service levels                                                                                                                               |            | undertaken and road repairs undertaken on as needs basis                                                     |
| 2.3.2 | Maintain, renew and replace Council bridges and culverts as required                 | Undertake annual inspections of all bridges and culverts and update the required maintenance and repair program                                                                                 | DETS       | Regular inspections undertaken and routine maintenance undertaken as required                                |
| 2.3.3 | Ensure road network supporting assets are maintained (signs, posts, guardrails etc.) | Renew and maintain Council's road network supporting assets in-line with the Asset Management Plan                                                                                              | DETS       | Regular inspections undertaken and maintenance undertaken as required                                        |
| 2.3.4 | Maintain existing footpaths in Shire towns and villages                              | Undertake annual inspections of all footpath and update the required maintenance and repair program                                                                                             | DETS       | Regular inspections undertaken and maintenance undertaken as required                                        |
| 2.3.5 | Lobby the Government to provide needed funds to maintain regional networks           | Continue to apply for grants for the reconstruction and sealing of unsealed Regional Roads and major Local Roads network<br>Investigate using SRV(5-15%) to fund a major upgrade of Local Roads | DETS<br>GM | On-going lobbying of State Government<br>Regional road grants received. Future road projects being developed |

**GOAL: Communities that are well serviced with essential infrastructure**

| CSP REF | STRATEGY                                                                                                | ACTION                                                                                                                                         | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                                                                                                                                |
|---------|---------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.4.1   | Implement Council's strategic asset management plans and continue to develop asset systems              | Implement an electronic asset management system for all Council assets                                                                         | CFO            | In place                                                                                                                                                                             |
| 2.4.2   | Ensure adequate public car parking and kerb and gutter infrastructure is provided and maintained        | Inspect all kerb and gutter and undertake the required repair and replacement program                                                          | DETS           | Regular inspections undertaken and maintenance undertaken as required                                                                                                                |
| 2.4.3   | Provide the infrastructure to embellish public spaces and recreation areas                              | Undertake the maintenance program for Council's parks and gardens team                                                                         | DETS           | Regular inspections undertaken and maintenance undertaken as required                                                                                                                |
| 2.4.4   | Continue to lobby Government to provide incentives to appeal to airline companies to service the region | Partner with Brewarrina and Bourke to lobby the Government to subsidise airlines and the reintroduction of RPT services for Walgett and Bourke | GM             | Air services tender about to be considered at time of writing Cobar, Bourke and Walgett/Lightning Ridge intended to be services. Air services supply negotiating underway through JO |

# Governance and Civic Leadership

## GOAL: An accountable and representative Council

| CSP REF | STRATEGY                                                                                                                                 | ACTION                                                                                                     | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                   |
|---------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------|
| 3.1.1   | Provide clear direction for the community through the development of the community strategic plan, delivery program and operational plan | Implement, monitor and review the Delivery and Operational Plan                                            | CFO            | Quarterly reports submitted to Council on time.                         |
| 3.1.2   | Engage with the community effectively and use community input to inform decision making                                                  | Deliver a Local Government week Program to engage the community and show case services provided by Council | CFO            | Complete. Event held in Lightning Ridge                                 |
|         |                                                                                                                                          | Distribute newsletters to residents                                                                        | EDO            | Winter edition distributed                                              |
| 3.1.3   | Provide strong representation for the community at regional, state and federal levels                                                    | Participate in and make visible contributions to regional forums such as OROC and Western Division         | GM             | Continuing                                                              |
|         |                                                                                                                                          | Advocate the needs of the Shire to State and Federal Governments                                           | GM             | On going                                                                |
| 3.1.4   | Undertake the civic duties of Council with the highest degree of professionalism and ethics                                              | Ensure annual pecuniary interest declarations are completed                                                | GM             | Lodged and reported to Council                                          |
|         |                                                                                                                                          | Ensure Councillors comply with the Code of Conduct                                                         | GM             | Compliance training held on 7 <sup>th</sup> February 2019 at Brewarrina |
| 3.1.5   | Councillors represent the interests of the whole of the Shire area                                                                       | Arrange seminars to ensure all Councillors appreciate their roles                                          | GM             | On-going seminar / training                                             |

## GOAL: Implement governance and financial management process that support the effective administration of Council

| CSP REF | STRATEGY                                                                                               | ACTION                                                                                                     | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018 |
|---------|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------|
| 3.2.1   | Develop processes that ensure that legislative and financial standards are actioned in a timely manner | Provide financial reports to management and staff to assist in budget control and decision making          | CFO            | Fortnightly reports                   |
|         |                                                                                                        | Complete quarterly budget review statements in line with statutory requirements                            | CFO            | Reports tabled on time                |
|         |                                                                                                        | Review, revise and maintain Council's Long Term Financial Plan Oversight financial decision making process | CFO<br>GM      | Under review                          |

## GOAL: Promote community involvement in Government decision making

| CSP REF | STRATEGY                                                                             | ACTION                                                                 | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018 |
|---------|--------------------------------------------------------------------------------------|------------------------------------------------------------------------|----------------|---------------------------------------|
| 3.2.1   | Engage with the community through effective consultation and communication processes | Facilitate the delivery of community presentations to Council Meetings | GM             | On going                              |
|         |                                                                                      | Conduct regular community meetings to present the annual budget        | GM and         |                                       |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|       |                                                                                                                       |                                                                      |     |                                               |
|-------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-----|-----------------------------------------------|
| 3.3.2 |                                                                                                                       | Promote community involvement in any emerging Government Initiatives | CFO | All towns and villages forums held in June 19 |
|       | Develop and implement community feedback systems that provides for community input on council projects and activities | Develop an online survey for Council's website                       | EDO | Not yet commenced                             |

**GOAL: Promote community involvement in Government decision making**

| CSP REF | STRATEGY                                                                                                                                                         | ACTION                                 | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018         |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------|-----------------------------------------------|
| 3.4.1   | Resource the organisation of Council adequately to provide the services and support functions required to deliver the goals and strategies detailed in this plan | Resources provided in a timely fashion | GM             | Resources allocated in accordance with budget |
| 3.4.2   | Implement and maintain a performance management framework to enable clear reporting on progress in Councils strategic planning documents                         | Report to Council Meetings             | GM & Directors | Reports tabled in accordance with Legislation |

# Sustainable Living

## GOAL: Operate an an urban waste management system that meets the community needs and environmental standards

| CSP REF | STRATEGY                                                                                          | ACTION                                                                                                                                                                                                                                                  | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                                                                                                                                                              |
|---------|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.1.1   | Develop and implement a Shire Wide Waste Management strategy that includes recycling services     | Develop and implement the Waste Management Strategy<br><br>Effectively manage the domestic waste and landfill management contracts                                                                                                                      | DES            | Waste strategy finalized and dew action plan for Walgett and Lightning Ridge landfills in motion. Strategies for the unmanned landfills are in development                                                         |
| 4.1.2   | Implement initiatives to reduce illegal dumping and provide community education to prevent litter | Actively respond to complaints and issues identified to ensure appropriate outcomes for illegal development, dumping and other activities such as abandoned vehicles, noise pollution and odour.<br><br>Develop and implement a waste education program | DES<br><br>DES | Council has received monies from EPA Trust for cleanup project Council has dedicated budget monies for cleanup projects and will continue to target illegal dumping through RID ONLINE education and new processes |

## GOAL: Provide potable and raw water supply systems that ensures enhanced water security and meets health standards

| CSP REF | STRATEGY                                                                                                                                | ACTION                                                                                                                                                             | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                                             |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------|
| 4.2.1   | Improve and upgrade the water supply infrastructure through an asset management framework                                               | Complete an annual water main replacement program<br><br>Ensure water supply is provided and maintained in compliance with the Drinking Water Quality requirements | DETS           | Ongoing<br><br>Regular water testing undertaken in accordance with Drinking Water Management plan |
| 4.2.2   | Maintain and renew the sewerage network infrastructure to ensure the provision of efficient and environmentally-sound sewerage services | Operate the sewer treatment plants in an efficient manner                                                                                                          | DETS           | Ongoing                                                                                           |
| 4.2.3   | Ensure adequate stormwater and drainage infrastructure is provided, maintained and renewed                                              | Maintain and renew the stormwater and drainage infrastructure                                                                                                      | DETS           | Regular inspections undertaken and maintenance undertaken as required                             |

## GOAL: A sustainable environment that recognises our rivers, natural environment, ecological systems and biodiversity

| CSP REF | STRATEGY                                                                                  | ACTION                                                           | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                                                                                                       |
|---------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.3.1   | Promote and raise community awareness of environmental and biodiversity issues            | Undertake waste avoidance, waste reduction and recycling program | DES            | Council actively supports and works with RFSDS return and earn. Recycling is a focus in Council waste management contracts and will be implemented in 2020. |
| 4.3.2   | Protect and maintain a healthy catchments and waterways                                   | Inspect Council's water networks and take samples when necessary | DETS           | Ongoing                                                                                                                                                     |
| 4.3.3   | Protect the Shire's historic buildings and sites recognising their value to the community | Implement the recommendations of Council's heritage advisor      | DES            | Development and promotion of the Council Local Heritage Fund which operates annually. Anticipate participation in the Heritage Near Me Program.             |

**GOAL: Maintain a healthy balance between development and the environment**

| CSP REF | STRATEGY                                                                          | ACTION                                                                                            | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                                                                             |
|---------|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------|
| 4.4.1   | Retain open space that are accessible to everyone                                 | Monitor environmental protection measures for sensitive land                                      | DES            | Implement new Biodiversity Laws and Walgett LEP and DCP 2013 & 2016.                                                              |
| 4.4.2   | Ensure that Walgett Shire is sufficiently prepared to deal with natural disasters | Provide annual contribution to the RFS, SES and NSW Fire and rescue                               | GM & LEMC      | Annual contribution for 2018/19 paid                                                                                              |
| 4.4.3   | Educate the community about sustainable practices                                 | Promote and provide adequate and user friendly pre-lodgement advice on all aspects of development | DES            | Actively providing pre-lodgment services and advice. Attend on-site inspections and provide advice on all aspects of development. |

# Infrastructure

## GOAL: Provide and maintain an effective road network that meets the community needs and expectations

| CSP REF | STRATEGY                                                                                                                          | ACTION                                                                                             | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                                               |
|---------|-----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------|
| 5.1.1   | Manage the road network to respond to community needs, growth in the Shire, improving road safety and improving transport choices | Continually revise the works program for regional and local roads                                  | DETS           | On going                                                                                            |
| 5.1.2   | Develop a strategy that addresses transport options for the local community                                                       | Advocate for taxi services, air services and public transport                                      | GM             | Air Services see 2.4.4                                                                              |
| 5.1.3   | An effective complaints management process that effectively responds to residents issues regarding roads                          | Maintain complaints management process<br>Complaints actioned within 7 days through the CAR system | DETS<br>CFO    | Complaints lodged and processed<br>Complaints processed within 14 days. O/S complaints followed up. |

## GOAL: A Regional and State Road network that is appropriately supported and resourced by the Government

| CSP REF | STRATEGY                                                                                                   | ACTION                                                                                             | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018                                      |
|---------|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|----------------|----------------------------------------------------------------------------|
| 5.2.1   | Ensure that the road network is maintained to a standard that is achievable within the resources available | Continually revise the works program for regional and local roads                                  | DETS           | Regular inspections undertaken and maintenance undertaken as required      |
| 5.2.2   | Maintain an effective operational relationship with the Roads and Maritime Services                        | Submit progress reports in a timely manner                                                         | DETS           | Routine maintenance undertaken in accordance with contractual requirements |
| 5.2.3   | Lobby the Government to provide needed funds to maintain regional and state road networks                  | Continue to advocate for betterment and other funding through advocacy to state/federal Government | GM             | Continuing to lobby other levels of Government for additional funding      |

## GOAL: Maintain and improve Council's property assets to an optimal level

| CSP REF | STRATEGY                                                           | ACTION                                                                | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018 |
|---------|--------------------------------------------------------------------|-----------------------------------------------------------------------|----------------|---------------------------------------|
| 5.3.1   | Manage properties in accordance with Council Asset Management Plan | Carry out the property works programme in line with the annual budget | CFO            | Program for 18/19 underway            |

## GOAL: Provision of facilities and communication services

| CSP REF | STRATEGY                                                 | ACTION                                                      | RESPONSIBILITY | STATUS 31 <sup>st</sup> December 2018 |
|---------|----------------------------------------------------------|-------------------------------------------------------------|----------------|---------------------------------------|
| 5.4.1   | Provide a range of recreational and community facilities | Maintain and upgrade Council's community halls and reserves | CFO            | On going                              |

**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

|              |                                                                                                                                         |                                                                                                      |    |                                                                                                                                                                    |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>5.4.2</b> | Represent the community with regard to external services including energy, communication, water, waste management and resource recovery | Lobby service providers in response to identified community concerns including mobile phone services | GM | Council's application to Black Spot program lodged partnering with Telstra for Lake Tower with planning underway. Further applications to be lodged in new program |
| <b>5.4.3</b> | Advocate to utility and communication providers regarding the capacity and reliability of infrastructure across the Shire               | Lobby service providers in response to identified community concerns                                 | GM | On-going and service providers implementing improved services                                                                                                      |



## 11.2.7 SECTION 356 COMMUNITY ASSISTANCE PROGRAM 2019/20 ROUND 1

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 19/48

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### Summary:

This report aims to assist Council in assessing the applications for financial assistance through the Community Assistance Scheme 2019/2020. This is the first round of requests for financial assistance for the 2019/2020 financial year with seven (7) organisations being recommended to receive financial assistance totalling \$10,965.00

### Background:

Applications were invited from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing 31<sup>st</sup> July 2019.

Applicants must be non-profit organisations and based in, or affiliated with, Walgett Shire. The maximum amount per project is \$3,000 and is limited to one donation per organisation per year. The Council reserves the right to part fund applications.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

### Current Position:

An amount of \$20,000.00 has been provided for in the 2019/2020 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993.

A total of seven (7) Community organisations submitted applications to be considered for funding in the first round of the 2019/2020 Community Assistance Scheme. Seven (7) organisations were recommended for funding totalling \$10,965. The report recommends funding be provided to seven (7) of the applicants as per the recommended amounts as per the table below. The Lightning Ridge Community Garden application was ineligible for funding as they are not a functioning organisation.

| <b>Organisation</b>                     | <b>Project</b>                                                                              | <b>Financial Ranking</b> | <b>Original Request \$</b> | <b>Recommended Amount \$</b> |
|-----------------------------------------|---------------------------------------------------------------------------------------------|--------------------------|----------------------------|------------------------------|
| Lightning Ridge Community Garden        | Improvement to Community Garden                                                             | 0                        | \$3,000                    | \$N/A                        |
| Collarenebri Watersports Club           | Carp Muster and Cod Classic Event, Purchase of Fingerlings                                  | 2                        | \$1,000                    | \$1,000                      |
| Walgett School of Distance Education    | Swimming Clinic                                                                             | 13                       | \$2,495                    | \$2,495                      |
| Walgett Jockey Club                     | Covering the cost of entertainment at the race meet                                         | 70                       | \$3,000                    | \$500                        |
| Walgett Charity Bushman's Carnival      | Covering the cost of entertainment at the race meet                                         | 53                       | \$2,000                    | \$500                        |
| Lightning Ridge District Bowling Club   | Sponsorship for the Peter Williams Black Opal Bowls Classic                                 | 100                      | \$3,000                    | \$500                        |
| Let's Dance Carinda                     | David Bowie Event – Assistance with Concert                                                 | 3                        | \$3,000                    | \$3,000                      |
| Country Education Foundation of Walgett | Fundraising/Support for Students/scholarship workshop and grant sourcing for Walgett branch | 79                       | \$2,970                    | \$2,970                      |

**Relevant Reference Documents/Policies:**

**WSC Procedures – AFM – Requests for Assistance**

Section 356 Local Government Act 1993

Local Government (General) Regulation 2005

**Governance issues:**

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

**Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council

Community organisation applicants

Walgett Shire Community

**Financial Implications:**

A total of \$20,000 is budgeted for the Community Assistance Scheme in 2019/2020.

**Alternative Solutions/Options:**

That Council resolve to approve or disapprove applications on a different basis to that recommended.

**Conclusion:**

A total of seven (7) applications for funding were received under Round 1 of the Community Assistance Scheme 2019/2020. The report recommends funding be provided to eight (8) of the applicants as per the recommended amounts as per the table below.

**Community Assistance Scheme Donations – 2019/2020 – Round 1 Applications**

**Recommendation:**

| Organisation                            | Project                                                                                     | Financial Ranking | Original Request \$ | Recommended Amount \$ |
|-----------------------------------------|---------------------------------------------------------------------------------------------|-------------------|---------------------|-----------------------|
| Lightning Ridge Community Garden        | Improvement to Community Garden                                                             | 0                 | \$3,000             | \$N/A                 |
| Collarenebri Watersports Club           | Carp Muster and Cod Classic Event, Purchase of Fingerlings                                  | 2                 | \$1,000             | \$1,000               |
| Walgett School of Distance Education    | Swimming Clinic                                                                             | 13                | \$2,495             | \$2,495               |
| Walgett Jockey Club                     | Covering the cost of entertainment at the race meet                                         | 70                | \$3,000             | \$500                 |
| Walgett Charity Bushman's Carnival      | Covering the cost of entertainment at the race meet                                         | 53                | \$2,000             | \$500                 |
| Lightning Ridge District Bowling Club   | Sponsorship for the Peter Williams Black Opal Bowls Classic                                 | 100               | \$3,000             | \$500                 |
| Let's Dance Carinda                     | David Bowie Event – Assistance with Concert                                                 | 3                 | \$3,000             | \$3,000               |
| Country Education Foundation of Walgett | Fundraising/Support for Students/scholarship workshop and grant sourcing for Walgett branch | 79                | \$2,970             | \$2,970               |

**Moved:**

**Seconded:**

**Attachments**

Nil

### 11.2.8 WALGETT SHOWGROUND WATERING SYSTEM CONTRIBUTION

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/138

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**Summary:**

The report aims to assist Council in making a decision to contribute funds toward the installation of an automatic watering system for the Walgett Showground pavilion and arena areas.

**Background:**

Watering of the Walgett Showground surrounds is a manual operation and a costly task with labour and plant hire expenditure estimated to be in the order of \$12,000 per annum, based upon a weekly watering program.

The current watering practice and application of water varies depending upon the location of sprinklers, and the time allocated between sprinkler moves. The exercise unfortunately produces uneven grass cover, dead patches around the fringes of the enclosure, weed invasion and if not watered regularly, results in the loss of good grass cover to disease and dry conditions.

The Walgett Jockey Club in conjunction with Walgett Shire Council (Showground Reserve Trust Manager) prepared a grant application for the installation of an automatic watering system throughout the pavilion, stable and arena areas of the Showground.

**Current Position:**

The Walgett Jockey Club advise the grant application was successful, with a grant allocation of \$20,000 being made available for installation of an automatic watering system.

The Walgett Showground is currently undergoing a phase of refurbishment of its toilet and pavilion buildings, and the installation of an automatic watering system will further enhance the facility surrounds, promoting a good grass lawn that compliments the landscape. An improved grassed area will no doubt, make for a more user friendly experience for users of the showground.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government Regulation 2005  
Asset Management Plan  
Walgett Shire Council procurement Policy  
Workplace Health and Safety Policy.

**Governance issues:**

Council has an obligation to ensure its parks, gardens, sporting and recreational areas are well maintained, providing a safe, enjoyable environment for the community and visitors.

**Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council.  
Walgett Shire Community

Walgett Jockey Club  
Other users of the Walgett Showground.

**Financial Implications:**

Preliminary estimates for the total project amount to \$65,000, and after applying grant funding of \$20,000, user group contributions of \$20,000 will require a contribution from Council of \$25,000.

Council should be mindful the installation of an automatic water system has the potential to generate efficiencies and cost savings for the Showground, which in turn can be redirected toward on-going preventative maintenance and upgrade of the facility buildings.

**Alternative Solutions/Options:**

Option 1. The water system only extend to the pavilion surrounds and stable enclosure area at an estimated cost of \$55,000, which requires a Council contribution of \$15,000.

Option 2. The Jockey Club proceeds with installation of a watering system to the value of \$40,000 with no contribution from Council.

**Conclusion:**

The Chief Financial Officer recommends Council undertake the complete project making a contribution of \$25,000 from the Matching Government Grants budget for 2019/2020.

| <b>Walgett Showground Watering System Contribution</b>                                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council make a contribution of \$25,000 toward the installation of an automatic watering system at the Walgett Showground including the pavilion, stable and arena areas of the complex.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.2.9 QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/138

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**Summary:**

The Chief Financial Officer (CFO) reports to Council on the status of the June 2019 Quarterly Budget Review (QBR) Statement. The report outlines the fourth quarter operations against the adopted 2017-2018 budget estimates, with income and expenditure variations made because of actual differences or known trends.

**Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

**Current Position:**

The current position is detailed in the attached Quarter 4 (period ending 30<sup>th</sup> June 2019) Quarterly Budget Review Statement report.

The general fund cash result for 2018/19 after transfer to and from reserves is a small cash surplus of \$106,256. I would remind Council the forecast surplus/deficit as presented, is an un-audited result and may be subject to change as a consequence of the end of year processes and audit process.

For those capital projects not finalised or not yet commenced, funds have been transferred to reserve for completion in 2019/20. A number of projects have had purchase orders issued and works commenced in early July 18. Where grants were received and unspent, these funds too have been transferred to unspent grants.

All other adjustments are netted off for the overall surplus of \$106,256.

**Domestic Waste Services** – The combined waste fund has recorded a surplus of \$329,309 for the year. Capital works totalled \$163,370 and these were funded by both grant and revenue funds. The Domestic waste fund is in a good financial position at year end, with a forecast cash balance of \$3,122,000.

**Water funds** – The water supplies have recoded the following un-audited operational results for 2017/18:

- Walgett
  - A surplus of \$10,323 before capital expenditures of \$244,711. There is a number of projects continuing into the forthcoming financial year.
- Lightning Ridge
  - The result this financial year is a surplus of \$186,957 with \$20,561 of capital works completed.
- Collarenebri
  - The service has recorded an operating deficit of \$161,525 after depreciation of \$180,000 and before capital expenditures totalling \$135,533.
- Villages

- In 2018/2019 this service continues to make an operating surplus of \$2,376 before depreciation.

**Sewer Services**

The combined Sewer Services Fund has recorded an un-audited operating surplus of \$507,454 before depreciation with only a small number of capital works projects totalling \$24,481 were completed for the year.

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government (General) Regulation 2005

Integrated Planning and Reporting Framework

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details an un-audited result for 2018/19 with actual to date expenditures showing all variances to the revised budget allocations.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The QBRS as at 30<sup>th</sup> June 19 provides council with information relating to the status of the budget at year end. The funds each have incomplete projects and where this is the case, it is requested these funds (both revenue & Grant) be placed into a reserve for expenditure in 2019/20 or future years.

| <b>Quarterly Budget Review Statement 2018/2019</b>                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> June 2019 as tabled, noting the transfer to and from reserves for 2018/19.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

30<sup>th</sup> June 19 Quarterly Budget Review Statement and major variation explanation statement

*Please refer to Ordinary Attachment Document*

### 11.2.10 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate Services  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER:

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1. **Property Matters**

- Investigation underway for commencement of a shire wide ratepayer satisfaction survey.
- CFO has held preliminary discussions with a local artist for painting of the **Walgett Water Towers**. Artist is developing options for consideration.
- Investigation underway for painting of the **Burren Junction** grain silo's. Permission to be sought from owners.
- Solar firms will be presenting proposals for installation of solar systems at Councils administration centre.
- Council has been successful in obtaining a grant through the Murray Darling Basin Authority for the refurbishment of the **Collarenebri Showground facilities including the Grandstand, Dining Room, Toilet Facility and Jockey's Room**. A further report shall be tabled when more information is to hand.
- Purchase orders were issued for the **Come By Chance** hall refurbishment. Council issued a RFQ and only three contractors lodged quotations.
- **Collarenebri Sportsground Amenities shed**. The shed proposal has been completed with the lining and fitout scheduled for coming months.
- **Collarenebri Golf Club**. A purchase order has been issued for a small shed with a large verandah, being replacement of the Golf Club destroyed by fire in 2018.
- **Lightning Ridge Multi-purpose Centre**, purchase order has been issued for the following plans, Geotechnical, Civil, Structural, Electrical, Mechanical, Hydraulic and Architectural. Barnson's are currently developing a concept design for comment.
- **Walgett PCYC** A further report will be tabled when more information is available.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. A survey is now complete, Engineer plans were lodged with Council on the 15<sup>th</sup> March 19. A Request for Quotation (RFQ) is being prepared for issue in July 19.
- Refurbishment of the bathroom facilities at the **Administration Centre** was originally put on hold. A Request for Quotation was issued early December 18 for the works with no contractors attending the inspection day, and no quotations received. A new RFQ was posted on Tenderlink and again no quotations were received. Staff are now in negotiation with contractors for a quotation.



- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence in August.
- Tourism signage at **Burren Junction**. Plans are underway to renew the big green Welcome to Burren Junction sign at Burren Junction along with a number of smaller signs at the bore bath. Quotations being sought.
- A new **Burren Junction Bore Bath toilet facility** is being investigated with drawings underway and discussions regarding the best treatment system continue.
- **Carinda hall** painting project is now complete.
- **Walgett Showground male toilet block**. Nearing completion with electrical and plumbing works to be completed
- **Lightning Ridge Arts and Crafts building**. Purchase order issued for the renewal of fire doors, installation of glass front doors and air conditioning of the Arts & Craft. Work completed.
- **Colless grandstand**. Following on from the CFO's December report, a "request for Tender" is being developed and will be issued shortly. The proposed grant funds have been reallocated to the Walgett Showground amenities project, and Council at its March 19 meeting resolved to fund the refurbishment from accumulated working capital.

## **2. Finance & Administration**

- Tender under development for IT Managed Services.
- Contract Asset Engineer completing the reconciliation of assets system with Authority ledgers.
- Water standpipe billing - testing complete and training of staff and issue of information brochure to be conducted before charging commences.
- FBT Policy to be developed. On hold.
- Email sent to OLG regarding special rates for water access by ratepayers outside reticulation system. Information received and a separate report to be tabled to Council.
- Development of WH & S Strategy.
- Quotations are underway for development of a new general ledger and conversion of existing data to the new ledger.
- School to work program underway and in place.
- Review of Ratepayer Hardship applications continue.

### **Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

#### **Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

#### **Moved:**

#### **Seconded:**

## 11.3 ENGINEERING / TECHNICAL SERVICES

### 11.3.1 MONTHLY MAINTENANCE GRADING REPORT – AUGUST 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> July 2019.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2019/2020 Shire Roads Maintenance Grading Works schedule

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> July, 2019, \$ \$ 79,200 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

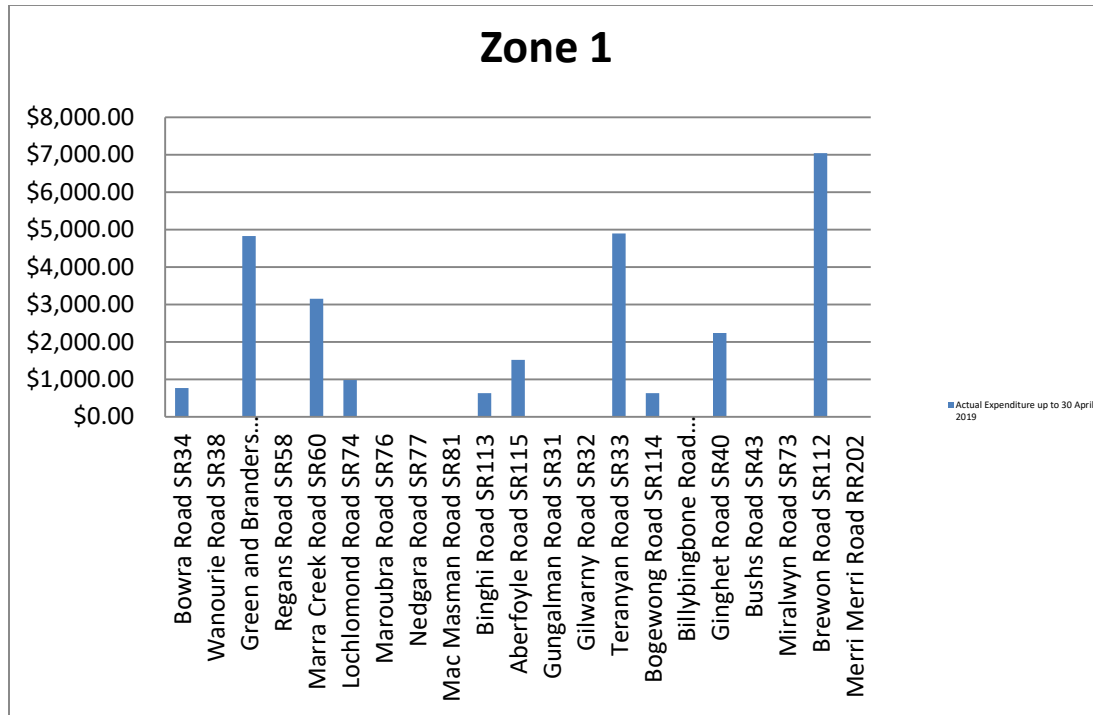
| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for August 2019.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

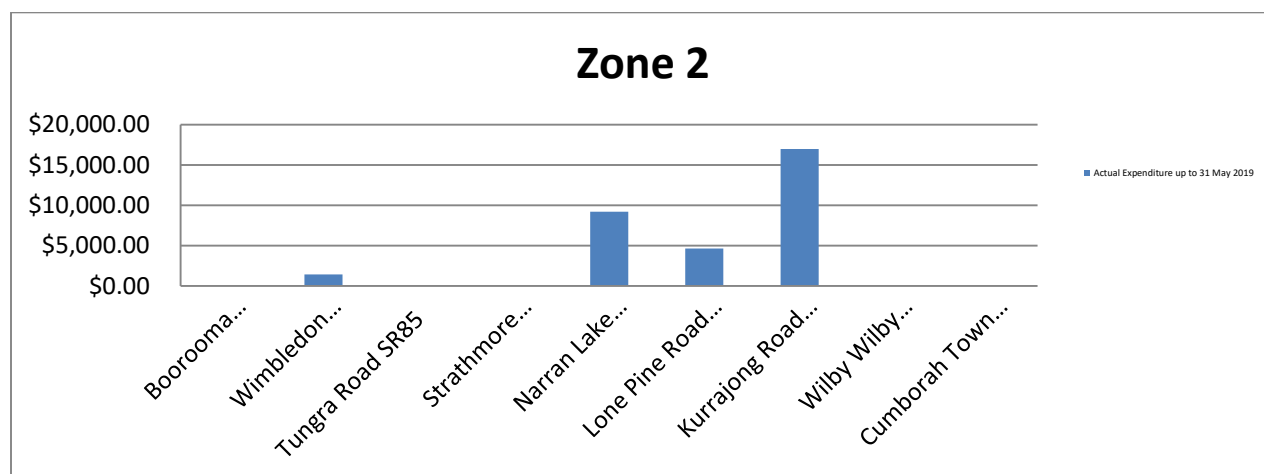
Maintenance works progress summary

Maintenance works progress summary.

| <b>Road Name</b>             | <b>Total Length of Road</b> | <b>Budget Required for Entire Road</b> | <b>Road Category</b> | <b>Work status</b> |
|------------------------------|-----------------------------|----------------------------------------|----------------------|--------------------|
| <b>Zone 1</b>                |                             |                                        |                      |                    |
| Bowra Road SR34              | 3.95                        | \$ 4,278.00                            | F                    |                    |
| Wanourie Road SR38           | 6.5                         | \$ 4,278.00                            | E                    |                    |
| Green and Branders Road SR41 | 11.3                        | \$ 7,006.00                            | F                    |                    |
| Regans Road SR58             | 3.2                         | \$ 4,278.00                            | F                    |                    |
| Marra Creek Road SR60        | 17.5                        | \$ 10,850.00                           | E                    |                    |
| Lochlomond Road SR74         | 8.4                         | \$ 5,208.00                            | E                    |                    |
| Maroubra Road SR76           | 8.3                         | \$ 5,146.00                            | E                    |                    |
| Nedgara Road SR77            | 10.7                        | \$ 6,634.00                            | F                    |                    |
| Mac Masman Road SR81         | 8                           | \$ 4,960.00                            | E                    |                    |
| Binghi Road SR113            | 20.1                        | \$ 12,462.00                           | E                    |                    |
| Aberfoyle Road SR115         | 26.2                        | \$ 16,244.00                           | D                    |                    |
| Gungalman Road SR31          | 43.7                        | \$ 27,094.00                           | D                    |                    |
| Gilwarny Road SR32           | 7.9                         | \$ 4,898.00                            | F                    |                    |
| Teranyan Road SR33           | 13.7                        | \$ 8,494.00                            | D                    |                    |
| Bogewong Road SR114          | 48.7                        | \$ 30,194.00                           | D                    | Completed          |
| Billybingbone Road RR7516    | 18.67                       | \$ 11,532.00                           | C                    |                    |
| Ginghet Road SR40            | 47.6                        | \$ 29,512.00                           | D                    |                    |
| Bushs Road SR43              | 8.7                         | \$ 5,394.00                            | D                    |                    |
| Miralwyn Road SR73           | 17.9                        | \$ 11,098.00                           | D                    |                    |
| Brewon Road SR112            | 54.7                        | \$ 33,914.00                           | C                    |                    |
| Merri Merri Road RR202       | 6.57                        | \$ 7,166.00                            | C                    |                    |
| <b>Sub total Zone 1</b>      | <b>392.29</b>               | <b>\$ 250,640.00</b>                   |                      |                    |

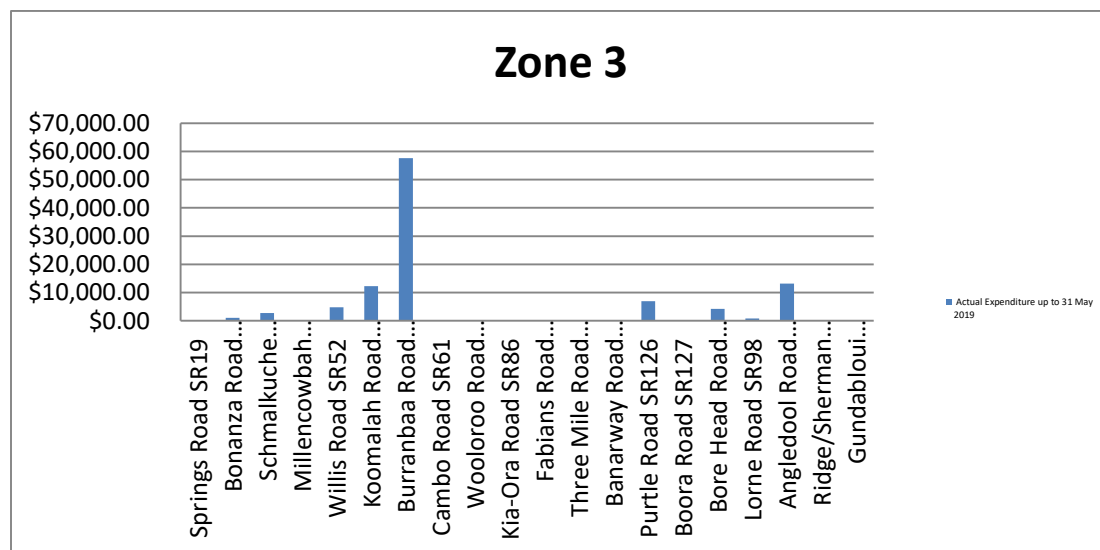


| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Work status         |
|--------------------------|----------------------|---------------------------------|---------------|---------------------|
| <b>Zone 2</b>            |                      |                                 |               |                     |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                     |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                     |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                     |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                     |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                     |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                     |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             |                     |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                     |
| Cumborah Town Roads      |                      |                                 | E             |                     |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>\$ 114,700.00</b>            |               | <b>\$ 1,379.22</b>  |
|                          |                      |                                 |               | <b>\$ 32,266.10</b> |



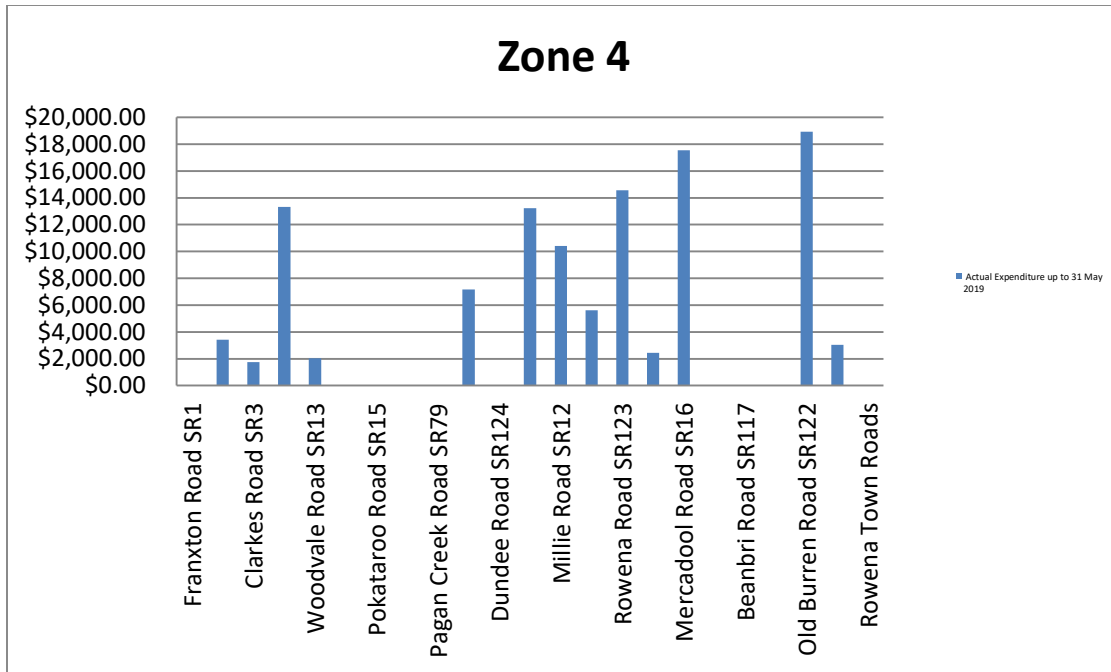
**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Work Status              |
|-------------------------|----------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                          |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                          |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | E             |                          |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | E             |                          |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174.00                    | E             | Completed                |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F             |                          |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | E             |                          |
| Burranbaa Road SR55     | 18.1                 | \$ 11,222.00                    | E             |                          |
| Cambo Road SR61         | 21.1                 | \$ 13,082.00                    | E             |                          |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                          |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | F             |                          |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | E             |                          |
| Three Mile Road SR91    | 0.2                  | \$ 4,278.00                     | E             |                          |
| Banarway Road SR95      | 1.2                  | \$ 4,278.00                     | D             |                          |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | E             |                          |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | D             |                          |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | D             | Completed                |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D             |                          |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | C             |                          |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | C             | Completed                |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | C             | Completed on bad section |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>\$ 320,615.00</b>            |               |                          |



**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

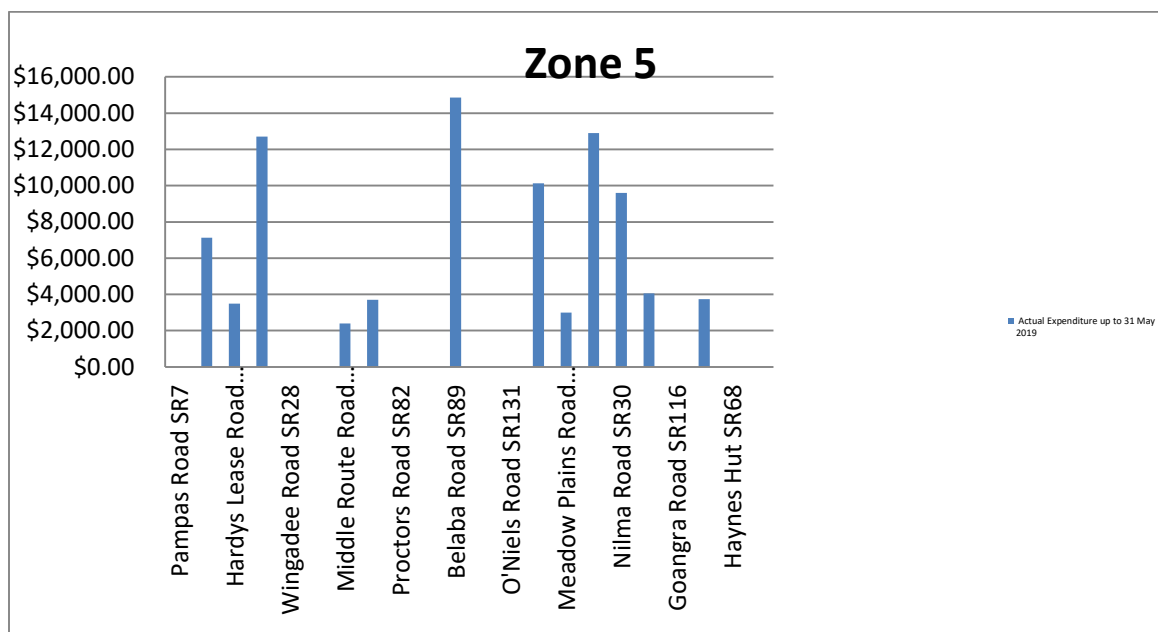
| <b>Road Name</b>               | <b>Total Length of Road</b> | <b>Budget Required for Entire Road</b> | <b>Road Category</b> | <b>Expenditure For May 2019</b> | <b>Actual Expenditure up to 31 May 2019</b> |
|--------------------------------|-----------------------------|----------------------------------------|----------------------|---------------------------------|---------------------------------------------|
| <b>Zone 4</b>                  |                             |                                        |                      |                                 |                                             |
| Franxton Road SR1              | 19                          | \$ 11,780.00                           | E                    |                                 |                                             |
| Bellara Road SR2               | 21.4                        | \$ 13,268.00                           | D                    |                                 | \$3,425.97                                  |
| Clarkes Road SR3               | 6                           | \$ 4,278.00                            | E                    |                                 | \$1,764.04                                  |
| Cryon Road SR5                 | 56.75                       | \$ 35,185.00                           | C                    |                                 | \$13,317.83                                 |
| Woodvale Road SR13             | 8.96                        | \$ 8,556.00                            | E                    |                                 | \$2,038.98                                  |
| Baroona Road SR14              | 11.1                        | \$ 6,882.00                            | E                    |                                 |                                             |
| Pokataroo Road SR15            | 8.1                         | \$ 5,022.00                            | E                    |                                 |                                             |
| Perrottets Road SR66           | 5.9                         | \$ 3,658.00                            | F                    |                                 |                                             |
| Pagan Creek Road SR79          | 1.3                         | \$ 4,278.00                            | F                    |                                 |                                             |
| Fairview Road SR90             | 12.6                        | \$ 7,812.00                            | F                    |                                 | \$7,173.14                                  |
| Dundee Road SR124              | 13.9                        | \$ 8,618.00                            | F                    |                                 |                                             |
| Glen Eden Road SR125           | 24.6                        | \$ 15,252.00                           | E                    |                                 | \$13,231.82                                 |
| Millie Road SR12               | 9.1                         | \$ 5,642.00                            | C                    |                                 | \$10,420.20                                 |
| Rossmore Road SR71             | 10.7                        | \$ 6,634.00                            | C                    |                                 | \$5,625.00                                  |
| Rowena Road SR123              | 34.5                        | \$ 21,390.00                           | E                    |                                 | \$14,565.83                                 |
| Camerons Road SR128            | 15.2                        | \$ 9,424.00                            | D                    |                                 | \$2,444.26                                  |
| Mercadool Road SR16            | 57.7                        | \$ 35,774.00                           | C                    | \$ 6,726.31                     | \$17,552.65                                 |
| Moomin Road SR59               | 31                          | \$ 19,220.00                           | D                    |                                 |                                             |
| Beanbri Road SR117             | 4.9                         | \$ 4,278.00                            | C                    |                                 |                                             |
| Pian Creek Road SR121          | 41.7                        | \$ 25,854.00                           | C                    |                                 |                                             |
| Old Burren Road SR122          | 33.9                        | \$ 21,018.00                           | D                    | \$ 3,975.00                     | \$18,937.93                                 |
| Collarenebri Mission Road SR67 | 4.6                         | \$ 4,278.00                            | C                    |                                 | \$ 3,052.19                                 |
| Rowena Town Roads              |                             | \$ 4,278.00                            | D                    |                                 |                                             |
| <b>Sub total Zone 4</b>        | <b>432.91</b>               | <b>\$ 282,379.00</b>                   |                      | <b>\$ 10,701.31</b>             | <b>\$ 113,549.84</b>                        |





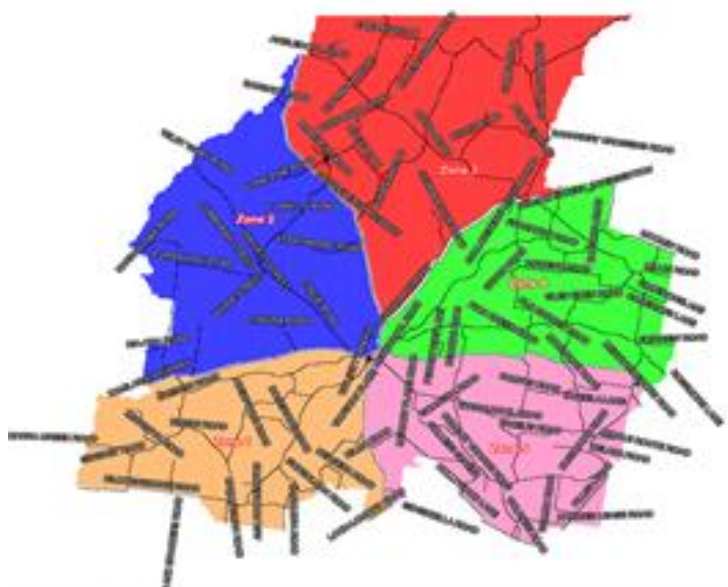
**WALGETT SHIRE COUNCIL AGENDA – 27 August 2019 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>           | <b>Total Length of Road</b> | <b>Budget Required for Entire Road</b> | <b>Road Category</b> | <b>Expenditure For May 2019</b> | <b>Actual Expenditure up to 31 May 2019</b> |
|----------------------------|-----------------------------|----------------------------------------|----------------------|---------------------------------|---------------------------------------------|
| <b>Zone 5</b>              |                             |                                        |                      |                                 |                                             |
| Pampas Road SR7            | 16.3                        | \$ 10,106.00                           | E                    |                                 |                                             |
| Wombo Road SR25            | 17.7                        | \$ 10,974.00                           | E                    |                                 | \$7,135.00                                  |
| Hardys Lease Road SR26     | 16                          | \$ 9,920.00                            | E                    |                                 | \$3,485.00                                  |
| Colrose Road SR27          | 20.6                        | \$ 12,772.00                           | E                    |                                 | \$12,705.00                                 |
| Wingadee Road SR28         | 11.8                        | \$ 7,316.00                            | E                    |                                 |                                             |
| Epping Road SR57           | 15.4                        | \$ 9,548.00                            | E                    |                                 |                                             |
| Middle Route Road SR72     | 9.6                         | \$ 5,952.00                            | E                    |                                 | \$2,400.00                                  |
| Gidginbilla Road SR75      | 7.4                         | \$ 4,588.00                            | E                    |                                 | \$3,710.00                                  |
| Proctors Road SR82         | 4.4                         | \$ 4,278.00                            | F                    |                                 |                                             |
| Drilldool Road SR83        | 5.1                         | \$ 4,278.00                            | F                    |                                 |                                             |
| Belaba Road SR89           | 11.2                        | \$ 6,944.00                            | F                    |                                 | \$14,850.00                                 |
| Hollywood Lane SR119       | 29.9                        | \$ 18,538.00                           | E                    |                                 |                                             |
| O'Niels Road SR131         | 31.1                        | \$ 19,282.00                           | D                    |                                 |                                             |
| Tareela Road SR17          | 19.4                        | \$ 12,028.00                           | D                    | \$ 1,575.00                     | \$10,125.00                                 |
| Meadow Plains Road SR21    | 23.9                        | \$ 14,818.00                           | D                    |                                 | \$3,000.00                                  |
| Marlbone Road SR24         | 28.4                        | \$ 17,608.00                           | D                    | \$ 3,825.00                     | \$12,900.00                                 |
| Nilma Road SR30            | 37.8                        | \$ 23,436.00                           | D                    |                                 | \$9,590.00                                  |
| Bugilbone Road SR103       | 28.7                        | \$ 32,725.00                           | C                    |                                 | \$4,045.97                                  |
| Goangra Road SR116         | 16.4                        | \$ 10,168.00                           | D                    |                                 |                                             |
| Yarraldool Road SR118      | 41.3                        | \$ 25,606.00                           | C                    |                                 | \$3,730.65                                  |
| Haynes Hut SR68            | 4.5                         |                                        | E                    |                                 |                                             |
| Come By Chance Road RR7716 | 60.9                        | \$ 65,450.00                           | C                    |                                 |                                             |
| <b>Sub total Zone 5</b>    | <b>457.8</b>                | <b>326335</b>                          |                      | <b>\$ 5,400.00</b>              | <b>\$ 87,676.62</b>                         |
| <b>Total</b>               | <b>1,902.42</b>             | <b>1,294,669.00</b>                    |                      | <b>\$ 66,743.03</b>             | <b>\$ 363,987.13</b>                        |



#### Road Category

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



**11.3.2 MONTHLY SERVICE PROGRESS REPORT– AUGUST 2019**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Raju Ranjit - Director Engineering Technical Services  
**FILE NUMBER:** 11/211

**Summary:****Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> July 2019.

**Background:**

A budget of \$ 29,575,976 has been allocated to the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden and engineering administration for 2019/2020.

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget            | Expenditure up to 31 <sup>st</sup> July 2019 | Percentage (%) |
|-------------------------------------|-------------------|----------------------------------------------|----------------|
| Transportation including RMCC works | 22,625,899        | 2,915,366                                    | 13             |
| Water works ( maintenance)          | 3,233,508         | 96,585                                       | 2.99           |
| Water works ( Capital)              | 2,170,972         | 471,416                                      | 21.71          |
| Sewer works ( Maintenance works)    | 1,036,597         | 34,660                                       | 3.34           |
| Sewer works (Capital works)         | 509,000           | 5818                                         | 1.14           |
| <b>TOTAL</b>                        | <b>29,575,976</b> | <b>3,523,845</b>                             | <b>11.91</b>   |

**Current Position:**

The status of work progress is as follows;

| Items                                                                                                              | Status                     | Remarks                                          |
|--------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------------------|
| Footpath in Walgett Street in Collarenebri                                                                         | In progress                |                                                  |
| Drop box in Collarenebri                                                                                           | In progress                |                                                  |
| Concrete slab in Airport in Collarenebri                                                                           | In progress                |                                                  |
| Gundabloui Road                                                                                                    | In Progress                | Sealing on 1.7 km will be completed on 16/8/2018 |
| Gundabloui Road - tender for 5 km                                                                                  | Tender closed on 12/8/2019 |                                                  |
| Bugilbone Road ( SR103)                                                                                            | In progress                |                                                  |
| Drainage project in Rowena                                                                                         | In progress                |                                                  |
| K & G in Shake spear between Colin Street and Wilga Street and footpath in front of visitor information in Carinda | In progress                |                                                  |
| Travelon park upgrade                                                                                              | In progress                |                                                  |
| Extension of Pandora street                                                                                        | In progress                | Land acquisition is required and in progress     |
| Come By Chance Road 1.03 km                                                                                        | completed                  |                                                  |
| Gungalam Road                                                                                                      | Completed                  |                                                  |

**Water works**

| Items         | Comments       |
|---------------|----------------|
| Various works | Is in progress |

**Sewer works**

| Items                                         | Comments  |
|-----------------------------------------------|-----------|
| Removal asbestos from Walgett treatment plant | completed |

**Relevant Reference Documents/Policies:**

2019/20 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> July 2019, \$ 3.523 million has been spent from a total amount of \$ 29.575 Million allocated for the 2019/2020 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress Report – August 2019**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for August 2019.

**Moved:**

**Seconded:**

**Attachment:**

Nil

### 11.3.3 NED'S DAM

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Raju Ranjit - Director Engineering Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The report provides Council with information for a decision regarding the request from Site holders of Ned's Dam for five (5) mega litres to half fill the Ned's Dam in Grawin.

**Background:**

Several requests have been received from the stakeholders of Ned's Dam in Grawin for an approval for five (5) mega litres to half fill the Ned's dam to support the local employment (opql processing). Director Engineering / Technical Services has visited the area and conducted a meeting with the stockholders regarding the issues.

The dam is totally dry and has affected

- 20 processing sites and each site supports three plus families most of whose sole income is derived from the opal mining industry.
- Small businesses in the area supplying essentials
- Prospecting new ground is limited due to the lack of processing facilities.
- The landholder is being impacted as they are not receiving processing site fees due to the lack of water.

The benefits of supplying artesian water to Ned's dam are:

- Approx.60 families, all residents of Walgett Shire, can get back on their feet and kick start the opal industry in this area.
- The flow on effects will support the local small businesses.

**Current Position:**

The Ned's dam is totally dry and impacting to 60 people

**Relevant Reference Documents/Policies:**

Site holders of Ned's Dam's email and verbal requests

**Governance issues:**

Licencing issue

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
LRMA , GGSMA  
Residents of Grawin, Sheeppyard and Glengarry

**Financial Implications:**

Site holders of Ned's dam will supply and install all necessary infrastructure and will pay for the water as per set in the Council's fees & charges. Council to install a flow meter

**Alternative Solutions/Options:**

Do nothing

**Conclusion**

Council has installed a bore system in Grawin recently and has a licence for 75 mega litres per year. Due to the drought, about 60 people are out job and hence it is recommended to approve the request subject to the Office of Water's approval. Council is working with office of water for an approval.

**Ned's Dam**

**Recommendation:**

That Council note and approve the request to provide five ( 5) mega litres to half fill the Ned's Dam in Grawin as per Council's fees & Charges subject to the Office of Water approval.

**Moved:**

**Seconded:**

**Attachment:**

Email

Dear Raju,

Thank you for coming out to the Grawin Glengarry, Sheepyards opal fields on behalf of Walgett Shire Council to see firsthand how the drought has affected the opal industry in this area due to the lack of water needed to process the opal clay.

We have had no water in the processing dam known as Ned's dam for two years and we are asking for five (5) mega litres to half fill the dam so we can go back to work.

The effect of not having water is:

- There are 20 processing sites and each site supports three plus families most of whose sole income is derived from the opal mining industry.
- All the small businesses in the area are impacted such as fuel, food, meeting places etc.
- Prospecting new ground is impacted due to the lack of processing facilities.
- The landholder is being impacted as they are not receiving processing site fees due to the lack of water.

The benefits of supplying artesian water to Ned's dam are:

- 60 odd families, all residents of Walgett Shire, can get back on their feet and kick start the opal industry in this area.
- The flow on effects will support the local small businesses.

The siteholders of Ned's Dam will supply all necessary infrastructure and volunteers will install the pipeline.

We understand Walgett Shire Council may install a water metre and we thank them for this and there may be a cost for the water supplied.

Thank you once again Walgett Shire Council for your support. We also acknowledge the support of the LRMA and the GGSMA. The opal industry is a part of all our livelihoods in one way or another.

Yours truly,

On Behalf of the Siteholder of Ned's Dam

Kim Botfield.

~~~~~  
Maxine O'Brien
Secretary/Manager
Lightning Ridge Miners' Association Ltd
PO Box 177
Lightning Ridge NSW 2834
Ph: 02 6829 0427
Mob: 0427 920 474
E: manager.lrma@bigpond.com
www.lrma.com.au



11.3.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES

REPORTING SECTION: Engineering/Technical Services
AUTHOR: Raju Ranjit - Director Engineering Technical Services
FILE NUMBER: 11/211

Walgett

Bore Bath

Scope of works changed to Beautification and enhancement as per agreement - Fence removed and repaired, currently seeking quotes of repairs and painting of the inside of the toilets. Mural quote obtained awaiting upgrading of the interior of toilet block. Furniture needs ordering depending on need. Waiting for quotation for footpath to meet existing footpath

Trevallion Park:

- Large rocks have been delivered on site to demarcate recreation space
- Access between Pitt Street and Castlereagh Highway has been closed

Cemetery:

- Contract has been awarded to install pipes and pump and will commence on 19th August 2019.

Namoi Village projects

- Namoi Village Sewer pump station no.6 has been completed.
- Namoi House no 1 AWTs (Aerated Water Treatment System) has been completed.

Contract for Kerb/ gutter in Euroka Street (South bound) between Namoi and Pitt Street has been awarded.

Cumborah Bore:

Bore installation has been commenced from 1st August 2019.





Rowena village

- Contract for flood study has been awarded.
- Table drain on the both side of the Rowena Road and pipe culvert is in progress.

Collarenebri

- Contract for Walli sewer pump station (SPS) replacement has been awarded.
- Contracts for Footpath works in Walgett Street, drop box and concrete slab of airport has been awarded.
- Denyer Park - completed
- Sealing Work in Drop dust Area is in progress
- Earl Park - completed except BBQ.
- RFQ for Sludge study closed on 12/08/2019 and evaluation is in progress.
- Pot hole repairs are in progress
- RFQ for sludge study closed on 12/8/2019 and evaluation is in progress.

Gundabloui Road (RR457)

- Preparation of subgrade for 1.7 km is in progress
- Tender for 5 km road has been advertised and will close on Wednesday 31st July 2019.
- Bridge approach on Cryon Road – Wing walls has been cast in contractor's yard and in curing process.

Merrywinebone Road (RR329)

- Pot holes repair in progress
- Bridge approach works in progress
- Bridge approaches on SR 5 are in the process of being upgraded.

Lightning Ridge

- Did not receive any interest for 3 phase power for bore bath. Re advertisement is in progress.
- Did not receive any interest on Sprinkler system projects. Preparation plan by council is in progress.
- Pandora Road extension – waiting for Response from Western Lands.
- Lions Park Lightning Ridge - Shade sail to be ordered and picnic table to be painted – work to be carried out by Council staff

- Shermans way shoulder widening work is in progress.

Lightning Ridge Chlorination / Aeration

- Design works are in progress

Burren Junction

- Burren Park - BBQ, seating and bin surrounds arrived, awaiting for concrete slab with skillion to be installed after the electrician installs access power for BBQ
- Bugilbone Road (SR103)
- 16 km completed
- Subgrade preparation for remaining works is in progress
- Heavy patch works on 4 sections completed to match the new section.
- Extension of time has been granted until 17/09/2019.



Carinda

- Concrete floor repairs in front of visitor centre will be complete by end of August.
- Kerb and gutter replacement in Shakespear Street between Colin and Wilga Street is in progress

Matters Generally For Brief Mention Or Information Only
<p>Recommendation:</p> <p>That the Matters Generally for Brief mention or Information only from the Director Engineering / Technical Services be received and noted.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Nil

11.4 ENVIRONMENTAL SERVICES

11.4.1 ALCOHOL FREE ZONE CONTINUATION

REPORTING SECTION: Environmental Services
AUTHOR: Jess McDonald – Director Environmental Services
FILE NUMBER: 10/626-02

Summary:

Summary:

Alcohol free zones in the towns of Walgett, Lightning Ridge and Collarenebri are due to expire shortly. This report recommends that Council resolve to keep the zones for another four years and update the signage to reflect this.

Background:

At a meeting held on 28 June 2011 Walgett Shire Council resolved to establish alcohol free zones over parts of the Walgett, Lightning Ridge and Collarenebri urban areas for the maximum permitted term of four years. Those zones are due to expire in July 2019.

At a meeting held on 24 March 2015 Walgett Shire Council resolved to consult with the community about its proposal to re-establish the zones.

Community consultation was undertaken via advertising in the Council's newspaper column in the Walgett Spectator on 1-4-15, 8-4-15, 15-4-15, 22-4-15, 29-4-15 and 6-5-15, as well as the Lightning Ridge News on 2-4-15, 9-4-15, 16-4-15, 23-4-15, 30-4-15 and 7-5-15.

A public consultation document (Attachment A) was made available to the public via Council's web site.

Notification letters and the public consultation document were sent on 30-3-2015 to:

- The NSW Anti-Discrimination Board.
- The NSW Police at Walgett, Lightning Ridge and Collarenebri.
- 17 aboriginal groups.
- 13 liquor licensees.

No major issues were raised at the time and Council resolved to re-establish the zones.

For the purposes of continuation with the zones, the Des has consulted with the OLG and has been advised that further public consultation is not required where the alcohol free zones have not had been subject to any complaints or major issues over the last four years. Council can resolve to continue with the zones as they are however should advertise that the zones are to continue for another four years in local media.

New signage to reflect the zones and the timeframes are to be installed at the affected parks.

Current position:

The alcohol free zones are now established and have run successfully over the last four years with no major issues. As such, if the Council wishes to continue with the zones as they are, the timeframes for the zones need to be renewed for an additional four years.

Alcohol free zones signs will need to be updated to reflect the new dates. This is expected to be able to be completed using an existing Engineering budget for signs as per previous practise.

Relevant Reference Documents:

- Ministerial Guidelines on Alcohol Free Zones issued by the Department of Local Government, February 2009.
- Guidelines for Local Government Councillors issued by the Anti-Discrimination Board of NSW, 1999.
- Guidelines for Managers of Local Councils issued by the Anti-Discrimination Board of NSW, 1999.

Governance issues:

Regulatory compliance:- When dealing with a proposal to establish an alcohol free zone, Council must comply with the 2009 Ministerial Guidelines on Alcohol Free Zones.

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Environmental issues:

Adherence with, and enforcement of, alcohol free zones is likely to reduce littering and ensure public safety in the areas.

Stakeholders:

Walgett Shire Council, community, liquor licenses.

Financial implications:

Alcohol free zones signs will need to be updated. This is expected to be able to be completed using an existing Urban Infrastructure budget for signs.

Alternative solutions/options:

Do nothing: This option has not been recommended as:

- Doing nothing would allow the zones to lapse.
- The existing zones appear to be supported by the community and Police.
- If the zones lapsed, it is expected that there would be significant adverse impacts on the community.

Reduce the area of the zones: The Ministerial Guidelines state that generally alcohol free zones should be as small as possible. This option has not been recommended as:

- It is expected that reducing the area of the existing zones would be inconsistent with community and Police expectations.
- If the zones were reduced, then it is expected that the frequency of adverse impacts associated with street drinking would increase.

Increase the area of the zones: This option has not been recommended as:

- Only one submission has been received advocating an extension to one zone.
- The information presently available to Council does not justify an extension to any zone.

Conclusion:

The maintenance of alcohol free zones is one of several methods by which Council can maintain public amenity and reduce risks which may otherwise arise from street drinking.

Alcohol Free Zone Continuation

Recommendation:

That Walgett Shire Council resolve to:

1. Keep the alcohol free zones in Walgett, Collarenebri and Lightning Ridge for four years over the same areas as the existing zones.
2. Undertaken notification that alcohol free zones have been established in Walgett, Collarenebri and Lightning Ridge for four years, over the same areas as the existing zones via;
 - (a) Public Notice in the Walgett Spectator and
 - (b) Public notice on the Walgett Shire Council website and Facebook page
3. Update alcohol free zone signage in Walgett, Collarenebri and Lightning Ridge in accordance with the relevant legislations.

Moved:

Seconded:

Attachments:

Nil

11.4.2 REQUEST FOR PLANNING PROPOSAL – GEORGE MULDER

REPORTING SECTION: Environmental Services
AUTHOR: Jess McDonald – Director Environmental Services
FILE NUMBER: 11/45

Summary

This report is in relation to a request from George Mulder for Council to prepare a Planning Proposal in relation to his MPL located in Lightning Ridge. The site is an expired Mining Purposes Lease (MPL), and NSW Department of Industry – Land & water Division are currently reviewing a renewal application for the title at George Mulder's request however, cannot grant any approval due to the zoning of the land. The land would need to be rezoned via a formal Planning Proposal application to Department of Planning & Environment (DoPE) and Council's Local Environmental Plan updated.

Background:

On 15th March 2019 Council received an email from George Mulder in relation to the land zoning where his dwelling is located (see attachment 1). George requested the matter go before Council for consideration. Mr. Mulder attended the June Council meeting in relation to the email and it was requested the DES look further into the matter and advise Council how to proceed. Mr Mulder is requesting that Council prepare a Planning Proposal.

Current position:

A Planning Proposal is required to be submitted to the Department of Planning & Environment (DoPE) for consideration in relation to the zoning of the land. The preparation of a Planning Proposal would need to be carried out by a suitably qualified consultant and DoPE may require various environmental studies and other reports be prepared as part of the submission. Usually, in these circumstances, the individual is required to organise and pay for a planning proposal for consideration by DoPE. The preparation of a planning proposal and in particular the studies and reports associated with the proposal can be expensive, and a budget of a minimum \$30,000 should be expected, although the actual budget could also extend beyond this amount. Given some issues associated with the site, including potential Native Title Claims, the development of a planning proposal and its progression could be lengthy with no guarantee of success.

Council needs to consider if it is appropriate for such a planning proposal to be funded from public monies for private matters and that this may set a precedent in the future for similar matters, including the preparation of planning proposals for other individuals and matters relating to development without consent.

In the event that a planning proposal is submitted by Mr Mulder, Council will be invited to make a submission, or comment on the planning proposal. In such an event, a further report to Council will be tabled for consideration. Given the dwelling has remained on-site for a period of time and is the home of Mr. Mulder and his partner, Council may consider supporting the application, as the alternative is that the dwelling may need to be demolished.

Verbal advice from Council's Regional Office of Department of Planning & Environment in Dubbo have advised that the submission of a Planning Proposal is acceptable and would need the support of both Council and NSW Department of Industry – Land & Water Division. Upon submission of application from George Mulder, Council will have the opportunity to support the proposal.

Relevant Reference Documents:

- Environmental Planning & Assessment Act 1979.
- Environmental Planning & Assessment Regulation 2000.
- Walgett Local Environmental Plan 2013.
- Interim Development Order No. 1 - Shire of Walgett 1968.
- Sundry emails and letters between Mr Mulder NSW Department of Industry - Resources and Energy, Department of Primary Industries – Lands and Walgett Shire Council.
- Previous report to Council 27th September 2016 by Matt Clarkson.

Governance issues:

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights.

Environmental issues:

The reserve is the subject of an ongoing Native Title claim. Rezoning the land to accommodate the development may impact the legitimacy of Council's claim that the land is required for a public purpose.

Stakeholders:

Public, NSW Department of Industry - Resources and Energy, Department of Primary Industries – Land & water Division, Walgett Shire Council, Mr Mulder and Ms Deane.

Financial implications:

The minimum costs of a Planning Proposal, based on previous planning proposals is a minimum \$30,000, with this cost likely to grow given the issues associated with the site and depending on any additional information or studies requested by DoPE. If Council chooses to fund such an application for a planning proposal, a budget of \$50,000 should be set aside.

Council may also be burdened with remediation of the site in the future as the dwelling is a structure on a Crown Reserve under Council control.

Request for Planning Proposal – George Mulder
<p>Recommendation:</p> <p>That Walgett Shire Council resolve to:</p> <p>Write to Mr Mulder and advise that he should engage the appropriately qualified person/s to prepare a planning proposal for the rezoning of the affected land for submission to Department of Planning and Environment.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

1. Email from George Mulder
2. Location of expired MPL
3. Photo of subject dwelling
4. Previous report to Council in September 2016 by Matt Clarkson and its attachments
5. Email from George Mulder

Please refer to Ordinary Attachment Document

11.4.3 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENVIRONMENTAL SERVICES

REPORTING SECTION: Environmental Services
AUTHOR: Jess McDonald – Director Environmental Services
FILE NUMBER: 10/434

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

- **Environmental Education Grants – Program Tier 1 – Office of Environment & Heritage**

In July 2019 Council, in collaboration with Cobar Shire Council made an EOI to OEH for funding to carry out a specific and extensive environmental education program in Walgett Shire. The program will target specific issues such as illegal dumping and littering and be developed and spread over

- **Appointment of Walgett Shire's DES as NetWaste Executive Officer**

In July 2019 Council's DES was nominated and voted in as NetWaste's new Executive Officer. The responsibilities of the position are attached.

NetWaste is funded primarily through the NSW Environment Protection Authority (EPA) and delivers outcomes beyond regional service arrangements, through targeted waste management projects, education and community engagement programs, and member Council enablement.

Covering almost 40% of the state, benefits are delivered to 26 member councils in regional NSW including: Bathurst, Blayney, Blue Mountains, Bogan, Bourke, Brewarrina, Broken Hill, Cabonne, Central Darling, Cobar, Coonamble, Cowra, Dubbo Regional, Forbes, Gilgandra, Lachlan, Lithgow, Midwestern, Narromine, Oberon, Orange, Parkes, Walgett, Warren, Warrumbungle and Weddin.

Netwaste provides Councils with various grants and funding opportunities and has supported Walgett Shire on various projects including the engagement of Robert Amaral & Bob Bailey to design Council's new landfilling plans, Community Litter Projects and funding to assist with grant applications, including the Lightning Ridge Partial Closure Project. The NetWaste Committee and forums also provides valuable networking opportunities and access to learning, training and information in regards to waste management issues. Netwaste also organises and manages waste management contracts, for example, the recycling of steel in the area.

The DES has been a member of the committee previously, attending four NetWaste Committee meetings per year and four NetWaste forums per year, held in regional areas that are part of the NetWaste group. The Executive officer is also required to attend quarterly RENEW meetings which are attended by the EPA and other state Waste groups. NetWaste funds the Officer's attendance at RENEW.

The Council is not required to hold funds or manage monies or administration on behalf of NetWaste. This is done through NetWaste's host Council, Orange City Council and the day to day administration and Contracts Management is carried out by NetWaste's Project Coordinator, based in Gilgandra.

It is the intention of the DES to ensure NetWaste remains a practical, forward thinking group and to assist in bringing increased focus to the NetWaste and Far West region

to assist in the development of improved services, funding and opportunities for better waste management, recycling and increased attention to environmental matters.

The 2019 NetWaste/RENEW meetings are:

16th August 2019 – Oberon Forum

1st November 2019 – NetWaste Committee meeting

7/8th November – Sydney RENEW

29th November – NetWaste Forum Forbes

- **Illegal Dumping Hot Spots – Clean Ups**

Clean-Ups in Lightning Ridge have continued in the Cemetery area with further clean-ups along the Castlereagh HWY, Tip Road Walgett, and Pilliga to Coonamble Rd and other locations to commence shortly.

- **Annual Return – Walgett Waste Facility**

Council's 2019 Annual Return for License 12466, Walgett Waste Facility, has been completed and returned to the EPA for assessment. This year the EPA amended Council's license to include additional conditions around dust suppression, ground water reporting and the development of a concrete stockpile management plan. The Management Plan is due to be submitted to EPA by 27th September 2019 and it is the intention of the DES to discuss the continuation of Council's current plan of management, is that the stockpiles will be absorbed via the new landfilling plan over time. The EPA however may prefer a faster timeframe however and DES is currently exploring options for this matter. A further report to Council may be required.

Matters for Brief Mention of Information Only from Director Environmental Services
<p>Recommendation:</p> <p>That Walgett Shire Council resolve to receive and note the report by the Director of Environmental Services on matter for brief mention, or information only.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

NetWaste Executive Officer Roles and Responsibilities

July 2019



NETWASTE EXECUTIVE OFFICER ROLES AND RESPONSIBILITIES

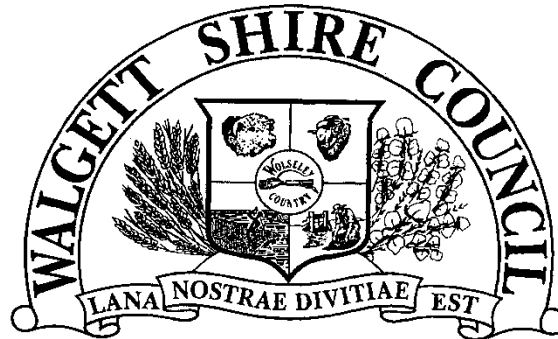
The roles and responsibilities of the NetWaste Executive Officer are outlined in the NetWaste Regional Waste Strategy (2017-2021) and included below:

- acts as an independent reference point to guide NetWaste activities, providing direction and impetus;
- demonstrates a strong regional focus;
- participate in staff recruitment (or delegates as appropriate);
- provide support and guidance and oversees the operation of the staff, providing feedback in conjunction with the host Council;
- works with the staff to ensure EPA funding obligations are met;
- chairs the NetWaste meetings;
- attends RENEW NSW meetings;
- when possible, represents NetWaste at forums and conferences, and;
- provides guidance for regional tender and quotation processes.

The RENEW NSW meetings occur on a quarterly basis involving representatives from the 8 voluntary regional waste groups and the EPA (primary funding body). NetWaste is typically represented by the staff and Executive Officer when possible. The Executive Officer travel and accommodation expenses associated with RENEW NSW meeting attendance is covered by NetWaste.

The following RENEW NSW meetings are scheduled for 2019.

- 8/9 August, Merimbula
- 7/8 November, Sydney



AGENDA FOR CLOSED COUNCIL MEETING

27th August 2019

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **27th August 2019** to discuss the items listed in the Agenda.

Greg Ingham
GENERAL MANAGER

Agenda

12. MOVE INTO CLOSED SESSION

MOVE INTO CLOSED SESSION

Time:

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

- 13.1 Discharge of Mortgage – Carinda Golf Club
- 13.2 Tenders for Reconstruction and Sealing of 5km of RR457 – Gundabloui Road – RFT 19/024
- 13.3 Walgett Levee Stage 4 – Non Compliance Rectification Works
- 13.4 Electric Line Agreement between Walgett Shire Council and Walgett Solar Pty Ltd

14. RETURN TO OPEN SESSION

Return to open session	Time:
<p>Recommendation:</p> <p>That Council return to open session.</p> <p>Moved:</p> <p>Seconded:</p>	

15. ADOPTION OF CLOSED SESSION REPORTS

Adoption of closed session reports
<p>Recommendation:</p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p>Moved:</p> <p>Seconded:</p>

16. RESPONSE TO QUESTIONS FROM LAST MEETING

Clr Smith

Q1: When the application was submitted for the bore, why was the wording changed? E.g.

Water security for the township

Application was made for domestic purposes only.

Q2: Can staff be given the appropriate training to run the Collarenebri Filtration System?

Engineering department is working to provide training for staff.

Q3: Can the toilet block at the camping grounds be inspected, there is water leaking behind the wall?

Work is in progress.

Q4: Can the truck stop in the Gundabloui Road be resealed?

Work is in progress.

Q5: Can the operating hours of the Street sweeper be adjusted to avoid street cleaning when there are parked vehicles in the main street during business operating hours?

The Street sweeper hours have been adjusted.

Clr Taylor

Q1: Where is the sealing project up to for Sunflash Street, Lightning Ridge?

Investigation is in progress.

Q2: Can Council issue authorisation (name badge and letter of appointment) to the Lightning Ridge Market Coordinator?

Q3: Can additional 'No Dogs from 6am – 12pm Sundays' signs be erected at the Lions Park?

DES will organise for Council's ranger with the outdoor staff to install.

Clr Turnbull

Q1: Can Council investigate the new truck wash facilities, stock crates are unable to be washed out in new facility?

Investigation is in progress.

Clr Murray

Q1: Can the old green concrete posts outside Landmark in Fox Street, Walgett be removed?

Consultation with shop owners is in progress and will be removed if posts are no longer required.

Q2: What is the progress on the water from the Walgett Treatment Plant for the Walgett Cemetery?

Contract has been awarded to lay pipes and installation of the pump station.

Clr Keir

Q1: What is happening with the temporary IGA store for Walgett?

Q2: Can a 'No Parking' sign be erected in the lane between Elders and Wongs Fish & Chip Shop?

The matter has been discussed in the Local Area Traffic Committee held on 1st August 2019. David Vant has said that he will inspect the site. Waiting for his response.

Q3: Can the toilet facilities at No 2 & No 3 Ovals be inspected in relation to cleanliness, efficiency and functionality?

Work completed and will be inspection on a regular basis.

Q4: What is the progress on the Come By Chance Road (RR7716) in relation to the sealing project?

Additional 1.03km will be sealed by 23rd August 2019. Council is waiting for Heavy Vehicle Safety Program Round 7 to open.

Q5: Can the illegal dumping of the tyres in Pilliga be investigated?

Tyres have been investigated and tidy up commencing August 2019

Clr Walford

Q1: Can the watering of the sporting ovals be revised so it does not occur the night before an event?

It has been planned.

Clr Woodcock

Q1: Can inspections be carried out of the footpaths in Morilla Street, Lightning Ridge? There have been two slip and trips in recent weeks due to uneven footpaths.

Quotation has been received, waiting for approval from Bank Owner

Clr Martinez

Q1: Can Council investigate the swimming pool contacts?

CFO to report to Council's September 2019 meeting

Q2: Can the Ranger attend the Sunday markets to enforce the 'no dog' policy?

Yes absolutely

Q3: Can Council provide a report on Sewage Funds and breakdown costs etc for Walgett, Lightning Ridge and Collarenebri?

CFO to report to Council's September 2019 meeting

Q4: Can Council ensure that there is adequate preparation and topsoil laid prior to laying grass at Opal Street Park?

Yes, Engineering Department will be inspecting the work on a regular basis.

Q5: Can Council look at placing KPI's on supervisors?

Council employees, including supervisors, have Position Descriptions (PD's) that clearly outline their roles and responsibilities. It is the relevant Director's responsibility to ensure that supervisors are performing to the requirements of the PD's.

17. QUESTIONS FOR THE NEXT MEETING

Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.

18. CLOSE OF MEETING

Time: