



AGENDA FOR ORDINARY COUNCIL MEETING

23rd June, 2015

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **23rd June, 2015** commencing at 10.00am to discuss the items listed in the Agenda.

Please note:

Naturalisation Ceremony at 9.30am

2015 Dick Colless Memorial Scholarship Presentation 10.30am

Morning Tea to follow

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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# AGENDA

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**1. Opening of Meeting**

**2. Acknowledgement of Traditional Owners**

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations – Nil**

**6. Declaration of Pecuniary/Non Pecuniary Interests**

**7. Confirmation of Minutes/Matters Arising**

**7.1 Minutes of Ordinary Council meeting held 26 May 2015**

|                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Minutes of Ordinary Council meeting – 26 May 2015</b>                                                                                                                                                                                |
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 26 May 2015, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 26 May 2015.



**MINUTES FOR  
ORDINARY COUNCIL MEETING**

**26<sup>th</sup> May, 2015**

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE COLLARENEBRI HALL, COLLARENEBRI ON TUESDAY 26 MAY, 2015 AT 9:55 AM

#### **PRESENT**

|                  |                                                 |
|------------------|-------------------------------------------------|
| Clr Lane         | (Mayor)                                         |
| Clr Murray       |                                                 |
| Clr Woodcock     |                                                 |
| Clr Greenaway    |                                                 |
| Clr Martinez     |                                                 |
| Don Ramsland     | (General Manager)                               |
| Stephen Holland  | (Director Corporate Services)                   |
| Matthew Goodwin  | (Director Planning & Regulatory Services)       |
| Raju Ranjit      | (Director Engineering Services)                 |
| Prafulla K.C     | (Acting Director Urban Infrastructure Services) |
| Matthew Clarkson | (Town Planner)                                  |
| Bronte Kerr      | (Minute Secretary)                              |

#### **Apologies**

##### **4/2015/1 Apologies**

#### **Resolved:**

That the apology from Clr Cooper, Walford, Taylor and Clr Keir is accepted and a leave of absence granted.

**Moved:** Clr Greenaway

**Seconded:** Clr Martinez

**CARRIED**

#### **Public Forum Presentations – Nil**

#### **Declaration of Pecuniary Interests - Nil**

#### **Confirmation of Minutes**

##### **4/2015/2 Minutes of Ordinary Council Meeting – 28 April 2015**

#### **Resolved:**

That the minutes of the Ordinary Council Meeting held 28 April 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Woodcock

**Seconded:** Murray

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### Mayoral Minutes

#### **4/2015/3 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Lane  
**Seconded:** Cllr Murray

**CARRIED**

### Notice of which Notice has been given

#### **4/2015/4 Motions of which Notice has been given – Cllr Greenaway**

**Recommendation:**

Council investigate the possibility of taking out the two bends on the Burrenba road north of the property Oakey Point. It is proposed to gravel the section of the road where these bends are, in next year's budget.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Martinez

**CARRIED**

### Reports of Committees/Delegates

#### **4/2015/5 Minutes of the Consultative Committee Meeting - 23 April 2015**

**Recommendation:**

That the minutes of the Consultative Committee Meeting held 23 April 2015 having been circulated be received and noted.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Woodcock

**CARRIED**

#### **4/2015/6 Minutes of the OROC Meeting – 1 May 2015**

**Recommendation:**

That the minutes of the OROC Meeting held on the 1 May 2015 having been circulated be received and noted.

**Moved:** Cllr Murray  
**Seconded:** Cllr Greenaway

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### Reports from Officers

#### **4/2015/7 Council's Decision Action Report – May 2015**

**Recommendation:**

That the Resolution Register for May 2015 be received and noted.

Moved:      Clr Woodcock  
Seconded:   Clr Greenaway

**CARRIED**

#### **4/2015/8 Circulars Received from the Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars numbers 16-19 from the Local Government NSW be received and noted.

Moved:      Clr Greenaway  
Seconded:   Clr Murray

**CARRIED**

#### **4/2015/9 Circulars Received from the NSW Office of Local Government – May 2015**

**Recommendation:**

That the information contained in the following Departmental circulars 15-13 /15-14 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved:      Clr Woodcock  
Seconded:   Clr Murray

**CARRIED**

#### **4/2015/10 Monthly Calendar May 2015 – July 2015**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period May 2015 – July 2015.

Moved:      Clr Greenaway  
Seconded:   Clr Woodcock

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

| 4/2015/11 National General Assembly                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor and General Manager attend the National General Assembly of Local Government in Canberra 14-17 June 2015 and expenses be paid.</p> <p><b>Moved:</b> Cllr Woodcock<br/><b>Seconded:</b> Cllr Murray</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4/2015/12 'Fit For The Future' Advisory Panel – Proposed Methodology                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <p><b>Recommendation:</b></p> <p>That Council not take up the option to lodge a "Fit for The Future" application and endorse the action of the General Manager in lodging a submission in respect of the IPART methodology for assessing Fit For the Future applications be endorsed.</p> <p><b>Moved:</b> Cllr Greenaway<br/><b>Seconded:</b> Cllr Woodcock</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4/2015/13 Matters for Brief Mention or Information Only                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p><b>Recommendation:</b></p> <p>That the following matters listed for brief mention or information only</p> <ul style="list-style-type: none"><li>-National Stronger Regions Fund Round One- Enhancement of Streetscape in Walgett, Lightning Ridge and Collarenebri</li><li>-Local Government Remuneration Tribunal- 2015 Determination</li><li>-Updated list of community forums</li><li>-Mid Term Western Division meeting</li><li>-Visit by NSW Governor</li><li>-Walgett Community College – Community BBQ</li><li>-Email received from Ann Crossing – Walgett Community College</li><li>-Community Workshop- Drought Recovery and Resilience Plan</li><li>-Infrastructure Programme</li><li>-Lightning Ridge and Opal Fields Group</li></ul> <p>be received and noted.</p> <p><b>Moved:</b> Cllr Martinez<br/><b>Seconded:</b> Cllr Greenaway</p> <p style="text-align: right;"><b>CARRIED</b></p> |

## WALGETT SHIRE COUNCIL AGENDA

### 4/2015/14 Cash on Hand and Investment Report as at 30 April 2015

#### Recommendation:

That the cash on hand and investment report as at 30 April 2015 be received.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

### 4/2015/15 Heritage Advisor & Activities

#### Recommendation:

That Walgett Shire Council resolve to:

1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2014-2015.
2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:
  - (a) Walgett Shire Local Heritage Fund Annual Report 2014-2015.
  - (b) Walgett Shire Council Heritage Strategic Plan 2015-2018.
3. Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning & Environment.

**Moved:** Cllr Murray

**Seconded:** Cllr Woodcock

**CARRIED**

### 4/2015/16 Re-establishment of Alcohol Free Zones

#### Recommendation:

That Walgett Shire Council resolve to:

- (1) Note the two submissions received in response to public consultation regarding the re-establishment of Alcohol Free Zones at Walgett, Lightning Ridge and Collarenebri, as follows:
  - (a) Letter dated 27 April 2015 from The Ridge Community Resource Centre Inc. TRCRC.
  - (b) Letter dated 29 April 2015 from Anti-Discrimination Board of NSW.
2. Establish alcohol free zones in Walgett, Collarenebri and Lightning Ridge for four years, over the same areas as the existing zones from 15<sup>th</sup> July 2015 – 14<sup>th</sup> of July 2019.
3. Undertake notification that alcohol free zones have been established in Walgett, Collarenebri and Lightning Ridge for four years, over the same areas as the existing zones, via:
  - (a) Public notice in the Walgett Spectator and Lightning Ridge News.
  - (b) Public notice on the Walgett Shire Council web site.
  - (c) Notification letters to the officers in charge of the Walgett, Lightning Ridge and Collarenebri police stations.
  - (d) Notification letter to the NSW Anti-Discrimination Board.

# WALGETT SHIRE COUNCIL AGENDA

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <p>(e) Notification letter to all liquor licensees within or adjoining the proposed alcohol free zones.</p> <p>(f) Notification letter to all identifiable Aboriginal or ethnic groups.</p> <p>4. Update alcohol free zone signage in Walgett, Collarenebri and Lightning Ridge in accordance with the Ministerial Guidelines on Alcohol Free Zones issued by the Department of Local Government, February 2009.</p> <p>5. Erect signs under section 632 of the Local Government Act 1993 prohibiting the consumption of alcohol in Len Cram Park (Crown Reserve 1011628, lot 4531 DP 1121095) and the Lightning Ridge Bore Baths (lot 4208 DP 766775).</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Greenaway</p> | CARRIED |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|

| 4/2015/17 Liquor Licences                                                                                                                                            |                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Recommendation:</b>                                                                                                                                               |                     |
| That Council write to the Office of Liquor, Gaming and Racing and requesting advice as to how a liquor/hotel licence may be held where the Hotel has ceased trading. |                     |
| <b>Moved:</b>                                                                                                                                                        | <b>Clr Murray</b>   |
| <b>Seconded:</b>                                                                                                                                                     | <b>Clr Woodcock</b> |
| <b>CARRIED</b>                                                                                                                                                       |                     |

| 4/2015/18 Public exhibition of Draft Walgett Shire Development Control Plan 2015                                                                      |                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                                                                                                |                      |
| That Walgett Shire Council resolve to:                                                                                                                |                      |
| 1. Publicly exhibit the draft Walgett Shire Development Control Plan 2015 for a minimum of 28 days.                                                   |                      |
| 2. Undertake public exhibition consultation via:                                                                                                      |                      |
| (a) Advertising in Council's newspaper column within the Walgett Spectator and Lightning Ridge News.                                                  |                      |
| (b) Notification letters to Council's precinct committees and community working parties.                                                              |                      |
| (c) Making digital (PDF) copies of the document available via Council's web site.                                                                     |                      |
| (d) Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge. |                      |
| <b>Moved:</b>                                                                                                                                         | <b>Clr Woodcock</b>  |
| <b>Seconded:</b>                                                                                                                                      | <b>Clr Greenaway</b> |
| <b>CARRIED</b>                                                                                                                                        |                      |

| <u>PLANNING DIVISION</u> |                 |                |
|--------------------------|-----------------|----------------|
| <b>FOR:</b>              | <b>AGAINST:</b> | <b>ABSENT:</b> |
| Clr Lane                 | Nil             | Clr Taylor     |
| Clr Martinez             |                 | Clr Keir       |
| Clr Greenaway            |                 | Clr Walford    |
| Clr Murray               |                 | Clr Cooper     |
| Clr Woodcock             |                 |                |

# WALGETT SHIRE COUNCIL AGENDA

| 4/2015/19 Draft Rural Residential Land Use Strategy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                   |                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.</li> <li>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.</li> <li>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including: <ul style="list-style-type: none"> <li>- Letters to all relevant government agencies.</li> <li>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.</li> <li>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.</li> <li>- Making the strategy available as a pdf file via Council's web site.</li> <li>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.</li> </ul> </li> </ol> <p>Moved:      <b>Clr Greenaway</b><br/> Seconded:   <b>Clr Murray</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |                                   |                                                                                        |
| PLANNING DIVISION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                   |                                                                                        |
| <p><b>FOR:</b></p> <p>Clr Lane<br/> Clr Martinez<br/> Clr Greenaway<br/> Clr Murray<br/> Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <p><b>AGAINST:</b></p> <p>Nil</p> | <p><b>ABSENT:</b></p> <p>Clr Taylor<br/> Clr Keir<br/> Clr Walford<br/> Clr Cooper</p> |
| 4/2015/20 Monthly RMCC works Report from Director Engineering Services – April 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                   |                                                                                        |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for April 2015.</p> <p>Moved:      <b>Clr Martinez</b><br/> Seconded:   <b>Clr Woodcock</b></p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |                                                                                        |

## WALGETT SHIRE COUNCIL AGENDA

### 4/2015/21 Maintenance expenditures report on Local and Regional Roads from Director Engineering Services – April 2015.

#### Recommendation:

That Council receive and note the up to date local and Regional Roads maintenance expenditures.

Moved: Cllr Greenaway

Seconded: Cllr Woodcock

**CARRIED**

*Cllr Murray left the meeting at 12:00pm*

*Cllr Murray returned to the meeting at 12:04pm*

### 4/2015/22 Amended Four Year Capital and Maintenance Work Program

#### Recommendation:

That Council consider and adopt the revised four year Capital and Maintenance work programs 2015/16 to 2018/19

Moved: Cllr Martinez

Seconded: Cllr Greenaway

**CARRIED**

### 4/2015/23 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services

#### Recommendation:

That Council receive and note the Engineering Services monthly work progress report for April 2015.

Moved: Cllr Woodcock

Seconded: Cllr Murray

**CARRIED**

### 4/2015/24 Rowena RFS Station

#### Recommendation:

That the action to award the contract for construction of the Rowena Fire Station to Castlereagh Construction Group Ltd in the sum of \$200,606 be endorsed.

Moved: Cllr Murray

Seconded: Cllr Greenaway

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### Questions for Next Meeting

#### Clr Martinez

##### **Question 1**

Can Council correct the sign "Sherman Way" in Lightning Ridge that is currently facing in the wrong direction?

##### **Response**

The Acting Director Urban Infrastructure Services to investigate and take appropriate action.

#### Clr Murray

##### **Question 1**

Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?

##### **Response**

The Director of Corporate Services to take appropriate action.

#### Clr Greenaway

##### **Question 1**

Can Council inspect and repair Regional Road 329, 5 kms east of the Avondale Bridge?

##### **Response**

The Director of Engineering Services to investigate and take appropriate action.

##### **Question 2**

Can Council investigate the broken rail on a ramp on SR5, north of the Thalaba Bridge and Franxton Bridge?

##### **Response**

The Director of Engineering Services to investigate and take appropriate action.

##### **Question 3**

Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri "Jonny Tomkins Bridge".

##### **Response**

The Director Engineering Services to investigate and take appropriate action.

#### Clr Woodcock

##### **Question 1**

Can Council prepare a report to the Council Meeting in June, 2015 in regards to the Water Fund for Lightning Ridge?

##### **Response**

The Director Corporate Services to investigate and take appropriate action.

## WALGETT SHIRE COUNCIL AGENDA

### 4/2015/25 Move into Closed Session at 12:15pm

#### Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Cllr Woodcock

Seconded: Cllr Murray

CARRIED

### 4/2015/26 Structural Integrity of Khan's supermarket building, Lightning Ridge

#### Recommendation:

That Walgett Shire Council resolve to:

Note the Council response via a Marsdens Law Group letter dated 7 May 2015 regarding inadequate structural engineer's drawings for the permanent rectification measures proposed by Dunpec Pty Ltd to remediate the structural integrity of the IGA supermarket building at 34 Opal St Lightning Ridge (lot 33, DP 752756).

Moved: Cllr Greenaway

Seconded: Cllr Woodcock

CARRIED

### 4/2015/27 Shop awning remediation & grants, Wilson St, Collarenebri

#### Recommendation:

Walgett Shire Council resolve to:

1. Note the report on shop awning remediation and grants regarding the following premises in Wilson St, Collarenebri:
  - (a) 2 Wilson St, Lot 1 Section 14 DP 758262 (Assessment 11635).
  - (b) 9 Wilson St, Lot 9 DP 667728 (Assessment 11619).
  - (c) 21 Wilson St, Lot 1 DP 103449 (Assessment 11551).
2. Write to the owners of the three premises and make a grant offer subject to:
  - (a) The grant being used to engage a structural engineer and builder to remediate the awning and façade of the building.
  - (b) If two or more building owners accept the grant, then Council expects that the same engineer should be used to minimise costs, such as site inspection fees and traveling expenses.
  - (c) Being up to a maximum of \$5,000 for each building.
  - (d) The grant only being paid upon completion of awning and façade remediation works consistent with a design provided by a structural engineer.



## WALGETT SHIRE COUNCIL AGENDA

(e) Remediation works being completed within 2 months of the letter of offer.

3. If a relevant building owner has not yet remediated their awning and facade in accordance with the respective notices of intention to issue order 29 under section 124 of the Local Government Act 1993, dated 27 March 2015 then request the General Manager to issue an appropriate order requiring the remediation works to be undertaken.

**Moved:** Cllr Murray  
**Seconded:** Cllr Greenaway

**CARRIED**

### 4/2015/28 Tender T051516 OROC – Supply, Delivery and Spray of Bitumen Spray Sealing

#### **Recommendation:**

A. That Council empanel the following tenderers for the Regional Procurement tender T051516 OROC -Tender Supply & Delivery of Bitumen Spray Sealing:

1. RPQ Spray Seal Pty Ltd trading as NSW Spray Seal Pty Ltd
2. SRS Road Services Pty Ltd
3. Bitupave Ltd T/A NSW Boral Asphalt
4. Fulton Hogan Pty Ltd

B. That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to June 2019

**Moved:** Cllr Martinez  
**Seconded:** Cllr Murray

**CARRIED**

### 4/2015/29 Gingie Water Supply System Upgrade: Tender Recommendation

#### **Recommendation:**

1. That Council endorse the NSW Public Works tender recommendation to upgrade Gingie Water Supply Upgrade.

2. That Council accept and adopt the change of project scope for Concept Environmental Services Pty Ltd and accept the revised tender price offer submitted by Concept Environmental Services Pty \$429,595.67 inclusive GST.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Murray

**CARRIED**

*Cllr Woodcock left the meeting at 12:25  
Cllr Woodcock return to the meeting at 12:28*

### 4/2015/30 Walgett Water Supply Drought Emergency Works: Tender Recommendation

## WALGETT SHIRE COUNCIL AGENDA

### Recommendation:

1. That Council endorse the NSW Public Works tender recommendation to accept the price offered by Milbant Construction Pty Ltd for the amount \$ \$ 224,280.10 including GST.

2. That Council endorse General Manager's action to engage NOW Drilling Unit to drill a new bore in Walgett for the amount \$449,770 ex GST

Moved: Cllr Murray

Seconded: Cllr Woodcock

CARRIED

### 4/2015/31 Return to Open Session at 12:30 pm

#### Resolved:

That Council return to open session.

Moved: Cllr Greenaway

Seconded: Cllr Woodcock

CARRIED

### 4/2015/32 Adoption of Closed Session Reports

#### Resolved:

That Council adopt the following recommendation of the Closed Committee:

- 1) Structural Integrity of Khan's supermarket building, Lightning Ridge
- 2) Shop awning remediation & grants, Wilson St, Collarenebri
- 3) Tender T051516 OROC – Supply, Delivery and Spray of Bitumen Spray Sealing
- 4) Gingie Water Supply System Upgrade: Tender Recommendation
- 5) Walgett Water Supply Drought Emergency Works: Tender Recommendation

Moved: Cllr Woodcock

Seconded: Cllr Greenaway

CARRIED

### Close of Meeting

The meeting closed at 12:32 pm.

To be confirmed at the meeting of Council to be held on 23 June 2015 in Walgett.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 8. Reserve Trust Management Committee Reports - Nil

## 9. Mayoral Minutes

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR***

**REPORTING SECTION:** Governance  
**AUTHOR:** Cllr David Lane - Mayor

---

**Wednesday 27<sup>th</sup> May, NSW Farmers Drought Conference Dubbo.** GM and I attended meeting discussed options for government assistance to both farmers and businesses, and a unified approach to the drought.

**Thursday 28<sup>th</sup> May, Public Forum Lightning Ridge.**

**Friday 29<sup>th</sup> May, Public forum Carinda.**

**Monday 1<sup>st</sup> June, Western Division meeting Cobar.** Local member was present to discuss Western Initiative.

**Tuesday 2<sup>nd</sup> June,** Meeting with CEO of Western Health District at Lightning Ridge. Discussions on what was needed to improve health services.

**Thursday 4<sup>th</sup> June, LGNSW Regional issues conference Sydney.** Western councils forum was of interest it was agreed to put up a motion to state conference requesting the NSW Government create a portfolio of Minister for Rural and Regional Affairs, to replace the loss of Minister for Western NSW.

**Tuesday 9<sup>th</sup> June, Public Forum Cumborah.** Well attended meeting with some good feedback.

**Wednesday 10<sup>th</sup> June, Public Forum Collarenebri.**

**Thursday 11<sup>th</sup> June, Public Forum Walgett.**

**Friday 12<sup>th</sup> June, Host Lunch for Governor NSW.** Visit by His Excellency General David Hurley to Walgett. Deputy Mayor accompanied Governor on the Saturday around Walgett Township.

**Monday 15<sup>th</sup> to Wednesday 17<sup>th</sup> June, ALGA National Conference.** Good range of speakers from Dep PM, Leader of Opposition, Greens Leader and Greg Hunt Environment Minister. Whilst in Canberra had meeting with Mark Coulton MP in relation to drought funding for ready projects and Hudson Pear project.

| <b>Matters Generally for Brief Mention or Information only from Mayor</b>                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. Motions of which Notice has been given – Nil**

## **11. Presentation of Petitions – Nil**

## **12. Questions from Last Meeting**

### **Clr Martinez**

#### **Question 1**

Can Council correct the sign “Sherman Way” in Lightning Ridge that is currently facing in the wrong direction?

#### **Response**

The Acting Director Urban Infrastructure Services to investigate and take appropriate action.

### **Clr Murray**

#### **Question 1**

Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?

#### **Response**

The Director of Corporate Services to take appropriate action.

### **Clr Greenaway**

#### **Question 1**

Can Council inspect and repair Regional Road 329, 5 kms east of the Avondale Bridge?

#### **Response**

The Director of Engineering Services to investigate and take appropriate action.

#### **Question 2**

Can Council investigate the broken rail on a ramp on SR5, north of the Thalaba Bridge and Franxton Bridge?

#### **Response**

The Director of Engineering Services to investigate and take appropriate action.

#### **Question 3**

Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri “Jonny Tomkins Bridge”.

#### **Response**

The Director Engineering Services to investigate and take appropriate action.

### **Clr Woodcock**

#### **Question 1**

Can Council prepare a report to the Council Meeting in June, 2015 in regards to the Water Fund for Lightning Ridge?

#### **Response**

The Director Corporate Services to investigate and take appropriate action.

## 13. Reports of Committees/Delegates

### 13.1 Minutes of the Work Health & Safety Committee meeting held 28 May 2015

| Minutes of the Work Health & Safety Committee– 28 May 2015                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Work Health and Safety Committee meeting held 28 May 2015, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### Attachment

Minutes of Meeting held 28 May 2015.

## WALGETT SHIRE COUNCIL AGENDA

### MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday, 28<sup>th</sup> May 2015 in the Walgett Council Chambers, meeting room commencing at 8:40am.

#### 1. PRESENT

|                  |                                       |
|------------------|---------------------------------------|
| Prafulla KC      | Committee Member (Chairperson)        |
| Rebecca Wilson   | Committee Member (Deputy Chairperson) |
| Donald Ramsland  | Management Representative             |
| Raju Ranjit      | Management Representative             |
| James Abel       | Committee Member                      |
| Sylvester Otumbo | Committee Member                      |
| Donna Rutley     | Committee Member                      |
| Michael Brayshaw | Committee member                      |
| Julie McKeown    | Acting Human Resources                |
| David Callander  | Secretary                             |

#### 2. APOLOGIES

|                |                  |
|----------------|------------------|
| Michael Dowell | Committee Member |
|----------------|------------------|

#### 3. MINUTES –

The minutes from the meeting held on the 26<sup>th</sup> Feb 2015 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 26<sup>th</sup> Feb 2015 were confirmed and accepted

Moved: Rebecca  
Seconded: Sylvester

#### 4. BUSINESS ARISING

- 4.1 Chemical lockers. David reported that not much has happened since the last meeting. A new hazardous substances risk register has been developed to compliment the chemical register that will be developed following the return of the chemical spreadsheets from the depots.
- 4.2 Asbestos removal from L/R depot. KC reported that the date for the removal has been set as 20<sup>th</sup> June 2015.
- 4.3 Skid Steer proposal. Don was absent from the meeting when this was raised. Don to read through the proposal and report to next meeting.
- 4.4 Rocks inspection. David to organise to go to L/R with KC, 20<sup>th</sup> June to inspect the rocks around the childrens play area located in Len Cram Park.
- 4.6 Apex Park fencing. It was reported that the fence is still in situ. The fence will not be removed until there is sufficient signage in place to advise parents of the facility and their responsibilities. Don suggested that initially the fence be removed but leave the posts in place for a period of time to determine if there will be any backlash from the community. The committee travelled to the site at the conclusion of the meeting and conducted a signage risk assessment.

## 5. GENERAL BUSINESS

5.1 Incident reports for the past three months were tabled for review.

5.2 A review of the Constitution was conducted. Sylvester submitted two proposals for change within the current constitution of the OHS Committee. Sylvester proposed changes to paragraphs 3 & 4 of Clause 10. To include the wording 'without notifying the Secretary' and to replace the word 'resignation' with the word 'termination'. Sylvester also proposed an inclusion of an 'exit strategy' for members who wish to opt out of the committee. A suggestion to the wording was 'A member who wishes to leave the committee shall submit in writing to the secretary no less than 1 months notice of intent to resign.'

Action: David to rewrite the constitution and make the necessary changes. Present to the group at next meeting for endorsement.

5.3 Safe T Card review. David presented the group some advertising materials designed to sell safety equipment to the Shire. After much discussion regarding the pros and cons of the product, the group unanimously elected to proceed no further with this product.

5.4 An issue was raised concerning the placement of the 'wet floor' signs. It was recognised that the signs are necessary. The issue however is that the signs are being left out well after the floor has dried. A problem with this is that when the signs are out and the floor is dry, not only do they become a hazard, but the message has no effect when staff can see the floor is dry. This may lead to complacency and the possibility of someone slipping over on a wet floor, even though the signs are out, the message does not get through because staff are used to seeing the sign out when the floor is wet or dry.

Action: David to speak with the cleaner regarding the use of signage.

5.5 Rebecca raised the topic of Fire Wardens. As many staff have left the Shires employ, so to have the Fire Warden skills. Rebecca asked that the fire warden training be looked into again to boost the numbers of wardens.

Action: David to organise Fire Warden training.

5.6 An issue concerning the disposal of cigarette butts at the rear of the admin building raised it's ugly little head. Currently there is a bin /ash tray located inside the garage doors where smokers can put their butts instead of throwing them on the ground in the carpark. This bin / ashtray gives off an offensive smell and talk centred around alternatives and the removal of the inside bin. Ideas included mounting cigarette butt receptacles similar to the one located on councils front wall, installing something in Gray Park, the current garbage bin in Gray Park. The idea of utilising the garden area located outside the HR Office was addressed. Advantages to this include smokers being out of the publics view, disadvantage is governments policy on smoking in Government buildings. A change to local policy was suggested. All the ideas and thoughts need more consideration and therefore no decisions were made.

A definitive answer was not reached and members are requested to have a think about the issue and bring ideas to the table at the next meeting.

Action: All committee members are to bring ideas to the next meeting.

## 6. NEXT MEETING

The next meeting is to be held on 25<sup>th</sup> June 2015 commencing at 8:30am.

**There being no further business the meeting closed at .9:56am**

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

| Walgett Shire Council Health & Safety Committee |                                                                                    |                    |                  |                |                  |  |
|-------------------------------------------------|------------------------------------------------------------------------------------|--------------------|------------------|----------------|------------------|--|
| Actions listed from minutes                     |                                                                                    |                    |                  |                |                  |  |
| Actions carried forward                         |                                                                                    |                    | 28th May 2015    |                |                  |  |
| Action No.                                      | Actions                                                                            | Responsible Person | Due Date         | Completed Date | Notes / Comments |  |
| 4.1                                             | David to continue working and report progress at next meeting.                     | David              | next meeting     |                |                  |  |
| 4.2                                             | KC to organise removal of asbestos from LVR depot                                  | KC                 | 28th June        |                |                  |  |
| 4.3                                             | Don to re-read the skid steer proposal and report to next meeting.                 | Don                | next meeting     |                |                  |  |
| 4.4                                             | David to inspect rocks in Len Giam Park with KC on 28th June                       | David              | 28th June        |                |                  |  |
| 4.5                                             | David to rewrite the constitution and present to the next meeting for endorsement. | David              | next meeting     |                |                  |  |
| 4.6                                             | David to speak to the cleaner regarding signage use                                | David              | next working day |                |                  |  |
| 4.7                                             | David to organise Fire Warden Training                                             | David              | ASAP             |                |                  |  |
| 4.8                                             | ideas in relation to cigarette butt disposal to take to meeting                    | All members        | next meeting     |                |                  |  |
|                                                 |                                                                                    |                    |                  |                |                  |  |



### 13.2 Minutes of the Local Area Traffic Committee held 11 June 2015

| Minutes of the Local Area Traffic Committee– 11 June 2015                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee meeting held 11 June 2015, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 11 June 2015.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

#### MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT WALGETT COUNCIL MEETING ROOM ON THURSDAY 11 JUNE 2015 AT 10:10 AM

##### PRESENT

|                   |                                                         |
|-------------------|---------------------------------------------------------|
| Don Ramsland      | (General Manager Walgett Shire Council)                 |
| David Vant        | (Road Safety & Traffic, Western Region, RMS NSW)        |
| Snr Con. Lockett  | (NSW Police)                                            |
| Ian Woodcock      | (Councillor – Walgett Shire Council)                    |
| Jane Keir         | (Deputy Mayor – Walgett Shire Council)                  |
| Raju Ranjit       | (Director Engineering Services- Walgett Shire Council)  |
| Ann-Maree Ritchie | (Records Administration Officer- Walgett Shire Council) |

##### 1. APOLOGIES

###### Apologies – 11 June 2015

##### Recommendation:

Apologies received from the following be accepted:

Manuel Martinez (Councillor – Walgett Shire Council)

**Moved:** Consensus

**Seconded:**

##### 2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

Nil

##### 3. CONFIRMATION OF MINUTES

###### Minutes of Local Area Traffic Committee Meeting – 9 April 2015

##### Resolved: 96

1. That the minutes of the Local Area Traffic Committee meeting held 9 April 2015, have been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Consensus

**Second:**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

#### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

##### 4.1 School Bus Stop Sign at 8662 Millie Road (Request from Christine McDonnell)

David Vant, RMS confirmed approval to install signs as proposed.

###### **ACTION:**

1. Road appears straight, low traffic volume and will be discussed with applicant on site.

###### **RECOMMENDATION:**

1. Council to arrange on site meeting.

##### 4.2 Petition for Speed humps in Fantasia Street Lightning Ridge

Data collection complied and completed and presented at the meeting held on 11 June 2015.

###### **ACTION:**

1. Data analysed by committee members at the June 2015 LATC meeting.
2. Data reflected that 95% of drivers doing speed of 54km/hr.

###### **RECOMMENDATION:**

1. Raju Ranjit to write to residents indicating monitoring process has been completed except for a small number of incidents all speeds recorded were less than 60km/hr and speed humps are not required.

##### 4.3 Lightning Ridge Black Spot Program

**Morilla Street Project (Part 1)** – Completed. Inspection has been completed by RMS. RMS to advise Raju of any amendments / changes required before project finalisation.

**Opal / Pandora Street Project (Part 2)** - Design for Opal / Pandora Street Project has been submitted to LACT committee members and approved by Council. Community Consultation was held 28 January 2015. Project to commence soon.

###### **ACTION:**

1. David Vant noted signs and line marking is incomplete. Installation of sign required to indicate end of 40km/hr zone.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

- |                                                                                                         |
|---------------------------------------------------------------------------------------------------------|
| 2. David Vant requested the Keep Left sign be moved and placed at the opposite end of the median strip. |
|---------------------------------------------------------------------------------------------------------|

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| <b>RECOMMENDATION:</b> |
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- |                                                                             |
|-----------------------------------------------------------------------------|
| 1. Raju Ranjit to follow up completion of line marking and sign correction. |
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#### 4.4 Walgett Main Street Beautification Project

PAMP (Pedestrian Access Mobility Plan) to be included in the 2015/2016 WSC Budget.

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| <b>ACTION:</b> |
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| 1. Council will engage consultant for PAMP study and conduct community workshops in Walgett, Lightning Ridge, Collarenebri, Burren Junction and Carinda. |
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| <b>RECOMMENDATION:</b> |
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|------------------------------------------------|
| 1. Raju Ranjit to organise community workshops |
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#### 4.5 Road Trains Access to Monument / Round-a-bout in Fox Street Walgett

Matter on going.

Investigation has been completed and determined that there is no restricted access or rescinded area applicable to Heavy Vehicles with respect to the round-a-bout in Fox Street / Access to the Monument . David Vant advised that an application to RMS is required to do so.

Clr Keir requested that this Heavy Vehicle Access issue be resolved before the 2015 ANZAC Centenary celebration in April 2015.

David Vant to contact relevant RMS representative for further consultation on the matter. Further signage of the "Heavy Vehicle By Pass" is required to ensure suitable visibility, aiming to encourage use of the by-pass to reduce heavy vehicle access of the town centre (monument / round-a-bout). Bate Street to be included in the by-pass and inclusion to be made visible. RMS to assist this process, particularly on the Southern side of town.

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| <b>ACTION:</b> |
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| 1. Application for Heavy Vehicle access was lodged by Council to NHVR on the 2 June 2015. |
| 2. David Vant (RMS) tabled diagram of signage planned for Heavy Vehicle access route.     |

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| <b>RECOMMENDATION:</b> |
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- |                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Matter ongoing. Waiting for response from National Heavy Vehicle Regulator (NHVR) Outcome of application to be advised to council in due course. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

#### 4.6 Cumborah Community Inc. - Request for street sign

David Vant (RMS) approved installation of standard "kids crossing road sign".

Traffic counter has been installed. Data will be collected and reported at the April 2015 LACT meeting.

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| <b>ACTION:</b> |
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|------------------------------------------------------------|
| 1. Raju to arrange installation of sign.                   |
| 2. David Vant (RMS) to obtain sign for installation by WSC |

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| <b>RECOMMENDATION:</b> |
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| Nil. |
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#### 4.7 Signs and Parking, IGA Walgett

Snr Con Lockett and Raju inspected signs in front of IGA. Necessary changes have been made to signs and positioning of signs for effective parking and associated policing. Confirmation was obtained by the planning department that one entry / exit point for the IGA car park was approved in the DA.

Further investigation was given to the traffic flow issue in Fox Street (CBD) primarily due to the practice of U-turns in Fox Street (CBD area) and the use of Neilly Lane. Need to look at most effective way to manage one way access of Neilly Lane. It was suggested that the island barriers in Fox Street be connected to eliminate U-Turns and the direct cross street access of Neilly Lane. Proposed changes to be discussed with Siva (RMS).

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| <b>ACTION:</b> |
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|------------------------------------------------------------------|
| 1. Raju Ranjit to organise for installation of U-Turn ahead sign |
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|------------------------|
| <b>RECOMMENDATION:</b> |
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| Nil. |
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#### 4.8 Rough surface area 40km North of Walgett, Gwydir Highway

Snr Con Lockett raised concern at the previous meeting regarding a rough section of road approximately 40km north of Walgett on the Gwydir Highway towards Collarenebri near Schmarkuche Road (SR47). He advised that people are driving on the wrong side of the road to avoid rough surface.

David Vant has conducted inspection and advised that work is required. Further discussions are required with Siva (RMS).

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| <b>ACTION:</b> |
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| 1. No action required by LATC. |
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## WALGETT SHIRE COUNCIL AGENDA

### WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

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| <b>RECOMMENDATION:</b> |
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| Nil. |
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#### 4.9 No Stopping Signs Herbert Street, Collarenebri

Braden Hamilton requested 'no stopping' sign be reviewed on Herbert Street, Collarenebri as pedestrian crossing has not been used since school renovations commenced two years ago.

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| <b>ACTION:</b> |
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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. David Vant discussed with Jenene Pout the possibility of removing pedestrian crossing. Jenene stated crossing was no longer used, consultation with school required before removal of pedestrian crossing. |
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| <b>RECOMMENDATION:</b> |
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| Nil |
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#### 4.10 Access off Private Property onto Council Road

WSC has received a request from Mr Warren Ensbey to join a private road to the Come-By-Chance Road approximately 17kms east of Walgett

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| <b>ACTION:</b> |
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|-----------------------------------------------------------------------------|
| 1. Raju Ranjit to write a letter to Mr Warren, incorporating Roads Act 1993 |
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|------------------------|
| <b>RECOMMENDATION:</b> |
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| Nil. |
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### 5. INCOMING CORRESPONDENCE

Nil

### 6. GENERAL BUSINESS

#### 6.1 Communication between Council and NSW police regarding accidents within the Shire

Raju Ranjit requested that Council be notified when NSW Police attend motor vehicle accidents within the Walgett Shire, so appropriate investigation can be carried out by Council if warranted.

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| <b>ACTION:</b> |
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|----------------------------------------------------------------------------------|
| 1. Snr Con. Lockett to discuss with Con. Lisa Jones and report back to committee |
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|------------------------|
| <b>RECOMMENDATION:</b> |
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| Nil. |
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#### 6.2 Keepit Street, Walgett be sealed and opened as a through road

Following recent road works and grading Raju Ranjit requested that the committee consider removing road barrier and making Keepit Street a through road.

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| <b>ACTION:</b> |
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- |                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Raju Ranjit to consult Lands Department to determine if road has been gazetted and report back to the committee prior to Keepit Street being open as a through road. |
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| <b>RECOMMENDATION:</b> |
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| Nil. |
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### 7. CLOSE OF MEETING – 10.55 am

### 8. CONFIRMATION OF NEXT MEETING – Thursday 13 August 2015, 10:00am



# WALGETT SHIRE COUNCIL AGENDA

## WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

| WALGETT LOCAL AREA TRAFFIC COMMITTEE              |                                                                                                                                                                                                             |                    |            |                |                                                    |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------|----------------|----------------------------------------------------|
| Actions carried forward from the previous minutes |                                                                                                                                                                                                             |                    |            |                |                                                    |
| Last Meeting Date: 11 December 2014               |                                                                                                                                                                                                             |                    |            |                |                                                    |
| Action No.                                        | Actions                                                                                                                                                                                                     | Responsible Person | Due Date   | Completed Date | Notes / Comments                                   |
| 4.1                                               | School Bus Stop Sign – Millie Road. WSC to arrange installation of signs                                                                                                                                    | Raju               | 30/03/2015 |                | In progress                                        |
| 4.2                                               | Petition for Speed Bumps Fantasia St Lightning Ridge - Data analysed by committee members at the June 2015 LATC meeting                                                                                     | Raju               | 30/03/2015 |                | Raju to write letters to residents                 |
| 4.3                                               | Lightning Ridge Black Spot Projects - Installation of sign required to indicate end of 40km/hr zone, Keep Left sign to be moved to opposite end of median strip                                             | Raju               | 30/02/2015 |                | Work in progress.                                  |
| 4.4                                               | Walgett Main Street Beautification<br>Raju Ranjit to seek Council approval to engage PAMP consultant and conduct community workshops in Walgett, Lightning Ridge, Collarenebri, Burren Junction and Carinda | Raju               | 1/7/2015   |                | Funding application for PAMP to RMS is in progress |
| 4.5                                               | Application to rescind Road Train Access to Fox Street (CBD Walgett). Application for Heavy Vehicle access submitted to NHVR on 2 June 2015                                                                 | David Vant, Raju   | 30/02/2015 |                | Matter on going. Waiting for response form NHVR.   |

## WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

|      |                                                                                                                                                                      |                   |            |  |                                                                     |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------|--|---------------------------------------------------------------------|
| 4.6  | Cumborah Community Inc. sign - Raju to arrange sign installation<br>David Vant to obtain sign for installation by WSC                                                | Raju              | 30/03/2015 |  |                                                                     |
| 4.7  | Fox Street Island barriers - Raju to organise for installation of no U-turn signs                                                                                    | Raju              | 30/03/2015 |  | Work in progress                                                    |
| 4.8  | Problem Area Gwydir Highway - David Vant to discuss work required with Siva (RMS)                                                                                    | David Vant / Raju | 30/03/2015 |  | Work in progress                                                    |
| 4.9  | Request to review No Stopping signs, Herbert Street, Collarenebri. David Vant discussed possibility of removing crossing. Consultation with school is required first | David Vant/Raju   |            |  |                                                                     |
| 4.10 | Permission to obtain access off private property onto Council Road requested by Mr Warren Ensbeys. Raju to write letter to Mr Ensbeys                                | Raju Ranjit       | 1/7/2015   |  | Raju to write let to Mr Warren Ensbeys incorporating Roads Act 1993 |
| 6.1  | Communication between Council and NSW police regarding accidents within the Shire. Snr Con Lockett to discuss options with Con. Lisa Jones                           | Raju              | 6/8/2015   |  |                                                                     |
| 6.2  | Keepit Street, Walgett be sealed and opened as a through road. Raju to consult Lands Department to determine if road is gazetted and to report back to committee     | Raju              | 6/8/2015   |  |                                                                     |

## 14 Reports from Officers

### 14.1 GENERAL MANAGER

#### ***COUNCIL'S DECISION ACTION REPORT – JUNE 2015***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

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**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion.

**Relevant Reference Documents/Policies:**

Resolution Register June 2015

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil



**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

|                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report – June 2015</b>                                                                                                 |
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for June 2015 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register – June 2015

## RESOLUTION ACTION LIST

### Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                             |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                      |
|--------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------|
| 11th February 2014 | 2/2014/4  | <p>That Council considers making provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                          | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager.<br/>15.04.14 Included in draft 14/15 budget.<br/>20.05.14 Awaiting budget determination.<br/>14.07.14 \$57,000 provision made in budget.<br/>12.08.14 Grant approved. Additional budget required at September QBRS.<br/>18.09.14 Meeting to be convened with showground users to firm up design and commence works.<br/>Meeting held 26.09.14. Awaiting plans from the Jockey Club.<br/>18.11.14 Still awaiting plans from Dick James, regular follow up taking place..<br/>01.12.14 Still awaiting plans.<br/>03.02.15 Plans received. Matching funds in December QBRS. Director Regulatory Services reviewing approval requirements.<br/>24.03.15 Meeting held with Showground/Racecourse representatives to finalise plans. Work to be completed prior to June Race Meeting.<br/>28.04.15 Draughtsman engaged to draw up plans<br/>26.05.15 Contractor engaged, work proceeding</p>                                                                                                                                      | Director Corporate Services | Completed June 2015. |
|                    | 2/2014/19 | <p>1.That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.<br/>2.That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park<br/>3.That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p> | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets).<br/>15.04.14 Included in draft 14/15 budget.<br/>20.05.14 Awaiting budget determination. Trevallion Park Toilets review not yet commenced.<br/>16.06.14 Gray Park Toilet project not included in budget. New Property Officer undertaking inspection and report.<br/>14.07.14 Application for 50% funding submitted under the Community Building Partnerships Program.<br/>12.08.14 Awaiting outcome of grant application.<br/>10.10.14 No further update.<br/>18.11.14 Awaiting outcome of grant application.<br/>01.12.14 Advice on grant application due December.<br/>03.02.15 Grant application unsuccessful. Provision made in Dec QBRS for \$75,000 including funding.<br/>24.03.15 Specification inviting quotations advertised.<br/>28.04.15 project specs revised<br/>26.05.15 kit ordered, quotations invited for construction.<br/>23.06.15 Kit purchased , contractor engaged,</p> | Director Corporate Services |                      |

# WALGETT SHIRE COUNCIL AGENDA

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|                    |           |                                                                                                                                                                                                                                                                                                  |                             | construction end of June.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                             |  |
|                    | 2/2014/20 | <p>That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>11.03.14 Specifications being developed.<br/>15.04.14 Submissions close<br/>20.05.14 Tenders received to be considered at June meeting.<br/>16.06.14 Project working group formed to assess tenders.<br/>14.07.14 Project team meeting on 15 July to review tender spec.<br/>12.08.14 Tenders due 18 August.<br/>10.10.14 Project under review by GM.<br/>18.11.14 Project under review.<br/>03.02.15 Project under review.<br/>24.03.15 Project under review<br/>28.04.15 Project to be considered in 15/16 budget.<br/>23.06.15 \$200,000 funding provision in 15/16 Draft Budget.</p>     | Director Corporate Services |  |
| 11th February 2014 | 2/2014/39 | <p>1. That the content of the report be noted.<br/>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Taylor</p>                                       | Director Corporate Services | <p>11.03.14 Matter ongoing.<br/>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br/>20.05.14 Proof of claim lodged with liquidators by lawyers.<br/>14.07.14 Proof of claim admitted by liquidators.<br/>12.08.14 Awaiting further update.<br/>01.12.14 Ongoing.<br/>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br/>24.03.15 Matter ongoing no further update.<br/>28.04.15 Matter ongoing – no further update<br/>26.05.15 \$200,000 in draft 2015/16 budget<br/>23.06.15 Advice received that pymt of interim dividend will be made around mid-July.</p> |                             |  |

## Resolution Actions for Ordinary Meeting 25<sup>th</sup> March 2014

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                        |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                             |  |
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| 25th March 2014 | 5/2014/35 | <p>That Council consider a provision in the Draft 2014/15 Budget of \$150,000 for a new Unified Communications telephone system and associated data infrastructure upgrade. Subject to funding it is further recommended that Council proceed to stage 2 being the preparation of tender documentation and the calling of tenders.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p> | Director Corporate Services | <p>15.04.14 Included in draft 14/15 budget.<br/>20.05.14 Awaiting budget determination.<br/>16.06.14 No funds provided in 2014/15 budget.<br/>14.07.14 Provision made in final adopted budget.<br/>Consultant finalising tender spec.<br/>12.08.14 Tender advertised.<br/>Tenders closed 09.09.14. Report to October meeting<br/>18.11.14 Project progressing on schedule.<br/>01.12.14 Project on scheduled. Cabling project to be finalised.<br/>03.02.15 Cabling project completed. Unified communications system planning well advanced prior to site installation.<br/>24.3.15 Data plan and pricing finalised with Telstra.<br/>28.04.15 project progressing with install date of June 2015<br/>26.05.15 project progressing with install date of June 2015.</p> | Director Corporate Services |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|  |  |  |  | 23.06.15 Training scheduled with final instalment end of June. |  |  |
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## Resolution Actions for Ordinary Meeting 29<sup>th</sup> April 2014 held 8 May 2014

|            |           |                                                                                                                                                                                                                                                                                                               |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                |  |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--|
| 8 May 2014 | 7/2014/13 | <p>That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p> | Director<br>Corporate<br>Services | <p>20.05.14 Awaiting further information.<br/>16.06.14 Request for detailed proposal made again on 16 June.<br/>14.07.14 Detailed proposal to be provided by 16 July 2014 with report to August meeting.<br/>12.08.14 Company has had further discussions with DCS and DUS.<br/>18.09.14 Further clarification on some aspects being sought.<br/>10.10.14 Further discussions held with supplier. Pricing, modelling and further cost benefit analysis required.<br/>18.11.14 No further progress.<br/>01.12.14 No further progress.<br/>03.02.15 Project not progressed.<br/>24.03.15 Project not progressed.<br/>28.04.15 Project not progressed<br/>26.05.15 Alternative pricing process being progressed as part of Grawin Bore cost recovery.<br/>23.06.15 as above</p> | Director Corporate<br>Services |  |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--|

## Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014

|             |           |                                                                                                                                                                                                                                 |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                |  |
|-------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|--|
| 27 May 2014 | 8/2014/10 | <p>1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.<br/>2. That naming rights for the Lightning Ridge Pool are investigated.<br/>Moved: Clr Lane<br/>Seconded: Clr Walford</p> | General<br>Manager                | <p>02.06.14 Report being prepared for August 2014 meeting<br/>18.09.14 Deferred to October meeting.<br/>22.10.14 Deferred to April meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager                |  |
| 27 May 2014 | 8/2014/12 | <p>That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council<br/>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                    | Director<br>Corporate<br>Services | <p>16.06.14 Project proceedings with next stage to stack and wrap on pallets.<br/>14.07.14 Project progressing.<br/>12.08.14 Project progressing.<br/>18.09.14 Project on hold due to other priorities.<br/>10.10.14 Project on hold. Interest in participating to be sought from Brewarrina and Bourke Councils.<br/>18.11.14 Project yet to be progressed.<br/>01.12.14 Project on hold due to other priorities.<br/>03.02.15 Service provider now requires e-waste to be shipped to Sydney. Alternative options being investigated.<br/>24.03.15 Alternative options still being pursued.<br/>28.04.15 alternative options still being pursued<br/>26.05.15 project on hold due to other priorities.<br/>23.06.15 as above</p> | Director Corporate<br>Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

|             |                 |                                                                                                                                                                                                                                                                                                                |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                  |                               |                   |
|-------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------|
| 27 May 2014 | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor | General Manager               | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions                                                                                                                                                                                                                                                                                             | General Manager               |                   |
| 27 May 2014 | Qs next meeting | Clr Taylor<br>Can Council investigate the possibility of implementing a user pays system at the Burren Junction Bore Baths?<br><br>Response<br>The General Manager advised that investigations will take place as part of Council's review of Shire wide services.                                             | General Manager               | 27.05.14 The General Manager advised that investigations will take place as part of Council's review of Shire wide services.<br>15.09.14 Being prepared for October 2014 Meeting.<br>22.10.14 Preparation of report delayed until November meeting.<br>12.6.15 Will now be part of detailed review of 'user pay' facilities.                                                                                                     | General Manager               | Completed 10.6.15 |
| 27 May 2014 | Qs next meeting | Clr Lane<br>There are currently no precinct committees in operation in Lightning Ridge, Walgett and Grawin. Should we encourage residents to get these committees up and running again?                                                                                                                        | General Manager               | 27.05.14 General Manager to investigate. The General Manager also advised that the Collarenebri Precinct Committee is in the process of being re-established as the Town Improvement Committee.<br>10.6.15 At this stage little interest exists in forming precinct committees anywhere in the Shire                                                                                                                             | General Manager               | Completed 10.6.15 |
| 27 May 2014 | Qs next meeting | Clr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                                                                                                                                                   | Director Engineering Services | Has been scheduled for inspection( 19/06/2014)<br>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.<br>12.08.14 Discussion took place with Mr O'Brien and waiting on his response.<br>24.03.15 Received a letter re: the fencing work. Council advised him in writing about the Grid Policy and can pay only \$4,000 per grid. | Director Engineering Services |                   |

## **Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014**

|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         |  |
|--------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 24 June 2014 | 9/2014/14 | That Walgett Shire Council resolve to:<br>1.Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2013-2014.<br>2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:<br>(a) Walgett Shire Local Heritage Fund Annual Report 2013-2014.<br>(b) Walgett Shire Council Heritage Strategic Plan 2014-2017.<br>3.Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning & Environment.<br>4.Note that Ray Christison of High Ground Consulting has advised Walgett Shire Council that he will cease providing heritage advisory services as soon as Council can find a replacement advisor.<br>5.Write to Ray Christison and thank him for his work as Walgett Shire Council's heritage advisor from 2008 until 2014.<br>6.Seek expressions of interest for a new Heritage Advisor:<br>(a) Consistent with the document titles "How to Establish a Heritage Advisor Service", published by Heritage Branch, NSW Office of | Director Planning & Regulatory Services | Director Planning & Regulatory Services is currently consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.<br>Meeting held 10/9/2014 at Brewarrina to meet with Brewarrina heritage advisor and discuss resource sharing.<br>31.10.14 Council wrote to Office Environment & Heritage regarding facilitating sharing of Heritage Advisor | Director Planning & Regulatory Services |  |
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# WALGETT SHIRE COUNCIL AGENDA

|              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |                   |
|--------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------|
|              |                 | Environment & Heritage, July 2011.<br>(b) Where feasible, in consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.<br>Moved: Clr Cooper<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                               |                   |
| 24 June 2014 | Qs next meeting | What is the progress of the fencing and ramps to be installed on Gerard O'Brien's property?<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering Services | 24.06.14 The Director Engineering Services advised that Expressions of Interest close on Friday 4 July 2014.<br>11.09.2014 – Waiting for response.                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering Services |                   |
| 24 June 2014 | Qs next meeting | Does Council currently have a Carpenter on staff?<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager               | 24.06.14 The General Manager advised that Council do not currently have a Carpenter, however are interested in hiring one. Council's current Building Maintenance Officer does undertake small tasks in the main administration building.<br>10.6.15 NFFF                                                                                                                                                                                                                                                                                                               | General Manager               | Completed 10.6.15 |
| 24 June 2014 | Qs next meeting | What is the progress of the Coonabarabran to Mungindi Road Improvement Programme?<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Engineering Services | 24.06.14 The General Manager advised that Council have undertaken a feasibility study and are now waiting for response from Kevin Humphries MP who is coordinating the programme. Director of Engineering is to contact Mr Humphries to investigate where matter is up to.<br>14.07.14 Discussed with Mayor of Narrabri Shire Council on 7/7/2014 regarding the project. He will contact with Kevin Humphries for further updates.                                                                                                                                      | Director Engineering Services |                   |
| 24 June 2014 | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                            | General Manager               | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.                                                                                                                                                                                                                                                                                                         | General Manager               |                   |
| 24 June 2014 | 9/2014/22       | 1. That a detailed review of Council's staff housing stock be carried out in the 2014/15 financial year with a view to preparing not only not only a routine maintenance programme but also a capital upgrade and replacement programme as well.<br>2. Further that Council reaffirm the approach of transferring the income from any property sales to a cash backed reserve to provide for future property development.<br>3. Council obtain quotes for upgrade of work to the 6 Vaughn Place property and undertake work as necessary.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway | Director Corporate Services   | 14.07.14 Matter referred to Property Officer to obtain work schedule and cost.<br>12.08.14 Awaiting report from builder.<br>18.09.14 Review ongoing, tenders advertised for refurbishment of 6 Vaughn Place.<br>10.10.14 Quotations being obtained.<br>01.12.14 Analysis of property reports for overall works programs ongoing. Contract for 6 Vaughn Place awarded to GBC Builders.<br>8.2.15 Work commenced on 6 Vaughan Place<br>28.04.15 6 Vaughn place completed – property inspections in progress.<br>26.05.15 Inspection program ongoing.<br>23.06.15 as above | Director Corporate Services   |                   |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 22<sup>nd</sup> July 2014

|              |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         |  |
|--------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 22 July 2014 | 10/2014/16             | <p>1. That repairs to the existing lights on the western towers be undertaken at an estimated cost of \$10,000 subject to unspent funds being brought forward from the 2013/2014 Parks and Reserves Capital Maintenance Vote.</p> <p>2. That an application be submitted under the Sport and Recreation Facility Development Program for 50% funding of a total upgrade of the Spider Brown Oval lights and if successful, that matching funding be provided from Parks and Reserves Capital Maintenance Vote in the 2015 / 2016 Budget.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Lane</p> | Director Corporate Services             | <p>12.08.14 LRE to undertake lightning repairs.</p> <p>18.09.14 Work completed, funding program not yet open.</p> <p>10.10.14 Application being developed. Program open and closes on 31 October 2014.</p> <p>01.12.14 Awaiting outcome of grant application.</p> <p>03.02.15 Advice received that application was unsuccessful.</p> <p>24.03.15 Project remains on programme for future grant opportunities.</p> <p>28.04.15 Grant approved – funding in current budget quotation to undertake work close 25/5/15.</p> <p>23.06.15 project nearing completion</p> | Director Corporate Services             |  |
| 22 July 2014 | Questions next meeting | <p>There are parts of fencing, doors and windows missing from a house on the corner of Morilla and Gem Streets which looks untidy. Can Council issue an order for the property to be tidied up?</p> <p>Response<br/>The Director Planning &amp; Regulatory Services to investigate</p> <p>Clr Lane</p>                                                                                                                                                                                                                                                                                        | Director Planning & Regulatory Services | <p>The residence is boarded up, ongoing investigation, monitoring by P&amp;R staff is occurring currently. 8/9/2014. . Owner has advised that unsecured buildings will be made secure.</p> <p>Inspection undertaken 28.1.15. Notice of intention to issue an order issued 24.3.15 re rubbish &amp; unsecure buildings</p> <p>Order issued 15-4-2015.</p> <p>Verbal response from owner 22-4-2015 indicating they will clean up &amp; intend to sell land.</p>                                                                                                      | Director Planning & Regulatory Services |  |
| 22 July 2014 | Questions next meeting | <p>What is the progress of works to be undertaken at the Lightning Ridge IGA?</p> <p>Response<br/>The Director Planning &amp; Regulatory Services advised that propping has been put in place and an engineer has approved this propping. Council recently wrote to the IGA owner requesting information regarding permanent propping with no response. The Director Planning &amp; Regulatory Services will follow up response.</p> <p>Clr Cooper</p>                                                                                                                                        | Director Planning & Regulatory Services | <p>Ongoing correspondence between Council and IGA owner relating to permeant propping, currently no indication as to when design shall be completed by Engineers.</p> <p>In e-mail dated 19-1-2015 building owner's legal representative expects work to commence late March 2015 to implement permanent remediation measures.</p> <p>Plans for permanent rectification measures supplied 24-4-2015. Council responded with letter dated 7-5-2015 indicating plans are inadequate.</p>                                                                             | Director Planning & Regulatory Services |  |

## Resolution Actions for Ordinary Meeting 26<sup>th</sup> August 2014

|                |            |                                                                                                                                                                                                                                                                                                                                                                                 |                             |                                                                                                                  |                             |  |
|----------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 26 August 2014 | 11/2014/11 | <p>1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).</p> | Director Corporate Services | <p>1. No further action required.</p> <p>2. Currently being investigated.</p> <p>23.06.15 no future progress</p> | Director Corporate Services |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|----------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------|
|                |            | 2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.<br>Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                             |                   |
| 26 August 2014 | 11/2014/13 | That That Council consider the revised draft Memorandum of Understanding and determine whether or not it is keen on proceeding with the concept and, if so, how to best further the development of the 'whole of community' in partnership with key local organisations.<br>Moved: Clr Lane<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                  | General Manager             | 15.09.14 MOU discussions arranged.<br>22.10.14 Discussions ongoing with WAMS<br>10.6.15 NFA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | General Manager             | Completed 10.6.15 |
| 26 August 2014 | 11/2014/21 | That Council advise the Burren Junction community that if a partnership arrangement can be established between the Burren Junction community and the Department of Education with regards to the Burren Junction School of Arts Hall, Council will;<br>1. Consider re-opening the main hall for restricted use after completing repairs estimated to cost \$67,000 including the replacement of guttering.<br>2. Hold a further community meeting at Burren Junction on Thursday 17 September 2014 at 5:30pm at the Burren Junction RSL.<br>3. Apply for heritage funding grants to carry out necessary renovations to the hall.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane | Director Corporate Services | Meeting at Burren Junction held 17.09.14<br>10.10.14 Further community meeting held<br>17.09.14. Scope of works to be developed by working group before meeting at Burren Junction.<br>18.11.14 Project progressing on schedule.<br>01.12.14 Project on schedule.<br>03.02.15 Hall re-opened for restricted use.<br>Longer term plan for complete restoration to be developed.<br>24.03.15 Repairs to guttering & downpipes approved by Heritage advisor. To be funded from Heritage grant<br>28.03.15 repairs to guttering and down pipes completed<br>26.05.15 project to be progressed as new funding options arise.<br>23.06.15 as above | Director Corporate Services |                   |
| 26 August 2014 | 11/2014/35 | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                            | General Manager             | 15.09.14 Negotiations continuing.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager             |                   |

## Resolution Actions for Ordinary Meeting 23<sup>rd</sup> September 2014

|                   |                 |                                                                                                                                                                                                                                                   |                 |                                                                                                                                                    |                 |                    |
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| 23 September 2014 | 12/2014/22      | That Council consider inviting local residents to register their interest in participating drought relief employment projects as a means to being able to justify the funding for such projects.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford | General Manager | 22.10.14 Advertisements forms and press releases being drafted.<br>24.03.15 Ongoing<br>10.6.15 Funding Announcement made \$1.5m for infrastructure | General Manager |                    |
| 23 September 2014 | Qs next meeting | Opal FM have been unsuccessful in obtaining ongoing funding. Can Council look into giving financial assistance to Opal FM?<br>Clr Taylor                                                                                                          | General Manager | 23.09.14 GM requested further info from Opal FM<br>24.3.15 Awaiting letter<br>1.5.15 still no letter from Opal FM                                  | General Manager | Completed 21.05.15 |



# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 28 October 2014

|                 |                 |                                                                           |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |  |
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| 28 October 2014 | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray | Director Engineering Services           | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study                                                                                                                                                                                       | Director Engineering Services           |  |
| 28 October 2014 | Qs next meeting | What is the progress of the Lightning Ridge IGA matter?<br>Clr Woodcock   | Director Planning & Regulatory Services | Letter sent 16 October 2014 requesting confirmation of who has been appointed as the engineer and expected time frame for completion of permanent remediation works.<br>In e-mail dated 19-1-2015 building owner's legal representative expects work to commence late March 2015 to implement permanent remediation measures.<br>Plans for permanent rectification measures supplied 24-4-2015. Council responded with letter dated 7-5-2015 indicating plans are inadequate | Director Planning & Regulatory Services |  |

## Resolution Actions for Ordinary Meeting 25 November 2014

|                  |                 |                                                                                                                                                                                                                                                                                                                         |                                           |                                                                                                                                                         |                                           |  |
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| 25 November 2014 | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                              | Director Corporate Services               | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors               | Director Corporate Services               |  |
| 25 November 2014 | Qs next meeting | Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                                                                                                | Director Engineering Services             | 11.12.14 A report is to be prepared for the February Council Meeting.<br>6.3.15 Planning Department is working on it.                                   | Director Engineering Services             |  |
| 25 November 2014 | Qs next meeting | Can Council write to Kevin Humphries MP requesting that mental health services within the Shire are better coordinated and have a more regular presence?<br>Response<br>The General Manager to investigate<br>Clr Murray                                                                                                | General Manager                           | 04.12.14 Letter being drafted.<br>10.06.15 New Minister Appointed                                                                                       | General Manager                           |  |
| 25 November 2014 | Qs next meeting | Walgett fishermen have noted that they have recently not been able to access the Weir. Why are they not able to access the weir now?<br>Response<br>The General Manager to investigate<br>Clr Taylor                                                                                                                    | General Manager                           | 04.12.14 Private property access issues being researched.                                                                                               | General Manager                           |  |
| 25 November 2014 | Qs next meeting | Can Council install water meters to properties outside of Lightning Ridge near the tip?<br>Response<br>The Director Planning and Regulatory Services advised that Council cannot install water meters outside of the town area. He further advised that a report on illegal use of the town water supply was brought to | Director Planning and Regulatory Services | 02.12.14 Response provided at meeting by Director Planning and Regulatory Services<br>Updated report currently being drafted for submission to Council. | Director Planning and Regulatory Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

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|                  |                 | Council recently. Council resolved to seek legal advice, and he will be submitting that advice to Council in conjunction with an updated report.<br>Clr Taylor                                                                                            |                             |                                                                                                                                                            |                             |  |
| 25 November 2014 | Qs next meeting | What is the progress of the Lightning Ridge Post Office issue?<br>Response<br>The Mayor advised that he has been informed by Mr Mark Coulton MP that Australia Post are planning to take over the Post Office from the current Post Master.<br>Clr Taylor | Director Corporate Services | 11.12.14 Waiting for advice from Australia Post.<br>24.03.15 No further update.<br>28.04.15 No further update on this matter<br>26.05.15 no further update | Director Corporate Services |  |
| 25 November 2014 | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                | General Manager             | 04.12.14 To be listed for discussion at next consultation session.in 2015                                                                                  | General Manager             |  |

## **Resolution Actions for Ordinary Meeting 17 December 2014**

|                  |                        |                                                                                                                                                                                                                                                                                                                                                                                         |                               |                                                                                                                                                                                                                                                                                                               |                               |                             |
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| 17 December 2014 | 16/2014/6              | That an invitation be extended to the NSW Minister for Education Mr Adrian Piccoli MP to review the effectiveness of the Connected Communities concept at the Walgett Community College as it does not appear to be meeting whole of community expectations.<br>2.That a copy of the invitation letter is provided to Kevin Humphries MP.<br>Moved: Clr Murray<br>Seconded: Clr Walford | General Manager               | 17.12.14 Letter sent awaiting response<br>28.3.15 letter sent<br>10.06.15 report to June council meeting                                                                                                                                                                                                      | General Manager               | Complete June 2015          |
| 17 December 2014 | 16/2014/14             | 1. That Council note the content of the report and that the list be reviewed by councillors and staff for accuracy and omissions.<br>2.That Councillors Keir, Greenaway and Woodcock meet with Council staff after the February 2015 meeting to review the report.<br>Moved: Clr Keir<br>Seconded: Clr Greenaway                                                                        | Director Corporate Services   | 03.02.15 Review meeting scheduled for after the February Council Meeting<br>24.03.15 Further draft to be provided to Councillors following review meeting.<br>28.04.15 Project proceeding<br>26.05.15 Project proceeding<br>23.06.15 curtains ordered and painting contracted, boards to be finalised in July | Director Corporate Services   |                             |
| 17 December 2014 | 16/2014/19             | That this item is deferred until a response is received from the NSW RFS Commissioner Shane Fitzsimmons regarding the issues raised by Clr Murray in his Motion of Notice.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                             | Director Engineering Services | 23.01.15 Work in progress.                                                                                                                                                                                                                                                                                    | Director Engineering Services |                             |
| 17 December 2014 | Questions Next Meeting | The undercover area between the small and large swimming pools in Walgett that was previously grassed is now dirt. Can Council investigate?<br>Response<br>The Director Corporate Services advised that a number of options for recovering are currently being investigated and appropriate action will be taken without any further delay.<br>Clr Cooper                               | Director Corporate Services   | 03.02.15 Work to be undertaken when pool closes in April.<br>24.03.15 Works scheduled after pool closes<br>28.04.15 Contractor to undertake work late April/May<br>26.05.15 project rescheduled for completion prior to 30/06/15                                                                              | Director Corporate Services   | Project completed June 2015 |
| 17 December 2014 | Questions Next Meeting | Brian Hannigan has written to Council regarding the misspelling of the Hardy's Lease Road. Can his letter be acknowledged and a response sent?<br>Response<br>The Director of Engineering Services advised that the letter has been received, will be acknowledged by letter and appropriate action initiated without delay to correct the spelling error.<br>Clr Keir                  | Director Engineering Services | 24.3.15 Planning and Regulatory Department is working on it.                                                                                                                                                                                                                                                  | Director Engineering Services |                             |

# **WALGETT SHIRE COUNCIL AGENDA**

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| 17 December 2014 | 16/2014/25 | That Council endorse the proposed reorganisation of Council's functional activities into a three divisional structure and that an appropriate consultation process be commenced early in January, 2015 with a view to a definite proposal being put before Council for consideration in February, 2015.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford | General Manager | 28.2.14 Report delayed until April 2015<br>28.4.15 report adopted – positions being advertised<br>10.06.15 Report to June meeting | General Manager | Completed June 2015 |
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## **Resolution Actions for Ordinary Meeting 10 February 2015**

|                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                  |                                         |                     |
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| 10 February 2015 | 1/2015/11 | That Council:<br>1.Continue to evaluate the concept of a Far West Initiative with fellow Western Division Councils and play an active role in the further development of the concept.<br>2.Maintain its involvement with the Outback Shires Alliance and press for an expanded role for the Alliance in the Local Government Reform process.<br>3.Evaluate the concept of a "rural council" and its suitability or otherwise for the future operation of Walgett Shire Council.<br>4.Prepare a draft "Fit For the Future" proposal for further review and consideration<br>5.Continue to liaise with both Bourke and Brewarrina Shire in respect of action they are taking with regards local government reform.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir | General Manager                         | 28.2.14 To be considered in conjunction with Western Division Resolutions<br>10.06.15 Ongoing                                                                                                                                                    | General Manager                         |                     |
| 10 February 2015 | 1/2015/20 | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services             | 10.6.15 referred to DCS to undertaken review                                                                                                                                                                                                     | Director Corporate Services             |                     |
| 10 February 2015 | 1/2015/25 | That Walgett Shire Council resolve to:<br>1.Allocate \$8,467 from the Walgett Shire Council Local Heritage Fund 2014-2015 to maintenance works on the Burren Junction School of the Arts hall.<br>2.Request that the General Manager arrange discussions between Council's Heritage Advisor and any tradespeople involved to ensure that work is done to relevant standards.<br>3.If any other Local Heritage Fund project fails, then the remaining amount shall be allocated to the Burren Junction School of the Arts hall.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                   | Director Planning & Regulatory Services | Works undertaken to repair gutters and establish stormwater connection to street, repair toilet eaves and paint new timber work for \$6498.64 GST excl.Funded by grant from for \$6498.64 from Local Heritage Fund on 28-4-2015.                 | Director Planning & Regulatory Services | Completed 28-4-2015 |
| 10 February 2015 | 1/2015/26 | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2.Council staff also investigate the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                       | Director Planning & Regulatory Services | Wendy Azevedo notified of resolution via letter dated 26.2.15.<br><br>Town Planner drafting request report for March 2015 Council meeting.<br><br>Report to be resubmitted to Council once grant offers for premises upgrades publicly notified. | Director Planning & Regulatory Services |                     |

# **WALGETT SHIRE COUNCIL AGENDA**

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| 10 February 2015 | Qs next meeting | Can Council encourage the removal of car bodies from the area behind the BP service station at Lightning Ridge?<br>Response<br>The Director Planning & Regulatory Services to investigate.<br>Clr Taylor                                                                                                                                                               | Director Planning & Regulatory Services | Letter sent to landowner on 11.2.15 requesting the removal of 3 car bodies within 1 month.<br>Car bodies removed June 2015.                                                                                            | Director Planning & Regulatory Services | Completed June 2015                                  |
| 10 February 2015 | Qs next meeting | Can Council reassess the re-routing of heavy vehicles through Lightning Ridge? Can a by-pass be put in place?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                           | Director Engineering Services           | 24.03.15 Lorne Road has been discussed in previous meetings as an option for the by-pass. Investigating funding for this project.                                                                                      | Director Engineering Services           |                                                      |
| 10 February 2015 | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                                                       | Director Engineering Services           | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br><br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern | Director Engineering Services           |                                                      |
| 10 February 2015 | Qs next meeting | Can the Environmental Health and Building Surveyor undertake an inspection of Walgett Gourmet Foods?<br>Response<br>The Director Planning & Regulatory Services to investigate.<br>Clr Murray                                                                                                                                                                          | Director Planning & Regulatory Services | Inspection undertaken by Snr Environmental Health and Building Surveyor on 17.2.15.<br>Improvement notice issued 17.2.15<br>Re-inspection scheduled for June 2015.                                                     | Director Planning & Regulatory Services |                                                      |
| 10 February 2015 | Qs next meeting | Can the drainage issue at Opal Street, Lightning Ridge be investigated?<br>Response<br>The Director Engineering Services advised that the drainage issue was resolved last week.<br>Clr Martinez                                                                                                                                                                       | Director Engineering Services           | 24.3.15 Inspection is in progress<br>30.03.15 investigation had been carried out and discussion with GM is in process<br>17.06.2015 - This should be under Urban department control                                    | Director Engineering Services           |                                                      |
| 10 February 2015 | Qs next meeting | Can Council investigate damaged road signs across the Shire?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                                                                                                                                                                                                                         | Director Engineering Services           | Engineering department has commences inspections by using TABLETS and preparation of maintenance program is in progress                                                                                                | Director Engineering Services           | Maintenance and replacement of signs are in progress |
| 10 February 2015 | Qs next meeting | Keith Hackett from Fire and Rescue Lightning Ridge has been advised that there is funding available to update addressing for the opal fields. Is this correct?<br>Response<br>The Director Planning & Regulatory Services advised that there is no funding currently available. Council's GIS Co-ordinator will provide a report to Council on the matter.<br>Clr Lane | Director Planning & Regulatory Services | Report regarding addressing on the opal fields currently being drafted.                                                                                                                                                | Director Planning & Regulatory Services |                                                      |

## **Resolution Actions for Ordinary Meeting 24 March 2015**

|               |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                 |                                                                                 |                 |  |
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| 24 March 2015 | 2/2015/4 | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and | General Manager | 20.4.15 Letter to New Minister<br>10.06.15 issue being raised with new Minister | General Manager |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|               |           | a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |                                                                                                                                                                                                                                                                          |                                         |                     |
| 24 March 2015 | 2/2015/5  | That Council investigate the possibility of giving a 50% rate reduction to all rate payers within the Shire due to the severe ongoing drought, with the exception of Government Departments and Non-Government Offices, for next financial year provided we can source an equivalent grant from the State or Federal Governments.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                             | General Manager                         | 20.4.15 Letter to State and Federal members<br>10.6.15 refused at state level, awaiting federal response                                                                                                                                                                 | General Manager                         |                     |
| 24 March 2015 | 2/2015/13 | That council adopt the following recommendations for the awarding of the 2015 Dick Colless Memorial Scholarships:<br>Elizabeth Friend \$1,800 (Bachelor of Pharmacy)<br>Georgie Currey \$1,800 (Bachelor of Business Marketing)<br>Angus Remond \$1,800(Bachelor of Agri Business)<br>Phillipa Beckwith \$1,800 (Diploma of Children's Services – Early Children Education & care)<br>Arabella Fleming \$1,800 (Bachelor of Primary Education)<br>Anna Holcombe \$250 (Bachelor of Agricultural Science)<br>Brook Holland \$250 (Bachelor of Primary Education)<br>Sky Holland \$250 (Doctor of Physiotherapy)<br>Moved: Clr Martinez<br>Seconded: Clr Murray | General Manager                         | 20.4.15 Presentations being arranged for June Meeting<br>23.6.15 presentation in June meeting                                                                                                                                                                            | General Manager                         | Completed June 2015 |
| 24 March 2015 | 2/2015/16 | That the report on Grant Income – 2013/14 and 2014/15 be received and noted and appropriate publicity be given to the figures in the report.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | General Manger                          | 20.4.15 Press Release to be drafted                                                                                                                                                                                                                                      | General Manger                          |                     |
| 24 March 2015 | 2/2015/20 | That Council review the attached list of councillors and senior staff for accuracy and omission and that it be endorsed subject to any further amendments.<br>Moved: Clr Walford<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Corporate Services             | 28.04.15 project proceeding<br>26.05.15 project proceeding as part of Council Chambers refurbishment                                                                                                                                                                     | Director Corporate Services             | .                   |
| 24 March 2015 | 2/2015/21 | That the report be received and noted and maintenance work to commence immediately after the pool closes on 1 April 2015.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Corporate Services             | 28.04.15 A/D urban services seeking quotations for condition/ assessment<br>26.05.15 A/D Urban Services seeking quotation for condition assessment.<br>23.06.15 quotations from consultant engineers expert week commencing 22/6                                         | Director Corporate Services             |                     |
| 24 March 2015 | 2/2015/22 | That Council consider an allocation of \$35,000 offset by grant income of \$17,500 for the construction of a long jump pit in the draft 2015/2016 budget but provided only if the grant application is successful.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                            | Director Corporate Services             | 28.04.15 to be considered in draft budget 2015/16<br>26.05.15 in draft budget. Grant funding application unsuccessful. Little A's to reapply in July Round 2.                                                                                                            | Director Corporate Services             |                     |
| 24 March 2015 | 2/2015/24 | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.                                                                                                                                                                         | Director Planning & Regulatory Services | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended. | Director Planning & Regulatory Services |                     |

# WALGETT SHIRE COUNCIL AGENDA

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|               |                 | 3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                                                                                                                                                                                                                                 |                                               |                                                                                                                                   |
| 24 March 2015 | 2/2015/27       | That Walgett Shire Council resolves to:<br><br>1. Allocate \$100,000 of the Walgett CBD upgrade budget to \$: in kind contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).<br>2. Allocate \$40,000 of the Walgett CBD upgrade budget to new plantings in the B2 Local Centre zone.<br>3. Allocate \$20,000 of the Walgett CBD upgrade budget to festoon lighting in the B2 Local Centre zone<br>4. Give public notification of the Walgett CBD Upgrade Strategy for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>Moved: Clr Martinez<br>Seconded: Clr Walford | Director Planning & Regulatory Services       | Newspaper advertising commenced in Walgett Spectator 2,9 &16 April<br><br>Proposal document published on Council web site.<br><br>One public submission supporting proposed grants.<br><br>Adverting & mail out regarding grant offer imminent. | Director Planning & Regulatory Services       |                                                                                                                                   |
| 24 March 2015 | 1/2015/31       | 1. That council accept the Restart NSW funding Offer in the amount of \$819,000 for "Gundabloui Road and \$1,116,000 for Bugilbone Road Upgrade Project".<br>2. That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering Services                 | 25.03.15 Draft deed agreement has been submitted to infrastructure NSW<br>17.06.2015 – Council waiting for the signed deed agreement.                                                                                                           | Director Engineering Services                 |                                                                                                                                   |
| 24 March 2015 | 2/2015/33       | 1. That Council acknowledge the Work Health and Safety Officer's report Apex Park Fencing.<br>2. That Council endorse the recommendation to permanently remove the play area fencing and install appropriate signage.<br>Moved: Clr Martinez<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Acting Director Urban Infrastructure Services |                                                                                                                                                                                                                                                 | Acting Director Urban Infrastructure Services | Proposed sign will be tabled on next WHS Committee meeting for endorsement then the fence will be removed with signage installed. |
| 24 March 2015 | Qs next meeting | Has Mr Jan Zamlicka's outstanding rates payment and issue been resolved?<br>Response<br>The General Manager to investigate and organise a meeting with Mr Jan Zamlicka.<br>Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                               | 20.4.15 waiting return from leave<br>23.06.15 still away                                                                                                                                                                                        | General Manager                               |                                                                                                                                   |
| 24 March 2015 | Qs next meeting | Can council appoint a team to fix road and information signs across the shire that are damaged or missing?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering Services                 | Work in progress                                                                                                                                                                                                                                | Director Engineering Services                 | Maintenance and replacement of signs are in progress                                                                              |
| 24 March 2015 | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director of Corporate Services                | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget                                                                                                                                      | Director of Corporate Services                |                                                                                                                                   |

# WALGETT SHIRE COUNCIL AGENDA

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| 24 March 2015 | Qs next meeting | Can Council investigate installing a shade structure over the play equipment in the Lions Park at Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate.<br>Clr Taylor                                                                                                                                                                             | Acting Director Urban Infrastructure Services |                                                                                            | Acting Director Urban Infrastructure Services | Infrastructure on Lions Park is not Council's asset. Cost of shade cloth is approx. \$8,500. Completed June 2015 |
| 24 March 2015 | Qs next meeting | Can Council review the 'No dogs' sign in the Lions Park to ensure visitors are not turned away?<br>Response<br>The Director Planning and Regulatory Services to investigate.<br>Clr Taylor                                                                                                                                                                                                    | Director Planning and Regulatory Services     | Revised signage erected at park entrances June 2015                                        | Director Planning and Regulatory Services     | Completed June 2015                                                                                              |
| 24 March 2015 | Qs next meeting | What is the progress of the removal of the old wrecks located behind the PB in Lightning Ridge?<br>Response<br>The Acting Director Planning and Regulatory Services advised that a letter has been issued to the landowner.<br>Clr Taylor                                                                                                                                                     | Director Planning and Regulatory Services     | Letter sent to landowner on 11.2.15 requesting the removal of 3 car bodies within 1 month. | Director Planning and Regulatory Services     |                                                                                                                  |
| 24 March 2015 | Qs next meeting | What is the update on the street sweeper in Lightning Ridge?<br>Response<br>The General Manager advised that Council is considering purchasing own sweeper as part of its plant replacement program.<br>Clr Taylor                                                                                                                                                                            | General Manager                               | 20.4.15 Referred to plant Committee                                                        | General Manager                               |                                                                                                                  |
| 24 March 2015 | Qs next meeting | Can Council write a letter to Narran Lake Nature Reserve requesting for the reserve to open 3-4 times per year for tourists?<br>Response<br>The Director of Corporate Services to investigate<br>Clr Murray                                                                                                                                                                                   | General Manager                               | 20.4.15 letter to NLNR                                                                     | General Manager                               |                                                                                                                  |
| 24 March 2015 | Qs next meeting | Has the issue/s with Howard Wilson's rates been resolved?<br>Response<br>The General Manager advised that he will arrange a meeting with Mr. Wilson<br>Clr Murray                                                                                                                                                                                                                             | General Manager                               | 01.06.15 Meeting being held                                                                | General Manager                               | Completed June                                                                                                   |
| 24 March 2015 | Qs next meeting | Can Council arrange for the drain at the top of Opal Street in Lightning Ridge to be cleaned?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate.<br>Clr Lane                                                                                                                                                                                                    | Acting Director Urban Infrastructure Services |                                                                                            | Acting Director Urban Infrastructure Services |                                                                                                                  |
| 24 March 2015 | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                       | Acting Director Urban Infrastructure Services |                                                                                            | Acting Director Urban Infrastructure Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015                                       |
| 24 March 2015 | 2/2015/39       | That Council request an urgent meeting with the Minister for Education, Mr Adrian Piccoli either in Walgett or in Sydney to discuss the recent very troubling events at the Walgett Community College in an endeavour to resolve ongoing educational issues which are having an extremely detrimental effect on the social fabric of Walgett.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway | General Manager                               | 29.3.15 letter sent<br>10.6.15 report to June meeting                                      | General Manager                               | Completed June 2015                                                                                              |

# **WALGETT SHIRE COUNCIL AGENDA**

|               |           |                                                                                                                                                                                                                                                                                         |                 |  |                 |  |
|---------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|-----------------|--|
| 24 March 2015 | 2/2015/40 | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway | General Manager |  | General Manager |  |
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## **Resolution Actions for Ordinary Meeting 28 April 2015**

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                |                                                                                                                                                  |                                      |                      |
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| 28 April 2015 | 3/2015/11 | Recommendation:<br>That Council receive and note the General Manager's report, endorse the action being taken, and delegate authority to vary Council's Organisational Structure should the need arise to engage additional staff.                                                                                                                                                                                                                                                                                     | General Manager                | 21.5.15 Awaiting formal advice<br>10.6.15 awaiting final action of grant guidelines                                                              | General Manager                      |                      |
| 28 April 2015 | 3/2015/12 | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                                                                                                                 | General Manager                | 21.5.15 workshop to be held 25.6.15                                                                                                              | General Manager                      |                      |
| 28 April 2015 | 3/2015/13 | 1. That Council pursue the retention of the National Australia Bank in Walgett<br>2. That an invitation be extended to the 'Decision Makers' from NAB to meet with the Walgett community.<br>3. That Council support a petition for retaining the Banking facility and present it to the NAB Board<br>4. That Council explore whether other Financial Institutions would be interested in establishing in Walgett.                                                                                                     | General Manager                | 21.5.15 actioned<br>10.6.15 report to June Meeting                                                                                               | General Manager                      |                      |
| 28 April 2015 | 3/2015/16 | Recommendation:<br>That should the proposed closure proceed Council withdraw NAB Term Deposits as they fall due and advise the National Bank of Australia accordingly.                                                                                                                                                                                                                                                                                                                                                 | Director Corporate Services    | 26.05.15 Council direction implemented<br>23.06.15 Investment with NAB resumed following revoked of closure decision.                            | Director Corporate Services          |                      |
| 28 April 2015 | 3/2015/20 | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                                                                                                        | Director Corporate Services    | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July. | Director Corporate Services          |                      |
| 28 April 2015 | 3/2015/24 | That Walgett Shire Council resolve to:<br>1. Note the letter dated 5 March 2015 from NSW Trade and Investment - Crown Lands regarding multiple occupancies and subdivision on the Western Lands Leases 14600 and 10844, and<br>2. Resolve to respond by letter to NSW Trade and Investment - Crown Lands as per the draft response letter attached to this report.                                                                                                                                                     | Director Planning & Regulatory | Letter sent 29 April as per Council resolution                                                                                                   | Director Planning & Regulatory       | Completed 29.04.2015 |
| 28 April 2015 | 3/2015/29 | Recommendation:<br>1. That Council note and accept the recommendation regarding stopping Road Train and B Double traffic from passing through the Fox Street roundabout from west side of Walgett town.<br>2. That Council make an application to divert the Road Train and B Double vehicles from the intersection of Peel Street and Wee Waa Street.<br>3. That Council make an application to extend the access route for Road Train and B Double vehicles along Peel Street to Bate Street and then to Fox Street. | Director Engineering Services  | 05.05.2015 work in progress<br>17.06.2015 Waiting for a response from NVHR                                                                       | The Director of Engineering Services |                      |



# WALGETT SHIRE COUNCIL AGENDA

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| 28 April 2015 | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly.<br>Clr Taylor                 | Acting Director Urban Infrastructure                     | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required. | Acting Director Urban Infrastructure |                                                                                                                                                             |
| 28 April 2015 | Qs next meeting | Can Council investigate laying gravel around the BBQ and sitting areas in the Lions Park in Lightning Ridge due to the dust in dry weather and mud in wet weather?<br>The Acting Director Urban Infrastructure Services to investigate and refer for consideration in 2015/16 budget.<br>Clr Taylor                          | Acting Director Urban Infrastructure                     | This work will be done in conjunction with drainage improvement work from recurrent budget.                                                                                                    | Acting Director Urban Infrastructure | Completed June 2015                                                                                                                                         |
| 28 April 2015 | Qs next meeting | Can Council install a drain on the opposite side of the Lion Park BBQ to run the excess water off the lawn so it does not run underneath the sitting area?<br>The Acting Director Urban Infrastructure Services to investigate and refer for consideration in 2015/16 budget.<br>Clr Taylor                                  | Acting Director Urban Infrastructure                     | This work will be done in conjunction with gravel laying work from recurrent budget.                                                                                                           | Acting Director Urban Infrastructure | Completed June 2015                                                                                                                                         |
| 28 April 2015 | Qs next meeting | Can Council amend the wording of the 'No dogs' signs (4 signs) in Lions Park to ensure visitors are not turned away?<br>Response<br>The Director of Planning and Regulatory Services to investigate and take appropriate action.<br>Clr Taylor                                                                               | The Director of planning and Regulatory                  | Revised signage erected at park entrances June 2015                                                                                                                                            | Director Planning & Regulatory       | Completed June 2015                                                                                                                                         |
| 28 April 2015 | Qs next meeting | Can Council investigate the possibility of offering the public the option of sponsoring for trees in Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly.<br>Clr Taylor                                                                                  | Acting Director Urban Infrastructure                     | Under investigation. Council may supply list of native/drought hardy trees to the public and planting area.                                                                                    | Acting Director Urban Infrastructure | Council has prepared list of native/drought hardy trees.                                                                                                    |
| 28 April 2015 | Qs next meeting | Question 6<br>Can Council assist with the tidying up of the Cenotaphs in Lightning Ridge, Walgett and Grawin next year?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and make appropriate arrangements<br>Clr Taylor                                                                      | Acting Director Urban Infrastructure                     | Generally RSL maintains the Cenotaphs and Council does the regular maintenance of the area. Council has not done anything in Grawin.                                                           | Acting Director Urban Infrastructure |                                                                                                                                                             |
| 28 April 2015 | Qs next meeting | Can Council investigate whether the bore water in Lightning Ridge causing damage to air conditioners?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly.<br>Clr Martinez                                                                                                | Acting Director Urban Infrastructure                     | Chemical analysis of both bore did not show any health related risk. Council is seeking advice from expert on the topic and remedial action if required.                                       | Acting Director Urban Infrastructure | Onsite test is required to determine H2S, CO2 and dissolved minerals. Cooling tower with aeration and chlorine dosing may be option as suggested by expert. |
| 28 April 2015 | Qs next meeting | Can Council revise the restrictions placed on the Junior Ruby League Club in relation to training on the football field in Lightning Ridge?<br>Response<br>The General Manager advised that he will meet with the Acting Director Urban Infrastructure to discuss the matter and have the situation reassessed. Clr Martinez | Acting Director Urban Infrastructure and General Manager |                                                                                                                                                                                                | Acting Director Urban Infrastructure |                                                                                                                                                             |

# WALGETT SHIRE COUNCIL AGENDA

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| 28 April 2015 | Qs next meeting | Is the installation of the boat ramp in Lightning Ridge running to schedule?<br>Response<br>The Director of Engineering Services advised that it is and the team will be removing the old ramp and installing a new ramp.<br>Clr Martinez                                                                                                                                                        | The Director Engineering Services            | 17.06.2015 it is in Walgett. The project will be finished by 22.06.2015                                                                                                                                        | The Director Engineering Services            |                                                                   |
| 28 April 2015 | Qs next meeting | What is the progress in regards to meeting arrangements with the Minister of Education; Adrian Piccoli?<br>Response<br>The General Manager informed Councillors of correspondence with the Ministers Office; of which Council was advised they are yet to appoint a Policy Officer for the Connected Communities Program and until they do so a meeting could not yet be arranged.<br>Clr Cooper | The General Manager                          | 21.5.15 Awaiting outcome of recent publicity<br>10.6.15 report to June Meeting                                                                                                                                 | The General Manager                          | Completed June 2015                                               |
| 28 April 2015 | Qs next meeting | What is the latest report on Walgett's water supply in relation to drilling a new bore?<br>Response<br>The General Manager advised that Council is seeking permission to drill and has acquired the funding to connect the town bore to the water filtration plant.<br>Clr Keir                                                                                                                  | Acting Director Urban Infrastructure         | Site establishment has been completed. Drilling may commence from Saturday 23 May weather permitting.                                                                                                          | Acting Director Urban Infrastructure         | As of 16/06/15 500m drilling with casing and cementing completed. |
| 28 April 2015 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                     | The Director Engineering Services            | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>Options for entry to the access needs to be discussed for better and economical ways. | The Director Engineering Services            |                                                                   |
| 28 April 2015 | Qs next meeting | Can Council utilise the diggings from the Australian Opal Center as a road base?<br>Response<br>The Director of Engineering Services advised a cost benefit analysis report will be compiled.<br>Clr Keir                                                                                                                                                                                        | The Director Engineering Services            | 05.05.2015 DES will present a report for the June Council meeting<br>17.06.2015 cost analysis to use crushers is in progress                                                                                   | The Director Engineering Services            |                                                                   |
| 28 April 2015 | Qs next meeting | Can Council investigate the lane where children walk along located behind the Service Station opposite the Police Station in Lightning Ridge, it requires signage to prevent vehicles speeding up to the line?<br>Response<br>The Director of Planning and Regulatory Services to investigate and take any action necessary.<br>Clr Keir                                                         | Director of Planning and Regulatory Services |                                                                                                                                                                                                                | Director of Planning and Regulatory Services |                                                                   |
| 28 April 2015 | Qs next meeting | Does Council have funds available to help pay for the wash-down bay at the racecourse in Lightning Ridge?<br>Response<br>The General Manager to investigate and report accordingly.<br>Clr Keir                                                                                                                                                                                                  | The General Manager                          | 21.5.15 funds to be identified<br>10.6.15 funding position being clarified and invoice required                                                                                                                | General Manager                              |                                                                   |
| 28 April 2015 | Qs next meeting | Can Council inspect Bill O'Brian Way and record the cost of works required in future Council budgets?<br>Response<br>The Director of Engineering Services to investigate and take necessary action.<br>Clr Lane.                                                                                                                                                                                 | The Director Engineering Services            | 05.05.2015<br>Has been proposed for 2015/2016 work program                                                                                                                                                     | The Director Engineering Services            |                                                                   |

# **WALGETT SHIRE COUNCIL AGENDA**

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|---------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|--------------------------------------------------------------------|---------------------|--|
| 28 April 2015 | 3/2015/37 | Recommendation:<br>That Council adopt the proposed new Organisational Structure based on the attached redistribution of functional activities and the creation of the position of "Chief Financial Officer" and proceed to invite applications for positions of Directors of Engineering/Technical Services and Environmental Services. | The General Manager | 21.5.15 Action being implemented<br>10.6.15 report to June Meeting | The General Manager |  |
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## **Resolution Actions for Ordinary Meeting 26 May 2015**

|             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                              |                                                                                                                                                                                                                                                                        |                                              |                     |
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| 26 May 2015 | 4/2015/12 | Recommendation:<br>That Council not take up the option to lodge a "Fit for The Future" application and endorse the action of the General Manager in lodging a submission in respect of the IPART methodology for assessing Fit For the Future applications be endorsed.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                              | The General Manager                          |                                                                                                                                                                                                                                                                        | The General Manager                          |                     |
| 26 May 2015 | 4/2015/15 | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2014-2015.<br>2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:<br>(a) Walgett Shire Local Heritage Fund Annual Report 2014-2015.<br>(b) Walgett Shire Council Heritage Strategic Plan 2015-2018.<br>3. Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning & Environment.<br>Moved: Clr Murray<br>Seconded: Clr Woodcock                                                          | Director of Planning and Regulatory Services | Documents submitted to Heritage Branch during May & June 2015                                                                                                                                                                                                          | Director of Planning and Regulatory Services | Completed June 2015 |
| 26 May 2015 | 4/2015/16 | Recommendation:<br>Re-establishment of Alcohol Free Zones - refer to May Minutes<br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director of Planning and Regulatory Services | Public notification via Council web site completed 18-6-2015.<br>Public notification via newspaper will occur in week commencing 22 June 2015.<br>Notification mail out in progress.<br>New alcohol prohibition signage at LR Bore Baths & Len Cram Park in progress.. | Director of Planning and Regulatory Services |                     |
| 26 May 2015 | 4/2015/17 | Recommendation:<br>That Council write to the Office of Liquor, Gaming and Racing and requesting advice as to how a liquor/hotel licence may be held where the Hotel has ceased trading.<br>Moved: Clr Murray<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director of Planning and Regulatory Services |                                                                                                                                                                                                                                                                        | Director of Planning and Regulatory Services |                     |
| 26 May 2015 | 4/2015/18 | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Publicly exhibit the draft Walgett Shire Development Control Plan 2015 for a minimum of 28 days.<br>2. Undertake public exhibition consultation via:<br>(a) Advertising in Council's newspaper column within the Walgett Spectator and Lightning Ridge News.<br>(b) Notification letters to Council's precinct committees and community working parties.<br>(c) Making digital (PDF) copies of the document available via Council's web site.<br>(d) Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge. | Director of Planning and Regulatory Services | DCP placed on Council web site for public exhibition period from 29 May 2015 to Friday 3 July 2015.<br><br>Advertising in Council newspaper columns on three occasions.                                                                                                | Director of Planning and Regulatory Services |                     |

# WALGETT SHIRE COUNCIL AGENDA

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|-------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------------------------------------|----------------------------------------------|--|
|             |                 | Moved: Clr Woodcock<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                              |                                         |                                              |  |
| 26 may 2015 | 4/2015/19       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.<br>- Making the strategy available as a pdf file via Council's web site.<br>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray | Director of Planning and Regulatory Services |                                         | Director of Planning and Regulatory Services |  |
| 26 may 2015 | 4/2015/24       | Recommendation:<br>That the action to award the contract for construction of the Rowena Fire Station to Castlereagh Construction Group Ltd in the sum of \$200,606 be endorsed.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Acting Director Urban Infrastructure         |                                         | Acting Director Urban Infrastructure         |  |
| 26 may 2015 | Qs next Meeting | Can council correct the sign "sherman way" in lightning ridge that is currently facing in the wrong direction?<br>response<br>The acting director urban infrastructure services to investigate and take appropriate action.<br>Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Acting Director Urban Infrastructure         |                                         | Acting Director Urban Infrastructure         |  |
| 26 may 2015 | Qs next Meeting | Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?<br>Response<br>The Director of Corporate Services to take appropriate action.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Corporate Services                  | 23.06.15 no future action at this stage | Director Corporate Services                  |  |
| 26 may 2015 | Qs next Meeting | Can Council inspect and repair Regional Road 329, 5 kms east of the Avondale Bridge?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | The Director Engineering Services            |                                         | The Director Engineering Services            |  |
| 26 may 2015 | Qs next Meeting | Can Council investigate the broken rail on a ramp on SR5, north of the Thalaba Bridge and Franxton Bridge?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | The Director Engineering Services            |                                         | The Director Engineering Services            |  |
| 26 may 2015 | Qs next Meeting | Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri "Jonny Tomkins Bridge".<br>Response                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | The Director Engineering Services            |                                         | The Director Engineering Services            |  |

# WALGETT SHIRE COUNCIL AGENDA

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|-------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------|
|             |                 | The Director Engineering Services to investigate and take appropriate action.<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |                               |                                           |                                                                                                           |
| 26 may 2015 | Qs next Meeting | Can Council prepare a report to the Council Meeting in June, 2015 in regards to the Water Fund for Lightning Ridge?<br>Response<br>The Director Corporate Services to investigate and take appropriate action.<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                   | Director Corporate Services               | Report in June meeting agenda | Director Corporate Services               | Completed June 2015                                                                                       |
| 26 may 2015 | 4/2015/26       | Recommendation:<br>That Walgett Shire Council resolve to:<br>Note the Council response via a Marsdens Law Group letter dated 7 May 2015 regarding inadequate structural engineer's drawings for the permanent rectification measures proposed by Dunpec Pty Ltd to remediate the structural integrity of the IGA supermarket building at 34 Opal St Lightning Ridge (lot 33, DP 752756).<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                       | Director Planning and Regulatory Services | No further action required    | Director Planning and Regulatory Services | Complete 26-5-2015                                                                                        |
| 26 may 2015 | 4/2015/27       | Shop awning remediation & grants, Wilson St, Collarenebri- refer to May Minutes for more detail                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Planning and Regulatory Services |                               | Director Planning and Regulatory Services |                                                                                                           |
| 26 may 2015 | 4/2015/29       | Recommendation:<br>A. That Council empanel the following tenderers for the Regional Procurement tender<br>T051516 OROC -Tender Supply & Delivery of Bitumen Spray Sealing:<br>1. RPQ Spray Seal Pty Ltd trading as NSW Spray Seal Pty Ltd<br>2. SRS Road Services Pty Ltd<br>3. Bitupave Ltd T/A NSW Boral Asphalt<br>4. Fulton Hogan Pty Ltd<br>B. That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to June 2019<br>Moved: Clr Martinez<br>Seconded: Clr Murray | Acting Director Urban Infrastructure      |                               | Acting Director Urban Infrastructure      |                                                                                                           |
| 26 May 2015 | 4/2015/30       | Recommendation:<br>1. That Council endorse the NSW Public Works tender recommendation to upgrade Gingie Water Supply Upgrade.<br>2. That Council accept and adopt the change of project scope for Concept Environmental Services Pty Ltd and accept the revised tender price offer submitted by Concept Environmental Services Pty \$429,595.67 inclusive GST.<br>Moved: Clr Woodcock<br>Seconded: Clr Murray                                                                                                                                    | Acting Director Urban Infrastructure      |                               | Acting Director Urban Infrastructure      | Contract (Letter of Award) sent on 26 May 2015. Site visit and pre start meeting was held on 27 may 2015. |

## **LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW – JUNE 2015**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 20-22 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 20

Item 5: UTS Graduate program for Local Government Professionals  
Item 9: NAIDOC Week Sunday 5 July – Sunday 12 July 2015  
Item 11: Round Three Community Recycling Centre Grants Now Open  
Item 14: Workshops for Improving Workplace Relations  
Item 18: Changes to Liquor licensing  
Item 21: Local Government NSW Media inserted

#### Issue 21

Item 2: LGNSW Submission on IPART FFTF Assessment Methodology  
Item 3: Entries open 1 June 2015 for A R Bluett Memorial Award  
Item 5: ALGA Financial Assistance Grants Campaign – The impact on your Council  
Item 6: Road Safety Remuneration Tribunal- Waste Management inquiry

#### Issue 22

Item 6: Grants for Innovative Problem Waste Solutions  
Item 9: Legislative Council Report on Leasing of Electricity Infrastructure  
Item 10: Financial Management  
Item 11: Purchasing Crown Roads  
Item 15: Grant Applications Writing Workshops - 26/6 Dubbo

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors

Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from the Local Government NSW                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 20-22 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## ***CIRCULARS RECEIVED FROM THE NSW OFFICE OF LG– JUNE 2015***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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### **Summary:**

Copies of circular received Circular No 15-15/15-17 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

### **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

|                 |                                                                                    |
|-----------------|------------------------------------------------------------------------------------|
| Circular 15-15: | Responsible Pet Ownership Grants Program – Year 2 (2015/16)- Call for Applications |
| Circular 15-16: | Reporting of Rates Permissible income for 2015-16                                  |
| Circular 15-17: | Fit For The Future – Methodology and Templates                                     |
| Circular 15-18: | 2015/16 Calendar of Compliance & Reporting Requirements                            |
| Circular 15-19: | Fixing Country Roads – Grant Writing Workshop                                      |
| Circular 15-20: | Your Council – Profile & Performance of the NSW Local Government Sector 2013/14    |
| Circular 15-21: | Filing fees payable by Councils for Court and tribunal matters                     |

### **Relevant Reference Documents:**

Nil

### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### **Legal Issues:**

Nil

### **Alternative Solutions/Options:**

Nil



**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                               |
|-------------------------------------------------------------------------------|
| <b>Circulars Received from the NSW Office of Local Government – June 2015</b> |
|-------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>That the information contained in the following Departmental circulars 15-5 /15-21 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachments:**

Circular 15-15  
Circular 15-16  
Circular 15-17  
Circular 15-18  
Circular 15-19  
Circular 15-20

Office of  
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## Circular to Councils

|                             |                                                                                                                 |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-15 / 22 May 2015 / A419517                                                                                   |
| <b>Previous Circulars</b>   | 14-22 and 13-54                                                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Companion Animal Management                                |
| <b>Contact</b>              | Program Delivery Team / T: 02 44284100 / <a href="mailto:rpogrants@olg.nsw.gov.au">rpogrants@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information for potential applicants                                                                            |

## Responsible Pet Ownership Grants Program – Year 2 (2015/16) - Call for applications

### What's new or changing

- The NSW Government has committed \$900,000 over 3 years to the Responsible Pet Ownership Grants Program (2014-15 through to 2016-17).
- Applications for the second year of funding for the program can now be made.

### What this will mean for your council

- The grants program is seeking to fund responsible pet ownership projects with a focus on innovation and collaboration. Projects should provide opportunities to promote better practice in responsible pet ownership, involve demonstrated collaboration between councils and other organisations and include a co-contribution from applicant council/s and/or partners to the overall cost of the project.
- Using the template provided in the revised Responsible Pet Ownership Grants Program Guidelines (April 2015), applications are to be sent to the **Responsible Pet Ownership Grants Program** email address: [rpogrants@olg.nsw.gov.au](mailto:rpogrants@olg.nsw.gov.au).
- The closing date for applications is **5:00pm, Friday 26 June 2015**.

### Key points

- Individual councils may apply for up to \$15,000 and a group of councils may submit a combined application for up to \$50,000.

### Where to go for further information

- The Responsible Pet Ownership Grants Program Guidelines (April 2015) and application template are available for download on the Office of Local Government's website <http://www.olg.nsw.gov.au>

**Marcia Doherty**

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## Circular to Councils

|                             |                                              |
|-----------------------------|----------------------------------------------|
| <b>Circular Details</b>     | 15-16 / 28 May 2015 / A404114                |
| <b>Previous Circular</b>    | 14/19                                        |
| <b>Who should read this</b> | General Managers / Rates & Finance Staff     |
| <b>Contact</b>              | Performance & Compliance Team (02) 4428 4100 |
| <b>Action required</b>      | General Manager, Rates & Finance Teams.      |

**Reporting of Rates Permissible Income for 2015/16****What's new or changing**

- On 2 December 2014, the Independent Regulatory and Pricing Tribunal announced the 2015/16 rate-peg limit of 2.4%.
- The Special Schedule 9 Permissible Income Workpapers have been updated accordingly. The rate-peg for 2015/16 will be used to calculate the Permissible Income that will be reported and audited with the Financial Statements for 2014/15.

**What this will mean for your council**

- The updated Workpapers are now available for councils to use in planning the rating structure for 2015/16.
- The reasonable cost calculation of Domestic Waste charges will continue to be audited and reported directly to council.
- General Managers will need to sign the Statement of Compliance prior to the Workpapers being given to the Auditor. The Workpapers will be provided to the Auditor as part of the Financial Statements audit.
- The deadline for lodgement of the audited Financial Statements is 31 October 2015.

**Key points**

- The 2015/16 Workpapers are available on the Office's website.
- When councils have an 'excess result' (where a council's rates income exceeds the permissible amount) the 'excess result' must be approved by the Minister (under s512, Local Government Act) on the condition that councils will make an appropriate adjustment to the permissible income in the following year. Excess results will be identified by the Office through the Financial Statements and the Financial Data Return. Where excess results occur, the Office will seek the Minister's approval and will arrange publishing in the NSW Government Gazette. This process will automatically occur after councils report an excess to the Office in the Financial Data Return.

**Where to go for further information**

- The updated Workpapers are available on the OLG website: <http://www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/directory-of-policy-advice/rating-and-special-variations>.
- The "Local Government Code of Accounting Practice and Financial Reporting - Update 23". Councils will be advised by circular when the code is available.

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## Circular to Councils

|                             |                                                                                                                                   |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-17 / 5 June 2015 / A423918                                                                                                     |
| <b>Previous Circular</b>    | 14-23, 14-28, 15-13                                                                                                               |
| <b>Who should read this</b> | Councillors / General Managers / council staff involved in the preparation of Fit for the Future proposals                        |
| <b>Contact</b>              | One Stop Shop / 02 4428 4100 / <a href="mailto:onestopshop@fitforthefuture.nsw.gov.au">onestopshop@fitforthefuture.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                                                |

### Fit for the Future – methodology and templates

#### What's new or changing

- IPART has issued the final methodology for its assessment of councils' Fit for the Future proposals, as well as details about the proposal submission that will be through an online portal.
- Revised templates capturing additional data requested by IPART (ie: for the 2014/15 and 2015/16 financial years in relation to all templates, and for the 2020/21 to 2023/24 period in relation to Template 3), are available on the Fit for the Future website.
- IPART has stressed it will be taking a holistic approach to assessing whether councils are Fit For the Future
- It has stated there is no one-size-fits-all measure or population size in assessing a council's scale.
- It has clarified that there is no overall pass or fail mark for the criteria of sustainability, effectiveness, and efficiency.

#### What this will mean for your council

- IPART notes that the limited modifications to the assessment methodology should make it easier for councils to lodge their proposals by the 30 June 2015 deadline.
- Councils are encouraged to review the final assessment methodology to determine any impact on their Fit for the Future proposals.
- The revised templates are to be used for councils' Fit for the Future submissions through the IPART online portal.

#### Key points

- The revised templates include only minor changes from the templates previously provided by the OLG.
- The additional data requested by IPART was flagged in the draft assessment methodology consultation paper.
- The Fit for the Future timeframes are not impacted by the recently announced NSW Parliament's General Purpose Standing Committee No. 6. inquiry into local government. Submissions to this inquiry close on 5 July 2015.
- Council Fit for the Future proposals are due to IPART by 30 June 2015.

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CALENDAR OF COMPLIANCE AND REPORTING REQUIREMENTS 2015/16

|              | JULY 2015                                                       | AUGUST 2015                                                            | SEPTEMBER 2015                                            | OCTOBER 2015                                                                              | NOVEMBER 2015                                                                   | DECEMBER 2015                                                              | JANUARY 2016 | FEBRUARY 2016 | MARCH 2016 | APRIL 2016 | MAY 2016                                                                                                      | JUNE 2016                                                                               |
|--------------|-----------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|----------------------------------------------------------------------------|--------------|---------------|------------|------------|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| FINANCE      | 1 Financial Statements to be audited within 4 months (s.41(1)). | 1 Rates levied by service of rates and charges (s.502).                |                                                           |                                                                                           | 17 Second instalment of 2015-2016 Financial Assistance Grants.                  | 9 Last day for audited financial statements to be presented to the public. |              |               |            |            | 10 Federal Budget                                                                                             |                                                                                         |
|              | 3 Proposed loan borrowings return to be submitted to OLG.       |                                                                        |                                                           | 17 Request for extension to lodge financial statements to be submitted in writing to OLG. | 17 LIRS claim period open for funding.                                          | 16 Third instalment of Financial Assistance Grants.                        |              |               |            |            | 16 LIRS claim period for all projects approved for funding.                                                   |                                                                                         |
|              |                                                                 | 18 Expected first instalment of 2015-2016 Financial Assistance Grants. |                                                           |                                                                                           | 28 Last day for notice for presentation of audited financial reports (s.41(2)). |                                                                            |              |               |            |            | 17 Fourth instalment of 2015-2016 Financial Assistance Grants.                                                |                                                                                         |
|              |                                                                 |                                                                        |                                                           | 31 Second quarter rates instalment notice to be sent (s.502).                             | 30 Second quarter rates instalment due (s.502).                                 |                                                                            |              |               |            |            | 31 Last day for RAO to submit QBRs review to Council (LGGR cl.203(1)).                                        |                                                                                         |
|              | 31 GST Certificate to be submitted to OLG.                      |                                                                        |                                                           | 31 Lodgement of ALGA's National Local Road Data System Return (Grants Commission).        | 30 Electronic lodgement of General Data Return.                                 |                                                                            |              |               |            |            | 31 Fourth quarterly rates instalment due (s.502).                                                             | 30 Objections to the inclusion of land to be vested in public bodies lodged (s.600(9)). |
| GOVERNANCE   | 31 Last day for making rates (s.533).                           | 31 First quarterly rates instalment due (s.502).                       | 30 Roads and Bridges Data Return due (Grants Commission). | 31 Audited Financial Statements & FDR to be lodged with OLG (s.417(5)).                   | 30 Last day for RAO to submit QBRs review to Council (LGGR cl.203(1)).          |                                                                            |              |               |            |            | 31 Requests to Valuer General for estimates of changes in value of land for supplementary valuations (s.513). | 30 Valuer General to provide increase/decrease in values of rateable land (s.513(2)).   |
|              |                                                                 |                                                                        |                                                           |                                                                                           |                                                                                 |                                                                            |              |               |            |            |                                                                                                               |                                                                                         |
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| COMP ANIMALS |                                                                 |                                                                        |                                                           |                                                                                           |                                                                                 |                                                                            |              |               |            |            |                                                                                                               |                                                                                         |
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| STAFF        |                                                                 |                                                                        |                                                           |                                                                                           |                                                                                 |                                                                            |              |               |            |            |                                                                                                               |                                                                                         |
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| GENERAL      |                                                                 |                                                                        |                                                           |                                                                                           |                                                                                 |                                                                            |              |               |            |            |                                                                                                               |                                                                                         |
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|              |                                                                 |                                                                        |                                                           |                                                                                           |                                                                                 |                                                                            |              |               |            |            |                                                                                                               |                                                                                         |





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## Circular to Councils

|                             |                                                                                                                                        |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-19 / 11 June 2015 / A422656                                                                                                         |
| <b>Previous Circular</b>    | 14-21                                                                                                                                  |
| <b>Who should read this</b> | Councillors / General Managers / Council staff in roads and bridges, engineering, finance and procurement areas                        |
| <b>Contact</b>              | Transport for NSW: Alexandra Thompson<br><a href="mailto:freight@transport.nsw.gov.au">freight@transport.nsw.gov.au</a> / 02 8202 3822 |
| <b>Action required</b>      | Information / Council to action                                                                                                        |

### Fixing Country Roads – Grant Writing Workshops

#### What's new or changing

- The next rounds of the NSW Government's Fixing Country Roads grants program are expected to award up to \$500 million over a ten year period. This will be complemented by a \$400 million Fixing Country Rail program, targeting upgrades to the rail network connecting country NSW to ports.
- Transport for NSW (TfNSW) has initiated and developed a series of grant writing workshops to assist local councils to prepare grant applications and business cases for infrastructure projects. The workshops will be delivered by Shipley Asia Pacific, a TfNSW contractor.

#### What this will mean for your council

- The workshops are designed to assist council staff to write better grant applications, including how best to convey the benefits of the proposed infrastructure projects to government, industry and other stakeholders.
- The workshops are funded by TfNSW and will be hosted in conjunction with the Joint Organisation pilots and Regional Organisations of Councils.
- Participating councils will be provided with a tailored reference guide to preparing compelling grant applications.
- Councils are encouraged to **register one week prior to the workshop** to ensure a place in the workshop.

#### Key points

The proposed dates and locations are:

|                                              |                                          |
|----------------------------------------------|------------------------------------------|
| <b>Moruya</b> - Monday, 15 June 2015         | <b>Temora</b> - Tuesday, 23 June 2015    |
| <b>Orange</b> - Wednesday, 17 June 2015      | <b>Dubbo</b> - Friday, 26 June 2015      |
| <b>Sydney</b> - Wednesday, 17 June 2015      | <b>Ballina</b> - 29 June 2015            |
| <b>Moree</b> - Friday, 19 June 2015          | <b>Sydney</b> - Monday, 29 June 2015     |
| <b>Port Macquarie</b> - Friday, 19 June 2015 | <b>Tamworth</b> - Wednesday, 1 July 2015 |
| <b>Griffith</b> - Monday, 22 June 2015       | <b>Maitland</b> - Friday, 3 July 2015    |

#### Where to go for further information

- To register, and for more information, please contact TfNSW Freight and Regional Development, Alexandra Thompson, via email [freight@transport.nsw.gov.au](mailto:freight@transport.nsw.gov.au) or on 02 8202 3822.

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## Circular to Councils

|                             |                                                    |
|-----------------------------|----------------------------------------------------|
| <b>Circular Details</b>     | Circular No 15-20 / June 2015 / A416292            |
| <b>Previous Circular</b>    | N/A                                                |
| <b>Who should read this</b> | Councillors / General Managers / All council staff |
| <b>Contact</b>              | Performance Team 02 44284100                       |
| <b>Action required</b>      | Information                                        |

### Your Council – Profile & Performance of the NSW Local Government Sector 2013/14

#### What's new or changing

- Your Council – Profile & Performance of the NSW Local Government Sector 2013/14 report and supporting data has been released.

#### What this will mean for your council

- The report provides councils and their community with information on key measures of local government performance.
- The accompanying source data spreadsheet contains comprehensive council results, which will allow councils to compare their performance.

#### Key points

- The 2013/14 Report represents a further step in the development of a comprehensive profile of the performance of the NSW Local Government sector.
- The Office is continuing to work with councils and other key stakeholders to develop a new Performance Measurement Framework and on-line reporting platform.
- The Performance Measurement Framework will help councils to actively manage and improve their performance and be more accountable to their communities.

#### Where to go for further information

- A copy of the 2013/14 report and the source data spreadsheet can be downloaded from the Office's website ([www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)).

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## Circular to Councils

|                             |                                                                |
|-----------------------------|----------------------------------------------------------------|
| <b>Circular Details</b>     | 15-21 / 12 June 2015/ A421392                                  |
| <b>Previous Circular</b>    | Not applicable                                                 |
| <b>Who should read this</b> | Councillors / General Managers / Finance & Governance Officers |
| <b>Contact</b>              | Performance Team (02) 4428 4100                                |
| <b>Action required</b>      | Information                                                    |

## Filing fees payable by councils for Court and Tribunal matters

## What's new or changing

- The NSW Department of Justice has received advice from the Crown Solicitor that, pursuant to the provisions of the *Civil Procedure Regulation 2012*, the *Corporations Act 2001 (Cth)* and the *Local Government Act 1993*, councils must pay the corporate fee when filing a matter in a court or tribunal.
- Courts and tribunals have been instructed to charge councils the corporate fee, as opposed to the standard fee, from 1 July 2015. This fee will not be back-dated.

## What this will mean for your council

- Councils will need to consider any budget implications from the change.
- Councils should also review their Hardship Policy to ensure that ratepayers suffering genuine hardship can avoid the cost of court proceedings. Time to pay and flexible payment options, including Centrepay, should be considered.

## Key points

- The corporate filing fee is double the standard fee.
- The fee in a claim for more than \$10,000 will therefore increase from \$228 to \$456 and the filing fee in a claim for less than \$10,000 will increase from \$93 to \$186.
- This fee change may adversely impact ratepayers experiencing genuine financial hardship, if a council pursues outstanding rates and charges through the court.
- While councils have a responsibility to ensure their level of overdue rates and charges is minimised, this should be done without imposing unnecessary costs on the ratepayer and the NSW court system.

## Where to go for further information

- NSW Department of Justice – [www.justice.nsw.gov.au/forms-fees-fines](http://www.justice.nsw.gov.au/forms-fees-fines).

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## **MONTHLY CALENDAR – JUNE 2015**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar for the months of May 2015 to July 2015 is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Calendar June 2015 – August 2015</b>                                                                                                                                      |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period June 2015 – August 2015.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for June 2015-August 2015

# WALGETT SHIRE COUNCIL AGENDA

## June 2015

| Date of Meeting | Time              | What                                                                     | Who                                                  |
|-----------------|-------------------|--------------------------------------------------------------------------|------------------------------------------------------|
| Mon 1 June      |                   | Western Division Meeting – Cobar                                         | Clr Lane, Clr Keir & General Manager                 |
| Tues 2 June     | 5.30pm            | Budget Community Forum Rowena/ Burren Junction                           | Councillors and Council Staff                        |
| Wed 3 June      |                   |                                                                          |                                                      |
| Thurs 4 June    |                   |                                                                          |                                                      |
| Fri 5 June      |                   |                                                                          |                                                      |
| Sat 6 June      |                   |                                                                          |                                                      |
| Sun 7 June      |                   |                                                                          |                                                      |
| Mon 8 June      |                   | Queen's Birthday Holiday                                                 |                                                      |
| Tues 9 June     | 5.30pm            | Budget Community Forum Cumbroah/ Grawin                                  | Councillors and Council Staff                        |
| Wed 10 June     | 5.30pm            | Budget Community Forum Collarenebri                                      | Councillors and Council Staff                        |
| Thurs 11 June   | 10.00am<br>5.30pm | Local Traffic Committee Meeting<br>Budget Community Forum Walgett        | Clr Keir & Martinez<br>Councillors and Council Staff |
| Fri 12 June     |                   |                                                                          |                                                      |
| Sat 13 June     |                   |                                                                          |                                                      |
| Sun 14 June     |                   | National General Assembly – Canberra                                     | Mayor & GM                                           |
| Mon 15 June     |                   | “ “                                                                      |                                                      |
| Tues 16 June    |                   | “ “                                                                      |                                                      |
| Wed 17 June     |                   | National General Assembly- Canberra                                      |                                                      |
| Thurs 18 June   |                   |                                                                          |                                                      |
| Fri 19 May      |                   |                                                                          |                                                      |
| Sat 20 June     |                   |                                                                          |                                                      |
| Sun 21 June     |                   |                                                                          |                                                      |
| Mon 22 June     |                   |                                                                          |                                                      |
| Tues 23 June    | 10.00am           | Council Meeting – Walgett                                                | All Directors and Councillors                        |
| Wed 24 June     |                   |                                                                          |                                                      |
| Thurs 25 June   | 9.30am            | Walgett Drought Recovery and Resilience Workshop – Walgett Sporting Club | Councillors and Council Staff                        |
| Fri 26 June     |                   |                                                                          |                                                      |
| Sat 27 June     |                   |                                                                          |                                                      |
| Sun 28 June     |                   |                                                                          |                                                      |
| Mon 29 June     | 10:00AM           | CMCC Warren                                                              | Clr Woodcock, Greenaway, GM                          |
| Tues 30 June    | 5.00PM            | Fit For The Future Submissions – Close                                   | General Manager & Staff                              |

# WALGETT SHIRE COUNCIL AGENDA

## July 2015

| Date of Meeting | Time    | What                                 | Who                           |
|-----------------|---------|--------------------------------------|-------------------------------|
| Wed 1 July      |         |                                      |                               |
| Thurs 2 July    |         |                                      |                               |
| Fri 3 July      |         |                                      |                               |
| Sat 4 July      |         |                                      |                               |
| Sun 5 July      |         | Upper house – FFTF Submissions Close |                               |
| Mon 6 July      |         |                                      |                               |
| Tues 7 July     |         |                                      |                               |
| Wed 8 July      |         |                                      |                               |
| Thurs 9 July    |         |                                      |                               |
| Fri 10 July     |         |                                      |                               |
| Sat 11 July     |         |                                      |                               |
| Sun 12 July     |         |                                      |                               |
| Mon 13 July     |         |                                      |                               |
| Tues 14 July    |         |                                      |                               |
| Wed 15 July     |         |                                      |                               |
| Thurs 16 July   |         |                                      |                               |
| Fri 17 July     |         |                                      |                               |
| Sat 18 July     |         |                                      |                               |
| Sun 19 July     |         |                                      |                               |
| Mon 20 July     |         |                                      |                               |
| Tues 21 July    |         |                                      |                               |
| Wed 22 July     |         |                                      |                               |
| Thurs 23 July   |         |                                      |                               |
| Fri 24 July     |         |                                      |                               |
| Sat 25 July     |         |                                      |                               |
| Sun 26 July     |         |                                      |                               |
| Mon 27 July     |         |                                      |                               |
| Tues 28 July    | 10.00am | Council Meeting – Rowena             | All Directors and Councillors |
| Wed 29 July     |         | Lightning Ridge Opal Festival        |                               |
| Thurs 30 July   |         | “ “                                  |                               |
| Fri 31 July     |         | “ “                                  |                               |

# WALGETT SHIRE COUNCIL AGENDA

## August 2015

| Date of Meeting | Time    | What                                                               | Who                         |
|-----------------|---------|--------------------------------------------------------------------|-----------------------------|
| Sat 1 Aug       |         | Lightning Ridge Opal Festival                                      |                             |
| Sun 2 Aug       |         | Lightning Ridge Opal Festival                                      |                             |
| Mon 3 Aug       |         | Walgett Bulldust to Bitumen Festival                               |                             |
| Tues 4 Aug      |         | “ “                                                                |                             |
| Wed 5 Aug       |         | “ “                                                                |                             |
| Thurs 6 Aug     |         | “ “                                                                |                             |
| Fri 7 Aug       |         | High tea & Wine with Words                                         |                             |
| Sat 8 Aug       |         | Walgett Street Party/award presentations<br>Dinner under the Stars |                             |
| Sun 9 Aug       |         | “ “                                                                |                             |
| Mon 10 Aug      |         |                                                                    |                             |
| Tues 11 Aug     |         |                                                                    |                             |
| Wed 12 Aug      |         |                                                                    |                             |
| Thurs 13 Aug    | 10:00AM | Traffic Committee Meeting                                          |                             |
| Fri 14 Aug      |         |                                                                    |                             |
| Sat 15 Aug      |         |                                                                    |                             |
| Sun 16 Aug      |         |                                                                    |                             |
| Mon 17 Aug      |         |                                                                    |                             |
| Tues 18 Aug     |         |                                                                    |                             |
| Wed 19 Aug      |         |                                                                    |                             |
| Thurs 20 Aug    |         |                                                                    |                             |
| Fri 21 Aug      |         |                                                                    |                             |
| Sat 22 Aug      |         |                                                                    |                             |
| Sun 23 Aug      |         |                                                                    |                             |
| Mon 24 Aug      |         |                                                                    |                             |
| Tues 25 Aug     | 10:00AM | Council Meeting – Walgett                                          | All Directors & Councillors |
| Wed 26 Aug      |         |                                                                    |                             |
| Thurs 27 Aug    |         |                                                                    |                             |
| Fri 28 Aug      |         |                                                                    |                             |
| Sat 29 Aug      |         |                                                                    |                             |
| Sun 30 Aug      |         |                                                                    |                             |
| Mon 31 Aug      |         |                                                                    |                             |

## **WALGETT COMMUNITY COLLEGE- REQUESTS FOR MEETINGS WITH BOTH THE MINISTER FOR EDUCATION AND THE NSW PREMIER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/154

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### **Summary:**

To update Council on progress made to date with regards arranging a meeting with either the Minister for Education or the NSW Premier to discuss the situation at the Walgett Community College.

### **Background:**

At its December, 2014 meeting Council resolved to invite the Minister for Education to meet with Council representatives to discuss the fact that there needed to be a review of the effectiveness of the Connected Communities concept at the Walgett Community College as it did not appear to be meeting whole of community expectations.

On 26 March, 2015 a response was received from M/s Michele Hall, Executive Director, Connected Communities advising that the recruitment of a new Executive Principal for the College was in train and that the new Principal when appointed *“will find a suitable time to meet with Council to discuss the vision and planning they and the community have undertaken in regards the Connected Community Strategy.”* This has not yet happened.

On 2 April, 2015 Council again wrote to the Minister requesting a meeting at his earliest convenience.

On 30 April, 2015, as a direct result of being unable to meet with the Minister for Education, Council wrote to the Premier of NSW seeking to meet with him instead because of the lack of response to Council's earlier requests.

To date Council has had no response to this approach either.

### **Current Position:**

Walgett Community College continues to be the subject of high profile adverse media exposure which will have both short and longer term impacts for the whole of Walgett Shire and the Walgett Township in particular.

Council strongly believes that the situation at the school has reached such a crisis point that Council has no alternative other than to step in and take up the cause in the best interests of the broader Walgett Community as the efforts of those within the State education system responsible for the delivery of every child's right in this day and age to an adequate education have simply not been able to achieve the desired outcomes.

In summary, the ongoing situation at the Walgett Community College has not changed and nor will it until there is a thorough, independent review of the Connected Communities Programme. It is believed the concept delivers programmed based outcomes rather than the locally, placed based solutions needed to bring about the changes that are so urgently required at the school.

This view was put to Michele Hall, Executive Director, Connected Communities Programme at a meeting on 26 May, 2015. Details of other issues raised by Council representatives at that meeting included:

- The poor educational outcomes being achieved at the college
- The number of behavioural incidents at the college requiring police intervention
- Whether or not it would be in the best interests of the whole community to revert to the former system of having both a primary school and separate high school.
- The composition of the Local school Reference Group, poor leadership of that group and need for it to be replaced with a more representative body
- Possibility of establishing a centre of agricultural excellence to enhance employment opportunities for students

Council representatives also were invited to attend a meeting on 26 May, 2015 to develop a school plan. But this process does not appear to have the capacity to address the broader community concerns in relation to recent events at the College in the immediate future.

There is now speculation locally that demountable buildings will be installed at the Primary School site and all high School students relocated to that site, whilst renovations are undertaken at the existing High School site. This is yet another instance of the Local Community not being appropriately consulted.

Council appears to have little alternative other than to request the Minister for Education, through the local member for Barwon Hon. Kevin Humphries MP, to urgently call a public meeting in Walgett to air community concerns in regards to the Walgett Community College's ongoing performance in an endeavour to identify locally, placed based solutions to the many and varied problems being experienced throughout all levels of the College

**Relevant Reference Documents:**

NSW Government's Connected Communities Strategy

**Community Strategic Plan Link:**

Community Theme – strategy C1.11 – *“enhanced access to higher education”*

**Delivery Plan Link/Operational Plan/Budget Link:**

Community Priorities – C 1.1 – *“Develop a connected, informed and resilient community that recognises and values diversity”*

**Stakeholders:**

Walgett Shire Community  
Walgett Shire Council  
Walgett School students

**Governance Issues:**

Council has followed accepted procedures in attempting to arrange meetings with both the Minister for Education and the NSW Premier to no avail.

**Environmental Issues:**

Not identified at this stage

**Financial Implications:**

Not identified at this stage

**Legal Issues:**

Not identified at this stage

**Alternatives/Options:**

There obviously needs to be a suitable solution found which is supported by the whole community

**Conclusion:**

That Council needs to step in and take up the cause in the best interests of the broader Walgett Community as the efforts of those within the State education system responsible for the delivery of every child's right in this day and age to an adequate education have simply not been able to achieve the desired outcomes.

Council appears to have little alternative other than to request the Minister for Education, through the local member for Barwon Hon. Kevin Humphries MP, to urgently call a public meeting in Walgett to air community concerns in regards to the Walgett Community College's ongoing performance in an endeavour to identify locally, placed based solutions to the many and varied problems being experienced throughout all levels of the College

**Walgett Community College – Requests for meetings with the Minister for Education and The NSW Premier**

**Recommendation:**

1. That Council request the Minister for Education, through the local member for Barwon Hon. Kevin Humphries MP, to urgently call a public meeting in Walgett to air community concerns in regards to the Walgett Community College's ongoing performance in an endeavour to identify locally, placed based solutions to the many and varied problems being experienced throughout all levels of the College.
2. And further that Council issue an appropriate media release outlining the action it has taken.

**Moved:**

**Seconded:**

**Attachments:**

Nil



## **PROPOSAL TO CLOSE WALGETT NATIONAL BANK BRANCH**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00/00

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### **Summary:**

To update Council with regards the proposal to close the Walgett branch of the National Bank from Friday 2 October, 2015.

### **Background:**

By letter on 17 April, 2015 the National Australia Bank branch from Friday, 2 October, 2015 because the property housing the branch no longer meets the required NAB building standards, see letter attached.

### **Current Position:**

Subsequently the matter was considered at the April meeting of Council when bank representatives addressed Council in front of one of the largest public galleries in recent memory.

During the meeting Council resolved:

| 3/2015/14 Future of National Australia Bank                                                                  |                      |
|--------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                                                       |                      |
| 1. That Council pursue the retention of the National Australia Bank in Walgett                               |                      |
| 2. That an invitation be extended to the 'Decision Makers' from NAB to meet with the Walgett community.      |                      |
| 3. That Council support a petition for retaining the Banking facility and present it to the NAB Board        |                      |
| 4. That Council explore whether other Financial Institutions would be interested in establishing in Walgett. |                      |
| <b>Moved:</b>                                                                                                | <b>Clr Greenaway</b> |
| <b>Seconded:</b>                                                                                             | <b>Clr Murray</b>    |
| <b>CARRIED</b>                                                                                               |                      |

Following the meeting the proposal has been followed up with the NAB, statements supporting the retention of the branch issues by both local State and Federal members and a range of submissions and petitions lodged on behalf of the local community.

At a time when Walgett Shire is in the grip of one of the most severe droughts in living memory and every other commercial operation is hanging in there, it is disappointing that a major corporation has not been taking every opportunity to support a community that has supported that corporation for well over fifty years.

Although no formal statement has been issued by the bank to advise local residents and bank customers of its future intentions with regards having a presence in Walgett, it is understood that there have been ongoing negotiations between the property owners and NAB which have now resulted in a new five year lease being agreed to and signed.

**Relevant Reference Documents:**

National Australia Bank letter dated 17 April, 2015.

**Community Strategic Plan Link:**

Economic Development – E2.1 – *a strong and diverse economic base that supports employment, industry and lifestyle opportunities for residents*

**Delivery Plan Link/Operational Plan/Budget Link:**

Economic Development – E 2.2

**Stakeholders:**

Walgett Shire Council resident and ratepayers and in particular large rural property undertakings and commercial operations

**Governance Issues:**

Council has an obligation to lobby for the retention of the bank branch on behalf of local residents and ratepayers who are bank customers.

**Environmental Issues:**

Nothing identified at this stage.

**Financial Implications:**

Costs of lobbying are being met from within Council's existing budget.

**Legal Issues:**

Nothing identified at this stage

**Alternatives/Options:**

Do nothing

**Conclusion:**

That Council write to the National Australia Bank seeking confirmation that a new lease agreement has been signed with the current lessors and that the Walgett Branch will remain open.

| Proposal to Close Walgett National Bank Branch                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council write to the National Australia Bank seeking confirmation that a new lease agreement has been signed with the current lessors and that the Walgett Branch will remain open and local residents be fully informed of progress in this regard through appropriate press releases.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

The Hon Sarah Mitchell MLC letter to Melissa Reynolds dated 21 May, 2015.

Letter from Melissa Reynolds (NAB Executive GM NAB) letter dated 17 April, 2015.

**The Hon Sarah Mitchell MLC**  
MEMBER OF THE LEGISLATIVE COUNCIL

21 May 2015

RECEIVED 04 JUN 2015

**COPY**

Ms Melissa Reynolds  
General Manager, Consumer Lending  
National Australia Bank Limited  
Level 1  
800 Bourke Street, Docklands  
Melbourne Victoria 3008

Dear Ms Reynolds

I am writing in my capacity as the Parliamentary Secretary for Western NSW to express my serious concerns over the decision made by the National Australia Bank to close its branch at Walgett in NSW later this year.

I have been contacted by several members of the Walgett community who are very distressed about this course of action and I strongly believe the decision needs to be reconsidered.

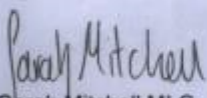
I understand that there are some structural issues with the existing premises, however I believe that alternative sites are available in town and would urge NAB not to use the issues with the current branch facilities as a reason to leave Walgett.

As you are no doubt aware, the closure of the branch will mean that customers will have to travel significant distances to carry out their banking activities. This will particularly disadvantage the large number of agribusiness customers in the region at a time when things are tough already in the community due to ongoing drought.

I understand that my parliamentary colleagues Kevin Humphries MP, State Member for Barwon, and Mark Coulton MP, Federal Member for Parkes, have also expressed their concern about this decision, along with the Mayor of Walgett Cr Bill Murray.

I wish to add my support to their calls for the branch in Walgett to remain open, and ask that you give due consideration to this request.

Yours sincerely

  
Sarah Mitchell MLC  
Parliamentary Secretary for Regional and Rural Health  
and Western NSW

[sarah.mitchell@parliament.nsw.gov.au](mailto:sarah.mitchell@parliament.nsw.gov.au)

Room 1102, Parliament House, Macquarie Street Sydney NSW 2000  
ph 02 9230 3499 fax 02 9230 2348



THE NATIONALS for Regional NSW

## WALGETT SHIRE COUNCIL AGENDA



National Australia Bank Limited  
ABN 12 004 044 937  
800 Bourke Street  
Docklands VIC 3008  
AUSTRALIA

Friday 17 April 2015

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
77 Fox Street  
Walgett NSW, 2832

Dear Mr Ramsland,

**Re: NAB Branch in Walgett**

I write to update you on the status of NAB's branch in Walgett (located at 60 Fox Street) and inform you of our future plans for customers.

NAB recently completed a review of our premise and we regret to inform you that the property no longer meets the required NAB building standards. For this reason the branch will close on Friday 2 October 2015.

This has been a difficult decision and has not been made lightly but the ongoing safety of our staff and customers is paramount. The building has suffered structural damage from the drought and from our discussions with the landlord we understand an upgrade to the premise is unlikely.

The decision also follows an extensive search by NAB's property services provider for another tenancy in Walgett however no suitable premises could be found. We will consider alternative servicing options in Walgett though if a suitable option becomes available and welcome feedback from you and the local community on possible alternatives.

Two staff members who currently work at the Walgett branch will be affected by this decision. We will work with them to explore opportunities at other NAB locations, where possible.

Customers are being notified of the closure in writing over the next week. Their banking details will be automatically transferred to the Coonamble NAB branch (68 Castlereagh Street) and we will work with customers to ensure they are set up to do their banking in Walgett through Australia Post and Internet banking.

If you require any further information about the decision or would like to meet to discuss it then please contact Chris Venus, Consultant – Government Affairs & Public Policy at [chris.venus@nab.com.au](mailto:chris.venus@nab.com.au) or (03) 9208 5571.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Mel Reynolds'.

Melissa Reynolds

Executive General Manager – Retail

National Australia Bank

## **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – JUNE, 2015**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/000/000

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The following items are submitted for brief mention or information only:

### **1. NATIONAL STRONGER REGIONS FUND ROUND TWO – PROJECT SUBMISSIONS**

Advice from Department of Infrastructure and Regional Development advised Council that applications for Round two of the National Stronger Regions Fund opened on 15 May, 2015 and will close on 31 July, 2015. Councillors are requested to contact the General Manager with suggestions with regards possible projects that could be undertaken under the programme.

### **2. NOMINATIONS FOR AUSTRALIA DAY 2016 – PUBLIC SERVICE MEDAL**

Advice from the Department of Premier and Cabinet that nominations for the Australia Day 2016 announcement of Public Service Medal are now open for recognising the outstanding services of public sector employees. Amongst the criteria for eligibility are services for sustained performance by an individual with a focus on outcomes and recognisable benefits to clients and the workplace.

Some of Council's recently retired employees may fall within this category and may be worthy of recognition.

### **3. DROUGHT RECOVERY AND RESILIENCE PLANNING WORKSHOP.**

Councillors are reminded that the Drought Recovery and Resilience Planning Workshop will be held on Thursday 25 June, 2015 between 9.30 am and 4.00 pm at the Walgett Sporting Club.

Workshop details are being circulated to all participants under separate cover.

### **4. LEGISLATIVE COUNCIL INQUIRY INTO THE “FIT FOR THE FUTURE” REFORM AGENDA MEETING**

A Legislative Council inquiry into the “*Fit ForThe Future*” reform agenda was announced on 28 May, 2015 and submissions will close on Sunday 5 July, 2015. It is envisaged that a series of public hearings will be conducted in Sydney and regional NSW shortly thereafter.

A copy of the Terms of Reference are enclosed for Council's information

### **5. VISIT BY NSW GOVERNOR**

His Excellency General The Honourable David Hurley AC DSC (Ret'd) and Mrs Hurley visited Bourke, Brewarrina and Walgett on Wednesday/Saturday 12/13 June, 2015. In addition to Council hosting a luncheon on the Friday, the Governor and Mrs. Hurley attend a number of events in and around Walgett. A particular focus of the visit centred on the effects of the drought in far north western NSW.

**Conclusion:**

If there are no other queries that the above matters should be received and noted.

**Matters for Brief Mention or Information Only**

**Recommendation:**

That the following matters listed for brief mention or information only

- *National Stronger Regions Fund Round Two – Project Submissions*
- *Nominations for Australia Day 2016- Public Service Medal*
- *Drought Recovery and Resilience Planning Workshop*
- *Legislative Council inquiry into 'Fit For The Future' Reform Agenda Meeting*
- *Visit by The NSW Governor*

be received and noted.

**Moved:**

**Seconded:**

**Attachments**

Terms of Reference for Legislative Council Inquiry into the Local Government Reform Agenda





LEGISLATIVE COUNCIL

GENERAL PURPOSE STANDING COMMITTEE NO. 6

## MEDIA RELEASE

### FIT FOR THE COMMUNITY?

#### Inquiry into the 'Fit for the Future' reform agenda

##### FOR IMMEDIATE RELEASE

28 May 2015

General Purpose Standing Committee No 6 has commenced an inquiry into local government in New South Wales. The committee will be chaired by the Hon Paul Green MLC of the Christian Democratic Party, and includes representatives of the Liberal Party, the Australian Labor Party and the Greens.

The committee Chair, Mr Green said, 'The inquiry was established to closely examine the New South Wales Government's 'Fit for the Future' reform agenda for local government in this state, including the financial sustainability of the local government sector. We are aware of real concerns relating to potential council amalgamations and further cost shifting, so this inquiry is timely and essential to give local government and communities the opportunity to discuss these significant reform proposals.'

Mr Green continued: 'The committee has identified a number of aspects of the Fit for the Future agenda that we wish to explore in detail. These include the potential impact of forced mergers on rates, as well as on local infrastructure investment and maintenance. We also wish to examine how any forced amalgamations may affect the needs of regional and rural councils and communities, especially in terms of the impact on local economies and the reality of having local issues addressed.'

'The committee is keen to engage with as many stakeholders as possible and strongly encourages submissions from interested groups, organisations and individuals. We are optimistic that the recommendations contained in our final report will assist to deliver strong local government and strong communities,' Mr Green said.

The closing date for submissions is Sunday 5 July 2015. The committee anticipates holding public hearings in Sydney and regional New South Wales shortly thereafter.

For further information about the inquiry, including its terms of reference, or for more on how to make a submission, please go to our website: [www.parliament.nsw.gov.au/gpsc6](http://www.parliament.nsw.gov.au/gpsc6), or call the committee secretariat on (02) 9230 3534.

-ENDS-

*For further information please contact Committee Chair, the Hon Paul Green MLC, on (02) 9230 3484*

## **WALGETT SHIRE COUNCIL AGENDA**

### **Inquiry into local government in New South Wales**

#### **Terms of Reference**

1. That General Purpose Standing Committee No. 6 inquire into and report on local government in New South Wales and in particular:
  - (a) the New South Wales Government's 'Fit for the Future' reform agenda,
  - (b) the financial sustainability of the local government sector in New South Wales, including the measures used to benchmark local government as against the measures used to benchmark State and Federal Government in Australia,
  - (c) the performance criteria and associated benchmark values used to assess local authorities in New South Wales,
  - (d) the scale of local councils in New South Wales,
  - (e) the role of the Independent Pricing and Regulatory Tribunal (IPART) in reviewing the future of local government in New South Wales, assisted by a South Australian commercial consultant,
  - (f) the appropriateness of the deadline for 'Fit for the Future' proposals,
  - (g) costs and benefits of amalgamations for local residents and businesses,
  - (h) evidence of the impact of forced mergers on council rates drawing from the recent Queensland experience and other forced amalgamation episodes,
  - (i) evidence of the impact of forced mergers on local infrastructure investment and maintenance,
  - (j) evidence of the impact of forced mergers on municipal employment, including aggregate redundancy costs,
  - (k) the known and or likely costs and benefits of amalgamations for local communities,
  - (l) the role of co-operative models for local government including the 'Fit for the Future's' own Joint Organisations, Strategic Alliances, Regional Organisations of Councils, and other shared service models, such as the Common Service Model,
  - (m) how forced amalgamation will affect the specific needs of regional and rural councils and communities, especially in terms of its impact on local economies,



## WALGETT SHIRE COUNCIL AGENDA

- (n) protecting and delivering democratic structures for local government that ensure it remains close to the people it serves,
  - (o) the impact of the 'Fit for the Future' benchmarks and the subsequent IPART performance criteria on councils' current and future rate increases or levels, and
  - (p) any other related matter.
2. That with the agreement of the committee participating members' travel costs be covered by the committee.
  3. That the committee report by Monday 17 August 2015, unless the committee resolves to table at a later date.

*Resolution passed 27 May 2015, Minutes No. 7, item 18 page 131 - 132.*

### Committee membership

|                                     |                            |                     |
|-------------------------------------|----------------------------|---------------------|
| <b>The Hon Paul Green MLC</b>       | Christian Democratic Party | <i>Chair</i>        |
| <b>The Hon Lou Amato MLC</b>        | Liberal Party              | <i>Deputy Chair</i> |
| <b>The Hon Catherine Cusack MLC</b> | Liberal Party              |                     |
| <b>The Hon Scott Farlow MLC</b>     | Liberal Party              |                     |
| <b>The Hon Peter Primrose</b>       | Australian Labor Party     |                     |
| <b>Mr David Shoebridge MLC</b>      | The Greens                 |                     |
| <b>The Hon Ernest Wong MLC</b>      | Australian Labor Party     |                     |

\*Mr Peter Primrose has replaced Mr Daniel Mookhey as a member of the committee for the duration of the inquiry.

***SUPPLEMENTARY REPORT – OVERVIEW OF THE BUDGET 2015/16***

To be tabled at the Meeting

## 14.2 DIRECTOR CORPORATE SERVICES

### ***CASH ON HAND & INVESTMENT REPORT***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460-03

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**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 May 2015.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 31 May 2015 the operational bank account's balance was \$1,346,882.43. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
As at 31 May 2015**

|                                                            |                         |
|------------------------------------------------------------|-------------------------|
|                                                            | \$                      |
| <b>Opening Ledger Account Balance as at 1 May 2015</b>     | <b>2,001,178.96</b>     |
| Add: Receipts                                              | 4,041,200.97            |
| Add: Recalled Investments                                  | 2,000,000.00            |
| Less: New Investments                                      | (3,000,000.00)          |
| Less: Payments                                             | (3,698,733.61)          |
| <b>Closing Ledger Balance as at 31 May 2015</b>            | <b>1,343,646.32</b>     |
| <br><b>Balance as per Bank Statement as at 31 May 2015</b> | <br><b>1,346,882.43</b> |
| Add: Receipts not banked                                   | 11,854.51               |
| Less: Payments not presented                               | (15,090.62)             |
| <b>Closing Balance of Bank Account</b>                     | <b>1,343,646.32</b>     |

4 Term Deposits were recalled to the value of \$2,000,000.00.

3 new Term Deposits were made to the value of \$3,000,000.00.

No transfers were made from the BOS account.

1 transfer was made to the BOS account to the value of \$2,000,000.00.

As at 31 May 2015 Walgett Shire Council's investment register's balance was \$17,000,000.00.

## WALGETT SHIRE COUNCIL AGENDA

The balance as per the attached investment report comprised:

|               |                 |
|---------------|-----------------|
| Term Deposits | \$17,000,000.00 |
|---------------|-----------------|

The values for the Floating Rate Collateralized Debt Obligation (CDO) have had no legal entitlement since September 2014 and have been removed from Council's Investment Report.

|                                       |                 |
|---------------------------------------|-----------------|
| Business Online Saver Account Balance | \$ 3,477,743.37 |
|---------------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                             |
|-----------------|---------------------------------------------|
| 09/1772-02/33   | May 2015 bank reconciliation ledger 11.5010 |
| 09/1460-03/0015 | Investments Report To Council 2014/2015     |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 31 May 2015 Walgett Shire Council's total available cash and invested funds were \$21,821,389.69 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 1,343,646.32 |
| Investments                            | \$17,000,000.00 |
| BOS Account                            | \$ 3,477,743.37 |

### Cash on hand and investment report as at 31 May 2015

#### Recommendation:

That the cash on hand and investment report as at 31 May 2015 be received.

#### Moved:

#### Seconded:

## Attachments:

| <u>Investment Institution</u><br><u>Term Deposits</u> | <u>Type of Investm</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                        |
|-------------------------------------------------------|------------------------|-------------|---------------|------------|-------------------|----------------------|------------------------|
| National Australia Bank                               | Term Deposit           | 105         | 3.10          | 973/15     |                   | 10-Jun-15            | \$500,000.00           |
| National Australia Bank                               | Term Deposit           | 98          | 3.10          | 974/15     |                   | 03-Jun-15            | \$500,000.00           |
| Newcastle Permanent Building Society                  | Term Deposit           | 92          | 3.35          | 975/15     |                   | 03-Jun-15            | \$500,000.00           |
| National Australia Bank                               | Term Deposit           | 112         | 3.07          | 976/15     |                   | 24-Jun-15            | \$500,000.00           |
| Bankwest                                              | Term Deposit           | 97          | 3.10          | 977/15     |                   | 10-Jun-15            | \$1,000,000.00         |
| Newcastle Permanent Building Society                  | Term Deposit           | 91          | 3.00          | 978/15     |                   | 10-Jun-15            | \$500,000.00           |
| Newcastle Permanent Building Society                  | Term Deposit           | 91          | 3.00          | 980/15     |                   | 17-Jun-15            | \$500,000.00           |
| Newcastle Permanent Building Society                  | Term Deposit           | 97          | 3.00          | 981/15     |                   | 27-Jun-15            | \$500,000.00           |
| Suncorp                                               | Term Deposit           | 91          | 2.95          | 982/15     |                   | 25-Jun-15            | \$500,000.00           |
| Bank of Queensland                                    | Term Deposit           | 91          | 2.85          | 983/15     |                   | 01-Jul-15            | \$500,000.00           |
| Bankwest                                              | Term Deposit           | 93          | 2.85          | 984/15     |                   | 03-Jul-15            | \$500,000.00           |
| Bankwest                                              | Term Deposit           | 91          | 2.90          | 985/15     |                   | 08-Jul-15            | \$500,000.00           |
| Westpac                                               | Term Deposit           | 98          | 2.90          | 986/15     |                   | 15-Jul-15            | \$500,000.00           |
| Westpac                                               | Term Deposit           | 98          | 2.85          | 987/15     |                   | 22-Jul-15            | \$500,000.00           |
| IMB                                                   | Term Deposit           | 91          | 2.90          | 988/15     |                   | 15-Jul-15            | \$500,000.00           |
| Suncorp                                               | Term Deposit           | 91          | 2.70          | 989/15     |                   | 22-Jul-15            | \$500,000.00           |
| Westpac                                               | Term Deposit           | 97          | 2.95          | 990/15     |                   | 29-Jul-15            | \$1,000,000.00         |
| Bankwest                                              | Term Deposit           | 91          | 2.90          | 991/15     |                   | 29-Jul-15            | \$500,000.00           |
| IMB                                                   | Term Deposit           | 91          | 2.85          | 992/15     |                   | 29-Jul-15            | \$500,000.00           |
| Commonwealth Bank                                     | Term Deposit           | 96          | 2.76          | 993/15     |                   | 05-Aug-15            | \$1,000,000.00         |
| Member Equity Bank                                    | Term Deposit           | 95          | 3.00          | 994/15     |                   | 05-Aug-15            | \$500,000.00           |
| Commonwealth Bank                                     | Term Deposit           | 96          | 2.40          | 995/15     |                   | 12-Aug-15            | \$500,000.00           |
| Suncorp                                               | Term Deposit           | 91          | 2.75          | 996/15     |                   | 12-Aug-15            | \$1,000,000.00         |
| Member Equity Bank                                    | Term Deposit           | 97          | 3.00          | 997/15     |                   | 19-Aug-15            | \$500,000.00           |
| IMB                                                   | Term Deposit           | 98          | 2.75          | 998/15     |                   | 26-Aug-15            | \$500,000.00           |
| Bank of Queensland                                    | Term Deposit           | 98          | 2.70          | 999/15     |                   | 26-Aug-15            | \$500,000.00           |
| Bank of Queensland                                    | Term Deposit           | 105         | 2.80          | 1000/15    |                   | 02-Sep-15            | \$500,000.00           |
| IMB                                                   | Term Deposit           | 98          | 2.75          | 1002/15    |                   | 02-Sep-15            | \$500,000.00           |
| Bank of Queensland                                    | Term Deposit           | 105         | 2.85          | 1001/15    |                   | 09-Sep-15            | \$500,000.00           |
| ADCU                                                  | Term Deposit           | 84          | 2.65          | 1003/15    |                   | 19-Aug-15            | \$500,000.00           |
| Term Deposit Ledger Balance                           |                        |             |               |            |                   |                      | <u>\$17,000,000.00</u> |
| 24 hour Online Bank Account                           |                        |             |               |            |                   |                      | <u>\$3,477,743.37</u>  |
|                                                       |                        |             |               |            |                   |                      | <u>\$20,477,743.37</u> |

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 31 May 2015

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed *S. Z. D.*

Shane Roberts  
Senior Finance Officer

Prepared and Reconciled by Niki Ryan  
Finance Officer

*3-6-15*

## ***LIGHTNING RIDGE OLYMPIC POOL ASSOCIATION INC***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland Director Corporate Services  
**FILE NUMBER:** 12/14

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### **Summary:**

This report is to inform Council of the outcome of further enquiries regarding its ability to write off a loan of \$200,000 made to the Lightning Ridge Olympic Pool Association. The report notes that the loan is unable to be written off under sec 213 (5) of the Local Government Regulation and recommends that on the basis of advice from Council's Auditor and the Office of Local government, the Association be advised that Council is unable to write off the loan and that Council will require repayment of the loan in equal instalments over three years commencing from the 2015 / 2016 financial year.

### **Background:**

At its meeting on 29 September 2000, the Council resolved to provide a loan of \$200,000 to the Lightning Ridge Olympic Pool Association Inc (LROPA) for the 'purpose of additional construction at the pool complex'. It is understood that these funds were used to commence construction of the diving pool and associated infrastructure. The loan was interest free and was to be paid in three instalments to commence when the pool was officially opened. LROPA are of the view that repayments were to commence when the diving pool was complete and given that the lighting has not been completed, no repayments are required at this time. A later Council report dealing with a further request for funding noted that the loan was repayable after the diving pool is officially opened. The 29/09/2000 report refers to a draft agreement detailing the conditions attaching to the loan however neither a draft nor signed copy can be located to confirm the actual terms. A copy of the minute approving the loan is attached. The loan is recorded in the LROPA financial accounts as a liability.

By letter dated 10/03/2014, LROPA requested that the Council write off the loan citing significant maintenance costs that the association was incurring in running the pool.

At its meeting held on 27 May 2014, Council resolved; 'That the debt of \$200,000 owing by the Lightning Ridge Olympic Pool Committee be written off subject to advice from the Department of Local Government, and Council's legal advisors and internal auditor'.

### **Current Position:**

The Office of Local Government was contacted for an opinion on the Council's capacity to write off the \$200,000 loan to LROPA. As is their usual position, they advised that council should seek its own legal opinion. However they did provide an opinion that they believe that Council would not be able to write the loan off under Sec 213 (5) of the Local Government General Regulation detailed below;

#### 213 Restrictions on writing off debts to a council

- (1) This clause does not apply to amounts owed to a council for rates or other charges for which the Act, or any other regulation in force under the Act, makes specific provision for writing off those amounts in specified circumstances.
- (2) A council must from time to time, by resolution, fix an amount above which debts to the council may be written off only by resolution of the council.
- (3) A debt of or below that amount can be written off either by resolution of the council or by order in writing of the council's general manager.

In the absence of a resolution under subclause (2), the council's debts can be written off only by resolution of the council.

(4) A resolution or order writing off a debt to a council must:

- (a) specify the name of the person whose debt is being written off, and
- (b) identify the account concerned, and
- (c) specify the amount of the debt, or must refer to a record kept by the council in which those particulars are recorded.

(5) A debt can be written off under this clause only:

- (a) if the debt is not lawfully recoverable, or
- (b) as a result of a decision of a court, or
- (c) if the council or the general manager believes on reasonable grounds that an attempt to recover the debt would not be cost effective.

(6) The fact that a debt is written off under this clause does not prevent the council concerned from taking legal proceedings to recover the debt.

If the Council still wished to relieve LROPA of the debt, it would appear that this would only be able to be done by way of a donation under sec 356 of the LGA as detailed below;

356 Can a Council financially assist others?

(1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

(2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.

(3) However, public notice is not required if:

- (a) the financial assistance is part of a specific program, and
- (b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
- (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
- (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.

(4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

**Audit Opinion**

The Auditors were requested to provide advice to Council on the request to write off the \$200,000 to LROPA and their letter is attached. The view of the Auditor is that there are no valid grounds for Council to write off the \$200,000 loan and that Council has a responsibility and duty to seek recovery of the debt through a repayment plan. They further note that the Association's financial position is stable and they are in a position to repay the loan under a repayment plan.

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government General Regulation

Council meeting reports and minutes & Luka Group letter dated 22 May 2015

**Governance issues:**

In addition to legal compliance with the Local Government Act and Regulation, the Council must be seen to be acting in a fair and equitable manner across the broader community. If it was to proceed to relieve the LROPA of the \$200,000 loan debt, it is believed that this could only be achieved by making a donation for this purpose under sec 356 of the LGA. This would require the Council's intent to make the donation being advertised for twenty eight (28) and the considering of any submissions that may be received from the public. It is believed that any decision to provide a donation to the association would also need to be considered in the context of the Auditor's view that the Council has a responsibility and duty to seek recovery of the debt.

**Environmental issues:**

There are no identified environmental issues associated with this matter.

**Stakeholders:**

Walgett Shire Council, Walgett Shire Community, Lightning Ridge Olympic Pool Association.

**Financial Implications:**

The financial implications for Council is that it would incur an additional expense of \$200,000 as a result of making the donation under sec356.

**Alternative Solutions/Options:**

That the Council undertake the required procedures to make a donation to LROPA under Se4c 356 of the LGA

**Conclusion:**

Whilst the efforts of the Lightning Ridge community in establishing the pool complex are commendable, the facility requires an annual contribution (currently \$350,000) from council to support its running costs. Although LROPA cite their difficult financial position, this is not supported by an analysis of their finances with the Auditor of the view that it is within the capacity of the Association to repay the loan over three years. It should be noted that the Association has had the use of the loan funds for fifteen years at no interest which in itself is a significant financial contribution by the Council. It is recommended that LROPA be advised that Council is unable to write off the loan and that Council will require repayment of the loan in equal instalments over three years commencing from the 2015 / 2016 financial year.

**Lightning Ridge Olympic Pool Association Inc**

**Recommendation:**

1. That the Council note that it is unable to write off the \$200,000 loan to the Lightning Ridge Olympic Pool Association under sec 213 of the Local Government General Regulation as previously resolved.
2. That the Lightning Ridge Olympic Pool Association be advised that Council is unable to write off the loan and the Council will require repayment of the loan in equal instalments over three years commencing from the 2015/2016 financial year.

**Moved:**

**Seconded:**

**Attachments:** A- Letter from Luka Group

B- Minute CM.25.09.2000 Page No. 8/30



A- Letter from Luka Group

## **Luka Group**

ACCOUNTANTS & ADVISORS

22 May 2015

General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Don

**RE: LIGHTNING RIDGE OLYMPIC POOL ASSOCIATION INC - \$200,000 INTEREST FREE LOAN**

### **Scope**

We were requested by Council, as Council's external auditors, to provide advice in relation to the outstanding amount of \$200,000 by the Lightning Ridge Olympic Pool Association and whether it should be considered for write off.

### **Information Provided**

To assist in our review, we were provided with the following information:

- Excerpt of Minutes of 25 September 2000 Ordinary Meeting of Council approving a \$200,000 interest free loan repayable over 3 years.
- A letter dated 10 March 2014 from the Lightning Ridge Olympic Pool Association Inc requesting Council consider writing off the outstanding \$200,000.
- Excerpt of Council Meeting papers from August 2014 raising the request by the Association to have the loan written off.
- Copies of the audited financial statements of the Lightning Ridge Olympic Pool Association Inc for the years ended 30 June 2009 to 30 June 2014.

### **Background**

The Lightning Ridge Olympic Pool Association Inc requested a loan from Council for the sum of \$200,000 repayable over 3 years for the purpose of additional construction at the Pool complex.

In the Ordinary Meeting of Council on 25 September 2000, Council resolved to loan \$200,000 to the Association repayable over a 3 year period in accordance with the Terms and Conditions of the Loan Agreement. These Terms and Conditions included:

- Repayments of \$66,666.67 in year 1, \$66,666.67 in year 2 and \$66,666.66 in year 3;
- A late payment fee of 10% pa in accordance with Clause 2(1) of the Loan Agreement;
- Borrower to pay all costs associated with legal and stamp duty for the purpose of executing the loan; and
- Security of the loan is by current land ownership by Council of the complex site.

The Association received the \$200,000 in November 2000.

Based on the letter dated 10 March 2014 from the Association, the loan had become tied to assisting in building the Indoor Heated Diving Pool. The Association had stated in their letter that the terms of the loan are 12 months after the completion of the Indoor Heated Diving Pool; the loan is to be repaid over 3 years, in yearly instalments of \$66,666.66. In the Association's view, the loan has not fallen due as the Indoor Heated Pool Complex has not reached final completion, as 36 out of 40 lights have not been installed due to



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## WALGETT SHIRE COUNCIL AGENDA

a lack of funds, leaving the project incomplete. The letter finishes by asking Council to consider writing off the \$200,000 loan.

From Council's perspective, the loan to the Association is currently reported in the financial statements under Note 7 Receivables as a non-current deferred debtor for \$200,000. A provision for doubtful debts of \$200,000 has also been recorded, as it is nearly 15 years since the amount was provided to the Association.

In May 2015, Council requested Luka Group to investigate and provide an opinion.

### Considerations

For Council to consider writing off the deferred debtor, the Local Government Act 1993 NSW and Local Government (General) Regulation 2005 need to be referred to. The applicable areas are as follows:

#### Local Government Act 1993 NSW

Section 356 Can a council financially assist others?

- 1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.
- 2) A proposed recipient who acts for private gain is not ineligible to the granted financial assistance but must not receive any benefit under this section until at least 28 days public notice of the council's proposal to pass the necessary resolution has been given.
- 3) However, public notice is not required if:
  - a) The financial assistance is part of a specific program, and
  - b) The program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
  - c) The program's proposed budget for that year does not exceed 5% of the council's proposed income from the ordinary rates levied for that year, and
  - d) The program applies uniformly to all persons within the council's area or to a significant group of persons within the area.
- 4) Public notice is not required if the financial assistance is part of graffiti removal work.

#### Local Government (General) Regulation 2005

Section 213 – Restrictions on writing off debts to a council

- 1) This clause does not apply to amounts owed to council for rates or other charges for which the Act, or any other regulation in force under the Act, makes specific provision for writing off those amounts in specified circumstances.
- 2) A council must from time to time, by resolution, fix an amount above which debts to the council may be written off only by resolution of the council.
- 3) A debt of or below that amount can be written off either by resolution of the council or by order in writing of the council's general manager. In the absence of a resolution under sub clause (2), the council's debts can be written off only by resolution of the council.
- 4) A resolution or order writing off a debt to a council must:
  - a) Specify the name of the person whose debt is being written off, and
  - b) Identify the account concerned, and
  - c) Specify the amount of the debt,Or must refer to a record kept by the council in which those particulars are recorded.
- 5) A debt can be written off under this clause only:
  - a) If the debt is not lawfully recoverable, or
  - b) As a result of a decision of a court, or
  - c) If the council or general manager believes on reasonable grounds that an attempt to recover the debt would not be cost effective.
- 6) The fact that a debt is written off under this clause does not prevent the council concerned from taking legal proceedings to recover the debt.

Council has already provided financial assistance to the Association, as this occurred in November 2000 when the \$200,000 was paid to the Association.

## WALGETT SHIRE COUNCIL AGENDA

The issue becomes under Section 213 (5) of the Regulations whether the deferred debtor can be written off.

### Is the debt not lawfully recoverable?

From the Association's perspective, the loan is not due to be repaid until 12 months after the completion of the Indoor Heated Pool Complex, and the project is not complete due to the 36 lights not being installed.

However, from our perspective, based on the evidence provided, the Association in its letter on 10 May 2014 requesting the loan be written off, report that:

- The Indoor Heated Diving Complex opened in 2011.
- It has hosted the 2012 NSW Country Diving Championships.
- It has hosted the Geoff Montgomery Memorial Diving Championships in 2013 and will do so again in 2014.
- The facility is a choice training venue for the NSW Institute of Sport Elite Diving Team.
- The facility was used as a training venue for the USA Junior World Diving Team prior to the World Junior Diving Championships in 2012.

This clearly indicates that the uninstalled lights had no impact on the operation of the facility. As at 30 June 2014, the Association had \$202,285 in its bank account. The concerns raised about the uninstalled lights appear to be a delaying tactic by the Association to avoid repaying the loan.

The Council is in a position where the Association should have been repaying the loan from 2012 onwards.

The debt from our perspective is lawfully recoverable. Therefore under Section 213(5)(a) there is no means to allow the debt to be written off.

### Is there a court decision?

There is no legal action. Therefore under Section 213(5)(b) there is no means to allow the debt to be written off.

### Does the Council or General Manager believe on reasonable grounds that an attempt to recover the debt would not be cost effective?

As the debt is \$200,000, Council would need to incur debt collection costs, legal costs, court costs and loss of productive staff time to the extent of \$200,000 before it is not cost effective to recover the debt.

From our perspective, there is no reason to believe attempting to recover the debt would not be cost effective. Therefore under Section 213(5)(c) there is no means to allow the debt to be written off.

As a result, from our perspective the deferred debtor of \$200,000 should not be written off.

### **Financial Implications**

Given the deferred debtor should remain in place, we have reviewed the Association's capacity to repay the \$200,000 over 3 years.

The cash position of the Association from 2008 to 2014 has been as follows:

|      | \$      |
|------|---------|
| 2008 | 191,369 |
| 2009 | 92,343  |
| 2010 | 14,888  |
| 2011 | 15,026  |
| 2012 | 70,506  |
| 2013 | 174,095 |
| 2014 | 202,285 |

# WALGETT SHIRE COUNCIL AGENDA

The financial results of the Association from 2008 to 2014 are as follows:

|                                         | 2008           | 2009            | 2010            | 2011            | 2012           | 2013           | 2014           |
|-----------------------------------------|----------------|-----------------|-----------------|-----------------|----------------|----------------|----------------|
| <b>Income</b>                           |                |                 |                 |                 |                |                |                |
| Gross trading profit                    | 23,577         | 34,325          | 32,971          | 29,886          | 31,522         | 37,291         | 32,335         |
| Entrance fees                           |                |                 |                 |                 |                |                |                |
| - Swimming pool                         | 63,491         | 81,482          | 79,991          | 76,124          | 83,699         | 97,192         | 84,153         |
| - Diving pool                           | -              | -               | -               | 4,728           | 20,871         | 18,544         | 17,236         |
| - Sporting complex                      | 12,845         | 14,407          | 17,513          | 15,296          | 19,455         | 23,747         | 23,747         |
| Interest received                       | 12,805         | 6,229           | 5,425           | 6,815           | 4,355          | 5,981          | 4,715          |
| Subsidies – Walgett Shire Council       | 263,021        | 222,407         | 331,664         | 299,157         | 300,000        | 350,000        | 400,000        |
| Government grants                       | -              | -               | 70,000          | -               | -              | -              | -              |
| Other income                            | 3,658          | 2,600           | 5,917           | 1,660           | -              | 1,050          | 14,290         |
| <b>Total Income</b>                     | <b>379,417</b> | <b>362,150</b>  | <b>543,481</b>  | <b>433,666</b>  | <b>460,102</b> | <b>526,595</b> | <b>576,476</b> |
| <b>Operating Expenditure</b>            |                |                 |                 |                 |                |                |                |
| Management fees                         | 46,760         | 87,661          | 90,758          | 91,883          | 90,149         | 90,150         | 15,603         |
| Repairs and maintenance                 | 82,468         | 20,570          | 11,385          | 18,370          | 18,206         | 53,359         | 104,022        |
| Sandblasting theme park pools           | -              | -               | -               | -               | -              | -              | 30,000         |
| Superannuation                          | 2,323          | 2,478           | 3,362           | 5,654           | 6,319          | 7,790          | 16,614         |
| Wages                                   | 30,583         | 38,300          | 48,184          | 70,266          | 88,916         | 106,848        | 191,613        |
| Other expenses                          | 84,622         | 80,834          | 105,860         | 155,480         | 161,089        | 173,363        | 200,450        |
| <b>Total Operating Expenditure</b>      | <b>246,756</b> | <b>229,843</b>  | <b>259,549</b>  | <b>341,653</b>  | <b>364,679</b> | <b>431,530</b> | <b>558,302</b> |
| <b>Surplus/(deficit) for year</b>       | <b>132,661</b> | <b>132,307</b>  | <b>283,932</b>  | <b>92,013</b>   | <b>95,423</b>  | <b>95,065</b>  | <b>18,174</b>  |
| <b>Capital Expenditure</b>              |                |                 |                 |                 |                |                |                |
| Indoor pool / diving tower              | 67,790         | 182,534         | 170,732         | 112,535         | 9,467          | 2,119          | -              |
| Indoor pool / diving tower - wages      | 19,796         | 29,488          | 21,056          | -               | -              | -              | -              |
| Pool cleaner                            | 5,385          | -               | 16,400          | -               | -              | -              | -              |
| Lighting installation – diving pool     | -              | -               | 70,000          | -               | -              | -              | -              |
| Diving boards                           | -              | -               | 81,360          | -               | -              | -              | -              |
| Other capital expenditure               | -              | 18,539          | -               | -               | 13,609         | -              | -              |
| <b>Total Capital Expenditure</b>        | <b>92,971</b>  | <b>230,561</b>  | <b>359,548</b>  | <b>112,535</b>  | <b>23,076</b>  | <b>2,119</b>   | <b>-</b>       |
| <b>Result after Capital Expenditure</b> | <b>39,690</b>  | <b>(98,254)</b> | <b>(75,616)</b> | <b>(20,522)</b> | <b>72,347</b>  | <b>92,946</b>  | <b>18,174</b>  |

## WALGETT SHIRE COUNCIL AGENDA

As per Note 1 of the Association's financial statements, all capital expenditure is expensed in the year it is incurred. This is due to the property belonging to the Reserve Trust and the Council owning the land.

When the capital expenditure is split from operating expenditure, the Association has operated at a healthy surplus in the seven years from 2008. The average surplus is \$121,368 per year.

The profit and loss information above can be broken into 2 distinct components, the construction phase of the Indoor Heated Pool complex from 2008 to 2011 and the post construction phase from 2012 to 2012. The average per year is shown below.

|                                              | Average<br>2008 – 2011 | Average<br>2012 – 2014 | Variance       |
|----------------------------------------------|------------------------|------------------------|----------------|
| <b>Income</b>                                |                        |                        |                |
| Gross trading profit                         | 30,315                 | 33,716                 | 3,401          |
| Entrance fees                                | 91,474                 | 127,211                | 35,737         |
| Interest received                            | 7,819                  | 5,017                  | (2,802)        |
| Subsidies - Walgett Shire Council            | 279,112                | 350,000                | 70,888         |
| Government grants                            | 17,500                 | -                      | (17,500)       |
| Other income                                 | 3,459                  | 5,113                  | 1,654          |
| <b>Total Income</b>                          | <b>429,679</b>         | <b>521,057</b>         | <b>91,378</b>  |
| <b>Expenditure</b>                           |                        |                        |                |
| Management fees, wages and superannuation    | 129,553                | 204,674                | 75,121         |
| Repairs and maintenance (incl. sandblasting) | 33,198                 | 68,529                 | 35,331         |
| Other expenses                               | 106,699                | 178,301                | 71,602         |
| Capital expenditure                          | 198,904                | 8,398                  | (190,506)      |
| <b>Total Expenditure</b>                     | <b>468,354</b>         | <b>459,902</b>         | <b>(8,452)</b> |

On average, income since construction of the Indoor Heated Pool complex is \$91,378 per year higher. Conversely, expenditure is on average \$8,452 lower.

The Association is heavily reliant on the annual subsidy provided by Council. This subsidy represents 60% to 70% of the Association's income each year. Council's contribution has increased on average by \$70,888 since the construction of the Indoor Heated Pool complex.

Entrance fees have increased which is primarily due to the opening of the complex.

As expected the capital expenditure is significantly lower from the construction phase to the post construction phase. However, this has largely been offset by increased operational expenditure, particularly in management fees, wages, superannuation and repairs and maintenance. The increase in other expenses is due to an average increase in electricity by \$49,852, insurance by \$9,915 and chemicals by \$7,862.

In relation to the cash position of the Association, its reserves were largely depleted during the construction phase of the complex, but have improved to a position of strength with \$202,285 in the bank at 30 June 2014.

Overall, this analysis shows that the Association has the capacity to repay the \$200,000 loan.

### Options Available to Council

Council has the following options available to recover the debt from the Association:

- Inform the Association that the repayment schedule is required to be met over the next 3 years to repay the loan at \$66,666.66 per annum.
- Reduce Council's contribution by \$66,666.66 for the next 3 years to the Association.
- Hold discussions with the Association to allow an extended repayment process, for say 5 years at \$40,000 per annum or 10 years at \$20,000 per annum.

Other options that are unlikely, but still an option are:

- Charge interest on the loan at 10% per annum for non payment of the loan, and request it be paid back within 3 years.

## WALGETT SHIRE COUNCIL AGENDA

- Encourage the Association to seek finance from the bank to repay the Council.

### Conclusion

In good faith, Council provided the Association with \$200,000 in November 2000 to assist in the construction of the Indoor Heated Pool complex under a repayment agreement over three years. While it has taken over a decade to complete the project, it is complete. The argument raised by the Association in relation to uninstalled lights clearly does not impact the operation of the complex, and if vitally important, the lights would have been installed by now.

The Association is now in the position where repayment of the loan needs to commence, and is financially stable to be able to do so. While the loan is interest free, Council is no different to a bank, and needs to be repaid.

In our view, there is no valid reason within the Local Government Act or Regulations for Council to write the \$200,000 deferred debtor off. Council has a responsibility and duty to seek recovery of the \$200,000 through a repayment plan. Based on the current financial strength of the Association this can be done at \$46,666.66 over the next 3 years or by Council reducing its annual subsidy to the Association by \$66,666.66.

### General

If you have any queries in relation to any of the above mentioned, please do not hesitate to contact me.

Yours faithfully  
LUKA GROUP

Per:

JEFF SHANKS  
PARTNER

## WALGETT SHIRE COUNCIL AGENDA

### MINUTES – SHIRE OF WALGETT

#### 4.4 LIGHTNING RIDGE OLYMPIC POOL ASSOCIATION INCORPORATED Deed of Loan Agreement

##### Recommendation:

That Council agree to the loan of two hundred thousand dollars (\$200k) to the Lightning Ridge Olympic Pool Association Incorporated repayable over a three (3) year period in accordance with the terms and conditions of the Deed of Loan Agreement.

##### Background:

Council will be aware that the Lightning Ridge Olympic Pool Association Incorporated have requested in writing that Council loan the Association a sum of \$200k over a three (3) year period for the purpose of additional construction at the pool complex.

Council's solicitors have prepared a draft deed of loan agreement for Council's consideration and endorsement. The Deed of Loan Agreement does not require the Borrower to pay any interest on the principal loan amount. However, the General Manager has requested that a late penalty fee of ten (10) percent per annum apply should repayments not be made in accordance with the terms and conditions of the Deed.

Other applicable terms and conditions of the Deed of Loan are detailed in Issues below. A copy of the draft Deed of Loan Agreement is available at Council meeting for perusal by councillors.

##### Issues:

- term of loan repayment schedule @ three (3) years
- late penalty fee @ ten (10) percent in accordance with clause 2 (1) of the Deed of Loan Agreement.
- repayment schedule of principal amount as detailed in Financial Considerations below
- borrower to pay all costs associated with legal and stamp duty for the purpose of executing loan
- security of loan is by current land ownership by Council of the complex site.

##### Options:

- agree to the above recommendation in part or whole
- decline to the above recommendation in part or whole
- determine alternative arrangement

##### Financial considerations:

- repayment schedule in Deed of Loan agreement is at:
  - year 1 @ \$66,666.67
  - year 2 @ \$66,666.67
  - year 3 @ \$66,666.66

K J Matthews  
General Manager

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### MINUTES – SHIRE OF WALGETT

##### Recommendation:

That Council agree to the loan of two hundred thousand dollars (\$200k) to the Lightning Ridge Olympic Pool Association Incorporated repayable over a three (3) year period in accordance with the terms and conditions of the Deed of Loan Agreement.

**RESOLVED:** Moved Clr P Waterford, seconded Clr D Lane. CARRIED.

## MAKING THE ORDINARY RATES AND ANNUAL CHARGES

**REPORTING SECTION:** Director Corporate and Community Services  
**AUTHOR:** Jeremy Way – Rates Clerk  
**FILE NUMBER:** 12/17

### Summary

Council is required to make the rates and charges for the 2014 / 2015 financial year commencing on 1<sup>st</sup> July 2015, pursuant to sections 500, 534 and 535 of the *Local Government Act 1993 NSW*.

### Background

Following the Council resolution at its meeting held on 19<sup>th</sup> May 2015 the Operational Plan 2015/2016 incorporating the proposed 2015/2016 Rates & Charges, contained within the Statement of Revenue Policy and Schedule of Fees & Charges 2015/2016, was placed on public exhibition for 28 days until 18<sup>th</sup> June 2015 in accordance with section 532 of the *Local Government Act 1993 NSW*.

### Current Position

That, in accordance with section 534 and 535 of the *Local Government Act 1993 NSW*, Council make the Ordinary Rates (numbered 1 to 19) for every parcel of rateable land within the Walgett Shire for the 2015/2016 rating year commencing 1 July 2015 as detailed in the Operation Plan 2015/2016 – Statement of Revenue Policy. A summary of these Ordinary Rates is noted in **Table 1** below.

**TABLE 1**

| Rates                                                  |                                     |            |                                 |             |         |                    |              |                 |                |                |                    |
|--------------------------------------------------------|-------------------------------------|------------|---------------------------------|-------------|---------|--------------------|--------------|-----------------|----------------|----------------|--------------------|
| Ordinary Rates - Depicting 2.4% Rates Pegging Increase |                                     |            |                                 |             |         |                    |              |                 |                |                |                    |
| Order                                                  | Description                         | No. Assess | Ad Valorem Amount in the Dollar | Base Amount | Minimum | 2015/16 Ad Valorum | 2015/16 Base | 2015/16 Minimum | 2015/16 Totals | 2015/16 Base % | Avg Per Assessment |
| 1                                                      | Walgett Residential                 | 658        | 0.03517672                      | 193.93      | 0       | 191,409.58         | 127,606.38   |                 | 319,015.96     | 40%            | 484.83             |
| 2                                                      | Lightning Ridge Residential         | 651        | 0.01497955                      | 273.22      | 0       | 238,271.56         | 102,116.38   |                 | 340,387.94     | 30%            | 522.87             |
| 3                                                      | Collarenebri Residential            | 202        | 0.12182001                      | 158.02      | 0       | 54,350.00          | 31,919.84    |                 | 86,269.84      | 37%            | 427.08             |
| 4                                                      | Burren Junction Residential         | 94         | 0.03811608                      | 149.78      | 0       | 23,973.11          | 14,079.45    |                 | 38,052.56      | 37%            | 404.81             |
| 5                                                      | Carinda Residential                 | 68         | 0.06943351                      | 80.95       | 0       | 7,005.84           | 5,504.59     |                 | 12,510.43      | 44%            | 183.98             |
| 6                                                      | Cumbarrah Residential               | 55         | 0.00574992                      | 76.77       | 0       | 5,160.55           | 4,222.27     |                 | 9,382.82       | 45%            | 170.60             |
| 7                                                      | Rowena/Come-By-Chance Residential   | 38         | 0.38043412                      | 79.01       | 0       | 3,252.71           | 3,002.50     |                 | 6,255.21       | 48%            | 164.61             |
| 8                                                      | Residential - Preserved Opal Fields | 1770       | 0.04384501                      | 129.14      | 0       | 257,761.77         | 228,581.19   |                 | 486,342.96     | 47%            | 274.77             |
| 9                                                      | Residential                         | 93         | 0.00694543                      | 146.12      | 0       | 27,590.71          | 13,589.45    |                 | 41,180.16      | 33%            | 442.80             |
| 10                                                     | Walgett Business                    | 122        | 0.04198263                      | 273.22      | 0       | 81,607.10          | 33,332.48    |                 | 114,939.57     | 29%            | 942.13             |
| 11                                                     | Lightning Ridge Business            | 108        | 0.00904277                      | 425.80      | 0       | 58,527.96          | 45,986.25    |                 | 104,514.22     | 44%            | 967.72             |
| 12                                                     | Collarenebri Business               | 31         | 0.13683110                      | 224.15      | 0       | 15,466.02          | 6,948.50     |                 | 22,414.52      | 31%            | 723.05             |
| 13                                                     | Burren Junction Business            | 20         | 0.03689874                      | 211.11      | 0       | 9,851.96           | 4,222.27     |                 | 14,074.23      | 30%            | 703.71             |
| 14                                                     | Carinda Business                    | 20         | 0.02236100                      | 101.65      | 0       | 3,179.73           | 2,032.94     |                 | 5,212.68       | 39%            | 260.63             |
| 15                                                     | Rowena/Come-By-Chance Business      | 7          | 0.32955539                      | 142.98      | 0       | 1,084.24           | 1,000.83     |                 | 2,085.07       | 48%            | 297.87             |
| 16                                                     | Business - Preserved Opal Fields    | 51         | 0.05550703                      | 129.14      | 0       | 16,263.56          | 10,842.37    |                 | 27,105.93      | 40%            | 531.49             |
| 17                                                     | Business                            | 102        | 0.00878528                      | 177.02      | 0       | 21,195.80          | 18,055.68    |                 | 39,251.47      | 46%            | 384.82             |
| 18                                                     | Rural (Farmland)                    | 742        | 0.00295909                      | 0.00        | 202.50  | 2,763,395.23       | 0.00         | 8,707.50        | 2,772,102.73   | 0%             | 3,735.99           |
| 19                                                     | Rural Irrigable (Farmland)          | 84         | 0.00295909                      | 0.00        | 202.50  | 766,464.29         | 0.00         | 607.50          | 767,071.79     | 0%             | 9,131.81           |
| Totals                                                 |                                     | 4916       |                                 |             |         | 4,545,812          | 653,043      | 9,315           | 5,208,170      |                |                    |
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## WALGETT SHIRE COUNCIL AGENDA

A Walgett Residential Ordinary Rate of zero point zero three five one seven six seven two (0.03517672) cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and ninety three dollars and ninety three cents (\$193.93) representing 40% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$319,015.96.

### **3. Lightning Ridge Residential Rate**

A Lightning Ridge Residential Ordinary Rate of zero point zero one four nine seven nine five five (0.01497955) cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of two hundred and seventy three dollars and twenty two cents (\$273.22) representing 30% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$340,387.94.

### **4. Collarenebri Residential Rate**

A Collarenebri Residential Ordinary Rate of zero point one two one eight two zero zero one (0.12182001) cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and fifty eight dollars and two cents (\$158.02) representing 37% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$86,269.84.

### **5. Burren Junction Residential Rate**

A Burren Junction Residential Ordinary Rate of zero point zero three eight one one six zero eight (0.03811608) cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and forty nine dollars and seventy eight cents (\$149.78) representing 37% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$38,052.56.

### **6. Carinda Residential Rate**

A Carinda Residential Ordinary Rate of zero point zero six nine four three three five one (0.06943351) cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of eighty dollars and ninety five cents (\$80.95) representing 44% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$12,510.43.

### **7. Cumborah Residential Rate**

A Cumborah Residential Ordinary Rate of zero point zero zero five seven four nine nine two (0.00574992) cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of seventy six dollars and seventy seven cents (\$76.77) representing 45% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$9,382.82.

**8. Rowena/Come-By-Chance Residential Rate**

A Rowena/Come-By-Chance Residential Ordinary Rate of zero point three eight zero four three four one two (0.38043412) cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of seventy nine dollars and one cent (\$79.01) representing 48% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$6,255.21.

**9. Residential – Preserved Opal Fields Rate**

A Residential – Preserved Opal Fields Ordinary Rate of zero point zero four three eight four five zero one (0.04384501) cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire in accordance with section 529(2)(b) of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and twenty nine dollars and fourteen cents (\$129.14) representing 47% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$486,342.96.

**10. Business Rate**

A Business Ordinary Rate of zero point zero zero eight seven eight five two eight (0.00878528) cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and seventy seven dollars and two cents (\$177.02) representing 46% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$39,251.47.

**11. Walgett Business Rate**

A Walgett Business Ordinary Rate of zero point zero four one nine eight two six three (0.04198263) cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2)(d) of the *Local Government Act 1993 NSW* and having a base rate per assessment of two hundred and seventy three dollars and twenty two cents (\$273.22) representing 29% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$114,939.57.

**12. Lightning Ridge Business Rate**

A Lightning Ridge Business Ordinary Rate of zero point zero zero nine zero four two seven seven (0.00904277) cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2)(d) of the *Local Government Act 1993 NSW* and having a base rate per assessment of four hundred and twenty five dollars and eighty cents (\$425.80) representing 44% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$104,514.22.

**13. Collarenebri Business Rate**

A Collarenebri Business Ordinary Rate of zero point one three six eight three one one zero (0.13683110) cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Business within Walgett Shire in accordance with section 529(2)(d) of the *Local Government Act 1993 NSW* and having a base rate per assessment of two hundred and twenty four dollars and fifteen cents (\$224.15) representing 31% of the total yield in

## WALGETT SHIRE COUNCIL AGENDA

accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$22,414.52.

### **14. Burren Junction Business Rate**

A Burren Junction Business Ordinary Rate of zero point zero three six eight nine eight seven four (0.03689874) cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2)(d) of the *Local Government Act 1993 NSW* and having a base rate per assessment of two hundred and eleven dollars and eleven cents (\$211.11) representing 30% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$14,074.23.

### **15. Carinda Business Rate**

A Carinda Business Ordinary Rate of zero point zero two two three six one zero zero (0.02236100) cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2)(d) of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and one dollars and sixty five cents (\$101.65) representing 39% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$5,212.68.

### **16. Rowena/Come-By-Chance Business Rate**

A Rowena/Come-By-Chance Business Ordinary Rate of zero point three two nine five five five three nine (0.32955539) cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2)(d) of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and forty two dollars and ninety eight cents (\$142.98) representing 48% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$2,085.07.

### **17. Business – Preserved Opal Fields Rate**

A Business – Preserved Opal Fields Ordinary Rate of zero point zero five five five zero seven zero three (0.05550703) cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2)(d) of the *Local Government Act 1993 NSW* and having a base rate per assessment of one hundred and twenty nine dollars and fourteen cents (\$129.14) representing 40% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*. Total income yielded from this ordinary rate is \$27,105.93.

### **18. Rural (Farmland)**

A Rural (Farmland) Ordinary Rate of zero point zero zero two nine five nine zero nine (0.00295909) cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Farmland in accordance with section 515 of the *Local Government Act 1993 NSW*, subject to a minimum amount of two hundred and two dollars and fifty cents (\$202.50). Total income yielded from this ordinary rate is \$2,772,102.73

### **19. Rural Irrigable (Farmland)**

A Rural Irrigable Ordinary Rate of zero point zero zero two nine five nine zero nine (0.00295909) cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2)(a) of the *Local Government Act 1993 NSW*, subject to a minimum amount of two hundred and two dollars and fifty cents (\$202.50). Total income yielded from this ordinary rate is \$767,071.79

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That, in accordance with section 496 and 501 of the *Local Government Act 1993 NSW*, Council make the Annual Charges (numbered 1 to 19) for every parcel of rateable land within the Walgett Shire for the 2015/2016 rating year commencing 1 July 2015 as detailed in the Operation Plan 2015/2016 – Statement of Revenue Policy. A summary of these Ordinary Rates is noted in **Table 1** below.

### **Domestic Waste Management Services**

That, in accordance with section 496 (1) of the *Local Government Act 1993 NSW*, Council make an annual charge of four hundred and fifty dollar exactly (\$450.00) per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015.

That, in accordance with section 496 (2) of the *Local Government Act 1993 NSW*, Council make an annual charge of four hundred and fifty dollar exactly (\$450.00) per service requested to non-rateable residential properties for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015.

### **Water Supply, Sewerage Services and Waste Management Services**

That, in accordance with section 501 of the *Local Government Act 1993 NSW*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015. These charges are set out in Council's *Operational Plan – Schedule of Fees and Charges 2015/2016* under the headings Waste Management, Trade Waste Management, Sewerage and Water and listed in **Table 2** below.

**TABLE 2**

| SERVICE PROVIDED                                                                                               |                   | WASTE MANAGEMENT          |     |             |
|----------------------------------------------------------------------------------------------------------------|-------------------|---------------------------|-----|-------------|
|                                                                                                                |                   | 2015/2016                 | GST | TOTAL       |
| Waste Management Charge (\$501)                                                                                | per annum         | \$ 49.40                  | Nil | \$ 49.40    |
| SERVICE PROVIDED                                                                                               |                   | DOMESTIC WASTE MANAGEMENT |     |             |
|                                                                                                                |                   | 2015/2016                 | GST | TOTAL       |
| Garbage Collection Charge (\$496) per occupancy                                                                | per bin per annum | \$ 450.00                 | Nil | \$ 450.00   |
| SERVICE PROVIDED                                                                                               |                   | TRADE WASTE MANAGEMENT    |     |             |
|                                                                                                                |                   | 2015/2016                 | GST | TOTAL       |
| 240L MGB Collection - weekly collection                                                                        | per bin per annum | \$ 450.00                 | Nil | \$ 450.00   |
| 360L MGB Collection - twice weekly collection                                                                  | per bin per annum | \$ 1,285.30               | Nil | \$ 1,285.30 |
| 360L MGB weekly Service                                                                                        | per bin per annum | \$ 642.65                 | Nil | \$ 642.65   |
| SERVICE PROVIDED                                                                                               |                   | SEWERAGE                  |     |             |
|                                                                                                                |                   | 2015/2016                 | GST | TOTAL       |
| All properties either connected to or within 75 metres of a Council sewer main and able to connect are charged |                   |                           |     |             |
| Walgett                                                                                                        | per annum         | \$ 454.11                 | Nil | \$ 454.11   |
| Lightning Ridge                                                                                                | per annum         | \$ 403.24                 | Nil | \$ 403.24   |
| Collarenebri                                                                                                   | per annum         | \$ 494.75                 | Nil | \$ 494.75   |
| Additional Sewer Connections (per connection)                                                                  |                   |                           |     |             |
| Walgett                                                                                                        | per annum         | \$ 454.11                 | Nil | \$ 454.11   |
| Lightning Ridge                                                                                                | per annum         | \$ 403.24                 | Nil | \$ 403.24   |
| Collarenebri                                                                                                   | per annum         | \$ 494.75                 | Nil | \$ 494.75   |
| Cistern charges - Applicable to Business categories (per toilet/urinal)                                        |                   |                           |     |             |
| Walgett                                                                                                        | per cistern       | \$ 71.16                  | Nil | \$ 71.16    |
| Lightning Ridge                                                                                                | per cistern       | \$ 63.28                  | Nil | \$ 63.28    |
| Collarenebri                                                                                                   | per cistern       | \$ 64.05                  | Nil | \$ 64.05    |

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| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                      | WATER        |     |              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------|-----|--------------|
|                                                                                                                                                                                                                                                                                                        |                      | 2015/2016    | GST | TOTAL        |
| <b>ACCESS</b>                                                                                                                                                                                                                                                                                          |                      |              |     |              |
| All properties either connected to or within 225 metres of a Council water main and able to connect are charged                                                                                                                                                                                        |                      |              |     |              |
| Access charges are charged per connection or possible connection. For example where a property has the potential to connect to both raw water and filtered water mains, two access charges will apply even though the land may not actually be supplied with water from any water pipe of the council. |                      |              |     |              |
| <b>River Water - Walgett and Collarenebri</b>                                                                                                                                                                                                                                                          |                      |              |     |              |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 455.49    | Nil | \$ 455.49    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 711.47    | Nil | \$ 711.47    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 1,165.84  | Nil | \$ 1,165.84  |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 1,821.91  | Nil | \$ 1,821.91  |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 2,847.01  | Nil | \$ 2,847.01  |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 6,405.49  | Nil | \$ 6,405.49  |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Non Residential      | \$ 11,386.92 | Nil | \$ 11,386.92 |
| Unmetered                                                                                                                                                                                                                                                                                              | Residential          | \$ 455.49    | Nil | \$ 455.49    |
| Unmetered                                                                                                                                                                                                                                                                                              | Non Residential      | \$ 455.49    | Nil | \$ 455.49    |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b>                                                                                                                                                                                                                                                |                      |              |     |              |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 300.35    | Nil | \$ 300.35    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 468.78    | Nil | \$ 468.78    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 769.10    | Nil | \$ 769.10    |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 1,201.31  | Nil | \$ 1,201.31  |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 1,877.32  | Nil | \$ 1,877.32  |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Non Residential      | \$ 4,202.46  | Nil | \$ 4,202.46  |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Non Residential      | \$ 7,467.89  | Nil | \$ 7,467.89  |
| Unmetered                                                                                                                                                                                                                                                                                              | Residential          | \$ 300.35    | Nil | \$ 300.35    |
| Unmetered                                                                                                                                                                                                                                                                                              | Non Residential      | \$ 300.35    | Nil | \$ 300.35    |
| <b>USAGE</b>                                                                                                                                                                                                                                                                                           |                      |              |     |              |
| <b>River Water - Walgett and Collarenebri</b>                                                                                                                                                                                                                                                          |                      |              |     |              |
| Filtered Usage Charge                                                                                                                                                                                                                                                                                  | per kilolitre <500kl | \$ 0.7565    | Nil | \$ 0.7565    |
| Filtered Usage Charge                                                                                                                                                                                                                                                                                  | per kilolitre >500kl | \$ 1.0591    | Nil | \$ 1.0591    |
| Raw Usage Charge                                                                                                                                                                                                                                                                                       | per kilolitre <600kl | \$ 0.2510    | Nil | \$ 0.2510    |
| Raw Usage Charge                                                                                                                                                                                                                                                                                       | per kilolitre >600kl | \$ 0.3515    | Nil | \$ 0.3515    |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b>                                                                                                                                                                                                                                                |                      |              |     |              |
| Usage Charge                                                                                                                                                                                                                                                                                           | per kilolitre <600kl | \$ 0.2222    | Nil | \$ 0.2222    |
| Usage Charge                                                                                                                                                                                                                                                                                           | per kilolitre >600kl | \$ 0.3111    | Nil | \$ 0.3111    |

## **Accrual of Interest on Overdue Rates and Charges**

Circular number 15-14 released on 5<sup>th</sup> May 2015 by the Division of Local Government has set the maximum interest on overdue rates and charges for the 2015/2016 rating year at eight point five percent (8.5%). It is recommended that, in accordance with Section 566 of the *Local Government Act 1993 NSW*, Council adopt this rate of interest to be applied on overdue rates and charges in the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015.

## **Discount for Prompt Payment in Full**

In accordance with section 563 of the *Local Government Act 1993 NSW* Council offer a three point six percent (3.6%) discount for payment in full of total annual rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 31 August 2015.

## **Relevant Reference Documents/Policies**

Local Government Act 1993 NSW  
Circular 15-14 - Office of Local Government  
Operational Plan – Schedule of Fees and Charges 2015/2016

## WALGETT SHIRE COUNCIL AGENDA

### **Governance Issues**

Council will ensure it remains fair, equitable and transparent in the process of making the rates and charges annually and has meet requirements of Section 532 of the Local Government Act 1993 NSW

### **Environmental issues:**

There are no identified environmental issues relating to this matter.

### **Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council

### **Financial Implications:**

Council must ensure that it makes the rates and charges for 2015/2016 rating year commencing on 1<sup>st</sup> July 2015 by resolution at a Council meeting and that relevant sections of the *Local Government Act 1993 NSW* are quoted to ensure legitimacy of these rates and charges once adopted and levied.

### **Alternative Solutions/Options:**

There are no alternative options available to Council I when making the annual rates and charges

**Motion:**

That Council:

1. Resolves in accordance with sections 534 and 535 of the *Local Government Act 1993 NSW*, to make the Ordinary Rates for the 2015/2016 rating year commencing 1<sup>st</sup> July 2015 as set out in **Table 1** below on the land value for all rateable land within each category and sub-category at the amount in the dollar specified and the applicable base amounts for each category and sub-category applied in accordance with section 500 of the *Local Government Act 1993 NSW*.

| TABLE 1                                                |                                     |             |                                 |             |         |                    |                |                 |                  |                |                    |
|--------------------------------------------------------|-------------------------------------|-------------|---------------------------------|-------------|---------|--------------------|----------------|-----------------|------------------|----------------|--------------------|
| Rates                                                  |                                     |             |                                 |             |         |                    |                |                 |                  |                |                    |
| Ordinary Rates - Depicting 2.4% Rates Pegging Increase |                                     |             |                                 |             |         |                    |                |                 |                  |                |                    |
| Order                                                  | Description                         | No. Assess  | Ad Valorem Amount in the Dollar | Base Amount | Minimum | 2015/16 Ad Valorum | 2015/16 Base   | 2015/16 Minimum | 2015/16 Totals   | 2015/16 Base % | Avg Per Assessment |
| 1                                                      | Walgett Residential                 | 658         | 0.03517672                      | 193.93      | 0       | 191,409.58         | 127,606.38     |                 | 319,015.96       | 40%            | 484.83             |
| 2                                                      | Lightning Ridge Residential         | 651         | 0.01497955                      | 273.22      | 0       | 238,271.56         | 102,116.38     |                 | 340,387.94       | 30%            | 522.87             |
| 3                                                      | Collarenebr Residential             | 202         | 0.12182001                      | 158.02      | 0       | 54,350.00          | 31,919.84      |                 | 86,269.84        | 37%            | 427.08             |
| 4                                                      | Burren Junction Residential         | 94          | 0.03811608                      | 149.78      | 0       | 23,973.11          | 14,079.45      |                 | 38,052.56        | 37%            | 404.81             |
| 5                                                      | Carinda Residential                 | 68          | 0.06943351                      | 80.95       | 0       | 7,005.84           | 5,504.59       |                 | 12,510.43        | 44%            | 183.98             |
| 6                                                      | Cumbarah Residential                | 55          | 0.00574992                      | 76.77       | 0       | 5,160.55           | 4,222.27       |                 | 9,382.82         | 45%            | 170.60             |
| 7                                                      | Rowena/Come-By-Chance Residential   | 38          | 0.38043412                      | 79.01       | 0       | 3,252.71           | 3,002.50       |                 | 6,255.21         | 48%            | 164.61             |
| 8                                                      | Residential - Preserved Opal Fields | 1770        | 0.04384501                      | 129.14      | 0       | 257,761.77         | 228,581.19     |                 | 486,342.96       | 47%            | 274.77             |
| 9                                                      | Residential                         | 93          | 0.00694543                      | 146.12      | 0       | 27,590.71          | 13,589.45      |                 | 41,180.16        | 33%            | 442.80             |
| 10                                                     | Walgett Business                    | 122         | 0.04198263                      | 273.22      | 0       | 81,607.10          | 33,332.48      |                 | 114,939.57       | 29%            | 942.13             |
| 11                                                     | Lightning Ridge Business            | 108         | 0.00904277                      | 425.80      | 0       | 58,527.96          | 45,986.25      |                 | 104,514.22       | 44%            | 967.72             |
| 12                                                     | Collarenebr Business                | 31          | 0.13683110                      | 224.15      | 0       | 15,466.02          | 6,948.50       |                 | 22,414.52        | 31%            | 723.05             |
| 13                                                     | Burren Junction Business            | 20          | 0.03689874                      | 211.11      | 0       | 9,851.96           | 4,222.27       |                 | 14,074.23        | 30%            | 703.71             |
| 14                                                     | Carinda Business                    | 20          | 0.02236100                      | 101.65      | 0       | 3,179.73           | 2,032.94       |                 | 5,212.68         | 39%            | 260.63             |
| 15                                                     | Rowena/Come-By-Chance Business      | 7           | 0.32955539                      | 142.98      | 0       | 1,084.24           | 1,000.83       |                 | 2,085.07         | 48%            | 297.87             |
| 16                                                     | Business - Preserved Opal Fields    | 51          | 0.05550703                      | 129.14      | 0       | 16,263.56          | 10,842.37      |                 | 27,105.93        | 40%            | 531.49             |
| 17                                                     | Business                            | 102         | 0.00878526                      | 177.02      | 0       | 21,195.80          | 18,055.68      |                 | 39,251.47        | 46%            | 384.82             |
| 18                                                     | Rural (Farmland)                    | 742         | 0.00295909                      | 0.00        | 202.50  | 2,763,395.23       | 0.00           | 8,707.50        | 2,772,102.73     | 0%             | 3,735.99           |
| 19                                                     | Rural Irigable (Farmland)           | 84          | 0.00295909                      | 0.00        | 202.50  | 766,464.29         | 0.00           | 607.50          | 767,071.79       | 0%             | 9,131.81           |
| <b>Totals</b>                                          |                                     | <b>4916</b> |                                 |             |         | <b>4,545,812</b>   | <b>653,043</b> | <b>9,315</b>    | <b>5,208,170</b> |                |                    |
|                                                        |                                     |             |                                 |             |         |                    |                |                 | <b>5,096,045</b> |                |                    |
| Notional Yield Increase 2.4%                           |                                     |             |                                 |             |         |                    |                |                 | <b>122,305</b>   |                |                    |
|                                                        |                                     |             |                                 |             |         |                    |                |                 | <b>5,218,350</b> |                |                    |
| Less Excess from 14/15 Year Allowable Yield            |                                     |             |                                 |             |         |                    |                |                 | <b>(5,671)</b>   |                |                    |
|                                                        |                                     |             |                                 |             |         |                    |                |                 | <b>5,212,679</b> |                |                    |

2. Resolves in accordance with section 496 (1) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$450.00 per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015.
3. Resolves in accordance with section 496 (2) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$450.00 per service requested to non-rateable residential properties for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015.
4. Resolves in accordance with section 501 of the *Local Government Act 1993 NSW*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015. These charges are set out in Council's *Operational Plan – Schedule of Fees and Charges 2015/2016* under the headings Waste Management, Trade Waste Management, Sewerage and Water and are included in **Table 2**.

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**TABLE 2**

| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | WASTE MANAGEMENT          |     |              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------|-----|--------------|
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| Waste Management Charge (\$501)                                                                                                                                                                                                                                                                        | per annum         | \$ 49.40                  | Nil | \$ 49.40     |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | DOMESTIC WASTE MANAGEMENT |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| Garbage Collection Charge (\$496) per occupancy                                                                                                                                                                                                                                                        | per bin per annum | \$ 450.00                 | Nil | \$ 450.00    |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | TRADE WASTE MANAGEMENT    |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| 240L MGB Collection - weekly collection                                                                                                                                                                                                                                                                | per bin per annum | \$ 450.00                 | Nil | \$ 450.00    |
| 360L MGB Collection - twice weekly collection                                                                                                                                                                                                                                                          | per bin per annum | \$ 1,285.30               | Nil | \$ 1,285.30  |
| 360L MGB weekly Service                                                                                                                                                                                                                                                                                | per bin per annum | \$ 642.65                 | Nil | \$ 642.65    |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | SEWERAGE                  |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| All properties either connected to or within 75 metres of a Council sewer main and able to connect are charged                                                                                                                                                                                         |                   |                           |     |              |
| Walgett                                                                                                                                                                                                                                                                                                | per annum         | \$ 454.11                 | Nil | \$ 454.11    |
| Lightning Ridge                                                                                                                                                                                                                                                                                        | per annum         | \$ 403.24                 | Nil | \$ 403.24    |
| Collarenebri                                                                                                                                                                                                                                                                                           | per annum         | \$ 494.75                 | Nil | \$ 494.75    |
| Additional Sewer Connections (per connection)                                                                                                                                                                                                                                                          |                   |                           |     |              |
| Walgett                                                                                                                                                                                                                                                                                                | per annum         | \$ 454.11                 | Nil | \$ 454.11    |
| Lightning Ridge                                                                                                                                                                                                                                                                                        | per annum         | \$ 403.24                 | Nil | \$ 403.24    |
| Collarenebri                                                                                                                                                                                                                                                                                           | per annum         | \$ 494.75                 | Nil | \$ 494.75    |
| Cistern charges - Applicable to Business categories (per toilet/urinal)                                                                                                                                                                                                                                |                   |                           |     |              |
| Walgett                                                                                                                                                                                                                                                                                                | per cistern       | \$ 71.16                  | Nil | \$ 71.16     |
| Lightning Ridge                                                                                                                                                                                                                                                                                        | per cistern       | \$ 63.28                  | Nil | \$ 63.28     |
| Collarenebri                                                                                                                                                                                                                                                                                           | per cistern       | \$ 64.05                  | Nil | \$ 64.05     |
| SERVICE PROVIDED                                                                                                                                                                                                                                                                                       |                   | WATER                     |     |              |
|                                                                                                                                                                                                                                                                                                        |                   | 2015/2016                 | GST | TOTAL        |
| ACCESS                                                                                                                                                                                                                                                                                                 |                   |                           |     |              |
| All properties either connected to or within 225 metres of a Council water main and able to connect are charged                                                                                                                                                                                        |                   |                           |     |              |
| Access charges are charged per connection or possible connection. For example where a property has the potential to connect to both raw water and filtered water mains, two access charges will apply even though the land may not actually be supplied with water from any water pipe of the council. |                   |                           |     |              |
| River Water - Walgett and Collarenebri                                                                                                                                                                                                                                                                 |                   |                           |     |              |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| 20mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 455.49                 | Nil | \$ 455.49    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| 25mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 711.47                 | Nil | \$ 711.47    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| 32mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 1,165.84               | Nil | \$ 1,165.84  |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| 40mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 1,821.91               | Nil | \$ 1,821.91  |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| 50mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 2,847.01               | Nil | \$ 2,847.01  |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| 75mm Connection                                                                                                                                                                                                                                                                                        | Non Residential   | \$ 6,405.49               | Nil | \$ 6,405.49  |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| 100mm Connection                                                                                                                                                                                                                                                                                       | Non Residential   | \$ 11,386.92              | Nil | \$ 11,386.92 |
| Unmetered                                                                                                                                                                                                                                                                                              | Residential       | \$ 455.49                 | Nil | \$ 455.49    |
| Unmetered                                                                                                                                                                                                                                                                                              | Non Residential   | \$ 455.49                 | Nil | \$ 455.49    |



# WALGETT SHIRE COUNCIL AGENDA

|                                                         |                                |             |     |             |
|---------------------------------------------------------|--------------------------------|-------------|-----|-------------|
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                                |             |     |             |
| 20mm Connection                                         | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| 20mm Connection                                         | <i>Non Residential</i>         | \$ 300.35   | Nil | \$ 300.35   |
| 25mm Connection                                         | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| 25mm Connection                                         | <i>Non Residential</i>         | \$ 468.78   | Nil | \$ 468.78   |
| 32mm Connection                                         | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| 32mm Connection                                         | <i>Non Residential</i>         | \$ 769.10   | Nil | \$ 769.10   |
| 40mm Connection                                         | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| 40mm Connection                                         | <i>Non Residential</i>         | \$ 1,201.31 | Nil | \$ 1,201.31 |
| 50mm Connection                                         | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| 50mm Connection                                         | <i>Non Residential</i>         | \$ 1,877.32 | Nil | \$ 1,877.32 |
| 75mm Connection                                         | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| 75mm Connection                                         | <i>Non Residential</i>         | \$ 4,202.46 | Nil | \$ 4,202.46 |
| 100mm Connection                                        | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| 100mm Connection                                        | <i>Non Residential</i>         | \$ 7,467.89 | Nil | \$ 7,467.89 |
| Unmetered                                               | <i>Residential</i>             | \$ 300.35   | Nil | \$ 300.35   |
| Unmetered                                               | <i>Non Residential</i>         | \$ 300.35   | Nil | \$ 300.35   |
| <b>USAGE</b>                                            |                                |             |     |             |
| <b>River Water - Walgett and Collarenebri</b>           |                                |             |     |             |
| Filtered Usage Charge                                   | <i>per kilolitre &lt;500kl</i> | \$ 0.7565   | Nil | \$ 0.7565   |
| Filtered Usage Charge                                   | <i>per kilolitre &gt;500kl</i> | \$ 1.0591   | Nil | \$ 1.0591   |
| Raw Usage Charge                                        | <i>per kilolitre &lt;600kl</i> | \$ 0.2510   | Nil | \$ 0.2510   |
| Raw Usage Charge                                        | <i>per kilolitre &gt;600kl</i> | \$ 0.3515   | Nil | \$ 0.3515   |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                                |             |     |             |
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | \$ 0.2222   | Nil | \$ 0.2222   |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | \$ 0.3111   | Nil | \$ 0.3111   |

5. Resolves in accordance with Section 566 of the *Local Government Act 1993 NSW*, to adopt an interest rate on overdue rates and charges for the 2015/2016 rating year commencing on 1<sup>st</sup> July 2015 of 8.5%, being the maximum rate set by the Office of Local Government.
6. Resolves in accordance with Section 563 of the *Local Government Act 1993*, to adopt a discount of 3.6% for payment in full of total rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 31 August 2015.

**Moved:**

**Seconded:**

## **2013/14 – 2016/17 DELIVERY PROGRAM, 2015/2016 OPERATIONAL PLAN AND BUDGET AND LONG TERM TEN (10) YEAR FINANCIAL PLAN INCLUDING FEES AND CHARGERS**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/112

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### **Summary**

This report recommends the 2013/2014 – 2016/2017 Delivery Program and 2015/2016 Operational Plan and Budget and Long Term Ten (10) Year Financial Plan and Fees and Charges be formally made and adopted as required under the Local Government Act (1993) for the 2015/16 financial year. The making of the rate and associated charges is dealt with by way of a separate report.

### **Background**

The 2015/2016 Operational Plan and Budget including all section 356 donations and the Schedule of Fees and Charges for the 2015/16 year, the Delivery Program for the four years starting 2013/14, and the Long Term Financial Plan for the 10 year period starting 2015/16 were placed on exhibition on 20 May 2015, and public comment invited with submissions closing at Midday on Thursday 18 June 2015.

### **Current Position**

#### **Public submission documents:**

One submission was received from the Australian Opal Centre (AOC) seeking financial support from Council of \$50,000 per year over three (3) years. The submission also seeks support for a commitment from council to purchase the shincracker gravel. In 2016 / 2017 and 2017 / 2018 the AOC is seeking a commitment to upgrade the Lightning Ridge Airport and to extend the bitumen on the three Mile Road to the AOC. The submission is attached and a separate report on the components of the submission will be tabled at the meeting.

### **Operating Results**

| <b>Fund</b>  | <b>Operational Result<br/>(surplus)/deficit</b> | <b>Capital Expenditure</b> | <b>Depreciation</b> | <b>Operating Result<br/>Before<br/>Depreciation<br/>(surplus)/deficit</b> |
|--------------|-------------------------------------------------|----------------------------|---------------------|---------------------------------------------------------------------------|
| General Fund | (11,387,685.00)                                 | 14,981,461.00              | 3,676,396.00        | (82,620.00)                                                               |
| Water Fund   | 37,525.00                                       | 424,880.00                 | 474,286.00          | (11,881.00)                                                               |
| Sewer Fund   | (258,411.00)                                    | 312,497.00                 | 167,704.00          | (113,618.00)                                                              |
| Waste Fund   | (109,219.00)                                    | 20,557.00                  | -                   | (88,662.00)                                                               |

#### **2015 / 2016 Fees and Charges,**

The fees and charges have been reviewed and largely remain at 2014/ 2015 levels.

Some fees such as the Sec 603 rates certificate are legislated and the fee reflects advice from the Division of Local Government.

### Section 356 Donations

Council has included within its 2015/16 budget a total of \$533,500 in donations to be provided to eligible recipients in accordance with section 356 of the Local Government Act as detailed below:

| Donations and subsidies (Sec 356)              | Amount        |
|------------------------------------------------|---------------|
| Community Assistance                           | \$ 10,000.00  |
| Glengarry Grawin Sheepyards Miners Association | \$ 30,000.00  |
| Burren Junction Pool                           | \$ 20,000.00  |
| Lightning Ridge Pool                           | \$ 350,000.00 |
| Lightning Ridge Opal Queen                     | \$ 5,000.00   |
| Lightning Ridge Jewellery Design Award         | \$ 3,500.00   |
| Lightning Ridge Information Centre             | \$ 115,000.00 |
|                                                | \$ 533,500.00 |

### Relevant Reference Documents/Policies

Local Government Act 1993 and Integrated Planning and Reporting legislation.

### Governance issues

Local Government Act 1993 and Integrated Planning and Reporting legislation.

### Stakeholders

Walgett Shire Community  
Walgett Shire Council  
Division of Local Government

### Financial Implications

The respective financial details relating to the components of this report are detailed in the Budget Folders.

### Title of Report; Delivery Program, Operational Plan, Long Term Financial Plan Including Fees and Charges

#### Recommendation:

That Council having considered any submissions received:

1. Adopts the 2015 / 2016 Operational Plan and Budget, 2013/2014 – 2016/2017 Delivery Program and Long Term Ten (10) Year Financial Plan.
2. Adopts Fees and Charges 2015/2016 as listed in the Schedule of Fees and Charges 2015/2016 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Water Pricing Structure as set out in the Schedule of Fees and Charges

**Moved:**

**Seconded:**

### Attachments:

Letter dated 15<sup>th</sup> June, 2015 from Australian Opal Centre- Rebel Black



AUSTRALIAN  
**OPAL**  
CENTRE  
LIGHTNING RIDGE · NSW

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LROFC Inc ♦ PO Box 229 ♦ 3/11 Morilla Street ♦ Lightning Ridge ♦ NSW 2834 ♦ AUSTRALIA ♦ ABN 20 377 425 512  
(+61) 2 6829 1667 ♦ [contact@australianopalcentre.com](mailto:contact@australianopalcentre.com) ♦ [www.australianopalcentre.com](http://www.australianopalcentre.com)

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

15<sup>th</sup> June 2015

Dear Don,

**Australian Opal Centre – Walgett Shire Council Budget REQUEST:  
Conditional Commitment to Capital Funding and  
Mutually Beneficial Public Works**

Thank you for the opportunity to comment on and contribute to Council's budgetary process, and to make a case for a financial investment and other support from Walgett Shire Council to reach the \$30 million capital fundraising target required for construction of a nationally-significant Australian Opal Centre (AOC) facility at Lightning Ridge, Walgett Shire. We would appreciate your support in presenting these requests to Council.

As you are aware from ongoing discussions including yourself and the Mayor (Councillor Lane), the AOC is preparing to make funding submissions to the Australian and NSW governments, seeking a combined contribution of \$20 million in 2015. The AOC is a strong candidate for funding under the Australian Government's Stronger Regions funding program and as a project of state significance, warrants major investment by the NSW Government.

A further \$10 million is required. Walgett Shire Council is uniquely positioned to spearhead the AOC's campaign to raise this remaining capital. As the first major contributor to this campaign, Council would enable the Australian Opal Centre to leverage contributions from other local governments, regional organisations, private donors, philanthropists, individuals and corporations.

**We invite and urge Walgett Shire Council to make a budget allocation of \$50,000 per year, over 3 years (total \$150,000), to the AOC Capital campaign, commencing in the 2015-16 financial year. To minimise risk, we suggest that Council's commitment be made on the proviso that funds are not required to be paid until commitments are obtained for the balance of capital required.**

## WALGETT SHIRE COUNCIL AGENDA

This modest contribution amounts to slightly more than 1% of the shire's rate revenue, and only 0.5% of the total cost of the project. In restricting our request to \$50,000 per year we have been mindful of other community needs, and other demands on Council funds.

The Australian Opal Centre provides an opportunity for Council to invest, on behalf of its ratepayers, in a capital project that will add enormous economic value to the shire both during construction and afterwards. Early estimates from a Cost/Benefit Analysis show a **positive impact on employment during construction of 268.3 fte jobs, with 16.8 direct fte jobs in year 1 of operation**. Economic flow-ons from job creation and increase in tourism spend are highly significant.

By investing \$150,000 over three years, Council can leverage a project that will create 268.3 full time equivalent jobs. That's \$559 per job. ***If for a one-off spend of less than \$600, Council could create a brand new full time local job with ongoing, long-term economic impact, would it? The Australian Opal Centre urges Council to do so, multiplied to guarantee exceptional return on Council investment.***

We understand that Council is seeking to identify and implement **drought mitigation strategies**. The Australian Opal Centre represents a serious opportunity to create resilience around drought cycles.

We also invite Council to consider the following commitments, which for the purpose of state and federal government funding programs would provide further evidence of local government support, adding significant value to AOC funding submissions and creating wider community benefits.

### **2015/2016 financial year:**

- Purchase shincracker stockpiled on the AOC construction site for beneficial re-use as roadbase

### **2016/2017 – 2017/2018:**

- Upgrade Lightning Ridge airport to enable larger aircraft to land/take off and refuel
- Extend bitumen on the Three Mile Road to the Australian Opal Centre site

Please contact me if you wish to discuss these proposals further. I look forward to hearing from you soon and thank you for your serious consideration of these matters.

Kind Regards,



Rebel Black

President, LROFC Inc

*Proudly building the Australian Opal Centre at Lightning Ridge*

## ***LIGHTNING RIDGE WATER FUND REVIEW***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

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### **Summary:**

This report follows an earlier report in August 2013 (resolution 8/2013/27). The report details The financial history of the Lightning Ridge Water Fund for the period 2008/2009 to 2014/2015. The details for 2014 / 2015 are the trial balance as at 22<sup>nd</sup> May 2015.

### **Background:**

The council has previously been provided with a report outlining the status of all Water Fund (Walgett, lightning Ridge, Collarenebri, Villages), recently Council requested details of the history and current position in regard to Lightning Ridge Water Fund.

### **Current Position:**

The attached details the income statement & statement of financial position. The following are the key area's affecting cash movement for the Lightning Ridge Water Fund (LRWF):

#### **Income Statement**

- In 2010/2011 Council resolved to reduce the income gained from rate payers in order to reduce the cash balance that had accumulated in the Lightning Ridge Water Fund. The effect of this was that the water fund would record an operational deficit and progressively draw down the cash position from that point.
- Up until 2012 / 2013 a proportion of administrative costs were apportioned across all of the minor funds including LRWF.

#### **Statement of Financial Position (Balance Sheet)**

- Effects on the decreasing cash and cash equivalents held by Lightning Ridge Water Fund can be attributed to the operational deficit from 2010/2011 onwards, changes in annualised depreciation (non-cash expense) and the movement in receivables (cash received or owing).
- Borrowings have not increased, there is only small residual values remaining.
- Infrastructure, Property, Plant & Equipment values have changed significantly since 2001/2012. This was marginally related to capital expenditure on the new bore at Lightning Ridge but more over these figures reflect movement by way of asset revaluation as required under the current accounting practices.

### **Relevant Reference Documents/Policies:**

Annual Financial statements for relevant years.

### **Governance issues:**

Councils annual statements are prepared in accordance with the relevant legislation and accounting standards. In addition it is proposed that the auditors be requested to review the LRWF and confirm its cash position.

### **Environmental issues:**

There are no identified environmental issues in relation to this matter.

### **Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire

**Financial Implications:**

As per the attached financial statement.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The attached financial statement details the financial history of the LRWF for five (5) years and the year to date to 22 May 2015. The report notes a reduction in the cash position over the period with the main contributing factors being the adoption of successive deficit budgets and the construction of the new bore. The report recommends that the financial position of the fund be reviewed and confirmed by council's Auditor.

| Lightning Ridge Water Fund Review                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Walgett Shire – Water Fund History

# WALGETT SHIRE COUNCIL AGENDA

## Walgett Shire - Water Fund History

### Operating Statement

|                                                                         | Lightning Ridge Water Fund |              |              |              |              |              |                      |
|-------------------------------------------------------------------------|----------------------------|--------------|--------------|--------------|--------------|--------------|----------------------|
|                                                                         | 2008/2009                  | 2009/2010    | 2010/2011    | 2011/2012    | 2012/2013    | 2013/2014    | 2014/2015            |
| <b>Income</b>                                                           |                            |              |              |              |              |              |                      |
| Rates & Annual Charges                                                  | (481,044.50)               | (505,817.04) | (260,306.80) | (280,468.52) | (241,727.61) | (235,749.94) | (225,892.15)         |
| Users Charges & Fees                                                    | 0.01                       | -            | -            | -            | -            | (12,988.20)  | (36,562.95)          |
| Interest & Investment Revenue                                           | (4,053.19)                 | (3,319.85)   | (3,028.77)   | (47,281.31)  | (2,823.02)   | (2,777.43)   | (1,844.38)           |
| Other Revenues                                                          | (3,111.01)                 | (3,757.39)   | (2,600.73)   | (243.00)     | (2,522.12)   | (1,540.00)   | (4,313.07)           |
| Grants & Contributions - Operating                                      | (7,205.97)                 | (6,989.43)   | (7,422.27)   | (7,193.70)   | (7,290.43)   | (7,328.68)   | (6,989.00)           |
| Grants & Contributions - Capital                                        | -                          | -            | -            | -            | -            | -            | -                    |
| Net Gains from the Disposal of Assets                                   | -                          | -            | -            | -            | -            | -            | -                    |
|                                                                         | (495,414.66)               | (519,883.71) | (273,358.57) | (335,186.53) | (254,363.18) | (260,384.25) | (275,601.55)         |
| <b>Expense</b>                                                          |                            |              |              |              |              |              |                      |
| Employee Benefits & Oncosts                                             | 47,726.45                  | 58,544.31    | 46,674.35    | 52,852.27    | 97,801.76    | 59,348.67    | 52,057.56            |
| Borrowing Costs                                                         | -                          | -            | -            | -            | -            | -            | -                    |
| Materials & Contracts                                                   | 65,419.90                  | 56,040.95    | 139,427.96   | 112,279.01   | 105,073.54   | 123,101.82   | 77,168.56            |
| Depreciation & Amortisation                                             | 99,899.08                  | 99,899.08    | 99,899.00    | 144,852.00   | 123,653.00   | 125,519.46   | 104,353.00 Estimated |
| Other Expenses                                                          | 311.32                     | 306.74       | 5.35         | 8.80         | 125.89       | 542.04       | 295.66               |
| Net Losses from the Disposal of Assets                                  | -                          | -            | -            | -            | -            | -            | -                    |
| Admin Costs - reverted to General Fund via journal                      | 25,518.00                  | 67,752.00    | 433,101.00   | 153,688.00   | 3,469.00     | -            | -                    |
|                                                                         | 238,874.75                 | 282,543.08   | 719,107.66   | 463,680.08   | 330,123.19   | 308,511.99   | 233,874.78           |
| <b>Net Operating Result - (surplus)/deficit</b>                         | (256,539.91)               | (237,340.63) | 445,749.09   | 128,493.55   | 75,760.01    | 48,127.74    | (41,726.77)          |
| <b>Net Operating Result before Grants &amp; Contributions - Capital</b> | (256,539.91)               | (237,340.63) | 445,749.09   | 128,493.55   | 75,760.01    | 48,127.74    | (41,726.77)          |

### Statement of Financial Performance (Balance Sheet)

|                                                  |                |                |                |                |                |                |                |
|--------------------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Assets</b>                                    |                |                |                |                |                |                |                |
| <b>Current</b>                                   |                |                |                |                |                |                |                |
| Cash & Cash Equivalents - (negative)/positive    | 3,441,763.17   | 3,600,341.35   | 3,128,318.77   | 2,429,922.26   | 2,366,912.40   | 2,379,750.24   | 2,523,737.27   |
| Investments                                      | -              | -              | -              | -              | -              | -              | -              |
| Receivables                                      | 55,669.69      | 57,478.10      | 54,421.16      | 52,286.99      | 46,905.55      | 40,625.58      | 35,762.32      |
| Inventories                                      | -              | -              | -              | -              | -              | -              | -              |
| Non-current Assets classified as "held for sale" | -              | -              | -              | -              | -              | -              | -              |
|                                                  | 3,497,432.86   | 3,657,819.45   | 3,182,739.93   | 2,482,209.25   | 2,413,817.95   | 2,420,375.82   | 2,559,499.59   |
| <b>Non-Current</b>                               |                |                |                |                |                |                |                |
| Receivables                                      | -              | -              | -              | -              | -              | -              | -              |
| Infrastructure, Property, Plant & Equipment      | 3,002,090.14   | 3,101,241.61   | 3,217,642.61   | 7,151,642.61   | 6,202,368.00   | 6,140,435.42   | 6,036,082.42   |
|                                                  | 3,002,090.14   | 3,101,241.61   | 3,217,642.61   | 7,151,642.61   | 6,202,368.00   | 6,140,435.42   | 6,036,082.42   |
| <b>Total Assets</b>                              | 6,499,523.00   | 6,759,061.06   | 6,400,382.54   | 9,633,851.86   | 8,616,185.95   | 8,560,811.24   | 8,595,582.01   |
| <b>Liabilities</b>                               |                |                |                |                |                |                |                |
| <b>Current</b>                                   |                |                |                |                |                |                |                |
| Payables                                         | (1,323.55)     | (1,035.26)     | (1,035.26)     | -              | (602.86)       | (454.16)       | -              |
| Borrowings                                       | -              | -              | -              | -              | -              | -              | -              |
| Provisions                                       | -              | -              | -              | -              | -              | -              | -              |
|                                                  | (1,323.55)     | (1,035.26)     | (1,035.26)     | -              | (602.86)       | (454.16)       | -              |
| <b>Non-Current</b>                               |                |                |                |                |                |                |                |
| Borrowings                                       | (57,501.26)    | (51,923.81)    | (45,957.38)    | (39,574.68)    | (32,746.50)    | (25,441.60)    | (17,626.49)    |
| Provisions                                       | -              | -              | -              | -              | -              | -              | -              |
|                                                  | (57,501.26)    | (51,923.81)    | (45,957.38)    | (39,574.68)    | (32,746.50)    | (25,441.60)    | (17,626.49)    |
| <b>Total liabilities</b>                         | (58,824.81)    | (52,959.07)    | (46,992.64)    | (39,574.68)    | (33,349.36)    | (25,895.76)    | (17,626.49)    |
| <b>Net Assets</b>                                | 6,440,698.19   | 6,706,101.99   | 6,353,389.90   | 9,594,277.18   | 8,582,836.59   | 8,534,915.48   | 8,577,955.52   |
| <b>Equity</b>                                    |                |                |                |                |                |                |                |
| Retained b/f                                     | (5,714,089.86) | (5,951,430.49) | (5,505,681.40) | (5,377,487.68) | (4,755,439.37) | (4,707,518.26) | (4,707,518.26) |
| Retained- Current                                | -              | -              | -              | -              | -              | -              | -              |
| Total Retained Earnings                          | -              | -              | -              | -              | -              | -              | (41,726.77)    |
| Revaluation Reserves                             | (726,608.33)   | (754,671.51)   | (847,708.51)   | (4,216,389.51) | (3,827,397.22) | (3,827,397.22) | (3,827,397.22) |
| <b>Total Equity</b>                              | (6,440,698.19) | (6,706,102.00) | (6,353,389.91) | (9,593,877.19) | (8,582,836.59) | (8,534,915.48) | (8,577,955.52) |
| Out by                                           | -              | (0.01)         | (0.01)         | 399.99         | -              | -              | 1,313.27       |



## 14.3 DIRECTOR PLANNING & REGULATORY SERVICES

### ***DEVELOPMENT & COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS***

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 09/1367-03

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**Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

**Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

**Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

**Relevant Reference Documents:**

- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

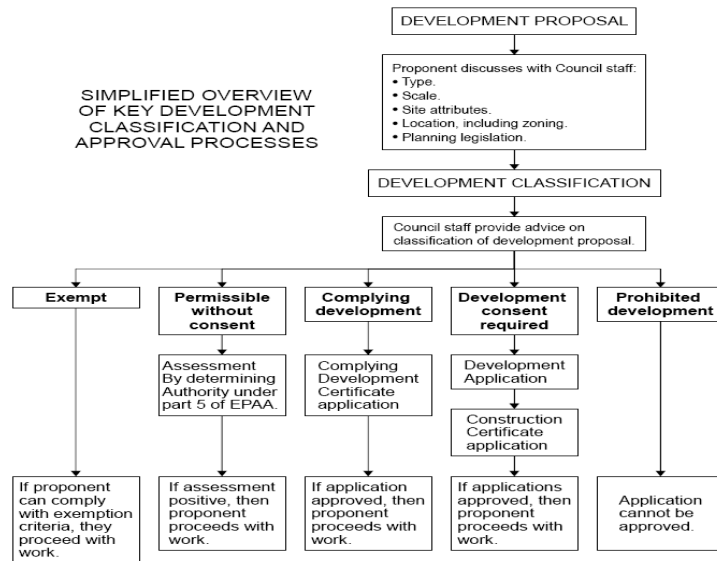
**Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

## WALGETT SHIRE COUNCIL AGENDA

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

### Financial implications:

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

### Alternative solutions/options:

Nil

### Conclusion:

It is recommended that Council note the current level of development activity within the Shire.

### Development and complying development certificate Applications

#### Recommendation:

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for April - May 2015

#### Moved:

#### Seconded:

### Attachments:

A - DAs & CDCs approved APRIL – MAY 2015

ATTACHMENT A - DAs & CDCs APPROVED APRIL - MAY 2015

AUTHORITY

## Determined Applications



06/04/2015 Parameters: Date Range: Y Start Date: 1/04/2015 End Date: 31/05/2015 As At Date: Document Type: Officer: ALL Number of Days: 0 Stop The Clock: Yes Page: 1

| Document                                              | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner                                                                                                          | Determination               | Determined | Received   |
|-------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b>                              |                          |                                                                                                                                                              |                             |            |            |
| <i>Stop the Clock</i>                                 |                          |                                                                                                                                                              |                             |            |            |
| 020/2014/000000022/001                                |                          | Total Elapsed Calendar Days: 266<br>Calendar Stop Days: 260<br>Adjusted Calendar Days: 6<br>90 Class 7b - Warehouse                                          | Approved by Council         | 28/04/2015 | 06/08/2014 |
| <i>Stop the Clock</i>                                 |                          |                                                                                                                                                              |                             |            |            |
| 020/2015/000000008/001                                |                          | Total Elapsed Calendar Days: 44<br>Calendar Stop Days: 8<br>Adjusted Calendar Days: 36<br>10 Class 1a - Single Dwelling/Dual<br>Occupancy MINE MINING GRIDGE | Approved - Staff Delegation | 21/04/2015 | 09/03/2015 |
| <i>Stop the Clock</i>                                 |                          |                                                                                                                                                              |                             |            |            |
| 020/2015/000000009/001                                |                          | Total Elapsed Calendar Days: 8<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 8<br>151 Class 10b - Fence                                                | Approved - Staff Delegation | 07/05/2015 | 30/04/2015 |
| <i>There are Multiple Parcels on this application</i> |                          |                                                                                                                                                              |                             |            |            |
| <i>Stop the Clock</i>                                 |                          |                                                                                                                                                              |                             |            |            |
|                                                       |                          | Total Elapsed Calendar Days: 8<br>Calendar Stop Days: 0<br>Adjusted Calendar Days: 8                                                                         |                             |            |            |

AUTHORITY

AUTHORITY

## Determined Applications



06/04/2015      Parameters:      Date Range: Y      Document Type:      Page: 2  
 Start Date: 1/04/2015      Officer: ALL  
 End Date: 31/05/2015      Number of Days: 0  
 As At Date:      Stop The Clock: Yes

| Document | Applicant Name / Address | Development Type | Determination | Determined | Received |
|----------|--------------------------|------------------|---------------|------------|----------|
|          | Property Address         | Title            | Owner         |            |          |

## Document Type: 20

|                       |    |                                           |                             |            |            |
|-----------------------|----|-------------------------------------------|-----------------------------|------------|------------|
| 020/2015/00000010/001 | 10 | Class 1a - Single Dwelling/Dual Occupancy | Approved - Staff Delegation | 07/05/2015 | 30/04/2015 |
|-----------------------|----|-------------------------------------------|-----------------------------|------------|------------|

## Stop the Clock

Total Elapsed Calendar Days: 11  
 Calendar Stop Days: 0  
 Adjusted Calendar Days: 11

|                       |     |                    |                             |            |            |
|-----------------------|-----|--------------------|-----------------------------|------------|------------|
| 020/2015/00000012/001 | 141 | Class 10a - Garage | Approved - Staff Delegation | 22/05/2015 | 12/05/2015 |
|-----------------------|-----|--------------------|-----------------------------|------------|------------|

Officer: Mr M Clarkson

Number of Applications: 5

Average Elapsed Calendar Days: 13.80  
 Average Calendar Stop Days: 53.60  
 Average Adjusted Calendar Days: 13.80

Total Elapsed Calendar Days: 337.00  
 Total Calendar Stop Days: 268.00  
 Total Adjusted Calendar Days: 69.00

## Report Totals &amp; Averages

Total Number of Applications: 5

Average Elapsed Calendar Days: 67.40  
 Average Calendar Stop Days: 53.60  
 Average Adjusted Calendar Days: 13.80

Total Elapsed Calendar Days: 337.00  
 Total Calendar Stop Days: 268.00  
 Total Adjusted Calendar Days: 69.00

AUTHORITY

## 14.4 DIRECTOR ENGINEERING SERVICES

### ***REMOVAL GRIDS ON BURRANBAA ROAD***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

Council has received a request from Mr.G.J O' Brien for the removal of four single grids and fence up of 14 km standard fencing on Burranbaa Road in Lightning Ridge. The estimated cost involved in the removal and restoration is \$ 24,000 (incl GST). This report recommends that Council accept the cost and the proposal to remove & erect the fencing by the landowner.

**Background:**

Walgett Shire Council has established a policy to encourage the removal of unsatisfactory stock grids and the fencing of road reserves. Based on the policy, the removal of grids by Walgett Shire Council at no cost to the landholder and \$ 4000 per grid to be contributed to the land holder upon receipt of a correctly rendered tax invoice made payable to Walgett Shire Council.

**Current Position:**

The operation activities required include an excavator, truck, grader, roller, water cart and 4 operators. Council has estimated the removal, cartage to depot and the restoration of the site to cost approximately \$2000 per grid and the grid will have a salvage value.

**Relevant Reference Documents/Policies:**

Walgett Shire Council Grid Policy

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council,  
Rate payers  
Other road users

**Financial Implications:**

WSC Management Plan 2015/2016.

**Alternative Solutions/Options:**

1. Remove, cart and restoration works by Council by spending \$2000 per grid
2. Remove, cart and restoration works by land holder and give a lump sum of \$24,000 including Council's contribution ( \$ 4000 per grid) for four grid upon receipt of a correctly rendered tax invoice made payable to Walgett Shire Council.

**Conclusion:**

It is benefit for council to let the land holder to carry out all the removal and restoration of the grid site. The cost to carry out the work by council could be higher than estimate as the plant is required for full day.

**Removal grids on Burranbaa Road**

**Recommendation:**

That Council approve the proposed amount of \$ 24,000 (Including Council's contribution at \$ 4000 per grid) to remove the four grids, cart it away from land holder's property and restore the site as per Council's requirement, all work to be undertaken by the landowner at their expense.

**Moved:**

**Seconded:**

**Attachments:**

Nil

**MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE  
PROGRESS REPORT FROM DIRECTOR ENGINEERING SERVICES  
– MAY 2015**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

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**Summary:**

The purpose of this report is to inform Council relating to the Engineering Services work progress till 31<sup>st</sup> May 2015.

**Background:**

A budget of \$18.83 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2014/2015.

**Current Position:**

One construction team is working in full swing on Peel Street rehabilitation. Other two construction teams are working in Highways.

**Relevant Reference Documents/Policies:**

2014/15 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> May 2015, \$ 11.11 m has been spent from a total amount of \$18.83 allocated for 2014/2015 budget and the expenditure for capital and maintenance works only as is \$ 3,780,397. The Major remaining works are replacement of vehicle, New Depot and Road projects under Fixing Country Roads schemes.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services**
**Recommendation:**

That Council receive and note the Engineering Services monthly work progress report for May 2015.

**Moved:**
**Seconded:**
**Attachment:**

2014/2015 Budget allocations up the 31<sup>st</sup> May 2015

The rural infrastructure and support services 2014/2015 Budget allocations for capital and maintenance works are as follows:

| Ledger Item                            | Actuals,<br>Committed and<br>Oncost up to 31st<br>May 2015 | Budget             | %<br>Budget | Remarks                       |
|----------------------------------------|------------------------------------------------------------|--------------------|-------------|-------------------------------|
| Engineering Administration             | \$524,987                                                  | \$667,843          | 79%         |                               |
| Emergency Services (RFS * SES)         | \$286,150                                                  | \$335,200          | 85%         |                               |
| Enforcement of Regulations             | \$7,206                                                    | \$20,000           | 36%         |                               |
| Fleet Operations                       | \$1,597,220                                                | \$2,507,716        | 64%         |                               |
| Local Roads Operations                 | \$57,488                                                   | \$77,000           | 75%         | Excluding Depreciation amount |
| Local Roads Maintenance                | \$560,672                                                  | \$678,739          | 83%         |                               |
| Regional Roads Operations              | \$63,573                                                   | \$65,000           | 98%         | Excluding Depreciation amount |
| Regional Roads Maintenance             | \$576,125                                                  | \$726,667          | 79%         |                               |
| Walgett Depot Renewal and Improvements | \$1,937                                                    | \$1,400,000        | 0%          |                               |
| Fleet Renewal and Improvement          | \$105,039                                                  | \$1,335,000        | 8%          |                               |
| <b>Total</b>                           | <b>\$3,780,397</b>                                         | <b>\$7,813,165</b> | <b>48%</b>  |                               |



## ***MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – MAY 2015***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

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### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works till 31<sup>st</sup> May 2015.

### **Background:**

The initial contact award for 2014/2015 was \$ 3,390,000. Due to the increase of scope of works RMS has approved a variation of \$ 1,488,119. The current contract is \$ 4,878,119.

The scope of works involved in this contract is:

Resealing, Heavy Patching, HW 12 Mt Brandon Widening, Grids Replacement (New item), Big Warrambool widening (new item) and Routine works. Recently, replacement of guard rail posts has been added on the contract.

### **Current Position:**

- SH12 – heavy patching work
- Guardrail Posts
- Inspections and maintenance work

### **Relevant Reference Documents/Policies:**

RMCC

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

As at 31<sup>st</sup> May 2015, \$ 3,751,343 has been spent from a total amount of \$4,878,119, provided in 2014/2015 budget.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC works Report from Director Engineering Services – May 2015****Recommendation:**

That Council receive and note the monthly RMCC works report for May 2015.

**Moved:****Seconded:****Attachments:**

The funding allocations for 2014/2015 RMCC works are \$4,878,119 details are as follows:

| SN    | Description                                                                                                                                                                                                    | Budget         | Expenditure<br>Till<br>30/05/2015 | Expenditure<br>in<br>percentage | Physical<br>status                                          |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------|---------------------------------|-------------------------------------------------------------|
| 1     | Routine works                                                                                                                                                                                                  | \$1,160,000.00 | \$1,141,631.32                    | 98.42%                          | Completed                                                   |
|       | Ordered Works                                                                                                                                                                                                  |                |                                   |                                 |                                                             |
| 2     | Heavy patching                                                                                                                                                                                                 | \$1,149,178.37 | \$808,226.35                      | 70.33%                          | On going                                                    |
| 3     | HW 12 Warrambool<br>Widening                                                                                                                                                                                   | \$703,416.80   | \$522,280.44                      | 74.25%                          | Completed                                                   |
| 4     | Resealing                                                                                                                                                                                                      | \$1,095,163.65 | \$948,673.99                      | 86.62%                          | Completed                                                   |
| 5     | Grids Replacement                                                                                                                                                                                              | \$146,351.06   | \$83,606.01                       | 57.13%                          | Completed                                                   |
| 6     | Culvert Headwall Works                                                                                                                                                                                         | \$65,000       | \$40,825.09                       | 62.81%                          | Completed                                                   |
| 7     | Culvert Replacement                                                                                                                                                                                            |                | \$139,903.71                      | 100.00%                         | ( paid on<br>2013/2014<br>but<br>completed on<br>2014/2015) |
| 8     | Table drains                                                                                                                                                                                                   | \$35,000.00    | \$32,586.80                       | 93.11%                          | Completed                                                   |
| 9     | Soil Tests LR Rutting                                                                                                                                                                                          | \$23,919.40    | \$3,287.11                        | 13.74%                          | Completed                                                   |
| 10    | Guardrail posts for Jim<br>Harper, 13 Mile Culvert, 2<br>Mile, 5 Mile, 13 Mile, 21<br>Mile, 23 Mile, 26 Mile, Big<br>Warrambools, Barwon, Pian<br>Ck, Pagan Ck Bridges and<br>Wire Rope of 5 culverts<br>SH18N | \$500,090.00   | 30322.45                          | 6.06%                           | On going                                                    |
| TOTAL |                                                                                                                                                                                                                | \$4,878,119    | \$3,751,343                       | 76.90%                          |                                                             |