



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 28 September 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **28 September 2021** commencing at **11:00am** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
| Nil     |       |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 4. ELECTION OF DEPUTY MAYOR

### 4.1 DETERMINATION OF METHOD OF VOTING FOR ELECTION OF DEPUTY MAYOR BY COUNCILLORS

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** General Manager  
**FILE NUMBER:** 18/260

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#### **Summary:**

This report is prepared to allow Council to determine the Method of Voting for the Election of the Deputy Mayor by Councillors.

#### **Discussion (including issues and background):**

Schedule 7 of the Local Government (General) Regulation 2005 sets out the process to be followed for the election of a Deputy Mayor by Councillors, including the methods of voting that may be determined by a resolution of Council. The methods of voting for the election of the Deputy Mayor, that Council may adopt are summarised below:-

- Open Voting – this is by show of hands or similar means
- Preferential Ballot – as per its normal interpretation the ballot papers are to contain names of all candidates and Councillors mark their votes 1, 2, 3 and so on against the various names, so as to indicate their order of preference for all of the candidates.
- Ordinary ballot – this is the usual method adopted in New South Wales. Ballots are secret with only one (1) candidate's name written on a ballot paper.

Where there are two (2) candidates, the person with the most votes is elected. If the ballots for the two (2) candidates are tied, the one to be elected is to be chosen by lots, with the first name out being declared elected.

Where there are three (3) or more candidates, the person with the lowest number of votes is eliminated and the process started again until there are only two (2) candidates. The determination of the election would then proceed as if the two (2) were the only candidates. In the case of three (3) or more candidates where a tie occurs the one (1) to be excluded will be chosen by lot.

- Choosing by Lot – to choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen, on the basis detailed above.

\* NOTE: Ballot has its normal meaning of secret ballot.

Office of Local Government Circular 21-24 issued 13 August 2021 points out:

- Open ballots can be undertaken remotely where a Council is conducting its meetings by audio visual link.
- Ordinary and preferential ballots are secret ballots and Councillors will need to attend the meeting in person if the election is to be held by way of an ordinary or preferential ballot.

- In deciding which voting method to use for the Mayoral election, Councils should consider the personal circumstances of their Councillors to ensure that all Councillors can participate in the Mayoral election.

The above points also apply to the election of the Deputy Mayor.

Should a Councillor wish to attend the September 2021 meeting remotely using an audio visual link, the number of methods available shall be limited to just the “Open Voting – this is by show of hands or similar means”.

**Relevant Reference Documents:**

Schedule 7 “Election of Mayor by Councillors” of the Local Government (General) Regulations 2005.

**Stakeholders:**

Councillors

| <b>Determination of Method of Voting for Election of Deputy Mayor by Councillors</b>                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The method for the election of Deputy Mayor be selected on the day.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 4.2 DESTRUCTION OF BALLOT PAPERS

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Where elections are held, following the conduct of those annual elections, it is appropriate to pass a motion authorising the destruction of ballot papers.

**Discussion (including issues and background):**

Over the years it has become accepted practice that any ballot papers used in the elections be destroyed and a resolution of Council is required to formalise this process.

**Relevant Reference Documents:**

Local Government Act 1993 Chapter 12 Part 5 Sections 383/400AA  
Local Government (General) Regulation 2005 – Schedule 9

**Stakeholders:**

Council Members

| Destruction of Election Ballot Papers                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That any ballot papers used now be destroyed.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 4.3 ELECTION OF DEPUTY MAYOR FOR PERIOD ENDING 4<sup>th</sup> DECEMBER 2021

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Section 231 of the Local Government Act 1993 sets out the provisions of the Act for election of the Deputy Mayor.

### **Discussion (including issues and background):**

Section 231 of the Local Government Act 1993 states that:-

- The Councillors may elect a person from among their number, to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of the Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected.

Procedures for Nominations and the Election of Deputy Mayor are the same as set out for the election of Mayor.

### **Current position:**

The Office of Local Government in its circular 21-20 dated 25<sup>th</sup> July 2021 sets out in detail the postponement of the general election to 4<sup>th</sup> December 2021 due of the escalating Covid 19 pandemic, and what this means for Council under the provisions of the Local Government Act 1993.

- Current Councillors and popularly elected Mayors will continue to hold their civic office until elections are held on 4<sup>th</sup> December 2021.
- The order made under section 318c continues the suspension of the requirement to hold by- elections to fill vacancies for the period specified in the order.
- Mayors elected in September 2020 will continue to hold office until Council elections are held on 4<sup>th</sup> December 2021.

Circular 21-24 dated 13<sup>th</sup> August 2021 sets out the following:

- Mayoral elections must be held in September 2021 for Mayors elected in September 2019 when their two year terms expires (see sections 230(1) and 290(1)(b) of the local Government Act 1993).
- Mayors elected in September 2020 will continue to hold office until Council elections are held on 4<sup>th</sup> December 2021.
- The civic offices of all Mayors elected by Councillors will expire on election day on 4<sup>th</sup> December 2021.
- Deputy Mayors hold their office for the term specified by the Council's resolution. If a Deputy Mayor's term expires before election day 4<sup>th</sup> December 2021, an election may need to be held for Deputy Mayor. It should be noted however, that Councils are not required to have a Deputy Mayor.

In September 2020 Council formally resolved the Deputy Mayor's position be for a one (1) year period ending September 2021.

**Options:**

Council has the following options available in regard to the Deputy Mayors position:

- A. Conduct an election for Deputy Mayor for the period September to 4<sup>th</sup> December 2021.
- B. Extended the current Deputy Mayors term to 4<sup>th</sup> December 2021.
- C. Not have a Deputy Mayor for the period September to 4<sup>th</sup> December 2021.

**Relevant Reference Documents:**

Local Government Act 1993

**Stakeholders:**

Councillors

| Election of Deputy Mayor for Period Ending 4 <sup>th</sup> December 2021                                    |
|-------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>For Council determination</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nomination Form circulated separately

## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 31 AUGUST 2021**

| <b>Minutes of Ordinary Council Meeting – 31 August 2021</b>                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 31 August 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 31 August 2021.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 31 August 2021**

Michael Urquhart  
**GENERAL MANAGER**



|                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT<br/>THE WALGETT SHIRE CHAMBERS ON TUESDAY 27 JULY 2021 AT 11:24AM</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:***Nil**The Mayor declared the meeting open at 11:24AM***PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr Manuel Martinez (Deputy Mayor)  
 Clr Bill Murray  
 Clr Lawrence Walford  
 Clr Michael Taylor  
 Clr Kelly Smith  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Kobus Nieuwoudt (Director Environmental Services)  
 Bob Stephen (Acting Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note:**

**The following Councillors; Woodcock, Martinez, Smith and Taylor attended the meeting via zoom and Clr Walford dial in.**

**Clr Murray was present in person at the Council Chambers.**

**Leave of Absence:**

Clr Robert Turnbull  
 Clr Jane Keir

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor | Item No. | Report title/ Subject matter | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|------------------------------|-------------------------|--------|
| Nil        |          |                              |                         |        |

**8/2021/1 Leave of Absence****Resolved:**

That the leave of absence received from Clr Turnbull and Clr Jane Keir are accepted and leave of absence is granted.

**Moved:** Clr Walford

**Seconded:** Clr Taylor

**CARRIED**

**8/2021/2 Minutes of Ordinary Council Meeting – 27 July 2021****Resolved:**

That the minutes of the ordinary Council meeting held 27 July 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Taylor  
**Seconded:** Clr Martinez  
**CARRIED**

**8/2021/3 Mayoral Report****Resolved:**

That the Mayor report for July/August 2021 be received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Taylor  
**CARRIED**

**8/2021/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at August 2021 be received and noted.

**Moved:** Clr Murray  
**Seconded:** Clr Smith  
**CARRIED**

**8/2021/5 Circulars Received From the NSW Office of Local Government****Resolved:**

- a) That the information contained in the following Departmental circular 21-20 - 21-26 from the Local Government Division Department of Premier and Cabinet be received and noted.
- b) Council write to the Office of Local Government requesting additional information/clarification regarding the 'rule'; Councillors should not be included on the recruitment panels for senior staff.

**Moved:** Clr Taylor  
**Seconded:** Clr Smith  
**CARRIED**

**8/2021/6 Important Dates For Councillors - Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Walford  
**Seconded:** Cllr Murray  
**CARRIED**

**8/2021/7 Monthly Outstanding Rates Report****Resolved:**

The 31 July 2021 outstanding rates report be received and noted.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Taylor  
**CARRIED**

**8/2021/8 Cash and Investment Report as at 31 July 2021****Resolved:**

That the Investment report be received and noted.

**Moved:** Cllr Smith  
**Seconded:** Cllr Martinez  
**CARRIED**

**8/2021/9 Public Interest Disclosure – Annual Report****Resolved:**

- That the Acting Chief Financial Officer's report be received.
- Council adopt the 2020/2021 Public Interest Disclosures Annual Report.

**Moved:** Cllr Murray  
**Seconded:** Cllr Taylor  
**CARRIED**

**8/2021/10 Quarterly budget review statement 2020/2021****Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30 June 2021 as tabled, also noting the transfers to and from reserves for 2020/2021.

**Moved:** Cllr Walford  
**Seconded:** Cllr Smith  
**CARRIED**

**8/2021/11 Monthly Maintenance Grading Report as at 31 July 2021****Resolved:**

That Council receive and note the monthly maintenance grading works report for July 2021.

**Moved:** Cllr Murray

**Seconded:** Cllr Smith

**CARRIED**

**8/2021/12 Monthly Progress Report July 2021****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for July 2021.

**Moved:** Cllr Martinez

**Seconded:** Cllr Taylor

**CARRIED**

**8/2021/13 Flood Restoration Works - Update****Resolved:**

That Council receive and note the flood restoration works report for June 2021.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

**8/2021/14 Development Approvals July 2021****Resolved:**

That Council note the information contained within this report.

**Moved:** Cllr Murray

**Seconded:** Cllr Martinez

**CARRIED**

**8/2021/15 Development Application 2021/50 – Multi-Use Community Wellbeing and Educational Facility****Resolved:**

That Council approves Development Application 2021/50 for the construction of a single-storey multi-use community wellbeing facility At Lot C DP 101967 – 11 Wilson Street, Collarenebri, in accordance with the plans that formed the subject of Attachment 1 to the report, and subject to the conditions as outlined in the Development Assessment Report that formed the subject of Attachment 2 to the report.

**Moved:** Clr Smith  
**Seconded:** Clr Martinez  
**CARRIED**

**8/2021/16 Move into Closed Session**

**Time: 11:43am**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Clr Taylor  
**Seconded:** Clr Smith  
**CARRIED**

**8/2021/17 Negotiations for Refurbishment of the Colless Grandstand – Walgett Showground****Resolved:**

- a. Accept the quotation of David Payne Constructions at a price of \$799,733 (Ex GST).
- b. Enter into a contract with David Payne Constructions for Refurbishment of the Colless Grandstand as per the scope of works, at a price of \$799,733 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council.
- c. The Council Seal be affixed to the contract.

**Moved:** Clr Martinez  
**Seconded:** Clr Smith  
**CARRIED**

**Close of Meeting**

The meeting closed at 11:49am

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **7. REPORTS OF COMMITTEES/DELEGATES**

Nil



## 8. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

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### Summary:

This report provides Council with information regarding the activities of the Mayor for the past month.

### Background:

- The Deputy Mayor and I attended the quarterly meeting of Castlereagh Macquarie County Council and matters included:
  - Adoption of Fourth Quarter Budget Review
  - Adoption of yearly Delivery Program Status
  - Adoption of Fourth Quarter Operational Plan Status
  - General Manager to report to October 2021 meeting with a strategy to increase roadside control program across the County Council.
  - Senior Biosecurity Officer reported on increase in Mother of Millions, Green Cestrum, and African Box Thorn, County inspections and Biocontrol facility at Lightning Ridge.
- Conducted a number of interviews with newspapers, television and radio stations on Covid situation in Walgett LGA.
- On the 6<sup>th</sup> September I attended the FNW JO meeting.
- 8<sup>th</sup> September the General Manager and I met with Minister Hazzard, Local Member for Barwon Roy Butler, Scott McLachlan CEO WNSW LHD, Inspector Trent Swinton, WAMS Executive and NSW Health medical staff. A number of matters were discussed including the availability of motor homes for a Covid isolation village in Walgett, communications, and duplication of vaccination services. Minister Hazzard congratulated the LEMC members and frontline service agency staff for an excellent job fighting the pandemic.
- Received complaints about tips not accepting waste during Covid and referred the matter to the General Manager.
- Met on line with Roy Butler, General Manager and others regarding the Heavy Vehicle Permit System.
- Met with General Manager to discuss a number of issues around Lightning Ridge.
- Have received many phone calls about Covid issues which I have forwarded onto the General Manager.

| Mayoral Report                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for August/September 2021 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## **9. CORRESPONDENCE AND PETITIONS**

Nil

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **11. REPORTS FROM OFFICERS**

### **11.1 GENERAL MANAGER**

#### **11.1.1 COUNCIL'S DECISION ACTION REPORT – SEPTEMBER 2021**

|                           |                         |
|---------------------------|-------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>        |
| <b>AUTHOR:</b>            | <b>Michael Urquhart</b> |
| <b>FILE NUMBER:</b>       | <b>12/14-03</b>         |

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

| Council's Decision Action Report                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at September 2021 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 28 SEPTEMBER 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 23.5.17  | 4/2017/34  | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                   | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> <p>16.09.2021 Tender for construction to be issued when funding is available.</p>                         |                  |
| 26.09.17 | 9/2017/25  | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                              | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 “ “</p> <p>22/09/21 On going waiting on information from crown lands</p>                                                                                      |                  |
| 26.09.17 | 9/2017/26  | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol> | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 work in hold at this stage as the related staff has other important other commitments</p> <p>18.03.21 Crown Lands to authorise licence</p> <p>22/09/21 On going waiting on information from crown lands</p>                                                                                                                 |                  |
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <ol style="list-style-type: none"> <li>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</li> <li>6. Investigate the re-establishment of precinct committees.</li> <li>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</li> </ol>                                                                                                                                                                                 | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p> <p>16.09.20 Survey complete. Report to Oct 2020 meeting</p> <p>16.09.2021 Mining Environment &amp; Geoscience are currently conducting community consultation for opening up of OPA 4.</p> <p>16.09.2021 Community consultation underway for establishment of a precinct committee in Collarenebri.</p> | Partly completed |
| 25.9.18  | 14/2018/17 | <p>That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future</p>                                                                                                                                                                                                                                                                                                                | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019 to be completed August 2020</p> <p>16.09.20 Audit recommended</p> <p>18.03.21 Underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |

WALGETT SHIRE COUNCIL AGENDA – 28 SEPTEMBER 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      | 23.06.21 in progress<br>16.09.2021 Audit complete. Letter to ratepayers regarding illegal connections in coming weeks.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |
| 18.03.19 | 1/2019/11 | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO  | 17.419 Council have approved name change. Application to be submitted.<br>16.09.20 Application October 2020<br>16.09.2021 Application lodged.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |
| 18.03.19 | 1/2019/25 | That Council adopt the alternative solution 4, as outlined in the report. (Goangra Bridge Project)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather<br>20.04.2020 work in progress<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractors' new schedule.<br>22/7/2020 Report will be tabled on July 2020 Council meeting<br>16/9/2020 awaiting a response from legal advisor<br>21/10/2020 Report will be tabled on October 2020 Council meeting for an approval to build the bridge along the existing alignment.<br>16/11/2020 Resolved to build a 80m bridge in the existing alignment<br>22/09/21 Awaiting approval on funding extension, require commitment from bridge contractor to get funding approval |           |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                                                                                                                                                                                                                                                                                                                         | DES  | 31.08.2021 Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project. Cityplan's name has changed to "Gyde"<br><ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li> </ul> 22.09.2021 No change to current status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |
| 17.12.19 | 12/2019/4 | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | GM   | GM investigating tourist possibilities<br>16.09.2021 Signage complete, staff investigating location.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |
| 25.02.20 | 1/2020/12 | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                     | GM   | 16.09.21 Deed of agreement underway and advice on available advisors due in coming weeks for commencement in 2021.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |
| 24.03.20 | 2/2020/11 | (1) Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2) Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3) Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4) Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress<br>22.7.2020 Work in progress<br>16.9/2020 Work on hold due to some other urgent commitments<br>16.11.2016 " "<br>Gazetted to Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Completed |

WALGETT SHIRE COUNCIL AGENDA – 28 SEPTEMBER 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES  | 31.08.2021 Delayed pending appointment of new DES.<br>22.09.2021 No progress due to the current lockdown restrictions. Senior Building Surveyor has been requested to write to the owners of businesses                                                                                                                                                                                                                                                                                                                                     | Ongoing   |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Eureka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21/10/2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress<br>18.03.21 Funding being sought for signage<br>22.09.21 Consultation complete, seeking funding                                                                                                                                               |           |
| 25/08/20 | 9/2020/23  | 1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br>2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;<br>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979,                                                                                                                                                                                                                                        | DES  | 31.08.2021 Work on this project is suspended due to high number of development applications and enquiries.<br>22.09.2021 Documents to be prepared and forwarded to DPIE in accordance with Part 2 of Council's resolution in October 2021.                                                                                                                                                                                                                                                                                                  | No change |
| 24.11.20 | 13/2020/13 | 1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.<br>2. Council install three (3) fire hydrants in the town of Rowena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DETS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Complete  |
| 15.12.20 | 15/2020/17 | That Walgett Shire Council resolve to:<br>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppark.<br>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DES  | 31.08.2021 Negotiations with stakeholders has commenced.<br>22.09.2021 DA is required. Before the application can progress, the landowner's (Crown Lands) consent must be sought. Council staff progressed the matter in circa June. However, progression of the landowner's consent has been delayed due to Work from Home and COVID restrictions. Staff recently followed up with Crown Lands, who indicated that they are now ready to give consent on the proviso that GPS coordinates of the proposed bin bank sites will be provided. | Ongoing   |
| 23.02.21 | 2/2021/18  | That Council note the applications for the 2021/2022 Repair Program funding for the following projects on priority basis (Traffic volume):<br>1.Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % Lime stabilisation and sealing with two coats on Carinda Road (RR333). The proposed section is Ch. 0+900 (Bait Street) km to 37+000 km and the estimated total cost is \$ 800,000.<br>2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % lime stabilisation and sealing with two coats on Merrywinebone Road (RR329). The proposed section is between Kamilaroi Highway intersection and Rowena Road. The estimated total cost is \$ 800,000.<br>3. Reconstruction and sealing with 200 mm thick road base overlay with 1.5 % lime stabilisation for 3 km in length x 7 m seal width on Ridge Road (RR426) near Collarenebri end. The estimated total cost is \$ 900,000. | DETS | Applications submitted<br>22.09.21 Carinda road approved \$400K+ \$400K Contribution                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |
| 23.03.21 | 3/2021/12  | •That the Council approves the proposal to remove the fourteen trees located on Eureka Street between Namoi and Pitt Street.<br>•That Council accept the proposal to replant suitable trees in the nature strip ( both sides of the Eureka Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS | Tree removed and resealing of Eureka street completed.<br>22.09.21 Trees removed planting still to be completed                                                                                                                                                                                                                                                                                                                                                                                                                             |           |
| 23.03.21 | 3/2021/14  | That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |
| 27.04.21 | 4/2021/13  | Having not received any tenders for Refurbishment of the Colless Grandstand, now, in accordance with Section 178 (3) (e) of the Local Government (General) Regulation 2005, enter into negotiations with both (a) David Payne Construction (Dubbo), and (b) GBC Building & Hardware (Walgett), with the view of entering into a contract with the contractor identified as best value.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | GM   | 23.06.21 One quotation received 22/6/2021<br>22.07.21 Negotiations underway with David Payne Constructions<br>16.09.2021 Site establishment to commence with inspection by contractor on 23 Sep                                                                                                                                                                                                                                                                                                                                             |           |
| 27.04.21 | 4/2021/15  | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CFO  | 22.07.21 Project underway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |

WALGETT SHIRE COUNCIL AGENDA – 28 SEPTEMBER 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                          |    |                                                                                                                   |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-------------------------------------------------------------------------------------------------------------------|--|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                          |    | 22.09.21 Bar area 90% complete, heritage assessment done and DA approval expected soon                            |  |
| 29.06.21 | 6/2021/3  | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                          | GM | 16.09.2021 GM waiting on additional information from proponents.                                                  |  |
| 29.06.21 | 6/2021/22 | That Council join the Alliance of Western Councils.                                                                                                                                                                                                                                                                                                                                                                                      | GM | 16.09.2021 GM advised that Council would like to join however no meetings conducted due to Covid outbreak in NSW. |  |
| 31.08.21 | 8/2021/17 | a. Accept the quotation of David Payne Constructions at a price of \$799,733 (Ex GST).<br>b. Enter into a contract with David Payne Constructions for Refurbishment of the Colless Grandstand as per the scope of works, at a price of \$799,733 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council.<br>c. The Council Seal be affixed to the contract. | GM | 16.09.2021 Site establishment meeting to be held on the 23.09.2021 by contractor.                                 |  |

## 11.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 21-27 Review of the tendering provisions of the Local Government (General) Regulation 2005
- 21-28 Updated Integrated Planning and Reporting Guidelines and Handbook
- 21-29 Release of the Guideline on the Use and Management of Credit Cards

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 21-27 - 21-29 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars





Office of  
Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-27 / 2 September 2021 / A765843                                                                  |
| <b>Previous Circular</b>    | N/A                                                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / Governance and Procurement Staff                                   |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                     |

### Review of the tendering provisions of the *Local Government (General) Regulation 2021*

#### What's new or changing

- In response to recommendations by the Audit Office, the Office of Local Government (OLG) has undertaken a review of the tendering provisions of the *Local Government (General) Regulation 2021* (the Regulation) to identify possible amendments that would support councils to make better use of technology when tendering and to achieve greater efficiencies.
- OLG has issued a discussion paper to consult with councils and others on the proposed amendments.
- While OLG's review is limited to the tendering provisions of the Regulation, councils are also invited to make submissions on possible future reform opportunities in relation to council procurement.

#### What this will mean for your council

- OLG is inviting submissions from councils and other stakeholders on the discussion paper.
- Submissions may be made online at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au), in writing or by completing the form accompanying the discussion paper. Written submissions may be made to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au), marked to the attention of the Council Governance Team and labelled "tendering regulation review".
- Submissions are due COB **Friday 15 October 2021**.

#### Key points

- As a result of its performance audit on Procurement Management in Local Government, the Audit Office has recommended that the Department of Planning, Industry and Environment (DPIE) review and update the tendering provisions of the Regulation to reflect the increasing use of electronic tender submissions rather than paper copies by June 2022.
- The Audit Office has also recommended that DPIE publish comprehensive and updated guidance on effective procurement practices including electronic tender submissions and procurements below the tender threshold. This guidance will be developed in consultation with the local government sector after the Regulations have been amended.

#### Where to go for further information

- The discussion paper is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- For further information please contact the Council Governance team on 02 4428 4100.

**Kiersten Fishburn**

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-28 / 7 September 2021 / A789262                                                                |
| <b>Previous Circular</b>    | <i>Circular 16-30</i>                                                                             |
| <b>Who should read this</b> | General Managers / staff responsible for Integrated Planning and Reporting activities in council  |
| <b>Contact</b>              | Council Engagement Team / 02 4428 4100 <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                |

### Updated Integrated Planning and Reporting Guidelines and Handbook

#### What's new or changing

- As notified in Circular 16-30, the NSW Parliament passed amendments to the *Local Government Act 1993* (the Act) in the *Local Government Amendment (Governance and Planning) Act 2016*.
- Sections 402, 402A, 403, 404, 405 and 406 of the Act have commenced.
- Section 428A (state of the environment report) has been repealed and replaced with 428A (Audit, Risk and Improvement Committee).
- The Office of Local Government (OLG) has revised the Integrated Planning and Reporting Guidelines.
- To support councils to implement these changes in their future integrated planning and reporting practice, the Integrated Planning and Reporting Manual has been updated and renamed as the Integrated Planning and Reporting Handbook (Handbook).

#### What this will mean for your council

- Amendments to Sections 402, 403, 404, 405 and 406 streamline integrated planning and reporting requirements.
- Section 402A requires councils to establish and implement a strategy (called its community engagement strategy) for engagement with the local community when developing its plans, policies and programs and for the purpose of determining its activities (other than routine administrative matters).
- The council must prepare and implement a community engagement strategy based on social justice principles for engagement with the local community in developing and reviewing the Community Strategic Plan following the ordinary local government election.
- A council is not required to establish and implement a community engagement strategy in accordance with section 402A, as inserted by the amending Act, until 12 months after the next ordinary election of councillors following that amendment.
- State of environment reporting is no longer required from the commencement of the new cycle of integrated planning and reporting following the ordinary local government election.
- The new Section 428A requires councils to appoint an Audit, Risk and Improvement Committee which is to keep under review aspects of the council's operations including implementation of the strategic plan, delivery program and strategies, service reviews and the collection of performance measurement data by the council.

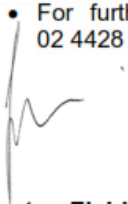
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**Key points**

- Streamlined integrated planning and reporting requirements are now in place.
- After the next ordinary election, councils are no longer required to prepare a standalone state of environment report.
- Councils are required to establish and implement a strategy (called its community engagement strategy) for engagement with the local community when developing its plans, policies and programs and for the purpose of determining its activities (other than routine administrative matters) no later than 12 months after the next ordinary election.
- Council are required to appoint an Audit, Risk and Improvement Committee to keep under review the implementation of integrated planning and reporting.

**Where to go for further information**

- The Integrated Planning and Reporting Guidelines and Handbook are available on OLG's website here <https://www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/>.
- For further information please contact the Council Engagement Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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**Coordinator General, Planning Delivery and Local Government**

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                           |
|-----------------------------|-------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-29 / 13 September 2021 / A778846                                                       |
| <b>Previous Circular</b>    | N/A                                                                                       |
| <b>Who should read this</b> | Councillors / General Managers / Finance staff                                            |
| <b>Contact</b>              | Policy Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                      |

### Release of the *Guideline on the Use and Management of Credit Cards*

#### What's new or changing

- The Office of Local Government (OLG) has developed the *Guideline on the Use and Management of Credit Cards* (the Guideline) under section 23A of the *Local Government Act 1993*.

#### What this will mean for your council

- Councils must take this Guideline into consideration when developing or reviewing their credit card policy. This will ensure greater consistency across the sector in terms of how credit cards are managed, and inherent risks are minimised.
- The Guideline is divided into two parts:
  - Part A provides a list of core responsibilities that councils should consider as foundational elements of their credit card policy and related procedures; and
  - Part B provides operational guidance that expands on these core responsibilities with practical advice on best practice credit card management and the responsibilities of individual cardholders, including risk management, preventative controls and detective controls.
- The Guideline is based on the NSW Treasury's credit card policy and guidelines for NSW state agencies ([TPP21-02 Use and management of NSW Government Purchasing Cards](#) (PDF)) to the extent its principles are relevant to local government.
- The Guideline was developed in response to a performance audit of credit card usage at six local councils by the NSW Audit Office, which released its [Final Report](#) on 3 September 2020.

#### Key points

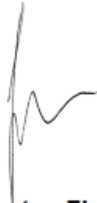
- The use and management of credit cards by councils is an important element of council operations and internal controls that must be included in each council's risk management framework.
- Councils that do not have a credit card policy should note that the [audit risk and improvement committees](#) (ARIC's) that are to be required from 4 June 2022 will review certain aspects of a council's operations, including risk management and fraud control.

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- The Guideline provides an overarching framework and suggested considerations and approaches to guide the development and/or review of credit card policies and related procedures.
- It also allows for sufficient flexibility to allow councils to shape a policy tailored to their size, complexity and risk profile.

**Where to go for further information**

- The Guideline is available on OLG's website at:  
<https://www.olg.nsw.gov.au/councils/council-finances/credit-cards/>.
- For further information please contact the Policy Team on (02) 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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### 11.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE                     | MEETING/FUNCTION | LOCATION                | NOTES                                         |
|--------------------------|------------------|-------------------------|-----------------------------------------------|
| 18 October 2021          | CMCC Meetings    | Coonamble Shire Council | Mayor, Deputy Mayor and GM                    |
| 26 October 2021          | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 23 November 2021         | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 4 December 2021          | Election Day     |                         |                                               |
| Between 4-7 January 2022 | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 26 January 2022          | Australia Day    | Collarenebri            |                                               |
| 22 February 2022         | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 22 March 2022            | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 26 April 2022            | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 24 May 2022              | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 28 June 2022             | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 26 July 2022             | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 23 August 2022           | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 27 September 2022        | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 25 October 2022          | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 22 November 2022         | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |
| 13 December 2022         | Council Meeting  | Walgett Chambers        | Councillors, GM and Executive Staff to attend |

### 11.1.4 PECUNIARY INTEREST RETURNS 2020/2021

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** TBA

---

**Summary:**

In accordance with Clause 4.21 of the Walgett Shire Council Code of Conduct (section 440AAA of the Local Government Act 1993) all Councillors, General Manager and other designated persons must complete the ordinary return each year.

**Background:**

Section 421 of the Model Code, states “A Councillor or designated person holding that position as at 30 June in any year must complete and lodge with the General Manager within 3 months after that date a return in the form prescribed by the regulations”.

**Current Position:**

The information collected is for compliance with the Local Government Act 1993 and the completed returns must be lodged with the General Manager by the 30<sup>th</sup> September 2021.

New Councillors and designated persons must complete and lodge with the General Manager, within 3 months after becoming a councillor or designated person, a return in the form prescribed by the regulations (Section 421 (a) of the Code of Conduct.

In accordance with Section 425 the register of completed returns is tabled for information.

**Governance issues:**

Council has adopted the Model Code of Conduct in accordance with Section 440 AAA of the Local Government Act 1993 and must comply with the provisions as outlined.

**Stakeholders:**

**Alternative Solutions/Options:**

NIL

**Conclusion:**

The pecuniary interest returns will be tabled on the day.

| The annual pecuniary interest returns                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The the General Managers report be received and noted</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:** The annual pecuniary interest returns will be tabled at the September 2021 Ordinary meeting.



## **11.1.4 DELEGATES, REPRESENTATIVES AND/OR MEMBERS OF COMMITTEES, REFERENCE GROUPS AND EXTERNAL BODIES**

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 17/21

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### **Summary:**

The term of appointment of Council representatives and delegates is for the period terminating on 4<sup>th</sup> December 2021. This report identifies those committees, reference groups and external organisations which require the appointment of Councillor Representatives.

### **Background:**

The participation on a range of local, specific issues, committees established by Council including Section 355 Committees, peak body/sector associations, and local and regional forums, is an essential part of the representative role Council plays.

Council nominates delegates and representatives to these committees annually. Given the extension of Councillors term to 4<sup>th</sup> December 2021 due to COVID-19 pandemic postponing the Local Government elections, it is recommended to appoint Councillor Representatives to the Committees/Reference Groups and external bodies.

The role, as the delegate or Council representative on these committees, is to represent the position of Council, and where appropriate, report back to Council at an Ordinary Council Meeting on the issues or progress of the committees, and any recommendations made by the committees.

### **Current Position:**

Attached is a schedule identifying Councillors and staff who were currently involved in external bodies on behalf of Council.

It should be noted that Councillors Woodcock and Martinez were elected to the Castlereagh Macquarie County Council for a term of four years and appointments to the County Council are expected to be for the duration of Council.

It is suggested to consider nominating an alternative Council delegate to cover those occasions when the nominated delegate may be unavailable.

### **Relevant Reference Documents:**

Code of Conduct

### **Stakeholders:**

Councillors and Council Staff

### **Financial Implications:**

Nil

### **Conclusion:**

Council should proceed to appoint Councillor Representatives to the Council Committees and Reference Groups listed in the attached schedule.

**Delegates, Representatives and/or Members of Committees, Reference Groups and External Bodies**

**Recommendation:**

That members, representatives and delegates be appointed to the committees, reference groups and external organisations as outlined in the schedule for the period terminating 4<sup>th</sup> December 2021.

*(To be determined at meeting)*

**Moved:**

**Seconded:**

**Attachments:**

Schedule of representatives and delegates for the period terminating 4<sup>th</sup> December 2021.

**Representatives and Delegates for the period, terminating 4<sup>th</sup> December 2021**

| COMMITTEE                                                                           | OFFICER                                                          | PREVIOUS COUNCILLOR REPRESENTATIVES          |
|-------------------------------------------------------------------------------------|------------------------------------------------------------------|----------------------------------------------|
| Australian Airports Association                                                     | Director Engineering/Technical Services                          | Not required                                 |
| Bushfire Management Committee                                                       | Director Engineering/Technical Services                          | Clr Murray                                   |
| Castlereagh Macquarie County Council<br>4 year Term                                 | General Manager                                                  | Clr Woodcock<br>Clr Martinez                 |
| Collarenebri Community Working party                                                | General Manager                                                  | Mayor<br>Clr Smith                           |
| Community Safety Precinct Committee                                                 | General Manager                                                  | Mayor and Deputy Mayor                       |
| Lightning Ridge & Surrounding Opal Fields<br>Management Crown Reserve 1024168 Trust | Director Environmental Services                                  | Mayor<br>Deputy Mayor                        |
| Kamilaroi Highway Group                                                             | General Manager                                                  | Not Required                                 |
| Lightning Ridge Community Working Party                                             | General Manager                                                  | Mayor<br>Clr Walford                         |
| Local Emergency Management Committee                                                | General Manager as LEMO and Chief Financial Officer as alternate | Mayor                                        |
| Local Traffic Committee                                                             | Director Engineering/Technical Services and General Manager      | Mayor<br>Clrs Taylor, Keir, Martinez & Smith |
| Netwaste                                                                            | Director Environmental Services                                  | Not Required                                 |
| Big Sky Libraries                                                                   | Director Chief Financial Officer                                 | Clr Keir                                     |
| Regional Development Australia - Orana                                              | General Manager                                                  | Mayor                                        |
| Orana Regional Organisations of Council – GMAC                                      | General Manager                                                  | Not Required                                 |
| Orana Regional Organisations of Council (OROC)                                      | General Manager                                                  | Mayor and Deputy Mayor                       |
| Outback Arts Incorporated                                                           | Director Chief Financial Officer                                 | Clr Keir<br>Alternative Clr Murray           |
| Plant Committee                                                                     | Director Engineering/Technical Services and General Manager      | Mayor<br>Clrs Taylor, Smith & Murray         |
| Regional Procurement Initiative                                                     | Director Engineering/Technical Services                          | Not Required                                 |
| Rural Bush Fire Management Group                                                    | Director Engineering/Technical Services                          | Clr Murray                                   |
| Saleyards Advisory Committee                                                        | Director Engineering/Technical Services                          | Clr Murray                                   |
| Western Division of the Shire's Association                                         | General Manager                                                  | Mayor & Deputy Mayor                         |
| Walgett Community Working Party                                                     | General Manager and Manager Community Services                   | Mayor                                        |
| Water Utilities Group                                                               | Director Engineering/Technical Services                          | Not required                                 |
| Local Government NSW – Voting Delegate                                              | General Manager                                                  | Mayor                                        |
| Far North West Joint Organisation                                                   | General Manager as advisor                                       | Mayor<br>Alternative Deputy Mayor            |
| Hudson Pear Taskforce                                                               | General Manager                                                  | Mayor and Deputy Mayor                       |
| Far West Academy of Sport                                                           | General Manager                                                  | Mayor                                        |
| Western Division Councils of NSW                                                    | General Manager                                                  | Mayor                                        |
| Tourism Advisory committee                                                          | General Manager                                                  | Mayor<br>Clr Taylor & Martinez               |
| Economic Development Committee                                                      | General Manager                                                  | Mayor<br>Clr Keir & Cameron                  |

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 MONTHLY OUTSTANDING RATES AS AT 31 AUGUST 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

---

**Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 31 August 2021 is 30.01% which is 19.2% more than the previous year collection at 31 August 2020 of 10.81%. This large increase is due to the delayed levy in 2020 due to covid-19 and the return to normal rates levy timing for the current financial year. The collections at 31 August 2019 were 29.56% which is an indication that our current collection percentage is near normal. Collections have increased in the first week of September with a total of 31.96% collected.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| Monthly Outstanding Rates Report                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 31 August 2021 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 31 August 2021**

|                                                         | <b>7 September 2021</b> | <b>31 August 2021</b> | <b>31 August 2020</b> |
|---------------------------------------------------------|-------------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,178,458.83            | 1,178,458.83          | 1,073,123.02          |
| Adjustment                                              |                         |                       |                       |
| Sub Total                                               | 1,178,458.83            | 1,178,458.83          | 1,073,123.02          |
| <b>Current Year Activity</b>                            |                         |                       |                       |
| Legal fees (Including write off's)                      | (10,778.00)             | (11,278.00)           | 0.00                  |
| Adjusted Levy                                           | 10,151,989.27           | 10,153,606.27         | 9,827,064.43          |
| Interest (Including write off's)                        | 10,661.94               | 10,619.29             | (284.76)              |
| Adjustments (Including Write Off's)                     | (1,953.39)              | (1,953.39)            | (486.10)              |
| Sub Total                                               | 10,149,919.82           | 10,150,994.17         | 9,826,293.57          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>11,328,378.65</b>    | <b>11,329,453.00</b>  | <b>10,899,416.59</b>  |
| Payments                                                | (3,424,090.97)          | (3,203,678.75)        | (984,878.77)          |
| Pensioner Concessions - Govt                            | (95,605.57)             | (95,605.57)           | (94,521.58)           |
| Pensioner Concessions - Council                         | (78,226.75)             | (78,226.75)           | (77,339.94)           |
| Discount                                                | 0.00                    | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (22,487.25)             | (22,487.25)           | (21,212.50)           |
| Sub Total                                               | (3,620,410.54)          | (3,399,998.32)        | (1,177,952.79)        |
| <b>Total Remaining Levy</b>                             | <b>\$7,707,968.11</b>   | <b>\$7,929,454.68</b> | <b>\$9,721,463.80</b> |
| Current                                                 | 6,491,458.13            | 6,695,769.56          | 8,610,089.07          |
| Arrears                                                 | 879,993.12              | 895,861.19            | 775,034.35            |
| Interest b/f from previous years                        | 199,894.45              | 200,433.49            | 188,063.17            |
| Current year interest                                   | 10,373.72               | 10,422.11             | 0.00                  |
| Legals                                                  | 126,248.69              | 126,968.33            | 148,277.21            |
| <b>Total Remaining Levy</b>                             | <b>\$7,707,968.11</b>   | <b>\$7,929,454.68</b> | <b>\$9,721,463.80</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>           | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                         |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 31.96%                  | 30.01%                | 10.81%                |
| Collected YTD % of Levy                                 | 33.74%                  | 31.56%                | 10.02%                |

Note (1) 2020-2021 Rates and Charges were levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020) due to the Covid-19 Pandemic.

## 11.2.2 CASH & INVESTMENTS AS AT 31 AUGUST 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 09/1460

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### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31st August 2021.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing term deposits and floating rate interest bearing deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and this council's results continue to be better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$34,376,560.97 in on-call and interest-bearing deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information are shown on Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

Interest rates continue to be low with no projected improvement for the next two years. The market is also affected by the availability of investment opportunities with many Authorised Deposit-Taking Institutions not offering term deposits on a regular basis. Longer term investments taken out in prior years and the use of cash accounts are providing Council with a reasonable return in the current investment climate. These longer term deposits are maturing and Council is reviewing investment options each month with a view to maximising returns.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in June 2021)

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$34,376,560.97 which is an increase in the portfolio of \$3,297,113.82 from the previous month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

| <b>Cash and Investment Report as at 31<sup>st</sup> August 2021.</b>                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (*Refer to Attachment Document*).



### 11.2.3 ANNUAL FINANCIAL STATEMENTS 2020/2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** 10/616-02

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**Summary:**

This report recommends that the Draft Annual Financial Statements and Draft Special Purpose Financial Statements for the year ending 30 June 2021 be referred for audit.

**Background:**

Section 413, 415 and 416 of the Local Government Act 1993 requires the Council's General Purpose and Special Purpose Annual Financial Reports for the year ending 30 June 2021 to be prepared, referred to audit and audited by 31 October 2021.

Council is required to authorise the referral of the Annual Financial Reports consisting of the General Purpose Report and Special Purpose Report to Council's Auditor.

Section 413 of the Local Government Act 1993, also requires that the Financial Reports must be accompanied by a Statement by Council and Management made pursuant to section 413 (2)(c) of the Local Government Act 1993 and made pursuant to a resolution of Council.

Section 418 (2) of the Local Government Act 1993, states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports.

**Current Position:**

Council staff have completed the draft financial statements and they are currently being audited by the independent contractor engaged by the NSW Audit Office. The recommendation below formally refers these draft financials to audit by the NSW Audit Office as the nominated external independent auditing body.

As well as moving to refer the statements to audit, Council is required at this time to sign the statement by Councillors and Management within the financial statements for both the General Purpose Financial Statements and the Special Purpose Financial Statements.

The report recommends that the General Manager be delegated the authority to authorise the Financial Statements for issue to the Office of Local Government, and to the public, before formal adoption at the next available Council meeting.

**Relevant Reference Documents/Policies:**

Local Government Act (1993)  
Local government Regulation

**Governance issues:**

Full disclosure and transparency in activities relating to financial management will be met by provision of final financial statements to be tabled at a later meeting of Council.

**Environmental issues:**

There are no identified environmental issues.

**Stakeholders:**

Councillors of Walgett Shire Council  
Office of Local Government  
NSW Audit Office

**Financial Implications:**

The Financial Reports represent Council's financial position as at 30 June 2021.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

It is now appropriate that action be taken in accordance with the Local Government Act in relation to the 2020/2021 Financial Reports.

| Annual Financial Statements 2020/2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. The Draft Annual Financial Reports for 2020/2021 be referred to Council's Auditor;</li><li>2. The Mayor, Deputy Mayor, General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements;</li><li>3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body;</li><li>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Section 413 statements for signature

## Walgett Shire Council

### General Purpose Financial Statements

for the year ended 30 June 2021

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#### Statement by Councillors and Management made pursuant to Section 413(2)(c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 September 2021.

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Ian Woodcock  
Mayor  
28 September 2021

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Manuel Martinez  
Deputy Mayor  
28 September 2021

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Michael Urquhart  
General Manager  
28 September 2021

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Tony Hughes  
Responsible Accounting Officer  
28 September 2021

## Walgett Shire Council

### Special Purpose Financial Statements

for the year ended 30 June 2021

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#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement '*Application of National Competition Policy to Local Government*',
- the Division of Local Government Guidelines '*Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality*',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 September 2021.

---

Ian Woodcock  
Mayor  
28 September 2021

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Manuel Martinez  
Deputy Mayor  
28 September 2021

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Michael Urquhart  
General Manager  
28 September 2021

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Tony Hughes  
Responsible Accounting Officer  
28 September 2021

## **11.3 ENGINEERING / TECHNICAL SERVICES**

### **11.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 AUGUST 2021**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31st August 2021.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road best practice manual.

Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2021/2022 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> August 2021 - \$216,840 has been spent.

Flood work costs up to 31<sup>st</sup> August 2021 \$1,823,409 including works in 2020/21 financial year

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| <b>Monthly Maintenance Grading Report as at 31 August 2021</b>                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report as at 31 August 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly maintenance grading works.

WALGETT SHIRE COUNCIL AGENDA – 28 SEPTEMBER 2021 – ORDINARY COUNCIL MEETING

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date  |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                           | \$ 4,511.55                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,511.55         |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                           | \$ 12,815.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 12,815.00        |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Gilwary Road SR32            | 7.9                  | \$ 4,898.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                           | \$ 25,310.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 25,310.00        |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           | \$ 10,672.33                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 10,672.33        |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           | \$ 13,369.05                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,369.05        |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                           | \$ 7,050.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 7,050.00         |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ -</b>               | <b>\$ 73,727.93</b>         | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 73,727.93</b> |

| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date  |
|--------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 2</b>            |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                           | \$ 21,441.44                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 21,441.44        |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             |                           | \$ 6,717.60                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,717.60         |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             | \$ 7,526.60               |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 7,526.60         |
| Grawin Opal Fields Road  | 0.9                  | \$ 557.00                       | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woodlands Road SR 130    | 2.33                 | \$ 1,445.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cumbarrah Town Roads     |                      |                                 | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 2</b>  | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ 7,526.60</b>        | <b>\$ 28,159.04</b>         | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 35,685.64</b> |

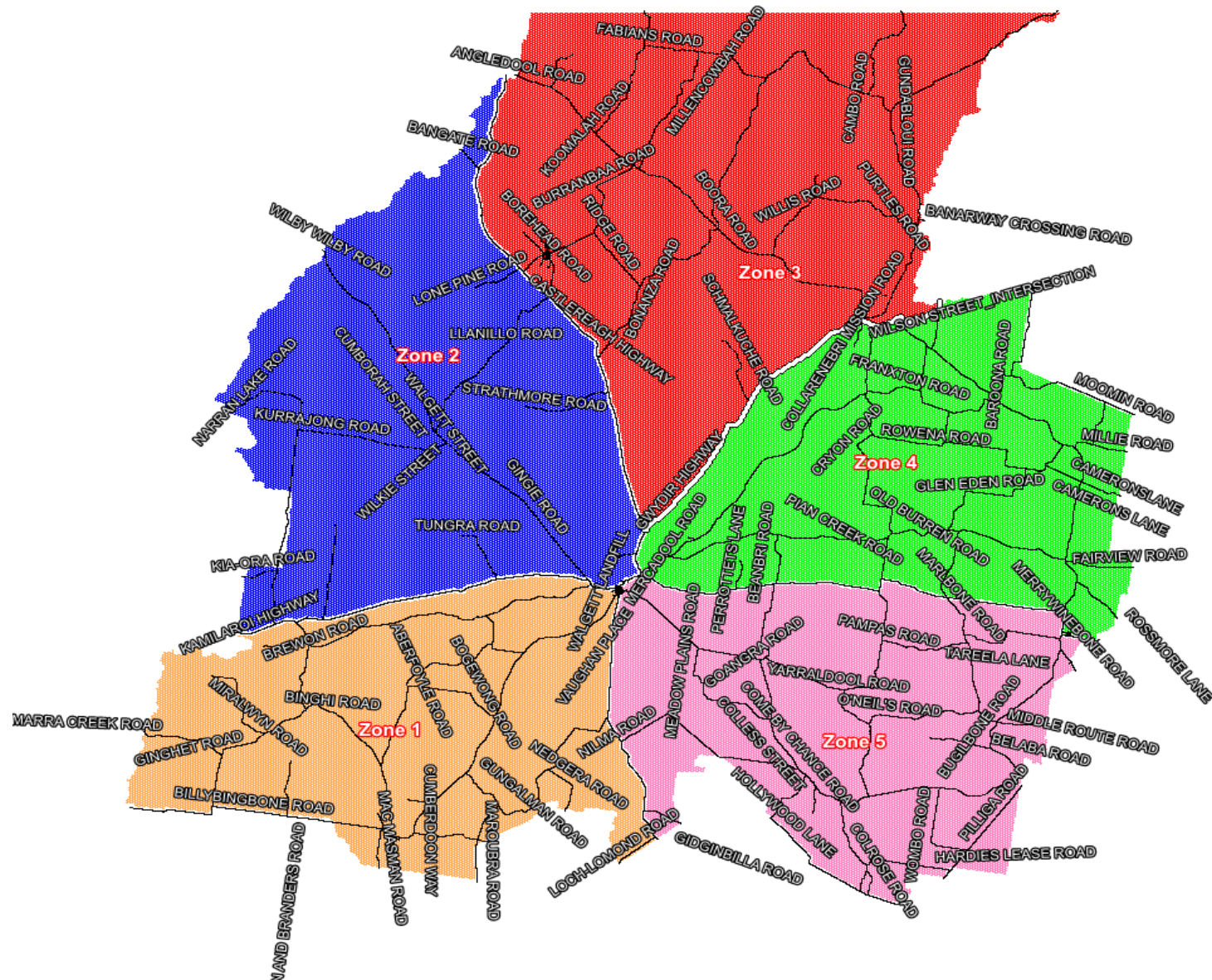
WALGETT SHIRE COUNCIL AGENDA – 28 SEPTEMBER 2021 – ORDINARY COUNCIL MEETING

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date |
|--------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|--------------------|
| Zone 3                         |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Springs Road SR19              | 2.7                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bonanza Road SR46              | 16.9                 | \$ 10,478.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Schmalkuche Road SR47          | 14.4                 | \$ 8,928.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Millencowbah Road SR51         | 27.7                 | \$ 17,174.00                    | E             |                           | \$ 1,890.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,890.00        |
| Willis Road SR52               | 14.5                 | \$ 8,990.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Koomalah Road SR53             | 28.4                 | \$ 17,608.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Burrnbaa Road SR55             | 18.1                 | \$ 11,222.00                    | E             |                           | \$ 10,062.94                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 10,062.94       |
| Cambo Road SR61                | 21.1                 | \$ 13,082.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Woolaroo Road SR69             | 1                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Kia-Ora Road SR86              | 6.8                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Fabians Road SR88              | 24.8                 | \$ 15,376.00                    | E             |                           | \$ 9,585.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 9,585.00        |
| Banarway Road SR95             | 1.2                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Purtle Road SR126              | 26.8                 | \$ 16,616.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Boora Road SR127               | 63.8                 | \$ 39,556.00                    | D             |                           | \$ 6,075.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,075.00        |
| Bore Head Road SR45            | 5.1                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Lorne Road SR98                | 6.9                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Angledool Road SR102           | 49.3                 | \$ 30,566.00                    | C             | \$ 5,469.62               |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 5,469.62        |
| Ridge/Sherman Way RR426        | 70.1                 | \$ 68,275.00                    | C             |                           | \$ 16,664.11                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 16,664.11       |
| Gundabloui Road RR457          | 40.9                 | \$ 32,798.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Sub total Zone 3               | 440.5                | \$ 316,337.00                   |               | \$ 5,469.62               | \$ 44,277.05                | \$ -                       | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                       | \$ -                       | \$ -                     | \$ -                      | \$ 49,746.67       |
| Zone 4                         |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date |
| Zone 4                         |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E             |                           | \$ 9,040.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 9,040.00        |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                           | \$ 3,680.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,680.00        |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                           | \$ 3,200.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,200.00        |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                           | \$ 8,640.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 8,640.00        |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                           | \$ 13,280.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,280.00       |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                           | \$ 4,800.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,800.00        |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                           | \$ 8,320.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 8,320.00        |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                           |                             |                            | 55                        |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Sub total Zone 4               | 432.91               | \$ 282,379.00                   |               | \$ -                      | \$ 50,960.00                | \$ -                       | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                       | \$ -                       | \$ -                     | \$ -                      | \$ 50,960.00       |

WALGETT SHIRE COUNCIL AGENDA – 28 SEPTEMBER 2021 – ORDINARY COUNCIL MEETING

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date |
|----------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|--------------------|
| Zone 5                     |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                           | \$ 1,920.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,920.00        |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -               |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                           | \$ 4,800.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,800.00        |
| Sub total Zone 5           | 457.8                | \$ 329,125.00                   |               |                           | \$ 6,720.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,720.00        |
| Total                      | 1,905.45             | 1,295,183.00                    |               | \$ 12,996.22              | \$203,844.02                | \$ -                       | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                       | \$ -                       | \$ -                     | \$ -                      | \$216,840.24       |
|                            | Actual Budget        | \$627,300.00                    |               |                           |                             |                            | Month total               |                           |                           |                           | \$203,844.02              |                            |                            |                          |                           |                    |
|                            |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
|                            | Road Category        |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
|                            | Road Category        | # Grades                        |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
|                            | C                    | 3                               |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
|                            | D                    | 2                               |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
|                            | E                    | 1                               |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |
|                            | F                    | Occasional                      |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                    |





**11.3.2 SERVICE PROGRESS REPORT – AS AT 31 AUGUST 2021**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> August 2021.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2021/2022 is \$35,747,641

The breakdown of the budget is as follows.

**Breakdown of budgets**

| Items                               | Budget              | Expenditure up to 31 <sup>st</sup> August 2021 | (%)         |
|-------------------------------------|---------------------|------------------------------------------------|-------------|
| Transportation including RMCC works | \$30,645,480        | \$4,336,220                                    | 14          |
| Water works ( maintenance)          | \$2,464,214         | \$253,331                                      | 10          |
| Water works ( Capital)              | \$825,000           | \$88,747                                       | 11          |
| Sewer works ( Maintenance works)    | \$745,468           | \$164,251                                      | 22          |
| Sewer works (Capital works)         | \$1,067,300         | \$0.00                                         | 0           |
| <b>TOTAL</b>                        | <b>\$35,747,641</b> | <b>\$4,842,549</b>                             | <b>13.5</b> |

**Current Position:**

The status of work progress is as follows;

| Items                           | Status                                                                                                       |
|---------------------------------|--------------------------------------------------------------------------------------------------------------|
| Flood damage repairs March 21   | ongoing                                                                                                      |
| Goangra Bridge                  | Waiting on approval of EOT on Grant                                                                          |
| Come By Chance                  | Received information from Macquarie Survey, this has been passed onto D. Priestley who will amend the design |
| Lorne Road                      | Design complete this will be prepared to go out to tender                                                    |
| Three Mile Road Lightning Ridge | Design being prepared to be put out to tender                                                                |

**Relevant Reference Documents/Policies:**

2021/22 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
 Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> August 2021, \$4,842,549 has been spent.

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| Monthly Service Progress Report – As at 31 August 2021                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report as at 31 August 2021.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Nil

### 11.3.3 FLOOD RESTORATION WORKS – UPDATE

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Bob Stephen – (Acting) Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the March 2021 flood restoration works as of 31<sup>st</sup> August 2021.

**Background:**

In March 2021, Walgett Shire suffered major flood disasters and significantly affected Shire Roads and Regional roads. The people of the Walgett Shire were particularly affected and the Shire's infrastructure sustained severe damage. Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

All the flood restoration works in progress

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
Walgett Resident/tourist

**Financial Implications:**

As at 31<sup>st</sup> August 2021, \$1,823,409.39 has been spent on the flood restoration works.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The flood works repairs will be ongoing for several months.

| Flood Restoration Works - Update                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the flood restoration works report at as 31 August 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Expenditure Breakdown

| <b>Flood Works</b> | <b>June 2021</b>      | <b>July 2021</b>     | <b>August 2021</b>   |
|--------------------|-----------------------|----------------------|----------------------|
| Rowena Village     | \$40,827.21           | \$ -                 | \$ -                 |
| Collarenebri       | \$10,305.21           | \$ -                 | \$ -                 |
| Walgett            | \$46,810.81           | \$ -                 | \$ -                 |
| Shire Roads        | \$597,330.79          | \$ 445.19            | \$ 19,827.17         |
| Regional Roads     | \$651,983.24          | \$ 191,671.86        | \$ 262,207.91        |
|                    | <b>\$1,347,257.26</b> | <b>\$ 192,117.05</b> | <b>\$ 284,035.08</b> |

## 11.4 ENVIRONMENTAL SERVICES

### 11.4.1 DEVELOPMENT APPROVALS AUGUST 2021

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Caitlin Mahony, Town Planner  
**FILE NUMBER:** 10/434

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**Summary:**

This report is to advise the August 2021 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following development was approved during August 2021.

Development Applications

| Applic. No  | Address                                  | Title                            | Development                                     | Determination           |
|-------------|------------------------------------------|----------------------------------|-------------------------------------------------|-------------------------|
| DA2021/5:1  | 11 Wilson Street,<br>COLLARENEBRI        | Lot C<br>DP 101967               | Modification:<br>Healthcare<br>Building.        | Delegated<br>Authority. |
| DA2021/10:1 | 5 Fantasia Street,<br>LIGHTNING<br>RIDGE | Lot 46<br>DP 837866              | Modification:<br>Carport & Single<br>Dwelling.  | Delegated<br>Authority. |
| DA2021/15:1 | 6 Euroka Street,<br>WALGETT              | Lot 31<br>DP 253488              | Modification:<br>Carport & Single<br>Dwelling.  | Delegated<br>Authority. |
| DA2021/16:1 | 19 Euroka Street,<br>WALGETT             | Lot 6<br>DP 30504                | Modification:<br>Carport & Single<br>Dwelling.  | Delegated<br>Authority. |
| DA2021/17:1 | 3B Gem Street,<br>LIGHTNING<br>RIDGE     | Lot 51<br>DP 1094192             | Modification:<br>Carport & Single<br>Dwelling.  | Delegated<br>Authority. |
| DA2021/33   | Racecourse<br>UNKOWN                     | Lot 2<br>DP 1106775<br>PR 630054 | Refurbishment of<br>Collarenebri<br>Grandstand. | Delegated<br>Authority. |

|           |                                          |                              |                                |                         |
|-----------|------------------------------------------|------------------------------|--------------------------------|-------------------------|
| DA2021/48 | 11 Morilla Street,<br>LIGHTNING<br>RIDGE | Lot 15<br>Sec 9<br>DP 758612 | Additional Shade<br>Structure. | Delegated<br>Authority. |
| DA2021/50 | 11 Wilson Street,<br>COLLARENEBRI        | Lot C<br>DP 101967           | Community<br>Centre.           | Approved by<br>Council. |

There was no refused development during August 2021

#### Complying Development

Nil

#### Estimated Development Value Comparison to Same Period Last Year

|                               | August<br>2021 | August<br>2020 | July 2021   | July 2020 | June 2021 | June 2020 |
|-------------------------------|----------------|----------------|-------------|-----------|-----------|-----------|
| Application<br>Number         | 4              | 4              | 13          | 1         | 1         | 0         |
| Estimated<br>Project<br>Value | \$790,000      | \$412,148      | \$2,823,150 | \$563,120 | \$389,384 | Nil       |

#### Estimated Development Value Comparison from 2016 until 2021

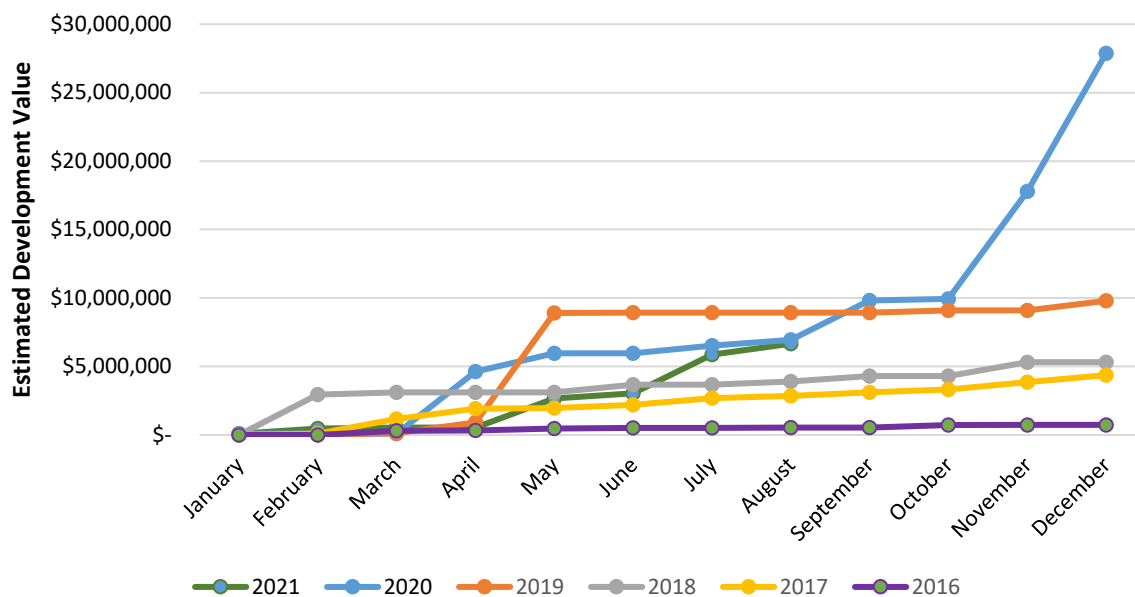
For Councillor Information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. ***Please note, this is only current until 1 September 2021.***

#### Estimated Development Value Comparison – Calendar Year

| 2021        | 2020        | 2019        | 2018        | 2017        | 2016      |
|-------------|-------------|-------------|-------------|-------------|-----------|
| \$6,661,449 | \$6,943,268 | \$8,939,425 | \$3,900,830 | \$2,849,739 | \$537,430 |



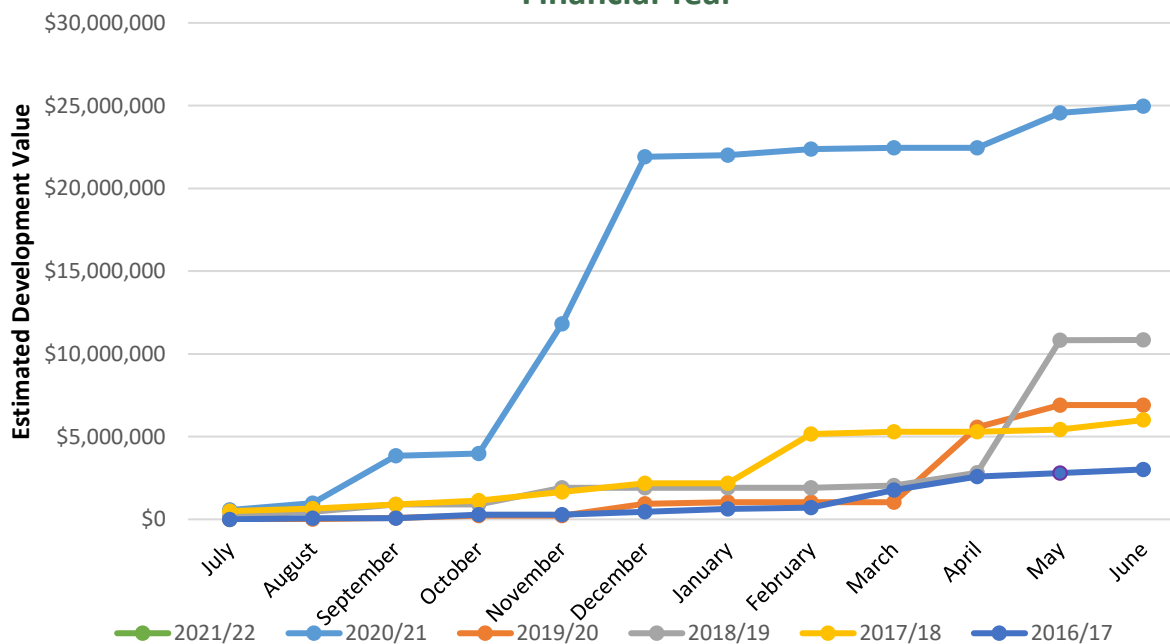
### Walgett LGA Approved Estimated Development Value Comparison Calendar Year



### Estimated Development Value Comparison – Financial Year

| 2021/22     | 2020/21   | 2019/20  | 2018/19   | 2017/18   | 2016/17  |
|-------------|-----------|----------|-----------|-----------|----------|
| \$3,613,150 | \$975,268 | \$12,830 | \$451,660 | \$653,041 | \$62,000 |

### Walgett LGA Approved Estimated Development Value Comparison Financial Year





For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 September 2021.**

#### Development Applications

| App. No     | Address                                           | Title                         | Development                                                                                                                                                | Status                         |
|-------------|---------------------------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| DA2008/12:2 | Mining,<br>LIGHTNING<br>RIDGE                     | Lot 1<br>DP 1103508           | Modification:<br>Reduced area of<br>development,<br>change to layout,<br>Change to<br>wastewater &<br>geothermal water,<br>removing staged<br>development. | Under<br>Assessment.           |
| DA2021/1:1  | Grawin Opal<br>Fields,<br>WALGETT                 | Lot 1<br>DP 1145840           | Modification:<br>Bullnose verandah<br>addition to existing<br>house.                                                                                       | Pending<br>Technical<br>Review |
| DA2021/44   | 26 Butterfly<br>Avenue<br>LIGHTNING<br>RIDGE      | Lot 45<br>DP 40834            | 2 Patio Covers.                                                                                                                                            | Under<br>Assessment.           |
| DA2021/46   | 110 George<br>Sands Way,<br>WALGETT               | Lot 43<br>DP 752271           | Torrens title<br>subdivision at<br>Namoi Reserve.                                                                                                          | Pending<br>Payment.            |
| DA2021/47   | 782 Strathmore<br>Road,<br>WALGETT                | Lot 1209<br>DP 762661         | Manufactured<br>Dwelling.                                                                                                                                  | Under<br>Assessment.           |
| DA2021/49   | 88 Opal Street,<br>LIGHTNING<br>RIDGE             | Lot 12<br>Sec 26<br>DP 758612 | Demountable<br>Storage Building                                                                                                                            | Pending<br>Technical<br>Review |
| DA2021/53   | 15 Potch Street,<br>LIGHTNING<br>RIDGE            | Lot 17<br>Sec 22<br>DP 758612 | Carport                                                                                                                                                    | Assessment.                    |
| DA2021/54   | Kamilaroi<br>Highway,<br>WALGETT                  | Lot 2 & lot 34<br>DP 752697   | Torrens title<br>subdivision at<br>Gingie Reserve.                                                                                                         | Pending<br>Payment.            |
| DA2021/55   | 14070 Gwydir<br>Highway,<br>COLLARENEB<br>RI 2833 | Lot 33<br>DP 752673           | Garage                                                                                                                                                     | Pending<br>Technical<br>Review |
| DA2021/51   | 178 Nilma<br>Road,<br>WALGETT                     | Lot 71<br>DP 754219           | Fence, Antenna,<br>Swimming Pool                                                                                                                           | Pending<br>Technical<br>Review |

|           |                                         |                     |                                                                                          |                           |
|-----------|-----------------------------------------|---------------------|------------------------------------------------------------------------------------------|---------------------------|
| DA2021/56 | 41 Opal Street<br>LIGHTNING<br>RIDGE    | Lot 27<br>DP 752756 | Minor Alterations & Additions, Signage, Change of Use to public administration building. | Under Assessment.         |
| DA2021/57 | 40 Nobby Road,<br>LIGHTNING<br>RIDGE    | Lot 11<br>DP 263351 | Construct 3 separate buildings with 32 mini storage sheds & 11 caravan storage sheds     | Pending Technical Review  |
| DA2021/59 | 88 Pandora Street<br>LIGHTNING<br>RIDGE | Lot 69<br>DP 40437  | Secondary Dwelling – Manufactured Home.                                                  | Pending Technical Review. |

Complying Development

Nil

**Relevant reference document/policies:**

Environmental Planning & Assessment Act 1979 & Regulations

**Stakeholders:**

Walgett Shire Council

Developer

Residents of Walgett Shire Council

**Conclusion:**

The above development approval information for August 2021 has been presented for Councillor Information purposes.

**Development Approvals August 2021****Recommendation:**

That Council note the information contained within this report.

**Moved:****Seconded:**

## 11.4.2 WESTERN REGIONAL PLANNING PANEL – WALGETT COUNCIL MEMBER APPOINTMENT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Caitlin Mahony, Town Planner  
**FILE NUMBER:** TBA

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### Summary:

Sydney and Regional Planning Panels were introduced to NSW in 2009 to strengthen decision making on regionally significant development applications and other planning matters. Regional Planning Panels operate in the following nine regions of the State: -

- Northern Regional Planning Panel,
- Hunter and Central Coast Regional Planning Panel,
- Western Regional Planning Panel,
- Southern Regional Planning Panel,
- Sydney North Planning Panel,
- Sydney Eastern City Planning Panel,
- Sydney Central City Planning Panel,
- Sydney Western City Planning Panel and,
- Sydney South Planning Panel

Each panel is an independent body that is not subject to the direction of the Minister of Planning and Public Spaces. The Planning Panels: -

- Determine regionally significant development applications (DAs), certain other DAs and s4.55(2) and s4.56 modification applications;
- Act as the Planning Proposal Authority (PPA) when directed;
- Undertake rezoning reviews;
- Provide advice on other planning and development matters when requested;
- Determine site compatibility certificates under the State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004.

### Background:

At Council's Meeting held on 27 October 2020, Council resolved to nominate Michael Urquhart and Elizabeth Cumming as Walgett Council member representation to the Western Regional Planning Panel, and Mervyn Prendergast as an alternate member.

Elizabeth Cumming & Mervyn Prendergast are no longer employed by Council.

### Current Position:

Walgett Shire Council would mostly be impacted by two (2) main functions of the Western Regional Planning Panel, being: -

#### 1. Development Applications

The Planning Panels determine regionally significant development applications (DAs), certain other DAs and s4.55 (2) and s4.56 modification applications.

- Regional development, as outlined in Schedule 7 of the *State Environmental Planning Policy (State and Regional Development) 2011*
- development with a capital investment value (CIV)\* over \$30 million

Development with a CIV\* over \$5 million which is: -

- council related
- lodged by or on behalf of the Crown (State of NSW)
- private infrastructure and community facilities
- eco-tourist facilities
- extractive industries, waste facilities and marinas that are designated development,
- certain coastal subdivisions
- development with a CIV\* between \$10 million and \$30 million which is referred to the Planning Panel by the applicant after 120 days.

*\*Capital investment value (CIV) is calculated at the time of lodgement of the DA for the purpose of determining whether an application should go to a Planning Panel.*

*Developments which meet State Significant Development criteria are not determined by the Sydney and Regional Planning Panels.*

## 2. Zoning Reviews

The Planning Panels may undertake independent reviews of some Council and Department of Planning, Industry and Environment decisions in the plan making process. By providing an opportunity for an independent body to give advice on LEPs, the review processes allow Councils and proponents to have decisions about the strategic merits of proposed amendments reconsidered.

A request for a rezoning review can be submitted by a proponent where Council: -

- has notified the proponent that the request to prepare a planning proposal is not supported, or
- has not indicated its support 90 days after the proponent submitted a request accompanied by the required information, or
- has failed to submit a planning proposal for a Gateway determination within a reasonable time after the council has indicated its support.

The Planning Panel will determine whether the planning proposal should proceed, or not proceed, for a Gateway determination. The Panel's decision will be based on the strategic and site specific merits of a proposal. The Panel will only review the planning proposal initially considered by Council, rather than any amended or updated version.

## 4. Membership

- Each Planning Panel consists of five members,
  - Three of the members, including the chair, appointed by the Minister (State members)
  - Two members nominated by the relevant council (council members).
- Property developers and real estate agents are not eligible to be members of a Planning Panel.

The current State appointed members for the Western Regional Planning panel are:

Chair:

- Garry Fielding

State Members:

- Sandra Hutton
- Graham Brown

The Bio for each member can be found at: <https://www.planningportal.nsw.gov.au/planning-panels/planning-panel-boundaries-and-members/western-regional-planning-panel>

**Relevant reference document/policies:**

*Environmental Planning & Assessment Act 1979 & Regulations*

**Governance issues:**

Council is required to nominate two (2) members to the panel or the panel will make a decision without Walgett Local Government Representation.

**Environmental issues:**

Nil

**Stakeholders:**

NSW Planning, Industry & Environment  
Western Regional Planning Panel  
Walgett Shire Council  
Developers  
Community

**Financial implications:**

Nil

**Alternative solutions:**

To do nothing would result in Walgett Local Government Area having no representation on the Western Regional Planning Panel.

**Conclusion:**

Council needs to appoint at least two (2) members and an alternate with the relevant eligibility to represent Walgett Local Government Area.

|                                                                            |
|----------------------------------------------------------------------------|
| <b>Western Regional Planning Panel Walgett Council Member Appointment.</b> |
|----------------------------------------------------------------------------|

**Recommendation:**

That Council appoint Michael Urquhart and Jacobus Nieuwoudt as Walgett Council member representation to the Western Regional Planning Panel, and Caitlin Mahony and Kimley Talbert as alternate members.

**Moved:**

**Seconded:**

**Division Decision**

### **11.4.3 DEVELOPMENT APPLICATION – PROPOSED MODIFICATION TO DA2008/12 – AUSTRALIAN OPAL CENTRE, PUBLIC MUSEUM, SOUVENIR SHOP, CARPARK & ASSOCIATED FACILITIES**

|                            |                                                              |
|----------------------------|--------------------------------------------------------------|
| <b>REPORTING SECTION:</b>  | <b>Environmental Services – Planning</b>                     |
| <b>AUTHOR:</b>             | <b>Caitlin Mahony</b>                                        |
| <b>APPLICATION NUMBER:</b> | <b>DA2008/12/3</b>                                           |
| <b>ASSESSMENT NUMBER:</b>  | <b>57349</b>                                                 |
| <b>OWNER(S):</b>           | <b>Lightning Ridge Opal &amp; Fossil Centre Incorporated</b> |
| <b>APPLICANT(S):</b>       | <b>Jenni Brammall</b>                                        |

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#### **Executive Summary:**

This report is for Council to consider approving modification of Development Application 2008/12/23 at Lot 1 DP 1103508, WLL 14607. There is a number of changes that are proposed, namely: -

- Reduction of roofed area 2,106m<sup>2</sup> to 1,961m<sup>2</sup>.
- Change to access way, from the southern façade, to now be via a landscaped, ramped walkway from the south leading to a western sunken courtyard, via a secure, horizontal tunnel.
- Ground level is raised along the southern wall, as excavation is no longer required to allow for the previous entry stair and foyer.
- Informal parking – no marking of the parking spaces.
- Landscaping has been deleted.
- Deletion of the blackwater treatment system, and replaced by pump out and off-site removal of waste water.
- Deletion of the geothermal bore field.
- Deletion of stages.
- Replacement of double-glazed roof lights with a twin wall polycarbonate meeting the same thermal and solar performance as the double glazing.

Staff recommend that the proposed modifications are approved.

#### **Background:**

##### **Timeline:**

Original Consent: DA2008/012 - 15<sup>th</sup> July 2008. Approved by Council.

First Modification: DA2008/012/2 - 23<sup>rd</sup> September 2021. Approved by Council.

Second Modification: DA2008/12/3 - Lodged: 09<sup>th</sup> September 2021. Pending Decision by Council

##### **Location:**

Lot: 1 DP: 1103508 WLL: 14607

Property Name: Opal Mining & Building.

Land Zoning: SP1 – Special Activities.

Heritage: The site is partially heritage listed – Heritage Item I50 – Lunatic Hill Open Cut.

Attachment One: Location Plan demonstrates the location of the site in relation to the town site of Lightning Ridge & the Castlereagh Highway.

##### **Proposed Changes:**

The proposed changes are identified on the architectural drawings – Attachment Two.

| Proposed Changes                                                                                                                                                                  | Drawing                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Reduction of roofed area 2,106m <sup>2</sup> to 1,961m <sup>2</sup> .                                                                                                             | Site Plan                                                  |
| Change to access way, from the southern façade, to now be via a landscaped, ramped walkway from the south leading to a western sunken courtyard, via a secure, horizontal tunnel. | Site Plan                                                  |
| Ground level is raised along the southern wall, as excavation is no longer required to allow for the previous entry stair and foyer.                                              | Long Section / Cross Section                               |
| Informal parking – no marking of the parking spaces.                                                                                                                              | Site Plan                                                  |
| Landscaping has been deleted.                                                                                                                                                     | Site Plan                                                  |
| Deletion of the blackwater treatment system, and replaced by pumpout and off-site removal of waste water.                                                                         | Ground Floor Plan                                          |
| Deletion of the Geothermal bore field.                                                                                                                                            | Lower Ground Floor Plan                                    |
| Deletion of stages.                                                                                                                                                               | DA Consent, as modified<br>DA2008/012/2,<br>September 2020 |
| Replacement of double glazed roof lights with a twin wall polycarbonate meeting the same thermal and solar performance as the double glazing.                                     | Ground Floor Plan                                          |

The development is consistent with all the relevant development standards.

#### Consultation:

Internal and External consultation has taken place, as outlined below.

#### Internal Consultation.

- Meeting between Council's Town Planner and Director of Environmental Services on 09<sup>th</sup> September 2021. Discussion around the report to Council, looking at the changes made and what implications will be as a result of this modification.
- Senior Health & Building Surveyor – Comment requested on 09<sup>th</sup> September 2021. Original concern was accessibility issues for disabled parking as a result to informal parking changes.
- Acting Director Engineering / Roads – Comment requested 09<sup>th</sup> September 2021, original concern around informal road arrangement. Response received on the 16<sup>th</sup> of September 2021.
- Concerns, Comments & Solutions are as follows:

| Comment / Concern by Engineering Department                                                                                                                                                                                                                                               | Solution                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Three Mile is shown going through the lot and this track provides access to other lots (assumed mining leases). A track should be constructed outside the development to these lots.                                                                                                      | The developer still needs to be aware that the access track is not Council's responsibility. Even though they believe that they have public road access that does not mean a Council road it means a Crown Land Road.<br>Response / Resolution by Environmental Services staff: a note has been placed under "Council Advice Only" That states <i>"The access road is not a Council responsibility to maintain, it is the responsibility of Crown Land."</i> |
| It is assumed that the land outside the Lot or surrounding the Lot is owned by the Lands Dept. and I do not know where Council's responsibility regarding the Three Mile Road ends. I assume it's at the end of the bitumen. If so access should be properly constructed to the entrance. | Noted. This has been addressed as the above solution states.                                                                                                                                                                                                                                                                                                                                                                                                 |

|                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The 'retention basin' not detention basin, should be fenced to keep people out but allow access for maintenance when necessary. | A condition has been put into place requiring a fence to be constructed around the 'retention basin' this is under condition – "Site Protection, Fencing & Landscaping" – Fen 026 – <i>"A fence is to be erected around the Retention Basin before an Occupation Certificate is provided."</i>                                                                                                                                                                                                                  |
| The boundary should be fenced.                                                                                                  | This is already covered in an existing condition – Fen 010. Which states that <i>"Details of any boundary fencing and landscaping works are to be submitted to Council for approval prior to commencement of works."</i>                                                                                                                                                                                                                                                                                        |
| What has the Lands Dept. stated about the access?                                                                               | This has been addressed in the "Council Advice Only" That states "The access road is not a Council responsibility to maintain, it is the responsibility of Crown Land."                                                                                                                                                                                                                                                                                                                                         |
| Where does the water supply come from?                                                                                          | This is covered in in Condition Plu 190, which states <i>"A minimum of 10000 litres water storage capacity is to be reserved in the main water storage tank for firefighting purposes. The main water storage tank is to be fitted with a 65mm Stortz fitting and valve and pump set capable of being connected to the rural fire service equipment."</i>                                                                                                                                                       |
| How and where is the 'black water' to be treated?                                                                               | Deletion of the blackwater treatment system, and replaced by pump out and off-site removal of waste water. A condition has been placed under "Water, Sewer & Stormwater" – 'Plu 191 – "An Operation Management Plan is to be submitted to Council which outlines the details of the off-site removal of waste water"                                                                                                                                                                                            |
| The building is constructed in the existing excavation, how is the groundwater to be removed?                                   | The Geotechnical report addresses this, and that the groundwater table is substantially a long way below the level of the excavation. The Applicant informed Environmental Services staff that the Civil documentation shows that the overflow water will flow towards the detention basin, and any water that infiltrates through the surface and moves towards the building is to be managed by a 100mm sub-soil drain around the building perimeter to the Hydraulic Engineers Detail – Drawing HY-1-200-HG. |

#### External Consultation.

- Meeting between Council's Town Planner & the Applicant 02<sup>nd</sup> August 2021.
- Discussion around the changes being made and why they are being made.
- Request from Council's Town Planner for information surrounding the changes to the car parking.
- Comment: All of the parking spaces are to be informal spaces – not line-marked or paved, with the exception of the Universally Accessible Spaces (Disabled Parking) which will be line-marked and sealed.
- The modification was advertised for the period between 17/08/2021 – 31/08/2021, in line with the *Walgett Community Participation Plan 2020 (WCCP 2020)* and the *Environmental Planning & Assessment Act 1979 (EP&A Act 1979)*. No submissions were received.

#### Legal & Statutory Implications:

**Modification of consent applications are dealt with under s4.55 of the *Environmental Planning and Assessment Act 1979 no. 203* (the Act).**

**In determining an application for modification of a consent, Walgett Shire Council must, among other things, take into consideration such of the matters listed under section 4.15(1) of the Act (as they are relevant to the application).**



**Financial Implications:**

The Applicant advises that the funding available to them has been reduced, and therefore, has resulted in the above modifications to the original design, materials and overall consent being requested.

There are no direct financial implications as a result of the recommendations of the report. The proposed Opal Centre will still be an asset to the community and Shire of Walgett Council, regardless of this modification.

**Comment:**

Overall, from the assessment process and the comments received throughout the consultation process, it is not considered that the modification to the original consent will have any negative adverse impacts, and therefore, should be approved.

| Development Application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council, in accordance with the relevant provisions of Section 4.55 of the Environmental Planning and Assessment Act 1979, approves modification of the Development Consent for the proposed Australian Opal Centre, public museum, souvenir shop, carpark &amp; associated facilities (Application No. DA2008/12/3) on Lot 1 DP 1103508 WLL 14607, subject to the plans that formed the subject of Attachment 2 to the report, and subject to the conditions outlined in the Draft Determination Notice that formed the subject of Attachment 3 to the report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> <p><b>Division Decision</b></p> |

**Attachments:**

- Attachment 1: Location Plan.
- Attachment 2: Architectural Drawings.
- Attachment 3: DRAFT Determination Notice

(Refer to Attachment Document).



## **AGENDA FOR CLOSED COUNCIL MEETING**

**28 September 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **28 September 2021** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 12. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 13.1 GENERAL MANAGER

##### *13.1.1 PURCHASE OF PROPERTY - COLLARENEBRI*

## 14. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

## 15. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 16. CLOSE OF MEETING

Time: .....