



AGENDA FOR ORDINARY COUNCIL MEETING

28th July, 2015

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Rowena Hall** on **28th July, 2015** commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## 1. Opening of Meeting

## 2. Acknowledgement of Traditional Owners

## 3. Apologies

Clr Murray has requested an apology for the May meeting.

### Apologies – July 2015

**Resolved:**

That the apology received from Clr Murray is accepted and a leave of absence granted.

**Moved:**

**Seconded:**

## 4. Welcome to Visitors

## 5. Public Forum Presentations – Nil

## 6. Declaration of Pecuniary/Non Pecuniary Interests

## 7. Confirmation of Minutes/Matters Arising

### 7.1 Minutes of Ordinary Council meeting held 23 June 2015

#### MINUTES OF ORDINARY COUNCIL MEETING – 23 JUNE 2015

**Recommendation:**

That the minutes of the Ordinary Council meeting held 23 June 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 23 June 2015.



**MINUTES FOR  
ORDINARY COUNCIL MEETING**

**23<sup>rd</sup> June, 2015**

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 23 JUNE, 2015 AT 10:25 AM

#### **PRESENT**

Clr Lane (Mayor)  
Clr Keir  
Clr Murray  
Clr Woodcock  
Clr Greenaway  
Clr Cooper  
Clr Taylor  
Clr Martinez  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Matthew Goodwin (Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Prafulla K.C (Acting Director Urban Infrastructure Services)  
Bronte Kerr (Minute Secretary)

#### **Apologies**

##### **5/2015/1 Apologies**

#### **Resolved:**

That the apology from Clr Walford is accepted and a leave of absence granted.

**Moved:** Clr Keir  
**Seconded:** Clr Woodcock

**CARRIED**

#### **Public Forum Presentations – Nil**

#### **Declaration of Pecuniary Interests**

Clr Greenaway declared a Pecuniary Interest in item 17.3 – Plant Hire and Supplementary Report - Walgett Levee Upgrade Stage 5- Extension of levee: Tender recommendation  
Clr Martinez declared a Pecuniary Interest in item 17.3 – Plant Hire  
Clr Keir declared a Pecuniary Interest in item 17.3 – Plant Hire  
Clr Murray declared a Pecuniary Interest in item – Supplementary Report – Walgett CBD Business Contribution

#### **Confirmation of Minutes**

##### **5/2015/2 Minutes of Ordinary Council Meeting – 26 May 2015**

#### **Resolved:**

That the minutes of the Ordinary Council Meeting held 26 May 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Murray  
**Seconded:** Clr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### Mayoral Minutes

#### **5/2015/3 Matters Generally for Brief Mention or Information only from Mayor**

##### **Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Lane  
**Seconded:** Cllr Cooper

**CARRIED**

### Notice of which Notice has been given – Nil

### Reports of Committees/Delegates

#### **5/2015/4 Minutes of the Work Health & Safety Committee 28 May 2015**

##### **Recommendation:**

That the minutes of the Work Health and Safety Committee meeting held 28 May 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Cooper  
**Seconded:** Cllr Greenaway

**CARRIED**

#### **5/2015/5 Minutes of the Local Area Traffic Committee 11 June 2015**

##### **Recommendation:**

That the minutes of the Local Area Traffic Committee meeting held 11 June 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray

### Reports from Officers

#### **5/2015/6 Council's Decision Action Report – June 2015**

##### **Recommendation:**

That the Resolution Register for June 2015 be received and noted.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Keir

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### 5/2015/7 Circulars Received from the Local Government NSW

**Recommendation:**

That the information contained in the weekly circulars numbers 20-22 from the Local Government NSW be received and noted.

**Moved:** Cllr Murray

**Seconded:** Cllr Cooper

**CARRIED**

### 5/2015/8 Circulars Received from the NSW Office of Local Government – June 2015

**Recommendation:**

That the information contained in the following Departmental circulars 15-15 /15-21 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

### 5/2015/9 Monthly Calendar June 2015 – August 2015

**Recommendation:**

That Council receive and note the regular monthly calendar for the period June 2015 – August 2015.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

### 5/2015/10 Walgett Community College – Requests for meetings with the Minister for Education and The NSW Premier

**Recommendation:**

1. That Council request the Minister for Education, through the local member for Barwon Hon. Kevin Humphries MP, to urgently call a public meeting in Walgett to air community concerns in regards to the Walgett Community College's ongoing performance in an endeavour to identify locally, placed based solutions to the many and varied problems being experienced throughout all levels of the College. A copy of the letter be mailed to the following Members of Parliament: NSW Premier Michael Baird, the NSW Deputy Premier Troy Grant and Local Member Sarah Mitchell.

2. And further that Council issue an appropriate media release outlining the action it has taken.

**Moved:** Cllr Keir

**Seconded:** Cllr Woodcock

**CARRIED**

*Cllr Woodcock left the meeting at 11:20am*

## WALGETT SHIRE COUNCIL AGENDA

Clr Woodcock returned to the meeting at 11:24am

### 5/2015/11 Proposal to Close Walgett National Bank Branch

#### Recommendation:

That Council write to the National Australia Bank seeking confirmation that a new lease agreement has been signed with the current lessors and that the Walgett Branch will remain open and local residents be fully informed of progress in this regard through appropriate press releases.

Moved: Clr Greenaway

Seconded: Clr Murray

CARRIED

### 5/2015/12 Matters for Brief Mention or Information Only

#### Recommendation:

That the following matters listed for brief mention or information only

- National Stronger Regions Fund Round Two – Project Submissions
- Nominations for Australia Day 2016- Public Service Medal
- Drought Recovery and Resilience Planning Workshop
- Legislative Council inquiry into 'Fit For The Future' Reform Agenda Meeting
- Visit by The NSW Governor

be received and noted.

Moved: Clr Woodcock

Seconded: Clr Cooper

CARRIED

### 5/2015/13 Revised 2015/16 Draft Budget & Operational Plan and Supporting Integrated Planning & reporting documentation – General Manager's Overview

#### Recommendation:

That the General Manager's Report in relation to the 2015/16 Draft Budget and Operational Plan be received and noted and the revised 2015/16 Draft Budget, Operational Plan and Integrated Planning and Reporting documentation be adopted.

Moved: Clr Keir

Seconded: Clr Greenaway

CARRIED

## WALGETT SHIRE COUNCIL AGENDA

### 5/2015/14 Cash on Hand and Investment Report as at 31 May 2015

#### Recommendation:

That the cash on hand and investment report as at 31 May 2015 be received.

Moved: Cllr Murray

Seconded: Cllr Cooper

**CARRIED**

### Lightning Ridge Olympic Pool Association Inc

#### A Motion was moved Cllr Greenaway, seconded by Cllr Keir that:

1. That the Council note that it is unable to write off the \$200,000 loan to the Lightning Ridge Olympic Pool Association under sec 213 of the Local Government General Regulation as previously resolved.
2. That the Lightning Ridge Olympic Pool Association be advised that Council is unable to write off the loan and the Council will require repayment of the loan in equal instalments over three years commencing from the 2015/2016 financial year.

### Lightning Ridge Olympic Pool Association Inc

#### An amendment was moved Cllr Woodcock, seconded Cllr Martinez that:

That the Council donate \$200,000 to the Lightning Ridge Olympic Pool Association under sec 213 of the Local Government General Regulation.

**The Amendment was subsequently withdrawn.**

**The Motion on being put was declared lost on the casting vote of the Chairman.**

*The meeting adjourned at 12:25pm for lunch.*

*The meeting resumed at 12:50pm with all those previously present again present.*

### 5/2015/15 Making of the Ordinary Rates for the 2014/2015 year

#### Motion:

That Council:

1. Resolves in accordance with sections 534 and 535 of the *Local Government Act 1993 NSW*, to make the Ordinary Rates for the 2015/2016 rating year commencing 1<sup>st</sup> July 2015 as set out in **Table 1** below on the land value for all rateable land within each category and sub-category at the amount in the dollar specified and the applicable base amounts for each category and sub-category applied in accordance with section 500 of the *Local Government Act 1993 NSW*.

**TABLE 1**

# WALGETT SHIRE COUNCIL AGENDA

| Rates                                                 |                                     |           |                                 |             |         |                    |              |                 |                       |                |
|-------------------------------------------------------|-------------------------------------|-----------|---------------------------------|-------------|---------|--------------------|--------------|-----------------|-----------------------|----------------|
| Ordinary Rates - Depicting 2.4% Rate Pegging Increase |                                     |           |                                 |             |         |                    |              |                 |                       |                |
| Order                                                 | Description                         | No. Areas | Ad Valorem Amount in the Dollar | Base Amount | Minimum | 2015/16 Ad Valorem | 2015/16 Base | 2015/16 Minimum | 2015/16 2015/16 Total | 2015/16 Base % |
| 1                                                     | Walgett Residential                 | 453       | 3,035,179.72                    | 193.95      | 0       | 191,829.58         | 127,206.38   |                 | 319,315.96            | 48%            |
| 2                                                     | Lightning Ridge Residential         | 251       | 3,014,879.05                    | 273.22      | 0       | 230,271.56         | 102,116.38   |                 | 348,387.94            | 36%            |
| 3                                                     | Collarenebri Residential            | 257       | 3,171,609.91                    | 159.02      | 0       | 54,350.66          | 31,819.84    |                 | 86,269.64             | 37%            |
| 4                                                     | Burren Junction Residential         | 94        | 3,036,116.93                    | 149.76      | 0       | 23,973.11          | 14,075.45    |                 | 38,252.56             | 37%            |
| 5                                                     | Carinda Residential                 | 48        | 3,009,429.91                    | 83.08       | 0       | 7,005.84           | 5,504.59     |                 | 12,510.43             | 44%            |
| 6                                                     | Camden Residential                  | 35        | 3,007,149.81                    | 78.75       | 0       | 6,760.56           | 4,222.27     |                 | 9,782.82              | 45%            |
| 7                                                     | Ruena/Cong-Bry-Change Residential   | 35        | 3,304,434.72                    | 79.01       | 0       | 3,252.71           | 3,000.54     |                 | 6,253.25              | 48%            |
| 8                                                     | Residential - Protected Coal Fields | 1775      | 3,043,849.91                    | 129.14      | 0       | 257,761.77         | 228,551.15   |                 | 486,342.92            | 47%            |
| 9                                                     | Residential                         | 83        | 3,009,945.43                    | 146.12      | 0       | 27,500.71          | 13,589.45    |                 | 41,180.16             | 33%            |
| 10                                                    | Walgett Business                    | 122       | 3,041,980.03                    | 273.22      | 0       | 51,037.16          | 33,332.48    |                 | 114,839.57            | 29%            |
| 11                                                    | Lightning Ridge Business            | 122       | 3,009,942.77                    | 425.88      | 0       | 55,527.58          | 45,986.25    |                 | 104,514.22            | 44%            |
| 12                                                    | Collarenebri Business               | 31        | 3,130,051.10                    | 224.15      | 0       | 15,406.02          | 6,946.55     |                 | 22,414.52             | 21%            |
| 13                                                    | Burren Junction Business            | 25        | 3,036,687.4                     | 211.11      | 0       | 9,951.96           | 4,222.27     |                 | 14,374.23             | 36%            |
| 14                                                    | Carinda Business                    | 25        | 3,027,341.30                    | 191.08      | 0       | 3,179.73           | 2,332.94     |                 | 5,512.66              | 34%            |
| 15                                                    | Ruena/Cong-Bry-Change Business      | 7         | 3,139,555.39                    | 142.96      | 0       | 1,354.24           | 1,000.23     |                 | 2,355.07              | 42%            |
| 16                                                    | Business - Protected Coal Fields    | 81        | 3,055,670.31                    | 139.14      | 0       | 16,303.52          | 10,842.57    |                 | 27,150.83             | 46%            |
| 17                                                    | Business                            | 193       | 3,040,785.39                    | 177.02      | 0       | 21,195.06          | 16,355.68    |                 | 38,251.47             | 46%            |
| 18                                                    | Rural (Hemland)                     | 742       | 3,002,569.99                    | 0.00        | 292.50  | 2,163,395.23       | 0.00         | 8,707.59        | 2,172,102.73          | 6%             |
| 19                                                    | Rural (Impacts of land)             | 84        | 3,002,569.99                    | 0.00        | 292.50  | 768,454.48         | 0.00         | 607.59          | 769,061.97            | 6%             |
| Totals                                                |                                     |           | 4995                            |             |         | 4,646,012          | 663,043      | 6,215           | 5,299,116             |                |
|                                                       |                                     |           |                                 |             |         |                    |              |                 | 5,099,345             |                |
|                                                       |                                     |           |                                 |             |         |                    |              |                 | 122,335               |                |
|                                                       |                                     |           |                                 |             |         |                    |              |                 | 5,216,950             |                |
|                                                       |                                     |           |                                 |             |         |                    |              |                 | 5,571                 |                |
|                                                       |                                     |           |                                 |             |         |                    |              |                 | 5,212,879             |                |

- Resolves in accordance with section 496 (1) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$450.00 per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015.
- Resolves in accordance with section 496 (2) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$450.00 per service requested to non-rateable residential properties for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015.
- Resolves in accordance with section 501 of the *Local Government Act 1993 NSW*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015. These charges are set out in Council's *Operational Plan – Schedule of Fees and Charges 2015/2016* under the headings Waste Management, Trade Waste Management, Sewerage and Water and are included in **Table 2**.

# WALGETT SHIRE COUNCIL AGENDA

| TABLE 2                                                                                                                                                                                                                                                                                                |                   |                           |     |              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------|-----|--------------|
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | WASTE MANAGEMENT          |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| Waste Management Charge (\$501)                                                                                                                                                                                                                                                                        | per annum         | \$ 49.40                  | NB  | \$ 49.40     |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | DOMESTIC WASTE MANAGEMENT |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| Garbage Collection Charge (\$496) per occupancy                                                                                                                                                                                                                                                        | per bin per annum | \$ 450.00                 | NB  | \$ 450.00    |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | TRADE WASTE MANAGEMENT    |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| 240L MGB Collection - weekly collection                                                                                                                                                                                                                                                                | per bin per annum | \$ 450.00                 | NB  | \$ 450.00    |
| 360L MGB Collection - twice weekly collection                                                                                                                                                                                                                                                          | per bin per annum | \$ 1,285.30               | NB  | \$ 1,285.30  |
| 360L MGB weekly Service                                                                                                                                                                                                                                                                                | per bin per annum | \$ 642.65                 | NB  | \$ 642.65    |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | SEWERAGE                  |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| All properties either connected to or within 75 metres of a Council sewer main and able to connect are charged                                                                                                                                                                                         |                   |                           |     |              |
| Walgett                                                                                                                                                                                                                                                                                                | per annum         | \$ 454.11                 | NB  | \$ 454.11    |
| Lightning Ridge                                                                                                                                                                                                                                                                                        | per annum         | \$ 403.24                 | NB  | \$ 403.24    |
| Collarenebri                                                                                                                                                                                                                                                                                           | per annum         | \$ 494.75                 | NB  | \$ 494.75    |
| Additional Sewer Connections (per connection)                                                                                                                                                                                                                                                          |                   |                           |     |              |
| Walgett                                                                                                                                                                                                                                                                                                | per annum         | \$ 454.11                 | NB  | \$ 454.11    |
| Lightning Ridge                                                                                                                                                                                                                                                                                        | per annum         | \$ 403.24                 | NB  | \$ 403.24    |
| Collarenebri                                                                                                                                                                                                                                                                                           | per annum         | \$ 494.75                 | NB  | \$ 494.75    |
| Cistern charges - Applicable to Business categories (per toilet/urinal)                                                                                                                                                                                                                                |                   |                           |     |              |
| Walgett                                                                                                                                                                                                                                                                                                | per cistern       | \$ 71.16                  | NB  | \$ 71.16     |
| Lightning Ridge                                                                                                                                                                                                                                                                                        | per cistern       | \$ 63.78                  | NB  | \$ 63.78     |
| Collarenebri                                                                                                                                                                                                                                                                                           | per cistern       | \$ 64.05                  | NB  | \$ 64.05     |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | WATER                     |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| ACCESS                                                                                                                                                                                                                                                                                                 |                   |                           |     |              |
| All properties either connected to or within 225 metres of a Council water main and able to connect are charged                                                                                                                                                                                        |                   |                           |     |              |
| Access charges are charged per connection or possible connection. For example where a property has the potential to connect to both raw water and filtered water mains, two access charges will apply even though the land may not actually be supplied with water from any water pipe of the council. |                   |                           |     |              |
| River Water - Walgett and Collarenebri                                                                                                                                                                                                                                                                 |                   |                           |     |              |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 455.49                 | NB  | \$ 455.49    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 711.47                 | NB  | \$ 711.47    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 1,165.84               | NB  | \$ 1,165.84  |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 1,821.91               | NB  | \$ 1,821.91  |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 2,847.01               | NB  | \$ 2,847.01  |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 6,405.49               | NB  | \$ 6,405.49  |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Non Residential   | \$ 11,386.92              | NB  | \$ 11,386.92 |
| Unmetered                                                                                                                                                                                                                                                                                              | Residential       | \$ 455.49                 | NB  | \$ 455.49    |
| Unmetered                                                                                                                                                                                                                                                                                              | Non Residential   | \$ 455.49                 | NB  | \$ 455.49    |



# WALGETT SHIRE COUNCIL AGENDA

|                                                         |                        |             |     |             |
|---------------------------------------------------------|------------------------|-------------|-----|-------------|
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                        |             |     |             |
| 20mm Connection                                         | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| 20mm Connection                                         | Non Residential        | \$ 300.35   | NIL | \$ 300.35   |
| 25mm Connection                                         | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| 25mm Connection                                         | Non Residential        | \$ 468.78   | NIL | \$ 468.78   |
| 32mm Connection                                         | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| 32mm Connection                                         | Non Residential        | \$ 769.10   | NIL | \$ 769.10   |
| 40mm Connection                                         | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| 40mm Connection                                         | Non Residential        | \$ 1,201.31 | NIL | \$ 1,201.31 |
| 50mm Connection                                         | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| 50mm Connection                                         | Non Residential        | \$ 1,877.32 | NIL | \$ 1,877.32 |
| 75mm Connection                                         | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| 75mm Connection                                         | Non Residential        | \$ 4,202.46 | NIL | \$ 4,202.46 |
| 100mm Connection                                        | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| 100mm Connection                                        | Non Residential        | \$ 7,467.89 | NIL | \$ 7,467.89 |
| Unmetered                                               | Residential            | \$ 300.35   | NIL | \$ 300.35   |
| Unmetered                                               | Non Residential        | \$ 300.35   | NIL | \$ 300.35   |
| <b>USAGE</b>                                            |                        |             |     |             |
| <b>River Water - Walgett and Collarenebri</b>           |                        |             |     |             |
| Filtered Usage Charge                                   | per kilolitre <\$200kl | \$ 0.7565   | NIL | \$ 0.7565   |
| Filtered Usage Charge                                   | per kilolitre >\$200kl | \$ 1.0591   | NIL | \$ 1.0591   |
| Raw Usage Charge                                        | per kilolitre <\$200kl | \$ 0.2510   | NIL | \$ 0.2510   |
| Raw Usage Charge                                        | per kilolitre >\$200kl | \$ 0.3515   | NIL | \$ 0.3515   |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                        |             |     |             |
| Usage Charge                                            | per kilolitre <\$200kl | \$ 0.2222   | NIL | \$ 0.2222   |
| Usage Charge                                            | per kilolitre >\$200kl | \$ 0.3111   | NIL | \$ 0.3111   |

- Resolves in accordance with Section 566 of the *Local Government Act 1993 NSW*, to adopt an interest rate on overdue rates and charges for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015 of 8.5%, being the maximum rate set by the Office of Local Government.
- Resolves in accordance with Section 563 of the *Local Government Act 1993*, to adopt a discount of 3.6% for payment in full of total rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 31 August 2015.

Moved: Cllr Murray

Seconded: Cllr Keir

**CARRIED**

## **5/2015/16 Title of Report; Delivery Program, Operational Plan, Long Term Financial Plan Including Fees and Charges**

### **Recommendation:**

That Council having considered any submissions received:

- Adopts the 2015 / 2016 Operational Plan and Budget, 2013/2014 – 2016/2017 Delivery Program and Long Term Ten (10) Year Financial Plan.
- Adopts Fees and Charges 2015/2016 as listed in the Schedule of Fees and Charges 2015/2016 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
- Adopts the Water Pricing Structure as set out in the Schedule of Fees and Charges

Moved: Cllr Cooper

Seconded: Cllr Murray

**CARRIED**

**5/2015/17 Australian Opal Centre – Budget Submission Report**

**Recommendation:**

1. That the council agree to the execution of a Memorandum of Understanding (MOU) or similar instrument to record its intent to provide funding if the AOC obtains firm commitments for the balance of the \$30 million project funding.
2. That the AOC be advised that consideration of these projects would need to be undertaken as part of councils overall asset management and as such it is unable to provide a commitment for these future works at this time.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Martinez

**CARRIED**

**5/2015/18 Lightning Ridge Water Fund Review**

**Recommendation:**

That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Martinez

**CARRIED**

**5/2015/19 Move into Closed Session at 1:30pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Murray

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

Clr Greenaway left the meeting at 1:35 pm

## 5/2015/20 Walgett Levee Upgrade Stage 5- Extension of levee: Tender recommendation

### Recommendation:

1. Arrange to have an independent audit carried out of Stage 4 works
2. If the audit proves to be satisfactory Council endorses the NSW Public Works tender recommendation for the Walgett Levee upgrade Stage 5 Extension of the levee.
3. That Council then accept the tender price offered by Central West Civil Pty Ltd in the sum of \$1,060,933 GST inclusive.
4. That Council ensure Central West Civil has paid all subcontractors prior to making any progress payments.
5. In the event the independent audit is unsatisfactory Council award the tender to the next lowest conforming tender that of Batterline Earthmoving Pty Ltd in the sum of \$1,595,888.
6. That Council ensure Batterline Earthmoving Pty Ltd if it becomes the accepted tender, has also paid all subcontractors prior to making any progress payments.
7. That appropriate provisions and/or extensions be made with the successful tender in regards to outstanding Native Title and Aboriginal Land claims prior to the awarding of the contract.

Moved: Clr Martinez  
Seconded: Clr Murray

**CARRIED**

Clr Greenaway returned to the meeting at 2:20pm

## 5/2015/21 Write off of rates and charges on cancelled assessments

### Recommendation:

That Council resolve to write off outstanding rates and charges totalling \$13,328.54 on assessments noted in **Table 1** in accordance with Section 607 of Local Government Act 1993 and Section 131 of Local Government (General) Regulation 2005.

| TABLE 1           |                              |                                                                          |                          |
|-------------------|------------------------------|--------------------------------------------------------------------------|--------------------------|
| Assessment Number | Ratepayer Name               | Details of Land Held in Assessment                                       | Amount to be written off |
| 30080             | Norm Lowe Holdings Pty Ltd   | Cancelled Mining Purposes Lease 100 - Cancelled in 2012/2013 rating year | \$ 5,039.95              |
| 40243             | Jennifer Field               | Cancelled Mineral Claim 40861 - Cancelled in 2010/2011 rating year       | \$ 5,324.48              |
| 47084             | Estate of Late Michael Moore | Forfeited Western Lands Lease - Cancelled 09/10/2013                     | \$ 3,579.03              |
| 55442             | Julie Stanley                | Cancelled Mineral Claim 40261 - Cancelled in 2009/2010 rating year       | \$ 2,888.83              |
| 55871             | Sean Hornburgh               | Cancelled Mineral Claim 40861 - Cancelled in 2004/2005 rating year       | \$ 496.25                |
|                   |                              |                                                                          | <b>\$ 13,328.54</b>      |

Moved: Clr Greenaway  
Seconded: Clr Taylor

**CARRIED**



# WALGETT SHIRE COUNCIL AGENDA

## 5/2015/22 Interest in acquiring Land & Developing Land in Burren Junction

### **Recommendation:**

That the Council invite Expressions of Interest for the purchase of Lots 2 & 3 Section 4 DP 758199 as a single parcel.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**

*Cllr Keir, Martinez and Cllr Greenaway left the meeting at 2:35pm*

## 5/2015/23 Tenders- Plant Hire

### **Recommendations:**

That Council accept tenders from the following businesses for RFQ 15/011 Request for Standing Offers: Casual Plant Hire Walgett Shire NSW –

| S.No | Company                           | S.No | Company                              |
|------|-----------------------------------|------|--------------------------------------|
| 1    | Dubbo Traffic Control             | 25   | PremiAir Services Pty Ltd            |
| 2    | Tutt Bryant Hire                  | 26   | Ezyquip                              |
| 3    | Kennards Hire                     | 27   | Neill Earthmoving                    |
| 4    | Central West Civil                | 28   | Ellis Profiling                      |
| 5    | Wax Grading                       | 29   | Batterline Earthmoving               |
| 6    | Bow's Sand and Gravel P/L         | 30   | Rob Rubie & Rubie Bros Pty Ltd       |
| 7    | Ridgerock Earthmoving & Mining    | 31   | Jonesy's Bobcat                      |
| 8    | Conolly's Liquid Waste Services   | 32   | Bunyan Earthmoving                   |
| 9    | Coates Hire Operations Pty Ltd    | 33   | Manuel Martinez                      |
| 10   | Wintergreen Investments P/L       | 34   | PR & JA Cochrane                     |
| 11   | RA & JM Ramien                    | 35   | Advance Sweepers                     |
| 12   | Thurston's Transport              | 36   | PW Concrete & Gravel                 |
| 13   | Canfell Waste                     | 37   | Earth Plant Hire                     |
| 14   | Sandaran Australia                | 38   | Deniliquin Irrigation Contracting    |
| 15   | Sherrin Rentals                   | 39   | NGH Earthmoving                      |
| 16   | Conplant                          | 40   | Earthco Projects Pty Ltd             |
| 17   | PG & ME Stewart Grader Hire       | 41   | Norwest Plant Hire Pty Ltd           |
| 18   | RGT Cochrane                      | 42   | EMS Group P/L                        |
| 19   | Carbon Farming                    | 43   | MJ & GD Barton                       |
| 20   | Robbo's Construction & Earthworks | 44   | A1 Tree Services                     |
| 21   | Newbold Bulk Haulage              | 45   | Sams Liquid Waste                    |
| 22   | Katunga Earthworks                | 46   | Teirney Crushing & Transport Pty Ltd |
| 23   | Hill Earthmoving                  | 47   | Rollers Australia                    |
| 24   | MAAS Plant Hire Pty Ltd           | 48   | JR Weate Pty Ltd                     |

**Moved:** Cllr Woodcock

**Seconded:** Cllr Cooper

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

*Clr Keir, Martinez and Clr Greenaway returned to the meeting at 2:40pm*

### **5/2015/25 Return to Open Session at 2:41 pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Woodcock  
**Seconded:** Clr Taylor

**CARRIED**

### **5/2015/26 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Walgett Levee Upgrade Stage 5- Extension of levee: Tender recommendation
- 2) Write off of rates and charges on cancelled assessments
- 3) Interest in acquiring Land & Developing Land in Burren Junction
- 4) Tenders- Plant Hire

**Moved:** Clr Woodcock  
**Seconded:** Clr Cooper

**CARRIED**

### **5/2015/27 Development and complying development certificate Applications**

**Recommendation:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for April - May 2015

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

*Clr Murray left the meeting at 2:46pm*

## WALGETT SHIRE COUNCIL AGENDA

### 5/2015/28 Walgett CBD Business Contributions

#### Recommendation:

#### That Walgett Shire Council resolve to:

1. Note the email dated 28 April 2015 from Kathryn Byrne in support of the Walgett CBD Business Contributions.
2. Allocate \$100,000 of the Walgett CBD upgrade budget to 1:1 contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).
3. Advertise the availability of the contributions in the Walgett Spectator and on Council's website.
4. An upper limit of \$5000 to apply to any single contribution.
5. That Government authorities and NGOs be excluded from the scheme.

Moved: Cllr Martinez

Seconded: Cllr Keir

CARRIED

*Cllr Murray returned to the meeting at 2:51pm*

### 5/2015/29 Removal grids on Burranbaa Road

#### Recommendation:

1. That Council approve the proposed amount of \$ 24,000 (Including Council's contribution at \$ 4000 per grid) to remove the four grids and remove fence from the road reserve to the new fence line and restore the site as per Council's requirement, all work to be undertaken by the landowner at their expense.
2. Payment to be made on final inspection.

Moved: Cllr Greenaway

Seconded: Cllr Cooper

CARRIED

### 5/2015/30 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services

#### Recommendation:

That Council receive and note the Engineering Services monthly work progress report for May 2015.

Moved: Cllr Woodcock

Seconded: Cllr Taylor

CARRIED

## WALGETT SHIRE COUNCIL AGENDA

### 5/2015/31 Monthly RMCC works Report – May 2015

#### Recommendation:

That Council receive and note the monthly RMCC works report for May 2015.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

#### Questions for Next Meeting

##### Cllr Taylor

##### **Question 1**

Can Council erect a sign on the Narran Lakes Road with directions to Lightning Ridge and Cumborah?

##### **Response**

The Engineering Services to investigate and take appropriate action.

##### **Question 2**

Can Council erect a sign on the Burranbar Road / Angedool Road with directions to Lightning Ridge?

##### **Response**

The Engineering Services to investigate and take appropriate action.

##### **Question 3**

Can Council repair the malfunctioning lights at the bore baths and in the adjacent paddock in Lightning Ridge?

##### **Response**

The Acting Director Urban Infrastructure Services to investigate and take appropriate action.

##### **Question 4**

Can Council renovate men's section-cubicle 1 at the Lightning Ridge bore baths as the partitions have been damaged?

##### **Response**

The Director of Corporate Services to investigate and take appropriate action.

##### **Question 5**

Can Council replace the stolen disability rails in the amenities block at the Lightning Ridge bore baths?

##### **Response**

The Acting Director Urban Infrastructure Services to investigate and take appropriate action.

##### **Question 6**

Can Council inspect the Cumborah Road (located on the second grid from the Lightning Ridge turn off) that requires patching?

##### **Response**

The Director of Engineering Services to investigate and take appropriate action.

##### **Question 7**

Can Council make consideration in Council's future budget for a sliding door at the Lightning Ridge information centre?

##### **Response**

The Director of Corporate Services to investigate and take appropriate action.

## WALGETT SHIRE COUNCIL AGENDA

### **Clr Murray**

#### **Question 1**

Can Council write to Essential Energy requesting information in regards to Company plans affecting Walgett Shire employees?

#### **Response**

The General Manager to take appropriate action.

#### **Question 2**

Can Council write to the RFS regarding the conditions for providing 24hrs notice to burn-off?

#### **Response**

The General Manager to investigate and take appropriate action.

#### **Question 3**

Can Council follow up on increasing the visiting timeframes allowed for tourist at the Narran Lake Reserve?

#### **Response**

The General Manager to investigate and take appropriate action.

#### **Question 4**

Can Council investigate widening of the car spaces at the IGA in Walgett?

#### **Response**

The Director Planning and Regulatory Services informed Council that the carpark is in accordance with the Australian Standards.

#### **Question 5**

Can Council write to rate payers regarding the use of rural roads after rain, perhaps publish it in the rates notices?

#### **Response**

The Director of Corporate Services to investigate and take appropriate action.

### **Clr Martinez**

#### **Question 1**

Can Council repair the malfunctioning lights on Pandora Street in Lightning Ridge?

#### **Response**

The Acting Director Urban Infrastructure Services to investigate and take appropriate action.

#### **Question 2**

Can Council inspect Agate Street in Lightning Ridge that requires patching?

#### **Response**

The Director of Engineering Services to investigate and take appropriate action.

### **Clr Cooper**

#### **Question 1**

What is the progress on the new bore in Walgett?

#### **Response**

The General Manager informed Council it is nearing completion and flow rate testing will be undertaken shortly.



## WALGETT SHIRE COUNCIL AGENDA

### Clr Greenaway

#### **Question 1**

Can Council inspect the Wimbledon Road (R64) that requires resealing?

#### **Response**

The Director of Engineering Services to investigate and take appropriate action.

#### **Question 2**

How often are the Shire roads inspected by Council staff for repairs?

#### **Response**

The Director of Engineering Services to prepare response.

### Clr Keir

#### **Question 1**

Can Council inspect the plaques at the Walgett cemetery that require replacing?

#### **Response**

The Acting Director Urban Infrastructure Services to investigate and take appropriate action.

#### **Question 2**

What is the progress in regards to the correct spelling of Hardy's Lease Road?

#### **Response**

The Director Planning and Regulatory Services informed Council that the letter has been sent and awaiting reply.

### **5/2015/32 Move into Closed Session at 3.25 pm**

#### **Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**        **Clr Greenaway**

**Seconded:**   **Clr Cooper**

**CARRIED**

### **5/2015/33 Organisational Restructure Progress**

#### **Recommendation:**

For Council's information.

**Moved:**        **Clr Keir**

**Seconded:**   **Clr Martinez**

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### 5/2015/34 Return to Open Session at 3:50 pm

**Resolved:**

That Council return to open session.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Martinez

**CARRIED**

### 5/2015/35 Adoption of Closed Session Reports

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Organisational Restructure Progress

**Moved:** Cllr Martinez

**Seconded:** Cllr Woodcock

**CARRIED**

### Close of Meeting

The meeting closed at 3.50 pm.

To be confirmed at the meeting of Council to be held on 28 July 2015 in Walgett.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 8. Reserve Trust Management Committee Reports - Nil

## 9. Mayoral Minutes

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR***

**REPORTING SECTION:** Governance  
**AUTHOR:** Cllr David Lane - Mayor

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To be tabled at the Meeting

| <b>Matters Generally for Brief Mention or Information only from Mayor</b>                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



## 10. Motions of which Notice has been given

### NOTICE OF MOTION – Cllr Greenaway

#### MAINTENANCE OF UNSEALED ROADS

**Recommendation:**

That prior to arranging the grading of unsealed roads in the rural area a full road inspection be carried out to determine the exact level and location of any maintenance grading required.

**Moved:**

**Seconded:**

## 11. Presentation of Petitions – Nil

## 12. Questions from Last Meeting

### Cllr Taylor

**Question 1**

Can Council erect a sign on the Narran Lakes Road with directions to Lightning Ridge and Cumborah?

**Response**

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**Question 2**

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**Question 3**

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**Clr Murray**

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**Question 1**

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**Response**

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**Clr Greenaway**

**Question 1**

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**Response**

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How often are the Shire roads inspected by Council staff for repairs?

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**Clr Keir**

**Question 1**

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**Response**

The Acting Director Urban Infrastructure Services to investigate and take appropriate action.

**Question 2**

What is the progress in regards to the correct spelling of Hardy's Lease Road?

**Response**

The Director Planning and Regulatory Services informed Council that the letter has been sent and awaiting reply.

## **13. Reports of Committees/Delegates**

### **13.1 Minutes of the Work Health & Safety Committee meeting held 24 June 2015**

| <b>MINUTES OF THE WORK HEALTH &amp; SAFETY COMMITTEE – 24 JUNE 2015</b>                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Work Health and Safety Committee meeting held 24 June 2015, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 24 June 2015.

## WALGETT SHIRE COUNCIL AGENDA

### MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Wednesday, 24<sup>th</sup> June 2015 in the Walgett Council Chambers, meeting room commencing at 2:30 pm.

#### 1. PRESENT

|                 |                                |
|-----------------|--------------------------------|
| Prafulla KC     | Committee Member (Chairperson) |
| Donald Ramsland | Management Representative      |
| Raju Ranjit     | Management Representative      |
| Rebecca Wilson  | Committee Member               |
| James Abel      | Committee Member               |
| Donna Ruttle    | Committee Member               |
| Julie McKeown   | HR Representative              |
| David Callander | Secretary                      |

#### 2. APOLOGIES

|                  |                  |
|------------------|------------------|
| Sylvester Otumbo | Committee Member |
| Michael Brayshaw | Committee Member |
| Michael Dowell   | Committee Member |

#### 3. MINUTES –

The minutes from the meeting held on the 28<sup>th</sup> May 2015 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 28<sup>th</sup> May 2015 were confirmed and accepted with the following amendments:

|                  |                                                                   |
|------------------|-------------------------------------------------------------------|
| Rebecca Wilson   | Committee Member ( <del>Deputy-Chairperson</del> )                |
| Michael Brayshaw | Committee Member <del>to be shown as an apology</del>             |
| Don Ramsland     | Management Representative <del>to be shown as arriving late</del> |

Moved: KC  
Seconded: David

#### 4. BUSINESS ARISING

**4.1 Chemical Lockers.** David reported that some staff are trialling the new procedures sheet developed for the use of chemicals. As this is an ongoing project, discussion concluded that the item can be removed from the agenda. David is to report and update the committee after a trial period of the new process.

## WALGETT SHIRE COUNCIL AGENDA

**4.2** Asbestos removal from Lightning Ridge. Due to the current workload, KC reported that the removal will now be scheduled for a date to be decided, in July.

Action: KC to organise a date for the removal in July. Report to next meeting.

**4.3** Skid Steer Proposal. Don reported that he has not yet had a chance to read the proposal but will do so.

Action: Don to read the skid steer proposal and report to next meeting.

**4.4** Rocks Inspection Len Cram Park. David reported that he has not yet been to Lightning Ridge and that the intention is to travel with KC when doing the asbestos removal in July.

Action: David to organise to travel with KC when doing the asbestos removal from Lightning Ridge.

**4.5** Constitution Rewrite. David reported that the changes as requested from the meeting held 28<sup>th</sup> May, have been made to the Constitution and asked the committee to endorse the new constitution. The new Constitution was endorsed by the Committee.

Action: David to amend the Constitution to show the new endorsement date from the Committee.

**4.6** Wet floor Signage. David reported that he had completed the actions as listed in the 28<sup>th</sup> May minutes, however this action has caused some backlash. The staff member involved has written to the committee and requested that the committee "please investigate the changing conditions of the flooring, thus the varying grip parameters". The committee discussed a variety of methods that may be useful including changing the wording of the signage, painting the floor with a non-slip paint, continuing to use the same signage. The outcome was to advise the member, via the relevant Director / Supervisor, that the current signage is as per Australian Standards and should be removed if not required, and thank the member for the concern shown of an OH&S issue.

Action: David to write to the relevant Director and advise of the committee's decision.

**4.7** Fire Wardens. David reported that he had emailed out an expression of interest in becoming a warden. David received two replies to the email. One was of intention of resigning as a warden due to being unavailable for an extended time towards the end of the year, and the other was of intention to remain a warden.

The committee discussed ways to try and attract staff to take up the position as a fire warden. Don suggested that a letter be written to each Department Director requesting that they nominate a person (or two) to take on the role. The Directors are to be asked to nominate someone that is likely to be in the building a majority of the time to fulfil the role.

Action: David to write to the Directors requesting assistance with the fire Warden roles.

**4.8** Cigarette Butts. Discussions were had regarding the location of a suitable ash tray/butt container. The committee were reminded that current legislation requires a 10m distance from any Government building is required. Suggestions of locating a container such as is located on the front of the building, 77 Fox St, could be located in the park near the current garbage bin, on the toilet block wall, on the back of the building wall (on the Euroka St side of the caged area).

## WALGETT SHIRE COUNCIL AGENDA

A decision was made that the location of a specific cigarette butt receptacle be delayed until the erection of the new toilet block in Grey Park and that a wall on the new building be considered as the location for the receptacle.

David was asked to remind staff of the requirement of being a minimum of 10m from the building when smoking.

Action: the committee to inspect the new toilet block once erected with the outlook being the placement of a cigarette butt receptacle.

David to send an email to all staff reminding of the requirement of 10m distance from building.

### 5. GENERAL BUSINESS

5.1 David provided the committee with a copy of all incident report statistics for the year to date.

5.2 The committee, utilising a template provided, debated and designed new signage for the Apex Park play area.

Action: the committee to pass onto KC/David the design decided on to allow for production of the sign to commence.

5.3 David provided the Committee with information folders and explained the contents. If acceptable to the committee, David would in future continue to provide information to committee members that they can place into the folders as a means of keeping everything together between meetings. Bring the folder to the next meeting.

### 6. NEXT MEETING

The next meeting is to be held on 23<sup>rd</sup> July '15 commencing at 8:30am in the meeting room.

There being no further business the meeting closed at 3:53pm

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

## 13.2 Minutes of the Plant Committee meeting held 9 July 2015

### MINUTES OF THE PLANT COMMITTEE – 09 JULY 2015

**Recommendation:**

That the minutes of the Work Health and Safety Committee meeting held 9<sup>th</sup> July 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment:**

Minutes of Meeting held 9<sup>th</sup> July, 2015

#### MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL PLANT COMMITTEE HELD IN THE WALGETT SHIRE COUNCIL MEETING ROOM ON THURSDAY 9<sup>TH</sup> JULY 2015 AT 10:30AM

**PRESENT**

|                 |                                 |
|-----------------|---------------------------------|
| Mr D Ramsland   | (General Manager)               |
| Clr M Taylor    | (Councillor)                    |
| Clr R Greenaway | (Councillor)                    |
| Clr I Woodcock  | (Councillor)                    |
| Mr R Ranjit     | (Director Engineering Services) |
| Mr G Leersen    | (Support Services Coordinator)  |

**Welcome**

The General Manager, Don Ramsland welcomed everyone to the meeting.

**Apologies**

Mayor David Lane

#### 3.1 Apologies

**Resolved:**

That the apology of Mayor David Lane be accepted and a leave of absence granted.

**Moved:** Don Ramsland

**Seconded:** Raju Ranjit

**CARRIED**

**Business**

**3.2 Plant Reserve – Establishment and Operation**

**Recommendation:**

That the General Managers Report be received and noted and the Committee endorse the action being taken in relation to the Plant Reserve Fund.

**Moved:** Clr Greenaway

**Seconded:** Clr Woodcock

**CARRIED**

**3.3 Insurance Claims Review**

**Recommendation:**

That the General Managers Report be received and noted and Council endorse the action being taken with regards to the monitoring of insurance claims and other vehicle damage.

**Moved:** Clr Greenaway

**Seconded:** Clr Taylor

**CARRIED**

**3.4 Plant Replacement Program 2015/2016**

**Recommendation:**

That Council approve the proposed list of plant items to be replaced in 2015/2016 financial year as indicated.



# WALGETT SHIRE COUNCIL AGENDA

| No.                                | Rego         | Make             | Shape                                 | Purchase date | PURCHASE PRICE | Sub total       | Remark                             |
|------------------------------------|--------------|------------------|---------------------------------------|---------------|----------------|-----------------|------------------------------------|
| <b>Plant Replacement 2014-2016</b> |              |                  |                                       |               |                |                 |                                    |
| <b>2014-2015</b>                   |              |                  |                                       |               |                |                 |                                    |
| 130                                | XIG284       | CATERPILLAR      | GRADER                                | 31-07-01      | \$ 350,000.00  |                 | REPLACE                            |
| 792                                | XIG285       | CATERPILLAR      | LOADER                                | 01-07-01      | \$ 150,000.00  |                 | REPLACE                            |
| 4428                               |              | FORD             | UTILITY                               | 01-07-15      |                |                 | Received                           |
| 784                                | YHL273       | CATERPILLAR      | ROLLER                                | 01-07-01      | \$ 140,000.00  |                 | REPLACE                            |
| 6009                               | YMK998       | ISUZU            | TRUCK LIGHT                           | 01-08-02      | \$ 65,000.00   |                 | REPLACE                            |
| 6007                               | FEH822       | ISUZU            | TRUCK LIGHT                           | 01-08-02      | \$ 65,000.00   |                 | REPLACE                            |
| 3912                               | ZAV541       | ISUZU            | TRUCK LIGHT                           | 14-01-04      | \$ 95,000.00   |                 | REPLACE                            |
| 5354                               | KV5810       | ISUZU            | TRUCK LIGHT                           | 01-03-02      | \$ 65,000.00   |                 | REPLACE                            |
| 5344                               | RZ1586       | MITSUBISHI       | TRUCK MEDIUM                          | 07-07-91      | \$ 80,000.00   |                 | REPLACE                            |
| 4912                               | BM04KN       | TOYOTA           | WAGON                                 | 15-11-11      |                |                 | Received                           |
| 4831                               | BN41XG       | TOYOTA           | WAGON                                 | 22-12-11      | \$ 42,000.00   |                 | On Order                           |
| 4849                               | BFD5WE       | HYUNDAI          | WAGON                                 | 07-07-10      | \$ 36,000.00   |                 | REPLACE                            |
| 4572                               | BR33VJ       | HOLDEN           | UTILITY                               | 26-10-12      | \$ 30,000.00   |                 | REPLACE                            |
| 4455                               | BH3333       | MITSUBISHI       | UTILITY                               | 18-10-15      |                |                 | Received                           |
| 1219                               |              | SWEEPSTER        | ROAD BROOM                            |               | \$ 45,000.00   |                 | REPLACE                            |
| 1194                               |              |                  | SLASHER                               |               | \$ 10,000.00   |                 | REPLACE                            |
|                                    |              |                  |                                       |               |                | \$ 1,173,000.00 |                                    |
| <b>2015-2016</b>                   |              |                  |                                       |               |                |                 |                                    |
| 5907                               | CB49XJ       | IVECO            | TRUCK Garbage                         | 01-12-10      | \$ 350,000.00  |                 | REPLACE                            |
| 5742                               | AC03CC       | FORD             | UTILITY                               | 11-03-05      | \$ 30,000.00   |                 | REPLACE                            |
| 5420                               | WSD112       | TOYOTA           | UTILITY                               | 15-02-08      | \$ 30,000.00   |                 | REPLACE                            |
| 5395                               | AT31AA       | ISUZU            | TRUCK Tipper                          | 15-11-07      | \$ 55,000.00   |                 | REPLACE                            |
| 408                                | N/A          | GREENFIELD       | MOWER                                 | 05-05-09      | \$ 4,090.00    |                 | REPLACE                            |
| 407                                | N/A          | JOHN DEERE       | MOWER                                 | 30-04-08      | \$ 3,205.00    |                 | REPLACE                            |
| 131                                | AM89DP       | VOLVO            | GRADER                                | 26-09-06      | \$ 350,000.00  |                 | REPLACE                            |
| 734                                | KKN440       | CATERPILLAR      | LOADER B/Hoe                          | 01-06-01      | \$ 150,000.00  |                 | REPLACE                            |
| 783                                | YCA637       | CATERPILLAR      | ROLLER                                | 01-07-01      | \$ 140,000.00  |                 | REPLACE                            |
| 187                                | D4686C       | NEW HOLLAND      | TRACTOR                               | 27-07-10      |                |                 | DEFERRED                           |
|                                    |              |                  |                                       |               |                | \$1,112,295.00  |                                    |
| 840                                | 41704C       | BOBCAT           | LOADER                                | 11-06-97      | \$ 50,000.00   |                 | DEFERRED                           |
| 703                                | YFD243       | CATERPILLAR      | LOADER                                | 22-11-02      | \$ 230,000.00  |                 | DEFERRED                           |
| 188                                | 17896C       | NEW HOLLAND      | TRACTOR                               | 16-03-11      | \$ 80,000.00   |                 | DEFERRED                           |
| 189                                | 17897C       | NEW HOLLAND      | TRACTOR                               | 16-03-11      | \$ 80,000.00   |                 | DEFERRED                           |
| 5289                               | YZB189       | MITSUBISHI       | TRUCK MEDIUM                          | 01-07-92      | -              |                 | RETAIN Nil residual                |
| 174                                | UBT358       | FORD             | TRUCK HEAVY                           | 01-02-95      | \$ 20,000.00   |                 | SELL                               |
|                                    |              |                  |                                       |               |                | -\$ 20,000.00   |                                    |
|                                    | New Purchase | Road Reclaimer   |                                       |               | \$ 700,000.00  |                 | Investigate future works contracts |
|                                    | New Purchase | Spreader Truck   |                                       |               | \$ 550,000.00  |                 | Investigate future works contracts |
|                                    | New Purchase | Street Sweeper   |                                       |               | \$ 45,000.00   |                 | Research used market               |
|                                    | New Purchase | Spreader Trailer |                                       |               | \$ 100,000.00  |                 | Investigate future works contracts |
|                                    |              |                  |                                       |               |                | \$ 1,395,000.00 |                                    |
| <b>2014-2015</b>                   |              |                  |                                       |               |                |                 |                                    |
|                                    |              |                  |                                       |               |                | \$ 1,173,000.00 | \$1,173,000.00                     |
|                                    |              |                  | RECOMMENDED REPLACEMENT FOR 2015-16   |               |                | \$1,112,295.00  | \$1,112,295.00                     |
|                                    |              |                  | CONSIDER REPLACEMENT FOR 2015-16      |               |                | -\$20,000.00    | -\$20,000.00                       |
|                                    |              |                  | TOTAL REPLACEMENT FOR 2015-2016       |               |                | \$1,092,295.00  |                                    |
|                                    |              |                  | FLEET ADDITION CONSIDERED FOR 2015-16 |               |                | \$45,000.00     | \$45,000.00                        |
|                                    |              |                  | TOTAL RESERVE REQUIRED FOR 2015-2016  |               |                | \$1,137,295.00  |                                    |
|                                    |              |                  | TOTAL                                 |               |                | \$ 2,310,295.00 | \$2,310,295.00                     |

Moved: Clr Taylor  
Seconded: Clr Greenaway

**CARRIED**

**3.5 Equipment Resource Sharing**

**Recommendation:**

That Council investigate the option of a resource sharing contract with Brewarrina and Bourke Councils for a Road Reclaimer, Spreader Truck and Spreader Trailer. A Cost Benefit Analysis is in progress and will be tabled at the next Plant Committee Meeting

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

**Close of Meeting**

The meeting closed at 12:15pm

To be confirmed at the next Council Meeting.

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## 14. Reports from Officers

### 14.1 General Manager

#### ***COUNCIL'S DECISION ACTION REPORT – JULY 2015***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

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**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion.

**Relevant Reference Documents/Policies:**

Resolution Register July 2015

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

|                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>COUNCIL'S DECISION ACTION REPORT – JULY 2015</b>                                                                                                 |
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for July 2015 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register – July 2015

## RESOLUTION ACTION LIST

### Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                            |
|--------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------|
| 11th February 2014 | 2/2014/19 | <p>1. That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.</p> <p>2. That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park</p> <p>3. That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p> | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets).</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination. Trevallion Park Toilets review not yet commenced.</p> <p>16.06.14 Gray Park Toilet project not included in budget. New Property Officer undertaking inspection and report.</p> <p>14.07.14 Application for 50% funding submitted under the Community Building Partnerships Program.</p> <p>12.08.14 Awaiting outcome of grant application.</p> <p>10.10.14 No further update.</p> <p>18.11.14 Awaiting outcome of grant application.</p> <p>01.12.14 Advice on grant application due December.</p> <p>03.02.15 Grant application unsuccessful. Provision made in Dec QBRS for \$75,000 including funding.</p> <p>24.03.15 Specification inviting quotations advertised.</p> <p>28.04.15 project specs revised</p> <p>26.05.15 kit ordered, quotations invited for construction.</p> <p>23.06.15 Kit purchased, contractor engaged, construction end of June.</p> <p>28.07.15 project completed awaiting connection to sewer</p> | Director Corporate Services | Completed end of July 2015 |
| 11th February 2014 | 2/2014/20 | <p>That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                                     | Director Corporate Services | <p>11.03.14 Specifications being developed.</p> <p>15.04.14 Submissions close</p> <p>20.05.14 Tenders received to be considered at June meeting.</p> <p>16.06.14 Project working group formed to assess tenders.</p> <p>14.07.14 Project team meeting on 15 July to review tender spec.</p> <p>12.08.14 Tenders due 18 August.</p> <p>10.10.14 Project under review by GM.</p> <p>18.11.14 Project under review.</p> <p>03.02.15 Project under review.</p> <p>24.03.15 Project under review</p> <p>28.04.15 Project to be considered in 15/16 budget.</p> <p>23.06.15 \$200,000 funding provision in 15/16 Draft Budget.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Corporate Services |                            |

# WALGETT SHIRE COUNCIL AGENDA

|                    |           |                                                                                                                                                                                                                                                               |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |
|--------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| 11th February 2014 | 2/2014/39 | <p>1. That the content of the report be noted.</p> <p>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Taylor</p> | Director Corporate Services | <p>11.03.14 Matter ongoing.</p> <p>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.</p> <p>20.05.14 Proof of claim lodged with liquidators by lawyers.</p> <p>14.07.14 Proof of claim admitted by liquidators.</p> <p>12.08.14 Awaiting further update.</p> <p>01.12.14 Ongoing.</p> <p>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.</p> <p>24.03.15 Matter ongoing no further update.</p> <p>28.04.15 Matter ongoing – no further update</p> <p>26.05.15 \$200,000 in draft 2015/16 budget</p> <p>23.06.15 Advice received that pymt of interim dividend will be made around mid-July.</p> <p>28.07.15 no further update received</p> |  |  |
|--------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

## Resolution Actions for Ordinary Meeting 25<sup>th</sup> March 2014

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                        |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                    |
|-----------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|
| 25th March 2014 | 5/2014/35 | <p>That Council consider a provision in the Draft 2014/15 Budget of \$150,000 for a new Unified Communications telephone system and associated data infrastructure upgrade. Subject to funding it is further recommended that Council proceed to stage 2 being the preparation of tender documentation and the calling of tenders.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p> | Director Corporate Services | <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination.</p> <p>16.06.14 No funds provided in 2014/15 budget.</p> <p>14.07.14 Provision made in final adopted budget.</p> <p>Consultant finalising tender spec.</p> <p>12.08.14 Tender advertised.</p> <p>Tenders closed 09.09.14. Report to October meeting</p> <p>18.11.14 Project progressing on schedule.</p> <p>01.12.14 Project on scheduled. Cabling project to be finalised.</p> <p>03.02.15 Cabling project completed. Unified communications system planning well advanced prior to site installation.</p> <p>24.3.15 Data plan and pricing finalised with Telstra.</p> <p>28.04.15 project progressing with install date of June 2015</p> <p>26.05.15 project progressing with install date of June 2015.</p> <p>23.06.15 Training scheduled with final instalment end of June.</p> <p>28.07.15 project completed with exception of Colly depot awaiting Telstra upgrade</p> | Director Corporate Services | Complete July 2015 |
|-----------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|

## Resolution Actions for Ordinary Meeting 29<sup>th</sup> April 2014 held 8 May 2014

|            |           |                                                                                                                                                                                                                                                                                                               |                             |                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |  |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 8 May 2014 | 7/2014/13 | <p>That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>20.05.14 Awaiting further information.</p> <p>16.06.14 Request for detailed proposal made again on 16 June.</p> <p>14.07.14 Detailed proposal to be provided by 16 July 2014 with report to August meeting.</p> <p>12.08.14 Company has had further discussions with DCS and DUS.</p> <p>18.09.14 Further clarification on some aspects being sought.</p> <p>10.10.14 Further discussions held with supplier.</p> | Director Corporate Services |  |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|

# WALGETT SHIRE COUNCIL AGENDA

|  |  |  |  |                                                                                                                                                                                                                                                                                                                                                                                                    |  |  |
|--|--|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
|  |  |  |  | <p>Pricing, modelling and further cost benefit analysis required.</p> <p>18.11.14 No further progress.</p> <p>01.12.14 No further progress.</p> <p>03.02.15 Project not progressed.</p> <p>24.03.15 Project not progressed.</p> <p>28.04.15 Project not progressed</p> <p>26.05.15 Alternative pricing process being progressed as part of Grawin Bore cost recovery.</p> <p>23.06.15 as above</p> |  |  |
|--|--|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

## Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014

|             |                 |                                                                                                                                                                                                                                                                                                                               |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |  |
|-------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--|
| 27 May 2014 | 8/2014/10       | <p>1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.</p> <p>2. That naming rights for the Lightning Ridge Pool are investigated.</p> <p>Moved: Clr Lane</p> <p>Seconded: Clr Walford</p>                                                                                      | General Manager               | <p>02.06.14 Report being prepared for August 2014 meeting</p> <p>18.09.14 Deferred to October meeting.</p> <p>22.10.14 Deferred to April meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager               |  |
| 27 May 2014 | 8/2014/12       | <p>That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council</p> <p>Moved: Clr Greenaway</p> <p>Seconded: Clr Lane</p>                                                                                                            | Director Corporate Services   | <p>16.06.14 Project proceedings with next stage to stack and wrap on pallets.</p> <p>14.07.14 Project progressing.</p> <p>12.08.14 Project progressing.</p> <p>18.09.14 Project on hold due to other priorities.</p> <p>10.10.14 Project on hold. Interest in participating to be sought from Brewarrina and Bourke Councils.</p> <p>18.11.14 Project yet to be progressed.</p> <p>01.12.14 Project on hold due to other priorities.</p> <p>03.02.15 Service provider now requires e-waste to be shipped to Sydney. Alternative options being investigated.</p> <p>24.03.15 Alternative options still being pursued.</p> <p>28.04.15 alternative options still being pursued</p> <p>26.05.15 project on hold due to other priorities.</p> <p>23.06.15 as above</p> | Director Corporate Services   |  |
| 27 May 2014 | 8/2014/21       | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>Moved: Clr Walford</p> <p>Seconded: Clr Taylor</p> | General Manager               | <p>15.09.14 Negotiations continuing.</p> <p>22.10.14 Awaiting draft MOU.</p> <p>1.06.15 MOU being delayed because of ongoing drought conditions</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | General Manager               |  |
| 27 May 2014 | Qs next meeting | <p>Clr Martinez</p> <p>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?</p>                                                                                                                                                                                                                       | Director Engineering Services | <p>Has been scheduled for inspection( 19/06/2014)</p> <p>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.</p> <p>12.08.14 Discussion took place with Mr O'Brien and waiting on his response.</p> <p>24.03.15 Received a letter re: the fencing work. Council advised him in writing about the Grid Policy and can pay only \$4,000 per grid.</p> <p>22.7.15 an offer letter has been sent to O'Brien.</p>                                                                                                                                                                                                                                                       | Director Engineering Services |  |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014

|              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |  |
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| 24 June 2014 | 9/2014/14       | <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2013-2014.</li> <li>2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison: <ol style="list-style-type: none"> <li>(a) Walgett Shire Local Heritage Fund Annual Report 2013-2014.</li> <li>(b) Walgett Shire Council Heritage Strategic Plan 2014-2017.</li> </ol> </li> <li>3. Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning &amp; Environment.</li> <li>4. Note that Ray Christison of High Ground Consulting has advised Walgett Shire Council that he will cease providing heritage advisory services as soon as Council can find a replacement advisor.</li> <li>5. Write to Ray Christison and thank him for his work as Walgett Shire Council's heritage advisor from 2008 until 2014.</li> <li>6. Seek expressions of interest for a new Heritage Advisor: <ol style="list-style-type: none"> <li>(a) Consistent with the document titles "How to Establish a Heritage Advisor Service", published by Heritage Branch, NSW Office of Environment &amp; Heritage, July 2011.</li> <li>(b) Where feasible, in consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.</li> </ol> </li> </ol> <p>Moved: Clr Cooper<br/>Seconded: Clr Greenaway</p> | Director Planning & Regulatory Services | <p>Director Planning &amp; Regulatory Services is currently consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.</p> <p>Meeting held 10/9/2014 at Brewarrina to meet with Brewarrina heritage advisor and discuss resource sharing.</p> <p>31.10.14 Council wrote to Office Environment &amp; Heritage regarding facilitating sharing of Heritage Advisor</p>  | Director Planning & Regulatory Services |  |
| 24 June 2014 | Qs next meeting | <p>What is the progress of the Coonabarabran to Mungindi Road Improvement Programme?</p> <p>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering Services           | <p>24.06.14 The General Manager advised that Council have undertaken a feasibility study and are now waiting for response from Kevin Humphries MP who is coordinating the programme. Director of Engineering is to contact Mr Humphries to investigate where matter is up to.</p> <p>14.07.14 Discussed with Mayor of Narrabri Shire Council on 7/7/2014 regarding the project. He will contact with Kevin Humphries for further updates.</p> | Director Engineering Services           |  |
| 24 June 2014 | 9/2014/21       | <ol style="list-style-type: none"> <li>1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.</li> <li>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.</li> </ol> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                         | <p>15.09.14 All owners contacted and in process of arranging transfers.</p> <p>21.10.14 Solicitors advised matter nearing resolution.</p> <p>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.</p>                                                                                                                                                                | General Manager                         |  |
| 24 June 2014 | 9/2014/22       | <ol style="list-style-type: none"> <li>1. That a detailed review of Council's staff housing stock be carried out in the 2014/15 financial year with a view to preparing not only not only a routine maintenance programme but also a capital upgrade and replacement programme as well.</li> <li>2. Further that Council reaffirm the approach of transferring the income from any property sales to a cash backed reserve to provide for future property development.</li> <li>3. Council obtain quotes for upgrade of work to the 6 Vaughn Place property and undertake work as necessary.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Corporate Services             | <p>14.07.14 Matter referred to Property Officer to obtain work schedule and cost.</p> <p>12.08.14 Awaiting report from builder.</p> <p>18.09.14 Review ongoing, tenders advertised for refurbishment of 6 Vaughn Place.</p> <p>10.10.14 Quotations being obtained.</p> <p>01.12.14 Analysis of property reports for overall works programs ongoing. Contract for 6 Vaughn Place awarded to GBC Builders.</p>                                  | Director Corporate Services             |  |



# WALGETT SHIRE COUNCIL AGENDA

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|  |  | Moved: Clr Woodcock<br>Seconded: Clr Greenaway |  | 8.2.15 Work commenced on 6 Vaughan Place<br>28.04.15 6 Vaughn place completed – property inspections in progress.<br>26.05.15 Inspection program ongoing.<br>23.06.15 as above |  |  |
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## Resolution Actions for Ordinary Meeting 22<sup>nd</sup> July 2014

|              |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         |                      |
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| 22 July 2014 | 10/2014/16             | <p>1. That repairs to the existing lights on the western towers be undertaken at an estimated cost of \$10,000 subject to unspent funds being brought forward from the 2013/2014 Parks and Reserves Capital Maintenance Vote.</p> <p>2. That an application be submitted under the Sport and Recreation Facility Development Program for 50% funding of a total upgrade of the Spider Brown Oval lights and if successful, that matching funding be provided from Parks and Reserves Capital Maintenance Vote in the 2015 / 2016 Budget.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Lane</p> | Director Corporate Services             | <p>12.08.14 LRE to undertake lightning repairs.</p> <p>18.09.14 Work completed, funding program not yet open.</p> <p>10.10.14 Application being developed. Program open and closes on 31 October 2014.</p> <p>01.12.14 Awaiting outcome of grant application.</p> <p>03.02.15 Advice received that application was unsuccessful.</p> <p>24.03.15 Project remains on programme for future grant opportunities.</p> <p>28.04.15 Grant approved – funding in current budget quotation to undertake work close 25/5/15.</p> <p>23.06.15 project nearing completion</p> | Director Corporate Services             | Completed July, 2015 |
| 22 July 2014 | Questions next meeting | <p>There are parts of fencing, doors and windows missing from a house on the corner of Morilla and Gem Streets which looks untidy. Can Council issue an order for the property to be tidied up?</p> <p>Response<br/>The Director Planning &amp; Regulatory Services to investigate</p> <p>Clr Lane</p>                                                                                                                                                                                                                                                                                        | Director Planning & Regulatory Services | <p>The residence is boarded up, ongoing investigation, monitoring by P&amp;R staff is occurring currently. 8/9/2014. . Owner has advised that unsecured buildings will be made secure.</p> <p>Inspection undertaken 28.1.15. Notice of intention to issue an order issued 24.3.15 re rubbish &amp; unsecure buildings</p> <p>Order issued 15-4-2015.</p> <p>Verbal response from owner 22-4-2015 indicating they will clean up &amp; intend to sell land.</p>                                                                                                      | Director Planning & Regulatory Services |                      |
| 22 July 2014 | Questions next meeting | <p>What is the progress of works to be undertaken at the Lightning Ridge IGA?</p> <p>Response<br/>The Director Planning &amp; Regulatory Services advised that propping has been put in place and an engineer has approved this propping. Council recently wrote to the IGA owner requesting information regarding permanent propping with no response. The Director Planning &amp; Regulatory Services will follow up response.</p> <p>Clr Cooper</p>                                                                                                                                        | Director Planning & Regulatory Services | <p>Ongoing correspondence between Council and IGA owner relating to permeant propping, currently no indication as to when design shall be completed by Engineers.</p> <p>In e-mail dated 19-1-2015 building owner's legal representative expects work to commence late March 2015 to implement permanent remediation measures.</p> <p>Plans for permanent rectification measures supplied 24-4-2015. Council responded with letter dated 7-5-2015 indicating plans are inadequate.</p>                                                                             | Director Planning & Regulatory Services |                      |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 26<sup>th</sup> August 2014

|                |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                             |                   |
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| 26 August 2014 | 11/2014/11 | <p>1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).</p> <p>2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                           | Director Corporate Services | <p>1. No further action required.</p> <p>2. Currently being investigated.</p> <p>23.06.15 no future progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Corporate Services |                   |
| 26 August 2014 | 11/2014/13 | <p>That That Council consider the revised draft Memorandum of Understanding and determine whether or not it is keen on proceeding with the concept and, if so, how to best further the development of the 'whole of community' in partnership with key local organisations.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                          | General Manager             | <p>15.09.14 MOU discussions arranged.</p> <p>22.10.14 Discussions ongoing with WAMS</p> <p>10.6.15 NFA</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager             | Completed 10.6.15 |
| 26 August 2014 | 11/2014/21 | <p>That Council advise the Burren Junction community that if a partnership arrangement can be established between the Burren Junction community and the Department of Education with regards to the Burren Junction School of Arts Hall, Council will;</p> <p>1. Consider re-opening the main hall for restricted use after completing repairs estimated to cost \$67,000 including the replacement of guttering.</p> <p>2. Hold a further community meeting at Burren Junction on Thursday 17 September 2014 at 5:30pm at the Burren Junction RSL.</p> <p>3. Apply for heritage funding grants to carry out necessary renovations to the hall.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>Meeting at Burren Junction held 17.09.14</p> <p>10.10.14 Further community meeting held</p> <p>17.09.14. Scope of works to be developed by working group before meeting at Burren Junction.</p> <p>18.11.14 Project progressing on schedule.</p> <p>01.12.14 Project on schedule.</p> <p>03.02.15 Hall re-opened for restricted use.</p> <p>Longer term plan for complete restoration to be developed.</p> <p>24.03.15 Repairs to guttering &amp; downpipes approved by Heritage advisor. To be funded from Heritage grant</p> <p>28.03.15 repairs to guttering and down pipes completed</p> <p>26.05.15 project to be progressed as new funding options arise.</p> <p>23.06.15 as above</p> | Director Corporate Services |                   |
| 26 August 2014 | 11/2014/35 | <p>1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.</p> <p>2. That the proceeds of sale be transferred to Council's Property Development Reserve.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                | General Manager             | <p>15.09.14 Negotiations continuing.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager             |                   |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 23<sup>rd</sup> September 2014

|                   |            |                                                                                                                                                                                                                                                   |                 |                                                                                                                                                    |                 |  |
|-------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|
| 23 September 2014 | 12/2014/22 | That Council consider inviting local residents to register their interest in participating drought relief employment projects as a means to being able to justify the funding for such projects.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford | General Manager | 22.10.14 Advertisements forms and press releases being drafted.<br>24.03.15 Ongoing<br>10.6.15 Funding Announcement made \$1.5m for infrastructure | General Manager |  |
|-------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|

## Resolution Actions for Ordinary Meeting 28 October 2014

|                 |                 |                                                                           |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |  |
|-----------------|-----------------|---------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 28 October 2014 | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray | Director Engineering Services           | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study                                                                                                                                                                                       | Director Engineering Services           |  |
| 28 October 2014 | Qs next meeting | What is the progress of the Lightning Ridge IGA matter?<br>Clr Woodcock   | Director Planning & Regulatory Services | Letter sent 16 October 2014 requesting confirmation of who has been appointed as the engineer and expected time frame for completion of permanent remediation works.<br>In e-mail dated 19-1-2015 building owner's legal representative expects work to commence late March 2015 to implement permanent remediation measures.<br>Plans for permanent rectification measures supplied 24-4-2015. Council responded with letter dated 7-5-2015 indicating plans are inadequate | Director Planning & Regulatory Services |  |

## Resolution Actions for Ordinary Meeting 25 November 2014

|                  |                 |                                                                                                                                                                                                                                            |                               |                                                                                                                                           |                               |  |
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| 25 November 2014 | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray | Director Corporate Services   | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors | Director Corporate Services   |  |
| 25 November 2014 | Qs next meeting | Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                   | Director Engineering Services | 11.12.14 A report is to be prepared for the February Council Meeting.<br>6.3.15 Planning Department is working on it.                     | Director Engineering Services |  |
| 25 November 2014 | Qs next meeting | Can Council write to Kevin Humphries MP requesting that mental health services within the Shire are better coordinated and have a more regular presence?<br>Response<br>The General Manager to investigate<br>Clr Murray                   | General Manager               | 04.12.14 Letter being drafted.<br>10.06.15 New Minister Appointed<br>20.07.15 letter sent to new minister                                 | General Manager               |  |

# **WALGETT SHIRE COUNCIL AGENDA**

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| 25 November 2014 | Qs next meeting | Walgett fishermen have noted that they have recently not been able to access the Weir. Why are they not able to access the weir now?<br>Response<br>The General Manager to investigate<br>Clr Taylor                                                                                                                                                                                                                                                                                   | General Manager                           | 04.12.14 Private property access issues being researched.                                                                                                  | General Manager                           |  |
| 25 November 2014 | Qs next meeting | Can Council install water meters to properties outside of Lightning Ridge near the tip?<br>Response<br>The Director Planning and Regulatory Services advised that Council cannot install water meters outside of the town area. He further advised that a report on illegal use of the town water supply was brought to Council recently. Council resolved to seek legal advice, and he will be submitting that advice to Council in conjunction with an updated report.<br>Clr Taylor | Director Planning and Regulatory Services | 02.12.14 Response provided at meeting by Director Planning and Regulatory Services<br>Updated report currently being drafted for submission to Council.    | Director Planning and Regulatory Services |  |
| 25 November 2014 | Qs next meeting | What is the progress of the Lightning Ridge Post Office issue?<br>Response<br>The Mayor advised that he has been informed by Mr Mark Coulton MP that Australia Post are planning to take over the Post Office from the current Post Master.<br>Clr Taylor                                                                                                                                                                                                                              | Director Corporate Services               | 11.12.14 Waiting for advice from Australia Post.<br>24.03.15 No further update.<br>28.04.15 No further update on this matter<br>26.05.15 no further update | Director Corporate Services               |  |
| 25 November 2014 | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                             | General Manager                           | 04.12.14 To be listed for discussion at next consultation session.in 2015                                                                                  | General Manager                           |  |

## **Resolution Actions for Ordinary Meeting 17 December 2014**

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| 17 December 2014 | 16/2014/14             | 1. That Council note the content of the report and that the list be reviewed by councillors and staff for accuracy and omissions.<br>2.That Councillors Keir, Greenaway and Woodcock meet with Council staff after the February 2015 meeting to review the report.<br>Moved: Clr Keir<br>Seconded: Clr Greenaway                                                       | Director Corporate Services   | 03.02.15 Review meeting scheduled for after the February Council Meeting<br>24.03.15 Further draft to be provided to Councillors following review meeting.<br>28.04.15 Project proceeding<br>26.05.15 Project proceeding<br>23.06.15 curtains ordered and painting contracted, boards to be finalised in July<br>28.07.15 Painting completed, installation of curtains expected end of July, work on honour boards progressing | Director Corporate Services   |  |
| 17 December 2014 | 16/2014/19             | That this item is deferred until a response is received from the NSW RFS Commissioner Shane Fitzsimmons regarding the issues raised by Clr Murray in his Motion of Notice.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                            | Director Engineering Services | 23.01.15 Work in progress.<br>22.07.15 waiting for a response                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering Services |  |
| 17 December 2014 | Questions Next Meeting | Brian Hannigan has written to Council regarding the misspelling of the Hardy's Lease Road. Can his letter be acknowledged and a response sent?<br>Response<br>The Director of Engineering Services advised that the letter has been received, will be acknowledged by letter and appropriate action initiated without delay to correct the spelling error.<br>Clr Keir | Director Engineering Services | Letter sent to geographical names board on 26-5-2015 requesting name to be amended.<br>Response letter from board dated 3.7.15 indicates that it has no objection to the proposed change.<br>7.7.2015 GIS coordinator now arranging gazettal of 'new' name.                                                                                                                                                                    | Director Engineering Services |  |

## **Resolution Actions for Ordinary Meeting 10 February 2015**

# WALGETT SHIRE COUNCIL AGENDA

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| 10 February 2015 | 1/2015/11       | That Council:<br>1.Continue to evaluate the concept of a Far West Initiative with fellow Western Division Councils and play an active role in the further development of the concept.<br>2.Maintain its involvement with the Outback Shires Alliance and press for an expanded role for the Alliance in the Local Government Reform process.<br>3.Evaluate the concept of a "rural council" and its suitability or otherwise for the future operation of Walgett Shire Council.<br>4.Prepare a draft "Fit For the Future" proposal for further review and consideration<br>5.Continue to liaise with both Bourke and Brewarrina Shire in respect of action they are taking with regards local government reform.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir | General Manager                         | 28.2.14 To be considered in conjunction with Western Division Resolutions<br>10.06.15 Ongoing                                                                                                                                                                                            | General Manager                         |  |
| 10 February 2015 | 1/2015/20       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services             | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence                                                                                                                                                                                                         | Director Corporate Services             |  |
| 10 February 2015 | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2.Council staff also investigate the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                       | Director Planning & Regulatory Services | Wendy Azevedo notified of resolution via letter dated 26.2.15.<br><br>Town Planner drafting request report for March 2015 Council meeting.<br><br>Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.                                         | Director Planning & Regulatory Services |  |
| 10 February 2015 | Qs next meeting | Can Council reassess the re-routing of heavy vehicles through Lightning Ridge? Can a by-pass be put in place?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering Services           | 24.03.15 Lorne Road has been discussed in previous meetings as an option for the by-pass. Investigating funding for this project.                                                                                                                                                        | Director Engineering Services           |  |
| 10 February 2015 | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering Services           | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br><br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter | Director Engineering Services           |  |
| 10 February 2015 | Qs next meeting | Can the Environmental Health and Building Surveyor undertake an inspection of Walgett Gourmet Foods?<br>Response<br>The Director Planning & Regulatory Services to investigate.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Planning & Regulatory Services | Inspection undertaken by Snr Environmental Health and Building Surveyor on 17.2.15.<br>Improvement notice issued 17.2.15<br>Re-inspection undertaken June 2015. Further inspection scheduled July 2015.                                                                                  | Director Planning & Regulatory Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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| 10 February 2015 | Qs next meeting | Can the drainage issue at Opal Street, Lightning Ridge be investigated?<br>Response<br>The Director Engineering Services advised that the drainage issue was resolved last week.<br>Clr Martinez                                                                                                                                                                       | Director Engineering Services           | 24.3.15 Inspection is in progress<br>30.03.15 investigation had been carried out and discussion with GM is in process<br>17.06.2015 - This should be under Urban department control | Director Engineering Services           |                                                      |
| 10 February 2015 | Qs next meeting | Can Council investigate damaged road signs across the Shire?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                                                                                                                                                                                                                         | Director Engineering Services           | Engineering department has commences inspections by using TABLETS and preparation of maintenance program is in progress                                                             | Director Engineering Services           | Maintenance and replacement of signs are in progress |
| 10 February 2015 | Qs next meeting | Keith Hackett from Fire and Rescue Lightning Ridge has been advised that there is funding available to update addressing for the opal fields. Is this correct?<br>Response<br>The Director Planning & Regulatory Services advised that there is no funding currently available. Council's GIS Co-ordinator will provide a report to Council on the matter.<br>Clr Lane | Director Planning & Regulatory Services | Report regarding addressing on the opal fields submitted to July Council Meeting                                                                                                    | Director Planning & Regulatory Services | July, 2015 completed                                 |

## Resolution Actions for Ordinary Meeting 24 March 2015

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| 24 March 2015 | 2/2015/4  | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager             | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister                                                                  | General Manager             |                    |
| 24 March 2015 | 2/2015/5  | That Council investigate the possibility of giving a 50% rate reduction to all rate payers within the Shire due to the severe ongoing drought, with the exception of Government Departments and Non-Government Offices, for next financial year provided we can source an equivalent grant from the State or Federal Governments.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager             | 20.4.15 Letter to State and Federal members<br>10.6.15 refused at state level, awaiting federal response<br>20-7-15 refused at state level | General Manager             | Complete July 2015 |
| 24 March 2015 | 2/2015/16 | That the report on Grant Income – 2013/14 and 2014/15 be received and noted and appropriate publicity be given to the figures in the report.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager             | 20.4.15 Press Release to be drafted                                                                                                        | General Manager             |                    |
| 24 March 2015 | 2/2015/20 | That Council review the attached list of councillors and senior staff for accuracy and omission and that it be endorsed subject to any further amendments.<br>Moved: Clr Walford<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Corporate Services | 28.04.15 project proceeding<br>26.05.15 project proceeding as part of Council Chambers refurbishment                                       | Director Corporate Services |                    |

# WALGETT SHIRE COUNCIL AGENDA

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| 24 March 2015 | 2/2015/21 | That the report be received and noted and maintenance work to commence immediately after the pool closes on 1 April 2015.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Corporate Services             | 28.04.15 A/D urban services seeking quotations for condition/ assessment<br>26.05.15 A/D Urban Services seeking quotation for condition assessment.<br>23.06.15 quotations from consultant engineers expert week commencing 22/6<br>28.07.15 consultant on site 20/7/15        | Director Corporate Services             |              |
| 24 March 2015 | 2/2015/22 | That Council consider an allocation of \$35,000 offset by grant income of \$17,500 for the construction of a long jump pit in the draft 2015/2016 budget but provided only if the grant application is successful.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Corporate Services             | 28.04.15 to be considered in draft budget 2015/16<br>26.05.15 in draft budget. Grant funding application unsuccessful. Little A's to reapply in July Round 2.                                                                                                                  | Director Corporate Services             |              |
| 24 March 2015 | 2/2015/24 | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                               | Director Planning & Regulatory Services | 7-4-15 Letters sent to affected landholders regarding proposed name change.<br>Advertised in newspaper column for 5 weeks.<br>Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended. | Director Planning & Regulatory Services |              |
| 24 March 2015 | 2/2015/27 | That Walgett Shire Council resolves to:<br>1. Allocate \$100,000 of the Walgett CBD upgrade budget to \$: in kind contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).<br>2. Allocate \$40,000 of the Walgett CBD upgrade budget to new plantings in the B2 Local Centre zone.<br>3. Allocate \$20,000 of the Walgett CBD upgrade budget to festoon lighting in the B2 Local Centre zone<br>4. Give public notification of the Walgett CBD Upgrade Strategy for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>Moved: Clr Martinez<br>Seconded: Clr Walford | Director Planning & Regulatory Services | Newspaper advertising commenced in Walgett Spectator 2,9 &16 April<br><br>Proposal document published on Council web site.<br><br>One public submission supporting proposed grants.<br><br>Mail out regarding grant offer undertaken 2-7-2015                                  | Director Planning & Regulatory Services |              |
| 24 March 2015 | 1/2015/31 | 1. That council accept the Restart NSW funding Offer in the amount of \$819,000 for "Gundabloui Road and \$1,116,000 for Bugilbone Road Upgrade Project".<br>2. That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering Services           | 25.03.15 Draft deed agreement has been submitted to infrastructure NSW<br>17.06.2015 – Council waiting for the signed deed agreement.                                                                                                                                          | Director Engineering Services           |              |
| 24 March 2015 | 2/2015/33 | 1. That Council acknowledge the Work Health and Safety Officer's report Apex Park Fencing.<br>2. That Council endorse the recommendation to permanently remove the play area fencing and install appropriate signage.<br>Moved: Clr Martinez<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering Services           | Proposed sign will be tabled on next WHS Committee meeting for endorsement then the fence will be removed with signage installed.                                                                                                                                              | Director Engineering Services           | Progressing. |

# WALGETT SHIRE COUNCIL AGENDA

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| 24 March 2015 | Qs next meeting | Has Mr Jan Zamlicka's outstanding rates payment and issue been resolved?<br>Response<br>The General Manager to investigate and organise a meeting with Mr Jan Zamlicka.<br>Clr Cooper                                                                                                   | General Manager                               | 20.4.15 waiting return from leave<br>23.06.15 still away                                                                                  | General Manager                               |                                                                                                                 |
| 24 March 2015 | Qs next meeting | Can council appoint a team to fix road and information signs across the shire that are damaged or missing?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Greenaway                                                             | Director Engineering Services                 | Work in progress<br>Maintenance and replacement of signs are in progress                                                                  | Director Engineering Services                 |                                                                                                                 |
| 24 March 2015 | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                         | Director of Corporate Services                | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced | Director of Corporate Services                |                                                                                                                 |
| 24 March 2015 | Qs next meeting | What is the update on the street sweeper in Lightning Ridge?<br>Response<br>The General Manager advised that Council is considering purchasing own sweeper as part of its plant replacement program.<br>Clr Taylor                                                                      | General Manager                               | 20.4.15 Referred to plant Committee                                                                                                       | General Manager                               |                                                                                                                 |
| 24 March 2015 | Qs next meeting | Can Council write a letter to Narran Lake Nature Reserve requesting for the reserve to open 3-4 times per year for tourists?<br>Response<br>The Director of Corporate Services to investigate<br>Clr Murray                                                                             | General Manager                               | 20.4.15 letter to NLNR                                                                                                                    | General Manager                               |                                                                                                                 |
| 24 March 2015 | Qs next meeting | Can Council arrange for the drain at the top of Opal Street in Lightning Ridge to be cleaned?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate.<br>Clr Lane                                                                                              | Acting Director Urban Infrastructure Services |                                                                                                                                           | Acting Director Urban Infrastructure Services | Progressing.                                                                                                    |
| 24 March 2015 | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford | Director Engineering Services                 | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015                                                                | Director Engineering Services                 | Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing. |
| 24 March 2015 | 2/2015/40       | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway | General Manager                               | Project commenced, due for completion by end of august 2015                                                                               | General Manager                               |                                                                                                                 |

## Resolution Actions for Ordinary Meeting 28 April 2015



# WALGETT SHIRE COUNCIL AGENDA

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| 28 April 2015 | 3/2015/11       | Recommendation:<br>That Council receive and note the General Manager's report, endorse the action being taken, and delegate authority to vary Council's Organisational Structure should the need arise to engage additional staff.                                                                                                                                                                                                                                                                                     | General Manager                      | 21.5.15 Awaiting formal advice<br>10.6.15 awaiting final action of grant guidelines                                                                                                                                                                                                                                  | General Manager                      |                                                                            |
| 28 April 2015 | 3/2015/12       | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                                                                                                                 | General Manager                      | 21.5.15 workshop to be held 25.6.15                                                                                                                                                                                                                                                                                  | General Manager                      |                                                                            |
| 28 April 2015 | 3/2015/13       | 1. That Council pursue the retention of the National Australia Bank in Walgett<br>2. That an invitation be extended to the 'Decision Makers' from NAB to meet with the Walgett community.<br>3. That Council support a petition for retaining the Banking facility and present it to the NAB Board<br>4. That Council explore whether other Financial Institutions would be interested in establishing in Walgett.                                                                                                     | General Manager                      | 21.5.15 actioned<br>10.6.15 report to June Meeting<br>20.07.15 letter to NAB requesting clarification                                                                                                                                                                                                                | General Manager                      | Completed July 2015                                                        |
| 28 April 2015 | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                                                                                                        | Director Corporate Services          | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services                                                                                                           | Director Corporate Services          |                                                                            |
| 28 April 2015 | 3/2015/29       | Recommendation:<br>1. That Council note and accept the recommendation regarding stopping Road Train and B Double traffic from passing through the Fox Street roundabout from west side of Walgett town.<br>2. That Council make an application to divert the Road Train and B Double vehicles from the intersection of Peel Street and Wee Waa Street.<br>3. That Council make an application to extend the access route for Road Train and B Double vehicles along Peel Street to Bate Street and then to Fox Street. | Director Engineering Services        | 05.05.2015 work in progress<br>17.06.2015 Waiting for a response from NVHR<br>22.07.15 discussed with NVHR again and found that the NVHR is sending the approval to RMS first then it comes to Council, it may take another 3 weeks.                                                                                 | The Director of Engineering Services |                                                                            |
| 28 April 2015 | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly.<br>Clr Taylor                                                                                                                                                                                                           | Acting Director Urban Infrastructure | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.                                                                                                                       | Acting Director Urban Infrastructure | GM & DCS were investigating it.                                            |
| 28 April 2015 | Qs next meeting | Can Council investigate the possibility of offering the public the option of sponsoring for trees in Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly.<br>Clr Taylor                                                                                                                                                                                                                                                                            | Acting Director Urban Infrastructure | Under investigation. Council may supply list of native/drought hardy trees to the public and planting area.<br>Council has prepared list of native/drought hardy trees.                                                                                                                                              | Acting Director Urban Infrastructure | Community Notice will be published on 30 July on spectator and ridge news. |
| 28 April 2015 | Qs next meeting | Can Council investigate whether the bore water in Lightning Ridge causing damage to air conditioners?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly.<br>Clr Martinez                                                                                                                                                                                                                                                                                          | Acting Director Urban Infrastructure | Chemical analysis of both bore did not show any health related risk. Council is seeking advice from expert on the topic and remedial action if required. Onsite test is required to determine H2S, CO2 and dissolved minerals. Cooling tower with aeration and chlorine dosing may be option as suggested by expert. | Acting Director Urban Infrastructure |                                                                            |

# WALGETT SHIRE COUNCIL AGENDA

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| 28 April 2015 | Qs next meeting | Can Council revise the restrictions placed on the Junior Ruby League Club in relation to training on the football field in Lightning Ridge?<br>Response<br>The General Manager advised that he will meet with the Acting Director Urban Infrastructure to discuss the matter and have the situation reassessed. Clr Martinez                 | Acting Director Urban Infrastructure and General Manager |                                                                                                                                                                                                             | Acting Director Urban Infrastructure |                                        |
| 28 April 2015 | Qs next meeting | Is the installation of the boat ramp in Lightning Ridge running to schedule?<br>Response<br>The Director of Engineering Services advised that it is and the team will be removing the old ramp and installing a new ramp.<br>Clr Martinez                                                                                                    | The Director Engineering Services                        | 17.06.2015 it is in Walgett. The project will be finished by 22.06.2015                                                                                                                                     | The Director Engineering Services    | Completed July                         |
| 28 April 2015 | Qs next meeting | What is the latest report on Walgett's water supply in relation to drilling a new bore?<br>Response<br>The General Manager advised that Council is seeking permission to drill and has acquired the funding to connect the town bore to the water filtration plant.<br>Clr Keir                                                              | Acting Director Urban Infrastructure                     | Site establishment has been completed. Drilling may commence from Saturday 23 May weather permitting. As of 16/06/15 500m drilling with casing and cementing completed.                                     | Acting Director Urban Infrastructure | Bore drilling completed on 20/07/2015. |
| 28 April 2015 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                 | The Director Engineering Services                        | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed. Options for entry to the access needs to be discussed for better and economical ways. | The Director Engineering Services    |                                        |
| 28 April 2015 | Qs next meeting | Can Council utilise the diggings from the Australian Opal Center as a road base?<br>Response<br>The Director of Engineering Services advised a cost benefit analysis report will be compiled.<br>Clr Woodcock                                                                                                                                | The Director Engineering Services                        | 05.05.2015 DES will present a report for the June Council meeting<br>17.06.2015 cost analysis to use crushers is in progress<br>22.07.15 report has been submitted to July meeting                          | The Director Engineering Services    |                                        |
| 28 April 2015 | Qs next meeting | Can Council investigate the lane where children walk along located behind the Service Station opposite the Police Station in Lightning Ridge, it requires signage to prevent vehicles speeding up to the line?<br>Response<br>The Director of Planning and Regulatory Services to investigate and take any action necessary.<br>Clr Woodcock | Director of Engineering                                  |                                                                                                                                                                                                             | Director of Engineering              |                                        |
| 28 April 2015 | Qs next meeting | Does Council have funds available to help pay for the wash-down bay at the racecourse in Lightning Ridge?<br>Response<br>The General Manager to investigate and report accordingly.<br>Clr Woodcock                                                                                                                                          | The General Manager                                      | 21.5.15 funds to be identified<br>10.6.15 funding position being clarified and invoice required                                                                                                             | General Manager                      |                                        |
| 28 April 2015 | Qs next meeting | Can Council inspect Bill O'Brian Way and record the cost of works required in future Council budgets?<br>Response<br>The Director of Engineering Services to investigate and take necessary action.<br>Clr Lane.                                                                                                                             | The Director Engineering Services                        | 05.05.2015<br>Has been proposed for 2015/2016 work program<br>This work program has to be re-programed for 2016/2017 as the regional repair program funding has not been successful.                        | The Director Engineering Services    |                                        |
| 28 April 2015 | 3/2015/37       | Recommendation:<br>That Council adopt the proposed new Organisational Structure based on the attached redistribution of functional activities and the creation of the position of "Chief Financial Officer" and proceed to invite applications for positions of Directors of Engineering/Technical Services and Environmental Services.      | The General Manager                                      | 21.5.15 Action being implemented<br>10.6.15 report to June Meeting                                                                                                                                          | The General Manager                  |                                        |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 26 May 2015

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| 26 May 2015 | 4/2015/12 | Recommendation:<br>That Council not take up the option to lodge a "Fit for The Future" application and endorse the action of the General Manager in lodging a submission in respect of the IPART methodology for assessing Fit For the Future applications be endorsed.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | The General Manager                          |                                                                                                                                                                                                                                                                       | The General Manager                          |                |
| 26 May 2015 | 4/2015/16 | Recommendation:<br>Re-establishment of Alcohol Free Zones - refer to May Minutes<br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director of Planning and Regulatory Services | Public notification via Council web site completed 18-6-2015.<br>Public notification via newspaper will occur in week commencing 22 June 2015.<br>Notification mail out in progress.<br>New alcohol prohibition signage st LR Bore Baths & Len Cram Park in progress. | Director of Planning and Regulatory Services |                |
| 26 May 2015 | 4/2015/17 | Recommendation:<br>That Council write to the Office of Liquor, Gaming and Racing and requesting advice as to how a liquor/hotel licence may be held where the Hotel has ceased trading.<br>Moved: Clr Murray<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director of Planning and Regulatory Services | Letter sent 3.7.2015                                                                                                                                                                                                                                                  | director of planning and regulatory services | completed July |
| 26 May 2015 | 4/2015/18 | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Publicly exhibit the draft Walgett Shire Development Control Plan 2015 for a minimum of 28 days.<br>2. Undertake public exhibition consultation via:<br>(a) Advertising in Council's newspaper column within the Walgett Spectator and Lightning Ridge News.<br>(b) Notification letters to Council's precinct committees and community working parties.<br>(c) Making digital (PDF) copies of the document available via Council's web site.<br>(d) Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge.<br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway                                                                                  | Director of Planning and Regulatory Services | DCP placed on Council web site for public exhibition period from 29 May 2015 to Friday 3 July 2015.<br><br>Advertising in Council newspaper columns on three occasions.                                                                                               | Director of Planning and Regulatory Services |                |
| 26 May 2015 | 4/2015/19 | Recommendation:<br>That Walgett Shire Council resolve to:<br>1.Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2.Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>3.Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News. | Director of Planning and Regulatory Services | Strategy placed on exhibition from 22-6-2015 until 28-8-2015<br><br>Copies available from council website<br><br>Letters sent to landholders and Gov agencies on 25.6.2015                                                                                            | Director of Planning and Regulatory Services |                |

# WALGETT SHIRE COUNCIL AGENDA

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|             |                 | <ul style="list-style-type: none"> <li>- Making the strategy available as a pdf file via Council's web site.</li> <li>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.</li> </ul> <p>Moved: Clr Greenaway<br/>Seconded: Clr Murray</p>                                                                       |                                           |                                                                                     |                                           |                                         |
| 26 may 2015 | 4/2015/24       | <p>Recommendation:<br/>That the action to award the contract for construction of the Rowena Fire Station to Castlereagh Construction Group Ltd in the sum of \$200,606 be endorsed.</p> <p>Moved: Clr Murray<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                      | The Director Engineering Services         |                                                                                     | The Director Engineering Services         |                                         |
| 26 may 2015 | Qs next Meeting | <p>Can council correct the sign "sherman way" in lightning ridge that is currently facing in the wrong direction?<br/>response<br/>The acting director urban infrastructure services to investigate and take appropriate action.<br/>Clr Martinez</p>                                                                                                                                                                             | The Director Engineering Services         |                                                                                     | The Director Engineering Services         |                                         |
| 26 may 2015 | Qs next Meeting | <p>Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?<br/>Response<br/>The Director of Corporate Services to take appropriate action.<br/>Clr Murray</p>                                                                                                                                                                                                      | Director Corporate Services               | 23.06.15 no future action at this stage                                             | Director Corporate Services               |                                         |
| 26 may 2015 | Qs next Meeting | <p>Can Council inspect and repair Regional Road 329, 5 kms east of the Avondale Bridge?<br/>Response<br/>The Director of Engineering Services to investigate and take appropriate action.<br/>Clr Greenaway</p>                                                                                                                                                                                                                   | The Director Engineering Services         | 22.7.15 works will be completed by 31 <sup>st</sup> July 2015                       | The Director Engineering Services         |                                         |
| 26 may 2015 | Qs next Meeting | <p>Can Council investigate the broken rail on a ramp on SR5, north of the Thalaba Bridge and Franxton Bridge?<br/>Response<br/>The Director of Engineering Services to investigate and take appropriate action.<br/>Clr Greenaway</p>                                                                                                                                                                                             | The Director Engineering Services         |                                                                                     | The Director Engineering Services         | Completed on 30 <sup>th</sup> June 2015 |
| 26 may 2015 | Qs next Meeting | <p>Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri "Jonny Tomkins Bridge".<br/>Response<br/>The Director Engineering Services to investigate and take appropriate action.<br/>Clr Greenaway</p>                                                                                                                                                             | The Director Engineering Services         | 22.07.15 waiting response from RMS                                                  | The Director Engineering Services         |                                         |
| 26 may 2015 | 4/2015/27       | Shop awning remediation & grants, Wilson St, Collarenebri- refer to May Minutes for more detail                                                                                                                                                                                                                                                                                                                                   | Director Planning and Regulatory Services | Grant offer letters sent 24-6-15<br>Orders requiring remediation works sent 24.6.15 | Director Planning and Regulatory Services |                                         |
| 26 may 2015 | 4/2015/29       | <p>Recommendation:<br/>A. That Council empanel the following tenderers for the Regional Procurement tender<br/>T051516 OROC -Tender Supply &amp; Delivery of Bitumen Spray Sealing:<br/>1. RPQ Spray Seal Pty Ltd trading as NSW Spray Seal Pty Ltd<br/>2. SRS Road Services Pty Ltd<br/>3. Bitupave Ltd T/A NSW Boral Asphalt<br/>4. Fulton Hogan Pty Ltd<br/>B. That provision be allowed for a 12 month extension based on</p> | The Director Engineering Services         |                                                                                     | The Director Engineering Services         |                                         |

# WALGETT SHIRE COUNCIL AGENDA

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|  |  | satisfactory supplier performance which may take this tender through to June 2019<br>Moved: Clr Martinez<br>Seconded: Clr Murray |  |  |  |  |
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## Resolution Actions for Ordinary Meeting 23 June 2015

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| 23 June 2015 | 5/2015/10 | Recommendation:<br>1. That Council request the Minister for Education, through the local member for Barwon Hon. Kevin Humphries MP, to urgently call a public meeting in Walgett to air community concerns in regards to the Walgett Community College's ongoing performance in an endeavour to identify locally, placed based solutions to the many and varied problems being experienced throughout all levels of the College. A copy of the letter be mailed to the following Members of Parliament: NSW Premier Michael Baird, the NSW Deputy Premier Troy Grant and Local Member Sarah Mitchell.<br>2. And further that Council issue an appropriate media release outlining the action it has taken.<br>Moved: Clr Keir<br>Seconded: Clr Woodcock | General Manager             | Letter sent to minister<br><br>Media release issued<br><br>Minister will meet with Council representatives in Sydney – August | General Manager             |                   |
| 23 June 2015 | 5/2015/11 | Recommendation:<br>That Council write to the National Australia Bank seeking confirmation that a new lease agreement has been signed with the current lessors and that the Walgett Branch will remain open and local residents be fully informed of progress in this regard through appropriate press releases.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                         | General Manager             | 20.07.15 letter sent to NAB                                                                                                   | General Manager             |                   |
| 23 June 2015 | 5/2015/13 | Recommendation:<br>That the General Manager's Report in relation to the 2015/16 Draft Budget and Operational Plan be received and noted and the revised 2015/16 Draft Budget, Operational Plan and Integrated Planning and Reporting documentation be adopted.<br>Moved: Clr Keir<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager             | 23.06.15 Adopted                                                                                                              | General Manager             | completed 23.6.15 |
| 23 June 2015 | 5/2015/17 | Recommendation:<br>1. That the council agree to the execution of a Memorandum of Understanding (MOU) or similar instrument to record its intent to provide funding if the AOC obtains firm commitments for the balance of the \$30 million project funding.<br>2. That the AOC be advised that consideration of these projects would need to be undertaken as part of councils overall asset management and as such it is unable to provide a commitment for these future works at this time.<br>Moved: Clr Taylor<br>Seconded: Clr Martinez                                                                                                                                                                                                            | Director Corporate Services | 28.07.15 documentation being prepared                                                                                         | Director Corporate Services |                   |
| 23 June 2015 | 5/2015/18 | Recommendation:<br>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Corporate Services | 28.07.15 not yet commenced                                                                                                    | Director Corporate Services |                   |

# WALGETT SHIRE COUNCIL AGENDA

|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                       |                                           |                     |
|--------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------|-------------------------------------------|---------------------|
| 23 June 2015 | 5/2015/20 | <p>Recommendation:</p> <ol style="list-style-type: none"> <li>1. Arrange to have an independent audit carried out of Stage 4 works</li> <li>2. If the audit proves to be satisfactory Council endorses the NSW Public Works tender recommendation for the Walgett Levee upgrade Stage 5 Extension of the levee.</li> <li>3. That Council then accept the tender price offered by Central West Civil Pty Ltd in the sum of \$1,060,933 GST inclusive.</li> <li>4. That Council ensure Central West Civil has paid all subcontractors prior to making any progress payments.</li> <li>5. In the event the independent audit is unsatisfactory Council award the tender to the next lowest conforming tender that of Batterline Earthmoving Pty Ltd in the sum of \$1,595,888.</li> <li>6. That Council ensure Batterline Earthmoving Pty Ltd if it becomes the accepted tender, has also paid all subcontractors prior to making any progress payments.</li> <li>7. That appropriate provisions and/or extensions be made with the successful tender in regards to outstanding Native Title and Aboriginal Land claims prior to the awarding of the contract.</li> </ol> <p>Moved: Clr Martinez<br/>Seconded: Clr Murray</p> | Director Urban Infrastructure             |                                                       | Director Urban Infrastructure             |                     |
| 23 June 2015 | 5/2015/22 | <p>Recommendation:</p> <p>That the Council invite Expressions of Interest for the purchase of Lots 2 &amp; 3 Section 4 DP 758199 as a single parcel.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Corporate Services               | 28.07.15 EOI advertised                               | Director Corporate Services               |                     |
| 23 June 2015 | 5/2015/23 | <p>Recommendations: Tenders – Plant Hire</p> <p>That Council accept tenders from the following businesses for RFQ 15/011 Request for Standing Offers: Casual Plant Hire Walgett Shire NSW. Refer to June minutes for further detail.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering Services             | 30.07.15 letter has been sent out to all participants | Director Engineering Services             | Completed July 2015 |
| 23 June 2015 | 5/2015/28 | <p>Recommendation:</p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Note the email dated 28 April 2015 from Kathryn Byrne in support of the Walgett CBD Business Contributions.</li> <li>2. Allocate \$100,000 of the Walgett CBD upgrade budget to 1:1 contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).</li> <li>3. Advertise the availability of the contributions in the Walgett Spectator and on Council's website.</li> <li>4. An upper limit of \$5000 to apply to any single contribution.</li> <li>5. That Government authorities and NGOs be excluded from the scheme.</li> </ol> <p>Moved: Clr Martinez<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                           | Director Planning and Regulatory services |                                                       | Director Planning and Regulatory services |                     |
| 23 June 2015 | 5/2015/29 | <p>Recommendation:</p> <ol style="list-style-type: none"> <li>1. That Council approve the proposed amount of \$ 24,000 (Including Council's contribution at \$ 4000 per grid) to remove the four grids and remove fence from the road reserve to the new fence line and restore the site as per Council's requirement, all work to be undertaken by the landowner at their expense.</li> <li>2. Payment to be made on final inspection.</li> </ol> <p>Moved: Clr Greenaway<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering Services             | 22.07.15 an offer letter has been emailed             | Director Engineering Services             |                     |

# WALGETT SHIRE COUNCIL AGENDA

|              |                 |                                                                                                                                                                                                                                            |                                               |                                                                              |                                               |                     |
|--------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------|-----------------------------------------------|---------------------|
| 23 June 2015 | Qs next Meeting | Can Council erect a sign on the Narran Lakes Road with directions to Lightning Ridge and Cumborah?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and take appropriate action.<br>Clr Taylor              | Acting Director Urban Infrastructure Services |                                                                              | Acting Director Urban Infrastructure Services |                     |
| 23 June 2015 | Qs next Meeting | Can Council erect a sign on the Burranbar Road / Angedool Road with directions to Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and take appropriate action.<br>Clr Taylor              | Acting Director Urban Infrastructure Services |                                                                              | Acting Director Urban Infrastructure Services |                     |
| 23 June 2015 | Qs next Meeting | Can Council repair the malfunctioning lights at the bore baths and in the adjacent paddock in Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and take appropriate action.<br>Clr Taylor  | Acting Director Urban Infrastructure Services |                                                                              | Acting Director Urban Infrastructure Services |                     |
| 23 June 2015 | Qs next Meeting | Can Council renovate men's section-cubicle 1 at the Lightning Ridge bore baths as the partitions have been damaged?<br>Response<br>The Director of Corporate Services to investigate and take appropriate action.<br>Clr Taylor            | Director of Corporate Services                | 28.07.15 Property Officer following up                                       | Director of Corporate Services                |                     |
| 23 June 2015 | Qs next Meeting | Can Council replace the stolen disability rails in the amenities block at the Lightning Ridge bore baths?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and take appropriate action.<br>Clr Taylor       | Acting Director Urban Infrastructure Services |                                                                              | Acting Director Urban Infrastructure Services |                     |
| 23 June 2015 | Qs next Meeting | Can Council inspect the Cumborah Road (located on the second grid from the Lightning Ridge turn off) that requires patching?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Taylor | Director of Engineering Services              |                                                                              | Director of Engineering Services              | Completed June 2015 |
| 23 June 2015 | Qs next Meeting | Can Council make consideration in Council's future budget for a sliding door at the Lightning Ridge information centre?<br>Response<br>The Director of Corporate Services to investigate and take appropriate action.<br>Clr Taylor        | Director of Corporate Services                | 28.07.15 Property Officer to make not for consideration in 2016/17 estimates | Director of Corporate Services                |                     |
| 23 June 2015 | Qs next Meeting | Can Council write to Essential Energy requesting information in regards to Company plans affecting Walgett Shire employees?<br>Response<br>The General Manager to take appropriate action.<br>Clr Murray                                   | General Manager                               | 20.07.15 letter sent to essential energy                                     | General Manager                               |                     |
| 23 June 2015 | Qs next Meeting | Can Council write to the RFS regarding the conditions for providing 24hrs notice to burn-off?<br>Response<br>The General Manager to investigate and take appropriate action.<br>Clr Murray                                                 | General Manager                               | 20.07.15 letter sent to RFS                                                  | General Manager                               |                     |

# WALGETT SHIRE COUNCIL AGENDA

|              |                 |                                                                                                                                                                                                                                    |                                               |                                                                          |                                               |                                       |
|--------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------|
| 23 June 2015 | Qs next Meeting | Can Council follow up on increasing the visiting timeframes allowed for tourist at the Narran Lake Reserve?<br>Response<br>The General Manager to investigate and take appropriate action.<br>Clr Murray                           | General Manager                               | 20.07.15 letter sent to Narran Lake reserve                              | General Manager                               |                                       |
| 23 June 2015 | Qs next Meeting | Can Council write to rate payers regarding the use of rural roads after rain, perhaps publish it in the rates notices?<br>Response<br>The Director of Corporate Services to investigate and take appropriate action.<br>Clr Murray | Director of Corporate Services                | 28.07.15 Notice distributed with 2015/2016 rate notices                  | Director of Corporate Services                |                                       |
| 23 June 2015 | Qs next Meeting | Can Council repair the malfunctioning lights on Pandora Street in Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and take appropriate action.<br>Clr Martinez                    | Acting Director Urban Infrastructure Services |                                                                          | Acting Director Urban Infrastructure Services |                                       |
| 23 June 2015 | Qs next Meeting | Can Council inspect Agate Street in Lightning Ridge that requires patching?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Martinez                                        | Director of Engineering Services              | 22.7.15 inspection carried out                                           | Director of Engineering Services              |                                       |
| 23 June 2015 | Qs next Meeting | What is the progress on the new bore in Walgett?<br>Response<br>The General Manager informed Council it is nearing completion and flow rate testing will be undertaken shortly.<br>Clr Cooper                                      | General Manager                               | 20.07.15 report to July meeting                                          | General Manager                               |                                       |
| 23 June 2015 | Qs next Meeting | Can Council inspect the Mission Road (R67) that requires resealing?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Greenaway                                               | Director of Engineering Services              | 22.7.15 work in progress                                                 | Director of Engineering Services              |                                       |
| 23 June 2015 | Qs next Meeting | How often are the Shire roads inspected by Council staff for repairs?<br>Response<br>The Director of Engineering Services to prepare response.<br>Clr Cooper                                                                       | Director of Engineering Services              | 22.7.15 most of the roads have been inspected and scheduling in progress | Director of Engineering Services              |                                       |
| 23 June 2015 | Qs next Meeting | Can Council inspect the plaques at the Walgett cemetery that require replacing?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and take appropriate action.<br>Clr Keir                           | Acting Director Urban Infrastructure Services |                                                                          | acting director urban infrastructure services | Inspection completed on 13 July 2015. |



## ***LG WEEKLY RECEIVED FROM THE LGNSW – JULY 2015***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 23-27 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 23

- Item 3: Practical Tips for FFTF submissions
- Item 11: State Planning Policy Review 2015
- Item 13: Local Infrastructure Funding Course

#### Issue 24

- Item 3: Fit for the Future Innovation Fund Guidelines Released
- Item 4: Local Government Week Awards Evening 2015- Book your ticket
- Item 6: UTS Graduate Program
- Item 7: New Outdoor smoking ban takes effect in July
- Item 14: Review of Building Professionals Act – LGNSW Submission

#### Issue 25

- Item 2: Research Shows public Wants involvement in Local Government decisions
- Item 8: Round 2 Landfill Environment Grants Open
- Item 11: Making Consultative Committees More Effective
- Item 15: Increased Filing fees for courts and tribunals

#### Issue 26

- Item 5: Long services Members to be recognised during LGNSW annual conference
- Item 9: Seniors Week 2016 Grants
- Item 17: ALGA Financial Assistance Grants Campaign

#### Issue 27

- Item 6: LGNSW Submission for NSW Parliamentary Fit for the Future Inquiry
- Item 7: NSW Parliamentary Inquiry into FFTF – Public Hearings
- Item 14: Senior Executive Service Remuneration

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| WEEKLY'S RECEIVED FROM THE LOCAL GOVERNMENT NSW                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 23-27 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

## ***CIRCULARS RECEIVED FROM THE NSW OFFICE OF LG***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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**Summary:**

Copies of circular received Circular No 15-22/15-27 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

|                 |                                                                  |
|-----------------|------------------------------------------------------------------|
| Circular 15-22: | Public Interest Disclosure Obligations                           |
| Circular 15-23: | Code of Accounting Practice and Financial Reporting (version 23) |
| Circular 15-24: | Determination of the Local Government Remuneration Tribunal      |
| Circular 15-25: | Increase to companion animal registration in line with CPI       |
| Circular 15-26: | End of Year Financial Reporting 2014/15                          |
| Circular 15-27: | Review of Swimming Pool Barrier Requirements                     |

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**CIRCULARS RECEIVED FROM THE NSW OFFICE OF LG**

**Recommendation:**

That the information contained in the following Departmental circulars 15-22 /15-27 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circular 15-22  
Circular 15-23  
Circular 15-24  
Circular 15-25  
Circular 15-26  
Circular 15-27

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## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-22 / 18 June 2015 / A418503                                                                   |
| <b>Previous Circular</b>    | 11-43 Public Interest Disclosures – New Reporting Requirements                                   |
| <b>Who should read this</b> | General Managers                                                                                 |
| <b>Contact</b>              | Council Governance Team / 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                               |

## Public Interest Disclosure Obligations

## What's new or changing

- 1 March 2015 marked the 20<sup>th</sup> anniversary of the *Public Interest Disclosures Act 1994* (PID Act), an important milestone for integrity and accountability of the NSW public sector.
- This milestone presents a timely opportunity for General Managers to increase staff awareness by promoting their Councils' internal reporting policy and procedures.

## What this will mean for your council

- Under the PID Act, General Managers are responsible for ensuring that:
  - their council has an internal reporting policy that provides for its procedures for receiving, assessing and dealing with public interest disclosures (PIDs)
  - staff are aware of the policy and the protections under the PID Act
  - the council complies with the policy and its obligations under the PID Act
  - at least one officer is responsible for receiving PIDs within the council.

## Key points

- The PID Act provides a legislative framework for public officials to report wrongdoing and be protected from reprisal action.
- An effective internal reporting system requires staff to be aware of and have confidence in that system.
- Staff are more likely to report wrongdoing if they know who they should report to, trust that appropriate action will be taken in response and are confident that they will be supported for having raised their concerns.
- Staff awareness is therefore a vital element of an authority's commitment to reporting wrongdoing and assists with creating a positive reporting environment. It may also deter staff from engaging in wrongdoing in the first place.
- General Managers can also demonstrate their commitment to ethical and accountable conduct by encouraging the reporting of wrongdoing and the support of staff that make reports.

## Where to go for further information

- For more information about the PID Act or to arrange training by the NSW Ombudsman, contact the Public Interest Disclosures Unit at the NSW Ombudsman via email to [pid@ombo.nsw.gov.au](mailto:pid@ombo.nsw.gov.au).

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Chief Executive

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## Circular to Councils

|                             |                                                                                      |
|-----------------------------|--------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-23 / 25 June 2015 / A421279                                                       |
| <b>Previous Circular</b>    | 15-12                                                                                |
| <b>Who should read this</b> | General Managers / Council Finance staff                                             |
| <b>Contact</b>              | Innovation / 4428 4178/ <a href="mailto:Code@olg.nsw.gov.au">Code@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                 |

**Code of Accounting Practice and Financial Reporting (version 23)****What's new or changing**

- The final Code of Accounting Practice and Financial Reporting (version 23) is released for use by councils in preparation of their 2014/15 financial statements.
- Within the document, changes highlighted in yellow are new this year, commentary in red relates to Office of Local Government requirements and commentary in blue relates to Australian Accounting Standards.

**What this will mean for your council**

- The Code and Guidelines are required to be used by councils in the preparation of the annual financial statements as per the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*.

**Key points**

- The significant changes in this year's Code were highlighted in Circular 15-12.
- Key changes to the Code and Guidelines between the draft and final Guidelines, following feedback, provide more clearly defined requirements and commentary in relation to:
  - Note 1 – Summary of significant accounting policies
  - Note 3 – Income from continuing operations
  - Note 13 – Statement of performance measures
  - Note 19 – Interests in other entities
  - Note 27 – Fair value measurement
  - Special Schedule 7 (SS7) – Report on Infrastructure Assets.
- It is noted that there may be changes pertaining to disclosures in relation to Fair Value Measurement. This is currently being considered by the Australian Accounting Standards Board. Should changes impact the 2014-15 Financial Statements, guidance will be provided to councils.

**Where to go for further information**

- The Code (version 23) is available at:  
[www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) > For Councils > Accounting Practice.
- A summary of responses to stakeholder submissions is also available at:  
[www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) > For Councils > Accounting Practice.

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## Circular to Councils

|                             |                                     |
|-----------------------------|-------------------------------------|
| <b>Circular Details</b>     | 15-24 / 26 June 2015 / A422017      |
| <b>Previous Circular</b>    | 14-12                               |
| <b>Who should read this</b> | Councillors / General Managers      |
| <b>Contact</b>              | Council Governance Team – 4428 4100 |
| <b>Action required</b>      | Council to Implement                |

### 2015/16 Determination of the Local Government Remuneration Tribunal

#### What's new or changing

- The Local Government Remuneration Tribunal has determined an increase to mayoral and councillor fees of 2.5% for the 2015/16 financial year, with effect from 1 July 2015.

#### What this will mean for your council

- Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination of 2.5% for the 2015/16 financial year.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

#### Key points

- The level of fees paid depends on what category the council is in. The Tribunal has reviewed the categories as part of its 2015 annual review and determined that no change to categories is warranted at this time.

#### Where to go for further information

- The Tribunal's report and determination is available on the Office of Local Government's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) and on the NSW Remuneration Tribunals' website [www.remtribunals.nsw.gov.au](http://www.remtribunals.nsw.gov.au).

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## Circular to Councils

|                             |                                                                                                               |
|-----------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-25 / 26 June 2015 / A425096                                                                                |
| <b>Previous Circular</b>    | 13-54                                                                                                         |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Companion Animal Enforcement and Administration Officers |
| <b>Contact</b>              | Program Delivery Team / (02) 4428 4100                                                                        |
| <b>Action required</b>      | Council to Implement                                                                                          |

**Increase to companion animal registration fees in line with CPI****What's new or changing**

- From 1 July 2015 cat and dog lifetime registration fees will increase in line with the Consumer Price Index, as recommended by the Companion Animals Taskforce, and outlined in Circular to Councils [13-54](#).

**What this will mean for your council**

- The new fees are:
  - Desexed animal: **\$52** (from \$51)
  - Non-desexed animal: **\$192** (from \$188)
  - Breeder concession: **\$52** (from \$51)
  - Pensioner concession (desexed animal only) **\$21** (from \$20).

**Key points**

- A notice under the Companion Animals Regulation 2008 specifying the new fees has been issued – see the [Notification-Gazette](#) for the week beginning 15 June 2015.
- The Companion Animals Register has been modified to allow councils to apply the new lifetime registration fees from 1 July 2015.
- Both the old and new fee structures will be maintained on the Register to allow councils to correct registration details for existing records and catch up on data entry backlogs (ie: where fees have been receipted before 1 July 2015 but not entered on the Register).
- Councils and registration agents must not apply the old fee for any cat or dog registered on or after 1 July 2015.
- The current R2 – Lifetime Registration form should be used as the references to the fee amounts were previously removed.

**Where to go for further information**

- Information relating to the processing of registration fees is available in the Guideline on the Exercise of Functions under the Companion Animals Act, which also can be downloaded from the Office's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)

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## Circular to Councils

|                             |                                                                                                                   |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-26 / 6 July 2015 / A423747                                                                                     |
| <b>Previous Circular</b>    | Nil                                                                                                               |
| <b>Who should read this</b> | General Managers / Finance & Rating Staff                                                                         |
| <b>Contact</b>              | Performance Team / 02 4428 4100                                                                                   |
| <b>Action required</b>      | Councils to apply the 2014/15 end of year financial reporting arrangements and complete the Financial Data Return |

### End of Year Financial Reporting 2014/15

#### What's new or changing

- End of year financial reporting information has been updated for 2014/15.
- The Financial Data Return (FDR) 2014/15 has also been updated to reflect the changes within the Local Government Code of Accounting Practice and Financial Reporting (Update No. 23).

#### What this will mean for your council

- Councils need to review the attached end of year financial reporting information and apply it when completing their Financial Statements and the FDR.

#### Key points

- Annexure 1 provides information to assist councils prepare their 2014/15 Financial Statements.
- The Financial Statements and FDR are to be sent electronically to the Office of Local Government by **31 October 2015**. Detailed instructions on how and where to email these are included in the Annexure.
- The Office will not approve an extension for any council that failed to submit its 2013/14 statements by the due date.
- GST certificates should be emailed to [finance@olg.nsw.gov.au](mailto:finance@olg.nsw.gov.au) (Circular 11-23).
- Domestic Waste Reasonable Cost audits will continue to be undertaken by Council's Auditor, with an assurance statement being sent to councils (See Annexure 2). Councils will need to retain a copy of the assurance statement.

#### Where to go for further information

- The Code of Accounting Practice and Financial Reporting (update No. 23) is available on the Office's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Code of Accounting Practice and Financial Reporting Circular No. 15-23, 25 June 2015.
- Streamlining the Reporting of Rates Permissible Income Circular No. 15-16, 28 May 2015.

**Marcia Doherty**  
Chief Executive

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## Annexure 1

### 1. Submission of Financial Statements and Financial Data Return (FDR)

The Financial Statements and the FDR are to be submitted to the Office of Local Government by **31 October 2015**.

Please be aware, the Chief Executive will not approve an extension to this date for any council that failed to submit its 2013/14 Financial Statements by the due date.

The General Purpose Financial Reports, Special Purpose Financial Reports, Special Schedules and the Auditor's Report are to be emailed in a single PDF formatted document to the Office at: [finance@olg.nsw.gov.au](mailto:finance@olg.nsw.gov.au).

The report should be titled using the following format:

"Council name – Financial Statements – 2014/15"

The FDR is to be emailed to the Office at: [fdr@olg.nsw.gov.au](mailto:fdr@olg.nsw.gov.au).

Please ensure that all data entered into the FDR is accurate and aligns with the corresponding data in the Financial Statements.

### 2. Code of Accounting Practice and Financial Reporting – Update No 23

Code Update No 23 (in Acrobat® format) is available for download from the Office's website under "General Publications/Accounting Practice". A word version of Code 23 can be obtained from the Office by phoning (02) 4428 4142.

The Code has been developed to include worked examples specific to Local Government.

It is highly recommended that Finance Managers/Responsible Accounting Officers and their staff read the Code to ensure compliance with the Australian Accounting Standards, *Local Government Act, 1993* (the Act), *Local Government (General) Regulation 2005* (the Regulation), and the Office's requirements.

### 3. Statement by Councillors and Management

Section 415(1) of the Act states an Auditor must audit the council's financial reports as soon as practicable. Section 413(2)(c) of the Act states the financial reports must include a statement in the approved form by the council as to its opinion on the general purpose financial report.

The understanding of this is that the Statement by Councillors and Management should be signed prior to submission to the Auditor for audit. The Statement should also be signed by a resolution of full council, rather than a committee of council.

### 4. Note 1

Councils should ensure Note 1 is tailored to be relevant to their council, rather than simply adopting the assumed council as reported in Code 23.

#### 5. Fair Value

Councils are reminded of the need to have adequate documentation for the Auditor to be satisfied with the opinion and fair value of its investments and other assets. Councils should contact their Auditor prior to the audit date to establish the required documentation. This is the responsibility of councils.

#### 6. Indicative Rates for the Purpose of Discounting Cash Flows (Employee Benefits)

AASB 119 (Employee Benefits), states that employee benefit liabilities that are expected to be settled more than 12 months after the reporting date must be measured using market yields of National Government Bonds. To assist councils in this process, indicative rates of National Government Bonds (Treasury Bonds) are provided on the Reserve Bank website ([www.rba.gov.au](http://www.rba.gov.au)) by searching "indicative rates".

#### 7. Financial Data Return and Information to be used in the Your Council report

The 2014/15 Financial Data Return (FDR) will be emailed separately to councils, to the attention of Finance Managers, alerting them to the issue of the electronic data return. If you have not received the electronic return, please check with your IT section prior to contacting the Office.

Councils are reminded that care should be exercised when completing the FDR to ensure that it does not contain any errors and that it contains data from the final audited reports. **If the Office identifies any errors, the FDR will be returned to council for correction.** A completion checklist has been included in the return for councils to ensure completeness and accuracy.

In previous years the majority of councils have submitted the return at the same time as the financial statements. This is appreciated and the Office asks that councils continue to do this.

The FDR contains data that will be used in the annual *Your Council* report. This report is currently being updated to provide information about councils in a more useful and user-friendly way. Many of the performance indicators to be included in the report will be populated directly from the FDR. As a result, it is essential that councils ensure the data is consistent with the audited financial statements.

The Office's 2014/15 FDR has again incorporated the Australian Bureau of Statistics' electronic return. The ABS appreciates the information provided by councils.

The FDR is to be emailed to the Office at [fdr@olg.nsw.gov.au](mailto:fdr@olg.nsw.gov.au) no later than **31 October 2015**. Please note that the above email address is for the FDR only and all other enquires and statements go to the address listed in the circular.

#### 8. Fit for the Future (FFTF) projections

As indicated by the Independent Pricing and Regulatory Tribunal (IPART) in its *Methodology for Assessment of Council Fit for the Future Proposals*, councils' performance against their FFTF proposals will be monitored. To assist in this

monitoring process, councils are to report in the FDR (Worksheet 4) their actual and projected FFTF benchmark measures, as reflected in their FFTF proposal, for the period 2013/14 to 2019/20.

This requirement replaces the requirement for councils to report their financial projections in Special Schedule 8 of the Financial Statements.

#### 9. Index Rates for Water and Sewer

The NSW Office of Water has released the index rates for water and sewer assets for 2014/15. Councils should use the most current index rates for these assets.

#### 10. Domestic Waste Management (DWM) – Audit of Reasonable Costs

Councils are still required to have their DWM reasonable costs audited following the streamlining of the rating return process. Auditors will continue to audit these charges at the time of undertaking the financial audit, and will issue councils with an assurance statement (Annexure 2). Councils will be required to hold this statement, should it be required at a later date.



**Annexure 2**

**"INSERT COUNCIL NAME"**

**DOMESTIC WASTE MANAGEMENT  
REASONABLE COST CALCULATIONS**

**INDEPENDENT AUDITORS' REPORT**

**REPORT ON DOMESTIC WASTE MANAGEMENT REASONABLE COST  
CALCULATIONS**

We have audited the accompanying special purpose financial statement comprising the Domestic Waste Management (DWM) reasonable cost calculations of "Insert Council Name" for the year ending 30 June 2016.

***Responsibility of Council for DWM Reasonable Cost Calculations***

The Council is responsible for the preparation and fair presentation of DWM reasonable cost calculations in accordance with the Council Rating and Revenue Raising Manual 2007. This responsibility includes the maintenance of adequate accounting records and internal controls designed to prevent and detect fraud and error; designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of DWM reasonable cost calculations that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

***Auditors' Responsibility***

Our responsibility is to express an opinion on the DWM reasonable cost calculations based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the DWM reasonable cost calculations are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the DWM reasonable cost calculations. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the DWM reasonable cost calculations, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the DWM reasonable cost calculations.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Australian Auditing Standards.

## WALGETT SHIRE COUNCIL AGENDA

6

In making our risk assessments, we consider internal controls relevant to the entity's preparation of the DWM reasonable cost calculations in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Independence***

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

### ***Audit Opinion***

In our opinion, the DWM reasonable cost calculations of "Insert Council Name" for 2015/16 is properly drawn up in accordance with the requirements of the Council Rating and Revenue Raising Manual 2007 and in accordance with the books and records of the Council.

### ***Basis of Accounting***

Without modifying our opinion, we advise that this statement has been prepared for the "Insert Council Name" for the purpose of confirming that Council's DWM reasonable cost calculations are presented fairly. As a result, the statement may not be suitable for another purpose.

**FIRM NAME**

**PARTNER NAME**

Partner

Dated at "Insert Location" this XXX day of XXX 2015



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                    |
|-----------------------------|----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-27 / 8 July 2015 / A426397                                                                      |
| <b>Previous Circular</b>    | 12-40, 13-53, 14-07                                                                                |
| <b>Who should read this</b> | Councillors / General Managers / Inspectors and Certifiers / Relevant business areas               |
| <b>Contact</b>              | Innovation Team, Tel: 4428 4170, Email: <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                        |

### Review of Swimming Pool Barrier Requirements

#### What's new or changing?

- The Minister for Local Government, the Hon Paul Toole MP, has commissioned an independent review of backyard swimming pool barrier requirements to increase backyard pool safety.

#### What this will mean for your council

- Councils are encouraged to provide information about backyard pool safety and compliance through the review process.

#### Key points

- Advice from industry bodies such as the Swimming Pools and Spas Association of NSW and ACT strongly encouraged a regulatory review due to the high-level of non-compliance for backyard pool barriers.
- The review will be led by Mr Michael Lambert who is a former Secretary of NSW Treasury, and who is currently reviewing the *Building Professionals Act 2005*.
- Compliance with and enforcement of pool fence requirements will be closely examined by Mr Lambert, who will also examine the approach in other jurisdictions. Mr Lambert will report to the Minister by the end of 2015.
- The review aims to simplify the regulatory framework and encourage greater barrier compliance in order to reduce child drowning deaths and near drowning injuries.
- Details about consultation with local councils, water safety advocates, peak industry bodies and government agencies will be available shortly.

#### Where to go for further information

- Further information, including terms of reference for the review, is available from the Office of Local Government's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

**Marcia Doherty**  
Chief Executive

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## **MONTHLY CALENDAR – JULY-SEPTEMBER 2015**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar for the months of May 2015 to July 2015 is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| MONTHLY CALENDAR JULY 2015 – SEPTEMBER 2015                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period July 2015 – September 2015.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for June 2015-September 2015



# WALGETT SHIRE COUNCIL AGENDA

## July 2015

| Date of Meeting | Time    | What                                 | Who                           |
|-----------------|---------|--------------------------------------|-------------------------------|
| Wed 1 July      |         |                                      |                               |
| Thurs 2 July    |         |                                      |                               |
| Fri 3 July      |         |                                      |                               |
| Sat 4 July      |         |                                      |                               |
| Sun 5 July      |         | Upper house – FFTF Submissions Close |                               |
| Mon 6 July      |         |                                      |                               |
| Tues 7 July     |         |                                      |                               |
| Wed 8 July      |         |                                      |                               |
| Thurs 9 July    |         |                                      |                               |
| Fri 10 July     |         |                                      |                               |
| Sat 11 July     |         |                                      |                               |
| Sun 12 July     |         |                                      |                               |
| Mon 13 July     |         |                                      |                               |
| Tues 14 July    |         |                                      |                               |
| Wed 15 July     |         |                                      |                               |
| Thurs 16 July   |         |                                      |                               |
| Fri 17 July     |         |                                      |                               |
| Sat 18 July     |         |                                      |                               |
| Sun 19 July     |         |                                      |                               |
| Mon 20 July     |         |                                      |                               |
| Tues 21 July    |         |                                      |                               |
| Wed 22 July     |         |                                      |                               |
| Thurs 23 July   |         |                                      |                               |
| Fri 24 July     |         |                                      |                               |
| Sat 25 July     |         |                                      |                               |
| Sun 26 July     |         |                                      |                               |
| Mon 27 July     |         |                                      |                               |
| Tues 28 July    | 10.00am | Council Meeting – Rowena             | All Directors and Councillors |
| Wed 29 July     |         | Lightning Ridge Opal Festival        |                               |
| Thurs 30 July   |         | “ “                                  |                               |
| Fri 31 July     |         | “ “                                  |                               |

# WALGETT SHIRE COUNCIL AGENDA

## August 2015

| Date of Meeting | Time    | What                                                               | Who                         |
|-----------------|---------|--------------------------------------------------------------------|-----------------------------|
| Sat 1 Aug       |         | Lightning Ridge Opal Festival                                      |                             |
| Sun 2 Aug       |         | Lightning Ridge Opal Festival                                      |                             |
| Mon 3 Aug       |         | Walgett Bulldust to Bitumen Festival                               |                             |
| Tues 4 Aug      |         | “ “                                                                |                             |
| Wed 5 Aug       |         | “ “                                                                |                             |
| Thurs 6 Aug     |         | “ “ Youth Awards 2015 Dinner Presentation – Sydney                 | Mayor & WSC Staff           |
| Fri 7 Aug       |         | High tea & Wine with Words                                         |                             |
| Sat 8 Aug       |         | Walgett Street Party/award presentations<br>Dinner under the Stars |                             |
| Sun 9 Aug       |         | “ “                                                                |                             |
| Mon 10 Aug      |         |                                                                    |                             |
| Tues 11 Aug     |         |                                                                    |                             |
| Wed 12 Aug      |         |                                                                    |                             |
| Thurs 13 Aug    | 10:00AM | Traffic Committee Meeting                                          | GM, Clr Martinez            |
| Fri 14 Aug      |         |                                                                    |                             |
| Sat 15 Aug      |         |                                                                    |                             |
| Sun 16 Aug      |         |                                                                    |                             |
| Mon 17 Aug      | 10:00AM | CMCC Meeting Coonabarabran                                         | GM, Clr Woodcock, Greenaway |
| Tues 18 Aug     |         |                                                                    |                             |
| Wed 19 Aug      |         |                                                                    |                             |
| Thurs 20 Aug    |         |                                                                    |                             |
| Fri 21 Aug      |         |                                                                    |                             |
| Sat 22 Aug      |         |                                                                    |                             |
| Sun 23 Aug      |         |                                                                    |                             |
| Mon 24 Aug      |         |                                                                    |                             |
| Tues 25 Aug     | 10:00AM | Council Meeting – Walgett                                          | All Directors & Councillors |
| Wed 26 Aug      |         |                                                                    |                             |
| Thurs 27 Aug    |         |                                                                    |                             |
| Fri 28 Aug      |         |                                                                    |                             |
| Sat 29 Aug      |         |                                                                    |                             |
| Sun 30 Aug      |         |                                                                    |                             |
| Mon 31 Aug      |         |                                                                    |                             |

# WALGETT SHIRE COUNCIL AGENDA

## September 2015

| Date of Meeting | Time            | What                                                | Who                                  |
|-----------------|-----------------|-----------------------------------------------------|--------------------------------------|
| Tues 1 June     |                 |                                                     |                                      |
| Wed 2 June      |                 |                                                     |                                      |
| Thurs 3 June    |                 |                                                     |                                      |
| Fri 4 June      |                 |                                                     |                                      |
| Sat 5 June      |                 |                                                     |                                      |
| Sun 6 June      |                 |                                                     |                                      |
| Mon 7 June      |                 |                                                     |                                      |
| Tues 8 June     |                 |                                                     |                                      |
| Wed 9 June      |                 |                                                     |                                      |
| Thurs 10 June   |                 |                                                     |                                      |
| Fri 11 June     |                 |                                                     |                                      |
| Sat 12 June     |                 |                                                     |                                      |
| Sun 13 June     |                 |                                                     |                                      |
| Mon 14 June     |                 |                                                     |                                      |
| Tues 15 June    |                 |                                                     |                                      |
| Wed 16 June     |                 |                                                     |                                      |
| Thurs 17 June   |                 |                                                     |                                      |
| Fri 18 May      |                 |                                                     |                                      |
| Sat 19 June     |                 |                                                     |                                      |
| Sun 20 June     |                 |                                                     |                                      |
| Mon 21 June     |                 |                                                     |                                      |
| Tues 22 June    | <b>10.00 AM</b> | <b>Council Meeting – Carinda (Mayoral Election)</b> | <b>All Directors and Councillors</b> |
| Wed 23 June     |                 |                                                     |                                      |
| Thurs 24 June   |                 |                                                     |                                      |
| Fri 25 June     |                 |                                                     |                                      |
| Sat 26 June     |                 |                                                     |                                      |
| Sun 27 June     |                 |                                                     |                                      |
| Mon 28 June     |                 |                                                     |                                      |
| Tues 29 June    |                 |                                                     |                                      |
| Wed 30 June     |                 |                                                     |                                      |

## **PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS – POLICY**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

### **Summary:**

The purpose of this report is to enable Council to review the Policy for the Payment of Expenses and Provision of Facilities to Councillors.

### **Background:**

Council is required to adopt a Policy for the Payment of Expenses and the Provision of Facilities to Councillors within five months after the end of each year, with a copy of the Policy to be forwarded to the Department of Local Government.

### **Current Position:**

The existing Policy has been revised for Council's consideration, taking into account the existing policy, legislative requirements and the guidelines issued by the Department of Local Government.

Vide Minute 09/2011/12 Council adopted as Policy that from 2011/2012 Councillor fees in future be set at the maximum level set by the Local Government Remuneration Tribunal annually subject to 25% of the Mayoral fee being allocated to the Councillor who occupies the position of Deputy Mayor.

### **Relevant Reference Documents:**

Local Government Act 1993  
WSC Policies Document  
WSC Procedures Document

### **Governance Issues:**

The adoption of a policy will contribute to the good governance of the organisation.

### **Environmental Issues:**

Nil

### **Stakeholders:**

Councillors

### **Financial Implications:**

The monetary amounts in the policy were updated four years ago, and the current draft policy provides for an increase in the kilometres rates for private usage as per the Local Government (State) award 2014 and daily sustenance rate.

### **Options/Alternatives:**

Council is required to adopt a policy for the Payment of Expenses and the Provision of Facilities to Councillors; however the terms of the policy may be varied.

### **Conclusion:**

The limits of expenditure have not been increased as they were reviewed in 2009. Council should consider whether the suggested limits are equitable.

**PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS**

**Recommendation:**

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.
2. Consider updating the various expenditure limits.
3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited.

**Moved:**

**Seconded:**

**Attachment:**

Revised Payment Expenses and Provision of Facilities for Councillors Policy – Refer to attachment document page 3

## ***REVIEW OF PESTICIDE USE NOTIFICATION PLAN***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

**Summary:**

To review Council's Pesticide Use Notification Plan

**Background:**

Council's Pesticide Use Notification Plan was originally adopted on 21 August, 2007 and is now due for review.

**Current Position:**

The Pesticides Regulation 1995 was reviewed with effect from 1 September, 2009 although only minor amendments were made.

Council has an obligation to maintain and comply with its pesticide notification plan as these plans provide a clear framework for the provision of information about Council's pesticide use in public places.

Clause 22 (2) of the 2009 Regulation requires a Council to place a copy of the latest version of its plan on its website and for the plan to also be available for inspection at the Council's main offices.

There are also a range of requirements Council must observe in relation to the use of pesticides in public places.

**Relevant Reference Documents:**

Pesticides Act 1999 and Regulations 2009

**Stakeholders:**

Council  
Council Community

**Governance issues:**

As there are no substantial changes to the existing Pesticide Use Notification Plan, all that remains is for Council to place the update plan on public exhibition and invite public comment.

**Environmental issues:**

Council has an obligation to ensure the safe use of pesticides flowing from its own operational activities.

**Financial Implications:**

Nil

**Legal Issues:**

None identified

**Alternative Solutions/Options:**

Not applicable as Council must meet its regulatory obligations.

**Conclusion:**

That having reviewed its Pesticides Use Notification Plan, Council now place the revised plan on public exhibition and invite public comment.

**REVIEW OF PESTICIDES USE NOTIFICATION PLAN**

**Recommendation:**

That Council adopt the revised Pesticides Use Notification Plan in principle and place it on public exhibition and invite public comment

**Moved:**

**Seconded:**

**Attachments:**

Revised Pesticides Use Notification Plan – Refer to attachment document page 15

## ***DROUGHT RELIEF EMPLOYMENT SCHEMES***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

### **Summary:**

To inform Council with regards the present position of drought relief employment schemes.

### **Background:**

Confirmation has now been received that the Federal Government is providing a special economic stimulus package aimed at driving employment, growth and population stability in the drought ravaged communities in Western NSW and far western Queensland.

I enclose a copy of a letter dated 30 June, 2015 from the Hon. Warren Truss MP, Deputy Prime Minister and Minister for Infrastructure and Regional Development advising of Council's grant of \$1.5M under the new Drought Communities Programme (DCP).

As previous advised it is believed that temporary employment schemes should cover a range of infrastructure projects including main street upgrades, new and replacement of footpaths and kerb and gutter, stormwater/drainage construction and community facilities to name but a few.

### **Current Position:**

As an example, Council has attracted grant funds in the order of \$350,000 to erect feral animal proof fencing around the Collarenebri Airstrip and has matching loans funds available to undertake a project estimated to cost \$700,000. This project would normally be undertaken by contract, possibly by contractors from outside the Shire area.

An alternative approach is being taken during the current drought to form a local labour pool from workers displaced from the local rural sector and then draw from this pool to staff the various projects identified.

Just prior to Easter, Council was requested to provide details and preliminary cost estimates for various projects that Council could undertake as part of such a stimulus package together with details of possible commencement times. Details of the projects that were nominated are as follows:

1. Proposed main Street upgrades in the towns of Walgett, Lightning Ridge and Collarenebri involving laying of pavers, irrigation and landscaping – estimated cost - \$360,000.
2. A rural roads betterment concept aimed at upgrading black soil roads so that they are less likely to closure following periods of rain – estimated cost - \$280,000
3. Fencing of the Walgett Landfill site – estimated cost - \$250,000
4. Construction of access to Walgett Weir in advance of a project to raise the coping on the weir by one metre – estimated cost - \$75,000
5. Replacement of kerb and gutter and footpaths in the three main towns of Walgett, Collarenebri and Lightning Ridge – estimated cost - \$75,000 per town
6. Fencing of the Walgett town levee – estimated cost - \$250,000
7. Construction of pipeline from the Barwon River to lower town water intake to drought proof the town – estimate cost - \$100,000

There are obviously other areas that could also be included such as the renovation of community halls or the replacement/repair of grids on country roads.



## WALGETT SHIRE COUNCIL AGENDA

A number of enquires have also been received from community organisations seeking to put forward proposals as well.

A series of proposals are currently being worked up for submission for consideration and approval.

There is a 27 pages set of guidelines and application forms to be considered and followed as part of the process. Separate applications must be submitted for each proposal. Each proposal must be for a minimum of \$25,000. Projects must be shovel ready and be able to be commenced within 6 months of signing a funding agreement. The maximum funding available is \$1.5M and all project must be completed by 30 June, 2019.

There are also four eligibility criteria against which each proposal will be assessed by the Department and eight activities which are not eligible for funding.

Detailed cost estimates and risk management plans are required for each proposal.

### **Relevant Reference Documents:**

Walgett Shire Drought Issues – Place Based Solutions 2014  
Drought Communities Programme (DCP), June, 2015

### **Stakeholders:**

Walgett Shire Council  
Walgett Shire residents and ratepayers  
Local landholders and commercial operators  
Federal and State Governments

### **Governance issues:**

Projects undertaken need to be over and above projects already planned in the current operational budget using existing day labour resources

### **Environmental issues:**

Quite a few environmental issues could be addressed through strategically selected projects.

### **Financial Implications:**

Undertaking a series of projects as part of a major drought employment scheme would be financially taxing on Council if not fully funded by the higher tiers of government.

### **Legal Issues:**

Ideally, recruitment should be through Council's own recruitment processes in order to be able to target those in most need.

There will be a need to be able to vary Council's Organisational Structure for the duration of the scheme in order to provide the flexibility to achieve appropriate levels of productivity and effectiveness..

### **Alternative Solutions/Options:**

Not to pursue this scheme could have a lasting impact of the future sustainability of the local community

### **Conclusion:**

That Council receive and note the General Manager's report and endorse the action being taken.

**DROUGHT RELIEF EMPLOYMENT SCHEMES**

**Recommendation:**

That Council receive and note the General Manager's report, endorse the action being taken, and delegate authority to vary Council's Organisational Structure should the need arise to engage additional staff.

**Moved:**

**Seconded:**

**Attachments:**

Letter dated 30 June, 2015 from Hon. Warren Truss MP, Deputy Prime Minister



RECEIVED 07 JUL 2015

**The Hon Warren Truss MP**

Deputy Prime Minister  
Minister for Infrastructure and Regional Development  
Leader of The Nationals  
Member for Wide Bay

30 JUN 2015

PDR ID: MS15-000876

Cr David Lane  
Mayor  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mayor

I am writing to you to invite your Council to submit proposals for funding under the Australian Government's new Drought Communities Programme (DCP).

On 9 May 2015, the Prime Minister, the Hon Tony Abbott MP, the Hon Barnaby Joyce MP, Minister for Agriculture, and I announced the new \$35 million DCP for 'shovel ready' infrastructure initiatives to provide employment options for people whose work opportunities have been adversely impacted by drought.

Walgett Shire Council has been designated as a Declared Council for the purposes of the DCP and is therefore eligible to submit proposals seeking funding of up to \$1.5 million to the Department of Infrastructure and Regional Development.

Eligible projects must relate to economic, social and cultural infrastructure, safety and accessibility upgrades, and/or town facility developments and upgrades. Funding will be targeted at infrastructure projects that provide employment for people whose work opportunities have been impacted by drought; stimulate local community spending; use local resources, businesses and suppliers; and/or provide a long-lasting benefit to communities and the agricultural industries on which they depend.

Projects proposed by declared Councils will be assessed by the Department against the eligibility criteria and funding approvals will be made by an authorised Departmental officer. Council will be required to enter into a funding agreement covering its approved projects, provide information at the completion of individual projects to assist with evaluation of the outcomes of the programme and provide an audited financial statement to acquit the funding at the completion of all projects.

Suite MG 41, Parliament House  
CANBERRA ACT 2600

Phone: 02 6277 7680  
Fax: 02 6273 4163

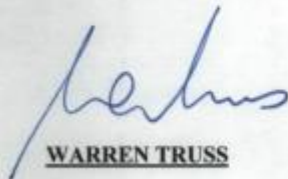
## WALGETT SHIRE COUNCIL AGENDA

DCP funding will be available from 1 July 2015. Council may submit an initial group of projects and then submit as many further projects as it wishes at any time up to its total funding amount of \$1.5 million. A declared Council must seek DCP funding of at least \$25,000 per project and the DCP funded component of the project(s) must be scheduled to be completed on or before 30 June 2019.

I have attached copies of the Grant Programme Guidelines and the Project Proposal Form for the DCP to assist with the preparation of proposals for funding. Further information, including electronic copies of these documents, is available from my Department via email to <[dcp@infrastructure.gov.au](mailto:dcp@infrastructure.gov.au)>.

I look forward to working with you and your Council on this important initiative.

Yours sincerely



**WARREN TRUSS**

Enc

## **ESTABLISHMENT OF DROUGHT RECOVERY AND RESILIENCE PLAN FOR WALGETT SHIRE**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

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### **Summary:**

To progress the establishment of a Drought Recovery and Resilience Plan for Walgett Shire

### **Background:**

Drought is not considered to be a natural disaster and yet it is one of three natural phenomenon – fire, flood and drought – that have damaging and devastating consequences for the areas where they occur.

A key lesson learnt from past experience right across Australia in dealing and recovering from natural disasters is the need to focus not just on short term restoration but to have effective recovery plans which balance short-term needs with long-term opportunities to enhance economic and social resilience for all sections of the community – commerce, government, community or industry.

Resilient communities are those that are able to maintain their quality of life and prosperity in the face of external pressures and shock. They are characterized by high levels of prosperity, strong forward and strategic planning, an innovative and engaged community with effective integration at all levels.

Council, at its meeting on 28 April, 2015 resolved:

| <b>3/2015/12 Consideration - Establishing a Drought Recovery and Resilience Plan for Walgett Shire</b>                                            |                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                                                                                            |                      |
| That Council establish a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community. |                      |
| <b>Moved:</b>                                                                                                                                     | <b>Clr Murray</b>    |
| <b>Seconded:</b>                                                                                                                                  | <b>Clr Greenaway</b> |
| <b>CARRIED</b>                                                                                                                                    |                      |

### **Current Position:**

Subsequently, on Thursday 25 June, 2015 some 21 local stakeholders attended a workshop at the Walgett Sporting Club to consider the key issues involved.

It was agreed that with any natural disaster there are three main phases of recovery. The first is the repair and cleanup process. This is then followed by renewal and revitalization and the final phase concentrates on improvement and resilience.

It was noted that opportunities are beginning to emerge that could allow Walgett Shire to leverage the current drought and its impacts to revitalize key economic and community assets within the Shire.

But as resources are limited there is a need to target those areas, sectors and locations where the greatest benefit can be gained for the lowest cost – infrastructure, agriculture, environment, structural support and growth.

Revitalization of the CBDs in our three main towns, Collarenebri, Lightning Ridge and Walgett, was identified as not only having important long-term benefits for the towns' businesses and residential communities but could provide an effective stimulus for the whole Shire.

The stakeholders at the workshop then identified the various issues they considered relevant to the discussions and these were collated under the six strategic themes in the Walgett Shire Community Strategic Plan.

The workshop participants then were given the opportunity to vote on what they considered the more important of the issues raised and then broke up into six groups to further consider the desirable outcomes that could be achieved for the broader community in respect of those issues.

This proved to be a simple and straight forward way to draw on the skills and experience of a large cross-section of the community to put together the foundations a Drought Recovery and Resilience Plan.

Details of the issues are as follows:

## **ENVIRONMENT**

### **Top priority issues:**

1. Native vegetation and other legislation
2. Being able to develop more land for agriculture and increase turnover
3. Declining population
4. Feral animals / pest control
5. Water supply, including access issues and licensing

### **Other issues:**

- Why no rain? BOM
- Promotion of high school ag. plot
- Community environmental projects
- Land values

## **AGRICULTURE**

### **Top priority issues:**

1. Walgett Shire's potential (with increased development of land for agriculture) to produce 10% of Australia's grain and become the most productive LGA in the country
2. Finance issues, including profit & loss issues (being able to roll profit and loss forwards)
3. Debt levels, equity issues and asset values

## **ECONOMIC DEVELOPMENT**

- Top priority issues:
- Bringing in revenue from outside the region, including:
- Tourism (e.g. Australian Opal Centre \$30m project)
- New industries including processing of chickpeas, and grain tumblers
- Keeping small business sustainable

### **Other issues:**

- Retaining skilled workers
- Employment
- Keeping local money and people in the Shire
  - Shop local campaign?

## **WALGETT SHIRE COUNCIL AGENDA**

- Education is paramount to keeping families in the Shire
- Cash flow and lobbying banks for lower interest rates
- Wage subsidies (for farmers during drought and to allow businesses to grow)
- Work for the Dole program; current reliance on backpackers as workers

### **COMMUNITY**

#### **Top priority issues:**

1. Focus on the positives in our communities – strong community and good facilities
2. Walgett Community College
3. Education generally
4. Possible agricultural training
5. Retaining skilled workers

#### **Other issues:**

- Community wellbeing
- Need to be inclusive of all parts of the Shire, not just Walgett, Lightning Ridge and Collarenebri, and not just agricultural or the vulnerable
- Wellbeing and resilience of humans
- Drug use
- Support for local community – possible payroll tax exemptions

### **INFRASTRUCTURE**

#### **Top priority issues:**

1. Inefficiencies in transport of produce and possibility of improving these to increase turnover
2. Broadband / NBN
3. Education

#### **Other issues:**

- Roads
- Rail and other infrastructure for new industry
- Walgett Weir (and potential associated community gardening and fish hatchery)

### **GOVERNANCE**

#### **Top priority issues:**

1. Triggers for drought declaration and meaningful assistance
2. Lack of government assistance, and what assistance is available is inefficient and/or ineffective

#### **Other issues:**

- Possible partnerships between landholders and the Shire
- Lack of political involvement (no political voice for the Walgett Shire, except for the very negative)
- Loss of government agencies and staff

### **INFRASTRUCTURE PROJECTS:**

- Fencing – sporting fields, golf courses
- Projects that local contractors wouldn't undertake otherwise
- Main streets - \$160k for each of three main towns in Council's budget
- Re: water management – best practice by state government is not necessarily appropriate for Walgett Shire.
  - Same for dust and pollen

A number of the stakeholders who attended have volunteered to work with Council to further develop the more important of these issues into a series of strategies to be set out in the Plan.

**Relevant Reference Documents:**

Draft Drought Recovery and Resilience Plan

**Stakeholders:**

Walgett Shire

Walgett Shire Communities

**Governance issues:**

A whole of community perspective is being taken, one which encompasses government, commerce and community.

**Environmental issues:**

Various environmental issues have been identified and these will be further fleshed out as the plan is developed and refined.

**Financial Implications:**

A case should be made for grant funds to cover costs associated with various workshops and public consultation sessions.

**Legal Issues:**

This proposal is breaking new ground and any issues that arise need to be addressed progressively as they become apparent.

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

It is believed the time is right to commence planning for addressing the issues arising from the continuing drought as well as commencing planning for post drought activities

**ESTABLISHMENT OF A DROUGHT RECOVERY AND RESILIENCE PLAN FOR WALGETT SHIRE**

**Recommendation:**

That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.

**Moved:**

**Seconded:**

**Attachments:**

Details of draft strategies prepared so far will be tabled at the meeting.



**MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY  
FROM GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/000/000

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**1. Letter received 25<sup>th</sup> June, 2015 from General The Honourable David Hurley AC DSC (Ret'd)**

A thank-you letter to Walgett Shire Council Representatives from General The Honourable David Hurley AC DSC (Ret'd) for assisting in the coordination and conduct of their visit to Walgett.

**2. Copy of the Letter sent to Mark Coulton - 11th June, 2015 from The Hon. Barnaby Joyce MP in relation to the proposed reduction of Shire rates due to ongoing drought conditions.**

Letter advising Council that the Commonwealth is unable to assist with the proposal. The Letter also informs Council of the support package the Prime Minister, Deputy Prime Minister and MP Barnaby Joyce recently announced. The package is believed to ensure money is spent in local economies and provide employment opportunities for people whose work opportunities have been adversely impacted by drought.

**3. Media Release – Regional Achievement and Community Awards**

The Regional Achievement and community Awards are currently open for several categories, if you know of someone who you feel is worthy of recognition, please take the time to nominate. Nominations close Thursday 13<sup>th</sup> August, 2015.

**4. NSW Farmers – Media Release 22<sup>nd</sup> June, 2015: Farmers welcome commitment to regional infrastructure**

The Association are pleased with the government's budget commitment to accelerate planning and development for the following projects: \$16.5M for the Regional Road Freight Corridor, \$7.35M for the Bridge for the Bush and \$1M for Regional Growth Roads. However, the association does have concerns surrounding the reduced operating budget for Local Lands Services from \$43.5M to \$35M.

**5. NSW Farmers – Media Release 22<sup>nd</sup> June, 2015: StandUpForFarmers Campaign takes out National Awards**

NSW Farmers 2015 pre-election campaign StandUpForFarms took out a national government relations award at a dinner held at the National Press Club in Canberra on 18<sup>th</sup> June, 2015.

**6. LGNSW: Local Government Awards Evening 2015**

Shire Youth Council representatives Miss Tiarnie McBride from Lightning Ridge and Miss Cheere Whyte of Walgett will be accompanied by Youth Development Officer Mrs Janet Mason, Manager Community Development, Mr George McCormick and nominated Senior Council Representatives to attend the *NSW Local Government Awards Evening* at the Australian National Maritime Museum, Lighthouse Gallery, Darling Harbour, Sydney on August the 6<sup>th</sup> to be presented the following awards for 2015: Best Small Council Youth Week Program and Best ongoing commitment to Youth Week.

**7. Email received from Jenny Frank 23<sup>rd</sup> June, 2015 Senior Consultant from Morrison Low**

Email congratulating Council on being shortlisted for its project under the Regional Tourism Infrastructure Program for Regional Airports Program and offering Council assistance in preparing the detailed application and business case required for the funding program. Detailed funding applications close on the 31<sup>st</sup> August, 2015.

**8. Email received 14<sup>th</sup> July, 2015 from Jeremy Hutton Private Secretary/Adviser from the Office of the Hon. Adrian Piccoli MP in regards to meeting arrangements with the Minister.**

The email advises Council the Minister is unable to commit to meeting in Walgett in the foreseeable future but he would be happy to meet with Council representatives in Sydney. Arrangements have now been made to meet in the Minister in Sydney on 6 August, 2015.

**9. NSW Framers - Media Release – Local Lands Services lacking**

At the NSW Farmers' Association annual conference, district councils from across the state moved motion after motion highlighting the lack of resources provided by Local Lands Services. Farmers from Coonabarabran and the Liverpool Plains are seeking a review of LLS and its work in the areas of pest animal management, support of agronomy, drought management and the LLS representative structure.

**10. President's Message - 17 July 2015 LGNSW**

Expressing point of view in regards to Sydney Morning Herald article stating 'Council mergers not main concern', the future of councils is indeed a significant worry for many residents and ratepayers.

**Conclusion:**

If there are no other queries that the above matters should be received and noted.

**MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER**

**Recommendation:**

That the following matters listed for brief mention or information only

- Letter received 25<sup>th</sup> June, 2015 from General The Honourable David Hurley AC DSC (Ret'd)
- Copy of the Letter sent to Mark Coulton - 11th June, 2015 from The Hon. Barnaby Joyce MP
- Media Release – Regional Achievement and Community Awards
- NSW Farmers – Media Release 22<sup>nd</sup> June, 2015: Farmers welcome commitment to regional infrastructure
- NSW Farmers – Media Release 22<sup>nd</sup> June, 2015: StandUpForFarmers Campaign takes out National Awards
- LGNSW: Local Government Awards Evening 2015
- Email received from Jenny Frank 23<sup>rd</sup> June, 2015 Senior Consultant from Morrison Low
- Email received 14th July, 2015 from Jeremy Hutton Private Secretary/Adviser from the Office of the Hon. Adrian Piccoli MP in regards to meeting arrangements with the Minister.
- NSW Framers - Media Release – Local Lands Services lacking
- President's Message - 17 July 2015 LGNSW

be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

- A- Letter received 25<sup>th</sup> June, 2015 from General The Honourable David Hurley AC DSC (Ret'd)
- B- Copy of the Letter sent to Mark Coulton - 11th June, 2015 from The Hon. Barnaby Joyce MP
- C- Media Release – Regional Achievement and Community Awards

**WALGETT SHIRE COUNCIL AGENDA**

- D- NSW Farmers – Media Release 22<sup>nd</sup> June, 2015: Farmers welcome commitment to regional infrastructure
- E- NSW Farmers – Media Release 22<sup>nd</sup> June, 2015: StandUpForFarmers Campaign takes out National Awards
- F- LGNSW: Local Government Awards Evening 2015
- G- Email received from Jenny Frank 23<sup>rd</sup> June, 2015 Senior Consultant from Morrison Low
- H- Email received 14<sup>th</sup> July, 2015 from Jeremy Hutton Private Secretary/ Adviser from the Office of the Hon. Adrian Piccoli MP
- I- NSW Framers - Media Release – Local Lands Services lacking
- J- President's Message - 17 July 2015 LGNSW



WALGETT SHIRE COUNCIL AGENDA

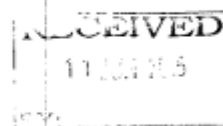


The Hon. Barnaby Joyce MP

Minister for Agriculture  
Federal Member for New England

Ref: MC15-003075

Mr Mark Coulton MP  
Member for Parkes  
Shop 3, 153 Brisbane Street  
DUBBO NSW 2830



Dear Mr Coulton *Mark,*

Thank you for your representation of 14 April 2015 on behalf of Mr Don Ramsland, General Manager of the Shire of Walgett, about a proposed reduction of shire rates due to the impacts of prolonged drought. I regret the delay in responding.

As you are aware, I am extremely concerned about the devastating and far reaching impact that drought is having on farm businesses, individuals and entire communities, including those in the Shire of Walgett. In recognition of these challenges, the Prime Minister, Deputy Prime Minister and I recently announced a \$333 million support package for farmers and the rural communities they help to sustain. I would like to take this opportunity to thank you for your support in developing this important support package.

The new support package is providing:

- \$35 million for local infrastructure projects to boost employment in towns severely affected by prolonged drought
- \$25.8 million for programmes delivered through the states and territories to manage pest animals and weeds in drought-affected areas
- \$20 million to extend and expand existing social and community support programmes
- \$1.8 million to fund additional rural financial counsellors in drought-affected areas
- \$250 million in 2015–16 to continue access to existing drought-specific concessional loans schemes.

This support package will ensure projects beyond those that form part of their business-as-usual activities for shires can be funded. The primary aim of the package is to ensure money is spent in local economies and provide employment opportunities for people whose work opportunities have been adversely impacted by drought. These projects will also have the added long-term benefits of improving supply chain transport, creating better facilities and reinvigorating the townscape.

I appreciate that the Shire of Walgett is considering initiatives to assist their drought-affected community. The proposal to provide a 50 per cent rate reduction to ratepayers is a business decision for individual shires. Unfortunately the Commonwealth is unable to assist in this regard.

Thank you for your continued support on ensuring the right assistance is available for Australian farmers and for bringing the Shire of Walgett's proposal to my attention.

Yours sincerely

Barnaby Joyce MP

05 JUN 2015



## MEDIA RELEASE

### Stand Up and Be Counted

The NSW/ACT Regional Achievement & Community Awards are now calling for nominations.

"The Regional Achievement and Community Awards are a fantastic way to encourage and support local individuals and groups dedicated to enhancing our local community. Without the efforts of such individuals and groups our community would not be as vibrant as it is today. These Awards help to highlight community success, so if you know of someone who you feel is worthy of recognition, please take the time to nominate through this year's Awards." Said **(insert name, title and area)**.

Nominations are now open in the following categories:

Department of Primary Industries **Crown Reserve Trust Corporate Manager's Award**  
Department of Primary Industries **Crown Reserve Trust Community Trust Manager's Award**  
Prime Super **Community of the Year Award Population under 15,000 Award**  
Prime Super **Community of the Year Award Population over 15,000 Award**  
Prime Super **Employer Excellence in Aged Care Award**  
MOA Benchmarking **Community Service in Aged Care Award**  
Peabody Energy **Environment and Landcare Award**  
Dobija Print World **Events and Tourism Award**  
CRT **Agricultural Community Achiever Award**

Winners will receive either \$2,500 thanks to the Commonwealth Bank or a Television Advertising Package on PRIME7. As major prize patrons, PRIME7 and The Commonwealth Bank will be presenting all winners with a magnificent trophy and all nominees will receive Certificate of Achievement. Winners will be announced in Dubbo at the Gala Dinner Awards Presentation at the Dubbo RSL on Saturday 14<sup>th</sup> November 2015.

The NSW/ACT Regional Achievement and Community Awards are proudly supported by Angove Family Winemakers. For more information or nomination forms please contact the Awards Office on 1300 735 445 or visit the website at [www.awardsaustralia.com](http://www.awardsaustralia.com)

**NOMINATIONS CLOSE THURSDAY 13<sup>th</sup> AUGUST 2015**

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**For more information or for an email version of this media release please contact your local awards office on 1300 735 445 or [nswactraca@awardsaustralia.com](mailto:nswactraca@awardsaustralia.com)**



## Media Release

22 June 2015

PR/047/15

### Farmers welcome commitment to regional infrastructure

NSW Farmers welcomed the NSW budget today which commits to delivering significant funding for the regions as part of a record spend on infrastructure across the state.

NSW Farmers President Fiona Simson said the association was particularly pleased with the government's budget commitment to accelerate planning and development for some key regional infrastructure projects.

"We will continue to pursue constructive and swift progression of these important initiatives with government and hold it to account for commitments already made to regional and rural NSW," she said.

NSW Farmers was also pleased the budget for the Department of Primary Industries remained unchanged at \$1.3 billion for priming the economic growth that agriculture brings to our state's economy.

Ms Simson said she was concerned that Local Land Services – the government's key extension services to the agriculture industry – had its operating budget reduced from \$43.5 to \$35 million, adding the association would be seeking further details on this matter.

"We also welcome the first tranche of the NSW drought strategy programs focused on preparedness. However further assistance for 'in-event' drought assistance is needed now," she said.

Ms Simson said she looked forward to seeing more granularity around the government's budget and in particular on pre-election commitments made in its Memorandum of Understanding with NSW Farmers.

This included commitments to fund greater extension services for Local Land Services, an ongoing flying fox netting program and a cross-commodity quality assurance strategy as well as progressing development of a cattle underpass scheme.

The NSW Government and NSW Farmers signed a Memorandum of Understanding prior to the state election in March which included a \$6 billion commitment for regional infrastructure from the poles and wires lease.

In today's state budget, several important regional projects were given accelerated funding including:

- \$16.5 million for the Regional Road Freight Corridor
- \$7.35 million for the Bridges for the Bush
- \$1 million for Regional Growth Roads

ends





## Media Release

22 June 2015

PR/046/15

### **StandUpForFarmers campaign takes out national award**

NSW Farmers 2015 pre-election campaign StandUpForFarmers took out a national government relations award at a dinner held at the National Press Club in Canberra on 18 June.

NSW Farmers won the Primary Industries and Agricultural Sectors Government Relations Campaign of the Year 2015.

The Government Relations Awards recognise excellence in government relations campaigns and advocacy by government relations consultancies, associations and in-house practitioners.

The organiser Glen Frost said that winners were all examples of organisations taking a leadership position in their sectors, engaging with government and looking for outcomes that make a substantive, positive difference for their communities.

Mr Frost said: "The judges were very impressed with the submission from NSW Farmers, especially the evidence-based research backing up the campaign, as well as the stakeholder engagement and advocacy components of the campaign."

NSW Farmers partnered with icon.pr - a digitally-led Melbourne creative agency - to develop and implement the grass roots campaign among farmers and rural communities ahead of the NSW state election.

NSW Farmers CEO Matt Brand said: "Our campaign was our first fully integrated digital election campaign and we were very pleased that so many rural voters engaged in the campaign and helped rural and regional NSW to get the attention of politicians.

"As an advocacy group representing farmers and rural communities it is important for us to help give people outside Sydney a voice in state elections and it is fantastic that our campaign has been recognised for this."

ends

## WALGETT SHIRE COUNCIL AGENDA





## WALGETT SHIRE COUNCIL AGENDA

Dear Don,

Congratulations on your shortlisted project under the Regional Tourism Infrastructure Program for Regional Airports program. We are aware that there were a large number of expressions of interest submitted so it is an exciting opportunity for your council and community to be in the running for this funding. I am making contact with you to offer our assistance in preparing the detailed application and business case required for the funding program.

Economic analysis and the preparation of business cases are one of Morrison Low's core offerings to local councils across Australasia. We have prepared business cases for upgrades to a range of different types of infrastructure - transportation, community and recreational, and commercial (including airports). We also have in-depth understanding in preparing tourism strategies and the key role of airports in achieving these outcomes and the wider commercial opportunities airports provide.

Our purpose-built model applies a rigorous approach to project benefit analysis, which means that applications for funding meet the application requirements and respond to the Treasury Guidelines. The model ensures that the full lifecycle costs of infrastructure have been built into, and are affordable within, the long term financial plan. The model considers the broader economic flow-on effects of projects on local communities and regions over time, rather than being an end in themselves. Most importantly the model calculates the net present value and benefit cost ratio of projects, which are key to the funding application requirements.

Within Infrastructure NSW funding programs alone, Morrison Low has prepared successful business cases and applications resulting in over \$36 million funding for infrastructure upgrades for key transport and commercial assets. These applications were successful because in addition to meeting the application requirements, they were able to demonstrate strong economic and social benefits vital to strengthening regional economies and quality of life for communities.

Detailed funding applications close on the 31 August 2015, which is a tight deadline given the significant amount of work required to complete the business cases and applications. We can help you by providing a range of assistance from preparing the full application, to undertaking the economic and benefit costs analysis for the business case, to peer review, or even advice about complying with the Treasury guidelines when quantifying the wider social, environmental and economic benefits.

For more information about our work in this area, or to discuss how we might assist with your application, please don't hesitate to contact me.

Kind regards,



**Jenny Franke**  
Senior Consultant  
**Morrison Low**  
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Our Ref: 490

Dear Mr Ramsland

The Hon Adrian Piccoli MP, Minister for Education has asked me to thank you for your letter of 1 June 2015 detailing concerns about the Walgett Community College.

As you will appreciate a large number of organisations request meetings with the Minister and as a result his diary is heavily committed.

The Minister is unable to commit to a meeting in Walgett in the foreseeable future but he would be happy to meet with you in Sydney.

Please contact me on 8574 5300 or email [office@piccoli.minister.nsw.gov.au](mailto:office@piccoli.minister.nsw.gov.au) to organise a suitable time and date.

Thank you for taking the time to write to the Minister.

Yours sincerely

**Jeremy Hutton**  
**Private Secretary/Adviser**  
Office of the Hon. Adrian Piccoli MP  
Minister for Education  
Ph (02) 8574 5300  
Email: [office@piccoli.minister.nsw.gov.au](mailto:office@piccoli.minister.nsw.gov.au)



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*Please consider the environment before printing this email*



PR/061/MR

**14 July 2015**

**Local Land Services lacking**

Farmers today underlined their dissatisfaction with the delivery of extension services by Local Land Services (LLS).

At the NSW Farmers' Association annual conference, district councils from across the state moved motion after motion highlighting the lack of resources provided by Local Land Services.

Farmers from Coonabarabran and the Liverpool Plains are seeking a review of LLS and its work in the areas of pest animal management, support of agronomy, drought management and the LLS representative structure.

Eighteen months after the introduction of the new scheme, farmers continue to experience a deficit of extension services. As one farmer put it on the conference floor: "We have lost 200 years worth of extension expertise."

Guyra and Armidale District Councils both moved motions that sought additional technical skills and training for those delivering extension services. Moree and Tenterfield District Councils highlighted that pest animal management had been a particular focus of frustration.

NSW Farmers has always held the view that the new structure must end the slow decline in agricultural services.

Upon taking up his new ministerial responsibilities, the Minister for Primary Industries, Niall Blair MLC said: "There is no doubt there is plenty of work to do to bed down Local Land Services so it can deliver a better standard of services, like agricultural extension, to our farming sector."

Newly elected president of the association, Derek Schoen, said: "Before the last state election the government committed to a very modest \$1 million per annum increase in funding for Local Land Services extension staff to support agriculture and aquaculture, but we were disappointed to learn that this would have to be met from the Department of Primary Industries' existing budget."

The conference endorsed calls for more robust extension services and comments highlighted that the minister's first impression is on the money.

"It's not an illusion. There is a lot more work to do and more government money needs to be spent," Mr Schoen said.

"Farmers are growing impatient for better service delivery. "NSW Farmers will be watching how the government addresses this key issue and will continue to vigorously defend farmers' interests."

## WALGETT SHIRE COUNCIL AGENDA

### Community Matters

Despite what you may have read in this week's Sydney Morning Herald article '[Council mergers not main concern](#)', the future of councils is indeed a significant worry for many residents and ratepayers. Statistically verifiable opinion polling conducted between January and June this year found more than 60 per cent of Sydneysiders prefer their councils to stand alone, rather than amalgamate.

LGNSW Chief Executive Donna Rygate addressed this issue in a speech to the Australian Institute of Urban Studies this week, and I want to give you the facts to correct the record. The Australian Centre of Excellence for Local Government's (ACELG's) work was done last year. The respondents were from all over Australia (where council amalgamations may not even be on the radar) and 2,000 people were involved.

Despite the media comments attributed to Associate Professor Roberta Ryan of ACELG, on the other hand, the survey results released by LGNSW **are** robust and **do** pass the face value test. The independent and statistically valid polling was undertaken by the respected and independent market research firm Micromex, across 14 Local Government Areas in the Sydney basin – about one-third of all Sydney councils involved in the *Fit for the Future* (FFTF) process.

Micromex used a sample size of 7,416 – about five times the average sample size used in the political polls we all read – and weighted to accurately reflect ABS demographic figures. Respondents were presented with a range of options for their councils, and asked to indicate their level of support for these options on a scale of one to five. They were also asked to rank up to eight options for the future of their councils in order of preference. Read [LGNSW's media release](#) for more information.

Sixty one per cent identified the no change/stand-alone option as their **first** preference for the future, while 85 per cent were 'very supportive', 'supportive' or 'somewhat supportive' of their councils remaining as stand-alone entities. **Less than one-in-five** selected the Government's proposed amalgamation as their first preference.

This was no push-polling exercise. It was rigorous, robust social research on the specific issue of council amalgamation. It showed council mergers **are** a worry to our residents and ratepayers and that this week's headline was, quite simply, **incorrect**.

We've all heard the expression "lies, lies and damned statistics", and that certainly seemed to be the message from this disappointing newspaper report. I understand ACELG may not have been aware of the Micromex research at the time these reported comments were made. But it is disappointing and unfortunate that they resulted in the kind of coverage we saw this week. Such reports damage our communities by misrepresenting their wishes, and they damage the reform process itself.

### Reporting and compliance burdens

The Independent Pricing and Regulatory Tribunal (IPART) this week sought submissions regarding the reporting and compliance burdens imposed on councils by the NSW Government. It's certainly welcome to see the Government acting on some of the recommendations from the Independent Local Government Review Panel other than the question of amalgamation, and it is a really good opportunity for members to engage with IPART on this important issue. I'd urge all members to consider making a submission to the review – read the [Issues Paper and Terms of Reference](#) for more information. Submissions are due by 14 August, with IPART expected to report back to the Government in April next year.

### Meetings

LGNSW attended last Friday's Joint Organisation Mid-Pilot Workshop which worked through a number of important issues to further develop the model. Read more in [item 5](#) of this week's edition of the Weekly. This week we met with a representative from the Greens to discuss general issues. Next week I'll be attending the Sydney Metro Mayors' Meeting at Sydney Town Hall. I'll also be talking rubbish (pun intended) at the Keep NSW Beautiful Litter Congress. I look forward to addressing the congress and reiterating LGNSW's support for a container deposit scheme.

Yours sincerely,  
Cr Keith Rhoades, AFSM  
**President**

## 14.2 Director Corporate Services

### ***CASH ON HAND & INVESTMENT REPORT***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460-03

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 June 2015.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 30 June 2015 the operational bank account's balance was \$517650.80. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
As at 30 June 2015**

|                                                             |                       |
|-------------------------------------------------------------|-----------------------|
|                                                             | \$                    |
| <b>Opening Ledger Account Balance as at 1 June 2015</b>     | <b>1,343,646.32</b>   |
| Add: Receipts                                               | 3,372,968.19          |
| Add: Recalled Investments                                   |                       |
| Less: New Investments                                       |                       |
| Less: Payments                                              | (4,366,465.17)        |
| <b>Closing Ledger Balance as at 30 June 2015</b>            | <b>350,149.34</b>     |
| <br><b>Balance as per Bank Statement as at 30 June 2015</b> | <br><b>517,650.80</b> |
| Add: Receipts not banked                                    | 374.92                |
| Less: Payments not presented                                | (167,876.38)          |
| <b>Closing Balance of Bank Account</b>                      | <b>350,149.34</b>     |

2 Term Deposits were recalled to the value of \$1,000,000.00.

No new Term Deposits were made.

2 transfers were made from the BOS account to the value of \$800000.00.

1 transfer was made to the BOS account to the value of \$2,000,000.00.

As at 30 June 2015 Walgett Shire Council's investment register's balance was \$16,000,000.00.

The balance as per the attached investment report comprised:

**WALGETT SHIRE COUNCIL AGENDA**

Term Deposits \$16,000,000.00

The values for the Floating Rate Collateralised Debt Obligation (CDO) have had no legal entitlement since September 2014 and have been removed from Council's Investment Report.

Business Online Saver Account Balance \$ 4,680,147.05

**Relevant Reference Documents/Policies:**

09/1772-02/35 June 2015 bank reconciliation ledger 11.5010

09/1460-03/0015 Investments Report To Council 2014/2015

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30 June 2015 Walgett Shire Council's total available cash and invested funds were \$21,030,296.39 represented by:

Reconciled Operational Account Balance \$ 350,149.34

Investments \$16,000,000.00

BOS Account \$ 4,680,147.05

**CASH ON HAND AND INVESTMENT REPORT AS AT 30 JUNE 2015**

**Recommendation:**

That the cash on hand and investment report as at 30 June 2015 be received.

**Moved:**

**Seconded:**

**Attachments:**

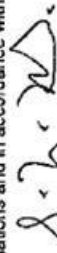
Investment Listing

# WALGETT SHIRE COUNCIL AGENDA

| Investment Institution               | Type of Investm. | Term | Rate % | Ref     | Reset Date | Maturity Date          |
|--------------------------------------|------------------|------|--------|---------|------------|------------------------|
| <b>Term Deposits</b>                 |                  |      |        |         |            |                        |
| Bank of Queensland                   | Term Deposit     | 91   | 2.85   | 983/15  |            | 01-Jul-15              |
| Bankwest                             | Term Deposit     | 93   | 2.85   | 984/15  |            | 03-Jul-15              |
| Bankwest                             | Term Deposit     | 91   | 2.90   | 985/15  |            | 08-Jul-15              |
| Westpac                              | Term Deposit     | 98   | 2.90   | 986/15  |            | 15-Jul-15              |
| Westpac                              | Term Deposit     | 98   | 2.85   | 987/15  |            | 22-Jul-15              |
| IMB                                  | Term Deposit     | 91   | 2.90   | 988/15  |            | 15-Jul-15              |
| Suncorp                              | Term Deposit     | 91   | 2.70   | 989/15  |            | 22-Jul-15              |
| Westpac                              | Term Deposit     | 97   | 2.95   | 990/15  |            | 29-Jul-15              |
| Bankwest                             | Term Deposit     | 91   | 2.90   | 991/15  |            | 29-Jul-15              |
| IMB                                  | Term Deposit     | 91   | 2.85   | 992/15  |            | 29-Jul-15              |
| Commonwealth Bank                    | Term Deposit     | 96   | 2.76   | 993/15  |            | 05-Aug-15              |
| Member Equity Bank                   | Term Deposit     | 95   | 3.00   | 994/15  |            | 05-Aug-15              |
| Commonwealth Bank                    | Term Deposit     | 96   | 2.40   | 995/15  |            | 12-Aug-15              |
| Suncorp                              | Term Deposit     | 91   | 2.75   | 996/15  |            | 12-Aug-15              |
| Member Equity Bank                   | Term Deposit     | 97   | 3.00   | 997/15  |            | 19-Aug-15              |
| IMB                                  | Term Deposit     | 98   | 2.75   | 998/15  |            | 26-Aug-15              |
| Bank of Queensland                   | Term Deposit     | 98   | 2.70   | 999/15  |            | 26-Aug-15              |
| Bank of Queensland                   | Term Deposit     | 105  | 2.80   | 1000/15 |            | 02-Sep-15              |
| IMB                                  | Term Deposit     | 98   | 2.75   | 1002/15 |            | 02-Sep-15              |
| Bank of Queensland                   | Term Deposit     | 105  | 2.85   | 1001/15 |            | 09-Sep-15              |
| ADCU                                 | Term Deposit     | 84   | 2.65   | 1003/15 |            | 19-Aug-15              |
| Newcastle Permanent Building Society | Term Deposit     | 98   | 2.65   | 1004/15 |            | 09-Sep-15              |
| Newcastle Permanent Building Society | Term Deposit     | 91   | 2.65   | 1005/15 |            | 09-Sep-15              |
| Bankwest                             | Term Deposit     | 98   | 2.85   | 1006/15 |            | 16-Sep-15              |
| Newcastle Permanent Building Society | Term Deposit     | 91   | 2.65   | 1007/15 |            | 16-Sep-15              |
| National Australia Bank              | Term Deposit     | 91   | 2.90   | 1008/15 |            | 23-Sep-15              |
| Newcastle Permanent Building Society | Term Deposit     | 91   | 2.65   | 1009/15 |            | 23-Sep-15              |
| Suncorp                              | Term Deposit     | 97   | 2.85   | 1010/15 |            | 30-Sep-15              |
| <b>Term Deposit Ledger Balance</b>   |                  |      |        |         |            |                        |
|                                      |                  |      |        |         |            | <b>\$16,000,000.00</b> |
|                                      |                  |      |        |         |            | <b>\$4,680,147.05</b>  |
|                                      |                  |      |        |         |            | <b>\$20,680,147.05</b> |

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 30 June 2015

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed 

Shane Roberts  
Senior Finance Officer

 2.7.14

Prepared and Reconciled by Nikl Ryan  
Finance Officer

## **QUARTERLY RATES REPORT & END OF FINANCIAL YEAR – JUNE 2015**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Jeremy Way – Rates Officer  
**FILE NUMBER:** 12/183

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### **Summary:**

With successive Section 713 sale of land for overdue rates processes undertaken, rate write offs on cancelled assessments with outstanding balances not worth pursuing or unable to pursue and an increased focus in developing debt recovery, the percentage of outstanding rates and charges has continued to improve.

This can be demonstrated in the comparative of Collected Year to Date percentage of Levy, Arrears, Interest & Legal Fees for June 2014 being 91.34% (8.66% uncollected) compared to June 2015 being 91.65% (8.35% uncollected). Council aim is to achieve a benchmark of 10% or lower and this has been achieved for the 2014/2015 rating year.

### **Background:**

A key performance indicator as part of TCorp independent Local Government Review is Council ability to collect Rates & Charges, measured by measuring the arrears in relation to the total rates levied (%).

A benchmark for Walgett Shire Council, part of the Group 10 Council's, on average has been 10% or better.

### **Current Position:**

Council has undertaken 713 rating sales on an annual basis, which has improved the percentage of outstanding rates and charges, demonstrated in the attached June 2015 quarterly report.

### **Relevant Reference Documents/Policies:**

Quarterly Outstanding Rates Report – June 2015

### **Governance issues:**

Council must act in the community's best interest, to ensure adequate service provision is upheld through measures of improving long term financial sustainability. A key area is to show improvement in rates recovery by reducing the outstanding rates percentage to an acceptable benchmarked value.

### **Environmental issues:**

There are no current or future environmental issues known associated with this matter.

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council

### **Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council long term financial position, a view to aim for the benchmark of 10%.

### **Alternative Solutions/Options:**

There are no alternative solutions or options.



**Conclusion:**

The report recommends that Council note the improved outstanding rates percentage and ongoing commitment to improve this key performance indicator.

**QUARTERLY RATES REPORT & END OF FINANCIAL YEAR – JUNE 2015**

**Recommendation:**

Council note the improved outstanding rates percentage and ongoing commitment to improve this key performance indicator.

**Moved:**

**Seconded:**

**Attachments:**

Quarterly Report - Outstanding Rates as at 30 June 2015

**WALGETT SHIRE COUNCIL AGENDA**

| <b>Quarterly Report - Outstanding Rates as at 30 June 2015</b> |  |                     |                     |
|----------------------------------------------------------------|--|---------------------|---------------------|
| <b>Report on Rates and Charges - 30 June 2015</b>              |  |                     |                     |
|                                                                |  | <b>Jun-15</b>       | <b>Jun-14</b>       |
| Arrears from previous year                                     |  | 836,128.94          | 1,341,139.66        |
| Sub Total                                                      |  | 836,128.94          | 1,341,139.66        |
| <b>Current Year Activity</b>                                   |  |                     |                     |
| Legal fees (Including write off's)                             |  | 32,007.62           | (5,544.62)          |
| Adjusted Levy                                                  |  | 8,456,064.02        | 8,265,485.62        |
| Interest (Including write off's)                               |  | (33,172.91)         | 5,542.17            |
| Adjustments (Including Write Off's)                            |  | (9,206.22)          | (104,508.08)        |
| Sub Total                                                      |  | 8,445,692.51        | 8,160,975.09        |
| <i>Total Arrears and Adjusted Levy</i>                         |  | 9,281,821.45        | 9,502,114.75        |
| Payments                                                       |  | (8,224,192.91)      | (8,424,940.95)      |
| Pensioner Concessions - Govt                                   |  | (95,363.60)         | (91,738.85)         |
| Pensioner Concessions - Council                                |  | (78,029.17)         | (75,063.57)         |
| Discount                                                       |  | (93,461.80)         | (87,496.42)         |
| Special Rebate Council                                         |  | (16,003.30)         | 0.00                |
| Sub Total                                                      |  | (8,507,050.78)      | (8,679,239.79)      |
| <b>Total Remaining Levy</b>                                    |  | <b>\$774,770.67</b> | <b>\$822,874.96</b> |
|                                                                |  |                     |                     |
|                                                                |  |                     |                     |
|                                                                |  | <b>Jun-15</b>       | <b>Jun-14</b>       |
| Current                                                        |  | 524,790.64          | 464,431.91          |
| Arrears                                                        |  | 204,066.10          | 239,226.04          |
| Interest b/f from previous years                               |  | -74,843.31          | -21,123.44          |
| Current year interest                                          |  | 37,081.53           | 47,933.27           |
| Legals                                                         |  | 83,675.71           | 105,661.16          |
| <b>Total Remaining Levy</b>                                    |  | <b>\$774,770.67</b> | <b>\$836,128.94</b> |
|                                                                |  |                     |                     |
| <b>Variance</b>                                                |  | <b>\$0.00</b>       | <b>\$13,253.98</b>  |
|                                                                |  |                     |                     |
| <b>Total YTD Collected</b>                                     |  |                     |                     |
|                                                                |  | <b>Jun-15</b>       | <b>Jun-14</b>       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees        |  | 91.65%              | 91.34%              |
| Collected YTD % of Levy                                        |  | 97.38%              | 103.23%             |
| <b>Arrears Outstanding % of Total Remaining Levy</b>           |  | <b>26.34%</b>       | <b>28.61%</b>       |

## **SEC 356 REBATES - CHURCHES & OTHER NOT FOR PROFIT ORGANISATIONS**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Jeremy Way – Rates Clerk  
**FILE NUMBER:** 09/1115-05

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### **Summary:**

This report provides details of eligible organisations that have made application to council for a rebate on 2015/2016 sewer, water and waste charges. The report recommends that the applications be approved and that rebates be granted in line with Councils policy for Donations to Churches and Other not for Profit Organisations – Sec 356 of the LGA.

### **Background:**

For a number of years Council granted rebates on annual service charges applied to rate assessments for a number of Churches and Not for Profit Organisations such as district CWA branches. These groups are already exempt from ordinary rates under the provisions of Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993.

Council adopted the Donations to Churches and Other not for Profit Organisations – Sec 356 of the LGA policy on 23<sup>rd</sup> April 2013 and annual reminder letters including application form are now sent to eligible organisation in May of each year.

Each year there is a specific provision in the budget for rebates to eligible organisations that have applied for a donation under the policy.

### **Current Position:**

A total of 23 organisations have applied for rebates on their water, sewer and waste service charges amounting to \$16,775.86. All applications have been assessed against the policy criteria and are eligible to be granted rebates on their service charges.

The current budget provides an amount of \$16,100 for rebate applications, with the attached list detailing the organisations that have applied for a rebate under this policy and the amount applicable to each.

### **Relevant Reference Documents/Policies:**

Chapter 12, Part 1, Section 356 of the Local Government Act 1993

Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993

Council Policy - Donations to Churches and Other not for Profit Organisations – Sec 356 of the LGA..

### **Governance issues:**

Council must comply with the provisions of sec 356 of the LGA 1993. Any decision to grant a rebate under sec 356 should be by way of council resolution.

### **Environmental issues:**

N/A

### **Stakeholders:**

Not for Profit Entities within Walgett Shire Council  
Walgett Shire Council

**Financial Implications:**

All applications have been evaluated against the policy criteria and are eligible for a rebate in accordance with the council policy. The total rebates across water, sewer, and waste total \$16,775.86 against the current budget of \$16,100 for the year. This will require that an additional amount of \$700 be approved at the September QBRS.

**Alternative Solutions/Options:**

That the applications be refused or granted at a lower level of rebate. This is not supported given that a policy has now been adopted.

**Conclusion:**

It is recommended that Council provide rebates to the organisations on the attached list in line with criteria set out in the Donations to Churches and Other not for Profit Organisations – Sec 356 of the LGA Policy.

| 356 DONATIONS TO LOCAL CHURCHES AND OTHER ORGANISATIONS                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the applications from eligible non-profit organisations totalling \$16,775.86 as per the attached list be approved and the rebates on annual service charges as detailed therein be granted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Section 356 Donations – 2014/2015 Rating Year

## Section 356 Donations - 2015/2016 Rating Year

| Applicant                                                                                                                                                                                  | Ass No. | Property Address                  | Trim Number     | Approved<br>Yes/No | Total<br>Donations<br>2015/2016 | Water              | 75%<br>Water      | Sewer             | 75%<br>Sewer      | DWM<br>Collect    | 50% DWM           | WM Avail          | 50% WM          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------------------------------|-----------------|--------------------|---------------------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Church of England Diocese of Armidale                                                                                                                                                      | 31310   | 58-60 Wilson Street Collarenebri  | 09/1115-05/0030 | Y                  | \$ 1,304.00                     | 910.98             | 683.24            | 494.75            | 371.06            | 450.00            | 225.00            | 49.40             | 24.70           |
| Church of England Property Trust Diocese of Bathurst                                                                                                                                       | 31492   | Kaolin Street Lightning Ridge     | 09/1115-05/0033 | Y                  | \$ 777.39                       | 300.35             | 225.26            | 403.24            | 302.43            | 450.00            | 225.00            | 49.40             | 24.70           |
| Anglican Diocese of Armidale                                                                                                                                                               | 31567   | 13 Morilla Street Lightning Ridge | 09/1115-05/0033 | Y                  | \$ 552.39                       | 300.35             | 225.26            | 403.24            | 302.43            |                   | 0.00              | 49.40             | 24.70           |
| Anglican Diocese of Armidale                                                                                                                                                               | 30916   | 19 Pitt Street Walgett            | 09/1115-05/0030 | Y                  | \$ 1,615.14                     | 1,366.47           | 1,024.85          | 454.11            | 340.58            | 450.00            | 225.00            | 49.40             | 24.70           |
| Anglican Diocese of Armidale                                                                                                                                                               | 31054   | 15 Hastings Street Burra Junction | 09/1115-05/0041 | Y                  | \$ 24.70                        |                    | 0.00              |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| Church of England Property Trust                                                                                                                                                           | 31377   | 1 Cumborah Street Cumborah        | 09/1115-05/0033 | Y                  | \$ 24.70                        |                    | 0.00              |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| The Corporate Trustees of the Diocese of Armidale                                                                                                                                          | 31773   | 14 Shaw Street Rowena             | 09/1115-05/0030 | Y                  | \$ 249.96                       | 300.35             | 225.26            |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| Church of England Property Trust Diocese of Bathurst                                                                                                                                       | 31096   | 45-47 Colin Street Carinda        |                 |                    | \$ 249.96                       | 300.35             | 225.26            |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| Australian Indigenous Ministries                                                                                                                                                           | 30726   | 35 Sutherland Street Walgett      | 09/1115-05/0032 | Y                  | \$ 1,273.52                     | 910.98             | 683.24            | 454.11            | 340.58            | 450.00            | 225.00            | 49.40             | 24.70           |
| Australian Indigenous Ministries                                                                                                                                                           | 30866   | 47 Narnoi Street Walgett          | 09/1115-05/0032 | Y                  | \$ 1,273.52                     | 910.98             | 683.24            | 454.11            | 340.58            | 450.00            | 225.00            | 49.40             | 24.70           |
| Roman Catholic Church                                                                                                                                                                      | 30882   | 89 Arthur Street Walgett          | 09/1115-05/0048 | Y                  | \$ 1,273.52                     | 910.98             | 683.24            | 454.11            | 340.58            | 450.00            | 225.00            | 49.40             | 24.70           |
| Roman Catholic Church                                                                                                                                                                      | 31104   | 9 Colin Street Carinda            | 09/1115-05/0046 | Y                  | \$ 249.96                       | 300.35             | 225.26            |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| Roman Catholic Church                                                                                                                                                                      | 31740   | 4 Middle Street Rowena            | 09/1115-05/0047 | Y                  | \$ 249.96                       | 300.35             | 225.26            |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| Roman Catholic Church for the Diocese of Armidale                                                                                                                                          | 31237   | 2-4 High Street Collarenebri      | 09/1115-05/0044 | Y                  | \$ 1,079.00                     | 910.98             | 683.24            | 494.75            | 371.06            |                   | 0.00              | 49.40             | 24.70           |
| Roman Catholic Church                                                                                                                                                                      | 31559   | 31 Morilla Street Lightning Ridge | 09/1115-05/0045 | Y                  | \$ 777.39                       | 300.35             | 225.26            | 403.24            | 302.43            | 450.00            | 225.00            | 49.40             | 24.70           |
| Lightning Ridge Historical Society                                                                                                                                                         | 31575   | 7 Morilla Street Lightning Ridge  | 09/1115-05/0039 | Y                  | \$ 552.39                       | 300.35             | 225.26            | 403.24            | 302.43            |                   | 0.00              | 49.40             | 24.70           |
| Jehovah's Witnessess Congregation                                                                                                                                                          | 31526   | 8 Kopt Street Lightning Ridge     | 09/1115-05/0031 | Y                  | \$ 777.39                       | 300.35             | 225.26            | 403.24            | 302.43            | 450.00            | 225.00            | 49.40             | 24.70           |
| Cumborah Community Inc.                                                                                                                                                                    | 12187   | 16 Cumborah Street Cumborah       |                 |                    | \$ 24.70                        |                    | 0.00              |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| Country Womens Association of NSW (Collarenebri) *** 100%                                                                                                                                  | 11593   | 13 Wilson Street Collarenebri     |                 |                    | \$ 1,895.69                     | 910.98             | 910.98            | 494.75            | 494.75            | 450.00            | 440.56            | 49.40             | 49.40           |
| Country Womens Association of NSW (Burra Junction)                                                                                                                                         | 7773    | 13 Waterloo Street Burra Junction | 09/1115-05/0029 | Y                  | \$ 249.70                       |                    | 0.00              |                   | 0.00              | 450.00            | 225.00            | 49.40             | 24.70           |
| Country Womens Association of NSW (Walgett)                                                                                                                                                | 7260    | 32 Pitt Street Walgett            | 09/1115-06/0002 | Y                  | \$ 1,273.52                     | 910.98             | 683.24            | 454.11            | 340.58            | 450.00            | 225.00            | 49.40             | 24.70           |
| Australian Conference Association (Seventh Day Adventist)                                                                                                                                  | 31708   | 12 Silica Street Lightning Ridge  | 09/1115-05/0043 | Y                  | \$ 1,002.66                     | 600.70             | 450.53            | 403.24            | 302.43            | 450.00            | 225.00            | 49.40             | 24.70           |
| Grawin Glengarry Sheepyards Opal Fields Men's Shed                                                                                                                                         | 36970   | Mineral Claim 11572               | 09/1115-06/0001 | Y                  | \$ 24.70                        |                    | 0.00              |                   | 0.00              |                   | 0.00              | 49.40             | 24.70           |
| <b>TOTALS</b>                                                                                                                                                                              |         |                                   |                 |                    | <b>\$16,775.86</b>              | <b>\$11,047.18</b> | <b>\$8,513.13</b> | <b>\$6,174.24</b> | <b>\$4,754.37</b> | <b>\$5,400.00</b> | <b>\$2,915.56</b> | <b>\$1,136.20</b> | <b>\$592.80</b> |
| <b>Total Annual Rates &amp; Charges for 2015/2016 Rating Year</b>                                                                                                                          |         |                                   |                 |                    |                                 |                    |                   |                   |                   |                   |                   |                   |                 |
| <b>Total 356 Donations for 2015/2016 Rating Year</b>                                                                                                                                       |         |                                   |                 |                    | <b>\$23,757.62</b>              |                    |                   |                   |                   |                   |                   |                   |                 |
| <b>Total Rates &amp; Charges still payable in 2015/2016 Rating Year</b>                                                                                                                    |         |                                   |                 |                    | <b>\$16,775.86</b>              |                    |                   |                   |                   |                   |                   |                   |                 |
| <b>Total Rates &amp; Charges still payable in 2015/2016 Rating Year</b>                                                                                                                    |         |                                   |                 |                    | <b>\$6,981.76</b>               |                    |                   |                   |                   |                   |                   |                   |                 |
| *** - Collarenebri CWA receive a 100% write off as they run a part time library service out of there rooms & have an old agreement with Council they do not pay annual charges due to this |         |                                   |                 |                    |                                 |                    |                   |                   |                   |                   |                   |                   |                 |

## **COMMUNITY DEVELOPMENT - QUARTERLY REPORT APRIL – JUNE 2015**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During the period April – June 2015 Community Services managed projects related to community engagement, cultural development and recognition, group capacity building, Aboriginal affairs, Seniors event, facilitating and supporting collaborative events targeting youth & early childhood initiatives. This report summarises project progress and outcomes of the Community and Youth Development teams, Libraries and Aboriginal community activities during the period January – March 2015.

### **Background:**

Last quarterly report submitted for the period January – March 2015

### **Current Position:**

During the reporting period Councils community services team have initiated and supported projects and are partnering in programs, working with service providers and the community as outlined below.

### **Youth Affairs**

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The National Quality Framework guidelines have placed a significant additional workload onto staff, however all Centres continue to meet outcomes and provide a valuable service and space for the youth and young people of our Shire.

The Youth Development team has recorded sustained outcomes relating to implementation of Vacation Care attendance numbers across the community. Our team has continued successful partnerships with service providers and organizations in delivery of programs targeting development, leadership, early intervention and health and wellbeing initiatives.

### **National Youth Week 2015:**

(NYW) National Youth Week is the largest celebration of young people in Australia. Thousands of young people aged 12-25 from across Australia are involved in NYW each year.

In 2015, NYW was staged from 7th-19 April, a full two week program delivered across four communities. The Walgett Shire youth and community development team planned all year, working in partnership with significant input from the Youth Council and service providers.

This year's two week program proved to be the most successful to date and continues to receive increased support and involvement from community agencies, organisations and residents.

Record numbers of youth and young people have attended our 2015 Youth Week Program.

***A full separate report and event acquittal is attached to this report and will be tabled.***

**After School Activities/ Youth Centre's:**

For this reporting period numbers at all youth centres has increased. Youth and young people have been engaged in a variety of activities meeting NQF requirements these have included the five outcomes all relating to the child, environment, identity, confident learners, and effective communicators and contribute to their world.

Activities to meet these outcomes have included gardening, recycling, art, health and wellbeing, cooking, life skills and "all about me units". Average numbers per day for the eight week period are as follows: Collarenebri-25, Walgett -27 and Lightning Ridge -32.

**Vacation Care Services:**

Youth Week in the Walgett Shire had outstanding numbers, with 2532 young people and community engaged and attending activities and events.

The program designed by Youth Council and the Walgett Shire community development team focused around everything "Youth", incorporating the theme of the National Youth Week as well as extra events and activities,( refer to attached youth week report).

The community events proved popular and well attended by local members of the community. Service provider and local agency support continues to increase with collaborative delivery of programs benefiting all involved.

**YEEPI - Youth Engage, Encourage and Participate Initiative Collarenebri and Lightning Ridge:**

This (2) two year funded program is due to cease end of June and program outcomes have been outstanding. Objectives and milestones have been met with progress reports over the past two years receiving favorable comment.

The two year initiative funded through the Office of Communities offered many youth of Lightning Ridge and Walgett (funding locations) the chance to plan and participate in events.

A full report and acquittal will be submitted to funding body in mid-July with report to Council next quarter.

**Libraries and services:**

**Walgett**

**Patrons and usage:**

Walgett Library continues to attract new members with the broad variety of programs and initiatives it offers to the community. New member statistics for the reporting period totalled (18) eighteen, boosted by (9) members re- registering giving a total of 394 members.

*Preschool literacy:*

Bulk borrowing to all preschools takes place each quarter and this continues to offer our younger residents learning and developmental resources. Over (30) thirty picture books are delivered every three months to three pre-schools in Walgett.

Vacation Care opportunities, following the closure each afternoon of Councils youth centre continues to be popular with the older youth and many youth and young people spend their afternoons in the Library.

Our partnership with Walgett Aboriginal Medical Service's "*Goonimoo Playgroup*" has visited (4) four times this reporting period with on average of 30 children participating in the activities each and every time.

**Library Programs:**

Two major initiatives have been offered and delivered for this reporting period: Social Media Workshop delivered by Outback Arts and the hugely popular Mother's Day Activities with children.

**After School and Holiday Groups:**

With the Library now functioning and encouraging "whole of community" patronage the youth and young people often utilize this space. Library Staff at Walgett have become very well known to our youth and young people who now frequent the Library every afternoon/ holiday period.

This resource value adds to the existing programs the Youth and Community Development Team offer and deliver to youth and young people across the shire. This reporting period recorded 1899 young people visiting the Walgett Library.

**Deposit Stations:**

Visits were completed to Deposit Stations and Collarenebri for exchange of books. Books have been retrieved for tagging with new collection delivered next month.

**Lightning Ridge**

Refurbishments to Lightning Ridge library with new shelving and extended spaces to allow meetings and gatherings has greatly improved the look of the libraries interior.

Refurbishment of the gardens at Lightning Ridge has been completed with landscaping and new plants. Painting of new signage to be erected on the perimeter fence is being completed by the children who visit the library on a regular basis to enhance their ownership of the facility.

These projects were funded through a one off, State Library of NSW Revitalisation Program and Special Purpose Funding. This will assist greatly in promoting our library to community members.

**Preschool literacy:**

Books and Babies continue on Friday mornings with 97 in attendance. The program targeting 0-5 age group and parents / caregivers. Sessions include readings, singing nursery rhymes and small age appropriate craft activities.

**School Holiday Programs:**

In partnership with Lightning Ridge Youth Centre Staff, library staff have commenced a children's afternoon program in Lightning Ridge Library to encourage children to use the facilities available including board games, craft activities, computer workshops. Small refreshments are supplied. This initiative saw (34) thirty-four attendees at the initial meet. This program is running fortnightly and continues to be well attended.

**Book Club & Home Bound:**

Book Club is held fortnightly and has new members attending with 12 members and continues to generate interest from those involved.  
Home bound is active with books delivered fortnightly to house bound patrons.

Moree, Walgett and Lightning Ridge staff have been busy tagging all library collections ready for the new RFID system which is due to be installed July 2015.



**Aboriginal Liaison & Community Development Officer:**

Mr Stephen Ruttley has commenced employment at Council in the role of Aboriginal Liaison & Community Development Officer. This position has been vacant for some time with the position description being reworked to align with responsibilities of community development.

Mr Ruttley has considerable prior experience in the Government sector and will add to the capacity of the community development team in its efforts to continue to build broader community capacity and to specifically address issues and priorities within the Aboriginal community.

Specific priorities include, Cultural Awareness Training, and reviewing the existing Aboriginal Reconciliation Plan.

**Planning and Implementation of NAIDOC Week 2015:**

The theme for NAIDOC 2015 is - *We all stand on Sacred Ground: Learn Respect and Celebrate*. Funding grant submissions were successful and the NAIDOC planning committee developed a collaborative week of entertainment, recognition and learning opportunities across the Shire. Council's community development team supported events and programs in all three larger communities.

The official opening of NAIDOC Week in the Shire was held on the Shire front lawn on Monday 6<sup>th</sup> July with Steve Ruttley conducting proceedings. Other speakers included Anne Dennis and Cheree White who officially opened NAIDOC week. Cllr Jane Keir provided an address on behalf of Council. Council further supported the week through facilitation of youth programs and whole of community events.

**Walgett PCYC established:**

Council has been working closely with the PCYC in Walgett since it commenced operation.

The PCYC has significantly supported Council's holiday programs, youth week, and will work in partnership with council where opportunities arise. This will increase opportunities for youth and young people to develop leadership, diversionary and participatory skills and capacity.

**Community support and programs:**

Community consultation, meetings and planning sessions regarding programing and requirements have been implemented in relation to the following events and programs.

- Support in establishing both Lightning Ridge Community Drug Action Team and Walgett Drug Action Team with key roles in committee and auspice body.
- Support at Drug Action Weeks in both communities
- Partnered in Police Women's Day event celebrating 50 years of women in the Police Force.
- Supported Volunteers Day in Lightning Ridge
- Supported the development of a Walgett Suicide Intervention
- Partnered in the recent Tackling Violence Program in Lightning Ridge
- Support of Gambling Workshops in Lightning Ridge
- Hosted Memory Van visit to Walgett in regard to dementia and associated illness
- Walgett and Lightning Ridge Inter-agency groups
- Supported delivery of Collarenebri's School NAIDOC events

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2012 – 2022, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Australian National Quality Framework

**Governance issues:**

The development of programs and activities are conducted with a whole of shire focus to enhance access and equity for shire residents.

**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2012 – 2022, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 - 2014

| COMMUNITY DEVELOPMENT REPORT APRIL – JUNE 2015                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report for Community Development for April – June 2015 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Walgett Shire Youth Week 2015 acquittal submission- separate report

## ***LEASE OF PREMISES: OLD COUNCIL CHAMBERS & MASONIC LODGE***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Alison Rogers – Senior Administration Officer  
**FILE NUMBER:** 10/152

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### **Summary:**

This report is to inform Council of the expiry of leases to the Walgett Historical Society Incorporated over the Old Council Chambers and Masonic Lodge premises. The report recommends that new leases be entered into with the Historical Society for a period of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.

### **Background:**

The previous leases for the old council chambers and the Masonic Lodge were for a period of five (5) years, commencing 1 July 2010 and terminating on 30 June 2015.

#### Old Council Chambers

The previous lease provides for an annual rental of \$10 plus GST with the society paying its own electricity. Council meets the cost of repairs and outgoings such as rates and water. The previous lease required that the Historical society hold public liability cover to the value of \$5 million which is no longer adequate. The Historical Society sub-leases part of the building to Rae Cochrane for the conduct of her remedial massage business.

#### Masonic Lodge

The previous lease provides for an annual rental of \$100 plus GST and it is also recommended that a similar rental apply to the new lease. Other conditions are similar to the old council chambers lease and it is proposed that the new lease also be entered into on this basis with an increase in the level of public liability cover to \$20 million.

### **Current Position:**

#### Old Council Chambers

The lease has expired and a new lease with the Historical Society is required. The previous rental of \$10 plus GST per annum is a nominal rental and as a community non-profit organisation, it is recommended that the new lease also provide for a rental of \$10 plus GST per annum. It is proposed that the new lease require public liability cover of \$20 million which would be the minimum amount acceptable to council's insurers. By comparison, the council's level of cover is \$400 million.

The lease provides for the Historical Society to sub-lease part of the premises which they have previously done by way of a sub-lease to Rae Cochrane. Under this arrangement Ms Cochrane pays a rental of \$200 per month to the Historical Society. A copy of the sub-lease and associated requirements such as evidence of a current public liability policy are currently being followed up.

#### Masonic Lodge

The lease has expired and a new lease with the Historical Society is required. The previous rental of \$100 plus GST per annum is a nominal rental and as a community non-profit organisation, it is recommended that the new lease also provide for a rental of \$100 plus GST per annum. It is also proposed that the new lease require public liability cover of \$20 million.

The Society holds one major exhibition each year and several smaller local and topical displays. The museum plays an important role in maintaining the shire's heritage and by renewing the lease; the Museum can continue to be available to the local community and visitors to the shire.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government General Regulation  
Previous Council meeting reports and minutes  
Previous Leases – expired 30 June 2015

**Governance issues:**

Council is required to ensure that any dealings with third parties for the lease of council owned or controlled properties are transparent and doesn't disadvantage the council. When dealing with community organisations, this requirement is not as onerous with any advantage provided viewed as a community service obligation (CSO) funded indirectly by the council.

**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Walgett District Historical Society Association Inc  
Walgett Shire Community

**Financial Implications:**

In the event of the Lease being renewed, Council would receive an annual rental of \$10.00 plus GST per year for the old council chambers and \$100 plus GST for the Masonic Lodge.

**Alternative Solutions/Options:**

No alternative options are recommended.

**Conclusion:**

The Walgett Historical Society Incorporated is the custodian of many historical items, particularly those relating to early European settlement of the area. The lease of the old council chambers and the Masonic Lodge provide the means for these items to be secure and available to the community and visitors. The report recommends that further 5 (five) year leases commencing 1 July 2015 be entered into with the Historical Society for the use of the old council chambers and the Masonic Lodge.

**LEASE OF PREMISES OLD COUNCIL CHAMBERS AND MASONIC LODGE**

**Recommendation:**

1. That Council enter into a lease with the Walgett Historical Society Incorporated over the old council chambers for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.
2. That Council enter into a lease with the Walgett Historical Society Incorporated over the Masonic Lodge for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.

**Moved:**

**Seconded:**

**Attachments:** Nil

## **COUNCIL INSURANCE RENEWALS – 2014 / 2015**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland  
**FILE NUMBER:** 09/1763

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### **Summary:**

Council renews its insurances each year through Brokers Jardine Lloyd Thompson. The purpose of this report is to inform council of premium increases that will affect the 2015 / 2016 budget through an increase in expenditure at the September QBRS.

### **Background:**

Prior to the renewal of council insurances on 1 July each year, council is required to complete declarations in relation to knowledge of potential claims, update plant and property lists including the declaration of updated property values. The sourcing of premium quotations and the eventual placement of insurances is undertaken by Jardine Lloyd Thompson (JLT) who provides insurance services to local government nationally. In NSW they administer the Statewide Mutual liability scheme.

### **Current Position:**

When council received the invoices for insurance premiums, some had significantly increased and explanations were sought from JLT in relation to the reasons for the increases;

Personal Accident. Budget - \$3064.00 2014 / 2015 \$2,992.00 – 2015 / 2016 \$3,290.65. It is believed that Council has never had a claim under this policy. JLT have offered no explanation for the 7.3% increase.

Property. An additional premium of \$8,251.78 is an adjustment for last year which recognises the increased property values not declared at that time. Budget \$156,417.00, 2014 / 2015 \$156,417.00 – 2015 / 2016 \$174,084.35. The 16.7% increase relates primarily to increased property values and additional properties such as the new WTP.

Councillors and Officers Liability. Budget \$24,443.00 2014 / 2015 \$23,870 – 2015 / 2016 \$26,913.05. This 12.7% increase is believed to be excessive given that I believe that Council has not made any recent claims under this policy if indeed any at all. JLT have stated there has been some additional indemnity (cover) added however the increase is still considered excessive.

Public Liability-Professional Indemnity. Budget \$195,481.00, 2014 / 2015 \$190,899. 2015 / 2016 \$214,859.21. This 12.5% increase would have been influenced by a number of claims in particular the Lightning Ridge Bore baths incident.

Environmental Impairment Liability. Budget \$49,684.00, 2014 / 2015 \$45,520. 2015 / 2016 \$57,681.81 (26.7% increase). The new WTP has increased the premium however from a risk perspective, this facility is state of the art technology and would in effect reduce potential risk. Council also has not made any claims under this policy.

### **Relevant Reference Documents/Policies:**

Council budget and insurance renewal documentation.

### **Governance issues:**

Council is required to ensure that its assets are appropriately protected and that it is not exposed to potential uninsured liability claims.

**Environmental issues:**

The Environmental Insurance is to protect the council against potential liability arising from environmental incidents for which it may be found liable.

**Stakeholders:**

Council and its community.

**Financial Implications:**

The total effect on Councils budget is an additional amount of \$55,991.84 which will require adjustment at the September QBRS.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council is required to ensure that appropriate insurance cover is in place across all insurance categories. The premiums as issued have been paid to ensure continuity of cover.

| COUNCIL INSURANCE RENEWALS – 2014 / 2015                                                                                |
|-------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report be received and noted</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:** Nil

**STOCK TAKE REPORT AS AT 30 JUNE 2015**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Melissa Tooth – Stores Finance Officer  
**FILE NUMBER:**

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**Summary:**

This report is to advise Council of the outcome of the stores and materials stocktake held on site at Council stores depot on 27<sup>th</sup> June 2015. The report provides explanations for discrepancies where these have been identified and recommends that the adjustments to the stores subsidiary ledger be approved.

**Background:**

The Local Government (General) Regulation 2005 requires Council to take all reasonable measures to ensure that the assets owned, or under control of the Council are properly accounted for. To assist in the control of Council's Stores and Material's assets, a stock take is undertaken every 6 months. Physical counts are performed on all stock items held in the store. The results of the count are then compared to the stock item balances contained in Council's Corporate Database (Authority). If there are any major variances, a physical re-count is usually performed on each item to confirm the original count. Once all counts are completed, a discrepancy report is produced which details the recommended write-off or write-on for the stock take period.

**Current Position:**

The stock take resulted in a net variance of \$50,010.63 which is reflective of an overall write-on with approximately 80 stores items recording a variance. The significant contributors to this result for this stocktake are the gravel pits which had a net write on value of \$45,771.12. The result relating to each gravel stockpile is detailed in the following table;

| Item Number | Description            | Quantity in Authority | Quantity at Stocktake M3 | Amount       |
|-------------|------------------------|-----------------------|--------------------------|--------------|
| 24          | Cumborah Gravel Pitt   | 0                     | 4978                     | \$44759.69   |
| 28          | Mount Brandon Pit      | 0                     | 2973                     | \$20311.70   |
| 38          | Little Weir Gravel Pit | 3800                  | 2375                     | \$-3888.83   |
| 42          | Wirrabilla Gravel Pit  | 4381                  | 1062                     | \$-15,411.44 |

During the physical count (stocktake) of gravel pits it was identified that the amount of stock did not equate to the amount recorded in Council's stores system. Following the initial stocktake, an investigation, including a review of all production and sales since the stocktake in December 2014 was undertaken. Contributing factors identified included that stores personnel had been booking the materials out in Tonnes and not in Metres cubed in accordance with the contractor dockets that were received. Further actual measurement of stockpiles was undertaken and it was identified that some stock had not been booked to jobs as a result of the system recording a nil quantity.

The current system for booking out stock that is not located physically at the store is reliant on staff providing the appropriate information to stores personnel in particular an accurate quantity and job number. More accuracy is also required in computing the quantities that are pushed up by the contractor and entered into stock when the invoice is received. The level of variances in the gravel stock has identified that more effective controls and processes are required to ensure that the utilisation of these items are better managed and accounted for in Council's operations. In this regard it is proposed that team leaders in charge of jobs have a gravel stores issue book to record issues at the

time they occur with the docket then given to the store for entering into the system. The write-on value is approximately 7.4% of the total asset value for stores.

**Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
Stocktake policy and procedures

**Governance issues:**

Since the appointment of the Stores Finance Officer, the operation of the stores function has improved considerably. This stocktake reflects a further improvement in stores operations and the explanations for identified discrepancies as well as actions taken to reduce their future occurrence.

Stocktake policy and procedures are being continually reviewed and it is still proposed to set up and maintain stock control at Lightning Ridge and Collarenebri. The implementation of stock control at these locations will require alterations to the depots and the allocation of a budget for the work.

**Financial Implications:**

A write on of \$50,010.63 will be brought to account in 2014-2015 for the year ending 30 June 2015 as a result of the stock take adjustments.

**Alternative Solutions/Options:**

The Council is required to approve the adjustments to the Stores Ledger and subsequent write off of value.

**Conclusion:**

All stocktakes will result in variances across stock items principally as a result of errors and omissions in recording stock receipts and issues. This report is to inform the council of the outcome of the stocktake as at 27<sup>th</sup> June 2015 and to seek council approval for the necessary adjustments to be made to the stores ledger.

The report recommends that Council approve the adjustments to the stores ledger and control account.

| STOCK TAKE VARIANCE FINANCIAL YEAR 2014                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council approve the write on of stock with a total value of \$50,010.63 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Stocktake Discrepancy Report



# WALGETT SHIRE COUNCIL AGENDA

Authority 6.10.9.5 LIVE  
K-ic012 03/07/2015 08:53:15

Report Date: 03/07/2015 Page: 1

Stocktake Discrepancy Report

| Location  | Bin  | Stock                                | Item Description    | Ord Unit | Quantity | Transaction | Quantity | Count   | Quantity | Value | Discrepancy |
|-----------|------|--------------------------------------|---------------------|----------|----------|-------------|----------|---------|----------|-------|-------------|
| 1 Walgett | A 44 | 7951                                 | Level Spirit        | EACH     | 4.00     | .00         | 5.00     | -1.00   | -89.92   |       |             |
|           | A 60 | 7804                                 | Key Allen - Various | EACH     | 46.00    | .00         | 44.00    | 2.00    | 1.28     |       |             |
|           | A 90 | 8162                                 | Chain 4mm           | EACH     | 15.00    | .00         | 16.00    | -1.00   | -3.60    |       |             |
|           | A 90 | 8713                                 | Sling Round 5m      | EA       | .00      | .00         | 2.00     | -2.00   | -21.67   |       |             |
|           | A 92 | 6777                                 | Boots Work Yakka    | EACH     | 6.00     | .00         | 8.00     | -2.00   | -134.96  |       |             |
|           | A 93 | 9980                                 | Cord Sash           | EACH     | 229.00   | .00         | 230.00   | -1.00   | -74.00   |       |             |
| B         | 3591 | Toilet Roll                          | EACH                | 852.00   | .00      | 894.00      | -42.00   | -3.74   |          |       |             |
| G         | 3575 | Paint Thinners                       | EACH                | 64.00    | .00      | 65.00       | -1.00    | -1.00   | -3.74    |       |             |
| G         | 3850 | Chlorine Powder                      | EACH                | 230.00   | .00      | 225.00      | 5.00     | 36.10   |          |       |             |
| G         | 4563 | Sponges Scourer                      | EACH                | 27.00    | .00      | 49.00       | -22.00   | -8.00   |          |       |             |
| G         | 4822 | Glass Cleaner                        | EACH                | 30.00    | .00      | 50.00       | -20.00   | -674.99 |          |       |             |
| H         | 6302 | C - Cide                             | LITRS               | 205.00   | .00      | 225.00      | -20.00   | -95.35  |          |       |             |
| I         | 2189 | "Drill 23/64"                        | EACH                | 4.00     | .00      | 2.00        | 2.00     | -6.29   |          |       |             |
| I         | 6796 | Cock Head-Steel & Washer             | EACH                | 1.00     | .00      | 1.00        | 0.00     | -1.00   | -6.29    |       |             |
| I         | 3000 | Taps V/P 20mm                        | EACH                | 12.00    | .00      | 12.00       | .00      | 12.00   | 207.11   |       |             |
| I         | 2999 | Tap Head V/P 20mm                    | EACH                | 12.00    | .00      | 12.00       | .00      | 12.00   | 12.73    |       |             |
| I         | 3104 | Delinicator Round Red                | EACH                | 37.00    | .00      | 40.00       | -3.00    | -1.87   |          |       |             |
| J         | 149  | "Edge Cutting 6' x 6" x 5/8"         | EACH                | 11.00    | .00      | 13.00       | -2.00    | -288.32 |          |       |             |
| J         | 150  | Cutting Edge 7' x 6" x 5/8" GB7658HT | EACH                | 24.00    | .00      | 2.00        | 22.00    | -475.29 |          |       |             |
| J         | 151  | SD559 Cutting Edge (Velo)            | EACH                | .00      | .00      | 16.00       | -16.00   | -700.29 |          |       |             |
| J         | 152  | Edge Cutting 7' x 8" x 5/8"          | EACH                | 12.00    | .00      | 16.00       | -4.00    | -41.67  |          |       |             |
| J         | 1700 | RR-08720 Blade Toro 72" 7200/7210    | EACH                | 15.00    | .00      | 1.00        | 14.00    | 84.84   |          |       |             |
| J         | 1854 | Tape Packing                         | EACH                | 22.00    | .00      | 240.00      | -217.00  | -252.11 |          |       |             |
| J         | 7642 | Hose Plastic Garden 12mm             | EACH                | .00      | .00      | 16.10       | -16.10   | 58.74   |          |       |             |
| M         | 1341 | Pipe Sewer Pvc 150mm                 | EACH                | 15.50    | .00      | 25.00       | -9.50    | 9.97    |          |       |             |
| M         | 2762 | Pipe Pvc - Pressure 50mm             | EACH                | 38.30    | .00      | 3.00        | 35.30    | 1.00    | -2.05    |       |             |
| M         | 2877 | Pipe Pvc - Pressure 25mm             | EACH                | 50.80    | .00      | 18.00       | 32.80    | -2.05   | -6.48    |       |             |
| M         | 3069 | Flange Sock Conn Pvc 150mm           | EACH                | 4.00     | .00      | 13.00       | -9.00    | 9.08    |          |       |             |
| N         | 1074 | Socket Gal 20mm                      | EACH                | 20.00    | .00      | 18.00       | 2.00     | 20.47   |          |       |             |
| N         | 2266 | Socket Gal Reducing 25X20mm          | EACH                | 19.00    | .00      | 17.00       | 2.00     | 64.12   |          |       |             |
| N         | 5112 | Socket Red Gal 32 X 25mm             | EACH                | 7.00     | .00      | 9.00        | -2.00    | -1.91   |          |       |             |
| N         | 930  | Socket Galvanised 40mm               | EACH                | 6.00     | .00      | 8.00        | -2.00    | -13.00  |          |       |             |
| N         | 4764 | Elbow Gal M/P 20mm                   | EACH                | 20.00    | .00      | 22.00       | -2.00    | 2.43    |          |       |             |
| N         | 4942 | Nipple Gal 15mm                      | EACH                | 14.00    | .00      | 13.00       | 1.00     | 30.47   |          |       |             |
| N         | 7356 | Valve Gate 25mm                      | EACH                | 14.00    | .00      | 13.00       | 1.00     | 64.12   |          |       |             |
| N         | 5037 | Nipple Red Gal 25 X 20mm             | EACH                | 6.00     | .00      | 5.00        | 1.00     | 1.91    |          |       |             |
| N         | 5053 | Nipple Red Gal 40 X 25mm             | EACH                | 1.00     | .00      | 2.00        | -1.00    | -1.00   | -1.00    |       |             |
| N         | 7372 | Valve Gate 40mm                      | EACH                | 6.00     | .00      | 8.00        | -2.00    | -1.00   | -1.00    |       |             |
| N         | 4463 | Bend Gal P/P 32mm                    | EACH                | 12.00    | .00      | 6.00        | 6.00     | 52.06   |          |       |             |
| N         | 4332 | Bend Gal P/B 100 X 20mm              | EACH                | 12.00    | .00      | 11.00       | 1.00     | 13.66   |          |       |             |
| N         | 1600 | Coupling Slip 8x14 100mm             | EACH                | 11.00    | .00      | 12.00       | -1.00    | -1.00   | -1.00    |       |             |
| Q         | 7060 | Petrol Unleaded                      | LITR                | 43732.91 | .00      | 42690.00    | 42.93    | 2.55    |          |       |             |
| Q         | 8822 | Diesel Bulk                          | LITR                | 112.00   | .00      | 110.00      | 2.00     | 2.55    |          |       |             |
| S         | 8870 | Grease Cartridge                     | EACH                | 11.00    | .00      | 108.00      | -97.00   | -11.33  |          |       |             |
| S         | 3492 | Socket Valve Pvc 50mm                | EACH                | 11.00    | .00      | 10.00       | 1.00     | 16.30   |          |       |             |
| U         | 3178 | Socket Valve Pvc 25mm                | EACH                | 1.00     | .00      | 1.00        | 0.00     | 1.55    |          |       |             |
| U         | 3160 | Socket Faucet Pvc 20mm               | EACH                | 4.00     | .00      | 13.00       | -9.00    | -2.99   |          |       |             |
| U         | 8243 | Union Compression Pvc 40mm           | EACH                | 14.00    | .00      | 5.00        | 9.00     | 60.33   |          |       |             |
| U         | 4269 | Tee Pvc 25mm                         | EACH                | 7.00     | .00      | 13.00       | -6.00    | -6.99   |          |       |             |
| U         | 3409 | Elbow Pvc 50mm X 90 Degree           | EACH                | 8.00     | .00      | 7.00        | 1.00     | 6.99    |          |       |             |
| U         | 3645 | Caps Pvc 25mm                        | EACH                | 2.00     | .00      | 3.00        | -1.00    | -1.55   |          |       |             |
| U         | 4104 | Bend Pvc 50mm X 45 Degree            | EACH                | 3.00     | .00      | 2.00        | 1.00     | 2.75    |          |       |             |
| U         | 4162 | Bend Pvc 50mm X 60 Degree            | EACH                | 3.00     | .00      | 2.00        | 1.00     | 2.75    |          |       |             |
| U         | 76   |                                      | EACH                | 3.00     | .00      | 2.00        | 1.00     | 2.75    |          |       |             |

STOCKTAKK DISCREPANCY REPORT

Authority 6.10.9.5 LIVE  
r-ic012 03/07/2015 08:53:35

Location 1 Walgett

| Bin  | Stock | Item                                | Description | Ord Unit | Quantity | Transaction | Count | Quantity | Value    | Discrepancy |
|------|-------|-------------------------------------|-------------|----------|----------|-------------|-------|----------|----------|-------------|
| U 77 | 753   | Gasket Bridging                     | Pvc 100Mm   | EACH     | 16.00    | .00         | 17.00 | -1.00    | -11.01   |             |
| U 78 | 2041  | 80Mm Bridging Gasket                | EACH        | 20.00    | .00      | .00         | 21.00 | -1.00    | -11.72   |             |
| U 90 | 3174  | Bend Pvc 100Mm X 90 Degree          | EACH        | 4.00     | .00      | .00         | 5.00  | -1.00    | 9.31     |             |
| W    | 9135  | SIGN BATTEN - STOP/SLOW FLURO       | EACH        | 6.00     | .00      | .00         | 9.00  | -3.00    | -310.95  |             |
| W    | 9446  | Sign - DIP WS-9TA (600x600)         | EACH        | 1.00     | .00      | .00         | 3.00  | -2.00    | -45.00   |             |
| W    | 9482  | Sign Barrier Board                  | EACH        | 6.00     | .00      | .00         | 12.00 | -6.00    | -210.40  |             |
| W    | 9571  | Sign Danger Wide Load               | EACH        | 3.00     | .00      | .00         | 4.00  | -1.00    | -28.00   |             |
| W    | 9661  | W1-3S Sign Curve Left 750 X 750     | EACH        | 31.00    | .00      | .00         | 32.00 | -1.00    | -35.76   |             |
| W    | 9883  | Sign Boxed Edge Roadwork 11km Ahead | EACH        | 1.00     | .00      | .00         | 3.00  | -2.00    | -180.00  |             |
| Y    | 480   | Nipple Brass Reducing 25mm x 20mm   | EACH        | 20.00    | .00      | .00         | 21.00 | -1.00    | -44.20   |             |
| Y    | 6593  | Connector Bent No64 20X25Mm         | EACH        | 25.00    | .00      | .00         | 26.00 | -1.00    | -3.37    |             |
| Y    | 6708  | Tee No34 Cu 20Mm                    | EACH        | 3.00     | .00      | .00         | 6.00  | -3.00    | -1.87    |             |
| Y    | 6392  | Connector St No3 15Mm               | EACH        | 8.00     | .00      | .00         | 7.00  | 1.00     | 13.11    |             |
| Y    | 6538  | Connector Straight No1 50Mm         | EACH        | .00      | .00      | .00         | 27.00 | -27.00   | -227.01  |             |
| Y    | 6329  | Elbow/Nut For Mc 32Mm               | EACH        | 26.00    | .00      | .00         | 27.00 | -1.00    | -4.70    |             |
| Y    | 6083  | Union Comp C/C 20Mm                 | EACH        | 43.00    | .00      | .00         | 49.00 | -6.00    | -65.09   |             |
| Y    | 6091  | Union Comp C/C 25Mm                 | EACH        | 15.00    | .00      | .00         | 18.00 | -3.00    | -4.25    |             |
| Y    | 6059  | Coupling Straight No 1 20Mm         | EACH        | .00      | .00      | .00         | 3.00  | -3.00    | -5.09    |             |
| Y    | 6041  | Union Comp C/C 25 X 20Mm            | EACH        | 2.00     | .00      | .00         | 2.00  | .00      | 6.90     |             |
| Y    | 6172  | Elbow Comp C/C 20Mm                 | EACH        | 26.00    | .00      | .00         | 27.00 | -1.00    | -465.67  |             |
| Y    | 6114  | Elbow No12Cu 20Mm                   | EACH        | .00      | .00      | .00         | 12.00 | -12.00   | -1.92    |             |
| Y    | 7217  | Tee Comp C/C 25Mm                   | EACH        | 25.00    | .00      | .00         | 26.00 | -1.00    | -14.78   |             |
| Y    | 6986  | Coupling Red No1R 20X15Mm           | EACH        | 3.00     | .00      | .00         | 37.00 | -34.00   | -4.94    |             |
| Y    | 6384  | Connector St No2 15 X 15Mm          | EACH        | 10.00    | .00      | .00         | 11.00 | -1.00    | 10.85    |             |
| Y    | 6322  | Elbow No14 20Mm                     | EACH        | 16.00    | .00      | .00         | 17.00 | -1.00    | 10.85    |             |
| Y    | 1430  | Kingco Nut & Olives 20Mm            | EACH        | .00      | .00      | .00         | 1.00  | -1.00    | -59      |             |
| Y    | 6423  | Kingco Nuts And Olives 12Mm         | EACH        | .00      | .00      | .00         | 1.00  | -1.00    | -4339.31 |             |
|      |       |                                     |             |          |          |             | Total |          |          |             |

## **MATTERS GENERALLY FOR BRIEF MENTION, DIRECTOR CORPORATE SERVICES**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland  
**FILE NUMBER:**

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### **1. Property Services:**

The following is a list of the more significant work / projects undertaken by Property Services during 2014 / 2015. In addition a large amount of smaller repairs and reactive maintenance was also undertaken.

- Installation of the new Masonic Hall security fence.
- Burren Junction Hall reopened for public use in December 2014.
- Burren Junction Hall gutters and drainage renewed.
- Mobile food van re-instated to an operational condition.
- Cement of area between the main and small pools at Walgett.
- Gilbert St units rainwater tanks and gates reinstated to operational condition. (Funded from Body Corporate contributions).
- Completion of lighting upgrade with all four lights operational at Spider Brown Oval.
- New gutters and downpipes installed on cattle pavilion Walgett Showground.
- Reopening of a tennis court at Burren Junction.
- Refurbishment of 2 bathrooms, kitchen and minor maintenance at 6 Vaughan Pl Walgett.
- Upgrade of stair barrier at FL Moore grandstand Walgett.
- Upgrade completed to Lightning Ridge race course amenities.
- Carinda Hall maintenance work completed.
- Collarenebri goal posts refurbished.
- Collarenebri amenities upgrade at racecourse.
- Collarenebri oval canteen electrical upgrade.
- Collarenebri oval lights repaired.
- Upgrade electrical Walgett Showground prior to the annual show.
- Maintenance Walgett Airport Residence (3 Dewhurst St)
- Mobile food van refurbishment.
- Upgrade Walgett Jockey Amenities.

### **In progress:**

- Gray Park toilet.
- Refurbishment Walgett Airport terminal.
- Refurbishment Council Chambers.
- Retiling bathrooms 1 O'Neill Court Walgett.
- 9 Gem Street L Ridge mine hole repairs.

## 2. Visit by State Librarian

Council has received advice that the State Librarian Dr Alex Byrne will be visiting the Walgett and Lightning Ridge libraries on Thursday, 10 September 2015 1 pm - 2 pm (Walgett) and 3.30 pm - 4.30 pm. (Lightning Ridge). Council will provide a light lunch at Walgett Library at which Dr Byrne is proposing to meet with library staff, senior staff and interested Councillors as part of his road trip across the north west of NSW. The SLNSW has requested confirmation and names of attendees and it would be appreciated if those councillors wishing to attend would advise Bronte by Friday 31 July.

|                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------|
| <b>MATTERS GENERALLY FOR BRIEF MENTION– FROM DIRECTOR CORPORATE SERVICES – JULY 2015</b>                                |
| <p><b>Recommendation</b></p> <p>That the report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 14.3 Director Planning and Regulatory Services

### ***DEVELOPMENT APPLICATION 2015/013***

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson – Town Planner  
**FILE NUMBER:** DA2015/013

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**Summary:**

A Development Application has been received from Milan Popovic for a church belltower (bellcote) in Lightning Ridge. It is recommended that Council approve the application subject to the attached conditions of development consent.

**Background:**

Milan Popovic has lodged an application for a church belltower in the SP3 Tourist Zone. As 2 objections have been received regarding the application, it has been referred to Council for determination.

A copy of the Development Application Assessment Report has been provided as Attachment A.

Copies of the objections have been provided as Attachments B and C.

**Current Position:**

2 submissions have been received regarding the Development Application. The substance of these objections related to noise impacts on surrounding properties.

**Relevant Reference Documents/Policies:**

- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning & Assessment Regulation 2000.
- \* Walgett Local Environmental Plan 2013.
- \* Walgett Development Control Plan 2014.

**Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

**Environmental issues:**

There is some potential for the amenity of surrounding residents to be negatively affected.

**Stakeholders:**

The applicant, public, and Walgett Shire Council.

**Financial Implications:**

None known or expected.

**Alternative Solutions/Options:**

Refuse Development Application 2015/013:- This option has not been recommended as there appears to be no reasonable basis for not allowing the development to proceed subject to the recommended conditions of development consent.

**Conclusion:**

**DEVELOPMENT APPLICATION 2015/013 – MILAN POPOVIC**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Note the objection received from Janet Town dated 25 May 2015.
2. Note the objection received from Macquarie Law dated 27 May 2015.
3. Approve Development Application DA2015/013 by Milan Popovic for bellcote on Lot 1 DP 846336 subject to the recommended conditions of development consent.

**Moved:**

**Seconded:**

**Attachments:**

A - Development application assessment report DA2015/013

B – Objection dated 25 may 2015 from Janet Town

C – Objection dated 27 may 2015 from Macquarie Law

## Attachment A– Development application assessment report da2015/013.

**DEVELOPMENT APPLICATION ASSESSMENT REPORT****APPLICATION DETAILS**

|                          |                                                            |                      |           |
|--------------------------|------------------------------------------------------------|----------------------|-----------|
| Application number       | DA2015/013                                                 | Lodgement date       | 13.5.2015 |
| Application is for       | Bellcote for church (attached)                             | Value of development | \$2,500   |
| Land address             | 132 Pandora Street Lightning Ridge                         | Lot/sec/DP           | 1//846336 |
| Applicant name           | Milan Popovic                                              | Ass                  | 19075     |
| Owner name               | Serbian Orthodox Church                                    |                      |           |
| Land zoning              | SP3 Tourist                                                |                      |           |
| Current use /development | Place of public worship with sundry associated structures. |                      |           |
| Assessment report author | Matt Clarkson, Town Planner                                |                      |           |
| Statutory days           | Deemed refusal after 40 days (Cl. 113 EPAR2000)            |                      |           |

**PROPOSAL**

Attached bellcote for place of public worship (church).

**SUBJECT SITE AND LOCALITY**

An inspection of the site and surrounding area was undertaken on 3 June 2015.

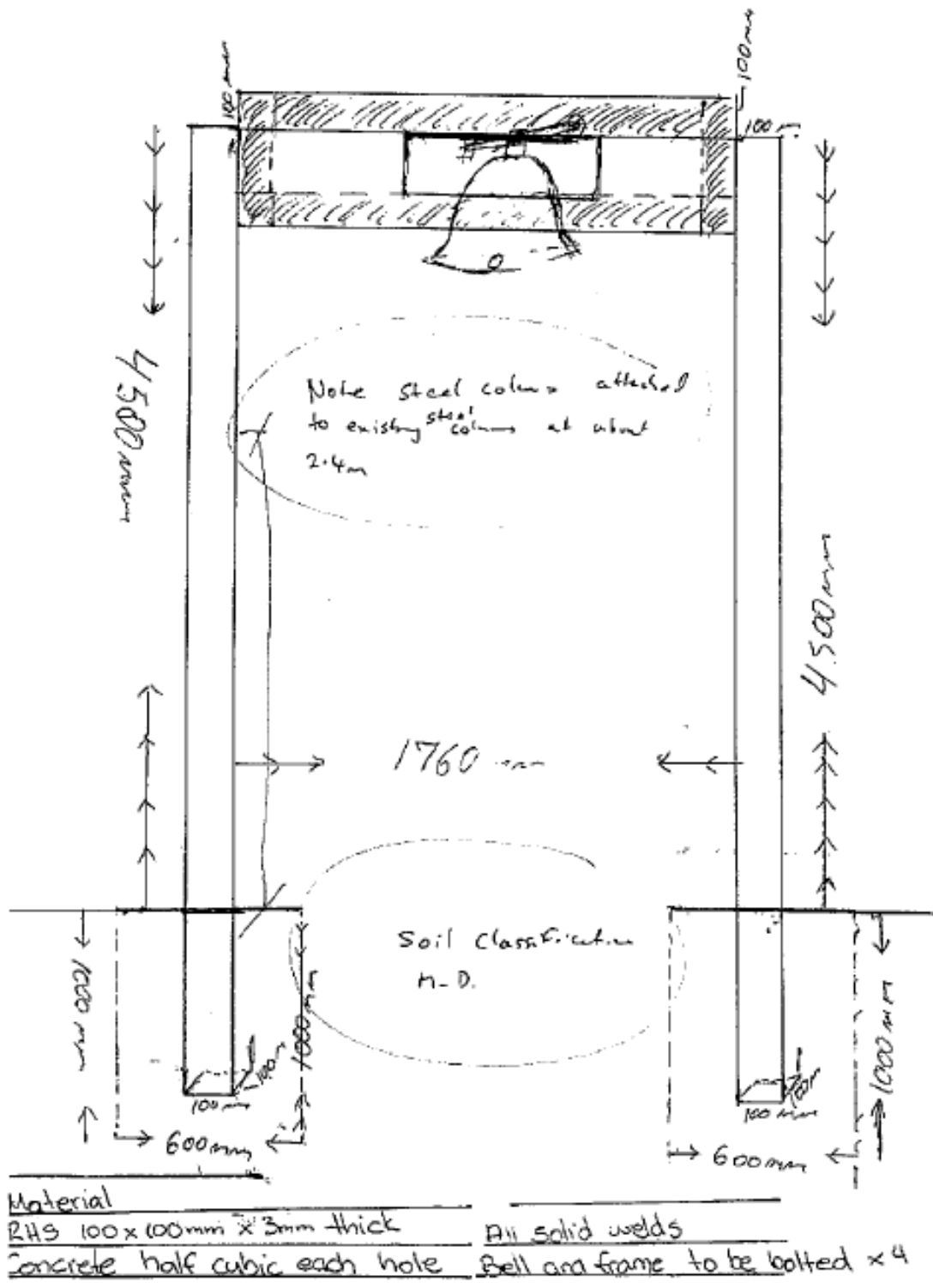
The site has a total area of 3000m<sup>2</sup> and currently contains a church, community hall, caretaker's cottage, BBQ area, shipping container, and carport.

Surrounding development in the SP3 tourist zone is mixed use with no dominant theme, although mining camps are prevalent to the south. Not shown in the aerial photograph below is a child and family centre constructed to the west and a caravan park to the east.





SERBIAN CATHOLIC CHURCH - 1 PANDORA ST L RIOGE



# **DEVELOPMENT APPLICATION AND SITE HISTORY**

## **Previous consents:**

BA1997/082, Relocated church, community hall, carport, and covered BBQ area, approved 29.12.1997.

DA2000/102, Fence, approved 13.12.2000.

DA2001/053, Caretaker's cottage, approved 13.12.2002.

DA2002/036, Veranda, approved 17.1.2003.

DA2005/046, Storage, bathroom, BBQ area and entrance access, approved 21.5.2007.

## **Previous use/development:**

Church / unknown.

## **Previous enforcement action:**

None known.

## **REFERRALS**

Minor local development, no referrals to government authorities warranted or undertaken.

## **SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

## **79C(1)(a)(i) the provisions of any environmental planning instrument**

|                                                         | Applicable Clauses                                                                                                                                                             | Compliance                                                                                                                                                                                                                                        |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State Environmental Planning Policies (SEPPs)           |                                                                                                                                                                                |                                                                                                                                                                                                                                                   |
| Nil                                                     | Nil                                                                                                                                                                            | N/A                                                                                                                                                                                                                                               |
| Regional Environmental Planning Policies (deemed SEPPs) |                                                                                                                                                                                |                                                                                                                                                                                                                                                   |
| Nil                                                     | Nil                                                                                                                                                                            | N/A                                                                                                                                                                                                                                               |
| Local Environmental Plans (LEPs)                        |                                                                                                                                                                                |                                                                                                                                                                                                                                                   |
| Walgett Local Environmental Plan 2013                   | Part 2 Permitted or prohibited development and the land use table for SP3 Tourist zone.                                                                                        | See 'key issues' section.                                                                                                                                                                                                                         |
|                                                         | Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone. | The proposed development is a minor addition to an existing lawful use, and is unlikely to significantly adversely affect the amenity of development within the zone. In that context it is compliant with the objectives for a SP3 tourist zone. |

# **WALGETT SHIRE COUNCIL AGENDA**

## **79C(1)(a)(ii) the provisions of any draft environmental planning instrument**

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil                | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

## **79C(1)(a)(iii) any development control plan**

|                                       | Applicable Clauses                                                                                                                                              | Compliance                                 |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| Walgett Development Control Plan 2014 | 6.5 Noise                                                                                                                                                       | See aural amenity in 'key issues' section. |
|                                       | As works proposed are a minor addition to an existing facility, insistence on compliance with development standards in the DCP is unreasonable and unwarranted. |                                            |

## **79C(1)(a)(iv) any matters prescribed by the regulations**

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses                                                        | Compliance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 92(1)(b) Demolition                                                       | N/A – No demolition proposed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 93 Fire safety and other considerations                                   | N/A – No change of building use for an existing building proposed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 94 Consent authority may require buildings to be upgraded                 | Yes.<br>a) the proposed building work, together with any other building work completed or authorised within the previous 3 years, represents less than half the total volume of the building, as it was before any such work was commenced, measured over its roof and external walls, and<br>b) the measures contained in the building are adequate to protect persons using the building, and to facilitate their egress from the building, in the event of fire and to restrict the spread of fire from the building to other buildings nearby.<br>(as advised by Council's Senior Environmental Health and Building Surveyor, Andrew Wilson, who inspected the proposed site on 22 April 2015. See TRIM record DA2015/013/0028). |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 95 Deferred commencement consent                                          | N/A – Not proposed or required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 97A Fulfilment of BASIX commitments                                       | N/A – Not a residential development.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

**79C(1)(b) the likely impacts of that development**

| Likely impacts | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report                                                                                                        |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Aural amenity  | See 'key issues' section.                                                                                                                                                                                                   |
| Heritage       | Council's heritage advisor has reviewed the application, and advised that the proposed bellcote does not diminish the cultural heritage of the place (see WSC TRIM record DA2015/013/0021). No significant impact expected. |

**79C(1)(c) the suitability of the site for the development**

|                                                       | Summary of site suitability issues                                                                                                 |
|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | As a minor addition to an existing lawful facility, the proposed development is not inconsistent with development in the locality. |
| Are the site attributes conducive for the development | No significant attributes are known which would make the site unsuitable for the development.                                      |

**79C(1)(d) any submissions made in accordance with this Act or the Regulations**

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

**79C(1)(e) the public interest**

|                                              | Summary of any detrimental impacts |
|----------------------------------------------|------------------------------------|
| Federal, state or local government interests | None known or expected.            |
| Community interests                          | None known or expected.            |

**PUBLIC PARTICIPATION**

Public notification was undertaken via letters dated 13.5.2015 to:

- The Lightning Ridge Working Party.
- The Lightning Ridge Precinct Committee.
- 13 nearby land owners.

As of 3 July 2015 two submissions have been received regarding the Development Application. See assessment below.

**ASSESSMENT – KEY ISSUES**

**Extension to an existing use**

Places of public worship are prohibited in the SP3 Tourist zone, however the church is permitted as an existing use under Section 107(1) of the Environmental Planning and Assessment Act 1979 (the Act). Although Section 107(2) of the Act notes that Section 107(1) does not authorise any extension or area of the use made of a building, Clause 42 of the Environmental Planning and Assessment Regulation 2000 enables any enlargement, expansion or intensification of an existing use with development consent. In this context the proposed bellcote is permissible with development consent.

## WALGETT SHIRE COUNCIL AGENDA

### **Aural amenity**

Following public notification of the proposed development, two objections have been received, with the substance of the objections being that sounding of the bell may have an impact on the amenity of nearby residents. In response to an information request from Council following receipt of the objections, the applicant's agent has provided details of the timing and frequency of bell sounding:

- The bell will ring approximately 10 - 12 time per year as well as when a death occurs, and
- The bell will ring after 9am for less than a minute.

Given that:

- a) Council has previously given development consent for the site as a place of public worship, and the sounding of bells is normal practice for such a facility, and
- b) Impacts on the amenity of neighbours from the proposed development can reasonably be expected to be minor, and
- c) Concerns with regard to noise pollution can be adequately managed by appropriate conditions of consent (see recommended condition of consent Nse14),

it would be unreasonable to refuse the application.

### **Conclusion**

No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the proposed development. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

### **RECOMMENDATION**

Approval

 Town Planner Date 3 July 2015

## WALGETT SHIRE COUNCIL AGENDA

### INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

#### SENIOR HEALTH AND BUILDING SURVEYOR

Comments \_\_\_\_\_  
\_\_\_\_\_

Recommendation Approval subject to council  
Signature [Signature] Date 6/7/2015

#### ACTING DIRECTOR URBAN INFRASTRUCTURE

Comments \_\_\_\_\_  
\_\_\_\_\_

Recommendation Approved  
Signature [Signature] Date 03.07.15

### REFERRAL

This application is referred to Walgett Shire Council for determination as two objections have been received. It is recommended that Council approve the development subject to the attached conditions of development consent.

[Signature] Director Planning & Regulatory Services Date 15.7.2015

**ATTACHMENT – RECOMMENDED DEVELOPMENT CONSENT CONDITIONS**

**CONDITIONS IMPOSED BY COUNCIL**

The following development consent conditions are imposed by Council as the consent authority.

**CONDITIONS THAT ARE ONGOING REQUIREMENTS**

**GENERAL**

**Gen 10**

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) the details set out on the plans approved and stamped by authorised officers of Council,

except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

**NOISE**

**Nse 14**

Sounding of the bell is not to:

- occur between the hours of 6pm and 8am, or
- ring for a period in excess of one minute.

*Reason: To prevent noise pollution from detrimentally affecting the public or environment.*

**CONDITIONS THAT MUST BE COMPLIED WITH DURING CONSTRUCTION**

**SITING/SETOUT**

**Set 20**

The owner of the property is to ensure that any building is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot, and;
- (c) so that it does not interfere with any easements or covenants upon the land.

*Reason: To avoid any buildings being erected in a location where it would be inappropriate.*

## CONSTRUCTION

### Con 20

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

|                          |                                               |
|--------------------------|-----------------------------------------------|
| Monday to Saturday       | 7.00 AM to 5.00 PM                            |
| Sunday & public Holidays | No construction activities are to take place. |

*Reason: To ensure that public amenity is not unduly affected by noise.*

### Con 21

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

*Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*

## NOTES – EPA act 1979

### CONSTRUCTION CERTIFICATE & PRINCIPLE CERTIFYING AUTHORITY

Sub-section 81A(2) of the Environmental Planning and Assessment Act 1979 provides that:

- (2) The erection of a building in accordance with a development consent must not be commenced until:
  - (a) a construction certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
  - (b) the person having the benefit of the development consent has:
    - (i) appointed a principal certifying authority for the building work, and
    - (ii) notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

### LICENCED CONTRACTOR APPOINTMENT

Sub-section 81A(2)(b2) of the Environmental Planning and Assessment Act 1979 provides that:

- (b2) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:
  - (i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and
  - (ii) notified the principal certifying authority of any such appointment, and
  - (iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

### NOTIFICATION OF COMMENCEMENT OF BUILDING WORKS

Sub-section 81A(2)(c) of the Environmental Planning and Assessment Act 1979 provides that:

- (c) the person having the benefit of the development consent has given at least 2 days' notice to the council, and the principal certifying authority if that is not the council, of the person's intention to commence the erection of the building.



**NOTES – EPAR regulation 2000**

**BUILDING CODE OF AUSTRALIA**

Sub-clause 98(1)(a) of the Environmental Planning and Assessment Regulation 2000 makes the following mandatory condition of development consent.

- (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*,

**ERECTION OF SIGNS**

Clause 98A of the Environmental Planning and Assessment Regulation 2000 imposes a mandatory condition of development consent for development that involves any building work, subdivision work or demolition work, as follows:

- (2) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the work site is prohibited.
- (3) Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
- (4) This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.
- (5) This clause does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.
- (6) This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

**Note.** Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

|                                 |
|---------------------------------|
| <b>ADVISORY NOTES – General</b> |
|---------------------------------|

**COVENANTS**

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

**OPAL MINING DISTURBANCE**

Opal mining and prospecting operations may have been previously carried out on, or below, the land, which is the subject of this consent, or on adjoining lands. There are no official records of the extent of opal mining workings within the Lightning Ridge area. The developer should make their own enquiries to determine whether the land being developed might be adversely affected by such activities, prior to proceeding with the development.

**DIAL BEFORE YOU DIG**

Underground infrastructure may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures.

END.

Attachment B – Objection dated 25 May 2015 from Janet Town

**Matt Clarkson**

---

**From:** admin Walgett <admin@walgett.nsw.gov.au>  
**Sent:** Monday, 25 May 2015 6:50 PM  
**To:** Jay Ryan; Ann-Maree Ritchie; Stacy Nichols; Meagan Dennis  
**Subject:** FW: DA 2015/013 Erect a Bell Tower

---

**From:** Janet Town  
**Sent:** Monday, 25 May 2015 6:50:13 PM (UTC+10:00) Canberra, Melbourne, Sydney  
**To:** admin Walgett  
**Subject:** DA 2015/013 Erect a Bell Tower

PO Box 780  
Lightning Ridge  
NSW 2834

25 May 2015

Attn: Matthew Clarkson

Dear Sir,

With regard to DA 2015/013, the erection of a bell tower.

I wish to register my objection to a bell tower being constructed because the use of a bell will result in all neighbours being forced to hear the noise whenever it is used.

My camp residence is only about 100m from the church, and I have no wish to be disturbed by a bell, regardless of what time of day or how often it may be used. I am not religious, I do not wish to have other person's beliefs / practices interrupt the peace of me or anyone living at my camp.

If the purpose of a bell is 'to call the faithful to prayer' (which I always understood was the purpose of a church bell) then it is of no use to 95% of the Lightning Ridge population, because they will not be able to hear it.

I don't believe any other Church in Lightning Ridge sounds a bell – an exception need not be made.

Thank you for your time.

Yours faithfully,

Janet Town

Attachment C – Objection dated 27 May 2015 from Macquarie Law

DP O'Keefe

*Macquarie Law*

Accredited Specialist Business Law



Our Ref: DOK:KB

Your Ref: LD:MG: DA 2015/013 ASS 57950

27 May 2015

Planning & Regulatory Services  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832  
By fax to: 6828 1608  
And by email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

Att: Matthew Milner Clarkson

Dear Matthew

**DEVELOPMENT APPLICATION 2015/013**

I act for a neighbouring resident.

My client is concerned about the ringing of the bells in the proposed steeple. The information that has been provided does not appear to address the frequency, timing, volume or length of tolling and peeling of the bells.

Until such time as these issues are addressed and information circulated to neighbours my client wishes to object to this development application.

Yours faithfully

*Macquarie Law*

DP O'Keefe  
**MACQUARIE LAW**

Daniel Patrick O'Keefe B.Com. LL.B.  
Business purchases & sales, Franchising  
Real estate purchases & sales, Leases  
Wills & estates, Mortgages, Notary  
Companies, Partnership, Trusts  
Commercial mediation  
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176B Brisbane Street Dubbo NSW 2830  
PO Box 2012 Dubbo 2830  
**Telephone: (02) 6884 4811**  
DX 4012 Dubbo  
Fax: (02) 6884 5800  
Email: [office@macquarielaw.com.au](mailto:office@macquarielaw.com.au)  
ABN: 11 830 242 784

## MINING CAMP ADDRESSING

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** James Abel – GIS Coordinator & Matthew Goodwin, DPRS  
**FILE NUMBER:** 15/18/0003

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### Summary:

Council receives regular inquiries about addresses for mining camp dwellings on opal fields within the Walgett Shire. This report recommends that Council commence liaison with NSW Government agencies with a view to establishing a process and funding source for a project to implement addressing for those sites.

### Background:

There are approximately 1,950 dwellings and businesses scattered through the numerous opal fields within the Walgett Shire that do not have a location based address (*For the purpose of simplifying this report, all dwellings and businesses are considered as addressable sites and referred to as mining camps*).

The majority of mining camps are located on the 'preserved' opal fields and are associated with residential Mineral Claims or Western Lands Leases. The table below provides an approximate overview of the distribution and titles of mining camps within the Walgett Shire.

**TABLE 1 - MINING CAMP DISTRIBUTION & TITLES**

| Opal Field                                            | Residential Mineral Claims | Western Lands Lease | Dwellings with no residential status, etc. | Freehold | Mining Purposes Lease or business |
|-------------------------------------------------------|----------------------------|---------------------|--------------------------------------------|----------|-----------------------------------|
| Lightning Ridge – within former permissive occupancy  | 3                          | 1171                | 26                                         | 2        | 34 approx.                        |
| Lightning Ridge – outside former permissive occupancy | 88                         | NA                  | 4                                          | NA       | 8 approx.                         |
| Coocoran                                              | 14                         | NA                  | >8                                         | NA       | 7                                 |
| Carters Rush                                          | 22                         | NA                  | 3                                          | NA       | NA                                |
| Grawin                                                | 265                        | NA                  | 7                                          | NA       | NA                                |
| Glengarry/Sheepyard                                   | 265                        | 1                   | 19                                         | NA       | 4                                 |
| TOTAL                                                 | 657                        | 1,172               | 67                                         | 2        | 53                                |

Note – data sourced from Department of Mineral Resources, September 2014 & DCDB data provided by LPI, January 2015

Not all mining camps are occupied on a permanent basis and there are no reliable statistics on the number of permanent opal field residents. 2011 census data published by the Australian Bureau of Statistics suggest there are about 1000 residents, as shown in the table below. Anecdotal evidence suggests there is significant underreporting of opal field residents, but more reliable figures are not available.

**TABLE 2 - POPULATION 2011 CENSUS**

| AREA                        | OPAL FIELDS                                                   | POPULATION | ABS SAL 1 CODE | NOTE                            |
|-----------------------------|---------------------------------------------------------------|------------|----------------|---------------------------------|
| Lightning Ridge opal fields | Sim's Hill, Canfels, Pumpkin Flat, Potch Point, Bill de Boers | 500        | 1109622        | No rural areas included         |
| Lightning Ridge opal fields | Reward, Nobbies, 3 Mile, 4, 6 Mile, 7 Mile, 9 Mile, 10 Mile   | 306        | 1109619        | No rural areas included         |
| Grawin & Cumborah           | Grawin, Glengarry, Sheepyard, Carters Rush                    | 360        | 1109601        | Cumborah & rural areas included |
|                             |                                                               | 1,166      |                |                                 |

Note – ABS SAL 1 CODE is an abbreviation for Statistical Area Level 1 which is the smallest area with publicly available census data.

Council receives ongoing inquiries about location based addressing on the 'preserved' opal fields from:

- Fire and Rescue, Police and NSW Ambulance staff seeking to improve emergency response times.
- Service providers such as Telstra and insurance companies seeking to confirm the location of customer's dwellings.
- Government Agencies including the Australian Electoral Commission (AEC), the Australian Taxation Office (ATO), Centrelink etc.

A complete formal address is becoming increasingly important for a wide range of purposes. Examples include the NSW swimming pool register, passport applications, notice of sale, utility connections, firearm registration and many others.

Currently there is no formal address system for mining camps, nor is there a formal public road network within the opal fields. Reliable Identification can only occur via the legal description, which is a lot and deposited plan (DP) number for WLL's or the residential Mineral Claim number. As a result, camps can be shown on maps, but they do not have standardised road address.

In the above context, local knowledge and informal addresses are typically required to locate individual mining camps. The informal address usually consists of:

1. An opal field name - Opal field boundaries are not formally defined and are open to the interpretation of the individual.
2. A track name – Most tracks do not have any formal name, but some are known by aliases.
3. A camp name or identifier – A minority of residents have used signs or markers to assist in making their mining camp identifiable. Examples include signs like "Billys Camp", a painted flag, a recycled traffic or street sign, etc.

Informal addresses can be used to locate the majority of mining camps given adequate time and local knowledge. However, such addresses do not facilitate prompt emergency responses by people without local knowledge to events such as fire or medical trauma.

**Current position:**

In recent years there has been a significant drive by NSW Land and Property Information (LPI) to create a single source of truth for all NSW addressing data. Known as the Comprehensive Property Addressing System (CPAS), its main aim is to apply unique and unambiguous addresses wherever required and store the data in a centralised point for distribution to all end users, including emergency services and service providers.

Validated and compliant addresses are then stored in a database known as the Geocoded National Address File (GNAF). Many service providers, such as the firearms registry and insurance companies, will only use or accept addresses that are included within the GNAF database.

Currently some people use 'artificial' addresses on mining fields, but it is expected that they will be steadily rendered ineffective over time as respective service provider's transition to only accepting addresses within the GNAF database.

Part of the CPAS process has been the development of the "NSW Addressing User Manual – October 2014" by the Geographic Names Board of New South Wales which has been assembled in compliance with AS/NZS 4819:2011 Australian/New Zealand Standard Rural and urban addressing. The manual provides guidance and direction on NSW requirements for address implementation.

Some of the key components within the manual that are relevant to the implementation of addresses in the opal fields are;

- Legislation and Authority,
- Address Data Governance and Custodianship,
- Addressing Principles.

This report briefly discusses the first two components, while addressing principles are outlined in an attachment titled "Mining Camp Addressing Concept Recommendations" (Attachment A).

A significant aspect of the addressing principles is the installation of clear and unambiguous addressing signage. Further information on "Signage Requirements", including logistical challenges and recommendations are also available within "Attachment A". Financial implications regarding signage implementation are discussed in an additional attachment "Preliminary Signage Cost Estimates" (Attachment B).

**Legislation and Authority**

The Geographical Names Board (GNB) of NSW is governed by the *Geographic Names Act 1966*. They are the overarching authority in relation to the allocation of addresses and have the power to assign and/or approve names relating to addressing. Whilst proposed address components such as road and locality names and extents need to be approved by the GNB for conformity with the relevant standards, section 2.2 of the NSW Addressing User Manual (AUM) states that:

"The GNB expects Local Government to pursue conformant numbering and enforce the principles which support the practice of standardised addressing. This can be enforced through provisions of the Local Government Act 1993."

Therefore it appears that Council is responsible for the application of address numbers to mining camps.

## WALGETT SHIRE COUNCIL AGENDA

Within the table under Section 2.4.3 – “Responsibility for naming and gazetting of road names” of the AUM, the responsibility for naming Private and Crown Roads is also vested in Local Government as per the extract from the table below.

| Road Class                                                                                                                                                                                  | Road Naming Authority                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Private Roads, Crown Roads, right of ways, easements (however this should only be for easements intended as roads not for easements intended solely as driveways or utility access points). | For the purpose of this policy, the GNB advises that Local Government (with jurisdiction over the area in which the road is located) are responsible for endorsing the authoritative road name and ensuring it is approved by the GNB and gazetted. |

Local Government is usually responsible for assigning addresses to land that interfaces with a public road or street. In this situation the mining camps are located on opal fields, with most accessed via “tracks” that pass through Crown Reserve 1024168 or WLLs owned and administered by NSW Crown Lands. There is an argument that NSW Crown Land needs to be involved in formalising opal field addressing as it administers the Crown Reserve and WLLs.

NSW Trade and Investment, Department of Resources and Energy oversee all opal mining related activities within the Walgett Shire including;

- Mineral Claims
- Mining Purpose Leases
- “Residential” Mineral Claims

In that context, the Department of Resources and Energy also needs to be involved in any initial discussions relating to the process of formalising opal field addressing.

### Address Data Governance and Custodianship

The AUM outlines the responsibilities of both Government Agencies within table 3.1. As noted therein;

“Local Government are responsible for administration of core address components within their Local Government Area and the implementation of address through the installation of street and locality signage and ensuring the appropriate display of house numbers”.

“Their on-ground presence and local knowledge make their administrative roles of producing road names, maintaining address records, endorsing new address components and resolving anomalies vital for establishing a quality address system”.

However, the table also indicates that;

“State Government Agencies with oversight of residential, commercial or public land which contain addressable sites are responsible for proposing core address components within the area they govern”.

Accordingly Crown Lands could also take responsibility for implementing an addressing system to camps throughout the opal fields as the land owner/administrator.

### Responsibilities

It is evident that there is a strong case for other stakeholders to be involved and share some of the responsibility for this project. A preliminary analysis suggests there is a need for the following organisations to participate in one way or another;



## WALGETT SHIRE COUNCIL AGENDA

- Walgett Shire Council
- NSW Land and Property Information (LPI)
- Geographic Names Board of NSW
- NSW Crown Lands
- NSW Trade and Investment, Department of Resources and Energy
- Roads and Maritime Service

### Relevant Reference Documents:

- Geographic names Act 1966.
- NSW Addressing User Manual – October 2014
- AS/NZS 4819:2011 Australian/New Zealand Standard Rural and urban addressing.
- Roads Regulation Act – 2008
- Geographical Names Board of NSW - Guidelines for the naming of roads
- Local Government Act 1993, s.124, Order 8
- AS 1742.1:2014 – Australian Standard - Manual of uniform traffic control devices – Part 1: General Introduction and index of signs
- AS 1742.2-2009 – Australian Standard – Manual of uniform traffic control devices – Part 2: Traffic control devices for general use
- AS 1743-2001 – Australian Standard – Road signs – Specifications

### Governance issues:

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### Environmental issues:

No significant issues identified at this time.

### Stakeholders:

Western Lands Lease holders, residential Mineral Claim holders, Walgett Shire Council, NSW Land and Property Information, Geographic Names Board of NSW, NSW Crown Lands, NSW Trade and Investment, Department of Resources and Energy, emergency services, service providers, Lightning Ridge Miners Association (LRMA), Glengarry Grawin Sheepyard Miners Association (GGSMA).

### Financial implications:

The rural addressing program implemented by Council in 2008/2009 was a far simpler project which involved:

- Installing about 770 posts.
- An average cost of about \$30 per post for materials (\$23,100 total).
- Administrative and installation costs estimated to be about \$30 per post.
- An approximate total cost of about \$46,000.

Using this experience as a guide, preliminary estimates suggest that the cost of implementing a mining camp addressing project could exceed \$500,000 if all signage and administrative costs are taken into consideration for all the 1,950 mining camps involved (see Attachment B).

Actual costs incurred could be significantly higher if a large proportion of the posts have to be installed in very hard rock, hence the post holes have to be excavated with pneumatic jack picks, drills or heavy machinery.

A method of funding the implementation and maintenance costs needs to be identified.

**Alternative solutions/options:**

1. Do nothing:- This has not been recommended given:

- The large number of mining camp dwellings and residents affected.
- That many dwellings are occupied on a permanent basis.
- Council has the authority to assign location based addresses.
- Council receives an income stream from rates being paid by mining camp residents.

2. Implement a non-standard form of addressing:- Council could implement a method of addressing that is not compliant with Australian Standards. Two alternative methods that have been considered are;

- A. Assign all dwellings GPS coordinates as a form of addressing (eg latitude and longitude, easting and northing).
- B. Apply local grid coordinates.
- C. 'What three words' geocoding system. This is a geocoding system that assigns a precise mapping location based on a unique sequence of three words.

Non-standard addressing methods have not been recommended because;

- These methods are too complex for most end users (ie they are not user friendly).
- Complex coordinates and datum's are prone to errors during data entry and interpretation.
- They do not provide any indication of the best access path to the mining camp. They only provide "*As the crow flies*" directions which may be blocked by vegetation, mine workings, dams, buildings, etc.
- They cannot be used with existing in-car navigation systems (eg Navman, Tom Tom, personal navigators).
- They are not being used elsewhere in NSW.
- None of the alternative methods is consistent with Australian Standards or CPAS.

3. Request NSW Crown Lands to assign standardised addresses: - Council could request NSW Crown lands to assign addresses based on the principle that it is the owner and administrator of the affected lands, hence the most appropriate party to allocate addresses.

This approach has not been recommended as:

- A better outcome is expected if the project is overseen by suitably skilled Council staff.
- NSW Crown Lands is unlikely to voluntarily accept any obligation.
- NSW Crown Lands is unlikely to have adequate local resources to successfully implement location based addressing on the opal fields

**Conclusion:**

There are significant numbers of mining camps on the opal fields, many of which are occupied on a permanent basis. As a result, there is a need for these camps to be assigned a location based address consistent with Australian Standards to facilitate on-site emergency response and service provision.

Implementation and maintenance costs are expected to be relatively high on a per dwelling basis when compared to previous urban and rural addressing projects completed by Council in recent years.

#### **MINING CAMP ADDRESSING**

##### **Recommendation:**

That Walgett Shire Council resolve to:

1. Note the report on mining camp addressing on opal fields within the Walgett Shire.
2. Invite the following government authorities to attend a meeting to discuss Council's proposal to establish location based addressing for mining camp dwellings on opal fields within the shire;
  - NSW Land and Property Information (LPI)
  - Geographic Names Board of NSW
  - NSW Crown Land
  - NSW Trade and Investment, Department of Resources and Energy
  - NSW Roads and Maritime Service
3. Note that the proposed agenda for the meeting includes:
  - (a) Outline of location based addressing concepts.
  - (b) Proposed process to establish location based addressing for mining camp dwellings on the opal fields
  - (c) Identifying potential sources of funding for the project.
  - (d) Identifying resources each agency could use to support the project.
  - (e) Planned course of action.
4. Request that a further report be provided to council regarding mining camp addressing on opal fields at the conclusion of the proposed government authority meeting.

**Moved:**

**Seconded:**

##### **Attachments:**

- A – Mining Camp Addressing Concept Recommendations
- B – Preliminary Signage Cost Estimates
- C – Map showing the extent of SP1 zone in Lightning Ridge area.
- D – Map showing the extent of SP1 zone in Grawin Opal Fields area
- E – Map showing conceptual opal field address numbering method.

## Attachment A – Mining camp addressing concept recommendations

### PROJECT OBJECTIVES

Objectives for the proposed project to assign a location based address to each mining camp dwelling include that:

Addresses are allocated in a manner consistent with Australian Standard AS/NZS 4819:2011 Australian/New Zealand Standard Rural and urban addressing. Addresses are allocated in a manner consistent with the NSW Addressing User Manual (AUM).

Appropriate signage is installed to facilitate identification of dwellings. The project is implemented in a cost effective manner.

### OVERVIEW

The NSW Addressing User Manual outlines the core address components which need to be defined to enable a location based address to be created for any dwelling (Chapter 4, Section 4.5). For mining camps the most significant components include:

- Locality Name
- Track Name and Type
- Address Number
- Signage

An assigned location based address would need to clearly identify the primary access point to a mining camp. This can be complicated by the fact that many mining camps have multiple access points.

Prior to an address being allocated to a mining camp, the primary access point of each camp would need to be determined. As a rule the primary access point would be that which utilises the most prominent access path and would be considered the easiest route for emergency services etc. to navigate.

### 1.0 - LOCALITY NAME

Locality names within the Walgett Shire were initially gazetted in the mid-1990s. There has been a minor amendment to the Cumborah locality in 2014, when the Grawin Opal Fields locality was established as an island within the surrounding Cumborah locality.

The purpose of a locality is to define a geographic area which represents a community, or an area of interest, and to assist in making addresses locatable.

There are at least three options as to how a locality could be assigned to any new addresses within the opal fields. These three options are;

- Maintain current locality names.
- Create new localities based on existing opal fields.
- Create new localities based on clusters of existing opal fields.

Each option is discussed in more detail below.

#### **Option 1.1 - New localities based on opal field clusters (RECOMMENDED)**

Several new larger island localities could be created that encompass numerous opal fields.

- This is recommended as the preferred option on the basis that:
- It can be used to reduce potential confusion between town and locality names.

## WALGETT SHIRE COUNCIL AGENDA

- It would eliminate potential confusion between existing opal field names and new locality names.
- It can be implemented in a manner that will make addresses simpler to identify.
- It provides a balance between too few locality names (*current situation*) and potentially too many (*eg if existing opal field names were used*).

An examples of how the concept may be implemented in the Lightning Ridge area is that opal fields could be sectorised into quadrants such as the:

- “Northern Lightning Ridge Opal Fields”,
- “Southern Lightning Ridge Opal Fields”,
- “Western Lightning Ridge Opal Fields” etc.

### **Option 1.2 - Maintain current locality names**

All dwellings could be assigned addresses based on the currently gazetted locality names.

Pursuing this option is not recommended as:

- Existing locality boundaries combine urban, mining and rural areas. This would be likely to create confusion whether a particular address is located within the Lightning Ridge town, nearby opal mining fields or is in a rural area.
- The extent of the existing localities is quite large.
- Lightning Ridge locality is 2,142 sq km
- Cumborah locality is 1,739 sq km
- Grawin Opal Fields locality is 66 sq km
- The locality name has no relationship to the actual distribution of mining camps (*with the exception of the recently created Grawin Opal Field locality*).
- This would be inconsistent with the intent to facilitate readily understandable location based addressing.

### **Option 1.3 - New localities based on individual opal fields**

A series of new localities could be created based on the various individual opal field names and extents.

Pursuing this option is not recommended as:

- There are no formally defined boundaries for each opal field or distinct geographic boundaries.
- Different people have different interpretations of the extent of each opal field.
- In some cases there are up to three names used for a single opal field.
- The creation of a formalised locality for each opal field would create a complex series of island localities.

## **2.0 - ADDRESS NUMBER ALLOCATION**

Each mining camp needs to be assigned an address number as part of a location based address. An address number needs to be at a minimum;

- Unique
- Clear
- Logical
- A sequential positive integer commencing from a defined datum point

### **Option 2.1 – Allocate rural address numbers (RECOMMENDED)**

The most appropriate way to assign address numbers in a rural context is by allocating a sequential address number for each dwelling based on its distance from a designated start datum point along a particular track or road.

The number is calculated by using the measurements which are taken in metres and dividing the measurement by 10. It is then rounded to a whole number, according to the convention of assigning odd numbers on the left and even numbers to the right, in the direction of measurement.

Therefore a mining camp, whose access point is situated 70m from the start datum, on the left hand side of the track, will be assigned the unique number of 7. A camp located 500m from the start datum, on the right hand side, will be assigned the unique number of 50. This method provides a unique number for each 20m of track frontage.

This method of numbering would be more practical within the opal fields because address numbers could then be utilised by emergency services and other end users to calculate how far along a track, a mining camp access point is located. This would be beneficial considering there is no uniformity to the layout of the camps within the opal fields and it would also accommodate the creation of new numbers if required (*Refer to map in Attachment E*).

Allocating address numbers will require extensive field work to determine and validate the primary access point for individual camps. Primary access points would need to be captured with GPS during field reconnaissance trips.

**Option 2.2 – Allocate Street style numbering**

Pursuing this option is not recommended as:

- Opal mining fields are more rural in character than urban.
- It is inconsistent with the intent of the Australian Standards.

**3.0 TRACK MAPPING & NAMING**

Most mining camps are accessed via a mining track which traverses land under the jurisdiction of NSW Crown Lands, which is either;

- Part of Crown Reserve 1024168 for opal mining exploration and public access, or;
- Part of a Western Land Lease for grazing, held by various graziers.

None of the mining ‘tracks’ are located within public road corridors under the control of Council or NSW RMS.

As part of the process to formalise addresses for each mining camp, the following matters need to be resolved:

- Mapping the extent of the mining track network servicing dwellings.
- This will enable the subsequent allocation of location based addresses.
- Consultation with the community to establish preferred mining track names.
- Each individual track/road will need to be assigned a unique name that is compliant with “AS/NZS 4819:2011 and the “Roads Regulation Act – 2008” to make them unique and definable.
- Gazettal of mining track names
- Some existing tracks are currently known by aliases, but many of those may not comply with relevant standards. In some cases one track may be known by several aliases, while most tracks do not have any name. Therefore, Council would need to propose a unique name for all un-named tracks and undertake a public consultation process to determine whether there is community support for the project.

If opal field tracks are named, gazetted and sign posted, it can be expected that some people may perceive Council has taken exclusive responsibility for operating and maintaining mining tracks. However, the reality is that Council has never previously been

involved in mining track maintenance, and this is not expected to change in the foreseeable future.

There are two main options for the allocation of mining track names, as noted below;

**Option 3.1 – Allocate thematic names “track” names (RECOMMENDED)**

To facilitate people understanding where a particular mining track is located, names could be allocated on a thematic basis to particular areas, such as opal field clusters recommended previously in option 1.1. All tracks within the cluster can then be allocated a name based on a theme.

Themes could include mining apparatus, local fossils, local fauna, local flora, explorer names or local river names. For example, all tracks within the Northern Lightning Ridge Opal Fields cluster could be allocated names based on local fauna, while those in the Western Lightning Ridge Opal Fields cluster could be based on mining equipment.

Thematic mining track names are recommended on the basis that:

- They will make it easier for end users to identify the approximate location of an address based on the association between a theme and an opal field cluster.
- Using the term “track” instead of “road” when naming mining tracks will provide a clear delineation that they are not part of the formal public road network maintained by Council or NSW RMS.
- Theme exceptions can be made so that tracks with a long established alias name could retain their basic name. For example, Stoney’s Road could be retained as “Stoney’s Track” and Parramatta Road could be maintained as “Parramatta Track”.

**Option 3.2 – Allocate mining “track” names at random**

Pursuing this option is not recommended as:

- It would add unnecessary complexity.
- It would take longer for end users to develop familiarity with track names and extents due to a lack of uniformity.

**Option 3.3 – Allocate mining “road” names at random**

Persueing this option is not recommended as:

- Using the term “road” in the title would create unnecessary confusion whether a particular mining track is part of the formal road network maintained by Council
- It would be likely to create unreasonable expectations that Council is responsible for the maintenance of mining tracks.

## **4.0 - SIGNAGE REQUIREMENTS**

Successful implementation of a location based addressing system requires the installation of clear and unambiguous signage over the opal fields.

The three main components of required signage are;

- Mining camp numbers
- Mining track names and track signage
- Locality signage (if any new localities are created).

### **4.1 Mining Camp numbers**

Each mining camp dwelling will need to display an address number. The number will be unique for each mining camp along a particular mining track.

Numbers need to be prominent and uniformed so they can be identified from the mining track that is the primary access route for the mining camp. Therefore, they need to be large enough to be seen from a distance and have some form of reflectivity to assist with night time recognition.

Issues that will influence the effectiveness of any mining camp numbering system include:

- Community education that numbering is important to enable prompt emergency response in the event of a fire or medical emergency
- Some residents prefer anonymity and may choose not to co-operate with any numbering system intended to make their dwelling easier to identify.
- Encouraging people to maintain numbers which have deteriorated, been vandalised or been accidentally damaged.
- Council can seek to enforce the installation and maintenance of numbering, if necessary, via order 8 under section 124 of the Local Government Act 1993. This would be a resource intensive process and unlikely to be cost effective use of Council resources.

Two main numbering options have been identified as follows;

**Option 4.1.1 – Numbers fixed on mining camps**

This involves fixing number plates somewhere obvious on the facade or outside of the building where it faces the access route to the nearest named mining track.

Advantages of this option include:

- Most cost effective and simplest method
- Less maintenance required

Ultimately, this option has not been recommended because:

- Many mining camps are not directly visible from arterial access tracks.
- In cases where mining camps are not readily visible, it would be pointless.

**Option 4.1.2 – Numbers fixed on posts on access point/driveway (RECOMMENDED)**

This would require the erection of number plates on a post at the “front” access of each mining camp where the driveway intersects the named mining track frontage. It is expected that the system would be similar to that previously used by Council for rural addressing throughout the Shire.

Advantages of this system include:

- The numbers would be more prominent and uniformed.
- It would be more user friendly.

Disadvantages of the system include:

- Numbering posts are more susceptible to damage through accidents (*ie being run over by vehicles*).
- Significant maintenance is likely to be required.
- The cost of a post and number is significantly greater than just a number.

**Option 4.1.3 – Combined numbering on mining camps and access points**

This option has not been recommended as:

It would significantly increase costs

Council has limited resources.

**Option 4.2 Track names**

For urban streets and rural roads, name signs are normally placed at:

- The start point.



- Each intersection along the street or road.
- The end point

Preliminary analysis of the mining track network indicates that more than 500 name signs would be required throughout the opal fields.

Under ideal circumstances, each of these sign should be erected in compliance with the following Australian Standards;

AS 1742.1:2014 – Australian Standard - Manual of uniform traffic control devices – Part 1: General Introduction and index of signs

AS 1742.2-2009 – Australian Standard – Manual of uniform traffic control devices – Part 2: Traffic control devices for general use

AS 1743-2001 – Australian Standard – Road signs – Specifications

To comply with these standards, the signs would need to be:

- Reflective.
- A specific size and style.
- Installed at pre-determined height on a rigid steel post.

Most of the cretaceous ridges where the opal fields and mining camps are located tend to have very hard ground conditions. Often there is a superficial gravel layer immediately underlain by silicified rock, either silcrete or claystone (*locally known as shincracker*). Accordingly it is expected that the installation of track name posts will consume far more time and resources than the “average” post installation on the surrounding flood plains.

#### **Option 4.2.1 – Track name signage at all intersection**

Council could implement name signage for all named mining tracks at all track intersections, start points and end points. This has not been recommended as:

- The spider web like network of tracks would require an extraordinary number of signs.
- The benefits of having a sign at every intersection does not appear to warrant the expected significant cost.

#### **Option 4.2.2 – Track name signage at selected intersections (RECOMMENDED)**

Council could implement signs for named mining tracks at selected track intersections, as well as start and end points. This option is recommended as:

It is perceived as being the only practical way to implement mining track signage on the opal fields.

### **4.3 Locality names**

If new localities are implemented then it may be appropriate to install locality signage. Such signage would have similar requirements to mining track signage.

An alternative would be to add the road name and locality name to the mining camp number signage. This however would greatly increase the cost of mining camp number signage.

Ultimately locality signage is not recommended in any form at this stage, due to the additional costs that would be incurred for a project that is likely to be extraordinarily expensive on a per dwelling basis. Currently the boundaries of rural localities within the Shire are only identified on maps, and it is proposed that a similar approach be used for ‘opal field cluster localities’.

#### **4.4 Preliminary cost estimate**

A preliminary cost estimate has been prepared for an opal field addressing project consistent with the recommendation (Attachment B).

The estimate only covers the cost of signage. It does not include any:

- Staff time for planning, mapping and community consultation.
- Maintenance costs for damaged or stolen signs. It seems likely that some signs will be stolen for souvenirs (especially for some of the more unique track and locality names that are likely to be used) or for materials such as posts.

#### **4.5 Traffic control signage**

By overseeing a process to name and erect signage for mining track names, expectations arise that Council should also establish traffic control signage, such as give way and stop signs, in appropriate areas. As the mining tracks are not formal public roads and are not under Council control in any form, it seems unreasonable to use significant additional public funds to erect and maintain traffic control signage.

#### **5.0 SUMMARY OF PRELIMINARY RECOMMENDATIONS FOR IMPLEMENTATION**

In summary, the following preliminary recommendations have been made regarding the administrative process to establish addressing for mining camps:

- Establish new localities based on opal field clusters(1.1).
- Allocate rural address numbers (2.1).
- Allocate mining track names on a thematic basis for opal field clusters (3.1).
- Erect number posts on access point/driveway to mining camp (4.1.2)
- Erect track name signage at the start and end points, plus selected intersections, of named mining tracks (4.2.2).

These recommendations are made with a view to commencing discussions with state government agencies on establishing a system for addressing opal field dwellings and businesses. Amendments may be required in the event that more practical or cost effective options become apparent.

## Attachment B – Preliminary signage cost estimates

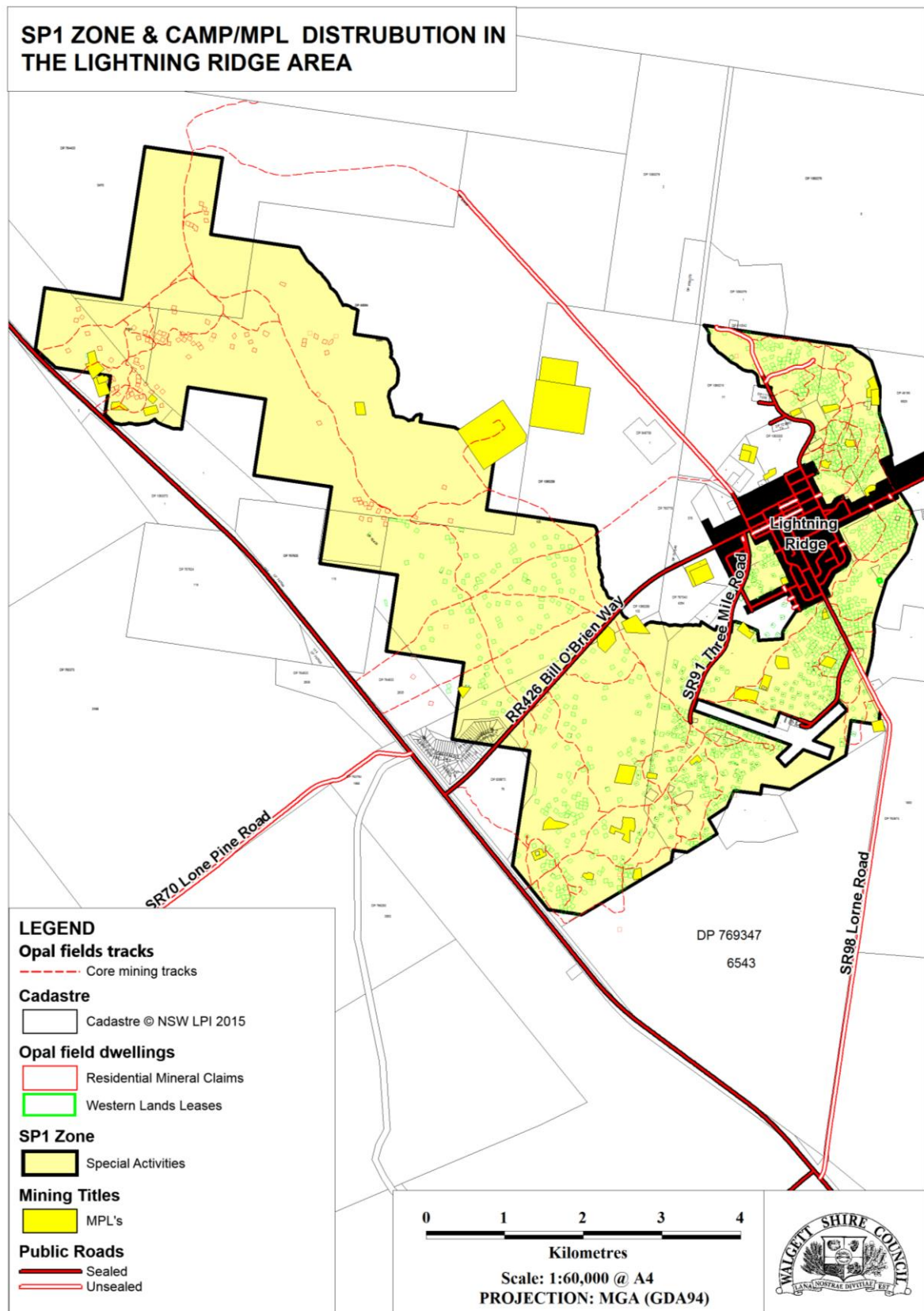
| Number plates mounted on post at front access<br>Recommendation 4.1.2 |                                                                          |                                                                      |           |
|-----------------------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------------------------------------|-----------|
| ITEM                                                                  | UNIT COST                                                                | QUANTITY                                                             | TOTAL     |
| Signs                                                                 | \$20 per sign                                                            | 1,950 signs                                                          | \$39,000  |
| Posts                                                                 | \$25 per galvanised post                                                 | 1,950 posts                                                          | \$48,750  |
| Staff                                                                 | 0.5 hr/post install average?<br>\$110 per hour wages (2 staff @ \$55/hr) | 1,950 posts                                                          | \$107,250 |
| Equipment                                                             | Vehicle ≈ \$1/km                                                         | 200km/day X 162 days                                                 | \$32,400  |
|                                                                       | Tools & consumables                                                      | Drills, screws, adhesive etc.<br>Pneumatic post driver & compressor. | \$6,000   |
| SUB-TOTAL                                                             |                                                                          |                                                                      | \$233,400 |

| Mining track name signs<br>Recommendation 4.2.2                            |                                                                             |                               |           |
|----------------------------------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------|-----------|
| ITEM                                                                       | UNIT COST                                                                   | QUANTITY                      | TOTAL     |
| Signs                                                                      | \$40 per sign                                                               | 500 signs                     | \$20,000  |
| Posts                                                                      | \$35 per galvanised post                                                    | 500 posts                     | \$17,500  |
| Staff                                                                      | 2 hr/post install average?<br>\$110 per hour wages (2 staff @ \$55/hr each) | 500 posts                     | \$110,000 |
| Equipment                                                                  | Vehicle ≈ \$1/km                                                            | 200km/day X 83 days           | \$16,600  |
|                                                                            | Tools & consumables                                                         | Drills, screws, adhesive etc. | \$6,000   |
| SUB-TOTAL                                                                  |                                                                             |                               | \$170,100 |
| <b>TOTAL (not including planning &amp; administrative costs) \$403,500</b> |                                                                             |                               |           |

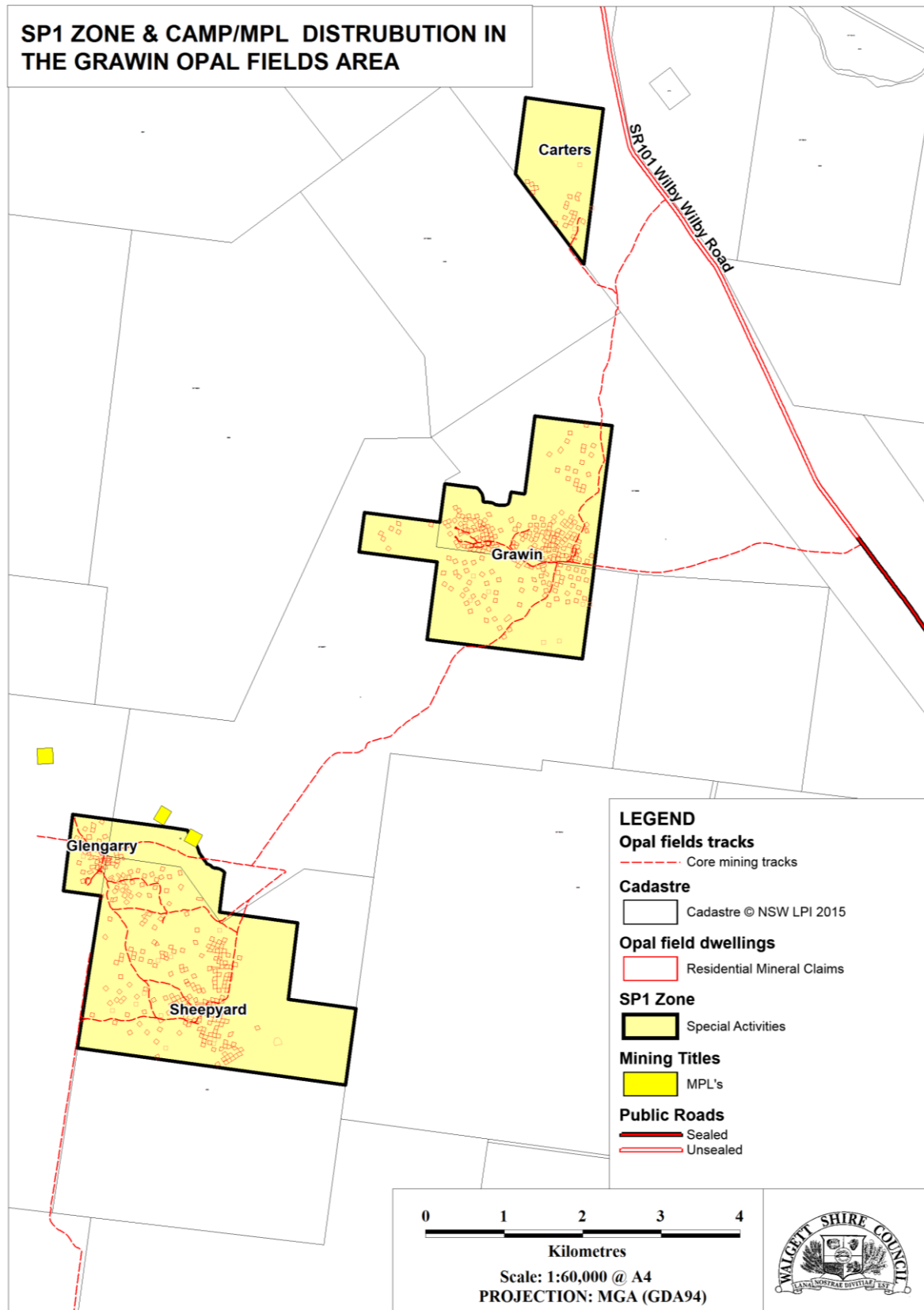
Note – Figures provided are preliminary estimates only. Changes are expected due to: Ground conditions. 'Soft' ground will reduce post installation costs while hard ground will increase costs. Ground conditions are known to range from sandy soil to very hard rock, hence an average installation time and cost cannot be reliably determined.

Mining track signs. The estimated number is quite speculative and will require accurate track network mapping and distribution planning to determine a final figure.

Attachment C – Map showing extent of sp1 zone and distribution of camps in lightning ridge area

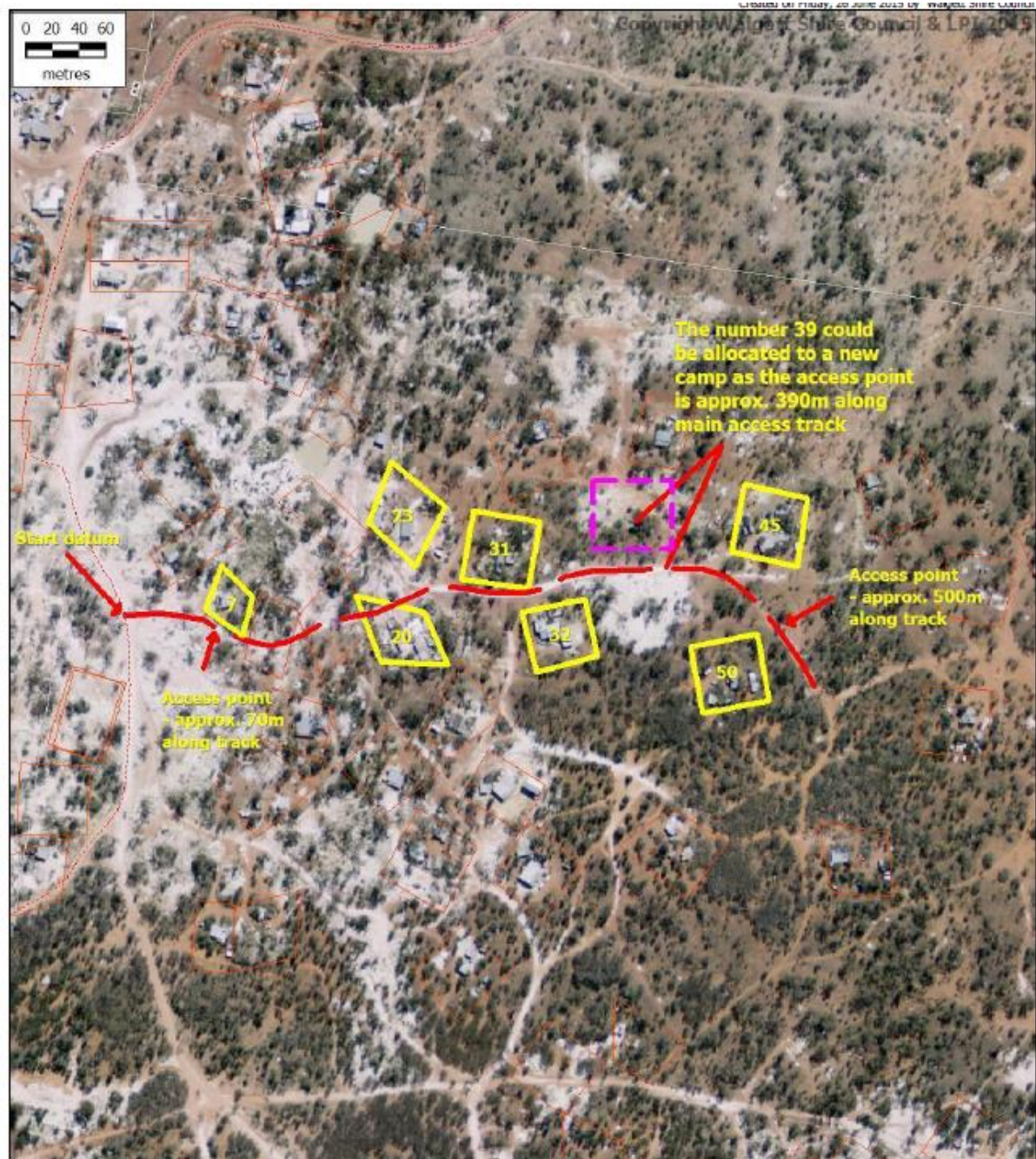




Attachment D – Map showing extent of sp1 zone and distribution of camps in Grawin Opal fields and Cumborah area





Attachment E – Map showing conceptual opal field address numbering method



|                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                           |                                                                                                                                                                     |
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|  <p>Walgett Shire Council<br/>77 Pitt Street<br/>PO Box 31<br/>WALGETT NSW 2832<br/>Ph: (02) 6828 1399<br/>Fax: (02) 6828 1608<br/>Email: <a href="mailto:admin@walgett.nsw.gov.au">admin@walgett.nsw.gov.au</a><br/><a href="http://www.walgett.nsw.gov.au">www.walgett.nsw.gov.au</a></p> | <p><b>Important Notice!</b><br/>This map is not a precise survey document. Accurate locations can only be determined by a survey on the ground. This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of this data, neither the Walgett Council nor the Department of Lands makes any representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.<br/>© The State of New South Wales (LPI) 2013,<br/>© Walgett Shire Council 2014.</p> | <p> True North, Grid North and Magnetic North are shown diagrammatically for the centre of the Walgett Local Government Area. Magnetic North is correct for 2015, moving westerly by 0.04° in about five years.</p> <p><b>Important</b><br/>This map was produced on the GEOCENTRIC DATUM OF AUSTRALIA 1994 (GDA94), which has superseded the Australian Geocentric Datum of 1984 (AGD84). Heights are referenced to the Australia Height Datum (AHD) heights. For most practical purposes GDA94 coordinates and satellite derived (GPS) coordinates based on the World Geodetic Datum 1984 (WGS84) are the same.</p> | <p><b>Aerial Photography:</b> N/A</p> <p><b>Projection:</b> MGA94 Zone 55</p> <p><b>Date:</b> Friday, 26 June 2015</p> <p><b>Produced By:</b> admin</p> <p><b>Map Zoom:</b> 0.7586 km</p> | <p><b>Concept Mining Camp address numbering method</b></p> <p>Incremental numbering based on distance from a start datum</p> <p><b>Map Scale: 1:3,993 at A4</b></p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## **MINING CAMP WESTERN LAND LEASES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Director Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/1436-03

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### **Summary:**

The Glengarry, Grawin, Sheepyard Miners Association have requested Council pursue the conversion of residential Mineral Claims to Western Lands Leases in the Glengarry Grawin area. It is recommended that write to the NSW Minister for Primary Industries, Lands and Water regarding the matter.

### **Background:**

In 1996 the incoming Minister for Mines reached a pre-election agreement with opal fields resident advocates to offer a secure title to mining camp dwellers on 'preserved' opal fields in return for no houses on new opal fields.

This agreement is commonly known as the "Camps on Claims Scheme" and it was intended to provide individual Western Lands leases to as many residents as possible of the preserved opal fields in the Lightning Ridge and Cumborah areas (Grawin, Glengarry, Sheepyard and Carters opal fields). Before 1993, nearly 1800 people had built mining camps on the opal fields, on other people's grazing Western Lands Leases. Since then, all state governments have supported a scheme to legitimise these dwellings.

This scheme has two steps. The first was a 'residential' Mineral Claim, administered by NSW Mineral Resources (now known as NSW Trade & Investment, Resources & Energy). The second is granting individual Western Lands Leases for residential purposes.

Individual Western Lands Leases can only be offered after the government has bought the underlying grazing lease, and the land has been surveyed and a new deposited plan registered. Acquired areas have been progressively incorporated into Crown Reserve 1024168 for the purpose of opal mining, prospecting and public access. This background information has been summarised from the Walgett Shire Growth management Study and Strategy, adopted by Council in June 2011.

### **Current position:**

An overview of the number and context of mining camps is provided in Attachment B, in summary that table shows:

1138 mining camps (62%) have been offered WLLs for residential purposes.

433 mining camps (24%) could be offered WLLs for residential purposes, but have not.

258 mining camps (14%) remain outside of the Crown Reserve, hence cannot be offered a WLL.

In a letter dated 15 June 2015 the Glengarry, Grawin, Sheepyard Miners Association requested Walgett Shire Council to pursue the conversion of residential Mineral Claims to Western Lands Leases in the Grawin & Glengarry area. The letter also notes that NSW Crown Lands have indicated that they do not have the money to pay for the survey works required to enable this to happen.

Funds collected in previous years from the 'preserved' opal fields include:

A residual \$331,000 as of December 2009 which was levied and collected by NSW Mineral Resources specifically for administrative costs associated with 'residential' Mineral Claims, including surveys to facilitate conversion of the titles to Western Lands Leases for residential purposes. It is expected that the amount will have increased in the subsequent period, from people continuing to pay the relevant fees.

\$189,000 in mining compensation received by Council as the landholder of Permissive Occupancy 1985/19. That money was transferred to the NSW Land and Property Management Authority [LPMA] (now known as NSW Crown Lands) in 2010 after the PO was converted to Crown Reserve 1024168. It was agreed between Council and the LPMA that the money would be used “*exclusively for land management works within the reserve or additional land acquisition for the reserve*”.

Previously Council was informed of the progress of the NSW Government’s “Camps on Claims Scheme” by participating in quarterly meetings of the Camps on Claims Working Group. The working group included representatives from NSW Planning, NSW Mineral Resources, NSW Crown Lands and Walgett Shire. The last meeting was held on 25 November 2009.

Overall it appears that the NSW Government has:  
Done very little since 2009 to progress its “Camps on Claims Scheme”.  
Accumulated at least \$520,000, probably significantly more, which could be used to progress the scheme.  
Lost interest in the camps on claims process.

**Relevant Reference Documents:**

Camps on Claim Working Group minutes for 25 November 2009.  
Walgett Shire Growth Management Study and Strategy, prepared by Edge Land Planning, dated June 2011.  
Walgett Local Environmental Plan 2013.

**Governance issues:**

Council’s charter:- Section 8 of the Local Government Act 1993 establishes Council’s charter, which includes:

- \* to exercise community leadership
- \* to have regard to the long term and cumulative effects of its decisions
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

No new significant issues known or expected.

**Stakeholders:**

NSW Crown Lands, NSW Resources & Energy, opal field residents, GGSMA.

**Financial implications:**

None known or expected at this time for Council.

**Alternative solutions/options:**

Do nothing: This has not been recommended as:  
Council has participated in the Camps on Claims Working Group from the mid-1990s to 2009.

The recent NSW government inaction is inconsistent with its previous commitments. The matter affects numerous residential Mineral Claim holders who have not been provided with an offer of a Western Lands Lease for residential purposes. The matter affects numerous grazing Western Lands Lease holders who have not yet been provided with the opportunity to sell the ‘preserved’ opal field affected portions of their leases.



**Conclusion:**

The “Camps on Claims Scheme” appears to have stalled and the GGSMA has requested Council’s assistance to encourage the NSW government to restart the process, consistent with its previous commitments.

**MINING CAMP WESTERN LANDS LEASES**

**Walgett Shire Council resolve to:**

1. Note the letter from the Glengarry, Grawin, Sheeppyard Miners Association dated 15 June 2015 requesting Council to pursue the conversion of residential Mineral Claims to Western Lands Leases in the Glengarry Grawin area.

2. Write to the NSW Minister for Primary Industries, Lands and Water to:

(a) Indicate that it is concerned that the “Camps on Claims Scheme” which the NSW Government previously committed itself to appears to have stalled.  
Since 8 June 2012 when NSW Crown Lands acquired lot 1, DP 1145840, which includes most of the Grawin opal fields, no significant resources have been applied to the conversion of residential Mineral Claims to Western Lands Leases within Crown Reserve 1024168.

(b) Request that the Minister ensure:

(i) A time table is provided for converting residential Mineral Claims to Western Lands Leases within Crown Reserve 1024168 at the Lightning Ridge and Grawin Opal Fields localities.

(ii) A time table is provided for further acquisitions, on a voluntary sale basis, of the remaining Western Lands leases which form part of the ‘preserved’ opal fields and the incorporation of those areas into Crown Reserve 1024168.

(iii) A time table is provided for the preparation of a plan of management for Crown Reserve 1024168, so that the community can participate and understand the government’s intentions regarding the management of the land.

(iv) Information is provided on the status of the “Camps on Claims Scheme” fund. Council was advised in December 2009, at a Camps on Claims Working Group meeting, that the fund contained a residue of about \$331,000. It is Council’s understanding that:

- These funds came from fees paid by ‘residential’ Mineral Claim holders.
- The NSW Government had provided a commitment that the funds would be used exclusively for the Camps on Claims Scheme.
- Significant additional fees have been paid since 2009, hence the balance of the fund must have increased.
- It appears that the funds have not been used for the purpose for which they were collected since 2009.

3. Send a copy of the letter to the Glengarry, Grawin, Sheeppyard Miners Association.

**Moved:**

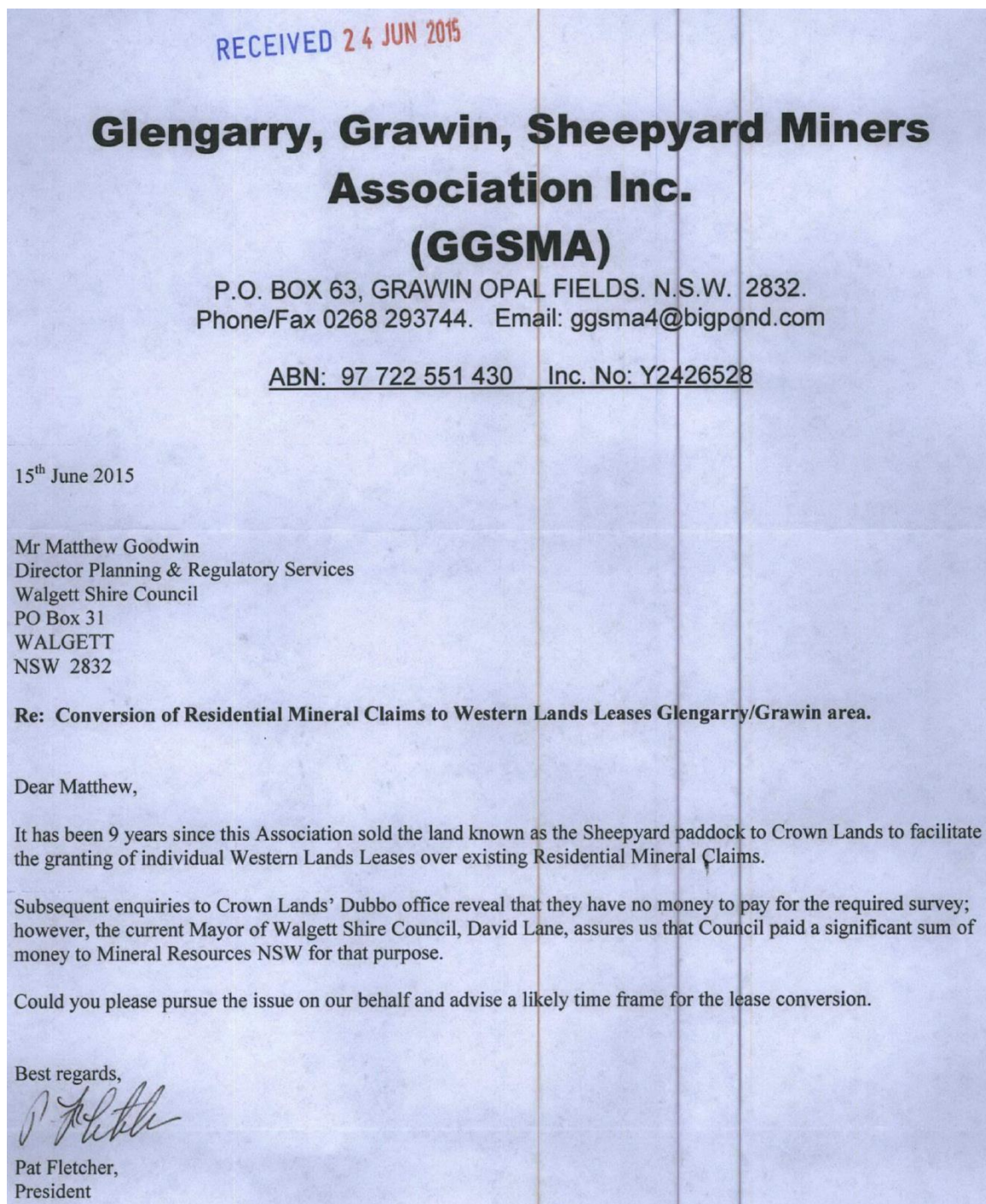
**Seconded:**

**Attachments:**

A – GGSMA letter

B – Mining camp status & distribution

Attachment A – GGSMA letter



**Attachment B – Mining camp status & distribution**

The table below provides an estimate of the number of mining camps within various 'preserved' opal field areas.

| LOCALITY                 | AREA                                         | LOT/DP                   | CAMPS | AREA (Ha) | STATUS                              | MINING CAMP<br>CONVERSION<br>TO WLL             |
|--------------------------|----------------------------------------------|--------------------------|-------|-----------|-------------------------------------|-------------------------------------------------|
| LIGHTNING<br>RIDGE       | Former<br>Permissive<br>Occupancy<br>1985/19 | Various                  | 949   | 2,658     | Part Crown<br>Reserve<br>1024168    | Nearly complete                                 |
|                          | Crutchfield's<br>(Sim's Hill)                | 4/1163616                | 189   | 125       | Part Crown<br>Reserve<br>1024168    |                                                 |
|                          | Berlin (part)                                | 6894/48594               | 8     | 52        | Private WLL,<br>Peter Carroll       | Not applicable,<br>no crown<br>reserve in place |
|                          | 6 Mile (part)                                | 7302/1126517             | 4     | 51        | Private WLL                         |                                                 |
|                          | 6 Mile (part), 7<br>Mile, Berlin (part)      | 6895/48594               | 52    | 1,878     | Private WLL,<br>"Weetalibah"        |                                                 |
|                          | 9 Mile                                       | 2/1062072                | 27    | 1,251     | Private WLL,<br>"Weetalibah<br>Run" |                                                 |
|                          | 10 Mile                                      | 2470/764433              | 7     | 1,241     | Private WLL,<br>"Opal Ridge"        |                                                 |
|                          | Old Coocoran                                 | 6782/823892              | 19    | 5,329     | Private WLL,<br>"Rexeen"            |                                                 |
| GRAWIN<br>OPAL<br>FIELDS | Sheepyard<br>paddock                         | 1952/763834              | 242   | 1,547     | Part Crown<br>Reserve<br>1024168    | Process not<br>started                          |
|                          | Grawin                                       | 1/1145840                | 191   | 986       | Part Crown<br>Reserve<br>1024168    |                                                 |
|                          | Glengarry &<br>Grawin                        | 1001/1138091<br>2/803377 | 119   | 4,093     | Private WLL,<br>"Mundaroo"          | Not applicable,<br>no crown<br>reserve in place |
|                          | Carters                                      | 1349/763001              | 22    | 6,798     | Private WLL,<br>"Strathmore"        |                                                 |
| TOTAL                    |                                              | 1,829                    |       |           |                                     |                                                 |

*Note that the lot area is far greater than the actual area recognised as 'preserved' opal fields.*

In summary, about:

- 1138 mining camps (62%) have been offered WLLs for residential purposes.
- 433 mining camps (24%) within Crown Reserve could be offered WLLs for residential purposes, but have not.
- 258 mining camps (14%) on 'preserved' opal fields are not in the Crown Reserve, hence cannot be offered a WLL.

## **MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

### **a) POUND DOG REHOMING**

Nina Hartland of Riverina Pet Rescue continues to arrange for the pick up of unclaimed and surrendered dogs from the Walgett pound. The number of dogs entering the pound remains far higher than the local demand and capacity for re-homing with responsible pet owners. Riverina Pet Rescue continues to work with animal rescue organisations in southern NSW, Victoria and the ACT to place the animals with new owners. The group publicises its activities via the internet at the following address - <http://www.petrescue.com.au/groups/10030>

Riverina Rescue made the following pick-ups in recent months:

- 16-1-2015 – 2 dogs.
- 6-2-2015 – 8 dogs.
- 23-1-2015 – 6 dogs.
- 27-2-2015 – 5 dogs.
- 17-3-2015 – 4 dogs.
- 27-3-2015 – 8 dogs and 3 cats
- 9-4-2015 – 9 dogs.
- 27-4-2015 – 8 dogs and 2 cats.
- 30-4-2015 – 17 dogs.
- 8-5-2015 – 4 dogs
- 13-5-2015 – 8 dogs
- 28-5-2015 – 5 dogs
- 19-6-2015 – 3 dogs.

### **b) ELECTRONIC HOUSING CODE**

As advised previously, a \$15,000 grant was accepted late 2014 from the NSW Department of Planning & Environment as part of its e-planning initiative, for Walgett Shire Council to participate in the Electronic Housing Code (EHC).

The Electronic Housing Code (EHC) is an online system for the electronic lodgement of Complying Development Certificate applications under the NSW Housing Code. It also allows users to determine if they are able to proceed with their development without further approvals as an “exempt development”.

The Electronic Housing Code has been built primarily for industry professionals, such as project home builders, planners, developers and architects. It is also able to be used by anyone who has some understanding of regulatory concepts associated with building and planning.

Planning & Regulatory Services Staff and a consultant created and cleansed the necessary digital data over several months. The EHC went live for Walgett Shire on 30 June 2015 and can be accessed by the public via the internet at <http://www.ehc.nsw.gov.au/>.

The information currently provided by the EHC to users includes a significant proportion of fundamentally irrelevant regulatory controls (ie gobbledegook). This arises from the inability of the system to acknowledge the zoning of the land (already retained in the system) or the size of the lot (entered by the user). With significant further refinement, it has the potential to improve public understanding of the NSW Housing Code (SEPP for Exempt & Complying Development).

**c) APPLICATION TRACKING**

As advised previously, a \$10,000 grant was accepted late 2014 from the NSW Department of Planning & Environment as part of its e-planning initiative, for Walgett Shire Council to implement an online “application tracking” system whereby the public can track applications for development, construction certificates, complying development certificates and activity applications.

The Horizon application tracking system went live for Council staff from 15 July 2015 and is now being tested. It is planned that the system will become accessible to the public by the end of July 2015, probably in conjunction with the new Council web site.

**d) PLANNING CERTIFICATE AUTOMATION**

Data created in conjunction with the previously noted EHC project is expected to facilitate the implementation of automated planning (149) certificates within the Authority property information system. This project will be commence after the application tracking project has been completed.

**e) UNAUTHORISED SOLAR PANEL INSTALLATION, IGA SUPERMARKET, LIGHTNING RIDGE**

Council have been advised that a Complying Development Certificate is being sought from a private certifier for permanent building remediation works and air conditioners for the IGA Supermarket at 34 Opal St, Lightning Ridge. Staff will endeavour to ensure that any private certifier is clearly informed of Council's concerns regarding the structural integrity of this building prior to the issue of any Complying Development Certificate.

|                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM<br/>DIRECTOR OF PLANNING &amp; REGULATORY SERVICES</b>                                                                                                                                               |
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <p>Receive and note the report by the Director of Planning &amp; Regulatory Services on matters for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 14.4 Director Engineering Services

### ***MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICES PROGRESS REPORT – JUNE 2015***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services expenditure up to 30<sup>th</sup> June 2015.

**Background:**

A budget of \$18.83 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service Division for capital & maintenance works, fleet management and engineering administration for 2014/2015.

**Current Position:**

One construction team is working in full swing on Peel Street rehabilitation. Other two construction teams are working on the State Highways.

**Relevant Reference Documents/Policies:**

2014/15 Operational Plan and Budget.

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Residents  
RMS

**Financial Implications:**

As at 30<sup>th</sup> June 2015, \$ 11.95 m has been spent from a total amount of \$18.83 allocated for 2014/2015 budget and the expenditure for capital and maintenance works only as \$ 4,246,461. The major remaining works are replacement of plant, new depot and road projects under the Fixing Country Roads Programme. Where applicable, these works will be carried forward to 2015/16.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE PROGRESS REPORT  
FROM DIRECTOR ENGINEERING SERVICES**
**Recommendation:**

That Council receive and note the Engineering Services Division monthly work progress report for June 2015.

**Moved:****Seconded:****Attachment:**

2014/2015 Budget allocations up the 30<sup>th</sup> June 2015.

The Rural Infrastructure and support Services 2014/2015 budget allocations for Capital and Maintenance works are as follows:

| Ledger Item                            | Actuals,<br>Committed and<br>On cost up to<br>30th June 2015 | Budget             | % Budget   | Remarks                                                         |
|----------------------------------------|--------------------------------------------------------------|--------------------|------------|-----------------------------------------------------------------|
| Engineering Administration             | \$564,963                                                    | \$667,843          | 85%        |                                                                 |
| Emergency Services (RFS * SES)         | \$286,150                                                    | \$335,200          | 85%        |                                                                 |
| Enforcement of Regulations             | \$7,206                                                      | \$20,000           | 36%        |                                                                 |
| Fleet Operations                       | \$1,777,990                                                  | \$2,507,716        | 71%        | Depreciation = \$ 475577 , Transfer to Plant Reserve= \$ 394139 |
| Local Roads Operations                 | \$58,958                                                     | \$77,000           | 77%        |                                                                 |
| Local Roads Maintenance                | \$646,606                                                    | \$678,739          | 95%        |                                                                 |
| Regional Roads Operations              | \$70,299                                                     | \$65,000           | 108%       |                                                                 |
| Regional Roads Maintenance             | \$586,241                                                    | \$726,667          | 81%        |                                                                 |
| Walgett Depot Renewal and Improvements | \$1,937                                                      | \$1,400,000        | 0%         | To be carried over for 2015/2016                                |
| Fleet Renewal and Improvement          | \$246,111                                                    | \$1,335,000        | 18%        | To be carried over for 2015/2016                                |
| <b>Total</b>                           | <b>\$4,246,461</b>                                           | <b>\$7,813,165</b> | <b>54%</b> |                                                                 |

## **MONTHLY RMCC WORKS REPORT – JUNE 2015**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works up to 30<sup>th</sup> June 2015.

### **Background:**

The initial contract award for 2014/2015 was \$ 3,390,000. Due to the increase of scope of works RMS has approved a variation of \$ 1,736,396. The revised contract is \$ 5,126,396.

The scope of works involved in this contract is:

Resealing, Heavy Patching, HW 12 Mt Brandon Widening, Grids Replacement (New item), Big Warrambool widening (new item) and Routine works. Recently, replacement of guard rail posts and additional heavy patching have been added on the contract.

### **Current Position:**

SH12 – heavy patching work  
Guardrail Posts  
Inspections and maintenance work

### **Relevant Reference Documents/Policies:**

RMCC

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

As at 30<sup>th</sup> June 2015, \$ 4,209,943 has been spent from a total amount of \$5,126,396. The approved WSC budget for 2014/2015 was \$ 3,390,000.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.



**MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JUNE 2015**
**Recommendation:**

That Council receive and note the monthly RMCC works report for June 2015.

**Moved:**
**Seconded:**
**Attachments:**

The funding allocations for 2014/2015 RMCC works are \$4,878,119 details are as follows:

| SN | Description                                                                                                                                                                               | Budget         | Expenditure Till 30/06/2015 | Ledger figure  | Reserve fund | Expenditure in percentage | Physical status                                 |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------|----------------|--------------|---------------------------|-------------------------------------------------|
| 1  | Routine works                                                                                                                                                                             | \$1,160,000.00 | \$1,160,000.00              | \$1,160,000.00 | \$0.00       | 100%                      | Completed                                       |
| 2  | Additional routine works                                                                                                                                                                  | \$60,000.00    | \$2,128.47                  | \$2,128.47     |              | 4%                        |                                                 |
|    | Ordered Works                                                                                                                                                                             |                |                             |                |              |                           |                                                 |
| 3  | Heavy patching                                                                                                                                                                            | \$1,337,455.42 | \$936,178.57                | \$936,178.57   |              | 70%                       | On going                                        |
| 4  | HW 12 Warrambool Widening- 1 <sup>st</sup> stage                                                                                                                                          | \$703,416.80   | \$526,251.04                | \$526,251.04   |              | 75%                       | Completed except line marking                   |
| 5  | HW 12 Warrambool Widening-2 <sup>nd</sup> stage                                                                                                                                           |                | \$7,200                     | \$7,200        |              |                           | Completed except line marking                   |
| 6  | Resealing                                                                                                                                                                                 | \$1,095,163.65 | \$1,095,163.65              | \$948,673.99   | \$146,489.66 | 100%                      | Completed                                       |
| 7  | Grids Replacement                                                                                                                                                                         | \$146,351.06   | \$146,351.06                | \$83,606.01    | \$62,745.05  | 100%                      | Completed                                       |
| 8  | Culvert Headwall Works                                                                                                                                                                    | \$65,000       | \$65,000                    | \$42,455       | \$22,544.76  | 100%                      | Completed                                       |
| 9  | Culvert Replacement                                                                                                                                                                       |                | \$139,903.71                | \$139,903.71   |              |                           | ( paid on 2013/2014 but completed on 2014/2015) |
| 10 | Table drains                                                                                                                                                                              | \$35,000.00    | \$35,000.00                 | \$33,088.00    | \$1,912      | 100%                      | Completed                                       |
| 11 | Soil Tests LR Rutting                                                                                                                                                                     | \$23,919.40    | \$23,919.40                 | \$3,382.00     | \$20,537     | 100%                      | Completed                                       |
| 12 | Guardrail posts for Jim Harper, 13 Mile Culvert, 2 Mile, 5 Mile, 13 Mile, 21 Mile, 23 Mile, 26 Mile, Big Warrambools, Barwon, Pian Ck, Pagan Ck Bridges and Wire Rope of 5 culverts SH18N | \$500,090.00   | \$72,847.00                 | \$72,847.00    |              | 15%                       | On going                                        |
|    | TOTAL                                                                                                                                                                                     | \$5,126,396    | \$4,209,943                 | \$3,955,714    | \$254,229    | 82%                       |                                                 |

## **CRUSHING SHINCRACKER AND QUARRY MATERIAL TO USE ON ROADS**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

This report recommends that council note and accepts the proposal to crush the quarry material and shincracker by using Johnstone Concrete & Quarries Pty Ltd.

### **Background:**

Council has been using raw quarry material to construct and maintain roads for a long time. The past practice involved the breaking of rocks by using a Pad foot roller on road sites. Because of the size of the rocks, the pad foot roller is unable to break the oversize rocks. From the past experience, it has been determined that there is an average wastage is about 30 % of the hauled material. In addition to this, it also impacts on operating time as other crew members have to wait until the crushing process is completed.

The crushed stones or angular stones are in the form of construction aggregate which distinct from gravel that is produced by natural processes of weathering and erosion, and typically has a more round shape. The angular crushed stones are the key material for Macadam Roads (gravel roads) construction which depends on the interlocking of the individual stone's angular faces for its strength. The crushed stones will have a well graded material consisting of various particles containing coarse (40 mm) to fine particles to enable compaction properly.

To process the quarry material, Council has requested interested parties to submit their quotations and following five quotations have been received.

| S.No | Contractor                            | Rate/tonne(excl.gst) | Mobilization of crusher, excavator and Loader |
|------|---------------------------------------|----------------------|-----------------------------------------------|
| 1    | Sharpe Brothers                       | \$ 4.48              | \$ 20,000.00                                  |
| 2    | Johnstone Concrete & Quarries Pty.Ltd | \$ 4.80              | \$ 13,000.00                                  |
| 3    | Tiernay Crushing Pty.Ltd              | \$ 7.00              | DNQ                                           |
| 4    | Calvani Crushing Company              | \$ 7.50              | DNQ                                           |
| 5    | Hutchison                             | \$ 8.66              | DNQ                                           |

The proposed crushing quantities and amount required is given in table below.

| Cumborah Quarry        |                         |            |            |            | Australian Opal Centre   |                         |            |            |              | Total amount |
|------------------------|-------------------------|------------|------------|------------|--------------------------|-------------------------|------------|------------|--------------|--------------|
| Raw material per tonne | Crushing rate per tonne | Size 40 mm | Qty-tonnes | Amount     | Raw material (per tonne) | Crushing rate per tonne | Size 40 mm | Qty-tonnes | Amount       |              |
| \$ 5.10                | \$ 4.80                 | \$9.90     | 50000      | \$ 495,000 | \$ 3.75                  | \$ 4.80                 | \$8.55     | 14136      | \$120,862.80 | \$615,862.80 |

**Current Position:**

Council is constructing roads by using raw quarry material. They are carted on construction site, spread, crushed by Padfoot roller to some extent and compacted. The method is not cost effective as there is 30 % wastage of material due to oversize and hardness.

There are several road projects within the shire that need significant amount of road base material. This is the right opportunity to implement a crushing process to achieve excellent results.

Council has been requested by AOC to purchase the stockpiled shincracker from AOC building construction site to support their project. The Shincracker has been tested for the road construction purpose. The CBR value is much higher than unprocessed quarry material.

**Relevant Reference Documents/Policies:**

Quotation from crushing contractors

**Governance issues:**

Council is required to meet the requirements of the Environmental Protection Authority in regards to noise and dust control issues. Addition to that Council also requires Development Application to crush the shincracker on site.

**Environmental issues:**

There will be issues of dust and noise

**Stakeholders:**

Walgett Shire Council, Residents and Tourists

**Financial Implications:**

This will not impact on 2015/2016 budget as it will be funded under existing budget votes.

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

The crushed stones or angular stones are a form of construction aggregate which distinct from gravel that is produced by natural processes of weathering and erosion, and typically has a more round shape.

The angular crushed stones are the key material for Macadam Roads (gravel roads) construction which depends on the interlocking of the individual stone's angular faces for its strength.

The crushed stones will have a well graded material consisting of various particles containing coarse (40 mm) to fine particles to enable compaction properly and hence it is recommended to crush the stockpiled shincracker and Cumborah Quarry material.

**CRUSHING THE SHINCRACKER AND CUMBORAH QUARRY MATERIAL TO USE ON ROADS**

**Recommendation:**

That Council note and accept the quote of Johnstone Concrete Pty which is \$4.80 per tonne and an establishment cost of \$ 13,000 to crush the shincracker and Cumborah Quarry material.

**Moved:**

**Seconded:**

**Attachments:**

Quotation supplied from Johnstone Concrete & Quarries Pty Ltd.



**Johnstone Concrete & Quarries Pty Ltd**

Inverell Rd, Moree NSW 2400

ABN: 93 151 466 554



Johnstone Concrete & Quarries

**QUOTATION – MIT2784**

Wednesday, 8 July 2015

**To: Walgett Shire Council**

**Att: Raju Ranjit**

Thank you for the opportunity to quote for the supply and delivery our products.

Please find following prices on an individual basis (GST Exclusive);

**Lightning Ridge & Cumbora**

**Crushing 40mm Roadbase @ \$4.80 per tonne**

**Mobilisation of Crusher, Excavator & Loader @ \$13,000.00**

The above price quotations are confidential and relative to the specific works only.

This quote is valid for a period of 14 days from the date above.

Please call me at your earliest convenience to discuss and secure.

Kind Regards

*Mitch Johnstone*

*0427540212*

*mitch@jcg.com.au*

## ***PURCHASE OF SHINCRACKER GRAVEL TO USE ON ROADS AT LIGHTNING RIDGE***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

This report recommends that council note and accepts the proposal of purchasing of shincracker material from Australian Opal Centre Lightning Ridge, NSW for the use as road base on Council's Roads in Lightning Ridge.

### **Background:**

The Australian Opal Centre Lightning Ridge has proposed that Council purchase the stockpiled shincracker to support the construction project of new Australian Opal Centre on 3 Mile Road, Lightning Ridge. The estimated proposed quantity is 10,874 m<sup>3</sup> (14,136 tonnes). The agreed rate is \$3.75 per tonne (ex. GST.) and total amount is \$ 53,010 (ex. GST).

Council has agreed to provide funding if the AOC obtains firm commitments for the balance of the \$ 30 million project funds. Purchasing of the shincracker will be well acknowledged by the AOC and supports the building project. In addition, this also reduces the haulage distance and hence the project cost as well of local road works.

### **Current Position:**

There are three Capital road projects in Lightning Ridge for 2015/2016 financial year and the Lightning Ridge area do not have a local quarry for source road base material. Council hauls road base material from Cumborah which is 40 km from the site works. The Shincracker would be a better cost option.

The proposed quantity of the road base material once it is crushed by a Crushing Plant on site can be used easily on the local roads. This reduces the haulage cost and project cost by using Pad foot roller and other roller efficiently.

The AOC has held a couple of meetings with Shire Representatives regarding the shincracker. There is good result from lab tests for the shincracker.

### **Relevant Reference Documents/Policies:**

Proposal from AOC dated 25 July 2014

### **Governance issues:**

Council is required to meet the requirements of the Environmental Protection Authority in regards to noise and dust control issues. Addition to that Council also requires Development Application to crush the shincracker on site.

### **Environmental issues:**

There will be issues of dust and noise

### **Stakeholders:**

Walgett Shire Council  
Residents and Tourists

**Financial Implications:**

This will not impact the approved 2015/2016 budget, as it will be funded from the existing budget votes.

**Alternative Solutions/Options:**

Decline the proposal

**Conclusion:**

The report details the proposal from the AOC and recommends a response that will meet Council's support for the construction of the AOC building

| <b>PURCHASE OF SHINCRACKER GRAVEL TO USE ON ROADS</b>                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m<sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Proposal from AOC dated 25 July 2014



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(+61) 2 6829 1667 • [contact@australianopalcentre.com](mailto:contact@australianopalcentre.com) • [www.australianopalcentre.com](http://www.australianopalcentre.com)

Don Ramsland, General Manager  
Raju Ranjit, Manager Engineering  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

25 July 2014

### **Proposal for sale of shincracker material at Lightning Ridge**

*All rates are ex GST.*

*This proposal assumes sale of entire stockpile (10,874m<sup>3</sup>).*

*Two options are presented: Option 1 for sale of raw material and Option 2 for sale of material processed to 40mm minus.*

**Vendor: Lightning Ridge Opal & Fossil Centre Inc**  
**Purchaser: Walgett Shire Council**

#### **OPTION 1 - Sale of raw material**

**Volume of material:** 10,874m<sup>3</sup> (determined by survey)

**Density of material:** Average density 1.3 tonnes per ex situ m<sup>3</sup> (determined by testing by Douglas Partners)

**Mass of material:** 14,136 tonnes (based on surveyed volume and density as determined by testing)

**Selling rate:** \$3.75/tonne

**Total sale price:** \$53,010

**Payment terms:** Full payment within 30 days from date of invoice (to be issued in signing of agreement)

#### **Conditions:**

- *Material may be stored on LROFC Inc site at no cost to Walgett Shire Council for a period up to 31 December 2015; extension of time after that date by negotiation and depending on any construction activity planned for site.*
- *Securing of material for theft mitigation and public safety at WSC expense.*
- *Processing and transport of material at WSC expense; WSC and its contractors must comply with DA conditions for the site (to be provided) and advise LROFC Inc of all proposed activity with notification of no less than 30 days.*



AUSTRALIAN  
OPAL  
CENTRE  
LIGHTNING RIDGE · NSW

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**OPTION 2 - Sale of material processed to 40mm minus**

Material processed to 40mm minus by LROFC Inc using preferred contractors Synergy Resource Management (SMR). SMR have experience working on the LROFC Inc site and are experienced in crushing and screening road base material while adhering to high standards of noise control and dust suppression.

**Volume of unprocessed material:**

10,874m<sup>3</sup> (determined by survey)

**Estimated density of processed material:**

1.6 to 1.8 tonnes per m<sup>3</sup>

**Actual density of processed material:**

to be determined by testing during processing

**Actual mass of processed material:**

to be calculated based on surveyed volume and actual density

**Selling rate:**

\$11.95/tonne

**Total sale price:**

Final price = selling rate x actual mass of processed material

**Payment terms:**

1st progress payment: \$135,000 within 30 days from date of first invoice (to be issued on signing of agreement)

2nd progress payment: Total sale price minus first progress payment to be paid within 30 days of second and final invoice (to be issued on completion of processing)

**Conditions:**

- Material may be stored on LROFC Inc site at no cost to Walgett Shire Council for a period up to 31 December 2015, with extension of time after that date available by negotiation and depending on any construction activity planned for site.
- Securing material for theft mitigation and public safety at WSC expense.
- Transport of material is at WSC expense.

Yours sincerely,

Rebel Black

President, LROFC Inc

*Proudly building the Australian Opal Centre at Lightning Ridge*



## **ROADS MAINTENANCE WORK PROGRAM 2015/2016**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 12/211

---

**Summary:**

The purpose of this report is to inform Council of the Road maintenance work program for 2015/2016. This report recommends that Council agreed to proceed with the program.

**Background:**

Council has 107 Roads which comprised of 14 Regional Roads and 90 Local Roads. The allocated budget to maintain these roads for 2015/2016 is \$ 740,600. Based on the use of the roads and past experience the approved budget has been distributed to all the roads on a pro-rata basis.

**Current position:**

Council has two maintenance graders. The intention of the work program is to engage the two maintenance graders for the period of a full year. In the program, two rollers also have been considered during the maintenance to provide a firm road surface. The budget will be sufficient until March 2016. Council will need to determine additional works for these two graders. Several roads have already been graded.

**Relevant Reference Documents:** Approved 2015/2016 Budget

**Government Issues:** N/A

**Environmental Issues:** N/A

**Stakeholders:**

Walgett Shire community members, businesses and organisations with an interest in Walgett Shire Tourism.

**Financial Implications:**

2015/2016 Management Plan

**Alternative Solutions/Options:** Nil

**Conclusion:**

Due to the budget constraint, the frequencies of maintenance of these roads will be limited and further budget may be required for additional works.

| 2015/2016 ROADS MAINTENANCE WORK PROGRAM                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council endorse the Roads Maintenance work program for 2015/2016 and note that the works will be based on the attached schedule.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:** Gantt chart – To be tabled at the meeting.

## **MATTERS GENERALLY FOR BRIEF MENTION, DIRECTOR ENGINEERING SERVICES**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director of Engineering Services  
**FILE NUMBER:** 11/378

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### **Formal letter from the North West Weight of Loads Committee**

Council has received a letter from the North West Weight of loads Committee regarding the acceptance of Walgett Shire Council's resignation. It also has stated that 2014/2015 financial year paper is in process and will be received in due course.

### **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING SERVICES - JULY 2015**

#### **Recommendation:**

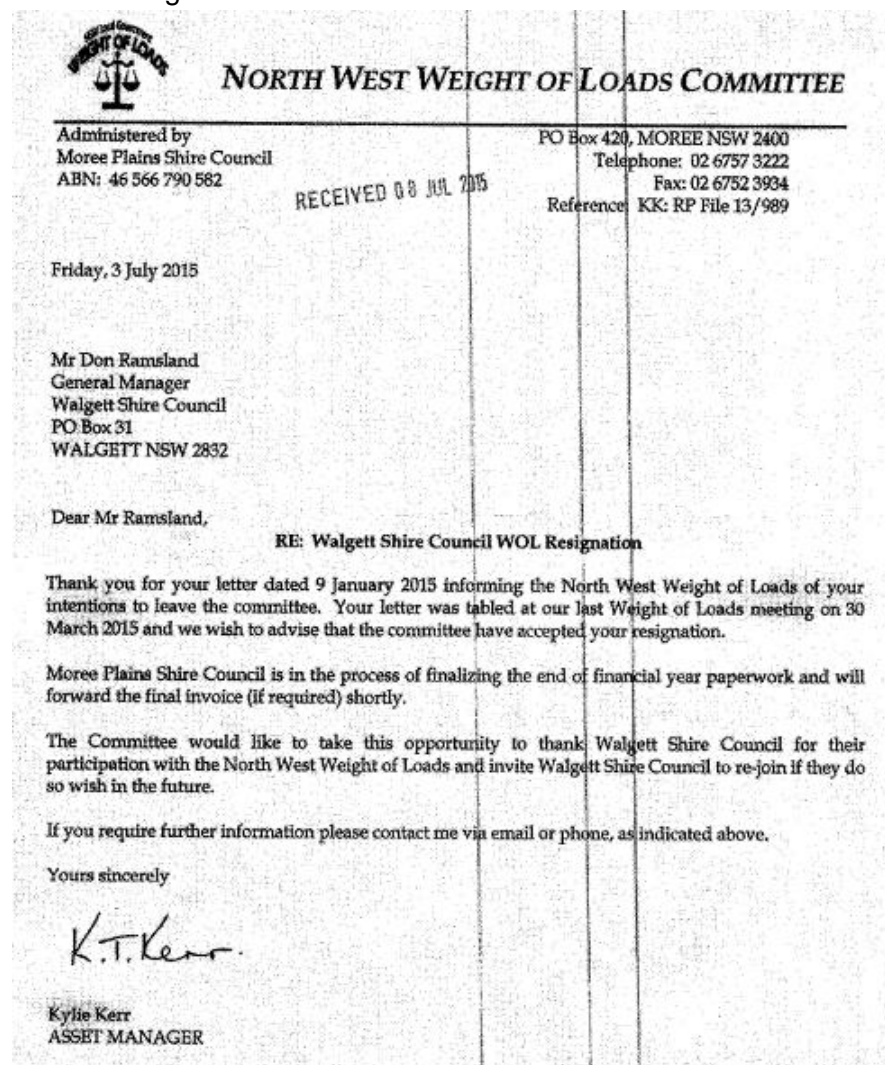
That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.

**Moved:**

**Seconded:**

#### **Attachments:**

Letter from the North West Weight of Loads Committee



## 14.5 Director Urban Infrastructure

### ***LIGHTNING RIDGE - BUTTERFLY AVENUE PARK: MOTORBIKE PROBLEM***

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla K.C. - Acting Director Urban Infrastructure Services  
**FILE NUMBER:** 09/76

---

**Summary:**

The purpose of this report is to advise Council about the ongoing motorbike problem in Butterfly Avenue Park Lightning Ridge.

**Background:**

This Park has a long history of ongoing issues with kids riding motorbikes and making noise during the day and night. In the past, Council staff have used rocks and wooden poles as a barricade to discourage motorbike enthusiasts, however this action has not work as expected.

Council staff have spoken with the local Police regarding the issue in order to obtain an event number for the report. The Police advised that they need to be onsite whilst such activity is happening and no event number was given.

**Current Position:**

This issue has been raised at Council meetings several times. In order to mitigate the ongoing problem Council staff laid concrete piles on a dirt foundation. It was envisaged that this may stop bikers using the Park. However, it appears that they have found a way to use the barricade to suit their needs. Apparently they are shovelling the dirt against the concrete piles and using them as ramp/jumps.

Recently Clr David Lane received two complaints about motorbikes being in the Park, causing a nuisance and using the dirt as a ramp/jump. These dirt ramps were removed and there has not been any reported incident since their removal at least a month ago.

From Council's prospective it is a police matter. The police need to be more vigilant to catch/stop the bike users. Notwithstanding that, Council may be also exposing itself to risk by providing a structure which can be used as a jump. There is a high potential of this if someone falls off a bike or injures themselves. If that occurs Council may be dragged through costly legal and compensation claims.

Council staff are investigating the installation of a permanent steel fence across the area, approximately 70 metres in length. It is expected that installing a permanent fence will deter/stop the motorbike users.

A report will be brought to Council after receiving quotes from a fencing contractor if this proposed option were to go ahead. This is not part of our current 2015-16 capital works program.

**Relevant Reference Documents:**

Email from Clr David Lane

**Governance issues:**

Appropriate action should be taken to minimise Council's exposure to risk

**Environmental issues:**

There are no environmental issues relating to proposed work.

**Stakeholders:**

Walgett Shire Council  
Lightning Ridge Residents

**Financial Implications:**

This is not part of our current capital works program. If this was to go ahead it would be put out to quotation/tender and a report would be forthcoming. The report would need to identify what other works planned for 2015/16 would need to be deferred to allow the work to proceed without impacting on Council's budget.

**Alternative Options:**

- Continue to monitor the present structure and remove any future ramped material.
- Erect signs (prohibiting motorbikes in the park) for use in conjunction with the current structure.
- Erect a full length, 1500mm steel framed, steel fence.
- Remove the barricades and let the motor bikes use the park.
- Make a further approach to local police for enforcement.

**Conclusion:**

The action recommended is seen as the best proactive approach in dealing with this issue in the circumstances. Local police should again be contacted, preferably through the Walgett LAC office, to enforce the required cessation of bike activities in the area.

**LIGHTNING RIDGE BUTTERFLY AVENUE PARK: MOTORBIKE PROBLEM**

**Recommendation:**

1. That the report be received and noted.
2. That Council approve management investigations for purchasing and installing an appropriate fence
3. That Local police again be contacted, preferably through the Walgett LAC office, to enforce the required cessation of bike activities in the area.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## ***MATTERS GENERALLY FOR BRIEF MENTION, ACTING DIRECTOR URBAN INFRASTRUCTURE SERVICES***

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla KC-Acting Director-Urban Infrastructure Services  
**FILE NUMBER:**

---

### **Collarenebri Filtration Plant Upgrade**

Upgrade of Collarenebri Membrane Filtration Plant was completed on 10 July 2015. Final commissioning and handover has been scheduled for the third week of July. The upgrade includes the increase production capacity from 0.5ML to 0.7ML, conversion from high pressure system microfiltration to a low pressure ultrafiltration system with an addition of pressure media filters. With this additional pre-treatment and upgrade of membranes the plant is expected to produce good quality drinking water.

### **Walgett Levee Refurbishment Stage 4**

Council staff, Public Works, Contractor and Macquarie Geotech inspected the new levee section on 6 July 2015 and collected gravel material samples. Council is still awaiting test analysis results and rectification recommendation.

An independent levee audit is scheduled for 15 July 2015. 10 to 20 samples will be taken on 500m internal up to the depth of 300mm along the stage 1-4 levee section. A detailed report will be presented to Council after receiving the reports from the department of public works with their recommendation of the course of action to be taken. Hopefully this will be able to be tabled as a supplementary item.

### **Walgett Weir Raising and Fish Conservation Measure**

Site meeting/inspection with designer and Water NSW was undertaken on Friday 3 July 2015 and Council staff attended a stakeholder meeting in Sydney on Tuesday 7 July 2015. Representatives from NSW Water, NSW Fisheries, Council and Public Works attended the meeting. A low cost fishway concept was discussed; Owner's consent, Weir & fish ladder ownership, operation and maintenance were discussed and agreed. It was further agreed to explore funding opportunities for the fish ladder.

Geotechnical investigation for weir is scheduled for 14 July 2015 and Review of Environmental Factor and weir design is progressing.

### **Walgett Drought Emergency Works**

#### **New Town Bore**

Construction of Walgett new town bore has been completed on Monday 20 July 2015. The depth of bore is 771 meters. The bore has yield the flow rate of 10 litres per second from the bore free flowing with 140 Kpa .DPI Water (former NOW) will organise a 24 hour pump test and 6 hour recovery and prepare a hydrogeological analysis report. The test report will predict the long term pumping rate and where to set the pump at to achieve 20 litres per second. The pump test is expected to happen in late July or early August.

#### **Pipeline from Bicentennial Bore (existing town bore)**

Pipe laying from exiting town bore to the new water treatment plant is progressing. Due to the wet weather pipe laying did not progress as expected. Approximately 1.1 km of pipe has been laid. If weather permits remaining work will be completed by 31 July.

**MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY – DIRECTOR  
URBAN INFRASTRUCTURE SERVICES**

**Recommendation:**

That the matters listed for brief mention or information is received, noted and endorsed.

**Moved:**

**Seconded:**

**Attachments:**

Nil