



**MINUTES FOR THE  
ORDINARY COUNCIL  
MEETING**

**Thursday 27<sup>th</sup> October 2022**

Michael Urquhart  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE  
WALGETT SHIRE CHAMBERS ON THURSDAY 27<sup>TH</sup> OCTOBER 2022 AT 11:00AM**

**OPEN FORUM****Public Presentations:***Nil**The Mayor declared the meeting open at 11:21AM***PRESENT**

Mayor Jane Keir  
 Deputy Mayor Greg Rummery  
 Clr Alf Seaton  
 Clr Colin Hundy  
 Clr Daniel Walford  
 Clr Michael Cooke  
 Clr Sue Currey  
 Michael Urquhart (General Manager)  
 Tony Hughes (Chief Financial Officer)  
 Bob Stephen (Director Engineering/Technical Services)  
 Belinda Petersons (Minute Secretary)

**Note:**

Mayor Jane Keir and Clr Sue Currey attended the meeting via Zoom video link, which was noted and accepted by all Councillors present.

**ABSET**

Clr Jasen Ramien  
 Clr Ian Woodcock  
 Kim Talber (Director Environmental Services)

One minute's silence was observed, by all in attendance, in acknowledgement of the passing of Her Majesty Queen Elizabeth II on September 8, 2022.

**Declaration of Pecuniary/Non-Pecuniary Interests**

Councillor	Item No.	Report title/ Subject matter	Pecuniary/Non-Pecuniary	Reason
Mayor Keir	9.3.1	Monthly Maintenance Grading Report – as at 30 September 2022	Pecuniary	Family Business interest

**12/2022/1 Leave of Absence****Resolved:**

That the leave of absence received from Clr Jasen Ramien and Clr Ian Woodcock is accepted and leave of absence granted.

**Moved: Clr Cooke**  
**Seconded: Clr Rummery**  
**CARRIED**

**12/2022/2 Minutes of Ordinary Council Meeting – 27 September 2022****Resolved:**

That the minutes of the Ordinary Council meeting held 27 September 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Walford  
**Seconded:** Clr Currey  
**CARRIED**

**12/2022/3 Monthly Mayoral Report****Resolved:**

That the Mayoral report for October 2022 be received and noted.

**Moved:** Mayor Keir  
**Seconded:** Clr Hundy  
**CARRIED**

**12/2022/4 Council's Decision Action Report – October 2022****Resolved:**

That the Resolution Register for October 2022 be received and noted.

**Moved:** Clr Seaton  
**Seconded:** Clr Cooke  
**CARRIED**

**12/2022/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Department circulars 22-28 and 22-29, from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/6 Important Dates for Councillors – Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

*It was noted 8<sup>th</sup> November 2022 Lightning Ridge Business Chamber meeting postponed due to flooding and road closures.*

**12/2022/7 Council Policy and Procedure Review****Resolved:**

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
  - i) Debt Recovery
  - ii) Financial Hardship
  - iii) Government Information Public Access (GIPA)
  - iv) Working from Home
  - v) Debt Write-Off

**Moved: Clr Seaton****Seconded: Clr Hundy****CARRIED****12/2022/8 Burren Junction Progress Committee Applications****Resolved:**

1. That the General Manager's report be received.
2. That Council formally agree to the membership of the following people to the Burren Junction Progress Committee:

Scott Hardy, Coral Marshall, Catherine Schwager, Robert Schwager, Zachary Barrett, Andrew Schwager, Peter Meppem, Janine Powell, Andrew Tyrna, Susan Marshall, Stephen Gardner, Sharon Shearer, Elizabeth Powell and Philip Powell.

3. That membership be granted to Lucinda Stump, pending the lodgement of her application.

**Moved: Clr Cooke****Seconded: Clr Walford****CARRIED**

*Item 9.1.6 Community Satisfaction Survey was deferred, to discuss later in the meeting, as Stuart Reeves (who conducted the survey) is expected to join via Teams to present his results.*

**12/2022/9 Tourism 2022****Resolved:**

That Council receive and note the General Manager's report detailing the tourism activities, to date, in 2022.

**Moved: Clr Hundy****Seconded: Clr Walford****CARRIED**

**12/2022/10 Union Picnic Day 2022****Resolved:**

That Council:

1. Delegate authority to the General Manager to arrange an appropriate day, for the Union Picnic Day, when flooding in the Shire has subsided.
2. Confirm that all Council operations will be closed on the chosen Union Picnic Day, with the exception of those deemed to be essential services.

**Moved: Clr Seaton**

**Seconded: Clr Cooke**

**CARRIED**

**12/2022/11 Closedown of Council Administration Offices Over The 2022/2023 Festive Season****Resolved:**

1. Council operations close from Friday 23 December 2022 to Friday 6<sup>th</sup> January 2023, inclusive, and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. That the closedown be effectively notified to residents, along with details of essential service and emergency call out arrangements.
3. Note a separate shutdown period will be put in place for all outdoor staff to coincide with the commencement of the skeleton crews, in accordance with the Award.

**Moved: Clr Hundy**

**Seconded: Clr Rummery**

**CARRIED**

**12/2022/12 Matters Generally For Brief Mention or Information from the General Manager****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.

**Moved: Clr Cooke**

**Seconded: Clr Rummery**

**CARRIED**

**12/2022/13 Monthly Outstanding Rates Report as at 30 September 2022****Resolved:**

That the 30 September 2022 outstanding rates report be received and noted.

**Moved:** Clr Seaton  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/14 Cash and Investment Report as at 30 September 2022****Resolved:**

That the Investment report be received and noted.

**Moved:** Clr Hundy  
**Seconded:** Clr Seaton  
**CARRIED**

**12/2022/15 Section 356 – Rebates to Churches and Other Not-For-Profit Organisations 2022/2023****Resolved:**

That:

1. The General Manager be approved to process applications for a rebate, in accordance with Council's – Donations to Churches and Other Not-For-Profit Organisations – Section 356 of the LGA Policy – within the 2022/2023 budget allocation of \$23,162.00, as and when applications are received from eligible Churches and Not-For-Profit Organisations for the 2022/2023 financial year.
2. A review be conducted of Council's Rebates to Churches and Other Not-For-Profit Organisations Policy and the list of recipients for the 2023/2024 financial year.

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/16 Matters Generally For Brief Mention or Information from the Chief Financial Officer****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer, in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Rummery  
**CARRIED**

*Council returned to Item 9.1.6 - Community Satisfaction Survey Results*

**12/2022/17 Community Satisfaction Survey Results**

**Resolved:**

That Council receive and note the General Manager's report detailing the results of the 2022 Community Satisfaction Survey.

**Moved: Cllr Rummery**

**Seconded: Cllr Walford**

**CARRIED**

*Note: A presentation will be given by Micromex, regarding the survey results, at the November 2022 Ordinary Council Meeting.*

**12/2022/18 Adjourn Council Ordinary Meeting to Conduct Australian Citizenship Ceremony**

**Resolved:**

That Council adjourn proceedings of the Ordinary Meeting at 12:09pm, and cease recording, to conduct an Australian Citizenship Ceremony.

**Moved: Cllr Hundy**

**Seconded: Cllr Rummery**

**CARRIED**

*Council returned to Ordinary Meeting proceedings and resumed recording at 1:09pm*

*Mayor Keir declared a pecuniary interest and logged out of the Teams meeting session.*

*Deputy Mayor Rummery then presided over the meeting.*

**12/2022/19 Monthly Maintenance Grading Report – September 2022**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for September 2022.

**Moved: Cllr Walford**

**Seconded: Cllr Seaton**

**CARRIED**

*At 1:10pm Mayor Keir logged back into the Teams meeting session and resumed the chair.*

**12/2022/20 Service Progress Report as at 30 September 2022****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for September 2022.

**Moved:** Clr Seaton  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/21 Monthly Major Project Report - September 2022****Resolved:**

That Council receive and note the Monthly Major Projects Report for September 2022.

**Moved:** Clr Seaton  
**Seconded:** Clr Cooke  
**CARRIED**

**12/2022/22 Matters Generally For Brief Mention or Information from the Director Engineering/Technical Services****Resolved:**

That the matters generally for brief mention or information only from the Director Engineering/ Technical Services be received and noted.

**Moved:** Clr Rummery  
**Seconded:** Clr Hundy  
**CARRIED**

**12/2022/23 Development Approvals September 2022****Resolved:**

That Council receive and note the Development Approvals Report for September 2022.

**Moved:** Clr Walford  
**Seconded:** Clr Cooke  
**CARRIED**

**12/2022/24 Walgett Shire Local Heritage Fund Grants 2022/2023****Resolved:**

That Walgett Shire Council resolve to disperse a maximum of \$1,595, from the Walgett Shire Council Local Heritage Fund 2022/2023, in accordance with the recommendations of Council's Heritage Advisor; being a total of \$1,265 granted to Mark Jones and \$330 granted to Heritage Cottage Hospital Gallery (Barbara Moitz).

**Moved:** Clr Seaton  
**Seconded:** Clr Rummery  
**CARRIED**



**12/2022/25 Matters Generally For Brief Mention or Information from the Director  
Environmental Services**

**Resolved:**

That the matters generally for brief mention or information only from the Director Environmental Services be received and noted.

**Moved:** Clr Cooke  
**Seconded:** Clr Seaton  
**CARRIED**

**12/2022/26 Move into Closed Session**

**Time:** 1:27pm

That the public be excluded from the meeting pursuant to Sections 10A 92) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**Moved:** Clr Hundy  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/27 CONFIDENTIAL - Lease to Graincorp Operations Limited – Part Road  
Reserve Adjacent to Kamilaroi Highway, Burren Junction**

**Resolved:**

1. That the General Manager's report be received.
2. That Council offer Graincorp Operations Limited a further two (2), five (5) year lease options in the lease document for the land described as: "the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its south, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary".

**Moved:** Clr Hundy  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/28 CONFIDENTIAL – Licence Agreement Between Walgett Shire Council and PCYC Walgett****Resolved:**

1. That the Chief Financial Officer's report be received.
2. That Council agrees to sign the Licence Agreement for the PCYC premises, equipment and facilities, for a lease fee of \$65,000 (incl. GST) in the 2022/2023 financial year, as specified in the memorandum of understanding between PCYC Walgett and Walgett Shire Council.
3. That the General Manager be authorised to execute the Lease Agreement and the Council Seal be affixed to the Licence Agreement.

**Moved:** Clr Rummery  
**Seconded:** Clr Hundy  
**CARRIED**

**12/2022/29 CONFIDENTIAL – Write-Off Various Sundry Debtor Amounts****Resolved:**

That Council approve the write-off of various sundry debtor balances as detailed in the table above in this report totally \$3,757.242

**Moved:** Clr Hundy  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/30 CONFIDENTIAL – RFT20016 – Supply and Deliver of one CCF Class 17.5 Padfoot Drum Roller****Resolved:**

That the Council accepts the tender of Westrac P/L, in the amount of \$227,691.54 (exclusive of GST), for the supply and delivery of one (1) Caterpillar CP76B Padfoot Drum Roller.

**Moved:** Clr Cooke  
**Seconded:** Clr Hundy  
**CARRIED**

**12/2022/31 CONFIDENTIAL – RFT20017 – Supply and Deliver of one 20T Ballasted Pneumatic Tyred Roller****Resolved:**

That the Council accepts the tender of BT Equipment, in the amount of \$181,619.50 (exclusive of GST), for the supply and delivery of one (1) Bomag BW28RH Pneumatic Tyred Roller.

**Moved:** Clr Cooke  
**Seconded:** Clr Seaton  
**CARRIED**

**12/2022/32 CONFIDENTIAL – RFT20018 – Supply and Deliver of one 20T Ballasted Pneumatic Tyred Roller**

**Resolved:**

That the Council accepts the tender of BT Equipment, in the amount of \$181,619.50 (exclusive of GST), for the supply and delivery of one (1) Bomag BW28RH Pneumatic Tyred Roller.

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/33 Return to open session**

**Time: 1:49pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Seaton  
**Seconded:** Clr Rummery  
**CARRIED**

**12/2022/34 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:** Clr Cooke  
**Seconded:** Clr Rummery  
**CARRIED**

**Close of Meeting** - The meeting closed at 1:55pm

To be confirmed at the next meeting of Council.



Mayor



General Manager