



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 20<sup>th</sup> December 2022**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **20 December 2022** commencing at **11:00am** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

## **STATEMENT OF ETHICAL OBLIGATIONS**

### **Oath or Affirmation of Office**

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of Councillor in the best interests of the people of Walgett Shire Local Government Area and Walgett Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

### **Conflicts of Interest**

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

### **Meeting Recordings**

Walgett Shire Council takes an audio recording of all public meetings, which is then uploaded to Council's website at [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) for public record.

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
| Nil     | Nil   |



## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

### Leave of Absence

#### Recommendation:

That the leave of absence received from \_\_\_\_\_ is accepted and leave of absence granted.

#### Moved:

#### Seconded:

## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 22 NOVEMBER 2022**

| <b>Minutes of Ordinary Council Meeting – 22 November 2022</b>                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 22 November 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 22 November 2022



**MINUTES FOR THE  
ORDINARY COUNCIL  
MEETING**

**Tuesday 22<sup>nd</sup> November 2022**

Michael Urquhart  
GENERAL MANAGER

|                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE<br/>WALGETT SHIRE CHAMBERS ON TUESDAY 22<sup>ND</sup> NOVEMBER 2022 AT 11:00AM</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:***Nil**The Deputy Mayor declared the meeting open at 11:23AM***PRESENT**

Deputy Mayor Greg Rummery

Clr Alf Seaton

Clr Colin Hundy

Clr Ian Woodcock

Clr Jasen Ramien

Clr Daniel Walford

Clr Michael Cooke

Clr Sue Currey

Michael Urquhart (General Manager)

Kimley Talbert (Director Environmental Services)

Bob Stephen (Director Engineering/Technical Services)

Belinda Petersons (Minute Secretary)

**Note:**

Clr Sue Currey attended the meeting via telephone conferencing, which was noted and accepted by all Councillors present.

**ABSET**

Mayor Jane Keir OAM

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor       | Item No. | Report title/ Subject matter                               | Pecuniary/Non-Pecuniary | Reason                   |
|------------------|----------|------------------------------------------------------------|-------------------------|--------------------------|
| Clr Jasen Ramien | 9.2.1    | Monthly Maintenance Grading Report – as at 30 October 2022 | Pecuniary               | Family Business interest |
| Clr Jasen Ramien | 9.3.1    | Development Approvals October 2022                         | Pecuniary               | Family Business interest |

**13/2022/1 Leave of Absence****Resolved:**

That the leave of absence received from Mayor Jane Keir OAM is accepted and leave of absence granted.

**Moved:** Clr Ramien**Seconded:** Clr Walford**CARRIED**

**13/2022/2 Minutes of Ordinary Council Meeting – 27 October 2022****Resolved:**

That the minutes of the Ordinary Council meeting held 27 October 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

Moved: Clr Seaton

Seconded: Clr Cooke

CARRIED

**13/2022/3 Monthly Mayoral Report****Resolved:**

That the Mayoral report for November 2022 be received and noted.

Moved: Clr Ramien

Seconded: Clr Walford

CARRIED

**13/2022/4 Council's Decision Action Report – November 2022****Resolved:**

That the Resolution Register for November 2022 be received and noted.

Moved: Clr Hundy

Seconded: Clr Woodcock

CARRIED

**13/2022/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Department circulars 22-30 through to 22-35, from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Woodcock

Seconded: Clr Ramien

CARRIED

**13/2022/6 Important Dates for Councillors – Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

Moved: Clr Woodcock

Seconded: Clr Currey

CARRIED

*It was noted that the Traffic Committee Meeting is also taking place on 7<sup>th</sup> December 2022.*

**13/2022/7 Council Policy and Procedure Review****Resolved:**

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
  1. Sustainable Procurement, Contracts and Disposal
  2. Manual Handling
  3. Entering Council Depots
  4. Council Building Workplace Emergency Response
  5. Closed Circuit Television (CCTV) Workplace Surveillance
  6. Records Management for Councillors
  7. Records Management
  8. Requests for Assistance (S.356 Financial Assistance)
  9. Use of Internet and Email
  10. Media
  11. Community Consultations
  12. Complaints Management
  13. Customer Service
  14. Advertising
  15. Affixing of Council's Seal
  16. Community Bus
  17. Financial Management and Control
  18. Chemical Spills
  19. Child Safety and Protection
  20. Multicultural Engagement and Services
  21. Pesticide Use and Notification Plan
  22. Noise and Hearing Loss
  23. Minor Claim Compensation
  24. Work Health and Safety Manual

**Moved:** Cllr Woodcock**Seconded:** Cllr Hundy**CARRIED****13/2022/8 First Quarter Operational Plan 2022/2023****Resolved:**

1. That the General Manager's report be received.
2. That Council accept the progress made on the 2022/2023 Operational Plan as at 30<sup>th</sup> September 2022

**Moved:** Cllr Seaton**Seconded:** Cllr Hundy**CARRIED**

*Item 9.1.6 - 2021-2022 Audited Financial Statements and Audit Report was deferred, to discuss later in the meeting, as Brett Hanger (Nexia – Council's auditor) and Manuel Moncada (NSW Auditor General's Office) will be presenting the audit results via Teams video link at 12pm.*

**13/2022/9 Matters Generally For Brief Mention or Information from the General Manager**

**Resolved:**

That the Matters Generally for Brief ~~Mention~~ or Information Only from the General Manager be received and noted.

**Moved:** Cllr Ramien

**Seconded:** Cllr Hundy

**CARRIED**

**13/2022/10 Monthly Outstanding Rates Report as at 31 October 2022**

**Resolved:**

That the 31 October 2022 outstanding rates report be received and noted.

**Moved:** Cllr Hundy

**Seconded:** Cllr Walford

**CARRIED**

**13/2022/11 Cash and Investment Report as at 31 October 2022**

**Resolved:**

That the Investment report be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Cooke

*At 11:55am Cllr Jasen Ramien declared a pecuniary interest and exited the Chamber.*

**13/2022/12 Monthly Maintenance Grading Report – October 2022**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for October 2022.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Hundy

**CARRIED**

*It was noted that future reports will have the actual spend year to date and break down expenditure into Council work and contracted work.*

*At 11:59am Cllr Jasen Ramien returned to the Chamber.*

*Council returned to Item 9.1.6 - 2021-2022 Audited Financial Statements and Audit Report.*

#### **13/2022/13 2021 – 2022 Audited Financial Statements and Audit Report**

**Resolved:**

That Council receive and the Audited Financial Reports, together with the Auditor's Reports, for the period 1 July 2021 to 30 June 2022.

**Moved:** Cllr Cooke

**Seconded:** Cllr Seaton

**CARRIED**

#### **13/2022/14 Service Progress Report as at 31 October 2022**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for October 2022.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Cooke

**CARRIED**

#### **13/2022/15 Monthly Major Project Report - October 2022**

**Resolved:**

That Council receive and note the Monthly Major Projects Report for October 2022.

**Moved:** Cllr Cooke

**Seconded:** Cllr Seaton

**CARRIED**

#### **13/2022/16 Major Plant Replacement 2022**

**Resolved:**

That Council approve the additional plant purchases as detailed in Table 6.0 and these be allocated to the long-term financial plan for the financial years as allotted in Table 6.0.

**Moved:** Cllr Ramien

**Seconded:** Cllr Hundy

**CARRIED**



**13/2022/17 Matters Generally For Brief Mention or Information from the Director Engineering/Technical Services**
**Resolved:**

That the matters generally for brief mention or information only from the Director Engineering/ Technical Services be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Currey

**CARRIED**

*At 12:40pm Cllr Jasen Ramien declared a pecuniary interest and exited the Chamber.*

**13/2022/18 Development Approvals October 2022**
**Resolved:**

That Council receive and note the Development Approvals Report for October 2022.

**Moved:** Cllr Cooke

**Seconded:** Cllr Walford

**CARRIED**

*At 12:41pm Cllr Jasen Ramien returned to the Chamber.*

**13/2022/19 Development Application No. DA2022/55**
**Resolved:**

1. That Council, as a whole, approve the building line encroachment of 1.55m and the use of solid panel front fencing, on Lot 21 DP:750313, 141-155 Fox Street, Walgett, as described in the Development Application DA2022/55, along with the conditions placed on such a development; and
2. Pursuant to 1 (above), Council now authorizes the Director of Environmental Services to approve Development Application No. DA2022/55, under delegated authority, subject to assessment, determination and conditioning under normal Council Policy and Procedures.

**Moved:** Cllr Cooke

**Seconded:** Cllr Ramien

**Planning Division:****For**

Cllr Alf Seaton  
Cllr Colin Hundy  
Cllr Michael Cooke  
Cllr Ian Woodcock  
Cllr Sue Currey  
Cllr Daniel Walford  
Cllr Jasen Ramien  
Deputy Mayor Rummery

**Against****Absent**

Mayor Jane Keir (*apology for meeting*)

**CARRIED**

**13/2022/20 Matters Generally For Brief Mention or Information from the Director Environmental Services**
**Resolved:**

That the matters generally for brief mention or information only from the Director Environmental Services be received and noted.

**Moved:** Cllr Seaton  
**Seconded:** Cllr Woodcock  
**CARRIED**

**13/2022/21 Motion received from Mayor Jane Keir OAM, Dated 16 November 2022**
**Resolved:**

That Walgett Shire Council joins with Local Government NSW and Country Mayors Association of NSW in declaring a State-wide Road Emergency.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Cooke  
**CARRIED**

**13/2022/22 Move into Closed Session**

**Time: 12:50pm**

That the public be excluded from the meeting pursuant to Sections 10A 92) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors);
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business); and
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Ramien  
**Seconded:** Cllr Hundy  
**CARRIED**

**13/2022/23 CONFIDENTIAL – Tender for Walgett Splash Park****Resolved:**

That Council:

1. Accept the tender from ~~Parkequin Pty Ltd~~ for the sum of \$1,073,899.00 (exclusive of GST);
2. Enter into a contract with ~~Parkequin Pty Ltd~~ for construction of a new Splash Park and the General Manager and Mayor be authorised to execute the contract and other relevant documents, on behalf of Council; and
3. The Council Seal be affixed to the contract.

**Moved:** Cllr Ramien**Seconded:** Cllr Walford**CARRIED****13/2022/24 Return to open session****Time: 12:56pm****Resolved:**

That Council return to open session.

**Moved:** Cllr Woodcock**Seconded:** Cllr Cooke**CARRIED****13/2022/25 Adoption of closed session reports****Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:** Cllr Ramien**Seconded:** Cllr Cooke**CARRIED****Close of Meeting** - The meeting closed at 12:59pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor\_\_\_\_\_  
General Manager

## 6. REPORTS OF COMMITTEES/DELEGATES

### 6.1 MINUTES OF COUNTRY MAYORS ASSOCIATION OF NSW INC. AGM HELD ON FRIDAY 18 NOVEMBER 2022 - DRAFT



## Country Mayors Association of NEW SOUTH WALES Inc

Chairperson: Cr Ken Keith  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## AGM MINUTES

### ANNUAL GENERAL MEETING

FRIDAY, 18 NOVEMBER 2022, THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 10.45 a.m.

#### 1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bellingen Shire Council, Cr Steve Allan, Mayor  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Mr Mark Dicker, General Manager  
Byron Shire Council, Cr Michael Lyon, Mayor  
Byron Shire Council, Mr Mark Arnold, General Manager  
Coolamon Shire Council, Cr David McCann, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Coonamble Shire Council, Cr Tim Horan, Mayor  
Coonamble Shire Council, Mr Ross Earl, Acting General Manager  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dungog Shire Council, Cr John Connors, Mayor  
Gulgandra Shire Council, Cr Doug Batten, Mayor  
Gulgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rod Banham, Mayor  
Glen Innes Shire Council, Cr Troy Arandale, Deputy Mayor  
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor  
Goulburn Mulwaree Council, Mr Aaron Johansson, CEO  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager  
Gwydir Shire Council, Cr John Coulton, Mayor  
Hilltops Council, Cr Margaret Roles, Mayor  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor

Kiama Municipal Council, Ms Jane Stroud, General Manager  
 Kyogle Council, Cr Kylie Thomas, Mayor  
 Lachlan Shire Council, Cr John Medcalf, Mayor  
 Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
 Liverpool Plains Shire Council, Ms Joanna Sangster, General Manager  
 Lockhart Shire Council, Cr Greg Verdon, Mayor  
 Lockhart Shire Council, Mr Peter Veneris, General Manager  
 Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor  
 Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
 Murray River Council, Cr Christopher Bilkey, Mayor  
 Murray River Council, Mr Terry Dodds, General Manager  
 Narrabri Shire Council, Cr Ron Campbell, Mayor  
 Narrandera Shire Council, Mr George Cowan, General Manager  
 Narromine Shire Council, Cr Craig Davies, Mayor  
 Parkes Shire Council, Cr Ken Keith, Mayor  
 Port Stephens Council, Cr Ryan Palmer, Mayor  
 Port Stephens Council, Mr Tim Crosdale, General Manager  
 Shoalhaven City Council, Cr Paul Ell, Deputy Mayor  
 Singleton Council, Cr Sue Moore, Mayor  
 Snowy Valleys Council, Cr Ian Chaffey, Mayor  
 Tamworth Regional Council, Cr Russell Webb, Mayor  
 Temora Shire Council, Cr Rick Firman, Mayor  
 Temora Shire Council, Mr Gary Lavelle, General Manager  
 Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
 Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
 Uralla Shire Council, Cr Bob Crouch, Deputy Mayor  
 Uralla Shire Council, Ms Christine Valencius, Director Corporate and Community  
 Wagga Wagga City Council, Cr Dallas Tout, Mayor  
 Walcha Council, Cr Eric Noakes, Mayor  
 Walcha Council, Mr Barry Omundson, General Manager  
 Warren Shire Council, Cr Milton Quigley, Mayor  
 Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
 Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
 Weddin Shire Council, Cr Craig Bembrick, Mayor  
 Weddin Shire Council, Ms Noreen Vu, General Manager  
 Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
 Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager  
 ALGA, Cr Linda Scott, President  
 Office of Local Government, Ms Ally Dench, Executive Director  
 Office of Local Government, Ms Karen Purser, Manager Engagement

#### APOLOGIES

AS READ

## 2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the Adjourned Annual General Meeting held on 11 March 2022 be accepted as a true and accurate record (Temora Shire Council / Bathurst Regional Shire Council).

**3. Chairman's Report**

Chairman Cr Ken Keith outlined the years highlights and thanked everybody for their support during his terms

RESOLVED That the Chairman's report be received and noted (Parkes Shire Council /Bathurst Regional Council)

**4. Secretaries Report – Financial Report**

RESOLVED That the financial reports for the 2021/22 year as tabled be accepted (Narromine Shire Council Council/ Bland Shire Council)

**5. Position of Immediate Past President**

RESOLVED that notice of 2 months be given to members to change the Associations Constitution to provide for the position of Immediate Past President to be a member of the Executive (Singleton Council / Goulburn Mulwaree Council)

**6. Returning Officer**

RESOLVED That the Returning Officer for the conduct of the elections be Mr Allan Burgess (Inverell Shire Council / Bland Shire Council)

**7. Election of Office Bearers**

**7.1 Chairperson**

The Returning Officer advised that nominations closed on the 15 November 2022 and that he had received one nomination in writing for Cr Jamie Chaffey, Gunnedah Shire Council, who was nominated by Temora Shire Council and Narromine Shire Council. As there was only one nomination the Returning Officer declared Cr Jamie Chaffey elected Chairman for the 2022/23 and 2023/24 years

**7.2 Vice Chairperson**

The Returning Officer advised that nominations closed on the 15 November 2022 and that he had received one nomination in writing for Cr Rick Firman, Mayor, Temora Shire Council who was nominated by Gunnedah Shire Council and Narromine Shire Council. As there was only one nomination the Returning Officer declared Cr Rick Firman elected as Vice Chairperson for the 2022/23 years

**7.3 Secretary/Public Officer**

RESOLVED That Mr Eric Growth General Manager Gunnedah Shire Council, be appointed Secretary/Public Officer (Parkes Shire Council / Uralla Shire Council)

**7.4 Executive**

Twelve nominations were received for the eight ordinary members of the Executive Committee. Nominations were received for Clr Sam Coupland Armidale Regional Council, Clr Craig Davies, Narromine Shire Council, Clr Russell Fitzpatrick, Bega Valley Shire Council, Clr Matthew Hannan, Berrigan Shire Council, Clr Paul Harmon, Inverell Shire Council, Clr Pam Kensit, Upper Lachlan Shire Council, Cr Ken Keith, Parkes Shire Council, Clr John Medcalf, Lachlan Shire Council, Clr

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Phyllis Miller, Forbes Shire Council, Cllr Sue Moore, Singleton Council, Cllr Kylie Thomas, Kyogle Council and Cllr Russell Webb, Tamworth Regional Council. As it was resolved earlier in the meeting that the Immediate Past President shall be a committee member when the constitution is changed Cr Ken Keith withdrew his nomination from the ballot leaving eleven nominations for eight positions. Ballot papers were distributed and a count of the ballot papers was conducted by Cllr Linda Scott and Ms Ally Dench. The meeting continued

**8. Signatories to CMA Bank Accounts**

RESOLVED that the signatories to the CMA Bank Accounts No 260210575727 and No 250210246625 be the General Manager, CFO (Accountant), and Director Corporate Services of Gunnedah Shire Council (Gwydir Shire Council / Upper Lachlan Shire Council)

**9. SETTING OF ANNUAL MEMBERSHIP FEES**

RESOLVED That the fees for the 2022/23 year remain at \$750 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% \$562.50 (Lockhart Shire Council / Inverell Shire Council)

**8. Secretariat**

RESOLVED That Allan Burgess trading as Alkanat Consulting be appointed the Secretariat (Gwydir Shire Council / Dubbo Lachlan Council)

**9. Meeting dates for 2021**

RESOLVED that the meeting dates for 2023 be 10 March, 26 May, 4 August and 3 November (Coonamble Shire Council / Inverell Shire Council)

**10. Executive**

To allow the counting of votes to continue the AGM was adjourned at 11.07am and resumed at 11.52am

Following the count of the votes the Returning Officer declared the following delegates elected to the Executive for the 2022/23 and 2023/24 years

- Cllr Russell Webb Tamworth Regional Council
- Cllr Sam Coupland Armidale Regional Council
- Cllr Craig Davies Narramine Shire Council
- Cllr Russell Fitzpatrick Bega Valley Shire Council
- Cr Kylie Thomas Kyogle Council
- Cllr Sue Moore Singleton Council
- Cllr John Medcalf Lachlan Shire Council

- Cllr Phyllis Miller Forbes Shire Council

There being no further business the meeting closed at 11.54 am.

Cr Ken Keith  
Chairman Country Mayor's Association of NSW



## 6.2 MINUTES OF COUNTRY MAYORS ASSOCIATION OF NSW INC. ORDINARY MEETING HELD ON 18 NOVEMBER 2022 - DRAFT



### Country Mayors Association Inc of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 18 NOVEMBER 2022 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.32 a.m.

#### 1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bellingen Shire Council, Cr Steve Allan, Mayor  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Mr Mark Dicker, General Manager  
Byron Shire Council, Cr Michael Lyon, Mayor  
Byron Shire Council, Mr Mark Arnold, General Manager  
Coolamon Shire Council, Cr David McCann, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Coonamble Shire Council, Cr Tim Horan, Mayor  
Coonamble Shire Council, Mr Ross Earl, Acting General Manager  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dungog Shire Council, Cr John Connors, Mayor  
Gulgandra Shire Council, Cr Doug Batten, Mayor  
Gulgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rod Banham, Mayor  
Glen Innes Shire Council, Cr Troy Arandale, Deputy Mayor  
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor  
Goulburn Mulwaree Council, Mr Aaron Johansson, CEO  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Gunnedah Shire Council, Mr Eric Growth, General Manager  
Gwydir Shire Council, Cr John Coulton, Mayor  
Hilltops Council, Cr Margaret Roles, Mayor  
Inverell Shire Council, Cr Paul Harmon, Mayor

Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, General Manager  
Kyogle Council, Cr Kylie Thomas, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Ms Joanna Sangster, General Manager  
Lockhart Shire Council, Cr Greg Verdon, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor  
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Terry Dodds, General Manager  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrandera Shire Council, Mr George Cowan, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Parkes Shire Council, Cr Ken Keith, Mayor  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Port Stephens Council, Mr Tim Crosdale, General Manager  
Shoalhaven City Council, Cr Paul Ell, Deputy Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Snowy Valleys Council, Cr Ian Chaffey, Mayor  
Tamworth Regional Council, Cr Russell Webb, Mayor  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Uralla Shire Council, Cr Bob Crouch, Deputy Mayor  
Uralla Shire Council, Ms Christine Valencius, Director Corporate and Community  
Wagga Wagga City Council, Cr Dallas Tout, Mayor  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Mr Barry Omundson, General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Weddin Shire Council, Cr Craig Bembrick, Mayor  
Weddin Shire Council, Ms Noreen Vu, General Manager  
Wingecaribee Shire Council, Mr Viv May, Interim Administrator  
Wingecaribee Shire Council, Ms Lisa Miscamble, General Manager  
LGNSW, Cr Darriea Turley, President  
ALGA, Cr Linda Scott, President  
Office of Local Government, Ms Ally Dench, Executive Director  
Office of Local Government, Ms Karen Purser, Manager Engagement

**APOLOGIES:**

As submitted

**SPECIAL GUESTS**

- (a) Cr Linda Scott, President, ALGA
- (b) Cr Darriea Turley Am, President, LGNSW

- (c) Mr Craig Carmody, CEO, Port of Newcastle
- (d) Hon Wendy Tuckerman MP, Minister for Local Government
- (e) Ms Carmel Donnelly PSM, Chair, Independent Pricing and Regulatory Tribunal (IPART) NSW

**2. ADOPTION OF MINUTES OF PREVIOUS MEETING:**

RESOLVED that the minutes of the General Meeting held on 5 August 2022 be accepted as a true and accurate record (Lachlan Shire Council / Kiama Municipal Council).

**3. Matters Arising from the Minutes**

NIL

**4. Mr Craig Carmody, CEO, Port of Newcastle**

Mr Carmody thanked councils for their support which made a historic difference in seeking the removal of the financial penalty to build the container terminal. Newcastle is the largest port on the east side of Australia and the only port to access inland rail. The port currently is only being 50% utilized. Coal is 70% of the ports income and by 2030 50% of income will come from non coal. Special mention was given to the support from the member of Northern Tablelands, Lake Macquarie, Upper Hunter and the Treasurer Matt Kean. The Bill has passed parliament and is awaiting the Governors assent. The container terminal will cost \$2.4billion to build and will be fully automated on 90 hectares and will take 5 years to get to operational status. The northwest and central west are the ports catchment areas and intermodals are planned for Moree, Narrabri, Gunnedah and Tamworth which will result in lower freight costs, use direct rail to the port, an opportunity to establish storage and packing facilities and be a rail heavy port.

**5. Clr Linda Scott, President, ALGA, Update**

Clr Scott reported on wins from the Federal Budget, the replacement of the building Better Regions Fund with Growing Regions Program and the Precincts Partnership Program, the new Housing Accord, the Independent Inquiry into Australia's Response to COVID 19, Regional Banking Closures and new Childcare Legislation, the National State of the Assets Report and the Final Report-SGS-Local Government -Productivity-Research Report

**6. Clr Darriea Turley AM, President, LGNSW, Update**

Clr Turley AM provided a report on the work of LGNSW since the last meeting including the Annual Conference 2022, and Severe Flooding in NSW and gave an advocacy update on Statewide Roads Emergency, the Federal Budget, IPART Rate Peg 2023/24 and review of Methodology, RFS Assets, and Agritourism Reforms. The Association had advocacy wins with Pothole Funding, IPART Review of

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Domestic Waste Management Charges, Standard Conditions of Consent Implementation, New Cemetery Licensing Scheme and Unlocking Homes Program

**4. Membership**

RESOLVED that Byron Shire Council and Lismore City Council be admitted as members of the Association (Gunnedah Shire Council / Singleton Council)

**5. Immediate Past President**

RESOLVED that notice of 2 months be given to members to change the Associations Constitution to provide for the position of Immediate Past President to be a member of the Executive (Gunnedah Shire Council / Goulburn Mulwaree Council)

**6. CORRESPONDENCE**

Outward

- (a) Mr Tom O'Dea, Head of NBN Local NSW, thanking him for his presentation at our meeting held on the 5 August 2022
- (b) Cr Jacob Cass, Centre Manager, Parkes Country Universities Centre, thanking him for his presentation at our Skills Forum on the 4 August 2022
- (c) Cr Rick Firman thanking him for his participation in the Skills Forum held on the 4 August 2022
- (d) The Hon Fiona Hash, National Commissioner for Rural Education, thanking her for her presentation at our Skills Forum held on the 4 August 2022
- (e) The Hon Alister Henskens MP, Minister for Skills and Training, Minister for Science, Innovation and Technology, thanking him for his presentation to our Skills Forum held on the 4 August 2022
- (f) Mr Edward Cavanough, Executive Director and Director Policy, McKell Institute, thanking him for his presentation at our Skills Forum held on the 4 August 2022
- (g) Mr Tim Crakanthorp MP, Shadow Minister for Skills and TAFE and Shadow Minister for Tertiary Education, thanking him for his presentation at our Skills Forum held on the 4 August 2022
- (h) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, thanking him for his presentation at our meeting held on the 5 August 2022
- (i) Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce, thanking them for their presentation at our meeting held on the 5 August 2022
- (j) Mr Justin Clancy MP, Parliamentary Secretary for Health, thanking him for his presentation at our meeting held on the 5 August 2022
- (k) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Police, requesting a meeting to discuss regional and rural policing
- (l) The Hon Dominic Perrottet MP, Premier, extending an invitation to attend and present at our meeting to be held on the 18 November 2022
- (m) Mr Chris Minns MP, Leader of the Opposition, extending an invitation to attend and present at our meeting to be held on the 18 November 2022
- (n) The Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories, extending an invitation to attend and present at our meeting to be held on the 18 November 2022

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- (o) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, requesting a review of the Biodiversity Offset Scheme to overcome current difficulties being experienced in regional and rural NSW
- (p) The Hon James Griffin MP, Minister for Environment and Heritage, requesting a review of the Biodiversity Offset Scheme to overcome current difficulties being experienced in regional and rural NSW
- (q) Mr Vik Naidoo, Chief Strategy and Commercial Officer, TAFE NSW, outlining the Skills Forum suggestions for positive change and as the officer responsible for emerging market opportunities seeking ways to work together to improve skills acquisition in regional and rural NSW
- (r) The Chief Executive Officer, Australian Local Government Association, seeking a meeting to discuss the overturning by the Board of the adopted resolution to conduct a review of the Financial Assistance Grant Act 1995
- (s) The Hon Alister Henskens MP, Minister for Skills and Training, Minister for Science, Innovation and Technology, seeking a meeting with him to discuss skills issues that affect regional and rural NSW
- (t) The Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories requesting a review of the FAG's ACT
- (u) The Hon Andrew Gee MP, Shadow Minister for Regional Development, local Government and Territories requesting support for a review of the FAG's Act
- (v) The Hon Wendy Tuckerman MP, Minister for Local Government advising that the Association does not believe that councils are owners of RFS assets and that councils should maintain their position not to include them in their accounts if they wish to do so
- (w) Cllr Linda Scott, President, ALGA forwarding copy of the letter to Minister McBain regarding a review of the FAG's Act

#### Inward

- (a) The Hon Mark Butler MP, Minister for Health and Aged Care regarding the Distribution Priority Area (DPA) changes
- (b) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health, and Minister for Mental Health regarding regional and rural health initiatives
- (c) Cr Darriea Turley AM, President LGNSW, regarding The Building Better Regions Fund
- (d) Craig Carmody, CEO, Port of Newcastle, regarding the development of Newcastle Deepwater Container Terminal
- (e) Julie Briggs, CEO, Riverina JO, forwarding copy of correspondence sent to the Premier regarding construction times for major infrastructure works
- (f) Julie Briggs, CEO, Riverina JO, forwarding correspondence to Minister Roberts regarding introduction of Local Activation Precincts
- (g) Gwydir Shire Council thanking Country Mayors for our continuing efforts in respect of RFS Asset ownership
- (h) Cr Darriea Turley AM, President LGNSW to Cllr Ken Keith OAM, on behalf of the LGNSW Board, Executive, our staff and members, thank you for your dedicated and highly respected service leading the CMA, and we look forward to continuing our strong alliance with the association.

#### NOTED

### 7. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted  
(Inverell Shire Council / Kiama Municipal Council)

**8. Hon Wendy Tuckerman MP, Minister for Local Government**

The Minister thanked the Association for the opportunity to speak to members and advised that major efforts were going into advocacy for the rural roads emergency but current funding is not touching the surface. Approaches are being made to the Commonwealth Government for assistance. Legislation has passed for a Reconstruction Authority and there has been a focus on sustainability and input into the IPART rate increase. Legislation is to be enacted on misconduct after a consultancy period. The Emergency Services Levy will need to be increased

The General Meeting adjourned at 10.45am for the Annual General Meeting and resumed at 11.07am

**9. Ms Carmel Donnelly PSM, Chair, Independent Pricing and Regulatory Tribunal (IPART) NSW**

IPART have been asked to investigate and make recommendations on:

1. options to set the rate peg methodology to ensure it is reflective of inflation and costs of providing local government goods and services
2. options to stabilise volatility in the rate peg and options for capturing more timely changes in council costs and inflation
3. alternate data sources to measure changes in councils' costs
4. options for capturing changes in councils' costs caused by external factors outside councils' control
5. the effectiveness of current Local Govt Cost index approach
6. the effectiveness of the population growth factor in achieving its intended purpose.

The current rate components are Rate Peg, Change in LGCI, Population Factor, Productivity Factor and Other Adjustments

Key issues so far are reflecting changes in inflation and costs, accuracy and predictability, accounting for new services and responsibilities, is the population factor working as intended, is climate change driving up costs and reducing complexity. The final report is expected to be available in May 2023. Workshops will be held at Wagga Wagga, Sydney, and Tamworth as well as online specifically for regional and rural and metropolitan

The General Meeting was adjourned at 11.52am for Annual General Meeting election results and resumed at 11.54

**10. Presentation**

Clr Jamie Chaffey Chairman, thanked outgoing Chairman Clr Ken Keith for his contribution to the Association and to the Executive Committee and for his leadership over the past two years and Clr Rick Firman Vice Chairman, presented a gift to Clr Keith on behalf of the members of the Association

**11. CMA State Election Priority – March 2023**

The Executive have endorsed a discussion paper on the March 2023 State Election Priorities and Cllr Chaffey Chairman outlined the "Asks" that the Association proposes to put to political leaders in the leadup to the State election in respect to

Skills and Education

Health Services

Roads and Transport

Water Security

Housing

Crime, Law and Order

Telecommunications Blackspot Coverage

Disaster Preparedness and Funding

A number of suggestions were received by members such as comparing Bocsar crime statistics with other states with more police, reviewing why police are not coming to Regional and Rural NSW and to add the Red Fleet

It is important that Country Mayors get the Governments and Oppositions responses to the "Asks"

RESOLVED that the Country Mayors Association adopt the discussion paper in principle and members be asked for feedback to be received by the Secretariat by the 2 December 2022 (Gunnedah Shire Council / Gilgandra Shire Council)

**12. Hon Adam Marshall MP**

Mr Marshall thanked members for their efforts in supporting the Port of Newcastle container terminal. The change was made in a bipartisan way. He stressed that Country Mayors will have a lot of influence in getting changes for the benefit of Regional and Rural NSW. There are a lot of opportunities to get commitment from political parties. Speak to parliamentarians and get change

**13. Bland Shire Council RFS Assets**

A motion was moved by Bland Shire Council / Inverell Shire Council that Country Mayors forward a letter to all NSW MP's asking for their position on the RFS assets and how the depreciation should be handled

An amendment was moved by Gunnedah Shire Council / Lachlan Shire Council that a letter be written to all political parties asking their position on the RFS assets and how the depreciation should be handled

The amendment was put and was lost. The motion was put and was carried

RESOLVED that a media release be prepared on the RFS assets (Goulburn Mulwaree Council / Bland Shire Council)

**14. Scholarships Sub Committee Report**

RESOLVED that the Scholarships Sub Committee Report on providing a scholarship to an existing CMA member staff be adopted (Temora Shire Council / Gunnedah Shire Council)

**15. Use of Building Better Regions Fund Round 6**

RESOLVED that Due to the removal of the Federal Building Better Regions Fund and the criteria for the new Growing Region Program (yet to be released) members of the Country Mayors Association call on the Federal Government to establish a supplementary round of the Local Roads and Community Infrastructure Fund. This supplementary funding will assist Local Councils to fund the renewal and replacement of roads and community infrastructure damaged by weather events over the past two years. (~~Goulburn Mulwaree Council / Bland Shire Council~~)

There being no further business the meeting closed at 1.05pm.

Cr Ken Keith OAM  
Chairman Country Mayor's Association of NSW



## 7. MAYORAL MONTHLY REPORT

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Jane Keir OAM  
**FILE NUMBER:** 22/10/0212

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### **Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

### **Background:**

6.12.2022 I attended the traffic committee meeting with GM, topics discussed included updates on the replacement of our man on the monument before Anzac Day next year & the Walgett CBD bypass. There was much discussion re the ongoing flood issues with road damage across the entire Shire, the Engineering staff have been putting in some very long hours.

10.12.2022 The Deputy Mayor Greg Rummery & GM Mike Urquhart welcomed members of the community for a BBQ lunch in Walgett to formally thank all those amazing SES volunteers & service personal who have dedicated long hours & hard work to keeping our towns & villages safe during the floods. This coming Saturday 17.12.22, Councillor Jasen Ramien will welcome the community to Collarenebri again to thank all those amazing people.

12.12.2022 I attended with the GM, Councillor Ian Woodcock & Councillor Col Hundy the announcement by the Hon Dugald Saunders, MP Minister for Agriculture & Western NSW of \$1.6 million to urgently assist with the eradication of the Hudson Pear in our Shire & beyond. It was fascinating to visit the Hudson Pear Bio Control Facility & to see so many interested people from the various organisations & community that have a vital interest in controlling this noxious weed.

13.12.2022 I attended with Deputy Mayor Greg Rummery a meeting in Wee Waa presented by NSW Dept Planning & Environment to discuss the imminent Floodplain Harvesting Action Plan, this meeting was particularly for the Namoi Valley. I found the meeting to be very confusing & complicated & I take my hat off to the irrigators participating in this plan & certainly understood their grievances with the process & models presented.

I would also like to take this opportunity to thank everyone in the emergency services, police, fire & rescue, doctors and nurses, welfare workers and volunteers who have worked tirelessly behind the scenes protecting our residents, their health, way of life and their assets.

I wish my fellow Councillors & Council staff all a very merry Christmas and trust that 2023 will be a prosperous and healthy one for us all.

I personally want to thank our GM Mike Urquhart for all his assistance, patience & guidance given to me over the last 10 months as a first term Mayor.

I would also like to thank all the Councillors for their support of my role as Mayor. I have appreciated the discussion & debates and have learnt something from all of you but above all I think we all respect each other's views.

|                               |
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| <b>Monthly Mayoral Report</b> |
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**Recommendation:**

That the Mayoral report for December 2022 be received and noted.

**Moved:**

**Seconded:**

## 8. CORRESPONDENCE AND PETITIONS

### 8.1 MINING AND ENERGY RELATED COUNCILS NSW OCTOBER 2022 NEWSLETTER



#### MERC NEWSLETTER – OCTOBER 2022

##### INTRODUCTION

Delegates, here is the very late October MERC Newsletter, delayed due to monitoring of the flooding situation in Forbes where the next MERC meetings were going to be held on 9<sup>th</sup> December 2022. Please circulate the Newsletter to your fellow Councillors and senior staff, so they can appreciate and understand the excellent work the Association and you are doing on behalf of your Council and community, with regard to mining and energy related matters.

##### POSTPONEMENT OF AGM

THE MERC EXECUTIVE ON 21<sup>ST</sup> NOVEMBER 2022, HAVE DETERMINED THAT IN VIEW OF THE EXTENSIVE FLOODING CONDITIONS IN FORBES AND THROUGHOUT NSW, THE NEXT MERC AGM MEETING (ORIGINALLY SET DOWN FOR FORBES 9<sup>TH</sup> DEC 2022) HAS BEEN POSTPONED UNTIL 22<sup>ND</sup> FEBRUARY 2023 IN SYDNEY, THE DAY AFTER LGNSW RURAL & REGIONAL SUMMIT, IN THE USUAL MEETING ROOMS AT 99 YORK ST, LEVEL 2 SYDNEY.

Our thoughts go out to all that have been affected by the flood waters throughout NSW, the LGA's that have the challenges before them to restore their infrastructure, the farming, business and community members who are desperately clawing their way back from the devastation they have incurred.

##### EXECUTIVE SUMMARY

###### **(a) AGM Executive Committee Elections**

Under its constitution, MERC is required to have one General Meeting (the Annual General) a year and as many other General (Ordinary) Meetings as the Executive Committee determine. MERC must have four Executive Committee meetings a year. The Executive is to be elected annually at the AGM by delegates.

There is no provision in the constitution for postal voting (Clause 14.3) or provision for those attending the meeting by video or tele-conference on how to vote, even though if requested, tele-conferencing facilities are to be made available for delegates to attend the meeting (Clause 4.4).

What does this mean to delegates? Are delegates regarded as being present at the meeting if on video or phone and if so can they vote remotely in this present day and age since Covid? Every delegate must be given the opportunity to vote, however the MERC voting system requires delegates to be present to vote where possible as this is dependant on the number of candidates for the positions. See below an explanation of the MERC voting system.

If more than 2 delegates stand for the position of Chair, the voting system is to be preferential, otherwise either by Open Voting (show of hands) or Ordinary Ballot (secret ballot) and for the Deputy Chair (two positions), if contested, the voting system that must be



used is either by show of hands or secret ballot, as determined by delegates on the day. The voting system for the Executive Committee (3 positions) must be by preferential, if contested.

What this means is that delegates need to be in attendance to vote if the candidate numbers for the respective positions require the preferential system or delegates resolve the voting system to be by secret ballot. Otherwise if a show of hands is chosen to be the voting method, it can be managed if there are zoom attendees not physically present, by the returning officer, if required for the non Chair positions.

If an election is to be held, the nominations in the prescribed form, must be in to the Executive Officer no later than 2 weeks prior to the AGM, so that will be 7<sup>th</sup> February 2023. Nominations are to be seconded by a current delegate signed or emailed an intention to sign plus option of attaching a resume.

If any changes are required to our constitution for voting they must be made at a General (Annual or Special) Meeting with at least two thirds of the delegates present at the meeting to agree to such alterations or amendments. It is too late to do that for this election.

#### **The Election of Executive Committee Positions Process (Extract from Constitution)**

Voting Clause 14.6 Elections for a position on the Executive and Executive Committee shall be conducted in accordance with the provisions outlined in the sub clauses 14.6.1, 14.6.2, 14.6.3 and 14.6.4, following.

##### **14.6.1 Contested Elections – Chairperson & Deputy Chairperson**

- (1) If the number of candidates nominated for the positions of Chairperson and Deputy Chairperson is greater than one, the election is to be a contested election;
- (2) In the event of there being only two nominations for the election of one candidate for the indicated positions in (1) the voting system in such contested election will be by Ordinary Ballot (secret ballot) or by Open Voting (show of hands)
- (3) In the event of more than two nominations for a position in (1), the voting system used for the election shall be the preferential system;
- (4) If a contested election is required for either Chairperson or Deputy Chairpersons, the decision on the voting method for (2) is to be made at the Annual General Meeting immediately prior to the election.

##### **14.6.2 Contested Election - Three positions for the Executive Committee**

- (1) If the number of candidates nominated for the three (3) remaining Executive Committee positions is greater than that number, the election is to be a contested election.
- (2) The voting system in a contested election for the three (3) positions will be preferential.

##### **14.6.3 Candidates' Nominations and Resumes**

- (1) Nominations for office bearer positions are to be called for by the Executive Officer no later than two (2) weeks prior to the Annual General meeting date;
- (2) The Candidates for the positions in clause 14.6.1 and clause 14.6.2 should forward their nominations on the form provided to reach the Executive Officer not



later than 4.30pm one week prior to the Annual General Meeting. Candidates should ensure their nomination is seconded by a current Association delegate. This may take the form of the seconder signing the candidate's nomination form or alternatively by sending an email confirming their intent to second the nomination to reach the Executive Officer by the date of the election;

- (3) The nomination can be accompanied by a brief resume setting out details of the candidate's background in local government and the Association (if applicable) for distribution to delegates by the Executive Officer;

**(b) GOVERNANCE MATTERS**

- i. Next Meetings of Association – The next Ordinary and AGM meetings set down to be held in Forbes on 9<sup>th</sup> December 2022, at Forbes Inn, has been postponed until February 21<sup>st</sup> 2023. There was to be a tour of Moxey Farm, Goolagong, near Forbes (which is a dairy farm that farms sustainably using renewable energy, by using their Digester converting waste into energy by recycling animal waste to grow crops and using water efficiently, with over 200 employees, sourced locally and a network dinner held the evening before. However in view of the flooding situation this has been put on hold.

The Mini Conference date slots have been booked for the week 24-26<sup>th</sup> May 2023 at Dubbo Regional Theatre & Convention Centre. Discussions have commenced with an event management entity to assist.

- ii. COVID-19 Virus Impact on MERC - In 2023 MERC will be resuming its' activities in the normal manner. What this means for MERC delegates is that 2023 will have quarterly meetings as "face to face" meetings with use of zoom in exceptional circumstances. Executive Committee meetings will be by zoom means as determined. A lot of value is gleaned from being at a meeting in person and this can be lost when delegates attend by zoom. The focus will always be on giving delegates opportunity to attend meetings. However, delegates must be present to vote at the upcoming AGM in Sydney in view of the voting system.
- iii. Speakers for Next Meeting in Forbes – The invitees approached to speak at Forbes will be extended to speak at Sydney, hopefully the day after the LGNSW Summit on Rural & Regional Issues will help with speakers and attendees in the lead up to the State election in March.
- iv. Orana Opportunity Network (O2N) – MERC is trialling as a Bronze Member of ON2 for 12 months. Their Newsletters are available on their website on [o2n@o2n.org.au](mailto:o2n@o2n.org.au). Discussions are underway with Orana RDA to look at joint hosting a Resources Energy & Innovation Forum with MERC in 24<sup>th</sup> May 2023 in Dubbo;
- v. CRC Transformation in Mining Economies (CRCTIME) - MERC is a partner with CRC ~~TIME~~ on a no cost but consultative basis. They provide updates on progress with an opportunity for members to join webinars, workshops, surveys etc. Latest update is below.
- vi. Renewable Energy Zones (REZ) – Mike Young, Executive Director – Planning & Communities, Energy Corporation, Department Energy & Climate Change provided delegates with another updated informative insight on what is happening with Renewable Energy Zones in NSW on 2<sup>nd</sup> September 2022. There is an opportunity





for MERC to be part of a working party with Energy Co to successfully roll out the REZ's. Mike and EO are in discussions on how this may work for MERC and EnergyCo to be involved in the REZ roll-out. See next Section (c) iii for more details.

- vii. Resources for Regions (R4R) – Stephen Wills, Resources NSW has been approached for MERC representatives to meet on R4R issues to improve current system.

**(c) MATTERS OF INTEREST**

**(i) CRC for Transformations in Mining Economies (CRC TIME)**

The Executive Officer will continue to liaise with the consultants on the foregoing and look for opportunities for MERC to be involved and keep delegates informed. CEO Guy Boggs writes:-

**Forum Update** - The CRC TIME Annual Forum is only two weeks away on 23-24 November! The Program is looking outstanding and will provide an opportunity to hear from leaders working in our partnership, such as in-coming CME WA CEO Rebecca Tomkinson,, Jim Walker Chair of the First Nations Advisory Team, Sue Fyfe from DCCEEW...to name but a few! The Forum includes panel and workshopping sessions and provides a focus for our partnership to come together and share lessons learnt and innovative ideas.

The theme is *Breaking Barriers* and as we emerge from our foundational period it is critical that we are making the most of the unique partnership we have in CRC TIME to ensure we stay focussed on those aspects that are most likely to be *transformational*. This requires open and frank conversations within our partnership and we are working hard to provide that safe space for these much needed conversations.

**Education and Training EOI** - CRC TIME is committed to supporting the development of skills that address the gaps in mine closure training and education and meet the needs of a future workforce in which mine closure is recognised as a valued cornerstone of both mining and post mining communities. Recognising the complexity of the conversation, and emerging focus from a number of education and industry bodies (and our focus on avoiding duplication), we have scoped an EOI that includes two components:

- Component 1: Strategic education and training review and options
- Component 2: Micro-credentialling course (open access for broad education and skill development)

The EOI is found here: <https://crctime.com.au/blog/calls-for-expressions-of-interest-education-training/> Please share or submit your interest. We will also be calling for partner representation on a steering committee to guide the strategy and offers from partners to get involved in the work through case studies or other material provision.

**Project Pipeline Update** - The past months have seen a number of projects moving through the project pipeline into contracting. These contracted projects have consistently received high levels of collaborative effort and *codesign*, with total budgets reflecting strong cash and in-kind investment:

*Contracted Projects*



- Algae-based technologies for improved environmental monitoring? (\$679,347). Led by CSIRO with 14 participants
- Evidence for effectiveness of climate-adapted seed sourcing strategies for revegetation success and transition to mine closure in a changing climate (\$2,708,936)
- DCCEE through the CSIRO has contracted CRC TIME to deliver the following sub-projects of the *Mining Sector Natural Capital Accounting System Project* which are starting or in final stages of approval (\$1.2M cash value):
  - Business Case and Capacity Building (including Beenup Case Study) (Curtin University led)
  - Alcoa Case Study (Murdoch University led)
  - Hanson Case Study (Curtin University led)
  - BHP Olympic Dam Case Study (University of SA led)

*Projects Approved*

- Collaborative planning for post-mining development in Latrobe Valley (\$698,157). Led by Federation University with 27 participants.
- Identifying development pathways and increasing transition capacity. (\$1,057,705) Led by CSIRO with 9 participants
- Opportunities for Growth in Australia's Mine Closure Solutions Industry (\$583,475) Led by CSIRO with 20 participants

*Project Proposals for Approval*

- Mine Pit Lake Assessment and Management: A National Initiative to Support Mine Closure and Regional Opportunities (\$5,855,044). Led by WA ChemCentre with 25 participants.
- A Systematic Approach to Regional Cumulative Effects Assessment (RCEA) to Support Transitions in Mining Economies – Funding proposal to support Stage 1 (\$246,500) WABSI/Murdoch University co-led with 15 participants.

**(ii) Renewable Energy Alliance (RE-Alliance)**

Andrew Bray writes: "Over the past year, RE-Alliance has been hard at work to ensure regions have their voices elevated in and benefit from our renewable energy transformation. [I'm excited to share with you the impact that work has had in our FY22 annual report.](#)

We worked on the ground in the Central-West Orana Renewable Energy Zone, undertaking an extensive community outreach program, providing information and hearing views of the local community about the REZ through a series of conversations and events.

We then brought those views directly to a roundtable of industry proponents to ensure they were reflected in local development plans. As different states and territories developed their Renewable Energy Zone plans, we were active participants in policy



processes, always ensuring that community outcomes were prioritised.

We convened cross-sector discussions about the intersection of renewable energy and conservation, bringing together nature organisations with industry and government. We'd like to thank everyone who has collaborated with us and supported our work over the past year – especially our members and supporters in the regions. You are what makes RE-Alliance the strong advocate that it is. [Read more about the impact of our recent work in our annual report](#). We will continue to work to ensure that regional communities can best harness the opportunities our renewable energy transformation offers".

### (iii) Renewable Energy Zones (REZ's)

A REZ is a hub of renewable projects across a region that form a modern-day power station, producing a large amount of energy for the State. The State Government has set them up in the New England, Southern NSW, Hunter/Central Coast Regions and in the Riverina and Southern Riverina.

In following up Mike after the last two meeting presentations by him, EnergyCo, as part of their Stakeholder Engagement Strategy have set up a Listening Program where the MERC Executive Officer was one of 21 entities to be interviewed on a one on one basis (to ensure MERC is involved in the roll out of REZ's as a stakeholder) to assist in shaping how EnergyCo leads the delivery of the Renewable Energy Zones and Priority Transmission Projects in NSW.

EnergyCo has engaged the services of RPS Group to conduct a series of one-on-one stakeholder interviews. Undertaking the consultation through an independent company ensures all feedback will remain anonymous as well as giving EnergyCo deeper research insights.

When the interviews are complete, RPS Group will provide un-identified interview transcripts for analysis. The key themes and insights from this data will help shape the way EnergyCo work in the future and they plan to release a public report summarising the insights from both our community survey and stakeholder inputs.

### (iv) RDA Orana / ON2

RDA Orana are organising a Resources & Energy Industry Innovation Forum in May 2023 in Dubbo and are interested in joining with MERC for its mini conference having a Local Government Day as part of the Forum, discussions are underway to clarify if it could work to suit MERC's membership campaign.

### (c) OTHER MATTERS OF INTEREST – MINING & RENEWABLE ENERGY

*"Best & Brightest: Perrotet Hires ex Snowy Chief as Energy Advisor. Bats for Gas" Article by Spheeris Vorrath, 11<sup>th</sup> November 2022 for Renew Economy writes" New South Wales premier*





Dominic Perrottet has tapped the ex-chief of publicly-owned utility Snowy Hydro to advise his government on "the biggest issue facing our country" – the energy transition.

In a radio interview with 2GB host Ben Fordham on Friday, Perrottet confirmed the appointment of Paul Broad as a "special advisor" on energy, just a couple of months after [his abrupt departure](#) from Snowy. "Paul Broad starts in my office today, Ben," Perrottet said. "I'm bringing him on as a special advisor to me in my office for energy because this is a real challenge. It's the biggest issue facing our country and I want the best and brightest minds giving me advice," he said.

Broad left Snowy Hydro in late August after nearly a decade at the helm of the utility that was first established by the NSW and Victoria state governments but is now fully owned by the federal government. At the time, the reasons for Broad's unceremonious departure were left largely unspoken, but [there was speculation](#) that he had been sacked at the urging of federal Labor's energy minister, Chris Bowen.

These rumours gained some traction during [Senate Estimates hearings at the start of the week](#), when both Snowy Hydro executives and senior energy department officials cited problems around communication as an ongoing point of friction between Broad and government ministers.

Snowy chair David Knox told the hearing on Monday that at a meeting with state and federal energy ministers on August 23 – just three days before Broad's resignation – Snowy's board had been warned to lift its game on communication. "The minister [Bowen] was very clear that he needed to see those communications improve that they were unsatisfactory," Knox said. "And that was one of the core bits of feedback we had from that meeting. And I took that away and, obviously, fed that back to my chief executive. "[Broad] wasn't giving them a heads up before saying things in in the public forum," Knox added.

From the government's side, the secretary of the department of climate and energy, David Fredericks, also confirmed this view. "I spoke to Mr Broad about that on at least a couple of occasions," Fredericks told the hearing. "And I had those [conversations] off my own back... because, I'll be really frank with you, this was a ... communication issue for the department. So I, personally, was worried about it."

The communication problems were likely to have revolved around the cost blowouts and delays of the massive Snowy 2.0 pumped hydro project, and the finer details of the "hydrogen ready" Kurri Kurri gas plant being built by Snowy in the Hunter region of NSW.

Perrottet, however, seems confident this will not be an issue for his government, even as Fordham describes Broad's appointment as a "slap in the face" to his strongly pro-renewables energy minister, Matt Kean, who has been overseas in the UK and at the UN climate talks in Egypt. "I think Matt Kean has lost a lot of faith out there in the community because of demonising fossil fuels in the past and likening coal to Blockbuster video and claiming that the business case for gas was on the clock – so you've never had to bring in a special energy advisor," Fordham said.

At that point, the Premier – perhaps taking into account his audience at that moment – opted to go into bat for gas, rather than for Kean. "I've always been a strong supporter of gas, let me make that very clear," Perrottet said. "And we are moving, over time, to a renewable future, but we've got to keep the lights on and keep our prices down on the way through."

Perhaps Broad's first order of business in his new role can be to advise Perrottet on what is going on with gas prices at the moment. Hopefully he doesn't remind the premier of his



views on batteries, and demand management, which he once described as “enforced blackouts.”

*“NSW Swamped by Wind, Solar & Storage Bids in first Big Tender to Replace Coal”* Giles Parkinson, 14<sup>th</sup> November 2022, writes in Renew Economy “The New South Wales government says it has been swamped by bid proposals from wind, solar and storage developers in the first of a series of tenders marking the state’s planned exit from coal generation.

NSW has the biggest coal fleet in the country – more than 10GW – but expects most, if not all, of them to be closed within a decade and has set out detailed 10-year infrastructure plan to ensure enough new renewable and storage capacity is in place.

The first of these tenders has attracted more than 5.5GW of wind and solar projects and more than 2.5GW of long duration storage – around six times the amount sought in the first tender.

NSW Energy Minister Matt Kean says the level of interest is an outstanding result for the government’s long-term plan to modernise the NSW electricity system. “This is an overwhelming response from the market and a strong endorsement of the Roadmap’s vision for the NSW electricity system,” Kean said in a statement. Russia’s illegal invasion of Ukraine and the resulting global energy crisis has added extra impetus to modernise our electricity system.

The need for new sources of electricity generation that are not tied to the volatility of global commodity prices has never been greater. The best way to provide structural, long-term relief from high electricity bills is to drive in new supply and put downward pressure on energy prices at the source, which is exactly what our Roadmap is doing.”

The first tender is seeking around 950MW of wind and solar – depending on the technology mix – and 600MW of long duration storage, defined as a minimum eight hours of storage. This is expected to be mostly pumped hydro, but the initial offers also included lithium-ion batteries, hydrogen fuel cells and compressed air storage (most likely from the recently proposed [Broken Hill project](#)).



Sapphire wind farm in northern NSW. Credit: CWP.

A second tender next year will seek similar amounts of wind and solar, and also more than 380MW of short duration “firming capacity”, most likely battery storage. Tenders will be held twice a year for the next 10 years.

The bids for the first tender will now be assessed by the NSW Consumer Trustee, AEMO Services, a specially-formed subsidiary of the Australian Energy Market Operator. The initial criteria is based community engagement, regional economic development and land-use opportunities, although price and grid benefits will count in the final assessment in the projects shortlisted in December.

AEMO Services’ Executive General Manager Paul Verschuer said as part of the next stage in the tender process, projects would be shortlisted according to a set of merit criteria which evaluate the deliverability of the project, the quality of the proponent and social licence, before being assessed for financial value. “We recognise there is an increasing need for additional energy generation and storage,” AEMO Services’ Executive General Manager Paul Verschuer said. “Our tenders are designed to drive competition from projects that are able to deliver that energy in the interests of NSW electricity consumers. We have a strict mandate to only recommend those projects that can demonstrate value to host communities and financial value to consumers, and in order to be successful bids will need to reflect that.”

Successful projects will be awarded long-term energy service agreements, underwriting the delivery of built energy resources that will benefit the long-term interests of the State’s electricity consumers. Winners are expected to be announced in April. “These tenders have been specifically designed to identify the best projects to bring quality energy to market in the earliest possible timeframe,” Kean said. “The level of investment we are facilitating in the





NSW energy system is unprecedented, which is why these tenders will run every six months for at least the next 10 years."

*"Former Yancoal Mine to be first test site for Australian Gravity Storage Technology"* Article by Rachel Williamson, 14<sup>th</sup> November 2022 in Renew Economy "An Australian storage start-up, Green Gravity, has announced the first test site for its gravity energy storage system (GESS) which will use up to 30-tonnes of steel coil lowered into vertical mine shafts.

Green Gravity and Yancoal have signed a Memorandum of Understanding (MoU) to run a pre-feasibility study looking at whether and how the technology might work in decommissioned ventilation shafts, starting with the closed Austar mine in NSW. The study is expected to finish in 2023.

The study will also consider the tech's potential for working in the NSW grid as a long duration energy storage provider. Led by former BHP executive Mark Swinnerton, Green Gravity is fresh from its first capital raise in May when it landed \$1.4 million. It is currently raising \$18 million.

"The potential for the system is in the hundreds of MWh," Swinnerton told *RenewEconomy*. "The Yancoal mineshafts are in the 400-500m depth range and we consider this depth to be supportive of commercial scale operations for the technology."

In an earlier statement he said costs can be kept low by re-using mining assets and by using gravity as the fuel they don't have to use and pay for land, water and chemicals that other storage technologies need. "Successfully identifying the best method of fitting gravitational technology at the former Austar mine site will create a template for beneficial re-use of legacy mining sites for Yancoal, and for thousands of other mines around the country," he said in the statement.

Yancoal Australia CEO David Moults says the company is "proactively exploring" renewable energy opportunities with a potential role in beneficial post-mining land use. "This MOU with Green Gravity is a demonstration that we are serious in assessing potential renewable energy opportunities and in collaborating with innovative partners to progress our strategy and vision for Yancoal's future," he said.

*Re-using mine shafts as gravity batteries.* Green Gravity made a media splash earlier this year when it said it had [175 possible sites in mind](#) that could generate a total of 3GWh of energy. Swinnerton told *RenewEconomy* at the time the sites were across the country in places such as Illawarra, the Hunter region, Mt Isa in Queensland, and Tasmania, many of which are perfect for re-use: concrete-lined, premium shafts that are sitting idle.

Today he said they'd assessed dozens of sites "in a reasonable level of detail" and is confident "that there is a large number of potential host locations for the storage system". The demonstration plant will use excess renewable energy during the day to lift 30 tonne steel coils to the top of a mine shaft. When energy is needed in the evening it drops those weights which creates kinetic energy to spin a regenerative electrical motor, somewhat similar to what is used in the wind generation industry.

Green Gravity's technology is similar to pumped hydro in that it uses gravity to generate power, but as yet it is untested at scale. It's working with the University of Wollongong and Soto Engineering to develop the concept.



*The rise of gravity storage.* A number of different companies around the world are testing different GESS concepts. The Long Duration Energy Council says Australia will build [as much as 0.5-1 TWh](#) of long duration storage systems, be it concentrated solar thermal, gravity, compressed air, pumped hydro or something else, between 2030 and 2040.

Swiss hopeful Energy Vault has [struck a range of deals](#) in Australia to test out its tech, which involves lifting blocks of purpose-made composite material up to 100 metres in the air. Its backers include Saudi Aramco and Korea Zinc, and it has agreements with BHP and Italian company Enel Green Power. It has a pilot plant in Switzerland and it has a contract to build a 10MW system in China, although most of its recent deals have been centred on battery storage. Other aspirants in the space include [Gravitricity](#) in the UK which also uses an underground weights design, and [Heindl-Energy](#) in Germany and Gravity Power in the US.

Both are pitching a system that pumps water under a giant underground rock or weight. ARES is building a 50MW plant in Nevada to test its system of pushing railcars downhill.

[Swinerton](#) believes his technology has an advantage over other long duration technologies in that it can be designed to provide short duration power of two to four hours, as well as long duration power". (Rachel Williamson is a science and business journalist, who focuses on climate change-related health and environmental issues).

*"FRV Secures New Finance for Australia's First Solar Farm to use Tracking Technology"* Jim Regan, Renew Economy, 15<sup>th</sup> November writes "Solar energy developer [Fotowatio](#) Renewable Ventures Australia says a recent refinancing of its Moree solar farm – one the first large-scale solar farms in New South Wales — ensures it will continue to provide clean energy to the surrounding communities for years to come.





#### Moree Solar Farm

Spanning over 740 acres with net annual energy production capacity of some 149,000 MWh, the solar farm has an output of 70 MWdc (56MW ac) capable of meeting the energy demand of up to 26,000 households. The Moree solar farm represented a number of firsts – it was the first solar farm in Australia to use single axis tracking technology, and it was the first solar farm to be backed by then newly formed Clean Energy Finance Corp in 2013.

It was also the first solar farm to be backed on a “merchant” basis, although by the time it began operations in 2016 it secured a long term off take deal with oOrigin Energy Moree solar FRV, part of the Saudi-based Adhul Latif Energy Group, says the new financing package will ensure that the solar farm continues to provide clean energy to tens of thousands of citizens “for many years to come.”

FRV says the Moree farm has been a foundation in the company’s efforts to support Australia’s clean energy mandate. To date, FRV has developed and built almost 800 MWdc of Australian PV assets across nine projects. As reported by RenewEconomy, FRV in March this year brought its seventh solar farm in Australian into full production — the 90MW Sebastopol facility in the Riverina region of New South Wales. French bank Societe Generale acted as sole MLA (loan arranger) and hedging provider in the refinancing of the Moree facility.

***Disclaimer** The comments and details in the articles in this newsletter do not reflect the views, policies or position of the Association or its member Councils and are sourced and reproduced from public media outlets by the Executive Officer to provide information for members that they may not already be exposed to in their Local Government areas*

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## 8.2 ARTC INLAND RAIL SUMMER 2022 NEWSLETTER AND FACT SHEET

Newsletter Summer / 2022

# Narromine to Narrabri



*Eumungarie Road looking north*



**The Narromine to Narrabri (N2N) project** comprises approximately 306km of new rail corridor and track. When complete, it will enable freight trains to connect with the section of Inland Rail under construction between Narrabri and North Star and the Parkes to Narromine section that is already complete and supports freight transport to Adelaide and Perth.

### Project approvals update

Since October, our approvals team has been reviewing and responding to the 70 public and agency submissions received by the Department of Planning and Environment (DPE) in response to the project's Preferred Infrastructure/Amendment Report public exhibition.

In mid-November, we finalised the Response to Submissions report and DPE made it publicly available on the NSW Government's Major Projects website.

### Next steps

DPE will assess the project on its merits and provide a recommendation to the NSW Minister for Planning for determination. DPE's Environmental Assessment Report and the Minister's decision will be forwarded to the Australian Government's Department of Climate Change, Energy, the Environment and Water with a recommendation on whether the project should be approved, with or without conditions.

Should approval be granted, we will commence detailed design and develop management plans that address the project's conditions of approval.



*Inland Rail's Erica Tudor with Coonamble Academy students on awards night*

### Supporting First Nations youth in Coonamble and beyond

Members from the N2N project team were delighted to attend the Clontarf Academy's Coonamble end-of-year awards night which recognised the achievements of 60 First Nations youth for the 2022 school year. Seven students were given special mentions in key learning areas of Community, Encouragement, Clontarf Values, Leadership, Clontarf Spirit, Attendance and Sport.

The students and their proud families were joined by teachers and staff from Coonamble High School, the Coonamble Mayor and several councillors.

Inland Rail is supporting 14 academies with \$500,000 donated over two years to improve the education, discipline, life skills, self-esteem, and employment prospects of young Aboriginal and Torres Strait Islander men while at school and post-graduation.

|                    |                                                 |                       |                                                |                                                               |                                                              |                                                              |                                                                                       |
|--------------------|-------------------------------------------------|-----------------------|------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Aug 2018           | Jan 2019                                        | Dec 2020              | Apr 2021                                       | Sep 2022                                                      | We are here                                                  | Early 2023                                                   | Approval decision                                                                     |
| EIS process begins | Community Consultative Committee meetings start | EIS public exhibition | DPE requests a Preferred Infrastructure Report | Preferred Infrastructure / Amendment Report public exhibition | DPE review of public exhibition submissions and our response | DPE provides recommendation to the NSW Minister for Planning |  |



*Aerial view of Narwonah MDC showing progress on the earthworks*

### Narwonah MDC site takes shape

Diggers, dozers and dump trucks have been buzzing around the site of the Narwonah Materials Distribution Centre (MDC), located south of Narromine, making a solid start on the construction of the approximately 3.2km long rail yard.

Martinus, the contractor building the MDC has also improved 2km of public road into the site, recently performing works on Craigie Lea Lane. We were grateful to receive positive feedback from local residents about the smoother and safer road surface.

Around 100 people will be deployed at the peak of construction and operation of the MDC, which will allow roughly 370km of the new Inland Rail track infrastructure to be built between Narromine and the NSW / QLD border.



## 5 facts about the freight challenge



74% of freight between Melbourne and Brisbane is moved by road (passing through 20 regional towns)<sup>1</sup>



Freight movement between Melbourne and Brisbane is forecast to grow by 100% by 2040<sup>2</sup>



Moving freight by road uses almost **x 3 more fuel than by rail**<sup>1</sup>



Agricultural freight in northern NSW can **only access** the Port of Brisbane by road



The **cost of road congestion** will be at least \$30 billion a year by 2031<sup>3</sup>



<sup>1</sup> 2015 Inland Rail business case by PriceWaterhouseCoopers & ACE, Allen Consulting <sup>2</sup> Multimodal Aggregate Freight Forecasts 2019 Update (Department of Infrastructure Transport Cities and Regional Development Australian Government) and Who Moves What Where Freight and Passenger Transport in Australia (National Transport Commission) <sup>3</sup> The Centre for Economic Development of Australia forecast

## Geotechnical investigations 101

One of the most important early activities undertaken for any infrastructure project, and one which is currently underway along the N2N alignment, is geotechnical investigations (GI). With approximately 306km of rail track to be constructed across varied terrain, there's quite a lot to be investigated!

GI helps us to understand the ground conditions (soil and rock) where the Inland Rail alignment is proposed to run. It allows us to optimise the composition and design of the rail formations. Building a strong foundation

for the rail track is essential, especially in areas with 'black' soils (common in this project) which tend to shrink and swell under variable moisture conditions. Such ground movements can cause structures to move and warp if not engineered properly.

Inland Rail GI engineers use the latest and most innovative methods to study ground and soil conditions to inform safe and optimal designs and construction methods for each rail embankment.

To be continued in the next edition...



Soil testing near Curban Junction

## Flood modelling update

The major rainfall events that hit Narrabri and Moree in October gave us the opportunity to gather more detailed information as well as 'road test' the extensive hydrological models we've developed for the N2N project.

We carried out aerial and land surveys in the Narrabri Shire to add to the extensive data we've collected to date as part of our planning and design process. Local data is essential to our decision-making. We encourage the community to share photos or rain gauge data from the most recent event by dropping into 85 Maitland Street, Narrabri or using the channels below.



Camels captured west of Narrabri during the aerial survey in mid-October

## Happy holidays from everyone at Inland Rail

We wish everyone in our communities a safe and restful festive season. Thank you for your ongoing engagement and feedback on the project. We look forward to working with you in 2023. Our Narrabri office will be closed from **Friday 23 December** and will **reopen at 9am on Tuesday 3 January 2023**. Our community phone line will remain open so you can reach us anytime on 1800 732 761.



## Kickstart your career in construction

The Instruction Company in partnership with Inland Rail Skills Academy is running a Certificate II in Rail Infrastructure in Narrabri starting late January 2023. This training is fully funded for eligible participants. Call 1300 722 104 for more information.

In 2023 ARTC and the Inland Rail Skills Academy will continue to work with TAFE NSW to offer in-demand qualifications to build skills and knowledge in the construction and infrastructure industry. Courses will kick off in February 2023 in Narrabri, Gigandra and Narromine. Call 131 601 or scan the QR code



## Want to know more?

ARTC is committed to working with property owners, communities, state and local governments as a vital part of our planning and consultation work, and we value your input. If you have any questions or comments, please let us know.

1800 732 761

[inlandrailnsw@artc.com.au](mailto:inlandrailnsw@artc.com.au)

[inlandrail.com.au/n2n](http://inlandrail.com.au/n2n)

Scan QR code to subscribe



IN-3373



## Project fact sheet

ARTC

INLAND  
RAIL  
An Australian Government InitiativeNarromine  
to Narrabri

306km – New rail corridor and track

Looking east along Box Ridge Road, Mount Tenandra

## About the Narromine to Narrabri project

The Narromine to Narrabri (N2N) project comprises 306km of new rail corridor and track. The project will enable trains to connect with other sections of Inland Rail to the north and south, completing one of the missing rail links along the supply chain route. The line will accommodate double-stacked freight trains up to 1,800m long and 6.5m high and travelling at speeds of up to 115km/hr.

Construction of Inland Rail's longest stretch of new rail corridor will involve millions of cubic meters of earthworks for new embankments, the installation of thousands of culverts, road realignments and utility relocations. The current design features 49 new public level crossings, 75 new bridges and viaducts and seven crossing loops, each up to 2.2km long.

To get a bird's eye view of the Narromine to Narrabri section and see the structures of the current design, go to [inlandrail.com.au/n2n-works-planning](http://inlandrail.com.au/n2n-works-planning) and watch the fly-throughs.



Visualisation of the Inland Rail bridge over  
The Island Road and Narrabri Creek

## What's been happening

- In December 2020, ARTC Inland Rail lodged the Narromine to Narrabri Environmental Impact Statement (EIS) with the NSW Department of Planning and Environment (DPE). It was on public exhibition for three months, from **Tuesday 8 December 2020 until Sunday 7 February 2021**.
- In early 2021 the N2N project was granted 'Critical State Significant Infrastructure' (CSSI) status by DPE.
- In August 2021, the NSW Minister for Regional Transport and Roads approved the acquisition of land by Transport for NSW, for the N2N project.
- In late 2021, ACCIONA and CPB Contractors Joint Venture (ACACPB JV) was appointed as the preferred contractor to deliver detailed design and civil construction, and Martinus appointed the preferred contractor to lay the rail track.
- In January 2022, we opened a new Inland Rail office and shopfront at **85 Maitland Street, Narrabri**. Open on weekdays, the new space gives the community a chance to get the latest project information in person.
- In March 2022, the EIS Response to Submissions Report and Preferred Infrastructure/Amendment Report (PIR) was lodged with DPE for adequacy review. The PIR was on public exhibition for three weeks, from **Wednesday 31 August 2022 until Friday 23 September**. The reports outline proposed amendments to further reduce impacts identified in the project's EIS and respond to feedback from the community, key stakeholders and EIS submissions.

## Project stages


[inlandrail.com.au/n2n](http://inlandrail.com.au/n2n)

### What happens next

ARTC Inland Rail will produce a PIR Response to Submissions report and lodge it with DPE for final review. DPE will then assess the project on its merits and provide a recommendation (including conditions of approval) to the NSW Minister for Planning for determination.

DPE's Environmental Assessment Report and the Minister's decision will be forwarded to Australian Government's Department of Climate Change, Energy, the Environment and Water with a recommendation on whether the project should be approved, with or without conditions.

We expect to receive primary approval and commence detailed design in the next six months.

Following approval, DPE will review and approve the various management plans that address the project's conditions of approval. This is the last step of the planning process before major construction can begin.

While the approvals process is underway, we will continue to complete the property acquisition process with affected landowners.

You will continue to see representatives from our construction contractor ACACPB JV along the alignment undertaking detailed surveys and field investigations. ARTC Inland Rail will continue to engage with all stakeholders as we progress toward project construction.



### Keep updated

To receive updates, details of upcoming events or other information on the Narromine to Narrabri project, please subscribe to the project newsletter at [inlandrail.com.au/subscribe](https://inlandrail.com.au/subscribe)

### Visit our Narrabri community shopfront

85 Maitland Street, Narrabri

### Want to know more?

ARTC is committed to working with property owners, communities, state and local governments as a vital part of our planning and consultation work, and we value your input. If you have any questions or comments, please let us know.

✉ ARTC Inland Rail, PO BOX 202, Narromine NSW 2821

📞 1800 732 761 📧 [inlandrailnsw@artc.com.au](mailto:inlandrailnsw@artc.com.au) 🌐 [inlandrail.com.au/n2n](https://inlandrail.com.au/n2n)



CURRENT AS AT OCTOBER 2022

IR\_2304

## 8.3 LETTER FROM APT MANAGEMENT SERVICES PTY LTD DATED 5<sup>TH</sup> DECEMBER 2022

APT Management Services Pty Ltd ACN 091 668 110  
Level 25, 580 George Street, Sydney NSW 2000  
PO Box R41, Royal Exchange NSW 1225  
P: +61 2 9693 0000 | F: +61 2 9693 0093  
APA Group | apa.com.au



05 December 2022

Walgett Shire Council  
Mayor  
PO Box 31  
WalgettNSW 2832

Dear Mayor Keir

**Western Slopes Pipeline (WSP)**

APA has been working with Santos to develop the Western Slopes Pipeline (WSP). The WSP project was proposed to transport gas from Narrabri to the Australian gas market.

With Santos recently purchasing the Hunter Gas Pipeline (HGP) it has been agreed between APA and Santos to discontinue the development of the WSP.

We are writing to formally advise you of this decision and our decision to withdraw the project for the Planning Assessment Process. Over the coming weeks we will work with our project stakeholders to do those things necessary to withdraw our various state and federal government approval applications and formally close the project.

We thank you for your support and input into the project.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'G Coggan'.

Gerard Coggan  
General Manager – Infrastructure Planning and Approvals  
APA Group

## **9. REPORTS FROM OFFICERS**

### **9.1 GENERAL MANAGER**

#### **9.1.1 COUNCIL'S DECISION ACTION REPORT – NOVEMBER 2022**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register become3s the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register.

**Governance Issues:**

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental Issues:**

Nil.

**Stakeholders:**

Council and Manex Team.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

That the Resolution Register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report – November 2022</b>                                                                                                 |
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for November 2022 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Action Resolution Register.



WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                      |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 14.02.17 | 1/2017/15 | <p>Loan to Lightning Ridge Opal &amp; Fossil Centre Inc.</p> <p>(a) That the Chief Financial Officers report be received.</p> <p>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning Ridge Opal and Fossil Centre Inc. for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.</p> <p>(c) The loan be repaid over five (5) years as follows; 9/01/18 - \$10,000, 9/1/2019 - \$10,000, 9/1/20 - \$10000, 9/1/21 - \$10,000, 9/1/22 - \$8,000.</p> <p>(d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. enter into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.</p> <p>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a Board Member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.</p> | GM   | 30/05/22 Items (a) to (d) have been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM to report to Council              |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> <p>15.11.2021 GM to call tender for new pool when additional grant funds become available</p> | In progress                          |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 “ “</p> <p>14/02/2022 GM to follow up as current status</p> <p>14.09.2022 Waiting on transfer of ownership</p>                                    | In progress                          |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p>                                                                                                                                                                                                                                                                                                                              | Waiting on approval from crown lands |

WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |             |
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|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 16/9/2020 work in hold at this stage as the related staff has other important other commitments<br>18.03.21 Crown Lands to authorise licence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |             |
| 03.04.19 | 2/2019/23  | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DES  | <p>Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.<br/>Cityplan's name has changed to "Gyde"</p> <ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li> </ul> <p>09/02/2022 – TEAMS meeting with Gyde Planning and DPIE representatives on Friday<br/>4/02/2022 to discuss recommendations of Bridging Report.<br/>15/02/2022 – Further technical analysis required by Gyde Planning.<br/>14.09.2022 Waiting on response from consultant<br/>10.10.2022 Director seeking to obtain support from DPE (formally DPIE).</p> | In progress |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM   | <p>GM investigating tourist possibilities<br/>Rural Aid project<br/>11.07.2022 Signage wording underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | In Progress |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES  | <p>Delayed pending appointment of new DES.<br/>15.11.2021 To be followed up by DES in early 2022.<br/>15.02.2022 – Consultation with business owners to commence in March '22.<br/>19.04.2022 Acting Director Environmental Services to investigate<br/>14.09.2022 Health &amp; Building Surveyor to commence notifications</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Ongoing     |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Euroka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DETS | <p>16.9.2020 discussed in Traffic Committee meeting held on 10<sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br/>21.10.2020 Engineering department in process for community consultation<br/>16.11.2020 Community consultation is progress<br/>18.03.21 Funding being sought for signage<br/>20.06.2022 Submitting grant application July 2022 – Collarenebri, Lightning Ridge &amp; Walgett<br/>14.09.2022 Grant application submitted.<br/>10.10.2022 Due to Local Traffic Committee recommendations to extend the proposed section – a new Community Consultation will need to take place.</p>                                                                                                                                                                                                                                                                                                                                                                          | In progress |
| 25/08/20 | 9/2020/23  | <ol style="list-style-type: none"> <li>1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.</li> <li>2. Forward the planning proposal to NSW planning, industry &amp; environment with a request for a gateway determination;</li> <li>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;</li> <li>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</li> <li>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979,</li> </ol> | DES  | <p>Work on this project is suspended due to high number of development applications and enquiries.<br/>15.02.2022 – No change<br/>14.09.2022 DES to apply for grant<br/>10.11.2022 Project did not meet requirements for grant. Now applying to Western Region Planning for assistance to progress project.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | In progress |
| 15.12.20 | 15/2020/17 | That Walgett Shire Council resolve to:<br><ol style="list-style-type: none"> <li>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppark.</li> <li>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DES  | <p>Negotiations with stakeholders has commenced.<br/>19.04.2022 Acting Director Environmental Services to investigate<br/>18.05.2022 Acting Director Environmental Services to investigating relevant licenses for land at Glengarry and Grawin<br/>27.07.2022 DES has been in contact with land holder at proposed site and awaiting his return to discuss further.<br/>14.09.2022 Health and Building Surveyor to progress in October 2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | In progress |

**WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            | 10.11.2022 DES has spoken with owner and confirmed location of bins. Roadworks and site set-up for bins to be carried out in 2023                                                                                                                                                                                                                                                                                                                                                                    |                                                 |
| 27.04.21 | 4/2021/15 | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CFO        | 22.07.21 Project underway<br>15.11.21 Bar area 95% complete, main steel supports are in place, holes for foundations being prepared<br>20.06.22 Gletan Group submitted a claim for extras which has been referred to the project manager at Barnson's<br>11.07.22 Gletan Group are continuing to drill holes for foundations and are anticipating a completion date of 12 August 2022<br>14.09.2022 Health & Building Surveyor to inspect and sign off.                                              | In progress                                     |
| 29.06.21 | 6/2021/3  | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM         | 15.11.2021 The General Manager has spoken to Committee members and is waiting on financial information.<br>19.04.2022 GM to report to May 2022 meeting re tender option for provision of fuelling station.<br>20.06.2022 Airport Manager preparing scope of works<br>27.07.2022 Draft Scope of Works has been received and is in editing process                                                                                                                                                     | In progress                                     |
| 22.02.22 | 3/2022/22 | b) That Council agree to sell both Lot 156 and Lot 157 DP 882747 Duff Street Walgett to Michael Hughes Transport for \$85,000 (GST exclusive).<br>c) A condition of sale being, the blocks are land locked and Council is not obligated to provide access via Duff Street, with connection to water/septic services, power, and Council's half share of fencing, and removal of soiled fill, and relocation of the septic main to allow development be at the expense of Michael Hughes Transport.<br>d) The General Manager and Mayor be authorised to execute the sale of documents and the Council's Seal be affixed accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM         | 19.04.22 GM wrote to interested parties and has, so far, not received a response.<br>10/11/22 Waiting on response                                                                                                                                                                                                                                                                                                                                                                                    | Waiting on response from prospective purchasers |
| 30.05.22 | 6/2022/17 | Construction Collarenebri Artesian Hot Spring<br>(b) Enter into a contract with Lukas Building and Excavation for the construction of a 15m circular pool, associated amenities, park furniture, BBQ with shelter and seating, concrete paths, concourse and stormwater drainage, as per Quotation No. 264, at a price of \$1,127,400 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council<br>(c) The Council Seal be affixed to the Contract.<br>(d) Allocate \$170,000 for the piping and pumping of water to and from the artesian hot spring pool.<br>(e) Allocate \$205,876 additional funding for the construction of the pool and amenities.                                                                                                                                                                                                                                                                                                                                                                                                                  | GM/<br>CFO | 20.06.2022 Design in progress<br>27.07.2022 GM waiting on design of circular pool and children's pool<br>22.08.2022 Design complete. Engineers design in progress<br>12.12.2022 Design for wastewater complete. Tender for construction issued.                                                                                                                                                                                                                                                      | In progress                                     |
| 28.06.22 | 7/2022/8  | Audit, Risk and Improvement Committee<br>1. Council join with the Far North West Joint Organisation (FNWJO) and all member Councils in establishing a Shared Audit, Risk and Improvement Committee (ARIC) in accordance with section 428B of the Local Government Act 19333<br>2. Council delegate authority to the FNWJO to appoint the chair and 2 independent members to form the ARIC to serve the FNWJO and all 3 member Councils.<br>4. Council adopt the Draft Terms of Reference developed for the operation of the ARIC, noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.<br>6. Applications, as detailed in the Expression of Interest document, be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area, together with the websites of each of the member Councils, to provide local residents the opportunity to apply to become a member of the shared committee, if they are suitably qualified and wish to apply. | GM         | 11.07.2022 Deputy Mayor is Council delegate to ARIC. FNWJO recruiting the chair and independent members.<br>12.12.2022 Advertising for Chairperson & Committee Members to commence early February 2023                                                                                                                                                                                                                                                                                               | In progress                                     |
| 26.07.22 | 8/2022/6  | Section 355 Progress and Development Committees – Burren Junction Progress Committee and Walgett Community Development Committee:<br>4. Council advertise, requesting interested community members nominate for membership to the abovementioned 355 committees of Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM         | 27.07.2022 Advertising for committee members to commence August 2022<br>14.09.2022 Advertising complete. Report to September 2022 Ordinary Meeting<br>10.10.2022 Re-advertising of Walgett Community Development Committee commencing as there were not enough EOI's received to form the committee. Report to October 2022 Ordinary Meeting for Burren Junction Progress Committee<br>10.11.22 Burren Junction Progress Committee selected by Council on 27/10/22 and have been advised in writing. | Partially Complete                              |



WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 |                                                                                                                                                                                                                                                           |             |
|----------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 26.07.22 | 8/2022/19  | Purchase of Property at Carinda:<br>2. Council approves the purchase of 23 Colin St, Carinda; being described as Lot 2 DP309612 having a purchase price of \$15,000<br>3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase.<br>4. The property be classified as operational                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM/<br>DES      | 22.08.2022 Council's solicitor has commenced purchase process                                                                                                                                                                                             | In progress |
| 30.08.22 | 10/2022/24 | Long-Term Strategy for Lots 1 to 75 DP838673<br>1. Call for Expressions of Interest for the grazing rights to Lots 1 to 75 DP838673 for an initial two (2) year period<br>2. develop a proposal for the staged development of the subdivision to be full costed to include all services; power, water, effluent, sealed internal roads and high speed NBN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM              | 10.11.2022 Basic investigation commenced in terms of land categorisations                                                                                                                                                                                 | In progress |
| 30.08.22 | 10/2022/26 | Fixing Local Roads Program – Lorne Road Reconstruction and Sealing of 5.79kms<br>1. Decline to accept the variation proposal submitted by McMahon Services Australia Pty Ltd<br>2. Enter into a deed of mutual termination with McMahon Services Australia Pty Ltd to bring responsibilities and obligations of both parties, under the contract, to an end<br>3. Immediately commence reconstruction and sealing of 5.79kms of Lorne Road, Lightning Ridge, using Council day labour and local sub-contractors<br>4. Immediately commence formal discussion with TfNSW regarding possible cost overrun of all TfNSW projects due to price escalations in fuel, road construction materials and sub-contractor rates.                                                                                                                                                                                                                                                                                                                                                                                                        | DETS            | 14.09.2022 Deed of release executed. Subcontractors to commence work in October 2022<br>10.10.2022 Works scheduled to commence late October 2022 (weather permitting)                                                                                     | In progress |
| 27.09.22 | 11/2022/12 | Partial Road Closure – Bill O'Brien Way, Lightning Ridge<br>1. The partial closure of Bill O'Brien Way from Lot 79 to the western end of Lot 78 DP820469, being Crown Reserve 230076, as proposed in the above report.<br>2. Council approve construction of 'Anyone Can Play Park' on that part of the partially closed road (Bill O'Brien Way) and Lot 78 DP820469 (being Crown Reserve 230076).<br>3. Council construct a small toilet facility with one (1) unisex ambulant and one (1) accessible toilet, if required by DPIE recommendations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DETS/<br>Ramesh | 10.10.2022 Road closure process has commenced<br>12.12.2022 DPIE has approved new site in Rotary Park                                                                                                                                                     | In progress |
| 27.09.22 | 11/2022/23 | Lease of space on Collarenebri Water Tower<br>2. That Council enter into a lease with Field Solutions Group P/L for lease of part Lot 1462 DP862540; being approximately 8m x 4m in size, for a period of five (5) years, with an option of a further 5 x 5 term options.<br>4. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the lease documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM              | 10.10.2022 Lease documents requested<br>12.12.2022 GM Reviewing Lease Agreement                                                                                                                                                                           | In progress |
| 27.09.22 | 11/2022/24 | Lease to Graincorp Operations Ltd – Part road reserve adjacent to Kamilaroi Highway, Burren Junction<br>2. That Council enter into a lease with Graincorp Operations Limited for lease of part Road Reserve, described as; the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its South, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary for a period of Five (5) years with an option to renew for a further Five (5) years.<br>4. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the Lease documents.<br>5. Council formally contact adjoining landowners, advising of the lease arrangement of the public road corridor.<br>6. Council place the lease arrangement on Public Display, for a period of 28 days, calling for submissions from the public. | GM/<br>DETS     | 04.10.2022 Lease arrangement placed on public exhibition, closing 1 <sup>st</sup> Nov. 2022.<br>20.10.2022 New report to Council requesting further 5x5 year extension options.<br>10.11.2022 Legal issues being reviewed by Solicitors from both parties | In progress |

WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                                                                   |                   |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----------------------------------------------------------------------------------|-------------------|
| 27.10.22 | 12/2022/11 | Closedown of Council Administration Offices over the 2022/2023 Festive Season<br>2. That the closedown be effectively notified to residents, along with details of essential service and emergency call out arrangements.<br>3. Note a separate shutdown period will be put in place for all outdoor staff to coincide with the commencement of the skeleton crews, in accordance with the Award                                                                                                                                                                                                                                                                | GM  | 10.11.2022 Arrangements currently in progress with Department Directors           | In progress       |
| 27.10.22 | 12/2022/15 | Rebates to Churches and other Not-For-Profit Organisations (Section 356)<br>2. A review be conducted of Council's Rebates to Churches and other Not-For-Profit Organisations Policy and the list of recipients for the 2023/204 financial year.                                                                                                                                                                                                                                                                                                                                                                                                                 | CFO | 10.11.2022 A review to be conducted by Rates officer for February 2023.           | Not yet commenced |
| 27.10.22 | 12/2022/27 | Lease to Graincorp – Part Road Reserve Adjacent to Kamilaroi Highway, Burren Junction<br>2. That Council offer Graincorp Operations Limited a further two (2), five (5) year lease options in the lease document for the land described as: "the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its south, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary". | GM  | 10.11.2022 Legal issues being reviewed by Solicitors from both parties            | In progress       |
| 27.10.22 | 12/2022/28 | Licence Agreement between Walgett Shire Council and PCYC Walgett<br>3. That the General Manager be authorised to execute to Lease Agreement and the Council Seal be affixed to the Licence Agreement                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM  | 12.12.2022 Agreement complete and minor amendments made to licence before signing | In progress       |
| 22.11.22 | 13/2022/16 | That Council approve the additional plant purchases as detailed in Table 6.0 and these be allocated to the long-term financial plan for the financial years as allotted in Table 6.0                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | CFO | 12.12.2022 To be included in the draft LTFP in January 2023                       | In progress       |
| 22.11.22 | 13/2022/21 | That Walgett Shire Council joins with Local Government NSW and Country Mayors Association of NSW in declaring a State-wide Road Emergency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | GM  |                                                                                   |                   |
| 22/11/22 | 13/2022/23 | Tender for Walgett Splash Park:<br>1. Accept the tender from Parkequip Pty Ltd, for the sum of \$1,073,899.00 (GST excl.);<br>2. Enter into a contract with Parkequip Pty Ltd for construction of a new Splash Park and the General Manager and Mayor be authorised to execute the contract and other relevant documents, on behalf of Council; and<br>3. The Council Seal be affixed to the contract                                                                                                                                                                                                                                                           | GM  | 12/12/2022 Contract with Parkequip Pty Ltd has been executed                      | COMPLETE          |

## 9.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 22-36 / Local Govt. Code of Accounting Practice and Financial Reporting 2022-23
- 22-37 / Model Media Policy
- 22-38 / Consultation on the outcomes of the review of the Councillor Misconduct Framework

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff.

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Department circular 22-36 through to 22-38 from the Local Government Division Department of Premier and Cabinet, be received and noted.</p> <p><b>Moved:</b><br/> <b>Seconded:</b></p> |

### Attachments:

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-36 / 6 December 2022 / A839669                                               |
| <b>Previous Circular</b>    | 22-01 / 24 January 2022 / A796990                                                           |
| <b>Who should read this</b> | General Managers / Financial accounting business areas                                      |
| <b>Contact</b>              | Policy Team / (02) 4428 4100 / <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council/Joint Organisations to implement                                                    |

### Local Government Code of Accounting Practice and Financial Reporting 2022-23 and related guidance material

#### What's new or changing

- The final Code of Accounting Practice and Financial Reporting (Code) is available to guide the preparation of councils' 2022-23 financial statements.
- A Joint Organisation (JO) Supplement to the Code is also available for preparing JO 2022-23 financial statements.
- The Office of Local Government (OLG) has consolidated guidance in relation to mandates of options and major policy decisions for NSW local government entities under Australian Accounting Standards.

#### What this will mean for your council/JO

- The Code must be used by councils and JOs to prepare their annual financial statements in accordance with the *Local Government Act 1993* and the Local Government (General) Regulation 2005.

#### Key points

- The Code has been prepared in accordance with the *Local Government Act 1993*, the Australian Accounting Standards and other requirements.
- Changes highlighted in yellow are new for 2022-23.
- Councils and JOs should carefully review the key changes in this year's Code, which are also detailed within the Summary of key changes to the Code 2022-23.
- The JO Supplement to the Code supports the preparation of JO financial statements.
- The introduction and overview of the Code provides guidance to JOs on the application of the JO Supplement.
- The Code has been developed in consultation with the Code Working Group, which involves key stakeholders, including the NSW Audit Office, council and JO representatives, external auditors and Local Government NSW.
- OLG has consolidated guidance in relation to mandates of options and major policy decisions for NSW Local Government entities under Australian Accounting Standards. This guidance supersedes Guidance to councils on transitioning to Australian Accounting Standards Board 9, 16, 15 and 1058 previously issued by OLG.

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**Where to go for further information**

- OLG's website has the:
  - Code, comprising of five documents:
    1. General Purpose Financial Statements (Section 1)
    2. Joint Organisations Supplement (Section 2)
    3. Special Purpose Financial Statements (Section 3)
    4. Special Schedules (section 4)
    5. Appendices (Section 5)
  - Summary of key changes to the Code 2022-23
  - Mandates of options and major policy decisions for NSW Local Government entities under Australian Accounting Standards.

OLG's Accounting Practice page can be found here:

<https://www.olg.nsw.gov.au/councils/council-finances/financial-reporting/local-government-code-of-accounting-practice-and-financial-reporting/>

**Melanie Hawyes**

**Deputy Secretary, Crown Lands and Local Government**

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Office of  
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## Circular to Councils

|                             |                                                                                                 |
|-----------------------------|-------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-37 / 12 December 2022 / A842728                                                  |
| <b>Previous Circular</b>    | 22-24: <i>Consultation on draft Model Media Policy</i>                                          |
| <b>Who should read this</b> | Councillors / General Managers / Council governance and communications staff                    |
| <b>Contact</b>              | Council Governance/ (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                              |

### Model Media Policy

#### What's new or changing

- The Office of Local Government (OLG) has finalised the Model Media Policy (the model policy).
- The model policy has been developed following two rounds of consultation with the local government sector and reflects best practice in the local government sector.

#### What this will mean for your council

- The model policy is not mandatory, and councils are free to choose whether to use or to adapt it for their own purposes. If adopted, the policy will operate to supplement the provisions of councils' adopted codes of conduct.

#### Key points

- OLG has previously issued a Model Social Media Policy, Councillor and Staff Interaction Policy and Councillor Expenses and Facilities Policy for use by councils.
- The Model Media Policy, Model Social Media Policy, Councillor and Staff Interaction Policy and Councillor Expenses and Facilities Policy are available on OLG's website - <https://www.olg.nsw.gov.au/councils/governance/best-practice-governance-policies-consultations/>.

#### Where to go for further information

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.

**Melanie Hawyes**

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-38 / 13 December 2022 / A844528                                                      |
| <b>Previous Circular</b>    | 21-38 <i>Consultation on review of the councillor misconduct framework</i>                          |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / conduct reviewers                              |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                     |

### Consultation on the outcomes of the review of the councillor misconduct framework

#### What's new or changing

- Mr Gary Kellar PSM has completed his review of the councillor misconduct framework and has provided his report to the Minister.
- Mr Kellar's report, *Focus on Civic Responsibility: Councillor Conduct Accountability in New South Wales*, is available on the Office of Local Government's website [here](#).
- A consultation guide has been developed to focus attention on some of the key recommendations contained in the report. The consultation guide should be read in conjunction with the Mr Kellar's report.
- The Government is seeking the views of the public, local government sector and others on Mr Kellar's findings and recommendations to inform its response to them.

#### What this will mean for your council

- Anyone, including the general public, councils, individual councillors and council staff, can make written submissions in response to the consultation paper.
- Councils' complaints coordinators should also provide a copy of Mr Kellar's report to their conduct reviewers and advise them of the opportunity to make written submissions in response to the report.
- The consultation guide provides information about how to make a submission.
- Submissions should be made by **COB 3 February 2023**.

#### Key points

- Mr Kellar was appointed to undertake an independent review of the framework for dealing with councillor misconduct in New South Wales.
- Mr Kellar was a member of the expert panel which conducted a review of the local government misconduct framework in Queensland in 2017 and was general manager of Logan City Council for 26 years.
- Mr Kellar's review has examined the current administrative framework under which complaints about councillor misconduct are managed, with the aim of identifying areas for improvement. The review has included an examination of similar frameworks used in other jurisdictions.

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- Mr Kellar has made 49 recommendations.
- Among other things, Mr Kellar has recommended the establishment of a new framework for dealing with councillor misconduct in which code of conduct complaints about councillors are managed by regionally based Independent Councillor Conduct Review Panels under the regulatory oversight of an independent Councillor Conduct Commissioner. Panels will have stronger disciplinary powers than those currently available to councils including the ability to impose monetary penalties. Councils will be required to meet the panels' and the Commissioner's costs in dealing with complaints about their councillors.
- Other recommendations include:
  - requiring candidates at local government elections to participate in training before they can nominate
  - mandating training for councillors
  - allowing councillors to be prosecuted for breaches of their oaths of office
  - empowering mayors to expel councillors from meetings for disorder, and
  - placing a positive duty on mayors to deal with disorder at meetings – a failure by mayors to do so will constitute serious misconduct.

**Where to go for further information**

- Mr Kellar's report and the consultation guide is available on OLG's website [here](#).
- For further information, please contact OLG's Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Melanie Hawyes**  
**Deputy Secretary Crown Lands and Local Government**

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### 9.1.3 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance Issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental Issues:**

Not applicable.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

Provided there are no changes it is appropriate to receive and not the information.

| Important Dates For Councillors – Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Upcoming meetings and events schedule.

**IMPORTANT DATES – Upcoming Meetings and Events**

| DATE              | MEETING/FUNCTION                    | LOCATION         | NOTES                                         |
|-------------------|-------------------------------------|------------------|-----------------------------------------------|
| 8 February 2023   | LEMC Meeting                        | Walgett          | Mayor and General Manager                     |
| 23 February 2023  | BROC Ordinary Meeting               | Walgett          | Mayor, Deputy Mayor and General Manager       |
| 27 February 2023  | CMCC Ordinary Meeting               | Coonamble        | Clr Woodcock, Clr Cooke and General Manager   |
| 28 February 2023  | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 28 March 2023     | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 30 March 2023     | Barwon Darling CAG Ordinary Meeting | Bourke           | Mayor, Deputy Mayor & General Manager         |
| 26 April 2023     | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 10 May 2023       | LEMC Meeting                        | Walgett          | Mayor and General Manager                     |
| 30 May 2023       | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 27 June 2023      | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 25 July 2023      | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 9 August 2023     | LEMC Meeting                        | Walgett          | Mayor and General Manager                     |
| 29 August 2023    | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 26 September 2023 | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 24 October 2023   | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 8 November 2023   | LEMC Meeting                        | Walgett          | Mayor and General Manager                     |
| 28 November 2023  | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 19 December 2023  | Council Meeting                     | Walgett Chambers | Councillors, GM and Executive Staff to attend |

## 9.1.4 2022 COUNCIL POLICY AND PROCEDURE REVIEW

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0107

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### Summary:

The attached policies are presented to Council for consideration and adoption.

1. Water Supply and Metering
2. Cemeteries
3. Opal Mining
4. Water Save
5. Conditions of Employment
6. Flexible Work Practices
7. Higher Duties
8. Nine Day Fortnight (RDO)
9. Leave
10. Staff Uniform
11. Planning and Building Applications and Local Approvals
12. Staff Training
13. Payment for Additional Duties
14. Payroll Information – Commencement of Employment
15. Staff Recruitment and Selection
16. Apprenticeships and Traineeships
17. Staff Induction Manual
18. Authorisation to Operate Construction Plant / Vehicles / Equipment
19. Building Near Council Water, Sewerage or Stormwater Systems
20. Conditions for Hire of Council Plant and Vehicles Without Operators
21. Cost Margins and Overheads on Council Works and Services
22. Discharge of Liquid Trade Waste
23. Gates and Grids on Public Roads
24. Geological Resource Exploration on Council Land
25. Local Preference Purchasing
26. Potable Water Testing
27. Quoting Contract Civil Works and Services
28. Requests for Quotations
29. Council Housing
30. Drug and Alcohol
31. Payment of Expenses and Provision of Facilities for Councillors
32. Motor Vehicle Use
33. Animals and Regulatory Matters
34. Local Orders for the Keeping of Animals

### Background:

Council from time to time Council must regularly review its various policies and procedures to ensure compliance with current legislation and relevant procedures applying at the time.

### Current Position:

The following policies have been reviewed by senior management and a number of cosmetic changes have been made to the documents.

**Governance issues:**

As per the various policies

Local Government Act 1993

Local Government (General) Regulation 2021

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council

Walgett Community

Walgett Shire Council Staff

**Financial Implications:**

The revised policies do not present any financial issues for Council.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

There writer is recommending Council adopts the revised policies as presented.

## Council Policy and Procedure Review

### Recommendation:

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:

1. Water Supply and Metering
2. Cemeteries
3. Opal Mining
4. Water Save
5. Conditions of Employment
6. Flexible Work Practices
7. Higher Duties
8. Nine Day Fortnight (RDO)
9. Leave
10. Staff Uniform
11. Planning and Building Applications and Local Approvals
12. Staff Training
13. Payment for Additional Duties
14. Payroll Information – Commencement of Employment
15. Staff Recruitment and Selection
16. Apprenticeships and Traineeships
17. Staff Induction Manual
18. Authorisation to Operate Construction Plant / Vehicles / Equipment
19. Building Near Council Water, Sewerage or Stormwater Systems
20. Conditions for Hire of Council Plant and Vehicles Without Operators
21. Cost Margins and Overheads on Council Works and Services
22. Discharge of Liquid Trade Waste
23. Gates and Grids on Public Roads
24. Geological Resource Exploration on Council Land
25. Local Preference Purchasing
26. Potable Water Testing
27. Quoting Contract Civil Works and Services
28. Requests for Quotations
29. Council Housing
30. Drug and Alcohol
31. Payment of Expenses and Provision of Facilities for Councillors
32. Motor Vehicle Use
33. Animals and Regulatory Matters
34. Local Orders for the Keeping of Animals

**Moved:**

**Seconded:**

### Attachments:

The abovementioned policies and procedures.  
Refer to attachment document A

### 9.1.5 2022 CODE OF MEETING PRACTICE POLICY – REVIEW

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0195

---

**Summary:**

The report is submitted to Council for consideration of a number of amendments to mandatory provisions.

**Background:**

Council at its March 2019 meeting formally adopted the Model Code of Meeting Practice, however there were a number of amendments necessary to reflect Walgett Shire Council's specific meeting requirements and provisions around audio visual link attendance.

**Current Position:**

The amended Model Code of Meeting Practice has been changed and the changes are highlighted in red. The major change in the code reflect Council's requirements to Clause 5.19 "Webcasting of Meetings" and attendance by audio visual link.

**Governance issues:**

Council must adopt the Model Code of Meeting Practice in accordance with Section 360 of the Local Government Act 1993.

**Environmental issues:**

NIL

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council Staff  
NSW Office of Local Government  
Members of the public

**Financial Implications:**

NIL

**Alternative Solutions/Options:**

NIL

**Conclusion:**

The revised Model Code of Meeting Practice reflects a number of cosmetic changes that are specific to Walgett Shire Council meeting requirements and a number of changes to non-mandatory provisions. Other changes related to the introduction of audio-visual meeting attendance.

|                                          |
|------------------------------------------|
| <b>Code of Meeting Practice - Review</b> |
|------------------------------------------|

**Recommendation:**

That Council receives and adopts the revised Model Code of Meeting Practice for Local Councils in NSW.

**Moved:**

**Seconded:**

**Attachment:**

Reviewed Model Code of Meeting Practice Policy  
(Refer Attachment Document B)



### **9.1.6 2022 ADOPTION OF MODEL CODE OF CONDUCT FOR LOCAL COUNCILS IN NSW AND PROCEDURES (2020)**

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0194

---

**Summary:**

This report is to present the *Model Code of Conduct for Local Councils in NSW* and Procedures for adoption.

**Background:**

This Code of Conduct is made under section 440 of the Local Government Act 1993 and the Local Government Regulation 2005.

**Current Position:**

The Code of Conduct is currently in operation after adoption in 2020 and is due for adoption by the new Council in 2022.

**Relevant Documents/Policies:**

*Local Government Act 1993*

*Model Code of Conduct for Local Councils in NSW*

*Model Code of Meeting Practice for Local Councils in NSW*

NSW Office of LG Circular 20-32 14<sup>th</sup> August 2020

**Stakeholders:**

NSW Government

Walgett Shire Council

**Governance issues:**

Council compliance with the above legislation.

**Environmental issues:**

NIL.

**Financial Implications:**

NIL.

**Legal issues:**

NIL.

**Alternative solutions:**

NIL.

**Conclusion:**

The Model Code of Conduct is presented to the new Council for adoption.

|                                                                              |
|------------------------------------------------------------------------------|
| <b>Model Code of Conduct for Local Councils in NSW and Procedures (2020)</b> |
|------------------------------------------------------------------------------|

**Recommendation:**

That Council receives and adopts the Model Code of Conduct for Local Councils in NSW and Procedures

**Moved:**

**Seconded:**

**Attachment:**

Model Code of Conduct for Local Councils in NSW 2020  
(Refer Attachment Document B)

## 9.1.7 ANNUAL REPORT 2021/2022

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0206

---

### Summary:

This report provides tables the Annual Report highlighting Council's achievements for 2022/2022.

### Background:

In accordance Section 428 of the Local Government Act 1993 Council must within five (5) months after the end of year prepare a report on achievements and the effectiveness of the principal activities undertaken in achieving the objectives.

### Current Position:

The Annual Report is attached for Council's information.  
 2021/2022 has been an exceptional year in terms of Council attaining its many strategic objectives.

### Governance issues:

Local Government Act 1993  
 Local Government Regulation (2021)

### Environmental issues:

N/A

### Stakeholders:

Walgett Shire Council  
 Walgett Shire Residents  
 OLG New South Wales

### Financial Implications:

NIL

### Alternative Solutions/Options:

NIL

### Conclusion:

Council should note the progress made during the 2021/2022 year.

### Annual Report 2021/2022

#### Recommendation:

That Council formally adopts its Annual Report for 2021/2022

#### Moved:

#### Seconded:

#### Attachment:

Annual Report 2021/2022  
 (Refer Attachment Document C)

### 9.1.8 ADOPTION OF ORGANISATION STRUCTURE

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0193

---

**Summary:**

This report is presented to Council for consideration and adoption of the revised Walgett Shire Councils organisational structure.

**Background:**

The General Manager presents the reviewed organisational structure to Council in accordance with Section 333 of the Local Government Act 1993.

**Current Position:**

Council's Management Executive and front-line management team have thoroughly reviewed their relevant departmental structures, their unfilled positions, redefined roles and new positions making sure it's a fit for purpose structure that aligns with Councils strategic direction and will deliver a broad range of effective and efficient services to the community.

**Relevant Documents/Policies:**

*Local Government Act 1993*

*Model Code of Conduct for Local Councils in NSW*

Local Government State Award 2021

**Stakeholders:**

Walgett Shire Council

Walgett Shire Staff

**Governance issues:**

Council compliance with the above legislation.

**Environmental issues:**

NIL.

**Financial Implications:**

Provision is made in the current operational plan and Long-Term Financial Plan for the proposed organisational structure.

**Legal issues:**

NIL.

**Alternative solutions:**

Council does not adopt the organisational structure.

**Conclusion:**

The writer recommends to Council the organisation structure as presented, be adopted. The structure includes initiatives such as the new roadside slashing team.

|                                           |
|-------------------------------------------|
| <b>Adoption of Organisation Structure</b> |
|-------------------------------------------|

**Recommendation:**

That Council receives and adopts the Organisation Structure as presented.

**Moved:**

**Seconded:**

**Attachment:**

Walgett Shire Council Organisation Structure

### 9.1.9 COUNCIL PURCHASE OF 43 DUFF STREET, WALGETT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0214

---

**Summary:**

This report is presented to Council's for endorsement of the General Managers action in purchasing a vacant block of land at the Council's "Sale of Land for Overdue Rates" auction on Saturday 10<sup>th</sup> December at Walgett. The land being described as Lot 26 DP 264538.

**Background:**

Council from time to time conducts "Sale of Land for Overdue Rates" auctions in accordance with Section 713 of the Local Government Act 1993. Council is permitted to participate in the auction and purchase properties.

**Current Position:**

A small parcel of land that surrounds the sewer pump station No 4 in Duff Street Walgett (Lot 26 DP264538) was listed for auction on Saturday 10<sup>th</sup> December 2022 for recovery of overdue rates.

Engineers and the sewer staff expressed interest in Council acquiring the block to enhance accessibility of the sewer pump station. The block was a part of a consolidation with a small building on the adjoining block which had an individual market value of between \$5,000 to \$8,000.

On behalf of Council the General Manager approved a bid of \$10,000 on the day, however Council was the successful bidder for its purchase for \$6,000 (including GST).

**Relevant Reference Documents:**

Local Government Act 1993  
Local Government Regulation 2021  
WSC Procurement and Disposal Policy

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community  
Real estate Agent  
Owner of property

**Governance issues:**

Council compliance with Procurement policy and procedures.

**Environmental issues:**

Councils No 4 Sewer pump station is adjacent to the property and the two (2) lots will be combined for rating purposes. The vacant block will be cleaned up in due course and included with the pump station site.

**Financial Implications:**

Council acquires the parcel of land for \$6,000 which is funded from the Walgett Sewer Fund long-term reserves.

**Legal issues:**

No legal issues have been identified.

**Alternative solutions:**

Council not proceed with the purchase.

**Conclusion:**

The General Manager is seeking Council endorsement for his actions in purchasing the block of land to expand the sewer pump station facility to allow greater access to the existing pump station.

**Council Purchase of 43 Duff Street, Walgett**

**Recommendation:**

That:

1. The General Manager's report be received;
2. Council approves the purchase of 43 Duff Street, Walgett, described as Lot 26 DP264538, for a purchase price of \$6,000 (including GST);
3. The General Manager be authorised to execute the necessary documents to finalise the purchase; and
4. The property be classified as operational.

**Moved:**

**Seconded:**

**Attachments:**

Photo of property.





### **9.1.10 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM THE GENERAL MANAGER**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0192

---

**Summary:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Engineering/Technical Services division.

**Background:**

For Councillor information purposes, the following is advised:

- Lightning Ridge and Walgett toilet facilities waiting on final elements for completion. Apex Park Walgett complete with paths and grass in coming months.
- Collarenebri Artesian Spring pool – Final design in progress with depth to 1.6metres as requested by Councillors. Quotations underway for delivery of water to the bore bath in Wilson Street. Good outcome from meeting with contractor with changes to the amenities building and water reticulation.
- Walgett Splash Park – Successful tenderer ParkEquip. Contract issued and contractor to commence in early 2023.
- Colless Grandstand – Steps, railing and down pipes complete.
- Walgett Showground Road and Carpark – Sealing road completed on 18<sup>th</sup> October 2022.
- Lightning Ridge “Anyone Can Play Park” – Road resumption underway and design to fit park under review. NSW Government approved new site.
- Collarenebri Showground Dining room – Slab and refurbishment work on dining room ready for quotation.
- Collarenebri Lawn Cemetery – Quotations are being sought for fencing of entire ground. Irrigation system to be installed by WSC staff. Hardstand for carpark to be completed when road is upgraded. Have received one (1) quote, waiting on second quotation.
- Walgett Netball Courts – design commenced, soil test to be carried out.
- Walgett CBD Improvements – Quotations received and purchase order to be issued to successful contractor.
- Audit, Risk and Improvement Committee – In progress with FNWJO engaging Chair for all four (4) Councils.
- TV Commercial campaign to commence in early February with Imparja and Channel seven.
- New Walgett Shire and Tourism web sites to be operational early January 2023.
- Walgett swimming pool now fully operational.

|                                                                                       |
|---------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only – From General Manager</b> |
|---------------------------------------------------------------------------------------|

**Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil.

### 9.1.11 MONTHLY OUTSTANDING RATES AS AT 30 NOVEMBER 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 22/10/0203

---

**Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 30 November 2022 is 49% which is 0.31% more than the previous year collection at 30 November 2021 of 48.69%. Collections have increased in the first week of December with a total of 50.15% collected.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| <b>Monthly Outstanding Rates Report as at 30 November 2022</b>                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The 30 November 2022 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report – Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 30 November 2022****Report on Rates and Annual Charges - 30 November 2022**

|                                                         | 8 December 2022       | 30 November 2022      | 30 November 2021      |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,571,511.85          | 1,571,511.85          | 1,178,458.83          |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 1,571,511.85          | 1,571,511.85          | 1,178,458.83          |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 500.00                | 500.00                | (10,778.00)           |
| Adjusted Levy                                           | 10,511,917.92         | 10,511,917.92         | 10,151,680.84         |
| Interest (Including write off's)                        | 41,472.02             | 41,399.39             | 31,251.28             |
| Adjustments (Including Write Off's)                     | (2,210.50)            | (2,210.50)            | (3,180.95)            |
| Sub Total                                               | 10,551,679.44         | 10,551,606.81         | 10,168,973.17         |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>12,123,191.29</b>  | <b>12,123,118.66</b>  | <b>11,347,432.00</b>  |
| Payments                                                | (5,888,893.44)        | (5,750,102.46)        | (5,325,291.86)        |
| Pensioner Concessions - Govt                            | (96,533.20)           | (96,533.20)           | (97,391.80)           |
| Pensioner Concessions - Council                         | (78,985.17)           | (78,985.17)           | (79,688.22)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (15,313.00)           | (15,313.00)           | (22,487.25)           |
| Sub Total                                               | (6,079,724.81)        | (5,940,933.83)        | (5,524,859.13)        |
| <b>Total Remaining Levy</b>                             | <b>\$6,043,466.48</b> | <b>\$6,182,184.83</b> | <b>\$5,822,572.87</b> |
| Current                                                 | 4,614,675.96          | 4,747,222.65          | 4,740,580.33          |
| Arrears                                                 | 1,035,153.09          | 1,038,794.01          | 736,209.68            |
| Interest b/f from previous years                        | 238,274.43            | 240,583.18            | 192,952.77            |
| Current year interest                                   | 34,852.00             | 35,073.99             | 27,761.08             |
| Legals                                                  | 120,511.00            | 120,511.00            | 125,069.01            |
| <b>Total Remaining Levy</b>                             | <b>\$6,043,466.48</b> | <b>\$6,182,184.83</b> | <b>\$5,822,572.87</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>-\$0.00</b>        |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 50.15%                | 49.00%                | 48.69%                |
| Collected YTD % of Levy                                 | 55.81%                | 54.50%                | 52.37%                |

### **9.1.12 CASH & INVESTMENTS AS AT 30 NOVEMBER 2022**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 22/10/0205

---

**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> November 2022.

**Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

**Current Position:**

Council at month end held a total of \$36,173,344 in on-call bank accounts and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

The official cash rate was raised by the RBA a further 0.25% in November 2022 to 2.85%. This RBA continues to signal that they further expect to increase interest rates in the period ahead and have not ruled out returning to 0.50% increases if necessary or keeping rates unchanged as they assess the state of the economy and the outlook for inflation.

Council's investment portfolio continues to perform well in comparison with other LGAs in NSW; being one of the best performing councils in the state.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2021  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in August 2022)

**Governance issues:**

Nil

**Environmental issues:**

Nil



**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At 30<sup>th</sup> November 2022 Walgett Shire Council's total cash and invested funds totalled \$36,173,344, increasing the portfolio by \$1,633,302 from the previous month.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Shirley Burraston

**Management Accountant – Acting Responsible Accounting Officer**

| Cash and Investment Report as at 30 <sup>th</sup> November 2022                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets  
(Refer Attachment Document B)

### **9.1.13 QUARTERLY BUDGET REVIEW STATEMENT - SEPTEMBER 2022**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0213

---

**Summary:**

The General Manager is reporting to Council on the status of the September 2022 Quarterly Budget Review (QBR) Statement. The report outlines the first quarter operations against the adopted 2022/2023 budget estimates, with income and expenditure variations made because of actual differences or known trends.

**Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

**Current Position:**

The report was not tabled in November due to staff leave arrangements. The current position is detailed in the attached Quarter 1 (period ending 30<sup>th</sup> September 2022) Quarterly Budget Review Statement report.

Generally, the majority of income and expenditure estimates for 2022/2023 are on track, however there is a large number of major variations brought to account in the attached report because of current expenditure trends, new grant projects, rollover projects from 2021/2022 or the availability of known actual figures.

Council's General Fund operations after capital expenditure has recorded a quarterly cash deficit of \$382,208 which increases the forecast end of year result to a cash deficit of \$1,054,365. The major variations for the September 2022 quarter are attached along with the budget review.

**Waste Services** has recorded a number of variations to recurrent income and expenditure items, including increase in the landfill contracts. The September quarter adjustments have resulted in a net surplus of \$3,324 after increased user pay charges and offset expenditure with increased landfill contractors charges.

**Water funds** - The consolidated water fund has recorded a deficit of \$25,153 for the first quarter of 22/23. The major variations to the budget include receipt of funds for the Walgett weir, increase in investment income. On the expenditure side expenditures have increased in the Collarenebri pumping and filtration (\$140,000), Walgett weir \$514,500.

**Sewer Services** - The September result for the consolidated sewer fund is a deficit of \$23,727 which is essentially a result of the pump station and sewer main repairs.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government (General) Regulation 2021  
Integrated Planning and Reporting Framework

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2022/2023 fiscal year as at the quarter ending 30th September 2022.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The QBRS as at 30<sup>th</sup> September 2022 provides council with information relating to the status of the budget after three (3) months of operation. The movement of rollover grants and their related expenditure and the requests for revotes of 2021/2022 budgeted capital works this financial year has impacted upon the result, with a revised general fund cash deficit of \$1,054,365.

| Quarterly Budget Review Statement - September 2022                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2022 as tabled.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

September 2022 Quarterly Budget Review Statement  
(Refer Attachment Document B)

## **9.2 DIRECTOR ENGINEERING / TECHNICAL SERVICES**

### **9.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 30 NOVEMBER 2022**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Director Engineering / Technical Services  
**FILE NUMBER:** 22/10/0197

---

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30<sup>th</sup> November 2022.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road Best Practice Manual.

Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2022/2023 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> October 2022, actual spend is **\$248,409.87**.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| <b>Monthly Maintenance Grading Report – November 2022</b>                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for November 2022.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

Attachments:

Monthly maintenance grading works.

WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For May | Expenditure For | Total Cost to Date  |
|-------------------------|----------------------|---------------------------------|---------------|-------------------|-----------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------|-----------------|---------------------|
| <b>Zone 1</b>           |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 |                     |
| Bowra Road SR34         | 3.95                 | \$ 4,278.00                     | F             |                   |                 |                           |                             | \$ 635.37                  |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 635.37           |
| Manourie Road SR3       | 6.5                  | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           | \$7,765.00                |                 |                 |                 |                 |                 |                     |                 | \$ 7,765.00         |
| and Branders Road       | 11.3                 | \$ 7,006.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Regans Road SR5         | 3.2                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Werra Creek Road SR     | 17.5                 | \$ 10,850.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Chilomond Road SR       | 8.4                  | \$ 5,208.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Maroubra Road SR7       | 8.3                  | \$ 5,146.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Ledgara Road SR7        | 10.7                 | \$ 6,634.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| De Masman Road SR       | 8                    | \$ 4,960.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Binghi Road SR11        | 20.1                 | \$ 12,462.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Perfoyle Road SR1       | 26.2                 | \$ 16,244.00                    | D             |                   |                 |                           |                             |                            |                           | \$15,380.00               |                 |                 |                 |                 |                 |                     |                 | \$ 15,380.00        |
| Ingelman Road SR        | 43.7                 | \$ 27,094.00                    | D             |                   |                 |                           |                             | \$ 1,730.56                |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 1,730.56         |
| Wilwamy Road SR3        | 7.9                  | \$ 4,898.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Eranyan Road SR3        | 13.7                 | \$ 8,494.00                     | D             |                   |                 | \$ 5,753.50               | \$ 646.16                   | \$ 81.09                   |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 6,480.75         |
| Gewong Road SR7         | 48.7                 | \$ 30,194.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Binghet Road SR4        | 47.6                 | \$ 29,512.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Bushs Road SR43         | 8.7                  | \$ 5,394.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Liralwyn Road SR7       | 17.9                 | \$ 11,098.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Wrewon Road SR11        | 54.7                 | \$ 33,914.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Bingbone Road RR        | 18.67                | \$ 11,532.00                    | C             |                   |                 |                           | \$ 1,620.00                 |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 1,620.00         |
| Merri Merri Road RR2    | 6.57                 | \$ 7,166.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| <b>Sub total Zone 1</b> | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               |                   |                 | <b>\$ 5,753.50</b>        | <b>\$ 2,266.16</b>          | <b>\$ 2,447.02</b>         | <b>\$ -</b>               | <b>\$ 23,145.00</b>       | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ 33,611.68</b> |

| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For May | Expenditure For | Total Cost to Date  |
|-------------------------|----------------------|---------------------------------|---------------|-------------------|-----------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------|-----------------|---------------------|
| <b>Zone 2</b>           |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 |                     |
| Woma Creek Road         | 19.1                 | \$ 11,842.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Embleton Road SR        | 3.4                  | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Tungra Road SR8         | 12.7                 | \$ 7,874.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Rathmore Road SR        | 16.42                | \$ 11,904.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Wan Lake Road SR        | 61                   | \$ 37,820.00                    | D             |                   |                 | \$ 4,673.24               | \$ 11,897.35                | \$ 2,203.81                |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 18,774.40        |
| Wine Pine Road SR       | 9.6                  | \$ 5,952.00                     | D             |                   |                 | \$ 7,879.25               | \$ 5,079.42                 | \$ 130.38                  |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 13,089.05        |
| Warrajong Road SR1      | 27.8                 | \$ 17,236.00                    | D             |                   |                 | \$ 5,995.72               |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 5,995.72         |
| Wy Wilby Road SR        | 28.7                 | \$ 17,794.00                    | D             |                   |                 |                           |                             | \$ 17,841.20               |                           | \$391.70                  |                 |                 |                 |                 |                 |                     |                 | \$ 18,232.90        |
| Winn Opal Fields R      | 0.9                  | \$ 557.00                       | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| Wodlands Road SR        | 2.33                 | \$ 1,445.00                     | D             |                   |                 |                           | \$ 3,678.56                 |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 3,678.56         |
| Wimborah Town Roads     |                      |                                 | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                |
| <b>Sub total Zone 2</b> | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               |                   |                 | <b>\$ 18,548.21</b>       | <b>\$ 20,655.33</b>         | <b>\$ 20,175.39</b>        | <b>\$ -</b>               | <b>\$ 391.70</b>          | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ 59,770.63</b> |

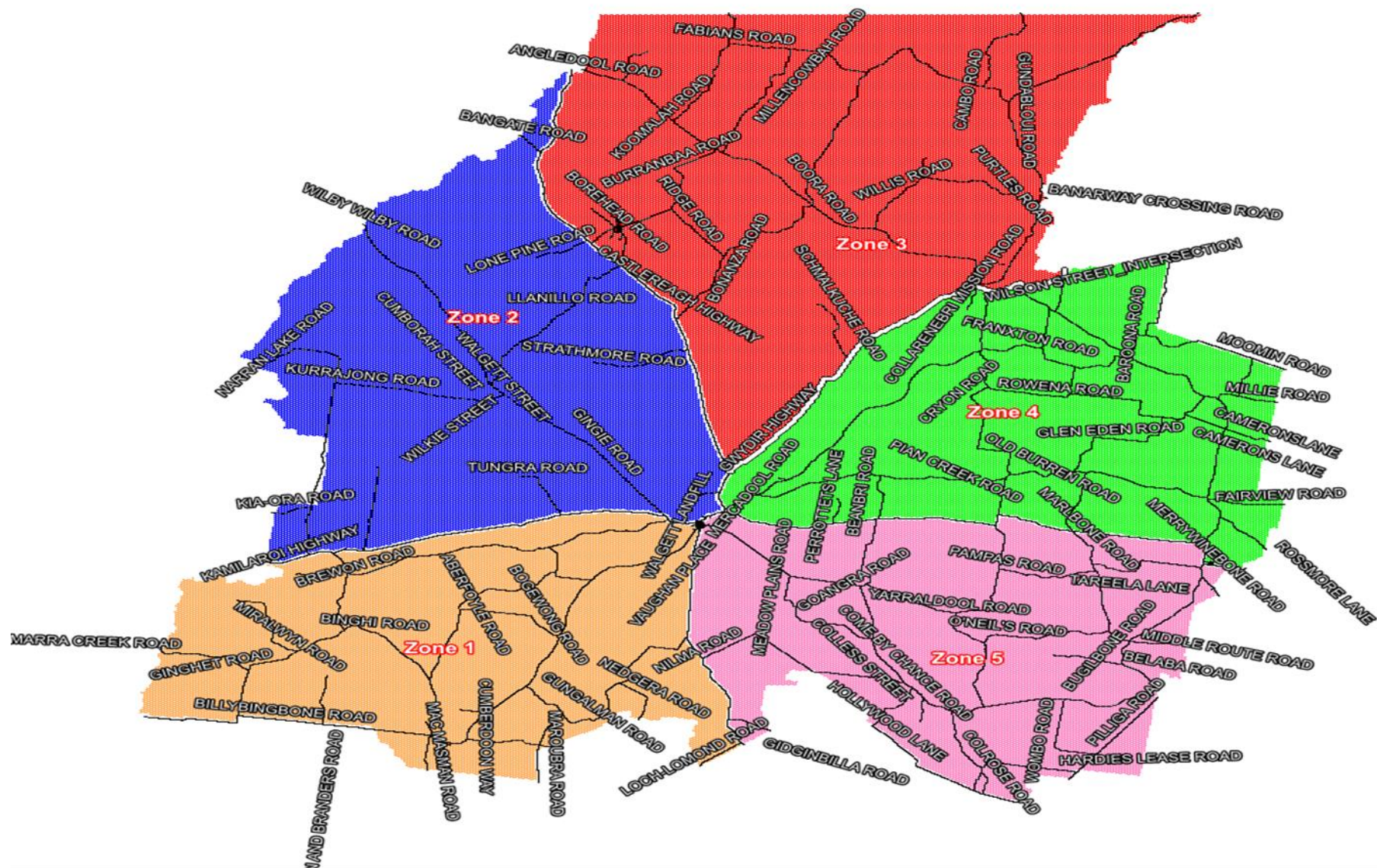
**WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING**

| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For May | Expenditure For | Total Cost to Date   |
|-------------------------|----------------------|---------------------------------|---------------|-------------------|-----------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------|-----------------|----------------------|
| <b>Zone 3</b>           |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 |                      |
| Spring Road SR1         | 2.7                  | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Donanza Road SR4        | 16.9                 | \$ 10,478.00                    | E             |                   |                 | \$ 8,730.00               |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 8,730.00          |
| Malakuch Road S         | 14.4                 | \$ 8,928.00                     | E             |                   |                 |                           |                             |                            |                           | \$2,004.75                |                 |                 |                 |                 |                 |                     |                 | \$ 2,004.75          |
| Encowbah Road S         | 27.7                 | \$ 17,174.00                    | E             |                   |                 |                           |                             |                            |                           | \$11,900.00               |                 |                 |                 |                 |                 |                     |                 | \$ 11,900.00         |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F             |                   |                 |                           | \$ 816.75                   | \$ 3,489.75                |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 4,306.50          |
| Pomalalah Road SR       | 28.4                 | \$ 17,608.00                    | E             |                   |                 |                           |                             |                            | \$ 4,250.00               | \$3,400.00                |                 |                 |                 |                 |                 |                     |                 | \$ 7,650.00          |
| Irranbaa Road SR        | 18.1                 | \$ 11,222.00                    | E             |                   |                 |                           |                             |                            | \$ 14,034.02              |                           |                 |                 |                 |                 |                 |                     |                 | \$ 14,034.02         |
| Cambo Road SR6          | 21.1                 | \$ 13,082.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| oolooroo Road SR6       | 1                    | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Kia-Ora Road SR8        | 6.8                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Tabians Road SR8        | 24.8                 | \$ 15,376.00                    | E             |                   |                 |                           |                             |                            |                           | \$14,450.00               |                 |                 |                 |                 |                 |                     |                 | \$ 14,450.00         |
| Anarway Road SR         | 1.2                  | \$ 4,278.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Purtle Road SR12        | 26.8                 | \$ 16,616.00                    | E             |                   |                 |                           | \$ 3,192.75                 | \$ 2,524.50                | \$ 1,039.50               |                           |                 |                 |                 |                 |                 |                     |                 | \$ 6,756.75          |
| Boora Road SR12         | 63.8                 | \$ 39,556.00                    | D             |                   |                 |                           |                             |                            |                           | \$12,333.75               |                 |                 |                 |                 |                 |                     |                 | \$ 12,333.75         |
| Pre Head Road SR        | 5.1                  | \$ 4,278.00                     | D             |                   |                 | \$ 3,242.78               |                             | \$ 49.32                   |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 3,292.10          |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D             |                   |                 |                           |                             |                            |                           | \$2,047.71                |                 |                 |                 |                 |                 |                     |                 | \$ 2,047.71          |
| Glendool Road SR1       | 49.3                 | \$ 30,566.00                    | C             |                   |                 |                           | \$ 4,009.50                 |                            | \$ 11,565.46              |                           |                 |                 |                 |                 |                 |                     |                 | \$ 15,574.96         |
| W/Sherman Way R         | 70.1                 | \$ 68,275.00                    | C             |                   |                 | \$ 11,250.00              | \$ 12,325.50                |                            | \$ 4,752.00               |                           |                 |                 |                 |                 |                 |                     |                 | \$ 28,327.50         |
| Wendablou Road RR       | 40.9                 | \$ 32,798.00                    | C             |                   |                 |                           |                             | \$ 4,900.50                |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ 4,900.50          |
| <b>Sub total Zone 3</b> | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               |                   |                 | <b>\$ 23,222.78</b>       | <b>\$ 20,344.50</b>         | <b>\$ 10,964.07</b>        | <b>\$ 35,640.98</b>       | <b>\$ 46,136.21</b>       | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ 136,308.54</b> |
|                         |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 |                      |
| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For May | Expenditure For | Total Cost to Date   |
| <b>Zone 4</b>           |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 |                      |
| Frankton Road SR        | 19                   | \$ 11,780.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Bellara Road SR2        | 21.4                 | \$ 13,268.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Clarkes Road SR3        | 6                    | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Cryon Road SR5          | 56.75                | \$ 35,185.00                    | C             |                   |                 |                           |                             |                            | \$ 1,336.50               |                           |                 |                 |                 |                 |                 |                     |                 | \$ 1,336.50          |
| Goodvale Road SR        | 8.96                 | \$ 8,556.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Maroon Road SR1         | 11.1                 | \$ 6,882.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wakataroo Road SR       | 8.1                  | \$ 5,022.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Worrottets Road SR      | 5.9                  | \$ 3,658.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wan Creek Road S        | 1.3                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Fairview Road SR9       | 12.6                 | \$ 7,812.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wundee Road SR12        | 13.9                 | \$ 8,618.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wan Eden Road SR        | 24.6                 | \$ 15,252.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Millie Road SR12        | 9.1                  | \$ 5,642.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wassmore Road SR        | 10.7                 | \$ 6,634.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wowna Road SR12         | 34.5                 | \$ 21,390.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wimmerons Road SR       | 15.2                 | \$ 9,424.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wercadool Road SR       | 57.7                 | \$ 35,774.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Woomin Road SR5         | 31                   | \$ 19,220.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wanbri Road SR11        | 4.9                  | \$ 4,278.00                     | C             |                   |                 |                           |                             |                            | \$ 1,633.50               |                           |                 |                 |                 |                 |                 |                     |                 | \$ 1,633.50          |
| Wan Creek Road SR       | 41.7                 | \$ 25,854.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| W Burren Road SR        | 33.9                 | \$ 21,018.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Whebbi Mission Roa      | 4.6                  | \$ 4,278.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| Wowna Town Roads        |                      | \$ 4,278.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                 |                 |                 |                 |                 |                     |                 | \$ -                 |
| <b>Sub total Zone 4</b> | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               |                   |                 | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ 2,970.00</b>        | <b>\$ -</b>               | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ 2,970.00</b>   |



WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For     | Expenditure For | Expenditure For | Expenditure For | Expenditure For | Expenditure For May | Expenditure For | Total Cost to Date   |
|-------------------------|----------------------|---------------------------------|---------------|-------------------|-----------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------|-----------------|-----------------|-----------------|-----------------|---------------------|-----------------|----------------------|
| <b>Zone 5</b>           |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 |                      |
| Pampas Road SR2         | 16.3                 | \$ 10,106.00                    | E             |                   |                 |                           |                             | \$ 3,570.00                |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ 3,570.00          |
| Vombo Road SR2          | 17.7                 | \$ 10,974.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Drys Lease Road S       | 16                   | \$ 9,920.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Colrose Road SR2        | 20.6                 | \$ 12,772.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Ingadee Road SR         | 11.8                 | \$ 7,316.00                     | E             |                   |                 |                           |                             | \$ 2,040.00                |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ 2,040.00          |
| Epping Road SR5         | 15.4                 | \$ 9,548.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Old Route Road S        | 9.6                  | \$ 5,952.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Edginbilla Road SR      | 7.4                  | \$ 4,588.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Proctors Road SR8       | 4.4                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Drilldool Road SR8      | 5.1                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Belaba Road SR8         | 11.2                 | \$ 6,944.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Willywood Lane SR1      | 29.9                 | \$ 18,538.00                    | E             |                   |                 |                           |                             | \$ 2,465.00                |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ 2,465.00          |
| O'Niels Road SR13       | 31.1                 | \$ 19,282.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Fareela Road SR1        | 19.4                 | \$ 12,028.00                    | D             |                   |                 |                           |                             | \$ 3,230.00                |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ 3,230.00          |
| Low Plains Road S       | 23.9                 | \$ 14,818.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Earlbone Road SR2       | 28.4                 | \$ 17,608.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Nilma Road SR30         | 37.8                 | \$ 23,436.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Earlbone Road SR1       | 28.7                 | \$ 32,725.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Boangra Road SR1        | 16.4                 | \$ 10,168.00                    | D             |                   |                 |                           |                             | \$ 4,444.02                |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ 4,444.02          |
| Drilldool Road SR1      | 41.3                 | \$ 25,606.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| Haynes Hut SR68         | 4.5                  | \$ 2,790.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| By Chance Road F        | 60.9                 | \$ 65,450.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                     |                 |                 |                 |                 |                     |                 | \$ -                 |
| <b>Sub total Zone 5</b> | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               |                   |                 |                           | <b>\$ -</b>                 | <b>\$ 15,749.02</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ 15,749.02</b>  |
| <b>Total</b>            | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               |                   |                 | <b>\$ 47,524.49</b>       | <b>\$ 43,265.99</b>         | <b>\$ 49,335.50</b>        | <b>\$ 38,610.98</b>       | <b>\$ 69,672.91</b>       | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>     | <b>\$ -</b>         | <b>\$ -</b>     | <b>\$ 248,409.87</b> |
| <b>Actual Budget</b>    |                      |                                 |               |                   |                 |                           |                             |                            | <b>Month total</b>        |                           | <b>\$ 69,672.91</b> |                 |                 |                 |                 |                     |                 |                      |



## 9.2.2 SERVICE PROGRESS REPORT AS AT 30 NOVEMBER 2022

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0198

---

### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> November 2022.

### Background:

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2022/2023 is \$30,257,645.

The breakdown of the budget is as follows:

### Breakdown of budgets:

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> November 2022 | (%)       |
|-------------------------------------|---------------------|--------------------------------------------------|-----------|
| Transportation including RMCC works | \$23,375,530        | \$8,650,828                                      | 37        |
| Water works ( maintenance)          | \$3,379,772         | \$491,084                                        | 14        |
| Water works ( Capital)              | \$1,925,765         | \$275,207                                        | 14        |
| Sewer works ( Maintenance works)    | \$1,076,578         | \$332,935                                        | 31        |
| Sewer works (Capital works)         | \$500,000           | \$291,966                                        | 58        |
| <b>TOTAL</b>                        | <b>\$30,257,645</b> | <b>\$10,042,020</b>                              | <b>33</b> |

### Current Position:

The status of work progress is as follows:

| Items          | Status                                                   |                            |
|----------------|----------------------------------------------------------|----------------------------|
| Goangra Bridge | Work ongoing – see Monthly Major Projects Report         | Flooding has stopped works |
| Come By Chance | Work ongoing – see Monthly Major Projects Report         | Flooding has stopped works |
| Lorne Road     | Council and Subcontractors to commence work October 2022 | Flooding has stopped works |
| Burranbaa Road | Work ongoing – see Monthly Major Projects Report         | Flooding has stopped works |

### Relevant Reference Documents/Policies:

2022/23 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

### Environmental issues:

Various environmental issues are assessed on a project-by-project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers  
Contractors

**Financial Implications:**

As of 30<sup>th</sup> November 2022, \$10,042,020 expended.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| <b>Service Progress Report – As at 30 November 2022</b>                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for November 2022.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Nil

### 9.2.3 MONTHLY MAJOR PROJECTS REPORT AS AT 30 NOVEMBER 2022

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin – Project Manager/Technical Services  
**FILE NUMBER:** 22/10/0199

---

**Summary:**

The purpose of this report is to update Council about the Major Projects programme in the Shire for the period ending 30<sup>th</sup> November 2022.

**Background:**

The shire currently has several major projects in progress being:

- Goangra Bridge – Further works have stopped due to flooding.
- Come by Chance Road reconstruction and seal – Borrow pit developed. Wet road conditions are hampering start.
- Burranbaa Road reconstruction and reseal – approx. 90% of bulk earthworks are done. Further works have stopped due to flooding.
- Lorne Road reconstruction and reseal – Further works have stopped due to flooding.

**No works have been carried out on any of our major projects in November 2022 due to flooding**

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Funding Bodies

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Major Project Progress Report – November 2022                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Monthly Major Projects Report for November 2022.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil



## 9.2.4 WALGETT PROPOSED 40 KPH CBD SPEED ZONE

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0200

---

**Summary:**

This report is to seek Council's approval of the area in attached drawings to be the CBD 40KPH Zone.

**Background:**

Following recommendations from the Local Traffic Committee, a revised footprint is needed to extend the area for the original designated 40KPH Zone in the Walgett CBD.

**Current Position:**

If the revised area is approved, Council will submit the new footprint to Transport for New South Wales, who will prepare a design for the works and fund the scheme. It is intended for the works to be carried out by Walgett Shire Council.

**Relevant Reference Documents/Policies:**

Two attached sketches with proposed area

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Walgett Shire Visitors  
Transport for NSW

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Council not approve the proposed plan.

**Conclusion:**

The writer recommends the proposed CBD 40KPH speed zone area be accepted.

| Walgett Proposed 40 KPH CBD Speed Zone                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolution:</b></p> <p>That Council approve the Walgett CBD 40 KPH Zone as per the proposed area sketches contained in this report.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Proposed 40 KPH Zone



# WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

12/8/22, 11:38 AM

Walgett Shire - Google Maps

Google Maps

Walgett Shire  
Walgett Town Centre - Proposed 40km Precinct



Measure distance  
Total area: 27,468.58 m² (295,608.34 ft²)  
Total distance: 2.65 km (1.65 mi)

Imagery ©2022 CNES / Airbus, Map data ©2022 100 m



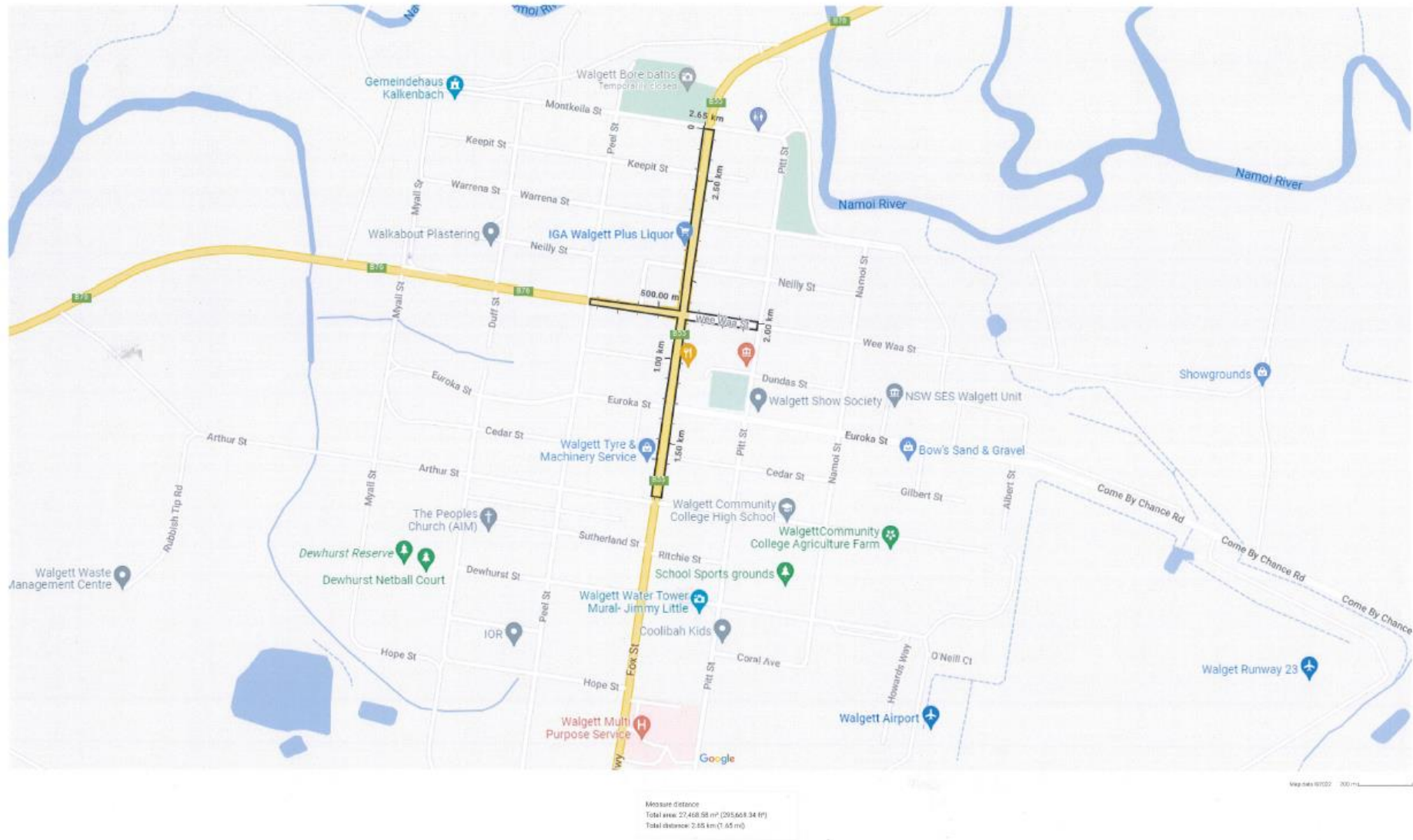
# WALGETT SHIRE COUNCIL AGENDA – 20 DECEMBER 2022 – ORDINARY COUNCIL MEETING

12/8/22, 11:39 AM

Walgett Shire - Google Maps

Google Maps

Walgett Shire  
Walgett Town Centre - 40km Speed Precinct



## **9.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0202

---

### **Summary:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Engineering/Technical Services division.

### **Background:**

For Councillor information purposes, the following is advised:

#### **1. Walgett**

##### **➤ Trevallion Park**

- New toilets installed and will be operational in the next few weeks

##### **➤ Sewer Treatment Plant**

- Trickle Filter Tank 1 – foundation and cracks now repaired. All sealing completed , we are now planning putting filter rocks back.
- Effluent ponds dangerously high. We are in the process of arranging an emergency release to reduce the risk of an environmental breach.

#### **2. Rowena**

##### **➤ Borehead Rowena**

- Installation of SCADA – in progress

##### **➤ Drainage**

- Grant has been awarded for Flood Mitigation work at Rowena
- New water tank and ultra violet filter to be installed as soon as weather allows

#### **3. Collarenebri**

- Kerb and gutter works have been completed in High Street and Herbert Street
- Grant awarded for upgrade of primitive camping area at the sportsground

#### **4. Lightning Ridge**

- Kaolin street and Agate street have had kerb and gutter, footpath and some drainage works some seal work still to be carried out to complete project
- 3 Mile Road has concrete floodway installed and seal will be completed when weather improves. Signage has also been ordered.

#### **5. Grawin**

- Sealing competed on miner Road to Grid
- Still in process of getting more of the Miners Road Gazetted

**6. RMCC**

- Works order received for Heavy Patching on Gwydir Highway
- Waiting on works orders for two section of the Kamilaroi highway between Walgett and Burren Junction for edge repair and seal
- No project work has been carried in October due to flooding

**7. Burren Junction**

- Land lease to Graincorp for truck parking, to ease congestion during peak times is currently with Council solicitors

**8. Carinda**

- Fence around the sportsground is in this year's budget

| <b>Matters Generally For Brief Mention or Information from the Director Engineering/ Technical Services</b>                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters generally for brief mention or information from the Director Engineering/ Technical Services, be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 9.3 DIRECTOR ENVIRONMENTAL SERVICES

### 9.3.1 DEVELOPMENT APPROVALS NOVEMBER 2022

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0205

---

**Summary:**

This report is to advise the November 2022 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 December 2022**

Development Applications

| Appl. No  | Address                           | Title                                          | Development                                  | Status                          |
|-----------|-----------------------------------|------------------------------------------------|----------------------------------------------|---------------------------------|
| DA2021/46 | 110 George Sands Way, WALGETT.    | Lot 43<br>DP 752271                            | Torrens title subdivision at Namoi Reserve.  | On hold                         |
| DA2021/54 | Kamilaroi Highway, WALGETT.       | Lot 2 & lot 34<br>DP 752697                    | Torrens title subdivision at Gingie Reserve. | On hold                         |
| DA2022/53 | 70 Morilla Street Lightning Ridge | Lot 437<br>DP761273 &<br>Lot 1970 DP<br>763798 | Storage Shed                                 | Awaiting Additional Information |
| DA2022/55 | 141-155 Fox Street Walgett        | Lots 73 & 21<br>DP 7503133                     | Four separate workers housing units          | Approved                        |
| DA2022/56 | 58 Wee Waa Street Walgett         | Lots 30 DP<br>564929, Lot                      | New commercial kitchen Fit-out               | Approved                        |

|           |                                         |                       |                                                                                                                                                                     |                           |
|-----------|-----------------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
|           |                                         | 27& 28<br>DP549129    |                                                                                                                                                                     |                           |
| DA2022/64 | 1360 Wilby Wilby<br>Road Cumborah       | Lot 6247 DP<br>769103 | New vehicle garage                                                                                                                                                  | Approved                  |
| DA2022/65 | 6 Flamingo<br>Street Lightning<br>Ridge | Lot 19<br>DP803512    | New dwelling                                                                                                                                                        | Approved                  |
| CC2022/36 | 72 Eoroka Street<br>Walgett             | Lot 372 DP<br>828037  | Restoration storm<br>damaged Masonic<br>Lodge hall Building                                                                                                         | Approved                  |
| DA2022/67 | 28 Wareena<br>Street Walgett            | Lot A DP<br>392928    | New six single<br>bedroom cabins<br>(manufactured<br>buildings), bed &<br>breakfast<br>accommodation site,<br>amenities, awning &<br>tucker truck mobile<br>kitchen | Neighbour<br>Notification |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

- Walgett Shire Council
- Developer/s
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Development Approvals November 2022****Recommendation:**

That Council receive and note the Development Approvals Report for November 2022.

**Moved:****Seconded:****Attachments:**

Nil



**9.3.2 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS 2022/2023**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0209

**Summary**

A late application has been received for Council's annual Local Heritage Grants Program. The grant application has been assessed by Council's Heritage Advisor, and is supported. This report describes the application received and recommends that a grant be provided from the fund in accordance with recommendations of Council's Heritage Advisor.

**Background**

Council has agreed a budget of \$5,500 for the 2022-23 Local Heritage Grants program, the budget being fully funded by Heritage NSW. Two grants for conservation projects for heritage items were approved by Council at its meeting on 27 October 2022. The total of grants awarded was \$1,595 leaving \$3,905 still available.

Already approved grants are described in the table below.

| Applicant                                            | Address                                                        | Project description                | Project cost | Grant requested | Grant recommended | Applicant contribution |
|------------------------------------------------------|----------------------------------------------------------------|------------------------------------|--------------|-----------------|-------------------|------------------------|
| Mark Jones                                           | 52 Wareena Street<br>WALGETT                                   | Repairs to timberwork. Repainting. | \$2,530.06   | \$1,265.00      | \$1,265.00        | \$1,265.06             |
| Barbara Moritz.<br>Heritage Cottage Hospital Gallery | Bush Cottage Hospital,<br>7 Morilla Street,<br>LIGHTNING RIDGE | New sign                           | \$330.00     | \$330.00        | \$330.00          | Volunteer hours        |
| Totals                                               |                                                                |                                    | \$2,860.06   | \$1,595.00      | \$1,595.00        |                        |

Eligible projects must generally be:

- Aimed at maintaining, preserving or restoring the heritage values of a place;
- Generally approved on a dollar-for-dollar basis. Contributions in the form of labour and/or materials can be considered;
- Subject to an upper funding limit by Council of \$5000. This can be varied depending on the number of applications received;
- Not used for improvements, such as new kitchens or bathrooms; and
- Not available to public organisations like Council or State Government agencies.

All grants must be at least dollar-for-dollar with a maximum grant amount of \$5,000.

**Current Position**

A grant application has been received from Dale Bowden for repairs to the former nurses' home at 152-156 Fox Street, Walgett (heritage item no. 77).

The submitted application for funding under the Local Government Heritage Grant program has been evaluated by Walgett Shire Council's Heritage Advisor who has recommended a grant of \$3,905 be awarded.

The Heritage Advisor's full assessment is included at Attachment 1 to this Report.

### **Relevant Reference Documents**

Heritage schedule in the Walgett Local Environmental Plan 2013.

Walgett Shire Council Guidelines: Local Heritage Fund 2022-2023

### **Governance Issues**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### **Environmental Issues**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

### **Stakeholders**

Public

Affected Landowners

Walgett Shire Council

Heritage NSW

### **Financial Implications**

Council has budgeted \$5,500 for local heritage grant projects in 2022-23, which is equal to the amount of funding received from Heritage NSW under its Local Heritage programs. A claim for funds from the Heritage NSW must be made by Council at the end of the 2022-23 financial year and on successful completion of the agreed projects. A requirement of the Heritage NSW funding is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor.

### **Alternative Solutions/Options**

Decline to offer grants:- Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts:- Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- There is a limited amount of funding available to Council from Heritage NSW
- The amounts have been recommended by Council's Heritage Advisor with regard for the heritage merits of the respective applications;
- Variations have been proposed where considered appropriate.

### **Conclusion**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

|                                                           |
|-----------------------------------------------------------|
| <b>Walgett Shire Local Heritage Fund Grants 2022-2023</b> |
|-----------------------------------------------------------|

**Recommendation:**

That Walgett Shire Council resolve to disperse a grant of \$3,905 from the Walgett Shire Council Local Heritage Fund 2022-2023, in accordance with the recommendations of the Council's Heritage Advisor.

**Moved:**

**Seconded:**

**Attachments:**

Heritage Advisor's assessment of the Local Government Heritage Grant applications for 2022-2023

### ATTACHMENT A: Heritage Advisor's Assessment Report for the 2022-2023 Local Heritage Fund applications received





The table below is a summary of the Local Heritage Fund applications received. An assessment of each project is provided, together with a recommendation to approve a grant and conditions for each grant.

#### Summary report of grant projects for 2022-2023

The grant which is the subject of this report is in bold, together with the new total amounts. The other grants were approved by Council in October 2022.

| Applicant                                            | Address                                                        | Project description                                | Project cost    | Grant requested | Grant recommended | Applicant contribution                                         |
|------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------|-----------------|-----------------|-------------------|----------------------------------------------------------------|
| Mark Jones                                           | 52 Warreena Street<br>WALGETT                                  | Replacement of rotted weatherboards.<br>Repainting | \$2,530         | \$1,265         | \$1,265           | \$1,265<br><br>Plus the owner will undertake the work himself. |
| Barbara Moritz.<br>Heritage Cottage Hospital Gallery | Bush Cottage Hospital,<br>7 Morilla Street,<br>LIGHTNING RIDGE | New sign                                           | \$330           | \$330           | \$330             | Volunteer work                                                 |
| <b>Dale Bowden</b>                                   | <b>152-156 Fox Street<br/>WALGETT</b>                          | <b>Repairs and painting</b>                        | <b>\$9,900</b>  | <b>\$4,950</b>  | <b>\$3,905</b>    | <b>\$5,995</b>                                                 |
| <b>Totals</b>                                        |                                                                |                                                    | <b>\$12,760</b> | <b>\$6,545</b>  | <b>\$5,500</b>    | <b>\$7,260</b>                                                 |

**Former Nurses' Home, 152-156 Fox Street, Walgett**

|                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Applicant                                                                                                                                                                | Mr Dale Bowden                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Heritage item                                                                                                                                                            | The former nurses' home is a locally listed heritage item.                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Cost of works                                                                                                                                                            | \$9,900                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Grant requested                                                                                                                                                          | \$4,950                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Proposed work                                                                                                                                                            | <p>The works described in the grant application are:</p> <ul style="list-style-type: none"> <li>• Repair and paint walls of the external courtyard (weatherboards, fascia and gutter)</li> <li>• Repaint hallway entry, including ceilings.</li> <li>• Finish painting the internal walls of the verandah</li> <li>• Repair bathroom components (doors, windows, sills)</li> </ul>                                                                                                                 |
| Assessment                                                                                                                                                               | <p>The former nurses' home is a single storey weatherboard building with surrounding verandahs. It is an excellent example of an InterWar/early Post-War nurses' home at a country hospital.</p> <p>Some of the weatherboards are in a deteriorated condition. The house needs repainting.</p>                                                                                                                                                                                                     |
| Recommendation                                                                                                                                                           | That funding be approved for \$3,905.                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Conditions                                                                                                                                                               | <ul style="list-style-type: none"> <li>• New weatherboards must match the existing.</li> <li>• Colours must match the new colour scheme.</li> <li>• Waste materials must be managed on the site and then disposed of at an appropriate waste management facility.</li> <li>• The work must be undertaken in accordance with any relevant SafeWork NSW guidelines and Codes of Practice.</li> <li>• Work must not cause the building to contravene the <i>Building Code of Australia</i></li> </ul> |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

### **9.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0210

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

For Councillor Information purposes, the following applications were received during November 2022.

#### **Outstanding Notice Certificate**

3

#### **Construction Certificate**

1 approved

#### **Food Shop Inspections**

- Mobile Food Van
- Home Business – low risk food

#### **Swimming Pool Compliance Certificates**

1

#### **Activity Approvals**

Two activity approval applications received for new amenity building projects.

#### **Current Building Project Under Construction**

- Shop/Office and five cabins at 20 Morilla Street Lightning Ridge
- Private garage @ 38 Warrena Street Walgett
- Storage Units @ 40 Nobby Road Lightning Ridge
- 99 Wee Waa Street Walgett Multi Unit housing project
- New shade structure Lightning Ridge Bowling Club
- 88 Pandora Street, Lightning Ridge – Dual Occupancy (manufactured home)

#### **Other Activity**

Support letter covering workshop/garage existing usage for proposed application for lease of premises.

#### **Planning Certificates:**

November – Ten (10) 10.7 Planning Certificates have been issued.



## OTHER ENVIRONMENTAL SERVICES ACTIVITIES

### NSW HEALTH – Mosquito Monitoring - Progress

Mosquito traps now will be installed at Apex Park and Alex Trevallion Park Walgett, where weekly captured mosquito's, will be dispatched to Medical Entomology Unit at Westmead Hospital. Due to the flooded conditions surrounding Walgett no transportation available, mosquito trapping now has been progressed, the first week was in the red zone (Very High) reading. Copy of Report attached

### Walgett Animal Pound Replacement

Council Has applied to NSW Government Disaster Infrastructure Betterment in NSW

### November 2022 Animal Impounding Records

Month of November- 31 dogs surrendered were rehomed and 3 dogs impounded were released to their owner due flooding of council's animal pound being out of action for one month. During the month, a dangerous dog and dog nuisance complaints were received from the public.

### Grawin Waste Depot

During October, a discussion was held with property owner to positively locate the correct placing of the new wheelie bins to create a new waste collection area. Road works and bin installation will now be organised, along with a license required by Crown Lands.

### Enquiries

Multi-unit accommodation - Pre-planning application; further plans provided and now have been accepted for 28 Warrena Street Walgett.

Anglican Church, Lightning Ridge - enquiry concerning additional building covering their local food hampers for next year.

| <b>Matters Generally for Brief Mention or Information from Director Environmental Services</b>                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters generally for brief mention or information from the Director Environmental Services, be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

NSW Arbovirus Surveillance & Mosquito Monitoring 2022-2023 – Weekly Update: Week ending 26 November 2022 (Report Number 7)  
(Refer Attachment Document B)

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

## **11. QUESTIONS WITH NOTICE**



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 20<sup>th</sup> December 2022**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **20<sup>th</sup> December 2022** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## **AGENDA**

### **12. MOVE INTO CLOSED SESSION**

#### **MOVE INTO CLOSED SESSION**

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### **13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING**

#### **13.1 GENERAL MANAGER**

**13.1.1 Lease to Service NSW – Walgett Services Agency (Motor Registry)**

**13.1.2 Sale of Land for Unpaid Rates**

## 14. RETURN TO OPEN SESSION

| Return to open session                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 15. ADOPTION OF CLOSED SESSION REPORTS

| Adoption of closed session reports                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **16. CLOSE OF MEETING**

**Time: .....**