



AGENDA FOR ORDINARY COUNCIL MEETING

Thursday 22nd November 2022

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **22 November 2022** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| <b>SPEAKER</b> | <b>TOPIC</b> |
|----------------|--------------|
| <b>Nil</b>     | <b>Nil</b>   |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

### Leave of Absence

#### Recommendation:

That the leave of absence received from \_\_\_\_\_ is accepted and leave of absence granted.

#### Moved:

#### Seconded:

## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |



## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 27 OCTOBER 2022**

| <b>Minutes of Ordinary Council Meeting – 27 October 2022</b>                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 27 October 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 27 October 2022

|



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Thursday 27<sup>th</sup> October 2022**

Michael Urquhart  
GENERAL MANAGER

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE  
WALGETT SHIRE CHAMBERS ON THURSDAY 27<sup>TH</sup> OCTOBER 2022 AT 11:00AM**
**OPEN FORUM****Public Presentations:***Nil**The Mayor declared the meeting open at 11:21AM***PRESENT**

Mayor Jane Keir  
 Deputy Mayor Greg Rummery  
 Cllr Alf Seaton  
 Cllr Colin Hundy  
 Cllr Daniel Walford  
 Cllr Michael Cooke  
 Cllr Sue Currey  
 Michael Urquhart (General Manager)  
 Tony Hughes (Chief Financial Officer)  
 Bob Stephen (Director Engineering/Technical Services)  
 Belinda Petersons (Minute Secretary)

**Note:**

Mayor Jane Keir and Cllr Sue Currey attended the meeting via Zoom video link, which was noted and accepted by all Councillors present.

**ABSET**

Cllr Jasen Ramien  
 Cllr Ian Woodcock  
 Kim Talbot (Director Environmental Services)

One minute's silence was observed, by all in attendance, in acknowledgement of the passing of Her Majesty Queen Elizabeth II on September 8, 2022.

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor | Item No. | Report title/ Subject matter                                 | Pecuniary/Non-Pecuniary | Reason                   |
|------------|----------|--------------------------------------------------------------|-------------------------|--------------------------|
| Mayor Keir | 9.3.1    | Monthly Maintenance Grading Report – as at 30 September 2022 | Pecuniary               | Family Business interest |

**12/2022/1 Leave of Absence****Resolved:**

That the leave of absence received from Cllr Jasen Ramien and Cllr Ian Woodcock is accepted and leave of absence granted.

**Moved:** Cllr Cooke  
**Seconded:** Cllr Rummery  
**CARRIED**

**12/2022/2 Minutes of Ordinary Council Meeting – 27 September 2022****Resolved:**

That the minutes of the Ordinary Council meeting held 27 September 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Walford

**Seconded:** Clr Currey

**CARRIED**

**12/2022/3 Monthly Mayoral Report****Resolved:**

That the Mayoral report for October 2022 be received and noted.

**Moved:** Mayor Keir

**Seconded:** Clr Hundy

**CARRIED**

**12/2022/4 Council's Decision Action Report – October 2022****Resolved:**

That the Resolution Register for October 2022 be received and noted.

**Moved:** Clr Seaton

**Seconded:** Clr Cooke

**CARRIED**

**12/2022/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Department circulars 22-28 and 22-29, from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Walford

**Seconded:** Clr Rummary

**CARRIED**

**12/2022/6 Important Dates for Councillors – Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Cooke

**Seconded:** Clr Rummary

**CARRIED**

*It was noted 8<sup>th</sup> November 2022 Lightning Ridge Business Chamber meeting postponed due to flooding and road closures.*

**12/2022/7 Council Policy and Procedure Review****Resolved:****That:**

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
  - i) Debt Recovery
  - ii) Financial Hardship
  - iii) Government Information Public Access (GIPA)
  - iv) Working from Home
  - v) Debt Write-Off

**Moved:** Cllr Seaton**Seconded:** Cllr Hundy**CARRIED****12/2022/8 Burren Junction Progress Committee Applications****Resolved:**

1. That the General Manager's report be received.
2. That Council formally agree to the membership of the following people to the Burren Junction Progress Committee:  
  
Scott Hardy, Coral Marshall, Catherine Schwager, Robert Schwager, Zachary Barrett, Andrew Schwager, Peter Meppem, Janine Powell, Andrew Tynan, Susan Marshall, Stephen Gardner, Sharon Shearer, Elizabeth Powell and Philip Powell.
3. That membership be granted to Lucinda Stump, pending the lodgement of her application.

**Moved:** Cllr Cooke**Seconded:** Cllr Walford**CARRIED**

*Item 9.1.6 Community Satisfaction Survey was deferred, to discuss later in the meeting, as Stuart Reeves (who conducted the survey) is expected to join via Teams to present his results.*

**12/2022/9 Tourism 2022****Resolved:**

That Council receive and note the General Manager's report detailing the tourism activities, to date, in 2022.

**Moved:** Cllr Hundy**Seconded:** Cllr Walford**CARRIED**

**12/2022/10 Union Picnic Day 2022****Resolved:**

That Council:

1. Delegate authority to the General Manager to arrange an appropriate day, for the Union Picnic Day, when flooding in the Shire has subsided.
2. Confirm that all Council operations will be closed on the chosen Union Picnic Day, with the exception of those deemed to be essential services.

**Moved:** Cllr Seaton**Seconded:** Cllr Cooke**CARRIED****12/2022/11 Closedown of Council Administration Offices Over The 2022/2023 Festive Season****Resolved:**

1. Council operations close from Friday 23 December 2022 to Friday 6<sup>th</sup> January 2023, inclusive, and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. That the closedown be effectively notified to residents, along with details of essential service and emergency call out arrangements.
3. Note a separate shutdown period will be put in place for all outdoor staff to coincide with the commencement of the skeleton crews, in accordance with the Award.

**Moved:** Cllr Hundy**Seconded:** Cllr Rummary**CARRIED****12/2022/12 Matters Generally For Brief Mention or Information from the General Manager****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.

**Moved:** Cllr Cooke**Seconded:** Cllr Rummary**CARRIED**

**12/2022/13 Monthly Outstanding Rates Report as at 30 September 2022****Resolved:**

That the 30 September 2022 outstanding rates report be received and noted.

Moved: Clr Seaton  
 Seconded: Clr Rummery  
**CARRIED**

**12/2022/14 Cash and Investment Report as at 30 September 2022****Resolved:**

That the Investment report be received and noted.

Moved: Clr Hundy  
 Seconded: Clr Seaton  
**CARRIED**

**12/2022/15 Section 356 – Rebates to Churches and Other Not-For-Profit Organisations 2022/2023****Resolved:**

That:

1. The General Manager be approved to process applications for a rebate, in accordance with Council's – Donations to Churches and Other Not-For-Profit Organisations – Section 356 of the LGA Policy – within the 2022/2023 budget allocation of \$23,162.00, as and when applications are received from eligible Churches and Not-For-Profit Organisations for the 2022/2023 financial year.
2. A review be conducted of Council's Rebates to Churches and Other Not-For-Profit Organisations Policy and the list of recipients for the 2023/2024 financial year.

Moved: Clr Cooke  
 Seconded: Clr Rummery  
**CARRIED**

**12/2022/16 Matters Generally For Brief Mention or Information from the Chief Financial Officer****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer, in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

Moved: Clr Walford  
 Seconded: Clr Rummery  
**CARRIED**

*Council returned to Item 9.1.6 - Community Satisfaction Survey Results*

**12/2022/17 Community Satisfaction Survey Results**

**Resolved:**

That Council receive and note the General Manager's report detailing the results of the 2022 Community Satisfaction Survey.

**Moved:** Cllr Rummery

**Seconded:** Cllr Walford

**CARRIED**

***Note:** A presentation will be given by ~~Micromex~~ regarding the survey results, at the November 2022 Ordinary Council Meeting.*

**12/2022/18 Adjourn Council Ordinary Meeting to Conduct Australian Citizenship Ceremony**

**Resolved:**

That Council adjourn proceedings of the Ordinary Meeting at 12:09pm, and cease recording, to conduct an Australian Citizenship Ceremony.

**Moved:** Cllr Hundy

**Seconded:** Cllr Rummery

**CARRIED**

*Council returned to Ordinary Meeting proceedings and resumed recording at 1:09pm*

*Mayor Keir declared a pecuniary interest and logged out of the Teams meeting session.*

*Deputy Mayor Rummery then presided over the meeting.*

**12/2022/19 Monthly Maintenance Grading Report – September 2022**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for September 2022.

**Moved:** Cllr Walford

**Seconded:** Cllr Seaton

**CARRIED**

*At 1:10pm Mayor Keir logged back into the Teams meeting session and resumed the chair.*



**12/2022/20 Service Progress Report as at 30 September 2022****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for September 2022.

**Moved:** Cllr Seaton  
**Seconded:** Cllr Rummary  
**CARRIED**

**12/2022/21 Monthly Major Project Report - September 2022****Resolved:**

That Council receive and note the Monthly Major Projects Report for September 2022.

**Moved:** Cllr Seaton  
**Seconded:** Cllr Cooke  
**CARRIED**

**12/2022/22 Matters Generally For Brief Mention or Information from the Director Engineering/Technical Services****Resolved:**

That the matters generally for brief mention or information only from the Director Engineering/ Technical Services be received and noted.

**Moved:** Cllr Rummary  
**Seconded:** Cllr Hundy  
**CARRIED**

**12/2022/23 Development Approvals September 2022****Resolved:**

That Council receive and note the Development Approvals Report for September 2022.

**Moved:** Cllr Walford  
**Seconded:** Cllr Cooke  
**CARRIED**

**12/2022/24 Walgett Shire Local Heritage Fund Grants 2022/2023****Resolved:**

That Walgett Shire Council resolve to disperse a maximum of \$1,595, from the Walgett Shire Council Local Heritage Fund 2022/2023, in accordance with the recommendations of Council's Heritage Advisor; being a total of \$1,265 granted to Mark Jones and \$330 granted to Heritage Cottage Hospital Gallery (Barbara Moitz).

**Moved:** Cllr Seaton  
**Seconded:** Cllr Rummary  
**CARRIED**

**12/2022/25 Matters Generally For Brief Mention or Information from the Director  
Environmental Services**
**Resolved:**

That the matters generally for brief mention or information only from the Director Environmental Services be received and noted.

Moved: Cllr Cooke  
Seconded: Cllr Seaton  
CARRIED

**12/2022/26 Move into Closed Session**

Time: 1:27pm

That the public be excluded from the meeting pursuant to Sections 10A 92) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Moved: Cllr Hundy  
Seconded: Cllr Rummary  
CARRIED

**12/2022/27 CONFIDENTIAL - Lease to Graincorp Operations Limited – Part Road  
Reserve Adjacent to Kamilaroi Highway, Burren Junction**
**Resolved:**

1. That the General Manager's report be received.
2. That Council offer Graincorp Operations Limited a further two (2), five (5) year lease options in the lease document for the land described as: "the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacks Creek Street corridor to its south, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary".

Moved: Cllr Hundy  
Seconded: Cllr Rummary  
CARRIED

**12/2022/28 CONFIDENTIAL – Licence Agreement Between Walgett Shire Council and PCYC Walgett****Resolved:**

1. That the Chief Financial Officer's report be received.
2. That Council agrees to sign the Licence Agreement for the PCYC premises, equipment and facilities, for a lease fee of \$65,000 (incl. GST) in the 2022/2023 financial year, as specified in the memorandum of understanding between PCYC Walgett and Walgett Shire Council.
3. That the General Manager be authorised to execute the Lease Agreement and the Council Seal be affixed to the Licence Agreement.

**Moved:** Clr Rummary**Seconded:** Clr Hundy**CARRIED****12/2022/29 CONFIDENTIAL – Write-Off Various Sundry Debtor Amounts****Resolved:**

That Council approve the write-off of various sundry debtor balances as detailed in the table above in this report totally \$3,757.242

**Moved:** Clr Hundy**Seconded:** Clr Rummary**CARRIED****12/2022/30 CONFIDENTIAL – RFT20016 – Supply and Deliver of one CCF Class 17.5 Padfoot Drum Roller****Resolved:**

That the Council accepts the tender of ~~Westrac~~ P/L, in the amount of \$227,691.54 (exclusive of GST), for the supply and delivery of one (1) Caterpillar CP76B ~~Padfoot~~ Drum Roller.

**Moved:** Clr Cooke**Seconded:** Clr Hundy**CARRIED****12/2022/31 CONFIDENTIAL – RFT20017 – Supply and Deliver of one 20T Ballasted Pneumatic Tyred Roller****Resolved:**

That the Council accepts the tender of BT Equipment, in the amount of \$181,619.50 (exclusive of GST), for the supply and delivery of one (1) ~~Bomag~~ BW28RH Pneumatic Tyred Roller.

**Moved:** Clr Cooke**Seconded:** Clr Seaton**CARRIED**

**12/2022/32 CONFIDENTIAL – RFT20018 – Supply and Deliver of one 20T Ballasted Pneumatic Tyred Roller**
**Resolved:**

That the Council accepts the tender of BT Equipment, in the amount of \$181,619.50 (exclusive of GST), for the supply and delivery of one (1) ~~Bomag~~ BW28RH Pneumatic Tyred Roller.

**Moved:** Cllr Cooke  
**Seconded:** Cllr Rummery  
**CARRIED**

**12/2022/33 Return to open session**
**Time: 1:49pm**
**Resolved:**

That Council return to open session.

**Moved:** Cllr Seaton  
**Seconded:** Cllr Rummery  
**CARRIED**

**12/2022/34 Adoption of closed session reports**
**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports

**Moved:** Cllr Cooke  
**Seconded:** Cllr Rummery  
**CARRIED**

**Close of Meeting** - The meeting closed at 1:55pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 General Manager

## 6. REPORTS OF COMMITTEES/DELEGATES

### 6.1 MINUTES OF WSC PLANT COMMITTEE MEETING ON 27<sup>TH</sup> OCTOBER 2022 – DRAFT



## WALGETT SHIRE COUNCIL PLANT COMMITTEE

### MINUTES

Meeting Thursday 27<sup>th</sup> October 2022 at 8:00am held at the Walgett Shire Council Chambers.

#### Attendees:

|                       |                                                 |
|-----------------------|-------------------------------------------------|
| Mr Michael Urquhart   | (General Manager)                               |
| Mrs Jane Keir         | (Mayor) - attended via TEAMS video conferencing |
| Mr Jasen Ramien       | (Councillor)                                    |
| Mr Michael Cooke      | (Councillor)                                    |
| Mr Bob Stephen        | (Director Engineering/Technical Services)       |
| Mr Tim McLoughlin     | (Infrastructure Manager – Roads)                |
| Mr Greg Leersen       | (Fleet Superintendent)                          |
| Mrs Belinda Petersons | (Minute Secretary)                              |

#### Apologies:

Nil

#### Welcome and Introductions

Michael Urquhart welcomed all participants to the meeting.

#### Confirmation of Minutes

No previous minutes were tabled.

#### Business

##### Proposed 5 year plant replacement

Greg Leerson tabled the following proposed schedules for plant and their replacement:

| 2022-2023 Plant Replacement |                       |                                           |                               |
|-----------------------------|-----------------------|-------------------------------------------|-------------------------------|
| No. Existing                | Current Make of Plant | Proposed Description of Replacement Plant | Current Status of Replacement |
| 5009                        | Hino                  | Light Rigid Tray Top with Lockers         | Proposed                      |
| 5272                        | Isuzu                 | Light Rigid Tipper Truck                  | Proposed                      |
| 5395                        | Isuzu                 | Light Rigid Tipper Truck                  | Proposed                      |
| 5011                        | Isuzu                 | Light Rigid Tray Top with Lockers         | Proposed                      |
| 5503                        | Isuzu                 | Tray Top with Service Body                | Proposed                      |
| 5355                        | Hino                  | Tipper/Lockers/Crane                      | Proposed                      |
| 76                          | Komatsu               | 14Ft Grader                               | Proposed                      |
| 121                         | Komatsu               | 14Ft Grader                               | Proposed                      |
| 965                         | Moore                 | Widening Deck Plant Trailer - Heavy       | Proposed                      |

| <b>2023-2024 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 151                                | Caterpillar                  | 14Ft Grader                                      | Proposed                             |
| 152                                | Caterpillar                  | 14Ft Grader                                      | Proposed                             |
| 5908                               | Volvo                        | Superior Pac Side Loader – Garbage Truck         | Proposed                             |
| 5318                               | Hino                         | Jetpacher Style Sealing Truck                    | Proposed                             |
| 5050                               | Isuzu                        | Light Rigid Crew Truck                           | Proposed                             |
| 5051                               | Isuzu                        | Light Rigid Crew Truck                           | Proposed                             |
| 5052                               | Isuzu                        | Light Rigid Crew Truck                           | Proposed                             |
| 5053                               | Isuzu                        | Light Rigid Crew Truck                           | Proposed                             |
| 4453                               | Ford                         | Light Rigid Crew Truck                           | Proposed                             |

| <b>2024-2025 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 153                                | Caterpillar                  | 14Ft Grader                                      | Proposed                             |
| 5211                               | Western Star                 | Prime Mover                                      | Proposed                             |
| 795                                | Caterpillar                  | 432F Backhoe – Walgett                           | Proposed                             |
| 5939                               | Hino                         | Tipper with Bin Side Loader                      | Proposed                             |
| 5914                               | Isuzu                        | Medium Rigid /Lockers/Crane/Side Tipper          | Proposed                             |
| 930                                | Ally Weld                    | 5t Plant Trailer                                 | Proposed                             |

| <b>2025-2026 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 796                                | Caterpillar                  | 432F Backhoe Loader                              | Proposed                             |
| 737                                | Caterpillar                  | 304E2 Mini Excavator                             | Proposed                             |
| 786                                | Caterpillar                  | CS78B Smooth Drum Roller                         | Proposed                             |
| 787                                | Caterpillar                  | CS78B Smooth Drum Roller                         | Proposed                             |
| 841                                | New Holland                  | C227 Loader Skid Steer Tracked                   | Proposed                             |
| 942                                | Mobile Van                   | Site Van/Office/Mess Room                        | Proposed                             |
| 963                                | Moore                        | Tandem Drop Deck Trailer                         | Proposed                             |
| 964                                | Moore                        | Tandem Dolly                                     | Proposed                             |

|      |               |                       |          |
|------|---------------|-----------------------|----------|
| 1003 | A1 Road Lines | Mobile Traffic Lights | Proposed |
| 1004 | A1 Road Lines | Mobile Traffic Lights | Proposed |
| 5020 | Hino          | Street Sweeper        | Proposed |

Discussion was had regarding the location, use and capabilities of the equipment.

#### **Proposed 5 year plant replacement**

##### **Resolved:**

That the WSC Plant Committee receive and accept the tabled 5 year plant equipment replacement schedule.

**Moved:** Cllr Michael Cook  
**Seconded:** Cllr Jasen Ramien  
**CARRIED**

#### Proposed additional plant purchases

Greg Leerson tabled the following new plant proposed for acquisition:

| <b>New Plant Proposals</b> |                     |                                                  |                                                                                |
|----------------------------|---------------------|--------------------------------------------------|--------------------------------------------------------------------------------|
| <b>No. Existing</b>        | <b>Approx. Cost</b> | <b>Proposed Description of Replacement Plant</b> | <b>Reason</b>                                                                  |
| Hired                      | \$230,000.00        | Padfoot Roller                                   | Currently Long Term Hire                                                       |
| Hired                      | \$230,000.00        | Smooth Drum Roller                               | Currently Long Term Hire                                                       |
| Hired                      | \$185,000.00        | Multi Tyred Roller                               | Currently Long Term Hire                                                       |
| Contractor                 | \$450,000.00        | 20T Lime Spreading Truck                         | Larger Works Hired from Contractor and WH&S Issues with Current Spreader       |
| Contractor                 | \$130,000.00        | 120HP Tractor w Slasher                          | Cut out Contractor & Ability to Slash Whole Shire with short term availability |
| Contractor                 | \$130,000.00        | 120HP Tractor w Slasher                          | Cut out Contractor & Ability to Slash Whole Shire with short term availability |
|                            | \$250,000.00        | Water cart Rigid Truck                           | Currently Long Term Hire                                                       |
| New                        | \$180,000.00        | Side Tipping Bulk Trailer                        | Rapid response and flexibility                                                 |

Discussion was had regarding the work efficiencies and financial benefits of purchasing the proposed plant.

Discussion was had regarding the need to add 2 x mobile CCTV Camera Trailers; one to be stationed at Lightning Ridge and the other to be stationed at Collarenebri.

**Proposed additional plant purchases**

**Resolved:**

That the WSC Plant Committee receive and accept the tabled additional plant purchases, with the inclusion of two (2) x mobile CCTV camera trailers.

**Moved:** Cllr Michael Cook

**Seconded:** Cllr Jasen Ramien

**CARRIED**

**Meeting Closed:** 8:45am

**Next Meeting:** Tuesday 28<sup>th</sup> February, 2022 at the Walgett Shire Council Chambers.



## 7. MAYORAL MONTHLY REPORT

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Jane Keir OAM  
**FILE NUMBER:** 22/10/0183

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### Summary:

This report provides Council with information regarding the activities of the Mayor for the past month.

### Background:

I have had daily communication & briefings with GM during the flood crisis & would like to offer my congratulations & sincere thanks to Mike Urquhart & his staff for their ongoing commitment & tireless support to our community during the ongoing disaster situation we are facing daily across the Shire.

I received a phone call from Her Excellency, the Honourable Margaret Beazley, Governor of NSW on 11.11.22, her Excellency asked me to convey a message of support to our Council & Councillors & all members of the community.

Received an email from Darriea Turley, President of LG NSW also offering her support & assistance if required.

My thanks to Councillor Walford for laying a wreath with GM Mike Urquhart on Remembrance Day at Walgett.

I have been updating my local community on the Namoi River 2<sup>nd</sup> daily by email since the end of September with updates from the SES re river levels, road conditions & flooding for their information.

Communication with Far West Joint Organisation & Barry Holman, Mayor of Bourke Shire re increasing the Air Link services to Walgett & Lightning Ridge daily during the week for the duration of the flooding, this initiative has been well received.

Good to see the Barwon & Namoi rivers are falling at Walgett & Collarenebri townships, slight rises are predicted again with the recent rain event, fingers crossed for some warm dry weather.

I watched with interest the Walgett Shire Travel Oz TV Promotional special presented by Greg Grainger last Saturday morning, great viewing & advertising for our Shire.

| Monthly Mayoral Report                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayoral report for November 2022 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 8. CORRESPONDENCE AND PETITIONS

### 8.1 LETTER FROM THE HON. MARGARET BEAZLEY AC KC, DATED 14 NOVEMBER 2022



GOVERNMENT HOUSE  
SYDNEY

Monday, 14 November 2022

Mr Michael Urquhart  
General Manager  
Walgett Shire Council  
77 Fox Street  
WALGETT NSW 2832

Dear Mr Urquhart, *Mike,*

I am writing to extend my expression of concern to everyone in Walgett as you deal with the challenges of the floods as they continue to impact the town. The resourcefulness of everyone in the community is to be commended as you all strive to look after each other.

After speaking with the Mayor last Friday, who filled me in on the current situation, I can only begin to imagine the difficulties and the stress caused by being cut off for over 3 weeks. I noticed this morning that some roads have opened but that access in and out to some other areas is still either restricted or roads are still closed.

When I speak to community members in the regions, I am immediately told how resilient you are, and I have certainly witnessed that to be the case. However, whilst resilience helps in getting through a challenge, it does not lessen the impact on the health of individuals, on property and on businesses.

I trust that things will soon get back to some sense of normality and that everyone – the Council, the staff and everyone in the community – can enjoy the summer months and the Christmas season.

Best wishes,

The Honourable Margaret Beazley AC KC  
Governor of New South Wales

## 8.2 LETTER FROM THE OFFICE OF THE STATE LIBRARIAN, DATED 16 NOVEMBER 2022

Wednesday, 16 November 2022

Dear Mr Urquhart

### Public Library Funding

You will recall that the NSW Government committed significant additional funding to public libraries for the 4 years from 2019/20 to 2022/23. These funds enabled large increases to the annual library subsidies for all councils, and an improved capital grants program to support councils with library building renewal.

I am very pleased to confirm that the Government has now committed to continue this record investment in public libraries. The Treasurer the Hon Matt Kean MP and the Minister for the Arts the Hon Ben Franklin MLC announced the continuation of the funding through a joint media release on 10 November 2022.

This great news reflects the constructive work that the State Library of NSW and the local government sector have undertaken jointly in recent years, and the Government's recognition of the value that libraries bring to communities all over NSW.

The enhanced funding that your council is receiving this year will now continue, adjusted annually for population growth.

The State Library has noted that not all libraries are developing at similar rates, especially as local communities emerge from the difficult years of natural disasters and the pandemic. I trust that this funding certainty will make it easier for your council to plan for improvements to library services.

We will continue our program of visits to libraries and provide independent advice on performance and needs. We look forward to assisting where we can, to ensure that the funding is applied to the areas of your service that most need improvement or strengthening.

My colleague Cameron Morley ([Cameron.morley@sl.nsw.gov.au](mailto:Cameron.morley@sl.nsw.gov.au)) stands ready to offer support as you need it.

Yours sincerely,



Dr John Vallance FAHA

cc: Library Manager



**Genevieve Freeman**  
Executive Assistant, Office of the State Librarian  
[Genevieve.Freeman@sl.nsw.gov.au](mailto:Genevieve.Freeman@sl.nsw.gov.au)  
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## **9. REPORTS FROM OFFICERS**

### **9.1 GENERAL MANAGER**

#### **9.1.1 COUNCIL'S DECISION ACTION REPORT – OCTOBER 2022**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register become3s the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register.

**Governance Issues:**

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental Issues:**

Nil.

**Stakeholders:**

Council and Manex Team.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

That the Resolution Register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report – October 2022</b>                                                                                                 |
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for October 2022 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Action Resolution Register.

**WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                      |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 14.02.17 | 1/2017/15 | <p>Loan to Lightning Ridge Opal &amp; Fossil Centre Inc.</p> <p>(a) That the Chief Financial Officers report be received.</p> <p>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning Ridge Opal and Fossil Centre Inc. for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.</p> <p>(c) The loan be repaid over five (5) years as follows; 9/01/18 - \$10,000, 9/1/2019 - \$10,000, 9/1/20 - \$10000, 9/1/21 - \$10,000, 9/1/22 - \$8,000.</p> <p>(d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. enter into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.</p> <p>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a Board Member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.</p> | GM   | 30/05/22 Items (a) to (d) have been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM to report to Council              |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> <p>15.11.2021 GM to call tender for new pool when additional grant funds become available</p> | In progress                          |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 “ “</p> <p>14/02/2022 GM to follow up as current status</p> <p>14.09.2022 Waiting on transfer of ownership</p>                                    | In progress                          |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p>                                                                                                                                                                                                                                                                                                                              | Waiting on approval from crown lands |

## WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |             |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | 16/9/2020 work in hold at this stage as the related staff has other important other commitments<br>18.03.21 Crown Lands to authorise licence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |             |
| 03.04.19 | 2/2019/23  | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DES  | <p>Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.<br/>Cityplan's name has changed to "Gyde"</p> <ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li> </ul> <p>09/02/2022 – TEAMS meeting with Gyde Planning and DPIE representatives on Friday<br/>4/02/2022 to discuss recommendations of Bridging Report.<br/>15/02/2022 – Further technical analysis required by Gyde Planning.<br/>14.09.2022 Waiting on response from consultant<br/>10.10.2022 Director seeking to obtain support from DPE (formally DPIE).</p> | In progress |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM   | <p>GM investigating tourist possibilities<br/>Rural Aid project<br/>11.07.2022 Signage wording underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | In Progress |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES  | <p>Delayed pending appointment of new DES.<br/>15.11.2021 To be followed up by DES in early 2022.<br/>15.02.2022 – Consultation with business owners to commence in March '22.<br/>19.04.2022 Acting Director Environmental Services to investigate<br/>14.09.2022 Health &amp; Building Surveyor to commence notifications</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Ongoing     |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Euroka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DETS | <p>16.9.2020 discussed in Traffic Committee meeting held on 10<sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br/>21.10.2020 Engineering department in process for community consultation<br/>16.11.2020 Community consultation is progress<br/>18.03.21 Funding being sought for signage<br/>20.06.2022 Submitting grant application July 2022 – Collarenebri, Lightning Ridge &amp; Walgett<br/>14.09.2022 Grant application submitted.<br/>10.10.2022 Due to Local Traffic Committee recommendations to extend the proposed section – a new Community Consultation will need to take place.</p>                                                                                                                                                                                                                                                                                                                                                                          | In progress |
| 25/08/20 | 9/2020/23  | <ol style="list-style-type: none"> <li>1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.</li> <li>2. Forward the planning proposal to NSW planning, industry &amp; environment with a request for a gateway determination;</li> <li>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;</li> <li>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</li> <li>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979,</li> </ol> | DES  | <p>Work on this project is suspended due to high number of development applications and enquiries.<br/>15.02.2022 – No change<br/>14.09.2022 DES to apply for grant<br/>10.11.2022 Project did not meet requirements for grant. Now applying to Western Region Planning for assistance to progress project.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | In progress |
| 15.12.20 | 15/2020/17 | That Walgett Shire Council resolve to:<br><ol style="list-style-type: none"> <li>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppark.</li> <li>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DES  | <p>Negotiations with stakeholders has commenced.<br/>19.04.2022 Acting Director Environmental Services to investigate<br/>18.05.2022 Acting Director Environmental Services to investigating relevant licenses for land at Glengarry and Grawin<br/>27.07.2022 DES has been in contact with land holder at proposed site and awaiting his return to discuss further.<br/>14.09.2022 Health and Building Surveyor to progress in October 2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | In progress |

WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            | 10.11.2022 DES has spoken with owner and confirmed location of bins. Roadworks and site set-up for bins to be carried out in 2023                                                                                                                                                                                                                                                                                                                                                                    |                                                 |
| 27.04.21 | 4/2021/15 | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CFO        | 22.07.21 Project underway<br>15.11.21 Bar area 95% complete, main steel supports are in place, holes for foundations being prepared<br>20.06.22 Gletan Group submitted a claim for extras which has been referred to the project manager at Barnson's<br>11.07.22 Gletan Group are continuing to drill holes for foundations and are anticipating a completion date of 12 August 2022<br>14.09.2022 Health & Building Surveyor to inspect and sign off.                                              | In progress                                     |
| 29.06.21 | 6/2021/3  | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM         | 15.11.2021 The General Manager has spoken to Committee members and is waiting on financial information.<br>19.04.2022 GM to report to May 2022 meeting re tender option for provision of fuelling station.<br>20.06.2022 Airport Manager preparing scope of works<br>27.07.2022 Draft Scope of Works has been received and is in editing process                                                                                                                                                     | In progress                                     |
| 22.02.22 | 3/2022/22 | b) That Council agree to sell both Lot 156 and Lot 157 DP 882747 Duff Street Walgett to Michael Hughes Transport for \$85,000 (GST exclusive).<br>c) A condition of sale being, the blocks are land locked and Council is not obligated to provide access via Duff Street, with connection to water/septic services, power, and Council's half share of fencing, and removal of soiled fill, and relocation of the septic main to allow development be at the expense of Michael Hughes Transport.<br>d) The General Manager and Mayor be authorised to execute the sale of documents and the Council's Seal be affixed accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM         | 19.04.22 GM wrote to interested parties and has, so far, not received a response.<br>10/11/22 Waiting on response                                                                                                                                                                                                                                                                                                                                                                                    | Waiting on response from prospective purchasers |
| 30.05.22 | 6/2022/17 | Construction Collarenebri Artesian Hot Spring<br>(b) Enter into a contract with Lukas Building and Excavation for the construction of a 15m circular pool, associated amenities, park furniture, BBQ with shelter and seating, concrete paths, concourse and stormwater drainage, as per Quotation No. 264, at a price of \$1,127,400 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council<br>(c) The Council Seal be affixed to the Contract.<br>(d) Allocate \$170,000 for the piping and pumping of water to and from the artesian hot spring pool.<br>(e) Allocate \$205,876 additional funding for the construction of the pool and amenities.                                                                                                                                                                                                                                                                                                                                                                                                                  | GM/<br>CFO | 20.06.2022 Design in progress<br>27.07.2022 GM waiting on design of circular pool and children's pool<br>22.08.2022 Design complete. Engineers design in progress                                                                                                                                                                                                                                                                                                                                    | In progress                                     |
| 28.06.22 | 7/2022/8  | Audit, Risk and Improvement Committee<br>1. Council join with the Far North West Joint Organisation (FNWJO) and all member Councils in establishing a Shared Audit, Risk and Improvement Committee (ARIC) in accordance with section 428B of the Local Government Act 19333<br>2. Council delegate authority to the FNWJO to appoint the chair and 2 independent members to form the ARIC to serve the FNWJO and all 3 member Councils.<br>4. Council adopt the Draft Terms of Reference developed for the operation of the ARIC, noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.<br>6. Applications, as detailed in the Expression of Interest document, be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area, together with the websites of each of the member Councils, to provide local residents the opportunity to apply to become a member of the shared committee, if they are suitably qualified and wish to apply. | GM         | 11.07.2022 Deputy Mayor is Council delegate to ARIC. FNWJO recruiting the chair and independent members.                                                                                                                                                                                                                                                                                                                                                                                             | In progress                                     |
| 26.07.22 | 8/2022/6  | Section 355 Progress and Development Committees – Burren Junction Progress Committee and Walgett Community Development Committee:<br>4. Council advertise, requesting interested community members nominate for membership to the abovementioned 355 committees of Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM         | 27.07.2022 Advertising for committee members to commence August 2022<br>14.09.2022 Advertising complete. Report to September 2022 Ordinary Meeting<br>10.10.2022 Re-advertising of Walgett Community Development Committee commencing as there were not enough EOI's received to form the committee. Report to October 2022 Ordinary Meeting for Burren Junction Progress Committee<br>10.11.22 Burren Junction Progress Committee selected by Council on 27/10/22 and have been advised in writing. | In progress                                     |



WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                                                                                                                                                                       |             |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 26.07.22 | 8/2022/7   | Multi-Sport Community Facility Fund – Conversion of Jenny Wright Netball Courts to a Multi-Sport Complex:<br>2. The General Manager be authorised to execute the grant funding agreement with the Office of Sport.<br>3. Council approve a contribution of \$500,000 toward the cost of the project and this be included in the September 2022 Quarterly Budget Review                                                                                                                                                                                                                                                                                                                                                                    | GM/<br>CFO | 22.08.2022 Waiting on funding deed<br>11.10.2022 Executable Funding Agreement signed                                                                                  | COMPLETE    |
| 26.07.22 | 8/2022/19  | Purchase of Property at Carinda:<br>2. Council approves the purchase of 23 Colin St, Carinda; being described as Lot 2 DP309612 having a purchase price of \$15,000<br>3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase.<br>4. The property be classified as operational                                                                                                                                                                                                                                                                                                                                                                                                        | GM/<br>DES | 22.08.2022 Council's solicitor has commenced purchase process                                                                                                         | In progress |
| 30.08.22 | 10/2022/13 | Annual Financial Statements 2021/2022<br>1. The Draft Annual Financial Reports for 2021/2022 be referred to Council's Auditor<br>2. The Mayor, Deputy Mayor, General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements<br>3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body<br>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public<br>5. The Finance Statements be reviewed / adopted by Council formally when completed, subject to Section 418 of the Local Government Act 1993 and its requirements | CFO        | 14.09.2022 Audit in progress<br>14.10.2022 Audit complete. Waiting on AO Report.<br>10.11.2022 Report to November 2022 Council meeting                                | COMPLETE    |
| 30.08.22 | 10/2022/19 | That Council note and authorise the funding applications for the Fixing Local Roads Program – Round 4, for the top three roads on priority basis from the following projects:<br>1. Cryon Road (SR5)<br>2. Mercadool Road (SR16)<br>3. Goangra Road (SR116)<br>4. Wanourie Creek Road (SR38)<br>5. Teranyan Road (SR33)                                                                                                                                                                                                                                                                                                                                                                                                                   | DETS       | 14.09.2022 Grant application has been submitted                                                                                                                       | COMPLETE    |
| 30.08.22 | 10/2022/24 | Long-Term Strategy for Lots 1 to 75 DP838673<br>1. Call for Expressions of Interest for the grazing rights to Lots 1 to 75 DP838673 for an initial two (2) year period<br>2. develop a proposal for the staged development of the subdivision to be full costed to include all services; power, water, effluent, sealed internal roads and high speed NBN                                                                                                                                                                                                                                                                                                                                                                                 | GM         | 10.11.2022 Basic investigation commenced in terms of land categorisations                                                                                             | In progress |
| 30.08.22 | 10/2022/26 | Fixing Local Roads Program – Lorne Road Reconstruction and Sealing of 5.79kms<br>1. Decline to accept the variation proposal submitted by McMahon Services Australia Pty Ltd<br>2. Enter into a deed of mutual termination with McMahon Services Australia Pty Ltd to bring responsibilities and obligations of both parties, under the contract, to an end<br>3. Immediately commence reconstruction and sealing of 5.79kms of Lorne Road, Lightning Ridge, using Council day labour and local sub-contractors<br>4. Immediately commence formal discussion with TfNSW regarding possible cost overrun of all TfNSW projects due to price escalations in fuel, road construction materials and sub-contractor rates.                     | DETS       | 14.09.2022 Deed of release executed. Subcontractors to commence work in October 2022<br>10.10.2022 Works scheduled to commence late October 2022 (weather permitting) | In progress |
| 27.09.22 | 11/2022/10 | Local Government Election<br>1. ...that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.<br>2. ...that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.<br>3. ...that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.                                                                                                                                                                                                                                    | GM         | 18.10.2022 Letter written to NSW Electoral Commission advising of resolution. NSW Electoral Commission confirm receipt of advice.                                     | COMPLETE    |

WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                 |                                                                                                                                                                                                                                                                         |             |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 27.09.22 | 11/2022/12 | <p>Partial Road Closure – Bill O'Brien Way, Lightning Ridge</p> <p>1. The partial closure of Bill O'Brien Way from Lot 79 to the western end of Lot 78 DP820469, being Crown Reserve 230076, as proposed in the above report.</p> <p>2. Council approve construction of 'Anyone Can Play Park' on that part of the partially closed road (Bill O'Brien Way) and Lot 78 DP820469 (being Crown Reserve 230076).</p> <p>3. Council construct a small toilet facility with one (1) unisex ambulant and one (1) accessible toilet, if required by DPIE recommendations.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS/<br>Ramesh | 10.10.2022 Road closure process has commenced                                                                                                                                                                                                                           | In progress |
| 27.09.22 | 11/2022/19 | <p>Applications for Fixing Country Roads Program – Round 6</p> <p>That Council note and authorise the funding application for the Fixing Country Roads Program – Round 6 for the roads (Merrywinebone Road RR329, Ridge Road RR426 &amp; Goangra Road SR116) that satisfy the funding body's mandatory requirements of Benefit to Cost Ratio (BCR) greater than 1.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS            | 10.10.2022 Grant application to be made 14/10/22                                                                                                                                                                                                                        | COMPLETE    |
| 27.09.22 | 11/2022/23 | <p>Lease of space on Collarenebri Water Tower</p> <p>2. That Council enter into a lease with Field Solutions Group P/L for lease of part Lot 1462 DP862540; being approximately 8m x 4m in size, for a period of five (5) years, with an option of a further 5 x 5 term options.</p> <p>4. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the lease documents.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | GM              | 10.10.2022 Lease documents requested                                                                                                                                                                                                                                    | In progress |
| 27.09.22 | 11/2022/24 | <p>Lease to Graincorp Operations Ltd – Part road reserve adjacent to Kamilaroi Highway, Burren Junction</p> <p>2. That Council enter into a lease with Graincorp Operations Limited for lease of part Road Reserve, described as; the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its South, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary for a period of Five (5) years with an option to renew for a further Five (5) years.</p> <p>4. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the Lease documents.</p> <p>5. Council formally contact adjoining landowners, advising of the lease arrangement of the public road corridor.</p> <p>6. Council place the lease arrangement on Public Display, for a period of 28 days, calling for submissions from the public.</p> | GM/<br>DETS     | <p>04.10.2022 Lease arrangement placed on public exhibition, closing 1<sup>st</sup> Nov. 2022.</p> <p>20.10.2022 New report to Council requesting further 5x5 year extension options.</p> <p>10.11.2022 Legal issues being reviewed by Solicitors from both parties</p> | In progress |
| 27.10.22 | 12/2022/10 | <p>Union Picnic Day 2022</p> <p>1. Delegate authority to the General Manager to arrange an appropriate day, for the Union Picnic Day, when flooding in the Shire has subsided.</p> <p>2. Confirm that all Council operations will be closed on the chosen Union Picnic Day, with the exception of those deemed to be essential services.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GM              | 10.11.2022 General Manager arranged with USU representative to hold the Union Picnic Day on 5 <sup>th</sup> December 2022                                                                                                                                               | COMPLETE    |
| 27.10.22 | 12/2022/11 | <p>Closedown of Council Administration Offices over the 2022/2023 Festive Season</p> <p>2. That the closedown be effectively notified to residents, along with details of essential service and emergency call out arrangements.</p> <p>3. Note a separate shutdown period will be put in place for all outdoor staff to coincide with the commencement of the skeleton crews, in accordance with the Award</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM              | 10.11.2022 Arrangements currently in progress with Department Directors                                                                                                                                                                                                 | In progress |

WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                                                         |                   |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------------------------------------------------------------|-------------------|
| 27.10.22 | 12/2022/15 | Rebates to Churches and other Not-For-Profit Organisations (Section 356)<br>2. A review be conducted of Council's Rebates to Churches and other Not-For-Profit Organisations Policy and the list of recipients for the 2023/204 financial year.                                                                                                                                                                                                                                                                                                                                                                                                                 | CFO | 10.11.2022 A review to be conducted by Rates officer for February 2023. | Not yet commenced |
| 27.10.22 | 12/2022/27 | Lease to Graincorp – Part Road Reserve Adjacent to Kamilaroi Highway, Burren Junction<br>2. That Council offer Graincorp Operations Limited a further two (2), five (5) year lease options in the lease document for the land described as: "the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its south, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary". | GM  | 10.11.2022 Legal issues being reviewed by Solicitors from both parties  | In progress       |
| 27.10.22 | 12/2022/28 | Licence Agreement between Walgett Shire Council and PCYC Walgett<br>3. That the General Manager be authorised to execute to Lease Agreement and the Council Seal be affixed to the Licence Agreement                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM  |                                                                         |                   |

## 9.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 22-30 / Guidelines on the recruitment of senior council executives
- 22-31 / Commencement of the Public Spaces (Unattended Property) Act 2021
- 22-32 / Update to Your Council website to include housing, employment and population projection data
- 22-33 / Misuse of Council Resources – March 2023 State Election
- 22-34 / Consultation on review of the Local Government Boundaries Commission
- 22-35 / Councils' decisions on the administration of their September 2024 ordinary elections

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff.

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

### Circulars Received From the NSW Office of Local Government

#### Recommendation:

That the information contained in the following Department circular 22-30 through to 22-35, from the Local Government Division Department of Premier and Cabinet, be received and noted.

#### Moved:

#### Seconded:

#### Attachments:

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular 22-30 / 21 October 2022 / A831056                                                          |
| <b>Previous Circular</b>    | 21-22 Updated guidance on the appointment and dismissal of senior staff                             |
| <b>Who should read this</b> | Councillors/General Managers/Joint Organisation Executive Officers/Human Resources Staff            |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                |

### Guidelines on the recruitment of senior council executives

#### What's new or changing

- The "departmental chief executive" of the Office of Local Government (OLG) has issued *Guidelines on the recruitment of senior council executives* under section 23A of the *Local Government Act 1993* (the Act). The Guidelines are available [here](#).
- The Guidelines have been issued in response to the Independent Commission Against Corruption's corruption prevention recommendations arising from its investigation of the former Canterbury City Council (Operation Dasha).

#### What this will mean for your council

- The Guidelines provide guidance on the following topics:
  - merit selection in recruitment processes
  - the development of staff capabilities and the use of internal recruitment processes
  - the need for councils to have recruitment policies
  - the use of recruitment/human resources specialists when recruiting for senior executive roles
  - the use of subject matter experts when recruiting for senior executive roles
  - the role of internal audit in auditing recruitment processes
  - the role of councillors in the recruitment of staff
  - consultation with councillors on "senior staff" appointments, and
  - reporting wrongdoing in recruitment processes.
- Under section 23A of the Act, general managers and councils must consider the Guidelines when exercising their functions in relation to the recruitment of senior executives and other roles where relevant.

#### Where to go for further information

- The Guidelines are available [here](#).
- For further information please contact OLG's Council Governance Team on (02) 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Melanie Hawyes**

**Group Deputy Secretary, Crown Lands and Local Government**

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<https://www.olg.nsw.gov.au/wp-content/uploads/2022/10/Guidelines-on-the-recruitment-of-senior-council-executives-Guidelines.pdf>



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                                                                                                                                                                                           |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 22-31 / 28 October 2022 / A836458                                                                                                                                                                                                                                                                         |
| <b>Previous Circulars</b>   | 22-19 Consultation on regulatory proposals for a new Public Spaces (Unattended Property) (PSUP) Regulation 2022 and to commence the PSUP Act<br>21-39 The NSW Government's <i>Public Spaces (Unattended Property) Act 2021</i><br>19-30 Review of the Impounding Act 1993 and Release of Discussion Paper |
| <b>Who should read this</b> | Councillors/General Managers/All council staff                                                                                                                                                                                                                                                            |
| <b>Contact</b>              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                                                                                                                                                                                                   |
| <b>Action required</b>      | Information                                                                                                                                                                                                                                                                                               |

### Commencement of the *Public Spaces (Unattended Property) Act 2021*

#### What's new or changing

- The *Public Spaces (Unattended Property) Act 2021* (the PSUP Act) commences on 1 November 2022.
- The PSUP Act repeals the *Impounding Act 1993*.
- Also commencing on 1 November 2022 are the supporting *Public Spaces (Unattended Property) Regulation 2022* (the Regulation) and *Code of Practice for Sharing Services* (the Code) for operators of shopping trolleys and other sharing services.
- The new laws and supporting guidance materials were developed by the NSW Government through comprehensive consultation with the sector and other stakeholders.
- The new Act will better address the needs of communities, councils and other authorised officers across NSW when managing unattended animals and items in public places.
- The new laws will significantly reduce costs to councils and communities by an estimated \$10.1 million per year in dealing with unattended property.

#### What this will mean for your council

- Authorised officers will need to familiarise themselves with the new laws, regulations and guidelines for authorities.
- The *Public Spaces (Unattended Property) Guideline for Councils and Other Authorities*, issued under section 23A of the *Local Government Act 1993*, provides information to support councils and other public land managers to interpret and implement the new laws.
- The PSUP Act repeals the *Impounding Act 1993*. Appropriate transitional arrangements are in place to carry over important matters.
- A grace period will be applied until **1 May 2023** where warnings, rather than fines, may be issued for certain items to which new rules apply if they are left unattended in public places (e.g. personal items such as kayaks, and shopping trolleys). This provides time to enable the public and businesses to become familiar and comply with the new laws.
- Detailed guidance is under development to support the future commencement of Section 19 of the Act which sets out special arrangements for emergencies

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involving stock animals to balance public safety and biosecurity considerations.  
This section will be commenced by the Minister for Local Government by proclamation once the supporting guidance is in place.

### Key points

- The Government is committed to keeping public places safe and accessible for all members of the community.
- The new Act is outcomes focused and puts the onus on those responsible to manage their items and animals within risk-based timeframes or face strong regulatory action.  
The new laws:
  - require a broader range of people to take responsibility for leaving items or animals unattended;
  - provide clearer expectations and grounds for compliance action, including by enabling specific, risk-based timeframes for action;
  - provide for the efficient and effective management of different classes of items, including shared devices (such as share bikes and shopping trolleys), unattended motor vehicles (including boat trailers) and animals;
  - provide more flexible, modern arrangements for the storage of items and places of care of animals;
  - provide for stronger regulatory action to be taken, including through higher penalties for certain offences and bodies corporate;
  - provide more flexible, modern compliance and enforcement arrangements, including to enable better collaboration between councils and other authorities;
  - prescribe further duties, standards, and offences within the Regulation and a Code of Practice for sharing service items, and
  - include amendments to road transport laws in relation to unregistered vehicles parked on public roads.
- Feedback received from authorised officers and key stakeholders during the extensive consultation process was instrumental in shaping the new Act and Regulation.

### Where to go for further information

- The *Public Spaces (Unattended Property) Act 2021* and *Public Spaces (Unattended Property) Regulation 2022* are available on the Legislation Register at <https://legislation.nsw.gov.au/>
- Further information about the *Public Spaces (Unattended Property) Act 2021* is available on the OLG website [here](#).

**Melanie Hawyes**

**Deputy Secretary, Crown Lands and Local Government**

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                   |
|-----------------------------|-----------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-32 / 1 November 2022 / A823088                                     |
| <b>Previous Circular</b>    | N/A                                                                               |
| <b>Who should read this</b> | General Managers / All council staff                                              |
| <b>Contact</b>              | Performance Team / 4428 4100 / <a href="mailto:olg@nsw.gov.au">olg@nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                       |

### Subject

**Update to Your Council website to include housing, employment and population projection data.**

### What's new or changing

- Following consultation between the Office of Local Government (OLG) and the Department of Planning and Environment (DPE), councils will have efficient access to its data on housing, employment, and population through the Your Council website.
- DPE Digital Services (previous Strategy and Innovation) will no longer distribute hard-copy data packs, and this information will now be easily obtained from the Your Council website.
- New tabs have been added to the portal for population, housing, and employment data.
- The Your Council platform has consolidated this information for councils to be able to view, analyse and print.

### What this will mean for your council

- DPE uses the same data and makes it publicly available through different mediums. This initiative is to improve the ease of use, transparency and consistency through this one platform.
- Each of the new tabs will include links to relevant data and information for improved efficiency.
- Further improvement and updates are planned for Your Council which will be released over coming months.

### Key points

- Council hard-copy data packs have been replaced by a flexible online access point where users can interrogate and use links to source data.
- The Your Council website will become a one-stop shop for all council data.
- The data will be more readily accessible and available to community and council staff.

### Where to go for further information

- For further information, contact OLG on (02) 4428 4100
- Access Your Council website at <https://www.yourcouncil.nsw.gov.au/>

**Mel Hawyes**

**Deputy Secretary, Crown Lands and Local Government**

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-33 / 2 November 2022 / A839741                                                     |
| <b>Previous Circular</b>    | 18/41 <i>Misuse of Council resources – 2019 State Election</i>                                    |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4201/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to implement                                                                |

### Misuse of Council Resources – March 2023 State Election

#### What's new or changing?

- In the lead up to the 25 March 2023 State election, councillors, council staff and other council officials need to be aware of their obligations under the *Model Code of Conduct for Local Councils in NSW* (the Model Code) in relation to the use of council resources.

#### What this will mean for your council

- It is important that the community has confidence that council property and resources are only used for official purposes.
- Councils are encouraged to ensure that councillors, council staff and other council officials are aware of their obligations regarding the use of council resources.

#### Key points

- The Model Code provides that council officials must not:
  - use council resources (including council staff), property or facilities for the purpose of assisting their election campaign or the election campaign of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for the use of the resources, property or facility
  - use council letterhead, council crests, council email or social media or other information that could give the appearance it is official council material for the purpose of assisting their election campaign or the election campaign of others.
- These obligations apply to all election campaigns including council, State and Federal election campaigns.
- Councils should also ensure that they exercise any regulatory powers in relation to election activities such as election signage in an impartial and even-handed way and in accordance with established procedures and practices.
- Failure to comply with these requirements may result in disciplinary action under the code of conduct.

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**Where to go for further information**

- For more information, contact OLG's Council Governance Team by telephone on 4428 4100, or by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

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**Deputy Secretary Crown Lands and Local Government**

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-34 / 10 November 2022 / A833081                                          |
| <b>Previous Circular</b>    | N/A                                                                                     |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                      |
| <b>Contact</b>              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                         |

### Consultation on review of the Local Government Boundaries Commission

#### What's new or changing

- The Minister for Local Government has initiated an independent review of the New South Wales Local Government Boundaries Commission (Boundaries Commission).
- Dr Juliet Lucy has been appointed to carry out the review. Dr Juliet Lucy has legal experience with a strong focus on administrative and public law.
- A discussion paper has been released to outline the current composition, function and processes of the Boundaries Commission and to invite submissions seeking suggestions for improvement. The discussion paper is available [here](#).
- The independent reviewer's findings and recommendations will be provided to the Minister at the end of March 2023.

#### What this will mean for your council

- Anyone, including councils, individual councillors, council staff and members of the public, can make submissions in response to the discussion paper.
- Information on how to make submissions is contained in the discussion paper.
- Submissions close **5.00 pm 16 December 2022**.

#### Key points

- The Boundaries Commission's role is to examine and report on any matter referred to it in relation to the boundaries of local government areas in NSW. These matters include proposals for the constitution, amalgamation, de-amalgamation and alteration of boundaries of local government areas.
- The review's terms of reference are available [here](#).

#### Where to go for further information

- Further information about the review of the Boundaries Commission is available on the OLG website [here](#).
- For more information, contact the Office of Local Government's Policy Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-35/ Date 11 November 2022/ A839620                                                   |
| <b>Previous Circular</b>    | 18-43 – <i>Council decisions on the administration of the September 2020 elections</i>              |
| <b>Who should read this</b> | Councillors / General Managers / Council governance staff                                           |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to implement                                                                                |

### Councils' decisions on the administration of their September 2024 ordinary elections

#### What's new or changing

- Under section 296AA of the *Local Government Act 1993* (the Act), councils are required to make a decision on how their ordinary elections in September 2024 are to be administered by **13 March 2023**.
- Each council must resolve **either**:
  - to enter into an election arrangement with the NSW Electoral Commissioner (NSWEC) to administer all the council's elections, polls and constitutional referenda **or**
  - that the council's elections are to be administered by another electoral services provider engaged by the council.
- If a council does not resolve to engage the NSWEC to administer its elections by **13 March 2023**, it must engage another electoral services provider to do so.

#### What this will mean for your council

- Councils are required to make a decision under section 296AA by 13 March 2023 on the administration of their next ordinary election. Information to assist councils in making that decision is provided in the attached FAQ.
- If a council is proposing to engage the NSWEC to administer its elections, it should resolve to do so as soon as possible and notify the NSWEC.

#### Key points

- Where councils resolve to engage the NSWEC to administer their elections, polls and referenda, a model resolution is suggested in the attached FAQ.
- If a council resolves to adopt an electoral services provider other than the NSWEC, the resolution must state whether the general manager has identified an electoral services provider to be engaged for the next ordinary election and, if so, the name of that provider.

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**Where to go for further information**

- Further information to assist councils' decisions on the administration of their September 2024 ordinary elections is contained in the FAQ attached to this circular.
- Contact the Office of Local Government's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Contact Steve Robb at the NSW Electoral Commission by telephone on 1300 135 736.

**Melanie Hawyes**  
**Deputy Secretary, Crown Lands and Local Government**

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### 9.1.3 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance Issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental Issues:**

Not applicable.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

Provided there are no changes it is appropriate to receive and not the information.

| Important Dates For Councillors – Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Upcoming meetings and events schedule.

**IMPORTANT DATES – Upcoming Meetings and Events**

| DATE             | MEETING/FUNCTION                             | LOCATION                         | NOTES                                         |
|------------------|----------------------------------------------|----------------------------------|-----------------------------------------------|
| 1 December 2022  | BROC General Meeting                         | Goondiwindi                      | Mayor & GM                                    |
| 5 December 2022  | Outback Arts Committee Meeting               | Coonamble                        | Mayor, Cllr Currey and Cllr Walford           |
| 7 December 2022  | Traffic Committee Meeting                    | Walgett Chambers                 | Mayor, Cllr Cooke, Cllr Hundy & Cllr Rummery  |
| 8 December 2022  | Barwon Darling CAG Ordinary Meeting          | Bourke                           | Mayor, Deputy Mayor & General Manager         |
| 19 December 2022 | Castlereagh Macquarie County Council Meeting | Coonamble Shire Council Chambers | Cllr Woodcock, Cllr Cooke and General Manager |
| 20 December 2022 | Council Meeting                              | Walgett Chambers                 | Councillors, GM and Executive Staff to attend |

## 9.1.4 2022 COUNCIL POLICY AND PROCEDURE REVIEW

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0107

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### **Summary:**

The attached policies are presented to Council for consideration and adoption.

1. Sustainable Procurement, Contracts and Disposal
2. Manual Handling
3. Entering Council Depots
4. Council Building Workplace Emergency Response
5. Closed Circuit Television (CCTV) Workplace Surveillance
6. Records Management for Councillors
7. Records Management
8. Requests for Assistance (S.356 Financial Assistance)
9. Use of Internet and Email
10. Media
11. Community Consultations
12. Complaints Management
13. Customer Service
14. Advertising
15. Affixing of Council's Seal
16. Community Bus
17. Financial Management and Control
18. Chemical Spills
19. Child Safety and Protection
20. Multicultural Engagement and Services
21. Pesticide Use Notification Plan
22. Noise and Hearing Loss
23. Minor Claim Compensation
24. Work Health and Safety Manual

### **Background:**

Council from time to time Council must regularly review its various policies and procedures to ensure compliance with current legislation and relevant procedures applying at the time.

### **Current Position:**

The following policies have been reviewed by senior management and a number of cosmetic changes have been made to the documents.

### **Governance issues:**

As per the various policies  
Local Government Act 1993  
Local Government (General) Regulation 2005

### **Environmental issues:**

N/A

### **Stakeholders:**

Walgett Shire Council  
Walgett Community  
Walgett Shire Council Staff



**Financial Implications:**

The revised policies do not present any financial issues for Council.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

There writer is recommending Council adopts the revised policies as presented.

**Council Policy and Procedure Review**

**Recommendation:**

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
  1. Sustainable Procurement, Contracts and Disposal
  2. Manual Handling
  3. Entering Council Depots
  4. Council Building Workplace Emergency Response
  5. Closed Circuit Television (CCTV) Workplace Surveillance
  6. Records Management for Councillors
  7. Records Management
  8. Requests for Assistance (S.356 Financial Assistance)
  9. Use of Internet and Email
  10. Media
  11. Community Consultations
  12. Complaints Management
  13. Customer Service
  14. Advertising
  15. Affixing of Council's Seal
  16. Community Bus
  17. Financial Management and Control
  18. Chemical Spills
  19. Child Safety and Protection
  20. Multicultural Engagement and Services
  21. Pesticide Use Notification Plan
  22. Noise and Hearing Loss
  23. Minor Claim Compensation
  24. Work Health and Safety Manual

**Moved:**

**Seconded:**

**Attachments:**

The abovementioned policies and procedures.  
Refer to attachment document B

### 9.1.5 2022 FIRST QUARTER OPERATIONAL PLAN 2022/2023

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0178

---

**Summary:**

This report provides Council with the status of the First Quarter Operational Plan Targets for 2022/2023.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan. This report comments on the status of the Operational Plan as at 30<sup>th</sup> September 2022 and the extent to which the performance targets have been achieved.

**Current Position:**

The First Quarter Operational Plan Status Report is attached for Council's information.

At this time a majority of the performance targets are generally incomplete while a number of projects that are on-going or in progress are expected to be completed at the 30<sup>th</sup> June 2023.

**Governance issues:**

Council must comply with the Integrated planning and reporting (IP & R) provisions of the Local Government Act 1993.

**Environmental issues:**

NIL

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

NIL to report

**Alternative Solutions/Options:**

NIL

**Conclusion:**

Council should note the progress made during the first quarter of the Operational Plan 2022/2023.

|                                                 |
|-------------------------------------------------|
| <b>First Quarter Operational Plan 2022/2023</b> |
|-------------------------------------------------|

**Recommendation:**

1. That the General Manager's report be received.
2. That Council accept the progress made on the 2022/2023 Operational Plan as at 30<sup>th</sup> September 2022.

**Moved:**

**Seconded:**

**Attachment:**

First Quarter Operational Plan Status Report

## Community

### GOAL: Develop a connected, informed, resilient and inviting community

| CSP REF | STRATEGY                                                                                                                                                         | ACTION                                                                                                                                                        | RESPONIBILITY | STATUS 30th September 2022                                                                                                                                                                                                                                                                                                                                                                     |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1.1   | Support and initiate a range of local activities and projects that build community connections for all age sectors                                               | Develop a community consultation framework<br><br>Provide Sec 356 Donations and subsidies<br><br>Develop projects in conjunction with community organisations | GM            | Ongoing Council supports for a range of community activities including but not limited to, special/sporting events, cultural initiatives. Council has a productive relationship with agencies eg: WAMS (MOU)<br><br>Funding provided by Council for various community events. Round 1 complete.<br>Events grant program adopted by Council to be delivered to community in the next 15 months. |
| 1.1.2   | Provide vibrant and welcoming town centres, streets and meeting places                                                                                           | Liaise with volunteers and other community groups to assist in maintenance of parks and gardens                                                               | DETS          | Flowers supplied by volunteer organisation for flower beds at Trevallion Park Walgett.                                                                                                                                                                                                                                                                                                         |
| 1.1.3   | Embellish our community with parks, paths, cycleways, facilities, and meeting places                                                                             | Implement the active transport plan<br>Progressively review and upgrade community halls and swimming pools                                                    | DETS<br>GM    | Underway with Stronger Country Communities grants and Council revenue funds and Transport for NSW Grants.                                                                                                                                                                                                                                                                                      |
| 1.1.4   | Respect the heritage of the region and highlight and enhance our unique characteristics                                                                          | Continue to implement the recommendations of Council's heritage advisor                                                                                       | DES           | Engagement of Council's new Heritage Advisor 2022. Review of Council's LEP and Local Heritage items to ensure protection of Council's Heritage Buildings and to enhance the Built Environment. Investigation of Grant opportunities.                                                                                                                                                           |
| 1.1.5   | Support, encourage and celebrate community participation and volunteerism                                                                                        | Creation and promotion of volunteer opportunities                                                                                                             | GM            | Volunteers used as and when required. Council governed by employment legislation, the award, & WH&S and other requirements for volunteers. In accordance with volunteer policy. Volunteers program in progress Lightning Ridge VIC.                                                                                                                                                            |
| 1.1.6   | Work with other agencies and service providers to deliver community programmes, services and facilities which complement and enhance Council's service provision | Identify gaps in service delivery                                                                                                                             | EDO           | Continuing with inter-agency groups.                                                                                                                                                                                                                                                                                                                                                           |

### GOAL: A safe, active and healthy Shire

| CSP REF | STRATEGY                                                                                                                                                                                 | ACTION                                                                                                                                                                              | RESPONIBILITY | STATUS 30th September 2022                                                                           |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------------------------------------------------------------------------------------------------|
| 1.2.1   | Partner with health agencies and community organisations in promoting healthy lifestyles and better health outcomes                                                                      | Engage with local sporting associations and peak sporting bodies                                                                                                                    | CSM           | On-going engagement with local agencies and contribution to healthy programs                         |
| 1.2.2   | Support agencies and local organisations to address the availability of emergency services, affordable housing, disability and aged services and employment for people with disabilities | Consultation process for engaging with marginalised sections of community developed<br><br>Enhanced wellbeing options provided for disadvantaged and marginalised community members | CSM           | Continuing to support agencies                                                                       |
| 1.2.3   | Work with key partners and the community to lobby for adequate health services in our region                                                                                             | Identify gaps in service delivery                                                                                                                                                   | DES           | Promotion of development of health services within the shire. Communicating with community partners. |
| 1.2.4   | Provide, maintain and develop children's play and recreational facilities that encourage active participation                                                                            | Operate youth centres and vacation care programs                                                                                                                                    | CSM           | Fully operational with Council now operating the Walgett Youth centre from the PCYC.                 |

|       |                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                            |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.2.5 | Provide, maintain and develop passive recreational facilities and parklands to encourage greater utilisation and active participation | Maintain all parks and gardens including playground equipment and progressively upgrade shade shelters                                                                                                                                                                                                                                                                                                     | DETS     | Underway. New playground equipment for parks underway with grant programs. Anyone can Play park in Lightning Ridge under design while road resumption continues for the new site in Morilla Street.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1.2.6 | Partner with police, community organisations and the community to address crime, anti-social behaviour and maintain community safety  | Partner with all combat emergency services and emergency support services<br><br>Install and maintain CCTV systems across the Shire                                                                                                                                                                                                                                                                        | GM<br>GM | GM Chairs the LEMC with stakeholder representation from Police, SES Ambulance, Fire services & other agencies as required.<br>Exercise are conducted to ensure readiness in emergency events including natural disasters eg: floods<br>Council partnering with Agencies during the current flood event.<br><br>Mobile CCTV operational across the shire. Able to relocate for specific events. CCTV installed in Walgett Lightning Ridge, and Collarenebri depots. Grant application to be submitted to purchase a further two (2) units for Lightning Ridge and Collarenebri.                                                                                                                                                             |
|       | Provide effective regulatory, compliance and enforcement services for the community                                                   | Carry out food premises inspections to ensure compliance with the Food Act<br><br>Target number of premises audited for fire safety compliance<br><br>Undertake impounding of animals and registrations<br><br>Inspections of Swimming Pools for compliance<br><br>Provide management and investigation of dog attacks and dangerous dog declarations<br><br>Orders to be issued or served where necessary | DES      | Food Inspections carried out annually and reported to the Food Authority as required.<br><br>Staff working with a number of high risk premises in relation to fire safety. Providing opportunities for businesses to learn about and upgrade their fire safety services.<br><br>Actively working with and caring for impounded animals as required. Thorough investigations of dog attacks and action taken as required. Construction of a new pound facility.<br><br>Orders issued as necessary and as appropriate and followed up to ensure compliance.<br>Swimming Pool Inspections carried out as required.<br>Swimming Pool compliance program currently under development.<br>Educating owners of premises about compliance matters. |
| 1.2.8 | Provide and maintain accessible quality sport and recreation facilities that encourage participation                                  | Maintain swimming pools and bore baths facilities and the surrounds                                                                                                                                                                                                                                                                                                                                        | DETS     | Ongoing upgrade of swimming pool facilities.<br>Pipe work at Walgett upgrade 2022 and installation of tanks to process backwash water. Walgett Splash Park tender process underway.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**GOAL: A diverse and creative culture**

| CSP REF | STRATEGY                                                                          | ACTION                                                                                                                     | RESPONIBILITY | STATUS 30th September 2022                                                                                    |
|---------|-----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------|
| 1.3.1   | Provide enhanced and innovative library services that encourage lifelong learning | Continue yearly membership of Outback Arts<br><br>Support Arts Program<br><br>Increase use of library as a community space | CSM           | Complete for 22/23<br><br>Annual contribution - Complete<br><br>New programs in place with increased numbers. |

# WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

|       |                                                                                                                                                    |                                                                                                                                          |          |                                                                                                                                                       |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.3.2 | Work with the community and other agencies to develop major cultural and community events                                                          | Work with agencies to encourage events for the Shire<br>Apply for grants for cultural events                                             | EDO      | Part-time Events Co-ordinator working with community groups to support existing and new events across the shire.                                      |
| 1.3.3 | Work in collaboration with agencies and community groups to address existing and emerging issues specific to the Aboriginal and ageing communities | Implement the Aboriginal Reconciliation Plan<br>Undertake Aboriginal Projects<br>Develop an ageing strategy                              | CSM      | Ongoing<br>Ongoing<br>In progress                                                                                                                     |
| 1.3.4 | Support the development of programs which offer alternative education programs and opportunities that meet the needs of specific community sectors | Establish programs for cadetships/traineeships<br>Advocate for the improvement of secondary school educational outcomes across the Shire | GM<br>GM | Council has a strategy in place to support cadetships & traineeships.<br>Ongoing Councillors and General Manager met with NSW Minister for Education. |

## Economic Development

### GOAL: An attractive environment for business, tourism and industry

| CSP REF | STRATEGY                                                                                                                                                      | ACTION                                                                                                                                                                                                                     | RESPONSIBILITY    | STATUS 30th September 2022                                                                                                                                                                                                    |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.1.1   | Implement tools to simplify development processes and encourage quality commercial, industrial and residential development                                    | Advocate for the development of the Australian Opal Centre<br><br>Ensure that building certification and inspections are carried out as per National Construction and the requirements of the Building Professionals Board | GM<br><br>DES     | Advocacy a success with grants made available across a wide range of activities. AOC keeping Council up to date with progress of project.<br>Building Surveyors continually act within the conditions of their Accreditation. |
| 2.1.2   | Develop the skills of businesses to maximize utilization of new technologies and the emerging broadband and telecommunications networks                       | Develop and implement an Economic Development Strategy<br>Lobby for improved mobile phone coverage across the shire<br>Implement an Economic Incentive Scheme                                                              | EDO<br>EDO<br>EDO | Application lodged with Black Spot program.<br>Incentive policy under development                                                                                                                                             |
| 2.1.3   | Lobby the Government to address needed infrastructure and services to match business and industry development in the region (education, transport and health) | Continue to lobby the Government for funding for transport infrastructure                                                                                                                                                  | GM                | Significant transport grants received and projects undertaken. Support for regional transport study.<br>Consultants, Senior staff and Councillors to participate in road strategy workshop.                                   |
| 2.1.4   | Promote the Walgett Shire to business and industry and increase recognition of the area's strategic advantages                                                | Develop business development prospects in collaboration with various government agencies                                                                                                                                   | EDO               | Continuing. Economic initiative for Collarenebri underway                                                                                                                                                                     |
| 2.1.5   | Provision of caravan support facilities throughout the Shire                                                                                                  | Maintain and expand facilities of the 'RV Friendly'                                                                                                                                                                        | VIC               | Council investigating caravan park for Walgett. Also upgrade of primitive camping area at Trevallion Park Walgett.                                                                                                            |

### GOAL: Employment opportunities that supports local industries

| CSP REF | STRATEGY                                                                                                                                                                   | ACTION                                                                                                    | RESPONSIBILITY | STATUS 30th September 2022                                                                                                                                                                                       |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.2.1   | Identify partnerships and innovative funding approaches to provide for new and upgraded infrastructure for event hosting and tourism expansion                             | Continue to apply for grants for a new information centres for Lightning Ridge and Walgett                | GM             | Application lodged for Lightning Ridge centre upgrade. DA approved.                                                                                                                                              |
| 2.2.2   | Provide land use planning that facilitates employment creation                                                                                                             | Monitor and review Council's Local Environment Plan                                                       | DES            | LEP 2013 currently under review with a view to promote ease of use, simpler, more streamlined processes and promote more practices as development without consent. LSPS community plan. Housekeeping of the LEP. |
| 2.2.3   | Support and encourage existing business and industry to develop and grow                                                                                                   | Maintain a sufficient supply of residential, lifestyle, agriculture, commercial and industrial zoned land | DES            | LEP 2013 currently under review. Walgett Rural Residential Strategy adopted in principle for public participation Nov 2018.                                                                                      |
| 2.2.4   | Develop and implement an economic development strategy which identifies potential projects and/or industries that build on the Shire's attributes and/or natural resources | Provide consultation with potential new business operators and pre-development application assistance     | EDO            | General Manager held meetings with potential investors investigating new businesses for Walgett LGA.                                                                                                             |
| 2.2.5   | Encourage and support youth employment initiatives                                                                                                                         | Promote the school to work programme                                                                      | EDO            | In operation with increased numbers 22/23.                                                                                                                                                                       |

### GOAL: An efficient network of arterial roads & supporting infrastructure; town streets & footpaths that are adequate & maintained

| CSP REF | STRATEGY                                                                                                        | ACTION                                                                                                                                     | RESPONSIBILITY   | STATUS 30th September 2022                                                                                                                     |
|---------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.3.1   | Provide an effective road network that balances asset conditions with available resources and asset utilisation | Undertake bitumen maintenance program in line with service levels<br><br>Undertake maintenance grading program in line with service levels | DETS<br><br>DETS | Ongoing<br><br>Routine inspections of road network undertaken and road repairs undertaken on as needs basis. Maintenance grading has commenced |

|       |                                                                                      |                                                                                                                                                                                                 |            |                                                                                                                                       |
|-------|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 2.3.2 | Maintain, renew and replace Council bridges and culverts as required                 | Undertake annual inspections of all bridges and culverts and update the required maintenance and repair program                                                                                 | DETS       | Regular inspections undertaken and routine maintenance undertaken as required                                                         |
| 2.3.3 | Ensure road network supporting assets are maintained (signs, posts, guardrails etc.) | Renew and maintain Council's road network supporting assets in-line with the Asset Management Plan                                                                                              | DETS       | Regular inspections undertaken and maintenance undertaken as required                                                                 |
| 2.3.4 | Maintain existing footpaths in Shire towns and villages                              | Undertake annual inspections of all footpath and update the required maintenance and repair program                                                                                             | DETS       | Regular inspections undertaken and maintenance undertaken as required                                                                 |
| 2.3.5 | Lobby the Government to provide needed funds to maintain regional networks           | Continue to apply for grants for the reconstruction and sealing of unsealed Regional Roads and major Local Roads network<br>Investigate using SRV(5-15%) to fund a major upgrade of Local Roads | DETS<br>GM | On-going lobbying of State Government<br>Regional road grants received. Future road projects being developed and applications lodged. |

**GOAL: Communities that are well serviced with essential infrastructure**

| CSP REF | STRATEGY                                                                                                | ACTION                                                                                                                                     | RESPONSIBILITY | STATUS 30th September 2022                                            |
|---------|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------|
| 2.4.1   | Implement Council's strategic asset management plans and continue to develop asset systems              | Implement an electronic asset management system for all Council assets                                                                     | CFO            | Asset system 'Confirm' in place                                       |
| 2.4.2   | Ensure adequate public car parking and kerb and gutter infrastructure is provided and maintained        | Inspect all kerb and gutter and undertake the required repair and replacement program                                                      | DETS           | Works in progress                                                     |
| 2.4.3   | Provide the infrastructure to embellish public spaces and recreation areas                              | Undertake the maintenance program for Council's parks and gardens team                                                                     | DETS           | Regular inspections undertaken and maintenance undertaken as required |
| 2.4.4   | Continue to lobby Government to provide incentives to appeal to airline companies to service the region | Partner with Brevin and Bourke to lobby the Government to subsidise airlines and the reintroduction of RPT services for Walgett and Bourke | GM             | FNWJO has airline service for Walgett & Lightning Ridge in operation. |



## Governance and Civic Leadership

### GOAL: An accountable and representative Council

| CSP REF | STRATEGY                                                                                                                                 | ACTION                                                                                                     | RESPONSIBILITY | STATUS 30th September 2022                                                                                        |
|---------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------|
| 3.1.1   | Provide clear direction for the community through the development of the community strategic plan, delivery program and operational plan | Implement, monitor and review the Delivery and Operational Plan                                            | CFO            | Quarterly reports submitted to Council on time.                                                                   |
| 3.1.2   | Engage with the community effectively and use community input to inform decision making                                                  | Deliver a Local Government week Program to engage the community and show case services provided by Council | CFO            | Program delivered in Lightning Ridge with CMCC also on display. Large turnout of interested residents on the day. |
|         |                                                                                                                                          | Distribute newsletters to residents                                                                        | EDO            | Spring edition produced and delivered to community. Greater use of facebook and web during this time.             |
| 3.1.3   | Provide strong representation for the community at regional, state and federal levels                                                    | Participate in and make visible contributions to regional forums such as OROC and Western Division         | GM             | Continuing.                                                                                                       |
|         |                                                                                                                                          | Advocate the needs of the Shire to State and Federal Governments                                           | GM             | On going                                                                                                          |
| 3.1.4   | Undertake the civic duties of Council with the highest degree of professionalism and ethics                                              | Ensure annual pecuniary interest declarations are completed                                                | GM             | Tabled at the Oct 2022 Council meeting                                                                            |
|         |                                                                                                                                          | Ensure Councillors comply with the Code of Conduct                                                         | GM             | Scheduled for 2022.                                                                                               |
| 3.1.5   | Councillors represent the interests of the whole of the Shire area                                                                       | Arrange seminars to ensure all Councillors appreciate their roles                                          | GM             | On-going seminar / training                                                                                       |

### GOAL: Implement governance and financial management process that support the effective administration of Council

| CSP REF | STRATEGY                                                                                               | ACTION                                                                                            | RESPONSIBILITY | STATUS 30th September 2022 |
|---------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|----------------|----------------------------|
| 3.2.1   | Develop processes that ensure that legislative and financial standards are actioned in a timely manner | Provide financial reports to management and staff to assist in budget control and decision making | CFO            | Fortnightly reports issued |
|         |                                                                                                        | Complete quarterly budget review statements in line with statutory requirements                   | CFO            | Reports tabled on time     |
|         |                                                                                                        | Review, revise and maintain Council's Long Term Financial Plan                                    | CFO            | Under review.              |
|         |                                                                                                        | Oversight financial decision making process                                                       | GM             |                            |

### GOAL: Promote community involvement in Government decision making

| CSP REF | STRATEGY                                                                                                              | ACTION                                                                 | RESPONSIBILITY | STATUS 30th September 2022                 |
|---------|-----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|----------------|--------------------------------------------|
| 3.2.1   | Engage with the community through effective consultation and communication processes                                  | Facilitate the delivery of community presentations to Council Meetings | GM             | Ongoing. With AOC, Police and Regional NSW |
|         |                                                                                                                       | Conduct regular community meetings to present the annual budget        | GM and CFO     | Scheduled for 2023                         |
|         |                                                                                                                       | Promote community involvement in any emerging Government Initiatives   |                |                                            |
| 3.3.2   | Develop and implement community feedback systems that provides for community input on council projects and activities | Develop an online survey for Council's website                         | EDO            | Not yet commenced                          |

**GOAL: Promote community involvement in Government decision making**

| CSP REF | STRATEGY                                                                                                                                                         | ACTION                                 | RESPONSIBILITY | STATUS 30th September 2022                    |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------|-----------------------------------------------|
| 3.4.1   | Resource the organisation of Council adequately to provide the services and support functions required to deliver the goals and strategies detailed in this plan | Resources provided in a timely fashion | GM             | Resources allocated in accordance with budget |
| 3.4.2   | Implement and maintain a performance management framework to enable clear reporting on progress in Councils strategic planning documents                         | Report to Council Meetings             | GM & Directors | Reports tabled in accordance with Legislation |

## Sustainable Living

### GOAL: Operate an an urban waste management system that meets the community needs and environmental standards

| CSP REF | STRATEGY                                                                                          | ACTION                                                                                                                                                                                                                                                  | RESPONSIBILITY | STATUS 30th September 2022                                                                                                                                                                                                                                          |
|---------|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.1.1   | Develop and implement a Shire Wide Waste Management strategy that includes recycling services     | Develop and implement the Waste Management Strategy<br><br>Effectively manage the domestic waste and landfill management contracts                                                                                                                      | DES            | Waste strategy finalized and new action plan for Walgett and Lightning Ridge landfills in motion. Strategies for the unmanned landfills are in implementation phase for on-going improved site management.                                                          |
| 4.1.2   | Implement initiatives to reduce illegal dumping and provide community education to prevent litter | Actively respond to complaints and issues identified to ensure appropriate outcomes for illegal development, dumping and other activities such as abandoned vehicles, noise pollution and odour.<br><br>Develop and implement a waste education program | DES<br><br>DES | Council has received monies from EPA Trust for cleanup project<br>Council has dedicated budget monies for cleanup projects and will continue to target illegal dumping through RID ONLINE education and new processes. Money expended – Project complete<br>Ongoing |

### GOAL: Provide potable and raw water supply systems that ensures enhanced water security and meets health standards

| CSP REF | STRATEGY                                                                                                                                | ACTION                                                                                                                                                             | RESPONSIBILITY | STATUS 30th September 2022                                                                        |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------|
| 4.2.1   | Improve and upgrade the water supply infrastructure through an asset management framework                                               | Complete an annual water main replacement program<br><br>Ensure water supply is provided and maintained in compliance with the Drinking Water Quality requirements | DETS           | Ongoing<br><br>Regular water testing undertaken in accordance with Drinking Water Management plan |
| 4.2.2   | Maintain and renew the sewerage network infrastructure to ensure the provision of efficient and environmentally-sound sewerage services | Operate the sewer treatment plants in an efficient manner                                                                                                          | DETS           | Ongoing                                                                                           |
| 4.2.3   | Ensure adequate stormwater and drainage infrastructure is provided, maintained and renewed                                              | Maintain and renew the stormwater and drainage infrastructure                                                                                                      | DETS           | Regular inspections undertaken and maintenance undertaken as required                             |

### GOAL: A sustainable environment that recognises our rivers, natural environment, ecological systems and biodiversity

| CSP REF | STRATEGY                                                                                  | ACTION                                                           | RESPONSIBILITY | STATUS 30th September 2022                                                                                                                                                                                                                                              |
|---------|-------------------------------------------------------------------------------------------|------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.3.1   | Promote and raise community awareness of environmental and biodiversity issues            | Undertake waste avoidance, waste reduction and recycling program | DES            | Council actively supports and works with RFSDS return and earn. Recycling is a focus in Council waste management contracts and will be implemented in 2022.<br><br>\$200k grant for recycling shed at Walgett. Grant in action \$200k for recycling in Lightning Ridge. |
| 4.3.2   | Protect and maintain a healthy catchments and waterways                                   | Inspect Council's water networks and take samples when necessary | DETS           | Ongoing                                                                                                                                                                                                                                                                 |
| 4.3.3   | Protect the Shire's historic buildings and sites recognising their value to the community | Implement the recommendations of Council's heritage advisor      | DES            | Development and promotion of the Council Local Heritage Fund which operates annually. Anticipate participation in the Heritage Near Me Program. 1 <sup>st</sup> round funding completed October 2022 and a 2 <sup>nd</sup> round will be advertised in 2023.            |

**GOAL: Maintain a healthy balance between development and the environment**

| CSP REF | STRATEGY                                                                          | ACTION                                                                                           | RESPONSIBILITY | STATUS 30th September 2022                                                                                                                                                                                            |
|---------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.4.1   | Retain open space that are accessible to everyone                                 | Monitor environmental protection measures for sensitive land                                     | DES            | Implement new Biodiversity Laws and Walgett LEP and DCP 2013 & 2016. New LEP changes ongoing.                                                                                                                         |
| 4.4.2   | Ensure that Walgett Shire is sufficiently prepared to deal with natural disasters | Provide annual contribution to the RFS, SES and NSW Fire and rescue                              | GM & LEMC      | Annual contribution for 22/23 payments in progress.                                                                                                                                                                   |
| 4.4.3   | Educate the community about sustainable practices                                 | Promote and provide adequate and user friendly pre-lodgment advice on all aspects of development | DES            | Actively providing pre-lodgment services and advice. Attend on-site inspections and provide advice on all aspects of development. Making staff available for questions and queries and working actively with clients. |

## Infrastructure

### GOAL: Provide and maintain an effective road network that meets the community needs and expectations

| CSP REF | STRATEGY                                                                                                                          | ACTION                                                                                             | RESPONSIBILITY | STATUS 30th September 2022                                                                          |
|---------|-----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------|
| 5.1.1   | Manage the road network to respond to community needs, growth in the Shire, improving road safety and improving transport choices | Continually revise the works program for regional and local roads                                  | DETS           | On going                                                                                            |
| 5.1.2   | Develop a strategy that addresses transport options for the local community                                                       | Advocate for taxi services, air services and public transport                                      | GM             | Air Services see 2.4.4                                                                              |
| 5.1.3   | An effective complaints management process that effectively responds to residents issues regarding roads                          | Maintain complaints management process<br>Complaints actioned within 7 days through the CAR system | DETS<br>CFO    | Complaints lodged and processed<br>Complaints processed within 14 days. O/S complaints followed up. |

### GOAL: A Regional and State Road network that is appropriately supported and resourced by the Government

| CSP REF | STRATEGY                                                                                                   | ACTION                                                                                             | RESPONSIBILITY | STATUS 30th September 2022                                                                                                                                                                                          |
|---------|------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5.2.1   | Ensure that the road network is maintained to a standard that is achievable within the resources available | Continually revise the works program for regional and local roads                                  | DETS           | Regular inspections undertaken and maintenance undertaken as required                                                                                                                                               |
| 5.2.2   | Maintain an effective operational relationship with the Roads and Maritime Services                        | Submit progress reports in a timely manner                                                         | DETS           | Routine maintenance undertaken in accordance with contractual requirements                                                                                                                                          |
| 5.2.3   | Lobby the Government to provide needed funds to maintain regional and state road networks                  | Continue to advocate for betterment and other funding through advocacy to state/federal Government | GM             | Continuing to lobby other levels of Government for additional funding. GM has followed up with Minister for Transport and a delegation from <u>TNSW</u> to visit Council in December 2022 to assess regional roads. |

### GOAL: Maintain and improve Council's property assets to an optimal level

| CSP REF | STRATEGY                                                           | ACTION                                                              | RESPONSIBILITY | STATUS 30th September 2022 |
|---------|--------------------------------------------------------------------|---------------------------------------------------------------------|----------------|----------------------------|
| 5.3.1   | Manage properties in accordance with Council Asset Management Plan | Carry out the property works program in line with the annual budget | CFO            | Program for 22/23 underway |

### GOAL: Provision of facilities and communication services

| CSP REF | STRATEGY                                                                                                                                | ACTION                                                                                               | RESPONSIBILITY | STATUS 30th September 2022                                                                                |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------|
| 5.4.1   | Provide a range of recreational and community facilities                                                                                | Maintain and upgrade Council's community halls and reserves                                          | CFO            | On going                                                                                                  |
| 5.4.2   | Represent the community with regard to external services including energy, communication, water, waste management and resource recovery | Lobby service providers in response to identified community concerns including mobile phone services | GM             | Further applications to be lodged in new program. (Black spot program).                                   |
| 5.4.3   | Advocate to utility and communication providers regarding the capacity and reliability of infrastructure across the Shire               | Lobby service providers in response to identified community concerns                                 | GM             | On-going and service providers implementing services. GM to communicate service difficulties to provider. |

## 9.1.6 2021-2022 AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0179

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### Summary:

This report is to recommend that Council formally receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2021 to 30 June 2022.

### Background:

Council in accordance with Section 419 (1) of the Local Government Act 1993 must present its audited financial accounts together with the auditor's report at a meeting of Council.

### Current Position:

Council's Auditor will be making a presentation by video link. Copies of Council's Audited Financial Reports and Auditor's Report are provided under separate cover.

### NET OPERATING RESULT

For the year ended 30<sup>th</sup> June 2022 Council's consolidated activities (including Water and Sewer Services) has recorded a net operating deficit of \$2,372,000 before capital grants and contributions. The original budget forecast was an operating deficit of \$2,575,000.

Individual fund results for the year are as follows:

- General Fund                \$2,385,000 deficit (includes DWM)
- Water Services Fund    \$32,000 deficit
- Sewer Services Fund    \$45,000 surplus

### WORKING CAPITAL

The "Working Capital" approach is yet another financial indicator that identifies Council's liquidity or capacity to fund the day to day general fund operations and delivery of services to the community in the short to medium term. It's also a measure of an organisations operational efficiency and short-term health.

A working capital ratio of 2 to 2.5 is considered an ideal benchmark for future liquidity purposes. Council's general fund ratio is currently 3.04 (Balance \$6,597,000) which shows an excess in the order of \$1.8 million in the accumulation account in comparison to the benchmark. The writer has previously recommended to Council the excess balance be reduced in time to a working fund balance of \$4,000,000 and the excess funds be allocated over time to the refurbishment of existing general fund assets such as properties and road infrastructure. The write down of working capital was considered as part of the annual budget process, with a deficit of \$746,000 planned for the 2022/23 financial year having additional funds allocated to unsealed road maintenance and upgrade. Further allocations will be made in the coming years to further reduce the accumulated working capital account.

At years end the general fund "working capital" consisted of cash, inventories (stores & gravel) and net sundry creditors/debtors.

Stores & Gravel                \$835,000

|                     |                     |
|---------------------|---------------------|
| Unrestricted Cash   | \$288,000           |
| Net creditor/debtor | \$5,474,000         |
| <b>Total</b>        | <b>\$ 6,597,000</b> |

### **WATER & SEWER FUNDS - LIQUIDITY**

The combined water supply fund has a working funds balance of \$690,000 in addition to the internal reserves of \$2,307,000. The combined balance is on the low side and Council in the long-term should consider moving to a uniform shire wide water access charges to raise additional income for replacement of water infrastructure.

Sewer fund has a combined reserve and working funds balance of \$7,198,000 with internal restricted reserves of \$6,966,000 and working capital of \$232,000, an excellent financial position.

### **CASH AND INVESTMENTS**

Council's overall cash position has increased throughout the year with an increase of \$2,576,000 and a year-end closing balance of \$36,116,000. The cash and investments are held for the following purposes.

#### **External Restrictions**

|                                                 |                     |
|-------------------------------------------------|---------------------|
| Specific purpose unexpended loan funds          | 1,224,000           |
| Specific purpose unexpended grants general fund | 5,552,000           |
| Domestic Waste Management                       | 2,437,000           |
| Unexpended Grants                               | 1,571,000           |
| Water Services                                  | 2,307,000           |
| Sewer Services                                  | 6,966,000           |
| Other                                           | 10,000              |
| <b>Sub Total</b>                                | <b>\$20,067,000</b> |

#### **Internal Restrictions**

|                                 |                     |
|---------------------------------|---------------------|
| Long-term and Rollover Reserves | \$15,761,000        |
| Unrestricted Cash               | \$288,000           |
| <b>Total</b>                    | <b>\$36,116,000</b> |

### **Local Government Industry Financial Performance Indicators – Consolidated.**

#### **1. Operating Performance Ratio**

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Benchmark  $\geq 0.00\%$ . Council result  $(-6.81)\%$ . The negative result has occurred due to carryover grant works and expenditure of reserve funds.  $(-1.22)\%$  in 20/21)

#### **2. Own Source Operating revenue Ratio**

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Benchmark  $\geq 60.00\%$ . Council result  $39.22\%$ . This a good result and will vary from year to year depending on the amount of grants received.  $(44.06\%)$  in 20/21)

**3. Unrestricted Current Ratio**

This ratio assesses the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Benchmark  $\geq 1.5$ . Council result 5.48x. (7.15x in 20/21)

**4. Debt Service Cover Ratio**

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

Benchmark  $\geq 2.00$ . Council result 5.83x. (5.88x in 20/21).

**5. Rate, Annual Charges, Interest & Extra Charges Outstanding Percentage**

This ratio assesses the impact of uncollected rate and annual charges on Council's liquidity and the adequacy of recovery efforts.

Benchmark  $< 10.00\%$ . Council result 14.19%. (11.39% in 20/21)

**6. Cash Expense Cover Ratio**

This ratio measures the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Benchmark  $\geq 3.00$ . Council result 14.64 months. (11.94 months in 20/21)

Council is in a very sound financial position having met three of the six performance indicators in 2020-2021. The "Own Source Operating Revenue Ratio" can be particularly difficult to achieve when the allocation and timing of grant and contribution receipts, is out of Council's control. Most medium sized rural Council's that rely upon grants and contributions for roadworks and a growing number of community service activities, find it challenging to successfully meet and maintain this KPI.

The Office of Local Government is also placing particular emphasis upon asset maintenance and Council's capacity to address infrastructure maintenance and the backlog of infrastructure renewal. General fund has by far the largest asset base of all funds with roads making up 61.85% of Council's total gross replacement cost (GRC).

Walgett Shire Council's performance for 2020-2021 is as follows:

**7. Building, Infrastructure & Other Structures Renewals Ratio**

This ratio assesses the rate at which assets are being renewed relative to the rate at which they are depreciating.

Benchmark  $\geq 100.00\%$ . Council result 28.88%. (26.88% in 20/21)

**8. Infrastructure Backlog Ratio**

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Benchmark  $< 2\%$ . Council result 5.06%. (5.82% in 20/21)

**9. Asset Maintenance Ratio**

Compares actual maintenance to the required annual asset maintenance. A ratio above 1.0 indicates Council is investing sufficient funds to stop the infrastructure Backlog growing.

Benchmark  $> 100.00$ . Council result 147.80%. (113.84% in 20/21)

**10. Cost to bring assets to agreed service level**



This ratio measures the cost of asset renewal (elected service level) required against the total value of all assets (excluding tips, quarries, land and WIP). Council result 2.96%. (3.72% in 20/21).

In 2021-2022 Council has met only two (2) of the infrastructure performance benchmarks. A great deal of work is needed in this area with a review of road depreciation rates high on the agenda and an objective linkage of asset management plans to the long-term financial plan.

**Relevant Reference Documents/Policies:**

Local Government Act (1993)

Financial Reports and Auditors Report to 30 June 2022

**Governance issues:**

Presentation to Council of the Annual Financial Statements is a key governance requirement and forms part of Council's reporting to the community.

**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Alternative Solutions/Options:**

There are no alternative solutions / options.

**Stakeholders:**

Office of Local Government

NSW Audit Office

Walgett Shire Council

**Financial Implications:**

The Financial implications for Council are detailed in the auditor's report and the supporting ratios.

**Conclusion.**

Council's overall consolidated working capital position of \$7,519,000 (All funds) is an excellent financial position when the internal reserves of \$25,034,000 (All funds) is taken into consideration.

**2021 – 2022 Audited Financial Statements and Audit Report**

**Recommendation:**

That Council receive THE Audited Financial Reports, together with the Auditor's Reports, for the period 1 July 2021 to 30 June 2022.

**Moved:**

**Seconded:**

**Attachment:**

Audited Primary Financial Statements for year ended 30 June 2022

Audited Annual Financial Statements for year ended 30 June 2022 - Refer attachment document A

## Walgett Shire Council

## Income Statement

for the year ended 30 June 2022

| Original<br>unaudited<br>budget<br>2022<br>\$ '000                                                     |                                                                                 | Notes | Actual<br>2022<br>\$ '000 | Actual<br>2021<br>\$ '000 |
|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------|---------------------------|---------------------------|
| <b>Income from continuing operations</b>                                                               |                                                                                 |       |                           |                           |
| 9,828                                                                                                  | Rates and annual charges                                                        | B2-1  | 9,696                     | 9,418                     |
| 5,985                                                                                                  | User charges and fees                                                           | B2-2  | 1,983                     | 6,903                     |
| 2,270                                                                                                  | Other revenues                                                                  | B2-3  | 704                       | 1,350                     |
| 11,280                                                                                                 | Grants and contributions provided for operating purposes                        | B2-4  | 17,477                    | 17,470                    |
| 12,466                                                                                                 | Grants and contributions provided for capital purposes                          | B2-4  | 2,871                     | 5,895                     |
| 409                                                                                                    | Interest and investment income                                                  | B2-5  | 510                       | 475                       |
| 1                                                                                                      | Other income                                                                    | B2-6  | 237                       | 256                       |
| –                                                                                                      | Net share of interests in joint ventures and associates using the equity method | D2a   | –                         | 41                        |
| 42,239                                                                                                 | <b>Total income from continuing operations</b>                                  |       | <b>33,478</b>             | <b>41,808</b>             |
| <b>Expenses from continuing operations</b>                                                             |                                                                                 |       |                           |                           |
| 8,505                                                                                                  | Employee benefits and on-costs                                                  | B3-1  | 8,652                     | 8,906                     |
| 11,589                                                                                                 | Materials and services                                                          | B3-2  | 15,260                    | 18,588                    |
| 102                                                                                                    | Borrowing costs                                                                 | B3-3  | 305                       | 288                       |
| 7,675                                                                                                  | Depreciation, amortisation and impairment of non-financial assets               | B3-4  | 7,085                     | 6,334                     |
| 4,477                                                                                                  | Other expenses                                                                  | B3-5  | 1,388                     | 2,195                     |
| –                                                                                                      | Net loss from the disposal of assets                                            | B4-1  | 249                       | 51                        |
| –                                                                                                      | Net share of interests in joint ventures and associates using the equity method | D2a   | 40                        | –                         |
| 32,348                                                                                                 | <b>Total expenses from continuing operations</b>                                |       | <b>32,979</b>             | <b>36,362</b>             |
| 9,891                                                                                                  | <b>Operating result from continuing operations</b>                              |       | <b>499</b>                | <b>5,446</b>              |
| 9,891                                                                                                  | <b>Net operating result for the year attributable to Council</b>                |       | <b>499</b>                | <b>5,446</b>              |
| <b>Net operating result for the year before grants and contributions provided for capital purposes</b> |                                                                                 |       |                           |                           |
| (2,575)                                                                                                |                                                                                 |       | (2,372)                   | (449)                     |

The above Income Statement should be read in conjunction with the accompanying notes.

Walgett Shire Council | Statement of Comprehensive Income | for the year ended 30 June 2022

**Walgett Shire Council****Statement of Comprehensive Income**

for the year ended 30 June 2022

|                                                                                        | Notes | 2022<br>\$ '000 | 2021<br>\$ '000 |
|----------------------------------------------------------------------------------------|-------|-----------------|-----------------|
| <b>Net operating result for the year – from Income Statement</b>                       |       | <b>499</b>      | <b>5,446</b>    |
| <b>Other comprehensive income:</b>                                                     |       |                 |                 |
| Gain (loss) on revaluation of infrastructure, property, plant and equipment            | C1-6  | <b>44,295</b>   | 437             |
| <b>Total items which will not be reclassified subsequently to the operating result</b> |       | <b>44,295</b>   | 437             |
| <b>Total other comprehensive income for the year</b>                                   |       | <b>44,295</b>   | 437             |
| <b>Total comprehensive income for the year attributable to Council</b>                 |       | <b>44,794</b>   | 5,883           |

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Walgett Shire Council | Statement of Financial Position | for the year ended 30 June 2022

## Walgett Shire Council

## Statement of Financial Position

as at 30 June 2022

|                                                      | Notes | 2022<br>\$ '000 | 2021<br>\$ '000 |
|------------------------------------------------------|-------|-----------------|-----------------|
| <b>ASSETS</b>                                        |       |                 |                 |
| <b>Current assets</b>                                |       |                 |                 |
| Cash and cash equivalents                            | C1-1  | 9,116           | 11,040          |
| Investments                                          | C1-2  | 18,000          | 16,500          |
| Receivables                                          | C1-4  | 9,683           | 10,175          |
| Inventories                                          | C1-5  | 835             | 1,020           |
| Other                                                | C1-7  | 43              | 26              |
| <b>Total current assets</b>                          |       | <b>37,677</b>   | <b>38,761</b>   |
| <b>Non-current assets</b>                            |       |                 |                 |
| Investments                                          | C1-2  | 9,000           | 6,000           |
| Receivables                                          | C1-4  | 60              | 80              |
| Infrastructure, property, plant and equipment (IPPE) | C1-6  | 359,299         | 315,936         |
| Right of use assets                                  | C2-1  | 33              | 109             |
| Investments accounted for using the equity method    | D2-1  | 664             | 704             |
| <b>Total non-current assets</b>                      |       | <b>369,056</b>  | <b>322,829</b>  |
| <b>Total assets</b>                                  |       | <b>406,733</b>  | <b>361,590</b>  |
| <b>LIABILITIES</b>                                   |       |                 |                 |
| <b>Current liabilities</b>                           |       |                 |                 |
| Payables                                             | C3-1  | 3,364           | 2,087           |
| Contract liabilities                                 | C3-2  | 5,552           | 4,151           |
| Lease liabilities                                    | C2-1  | 26              | 78              |
| Borrowings                                           | C3-3  | 423             | 527             |
| Employee benefit provisions                          | C3-4  | 1,922           | 2,221           |
| <b>Total current liabilities</b>                     |       | <b>11,287</b>   | <b>9,064</b>    |
| <b>Non-current liabilities</b>                       |       |                 |                 |
| Lease liabilities                                    | C2-1  | 6               | 33              |
| Borrowings                                           | C3-3  | 913             | 1,336           |
| Employee benefit provisions                          | C3-4  | 88              | 145             |
| Provisions                                           | C3-5  | 3,885           | 5,252           |
| <b>Total non-current liabilities</b>                 |       | <b>4,892</b>    | <b>6,766</b>    |
| <b>Total liabilities</b>                             |       | <b>16,179</b>   | <b>15,830</b>   |
| <b>Net assets</b>                                    |       | <b>390,554</b>  | <b>345,760</b>  |
| <b>EQUITY</b>                                        |       |                 |                 |
| Accumulated surplus                                  |       | 129,048         | 128,549         |
| IPPE revaluation reserve                             | C4-1  | 261,506         | 217,211         |
| <b>Council equity interest</b>                       |       | <b>390,554</b>  | <b>345,760</b>  |
| <b>Total equity</b>                                  |       | <b>390,554</b>  | <b>345,760</b>  |

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

## Walgett Shire Council

Statement of Changes in Equity  
for the year ended 30 June 2022

|                                                                             | Notes | 2022                           |                                     |                         | 2021                           |                                     |                         |
|-----------------------------------------------------------------------------|-------|--------------------------------|-------------------------------------|-------------------------|--------------------------------|-------------------------------------|-------------------------|
|                                                                             |       | Accumulated surplus<br>\$ '000 | IPPE revaluation reserve<br>\$ '000 | Total equity<br>\$ '000 | Accumulated surplus<br>\$ '000 | IPPE revaluation reserve<br>\$ '000 | Total equity<br>\$ '000 |
| Opening balance at 1 July                                                   |       | 128,549                        | 217,211                             | 345,760                 | 123,103                        | 216,774                             | 339,877                 |
| Net operating result for the year                                           |       | 499                            | –                                   | 499                     | 5,446                          | –                                   | 5,446                   |
| <b>Other comprehensive income</b>                                           |       |                                |                                     |                         |                                |                                     |                         |
| Gain (loss) on revaluation of infrastructure, property, plant and equipment | C1-6  | –                              | 44,295                              | 44,295                  | –                              | 437                                 | 437                     |
| Other comprehensive income                                                  |       | –                              | 44,295                              | 44,295                  | –                              | 437                                 | 437                     |
| <b>Total comprehensive income</b>                                           |       | <b>499</b>                     | <b>44,295</b>                       | <b>44,794</b>           | <b>5,446</b>                   | <b>437</b>                          | <b>5,883</b>            |
| <b>Closing balance at 30 June</b>                                           |       | <b>129,048</b>                 | <b>261,506</b>                      | <b>390,554</b>          | <b>128,549</b>                 | <b>217,211</b>                      | <b>345,760</b>          |

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Walgett Shire Council

## Statement of Cash Flows

for the year ended 30 June 2022

| Original<br>unaudited<br>budget<br>2022<br>\$ '000 |                                                     | Notes | Actual<br>2022<br>\$ '000 | Actual<br>2021<br>\$ '000 |
|----------------------------------------------------|-----------------------------------------------------|-------|---------------------------|---------------------------|
| <b>Cash flows from operating activities</b>        |                                                     |       |                           |                           |
| <i>Receipts:</i>                                   |                                                     |       |                           |                           |
| 9,763                                              | Rates and annual charges                            |       | 9,350                     | 9,391                     |
| 7,001                                              | User charges and fees                               |       | 2,705                     | 7,125                     |
| 413                                                | Interest received                                   |       | 476                       | 551                       |
| 23,714                                             | Grants and contributions                            |       | 22,165                    | 25,070                    |
| –                                                  | Bonds, deposits and retentions received             |       | –                         | 6                         |
| 2,293                                              | Other                                               |       | 2,404                     | 4,314                     |
| <i>Payments:</i>                                   |                                                     |       |                           |                           |
| (8,435)                                            | Payments to employees                               |       | (9,077)                   | (8,821)                   |
| (11,755)                                           | Payments for materials and services                 |       | (16,718)                  | (22,560)                  |
| (91)                                               | Borrowing costs                                     |       | (78)                      | (111)                     |
| –                                                  | Bonds, deposits and retentions refunded             |       | (15)                      | –                         |
| (4,562)                                            | Other                                               |       | (3,115)                   | (1,451)                   |
| 18,341                                             | <b>Net cash flows from operating activities</b>     | G1-1  | <b>8,097</b>              | <b>13,514</b>             |
| <b>Cash flows from investing activities</b>        |                                                     |       |                           |                           |
| <i>Receipts:</i>                                   |                                                     |       |                           |                           |
| 700                                                | Redemption of term deposits                         |       | 18,500                    | 34,500                    |
| 650                                                | Proceeds from sale of IPPE                          |       | 125                       | 91                        |
| –                                                  | Deferred debtors receipts                           |       | 28                        | 30                        |
| <i>Payments:</i>                                   |                                                     |       |                           |                           |
| –                                                  | Acquisition of term deposits                        |       | (23,000)                  | (36,000)                  |
| (22,711)                                           | Payments for IPPE                                   |       | (5,068)                   | (12,955)                  |
| (21,361)                                           | <b>Net cash flows from investing activities</b>     |       | <b>(9,415)</b>            | <b>(14,334)</b>           |
| <b>Cash flows from financing activities</b>        |                                                     |       |                           |                           |
| <i>Receipts:</i>                                   |                                                     |       |                           |                           |
| 1,920                                              | Proceeds from borrowings                            |       | –                         | –                         |
| <i>Payments:</i>                                   |                                                     |       |                           |                           |
| (593)                                              | Repayment of borrowings                             |       | (527)                     | (743)                     |
| –                                                  | Principal component of lease payments               |       | (79)                      | (20)                      |
| 1,327                                              | <b>Net cash flows from financing activities</b>     |       | <b>(606)</b>              | <b>(763)</b>              |
| (1,693)                                            | <b>Net change in cash and cash equivalents</b>      |       | <b>(1,924)</b>            | <b>(1,583)</b>            |
| 6,617                                              | Cash and cash equivalents at beginning of year      |       | 11,040                    | 12,623                    |
| 4,924                                              | <b>Cash and cash equivalents at end of year</b>     | C1-1  | <b>9,116</b>              | <b>11,040</b>             |
| 20,540                                             | plus: Investments on hand at end of year            | C1-2  | 27,000                    | 22,500                    |
| 25,464                                             | <b>Total cash, cash equivalents and investments</b> |       | <b>36,116</b>             | <b>33,540</b>             |

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

### **9.1.7 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM THE GENERAL MANAGER**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 22/10/0180

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**Summary:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Engineering/Technical Services division.

**Background:**

For Councillor information purposes, the following is advised:

- Lightning Ridge and Walgett toilet facilities waiting on final elements for completion.
- Collarenebri Artesian Spring pool – Final design in progress with depth to 1.6metres as requested by Councillors. Quotations underway for delivery of water to the bore bath in Wilson Street.
- Walgett Splash Park – Scope of works complete and tender issued on 18<sup>th</sup> October 2022. Council has received six (6) tenders.
- Colless Grandstand – Steps, railing and down pipes currently underway.
- Walgett Showground Road and Carpark – Sealing road completed on 18<sup>th</sup> October 2022.
- Lightning Ridge “Anyone Can Play Park” – Road resumption underway and design to fit park under review.
- Collarenebri Showground Dining room – Slab and refurbishment work on dining room ready for quotation.
- Collarenebri Lawn Cemetery – Quotations are being sought for fencing of entire ground. Irrigation system to be installed by WSC staff. Hardstand for carpark to be completed when road is upgraded.
- Walgett Netball Courts – design commenced, soil test to be carried out.
- Walgett CBD Improvements – Quotations received and purchase order to be issued to successful contractor.
- Audit, Risk and Improvement Committee – In progress with FNWJO engaging Chair for all four (4) Councils.

| <b>Matters Generally for Brief Mention or Information Only – From General Manager</b>                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil.



### 9.1.8 MONTHLY OUTSTANDING RATES AS AT 31 OCTOBER 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 22/10/0176

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**Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 31 October 2022 is 38.98% which is 1.78% more than the previous year collection at 31 October 2021 of 37.20%. Collections have increased in the first week of November with a total of 39.41% collected.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| <b>Monthly Outstanding Rates Report as at 31 October 2022</b>                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The 31 October 2022 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report – Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 31 October 2022****Report on Rates and Annual Charges - 31 October 2022**

|                                                         | 6 November 2022       | 31 October 2022       | 31 October 2021       |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,571,511.85          | 1,571,511.85          | 1,178,458.83          |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 1,571,511.85          | 1,571,511.85          | 1,178,458.83          |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 500.00                | 500.00                | (10,778.00)           |
| Adjusted Levy                                           | 10,511,917.92         | 10,511,917.92         | 10,151,680.84         |
| Interest (Including write off's)                        | 33,854.70             | 33,831.45             | 25,024.57             |
| Adjustments (Including Write Off's)                     | (689.45)              | (689.45)              | (3,180.95)            |
| Sub Total                                               | 10,545,583.17         | 10,545,559.92         | 10,162,746.46         |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>12,117,095.02</b>  | <b>12,117,071.77</b>  | <b>11,341,205.29</b>  |
| Payments                                                | (4,599,854.70)        | (4,547,463.87)        | (4,021,450.00)        |
| Pensioner Concessions - Govt                            | (96,670.70)           | (96,670.70)           | (95,959.06)           |
| Pensioner Concessions - Council                         | (79,097.67)           | (79,097.67)           | (78,515.98)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | 0.00                  | 0.00                  | (22,487.25)           |
| Sub Total                                               | (4,775,623.07)        | (4,723,232.24)        | (4,218,412.29)        |
| <b>Total Remaining Levy</b>                             | <b>\$7,341,471.95</b> | <b>\$7,393,839.53</b> | <b>\$7,122,793.00</b> |
| <b>Current</b>                                          | <b>5,857,378.28</b>   | <b>5,902,354.33</b>   | <b>5,972,796.52</b>   |
| <b>Arrears</b>                                          | <b>1,092,517.89</b>   | <b>1,099,740.73</b>   | <b>801,935.64</b>     |
| <b>Interest b/f from previous years</b>                 | <b>241,526.42</b>     | <b>241,616.40</b>     | <b>199,129.27</b>     |
| <b>Current year interest</b>                            | <b>29,128.36</b>      | <b>29,207.07</b>      | <b>23,322.88</b>      |
| <b>Legals</b>                                           | <b>120,921.00</b>     | <b>120,921.00</b>     | <b>125,608.69</b>     |
| <b>Total Remaining Levy</b>                             | <b>\$7,341,471.95</b> | <b>\$7,393,839.53</b> | <b>\$7,122,793.00</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>-\$0.00</b>        |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 39.41%                | 38.98%                | 37.20%                |
| Collected YTD % of Levy                                 | 43.62%                | 43.12%                | 39.57%                |

### 9.1.9 CASH & INVESTMENTS AS AT 31 OCTOBER 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 22/10/0177

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#### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> October 2022.

#### **Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

#### **Current Position:**

Council at month end held a total of \$34,540,043 in on-call bank accounts and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

The official cash rate was raised by the RBA a further 0.25% in October 2022 to 2.60%. This increase came as a surprise to the market as a 0.50% increase had been expected. The RBA continues to signal that they expect for further increase interest rates in the period ahead.

Council's investment portfolio continues to perform well in comparison with other LGAs in NSW; being one of the best performing councils in the state.

#### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2021  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in August 2022)

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council

Financial Institutions

**Conclusion:**

At 31<sup>st</sup> October 2022 Walgett Shire Council's total cash and invested funds totalled \$34,540,042 decreasing the portfolio by \$1,743,274 from the previous month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio reports from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Shirley Burraston

**Management Accountant – Acting Responsible Accounting Officer**

| Cash and Investment Report as at 31 <sup>st</sup> October 2022                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets



## Monthly Investment Report

### October 2022

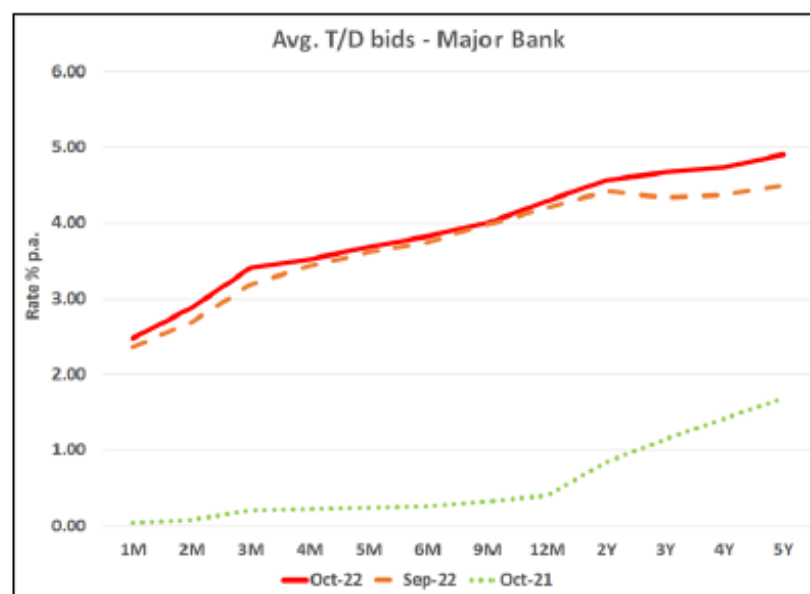
|                                                                                                                |                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <br><b>IMPERIUM MARKETS</b> | <p>Imperium Markets Pty Ltd ABN: 87 616 579 527<br/>Authorised Representative of Libertas Financial Planning Pty Ltd AFSL 429 718<br/>Phone: +61 2 9053 2987<br/>Email: <a href="mailto:michael.chandra@imperium.markets">michael.chandra@imperium.markets</a><br/>Level 9 Suite 06, 70 Phillip Street, Sydney NSW 2000</p> |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



### Market Update Summary

Despite global central banks continuing their interest rate hike cycle to combat mounting inflationary pressures, the market is now focusing on the possibility of a 'soft pivot' by global central banks. Financial markets are now starting to factor in the peak of the rate hike cycle, which may be approaching slightly earlier than previously anticipated. Domestically, the RBA increased the official cash rate by 25bp in October to 2.60%, which somewhat took the market by surprise given a 50bp hike was the ongoing consensus. The move to increase the cash rate by a lower increment, however, should not be interpreted as dovish - the RBA, like other global central banks, remains "resolute in its determination to return inflation to target and will do what is necessary to achieve that", suggesting there are still more rate rises to follow. It subsequently lifted rates by another 25bp on 1<sup>st</sup> November to 2.85%.

The largest impact to Council's investment portfolio is with regards to its largest exposure being in bank term deposits (~81% of the portfolio). Despite more rate rises on the horizon, given an upward sloping deposit curve, maintaining a slightly longer duration position will continue to outperform (averaging) shorter durations. The deposit market has largely already factored in the current rate hike cycle, reflected by the flattening of the curve demonstrated by the longer-term tenors (+2yrs) over the past few months (the market is also factoring in a recession over coming years). Deposit yields remained relatively flat over the past month across most tenors:



Source: Imperium Markets

'New' investments above 4%-4½% p.a. now appears likely if Council can continue to place the majority of its surplus funds for terms of 12 months to 2 years. *With recessionary fears being priced in coming years, investors may take an insurance policy by investing across 3-5 year fixed deposits and locking in rates above 4½% p.a. (small allocation only).*



## Council's Portfolio & Compliance

### Asset Allocation

The majority of the portfolio is directed to fixed rate term deposits (81.07%). The remainder of the portfolio is held in various cash accounts with CBA and Macquarie (18.93%).



Senior FRNs are now becoming more attractive as spreads have widened in 2022 – new issuances should now be considered again on a case by case scenario. In the interim, fixed deposits for 12 months to 3 years appear quite appealing following the spike in medium-to longer-term yields this calendar year. With recessionary fears being priced in coming years, those investors that can allocate longer-term surplus funds may take an insurance policy by investing across 3-5 year fixed deposits and locking in rates above 4½% p.a.

### Term to Maturity

The portfolio is sufficiently liquid with around 62% of the total investment portfolio maturing within 12 months, which is well above the minimum 10% limit required across 0-3 month and 3-12 month terms.

Where ongoing liquidity requirements permit Council to invest in attractive 1-2 year investments, we recommend this be allocated to medium-term fixed term deposits (refer to respective sections below).

| Compliant | Horizon       | Invested (\$)       | Invested (%)   | Min. Limit (%) | Max. Limit (%) | Available (\$) |
|-----------|---------------|---------------------|----------------|----------------|----------------|----------------|
| ✓         | 0 - 3 months  | \$8,540,043         | 24.73%         | 10%            | 100%           | \$26,000,000   |
| ✓         | 3 - 12 months | \$13,000,000        | 37.64%         | 10%            | 100%           | \$21,540,043   |
| ✓         | 1 - 2 years   | \$8,000,000         | 23.16%         | 0%             | 70%            | \$16,178,030   |
| ✓         | 2 - 5 years   | \$5,000,000         | 14.48%         | 0%             | 50%            | \$12,270,021   |
| ✓         | 5 - 10 years  | \$0                 | 0.00%          | 0%             | 25%            | \$8,635,011    |
|           |               | <b>\$34,540,043</b> | <b>100.00%</b> |                |                |                |





### Counterparty

As at the end of October 2022, Council did not have an overweight position to any single ADI. Overall, the portfolio is well diversified across the entire credit spectrum.

| Compliant | Issuer         | Rating | Invested (\$)       | Invested (%) | Max. Limit (%) | Available (\$) |
|-----------|----------------|--------|---------------------|--------------|----------------|----------------|
| ✓         | CBA            | AA-    | \$8,974,118         | 25.98%       | 50%            | \$8,295,904    |
| ✓         | NAB            | AA-    | \$2,000,000         | 5.79%        | 50%            | \$15,270,021   |
| ✓         | Westpac        | AA-    | \$1,000,000         | 2.90%        | 50%            | \$16,270,021   |
| ✓         | Macquarie Bank | A+     | \$2,565,925         | 7.43%        | 40%            | \$11,250,092   |
| ✓         | Suncorp        | A+     | \$1,000,000         | 2.90%        | 40%            | \$12,816,017   |
| ✓         | ING Direct     | A      | \$1,000,000         | 2.90%        | 40%            | \$12,816,017   |
| ✓         | BOQ            | BBB+   | \$6,000,000         | 17.37%       | 30%            | \$4,362,013    |
| ✓         | AMP Bank       | BBB    | \$6,000,000         | 17.37%       | 30%            | \$4,362,013    |
| ✓         | MyState Bank   | BBB    | \$4,000,000         | 11.58%       | 30%            | \$6,362,013    |
| ✓         | JUDO           | BBB-   | \$2,000,000         | 5.79%        | 25%            | \$6,635,011    |
|           |                |        | <b>\$34,540,043</b> | <b>100%</b>  |                |                |

In late June 2022, Standard & Poor's downgraded Suncorp-Metway from AA- to A+ (negative watch). Suncorp recently announced that it is undertaking a strategic review of its banking operations. The downgrade reflects S&P's view that the Suncorp Group's likelihood of support for the bank had "slightly" diminished and that it was no longer a core part of the Group. In July 2022, ANZ (AA-) announced it was putting a bid to buy Suncorp's banking division for ~\$4bn. Should that takeover be formalised, Suncorp-Metway's (A+) current credit rating is likely to be upgraded to ANZ's (AA-).

We remain supportive of the regional and unrated ADI sector (and have been even throughout the post-GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.

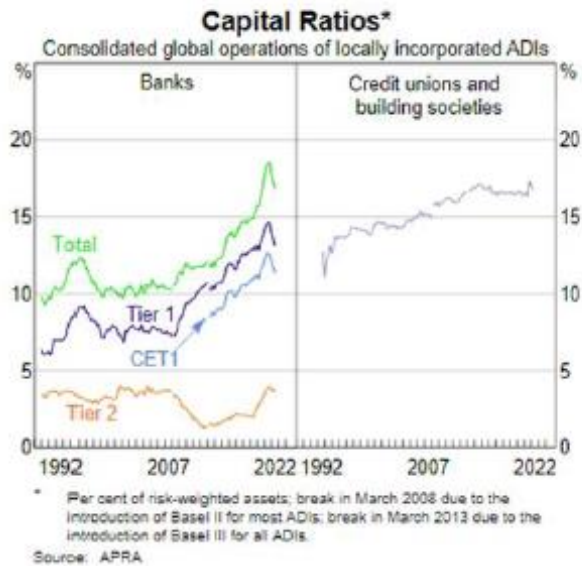
Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). APRA's outgoing Chair Wayne Byres recently noted that the Common Equity Tier 1 capital of Australian banks now exceeds a quarter of a trillion dollars. It has increased by \$110 billion, or more than 70%, over the past eight years. Over the same time, banks' assets have grown by 44%. Some of the extra capital is supporting growth in the banking system itself but clearly, there has been a strengthening in overall resilience and leverage in the system is lower.

We believe that deposit investments with the lower rated ADIs should be considered going forward, particularly when they offer 'above market' specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio's overall returns. The lower rated entities are generally deemed to be the more 'ethical' ADIs compared to the higher rated ADIs.

In the current environment of high regulation and scrutiny, all domestic (and international) ADIs continue to carry high levels of capital. There is minimal (if any) probability of any ADI defaulting on



their deposits going forward – this was stress tested during the GFC and the pandemic period. APRA’s mandate is to “*protect depositors*” and provide “*financial stability*”.





### Credit Quality

The portfolio remains well diversified across the entire credit spectrum, including some exposure to the unrated ADI sector.

There is high capacity to invest in the higher rated ADIs (A or higher), particularly after the downgrades of BoQ and AMP Bank over the past few years, as all have now fallen back into the “BBB” rated category (previously in the “A” rated category).

Pre-pandemic (March 2020), a ‘normal’ marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) since mid-2020<sup>1</sup>, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit from the likes of Council. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past two years.

Going forward, with the RBA now removing these cheap borrowing facilities, this has meant the lower rated banks (BBB rated) have started to become more competitive as the market starts to ‘normalise’. Investors should have a larger opportunity to start investing a higher proportion of their surplus funds with the lower rated institutions (within Policy limits), from which the majority are considered to be the more ‘ethical’ ADIs as they generally do not lend to the Fossil Fuel industry.

All aggregate ratings categories are within the Policy limits:

| Compliant | Credit Rating | Invested (\$)       | Invested (%) | Max. Limit (%) | Available (\$) |
|-----------|---------------|---------------------|--------------|----------------|----------------|
| ✓         | AA Category   | \$11,974,118        | 35%          | 100%           | \$22,565,925   |
| ✓         | A Category    | \$4,565,925         | 13%          | 80%            | \$23,066,109   |
| ✓         | BBB Category  | \$18,000,000        | 52%          | 70%            | \$6,178,030    |
| ✓         | Unrated ADIs  | \$0                 | 0%           | 10%            | \$3,454,004    |
|           |               | <b>\$34,540,043</b> | <b>100%</b>  |                |                |

<sup>1</sup> The RBA's Term Funding Facility (TFF) allowed the ADI to borrow as low as 0.10% fixed for 3 years: <https://www.rba.gov.au/mkt-operations/term-funding-facility/overview.html>



### Performance

Council's performance for the month ending 31 October 2022 is summarised as follows:

| Performance (Actual)                 | 1 month | 3 months | 6 months | FYTD  | 1 year |
|--------------------------------------|---------|----------|----------|-------|--------|
| Official Cash Rate                   | 0.22%   | 0.57%    | 0.78%    | 0.68% | 0.83%  |
| AusBond Bank Bill Index              | 0.24%   | 0.54%    | 0.75%    | 0.67% | 0.76%  |
| Council's T/D Portfolio <sup>^</sup> | 0.26%   | 0.64%    | 1.09%    | 0.81% | 1.81%  |
| Outperformance                       | 0.01%   | 0.10%    | 0.34%    | 0.14% | 1.05%  |

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

| Performance (Annualised)             | 1 month | 3 months | 6 months | FYTD  | 1 year |
|--------------------------------------|---------|----------|----------|-------|--------|
| Official Cash Rate                   | 2.60%   | 2.27%    | 1.55%    | 2.03% | 0.83%  |
| AusBond Bank Bill Index              | 2.89%   | 2.18%    | 1.50%    | 1.99% | 0.76%  |
| Council's T/D Portfolio <sup>^</sup> | 3.05%   | 2.57%    | 2.18%    | 2.42% | 1.81%  |
| Outperformance                       | 0.16%   | 0.39%    | 0.68%    | 0.42% | 1.05%  |

<sup>^</sup>Total portfolio performance excludes Council's cash account holdings. Overall returns would be lower if cash was included.

For the month of October, the total portfolio (excluding cash) provided a solid return of +0.26% (actual) or +3.05% p.a. (annualised), outperforming the benchmark AusBond Bank Bill Index return of +0.24% (actual) or +2.89% p.a. (annualised). Over the past 12 months, the return of +1.81% p.a. was significantly above benchmark – this is considered very strong given current economic circumstances.

Going forward, despite additional rate hikes over coming months, Council's interest income can be increased significantly by maintaining this duration position (12-18 months), with rates on offer along this part of the curve likely to be offered up to ½% higher than the rate compared to shorter tenors.

Investors using the Imperium Markets platform have reduced the invisible costs associated with brokerage, and thereby lift client portfolio returns as investors are able to deal in deposits directly with the ADIs and execute at the best price possible.

We are pleased that Council remains amongst the best performing in the state of NSW where deposits are concerned, earning on average, over \$175,000 in additional interest income compared to its peers (as per the August 2022 rankings). We have been pro-active in our advice about protecting interest income and addressing reinvestment risk for many years and encouraged to maintain a long duration position. This is now reflected by the high performance of the investment portfolio.



### Council's Term Deposit Portfolio & Recommendation

As at the end of October 2022, Council's deposit portfolio was yielding 3.04% p.a. (up 10bp from the previous month), with a weighted average duration of around 488 days (~16 months).

We recommend Council at least maintains its weighted average duration at current levels. With an upward sloping deposit curve, investors are rewarded if they can continue to maintain a longer average duration.

At the time of writing, we see value in:

|              | LT Credit Rating | Term    | T/D Rate                |
|--------------|------------------|---------|-------------------------|
| ICBC, Sydney | A                | 5 years | 5.32% p.a.              |
| ICBC, Sydney | A                | 4 years | 5.17% p.a.              |
| ICBC, Sydney | A                | 3 years | 5.10% p.a.              |
| ICBC, Sydney | A                | 2 years | 4.96% p.a.              |
| AMP Bank     | BBB              | 2 years | 4.95% p.a. <sup>^</sup> |
| Westpac      | AA-              | 2 years | 4.90% p.a.              |
| CBA          | AA-              | 2 years | 4.83% p.a.              |
| Suncorp      | A+               | 2 years | 4.83% p.a.              |
| BoQ          | BBB+             | 2 years | 4.80% p.a.              |
| NAB          | AA-              | 2 years | 4.75% p.a.              |

<sup>^</sup>Contact us for an additional 0.20% p.a. rebated commission. Rate changes daily. Current limit of \$10m in aggregate.

The above deposits are suitable for investors looking to maintain diversification and lock-in a premium compared to purely investing short-term. For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (dependent on daily funding requirements):



| ADI              | LT Credit Rating | Term      | T/D Rate                |
|------------------|------------------|-----------|-------------------------|
| AMP              | BBB              | 12 months | 4.80% p.a. <sup>^</sup> |
| Westpac          | AA-              | 12 months | 4.58% p.a.              |
| CBA              | AA-              | 12 months | 4.55% p.a.              |
| NAB              | AA-              | 12 months | 4.50% p.a.              |
| Suncorp          | A+               | 12 months | 4.50% p.a.              |
| BoQ              | BBB+             | 12 months | 4.45% p.a.              |
| Bendigo-Adelaide | BBB+             | 12 months | 4.35% p.a.              |
| Suncorp          | A+               | 6 months  | 4.26% p.a.              |
| BoQ              | BBB+             | 6 months  | 4.20% p.a.              |

<sup>^</sup>Contact us for an additional 0.20% p.a. rebated commission. Rate changes daily. Current limit of \$10m in aggregate

*If Council does not require high levels of liquidity and can stagger its investments slightly longer-term, it will be rewarded over coming years if it can roll for an average min. term of 12 months-2 years (this is where we current value), yielding, on average, up to ½% p.a. higher compared to those investors that entirely invest in short-dated deposits.*

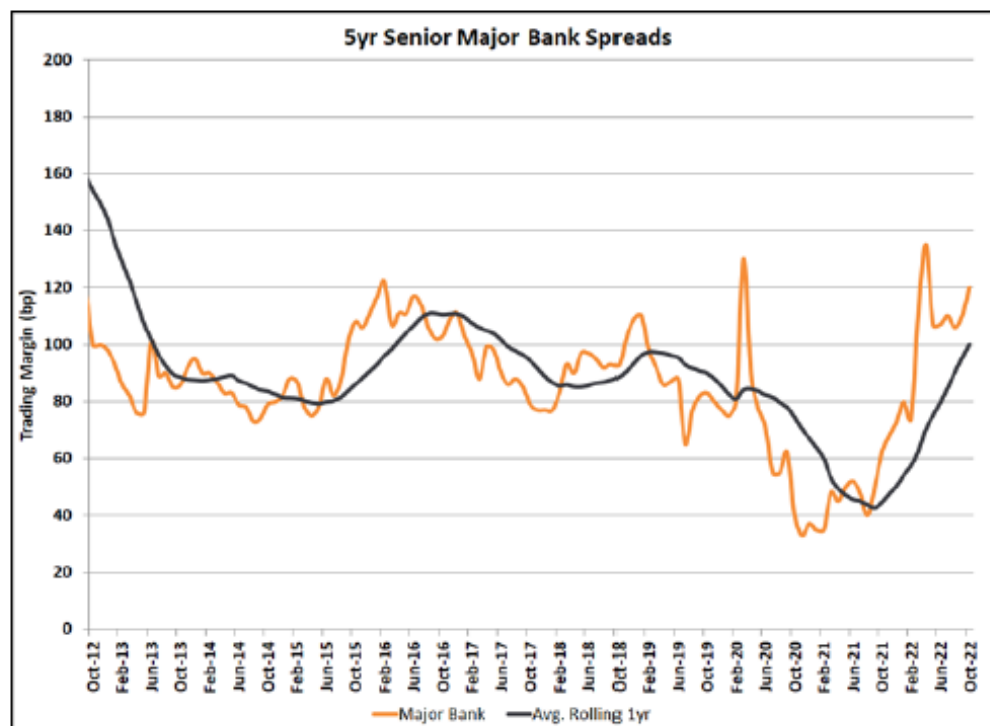
*With recessionary fears being priced in coming years, those investors that can allocate longer-term surplus funds may take an insurance policy by investing across 3-5 year fixed deposits and locking in rates above 4½% p.a.*





### Senior FRNs Review

Over October, amongst the senior major bank FRNs, physical credit securities widened by up to 10bp at the long-end of the curve. The widening was partially driven by ANZ's (AA-) dual 3 and 5 year senior issue at +92bp and +120bp respectively, printing \$4.75bn. Major bank senior securities are now looking fairly attractive again in a rising rate environment (5 year margins around the +120bp level):



Source: IBS Capital

Apart from ANZ (AA-), over October, there were noticeable new primary issuances from:

- Suncorp (AAA rated) covered security for 3 years at +88bp
- Teachers Mutual Bank (BBB) senior FRN for 3 years at +150bp
- Bank of Nova Scotia (AAA rated) covered security for 3 years at +90bp
- Bank of Montreal (AAA rated) covered security for 3 years at +90bp

Amongst the "A" and "BBB" rated sectors, the securities were marked between 10-15bp wider at the 3-5 year part of the curve.

Credit securities are looking much more attractive given the widening of spreads in 2022. FRNs will continue to play a role in investor's portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment).



| Senior FRNs (ADIs) | 31/10/2022 | 30/09/2022 |
|--------------------|------------|------------|
| "AA" rated – 5yrs  | +120bp     | +110bp     |
| "AA" rated – 3yrs  | +92bp      | +85bp      |
| "A" rated – 5yrs   | +135bp     | +125bp     |
| "A" rated – 3yrs   | +110bp     | +100bp     |
| "BBB" rated – 3yrs | +135bp     | +120bp     |

Source: IBS Capital

We now generally recommend switches ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before mid-late 2024 for the "AA" rated ADIs (domestic major banks);
- On or before mid-late 2023 for the "A" rated ADIs; and
- Within 6-9 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub-optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.

*Primary (new) FRNs are now looking more appealing and should be considered on a case by case scenario.*





### Senior Fixed Bonds – ADIs (Secondary Market)

As global inflationary pressures have escalated, this has seen a significant lift in longer-term bond yields (valuations fell) as markets have reacted accordingly.

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

| ISIN         | Issuer    | Rating | Capital Structure | Maturity Date | *Remain. Term (yrs) | Fixed Coupon | Indicative Yield |
|--------------|-----------|--------|-------------------|---------------|---------------------|--------------|------------------|
| AU3CB0255776 | ING       | AAA    | Covered           | 07/09/2023    | 0.85                | 3.00%        | 4.33%            |
| AU3CB0258465 | Westpac   | AA-    | Senior            | 16/11/2023    | 1.04                | 3.25%        | 4.33%            |
| AU3CB0265403 | Suncorp   | AA-    | Senior            | 30/07/2024    | 1.74                | 1.85%        | 4.69%            |
| AU3CB0265593 | Macquarie | A+     | Senior            | 07/08/2024    | 1.78                | 1.75%        | 4.73%            |
| AU3CB0265718 | ING       | AAA    | Covered           | 20/08/2024    | 1.80                | 1.45%        | 4.64%            |
| AU3CB0266179 | ANZ       | AA-    | Senior            | 29/08/2024    | 1.82                | 1.55%        | 4.56%            |
| AU3CB0266377 | Bendigo   | BBB+   | Senior            | 06/09/2024    | 1.84                | 1.70%        | 4.82%            |
| AU3CB0268027 | BoQ       | BBB+   | Senior            | 30/10/2024    | 2.00                | 2.00%        | 4.95%            |
| AU3CB0269710 | ANZ       | AA-    | Senior            | 16/01/2025    | 2.21                | 1.65%        | 4.62%            |
| AU3CB0269892 | NAB       | AA-    | Senior            | 21/01/2025    | 2.21                | 1.65%        | 4.73%            |
| AU3CB0270387 | Macquarie | A+     | Senior            | 12/02/2025    | 2.28                | 1.70%        | 4.99%            |
| AU3CB0287415 | Westpac   | AA-    | Senior            | 17/03/2025    | 2.37                | 2.70%        | 4.75%            |
| AU3CB0291508 | Westpac   | AA-    | Senior            | 11/08/2025    | 2.77                | 3.90%        | 4.49%            |
| AU3CB0291672 | CBA       | AA-    | Senior            | 18/08/2025    | 2.79                | 4.20%        | 4.65%            |
| AU3CB0280030 | BoQ       | BBB+   | Senior            | 06/05/2026    | 3.49                | 1.40%        | 5.26%            |
| AU3CB0282358 | ING       | AAA    | Covered           | 19/08/2026    | 3.79                | 1.10%        | 4.66%            |
| AU3CB0284149 | BoQ       | BBB+   | Senior            | 27/10/2026    | 3.98                | 2.10%        | 5.34%            |
| AU3CB0286037 | Westpac   | AA-    | Senior            | 25/01/2027    | 4.23                | 2.40%        | 4.94%            |



## Economic Commentary

### International Market

The mere suggestion of the US Fed stepping down from 75bp to a 50bp incremental rate hike in coming months resulted in the rebound in equities, as well as a partial reversal of the recent surge in global bond yields. Yields fell globally on growing expectations that future central bank tightening is likely to be trimmed back further.

Across equity markets, the S&P 500 Index surged +7.99%, while the NASDAQ rebounded +3.90%. Europe's main indices also gained, led by Germany's DAX (+9.41%), France's CAC (+8.75%), and UK's FTSE (+2.91%).

Both headline and core CPI readings in the US surprised to the upside. The headline print came at +8.2% y/y (vs +8.1% expected), while the more important core reading came in at +6.6% y/y (vs +6.5% expected). The core CPI print was the highest in 40 years.

The US unemployment rate fell two tenths to 3.5% vs. 3.7% expected, and the participation rate fell 0.1% to 62.3% (vs. 62.4% expected).

Canada's inflation data provided no relief from a string of recent global inflation upside surprises, coming at +6.9% from +7.0% and against +6.7% expected. However, the Bank of Canada surprised markets by lifting rates by 50bp, against expectations of a 75bp hike.

The Bank of England (BoE) extended support targeted at pension funds, offering to buy up to £5b a day of inflation-linked government bonds, out of the expanded £10b daily envelope announced previously. UK GDP data showed a -0.3% m/m contraction in August, making the UK on track to record a negative Q3 outcome. UK inflation was +10.1% y/y in September from +9.9% in August and against expectations for a +10.0% rise. The UK is on the lookout for another Prime Minister after Liz Truss announced her resignation.

Europe's preliminary CPI data for September came in hot at +10.0% y/y from +9.1% in August and +9.7% expected. That was the first double digit read in the bloc's history.

China's GDP came in at +3.9% y/y vs +3.3% y/y expected. Retail sales though slowed to +2.5% y/y from +5.4% and +3.0% expected.

The RBNZ raised the OCR by 50bp as expected, taking the cash rate to 3.50% to continue tightening monetary policy "at pace".

The MSCI World ex-Aus Index rose +7.15% for the month of October:

| Index                    | 1m     | 3m     | 1yr     | 3yr    | 5yr    | 10yr    |
|--------------------------|--------|--------|---------|--------|--------|---------|
| S&P 500 Index            | +7.99% | -6.25% | -15.92% | +8.43% | +8.50% | +10.61% |
| MSCI World ex-AUS        | +7.15% | -7.18% | -19.77% | +4.63% | +4.71% | +7.18%  |
| S&P ASX 200 Accum. Index | +6.04% | +0.67% | -2.01%  | +4.82% | +7.18% | +8.73%  |

Source: S&P, MSCI



### Domestic Market

The RBA surprised most market participants by raising the cash rate by a smaller than expected 25bp to 2.60% in October. This was the sixth successive interest rate rise but broke a string of four successive 50bp increases. The accompanying commentary again signalled that the Board expects to increase interest rates further over the period ahead.

The move to increase the cash rate by a lower increment, however, should not be interpreted as dovish - the RBA, like other global central banks, remains *"resolute in its determination to return inflation to target and will do what is necessary to achieve that"*.

Australia's Q3 inflation data surprised to the upside. Headline inflation was +1.8% q/q (consensus +1.6% q/q) and +7.3% y/y. The closely watched core trimmed mean measure accelerated sharply to +1.8% q/q (consensus +1.5%) and +6.1% y/y, its highest quarterly pace since December 1990.

Employment growth surprised to the downside in September, coming in broadly unchanged at +1k against expectations for a +25k gain. The unemployment rate remained at 3.5% and the participation rate also remained unchanged 66.6%.

The Federal Budget delivered fully on Labor's election commitments, but major reform/action to resolve medium-term pressures on the Budget was postponed to at least the next May Budget. The 2022-23 deficit is expected to come in at \$36.9bn (1.5% of GDP) less than half the \$78bn forecast at the pre-election budget in March this year.

House prices in nearly two out of five Sydney suburbs have already plummeted by more than 10% since the RBA started raising interest rates in May, with more areas likely to follow suit as the downturn intensifies.

The trade surplus surprised lower in August falling \$643m to \$8.3bn (consensus \$10bn). Exports rose 2.6% (+1.4bn) helped by a rebound in coal export volumes after weather related disruptions in July.

The Australian dollar depreciated by -1.26%, finishing the month at US64.20 cents (from US65.02 cents the previous month).

### Credit Market

The global credit indices tightened significantly over October as risk markets rebounded. They remain back to their levels experienced during the start of the pandemic (Q1 2020):

| Index                      | October 2022 | September 2022 |
|----------------------------|--------------|----------------|
| CDX North American 5yr CDS | 90bp         | 107bp          |
| iTraxx Europe 5yr CDS      | 114bp        | 138bp          |
| iTraxx Australia 5yr CDS   | 130bp        | 148bp          |

Source: Markit



## Fixed Interest Review

### Benchmark Index Returns

| Index                                          | October 2022 | September 2022 |
|------------------------------------------------|--------------|----------------|
| Bloomberg AusBond Bank Bill Index (0+YR)       | +0.24%       | +0.15%         |
| Bloomberg AusBond Composite Bond Index (0+YR)  | +0.93%       | -1.36%         |
| Bloomberg AusBond Credit FRN Index (0+YR)      | +0.16%       | +0.12%         |
| Bloomberg AusBond Credit Index (0+YR)          | +0.39%       | -1.01%         |
| Bloomberg AusBond Treasury Index (0+YR)        | +1.22%       | -1.42%         |
| Bloomberg AusBond Inflation Gov't Index (0+YR) | +4.06%       | -3.85%         |

Source: Bloomberg

### Other Key Rates

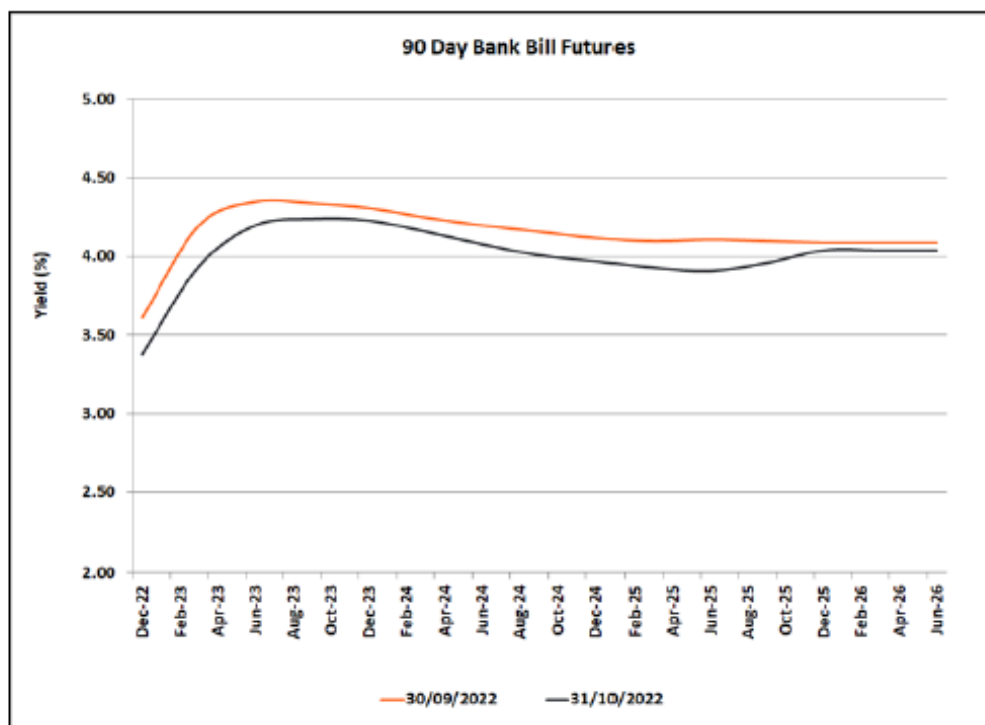
| Index                            | October 2022 | September 2022 |
|----------------------------------|--------------|----------------|
| RBA Official Cash Rate           | 2.60%        | 2.35%          |
| 90 Day (3 month) BBSW Rate       | 3.08%        | 3.06%          |
| 3yr Australian Government Bonds  | 3.29%        | 3.57%          |
| 10yr Australian Government Bonds | 3.76%        | 3.90%          |
| US Fed Funds Rate                | 3.00%-3.25%  | 3.00%-3.25%    |
| 3yr US Treasury Bonds            | 4.45%        | 4.25%          |
| 10yr US Treasury Bonds           | 4.10%        | 3.83%          |

Source: RBA, AFMA, US Department of Treasury



### 90 Day Bill Futures

Over October, bill futures fell across the board following the movement in the bond market, with the market reacting to the possibility of a pivot by global central banks. The markets continue to factor in the possibility of a global recession over the next few years, highlighted by the drop in the futures pricing in early 2024:



Source: ASX



## Fixed Interest Outlook

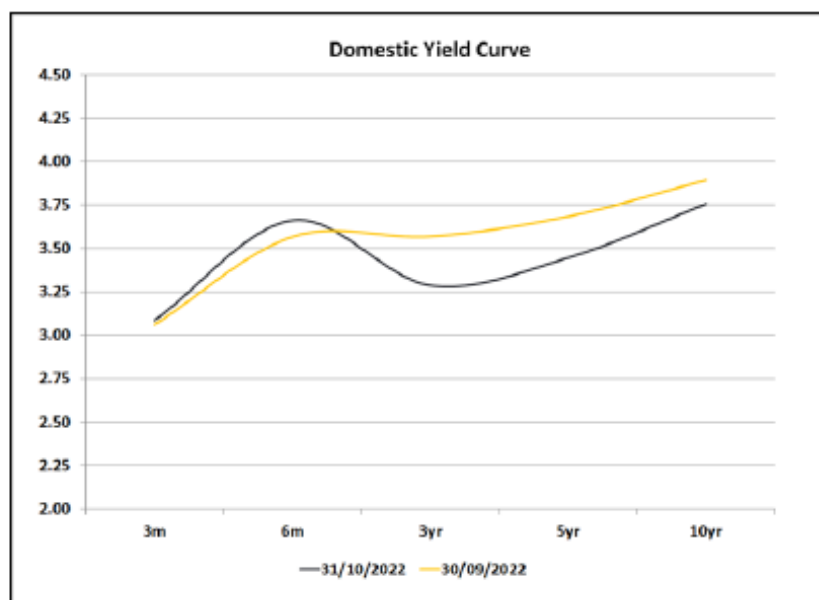
The terminal US Fed Funds pricing has lifted to 5.00% by March 2023 and continues to price a 75bp hike at the upcoming 2<sup>nd</sup> November meeting and 50bp at the 14<sup>th</sup> December FOMC meeting. The US Fed dot plots sees no cut(s) before 2024 (end of 2024 shows a median dot of 3.875%). The message from US Fed Chair Powell was loud and clear. Powell repeated the Fed will move rates purposefully until rates are at a sufficiently restrictive stance to ensure their price stability objective is achieved.

Domestically, after lifting rates by 25bp to 2.60% in October, the RBA's evolution to a slower pace of interest rate rises likely reflects a combination of:

- The lags in the impact of monetary policy;
- The substantial tightening already put in place;
- That interest rates are now estimated to be somewhere close to neutral or even in slightly restrictive territory;
- The considerable uncertainties about the global economic outlook; and
- The RBA's desire to try to keep the economy on an even keel.

The move, however, should not be interpreted as dovish - the RBA, like other global central banks, remains *"resolute in its determination to return inflation to target and will do what is necessary to achieve that"*. A shift back to larger rate rises or a higher peak for interest rates cannot be ruled out either if the RBA's assertion that *"the potential for inflation to subside quickly"* is disproven.

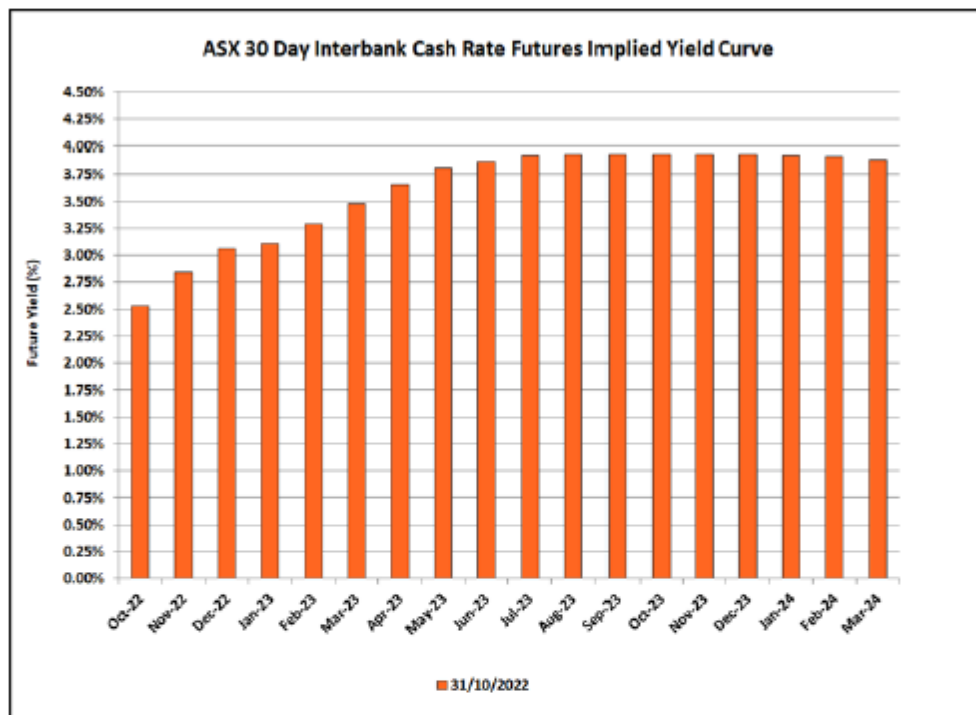
The domestic bond market continues to suggest a prolonged low period of interest rates on a historical basis (10-year government bond yields under 4%). Over the month, yields fell up to 30bp at the long-end of the curve:



Source: AFMA, ASX, RBA



Markets are currently pricing in around 6 additional rate rises into 2023 (up to 4%). Fears of a looming global recession have actually seen rate cuts start to be priced in towards the end of 2023, although this seems unlikely for now:



Source: ASX

### Disclaimer

Imperium Markets provides fixed income investment advisory services and a financial market platform through which clients and fixed income product providers may transact with each other.

The information in this document is intended solely for your use. The information and recommendations constitute judgements as of the date of this report and do not consider your individual investment objectives and adopted policy mandate.

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Imperium Markets charges a flat fee for our investment advice. Any commissions received are rebated to clients in full. If you choose a product provider who uses our market platform, the product provider pays us 1bp p.a. funding fee of the value of the investments transacted.



## **9.2 DIRECTOR ENGINEERING / TECHNICAL SERVICES**

### **9.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 OCTOBER 2022**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Director Engineering / Technical Services  
**FILE NUMBER:** 22/10/0185

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> October 2022.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road Best Practice Manual.

Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2022/2023 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> October 2022, actual spend is **\$178,736.96**.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| <b>Monthly Maintenance Grading Report – October 2022</b>                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for October 2022.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

Attachments:

Monthly maintenance grading works.



WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

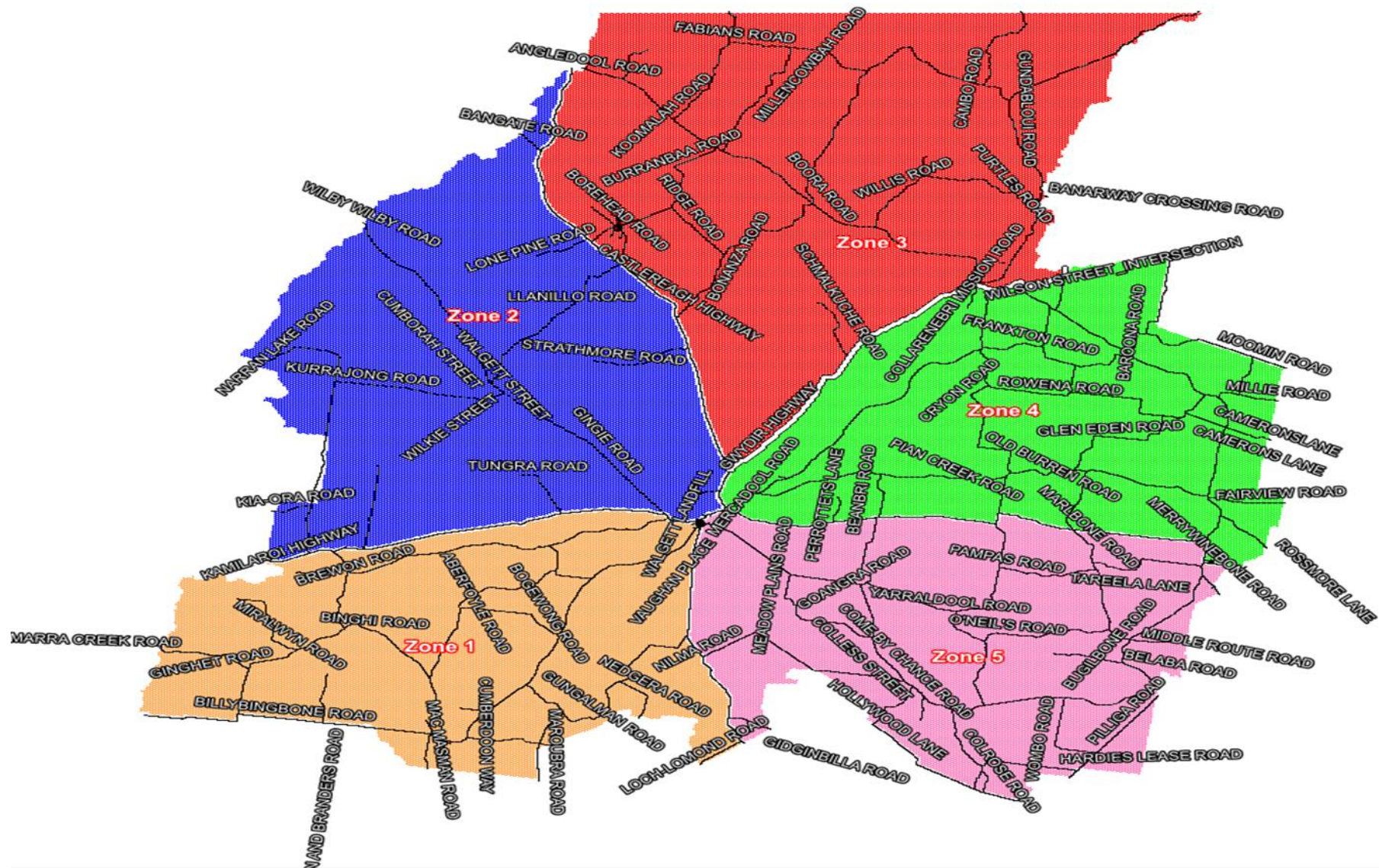
| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Expenditure For Feb. 2023 | Expenditure For March 2023 | Expenditure For April 2023 | Expenditure For May 2023 | Expenditure For June 2023 | Total Cost to Date  |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                           |                             | \$ 635.37                  |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 635.37           |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                           |                             | \$ 1,730.56                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,730.56         |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             | \$ 5,753.50               | \$ 646.16                   | \$ 81.09                   |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,480.75         |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           | \$ 1,620.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,620.00         |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ 5,753.50</b>        | <b>\$ 2,266.16</b>          | <b>\$ 2,447.02</b>         | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 10,466.68</b> |
| <b>Zone 2</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Boorooma Creek Road SR48     | 19.1                 | \$ 11,842.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wimbledon Road SR64          | 3.4                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Tungra Road SR85             | 12.7                 | \$ 7,874.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Strathmore Road SR92         | 16.42                | \$ 11,904.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Narran Lake Road SR111       | 61                   | \$ 37,820.00                    | D             | \$ 4,673.24               | \$ 11,897.35                | \$ 2,203.81                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 18,774.40        |
| Lone Pine Road SR70          | 9.6                  | \$ 5,952.00                     | D             | \$ 7,879.25               | \$ 5,079.42                 | \$ 130.38                  |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,089.05        |
| Kurrajong Road SR110         | 27.8                 | \$ 17,236.00                    | D             | \$ 5,995.72               |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 5,995.72         |
| Wilby Wilby Road SR101       | 28.7                 | \$ 17,794.00                    | D             |                           |                             | \$ 17,841.20               |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 17,841.20        |
| Grawin Opal Fields Road      | 0.9                  | \$ 557.00                       | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woodlands Road SR 130        | 2.33                 | \$ 1,445.00                     | D             |                           | \$ 3,678.56                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,678.56         |
| Cumbarah Town Roads          |                      |                                 | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 2</b>      | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ 18,548.21</b>       | <b>\$ 20,655.33</b>         | <b>\$ 20,175.39</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 59,378.93</b> |

WALGETT SHIRE COUNCIL AGENDA – 22 NOVEMBER 2022 – ORDINARY COUNCIL MEETING

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Expenditure For Feb. 2023 | Expenditure For March 2023 | Expenditure For April 2023 | Expenditure For May 2023 | Expenditure For June 2023 | Total Cost to Date  |
|--------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 3</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Springs Road SR19              | 2.7                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bonanza Road SR46              | 16.9                 | \$ 10,478.00                    | E             | \$ 8,730.00               |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 8,730.00         |
| Schmalkuche Road SR47          | 14.4                 | \$ 8,928.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Millencowbah Road SR51         | 27.7                 | \$ 17,174.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Willis Road SR52               | 14.5                 | \$ 8,990.00                     | F             |                           | \$ 816.75                   | \$ 3,489.75                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,306.50         |
| Koomalah Road SR53             | 28.4                 | \$ 17,608.00                    | E             |                           |                             |                            | \$ 4,250.00               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,250.00         |
| Burrabaa Road SR55             | 18.1                 | \$ 11,222.00                    | E             |                           |                             |                            | \$ 14,034.02              |                           |                           |                           |                           |                            |                            |                          |                           | \$ 14,034.02        |
| Cambo Road SR61                | 21.1                 | \$ 13,082.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woolaroo Road SR69             | 1                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Kia-Ora Road SR86              | 6.8                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Fabians Road SR88              | 24.8                 | \$ 15,376.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Banarway Road SR95             | 1.2                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Purtle Road SR126              | 26.8                 | \$ 16,616.00                    | E             |                           | \$ 3,192.75                 | \$ 2,524.50                | \$ 1,039.50               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,756.75         |
| Boora Road SR127               | 63.8                 | \$ 39,556.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bore Head Road SR45            | 5.1                  | \$ 4,278.00                     | D             | \$ 3,242.78               |                             | \$ 49.32                   |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,292.10         |
| Lorne Road SR98                | 6.9                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Angledool Road SR102           | 49.3                 | \$ 30,566.00                    | C             |                           | \$ 4,009.50                 |                            | \$ 11,565.46              |                           |                           |                           |                           |                            |                            |                          |                           | \$ 15,574.96        |
| Ridge/Sherman Way RR426        | 70.1                 | \$ 68,275.00                    | C             | \$ 11,250.00              | \$ 12,325.50                |                            | \$ 4,752.00               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 28,327.50        |
| Gundabloui Road RR457          | 40.9                 | \$ 32,798.00                    | C             |                           |                             |                            | \$ 4,900.50               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,900.50         |
| <b>Sub total Zone 3</b>        | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               | <b>\$ 23,222.78</b>       | <b>\$ 20,344.50</b>         | <b>\$ 10,964.07</b>        | <b>\$ 35,640.98</b>       | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 90,172.33</b> |
| <b>Zone 4</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Fraxton Road SR1               | 19                   | \$ 11,780.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                           |                             |                            | \$ 1,336.50               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,336.50         |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                           |                             |                            | \$ 1,633.50               |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,633.50         |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ 2,970.00</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 2,970.00</b>  |

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| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Expenditure For Feb. 2023 | Expenditure For March 2023 | Expenditure For April 2023 | Expenditure For May 2023 | Expenditure For June 2023 | Total Cost to Date   |
|----------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|----------------------|
| <b>Zone 5</b>              |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | ''                   |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                           |                             | \$ 3,570.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,570.00          |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                           |                             | \$ 2,040.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 2,040.00          |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                           |                             | \$ 2,465.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 2,465.00          |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                           |                             | \$ 3,230.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,230.00          |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                           |                             | \$ 4,444.02                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,444.02          |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               |                           | \$ -                        | \$ 15,749.02               | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                      | \$ -                       | \$ -                       | \$ -                     | \$ -                      | \$ 15,749.02         |
| <b>Total</b>               | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               | <b>\$ 47,524.49</b>       | <b>\$ 43,265.99</b>         | <b>\$ 49,335.50</b>        | <b>\$ 38,610.98</b>       | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 178,736.96</b> |
|                            | <b>Actual Budget</b> |                                 |               |                           |                             |                            | Month total               |                           | \$ 49,335.50              |                           |                           |                            |                            |                          |                           |                      |





**9.2.2 SERVICE PROGRESS REPORT AS AT 31 OCTOBER 2022**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0187

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> October 2022.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2022/2023 is \$30,257,645.

The breakdown of the budget is as follows:

**Breakdown of budgets:**

| Items                               | Budget              | Expenditure up to 31 <sup>st</sup> August 2022 | (%)       |
|-------------------------------------|---------------------|------------------------------------------------|-----------|
| Transportation including RMCC works | \$23,375,530        | \$7,325,747                                    | 31        |
| Water works ( maintenance)          | \$3,379,772         | \$484,210                                      | 14        |
| Water works ( Capital)              | \$1,925,765         | \$135,011                                      | 7         |
| Sewer works ( Maintenance works)    | \$1,076,578         | \$158,964                                      | 15        |
| Sewer works (Capital works)         | \$500,000           | \$225,816                                      | 45        |
| <b>TOTAL</b>                        | <b>\$30,257,645</b> | <b>\$8,329,748</b>                             | <b>28</b> |

**Current Position:**

The status of work progress is as follows:

| Items          | Status                                                   |                            |
|----------------|----------------------------------------------------------|----------------------------|
| Goangra Bridge | Work ongoing – see Monthly Major Projects Report         | Flooding has stopped works |
| Come By Chance | Work ongoing – see Monthly Major Projects Report         | Flooding has stopped works |
| Lorne Road     | Council and Subcontractors to commence work October 2022 | Flooding has stopped works |
| Burranbaa Road | Work ongoing – see Monthly Major Projects Report         | Flooding has stopped works |

**Relevant Reference Documents/Policies:**

2022/23 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project-by-project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers  
Contractors

**Financial Implications:**

As of 31<sup>st</sup> October 2022, \$8,329,748 expended.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| Service Progress Report – As at 31 October 2022                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for October 2022.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Nil

## 9.2.3 MONTHLY MAJOR PROJECTS REPORT AS AT 31 OCTOBER 2022

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin – Project Manager/Technical Services  
**FILE NUMBER:** 22/10/0188

### Summary:

The purpose of this report is to update Council about the Major Projects programme in the Shire for the period ending 31<sup>st</sup> October 2022.

### Background:

The shire currently has several major projects in progress being:

- Goangra Bridge – Further works have stopped due to flooding.
- Come by Chance Road reconstruction and seal – Borrow pit developed. Further works have stopped due to flooding.
- Burransbaa Road reconstruction and reseal – approx. 90% of bulk earthworks are done. Further works have stopped due to flooding.
- Lorne Road reconstruction and reseal – Further works have stopped due to flooding.

**No works have been carried out on any of our major projects due to flooding**

### Stakeholders:

Walgett Shire Council  
 Walgett Residents  
 Funding Bodies

### Alternative Solutions/Options:

Nil

### Conclusion:

Council has established a system to monitor progress continually to keep within the approved budget.

### Monthly Major Project Progress Report – October 2022

#### Recommendation:

That Council receive and note the Monthly Major Projects Report for October 2022.

#### Moved:

#### Seconded:

### Attachments:

Nil

**9.2.4 MAJOR PLANT REPLACEMENT 2022-2027**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0189

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**Summary:**

The Director reports to Council on the long-term plant replacement program as approved by the Plant Committee.

**Background:**

Council each year adopts the long-term plant replacement program and this is varied from time to time to include new plant purchases as required.

**Current Position:**

Below is a summary of the major plant replacements for the next five (5) financial years as approved by Council at its annual budget meeting.

Table 1.0

| <b>2022-2023 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 5009                               | Hino                         | Light Rigid Tray Top with Lockers                | Proposed                             |
| 5272                               | Isuzu                        | Light Rigid Tipper Truck                         | Proposed                             |
| 5395                               | Isuzu                        | Light Rigid Tipper Truck                         | Proposed                             |
| 5011                               | Isuzu                        | Light Rigid Tray Top with Lockers                | Proposed                             |
| 5503                               | Isuzu                        | Tray Top with Service Body                       | Proposed                             |
| 5355                               | Hino                         | Tipper/Lockers/Crane                             | Proposed                             |
| 76                                 | Komatsu                      | 14Ft Grader                                      | Proposed                             |
| 121                                | Komatsu                      | 14Ft Grader                                      | Proposed                             |
| 965                                | Moore                        | Widening Deck Plant Trailer - Heavy              | Proposed                             |

Table 2.0

| <b>2023-2024 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 151                                | Caterpillar                  | 14Ft Grader                                      | Proposed                             |
| 152                                | Caterpillar                  | 14Ft Grader                                      | Proposed                             |
| 5908                               | Volvo                        | Superior Pac Side Loader – Garbage Truck         | Proposed                             |
| 5318                               | Hino                         | Jetpatcher Style Sealing Truck                   | Proposed                             |
| 5050                               | Isuzu                        | Light Rigid Crew Truck                           | Proposed                             |



|      |       |                        |          |
|------|-------|------------------------|----------|
| 5051 | Isuzu | Light Rigid Crew Truck | Proposed |
| 5052 | Isuzu | Light Rigid Crew Truck | Proposed |
| 5053 | Isuzu | Light Rigid Crew Truck | Proposed |
| 4453 | Ford  | Light Rigid Crew Truck | Proposed |

Table 3.0

| <b>2024-2025 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 153                                | Caterpillar                  | 14Ft Grader                                      | Proposed                             |
| 5211                               | Western Star                 | Prime Mover                                      | Proposed                             |
| 795                                | Caterpillar                  | 432F Backhoe – Walgett                           | Proposed                             |
| 5939                               | Hino                         | Tipper with Bin Side Loader                      | Proposed                             |
| 5914                               | Isuzu                        | Medium Rigid /Lockers/Crane/Side Tipper          | Proposed                             |
| 930                                | Ally Weld                    | 5t Plant Trailer                                 | Proposed                             |

Table 4.0

| <b>2025-2026 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 796                                | Caterpillar                  | 432F Backhoe Loader                              | Proposed                             |
| 737                                | Caterpillar                  | 304E2 Mini Excavator                             | Proposed                             |
| 786                                | Caterpillar                  | CS78B Smooth Drum Roller                         | Proposed                             |
| 787                                | Caterpillar                  | CS78B Smooth Drum Roller                         | Proposed                             |
| 841                                | New Holland                  | C227 Loader Skid Steer Tracked                   | Proposed                             |
| 942                                | Mobile Van                   | Site Van/Office/Mess Room                        | Proposed                             |
| 963                                | Moore                        | Tandem Drop Deck Trailer                         | Proposed                             |
| 964                                | Moore                        | Tandem Dolly                                     | Proposed                             |
| 1003                               | A1 Road Lines                | Mobile Traffic Lights                            | Proposed                             |
| 1004                               | A1 Road Lines                | Mobile Traffic Lights                            | Proposed                             |
| 5020                               | Hino                         | Street Sweeper                                   | Proposed                             |

Table 5.0

| <b>2026-2027 Plant Replacement</b> |                              |                                                  |                                      |
|------------------------------------|------------------------------|--------------------------------------------------|--------------------------------------|
| <b>No. Existing</b>                | <b>Current Make of Plant</b> | <b>Proposed Description of Replacement Plant</b> | <b>Current Status of Replacement</b> |
| 1604                               | Mobile Camera                | CCTV Mobile Camera Trailer                       | Proposed                             |
| 188                                | New Holland 4050             | Tractor 120hp                                    | Proposed                             |
| 738                                | Vermeer VX30-250             | Vacuum Excavator Trailer Mounted                 | Proposed                             |

Table 6.0

| <b>New Plant Proposals</b> |                     |                                                  |                                                                                |                                |
|----------------------------|---------------------|--------------------------------------------------|--------------------------------------------------------------------------------|--------------------------------|
| <b>No. Existing</b>        | <b>Approx. Cost</b> | <b>Proposed Description of Replacement Plant</b> | <b>Reason</b>                                                                  | <b>Purchase Financial Year</b> |
| Hired                      | \$230,000.00        | Padfoot Roller                                   | Currently Long Term Hire                                                       | 2023-2024                      |
| Hired                      | \$230,000.00        | Smooth Drum Roller                               | Currently Long Term Hire                                                       | 2023-2024                      |
| Hired                      | \$185,000.00        | Multi Tyred Roller                               | Currently Long Term Hire                                                       | 2023-2024                      |
| Contractor                 | \$450,000.00        | 20T Lime Spreading Truck                         | Larger Works Hired from Contractor and WH&S Issues with Current Spreader       | 2024-2025                      |
| Contractor                 | \$130,000.00        | 120HP Tractor w Slasher                          | Cut out Contractor & Ability to Slash Whole Shire with short term availability | 2022-2023                      |
| Contractor                 | \$130,000.00        | 120HP Tractor w Slasher                          | Cut out Contractor & Ability to Slash Whole Shire with short term availability | 2022-2023                      |
|                            | \$250,000.00        | Water cart Rigid Truck                           | Currently Long Term Hire                                                       | 2023-2024                      |
| New                        | \$180,000.00        | Side Tipping Bulk Trailer                        | Rapid response and flexibility                                                 | 2025-2026                      |
| New                        | \$80,000.00         | CCTV Trailer Mounted                             | To complement existing CCTV Trailer                                            | 2022-2023                      |
| New                        | \$80,000.00         | CCTV Trailer Mounted                             | To complement existing CCTV Trailer                                            | 2023-2024                      |

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government (General) Regulation 2021

Walgett Shire Council procurement and disposal policy

**Governance issues:**

The plant replacement plan as varied by the Plant Committee are presented to Council for consideration.

Council must comply with the Procurement and Disposal policy.

**Financial Implications:**

The Plant Replacement Reserve has the capacity along with annual transfers to the reserve in each of the years as mentioned to accommodate the new plant purchases as set out in the table above. The other major plant purchases in each of the years as described above is funded accordingly from sales and transfers from the Plant Replacement reserve.

**Alternative Solutions/Options:**

Not proceed with the additional purchases.

**Conclusion:**

The writer recommends the additional plant purchases be considered in the financial years as detailed in table 6.0.

| <b>Major Plant Replacement 2022-2027</b>                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolution:</b></p> <p>That Council approve the additional plant purchases as detailed in Table 6.0 and these be allocated to the long-term financial plan for the financial years as allotted in Table 6.0.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## **9.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 22/10/0190

---

### **Summary:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Engineering/Technical Services division.

### **Background:**

For Councillor information purposes, the following is advised:

#### **1. Walgett**

##### ➤ **Trevallion Park**

- New toilets installed and will be operational in the next few weeks

##### ➤ **Sewer Treatment Plant**

- Trickle Filter Tank 1 – foundation and cracks now repaired. All sealing completed , we are now planning putting filter rocks back.
- Effluent ponds dangerously high. We are in the process of arranging an emergency release to reduce the risk of an environmental breach.

#### **2. Rowena**

##### ➤ **Borehead Rowena**

- Installation of SCADA – in progress

##### ➤ **Drainage**

- Grant has been awarded for Flood Mitigation work at Rowena
- New water tank and ultra violet filter to be installed as soon as weather allows

#### **3. Collarenebri**

- Kerb and gutter works have been completed in High Street and Herbert street
- Tender is being prepared for construction of the bore bath
- Grant awarded for upgrade of primitive camping area at the sportsground

#### **4. Lightning Ridge**

- Kaolin street and Agate street have had kerb and gutter, footpath and some drainage works some seal work still to be carried out to complete project
- 3 Mile Road has concrete floodway installed and seal will be completed when weather improves. Signage has also been ordered.

#### **5. Grawin**

- Sealing competed on miner Road to Grid
- Still in process of getting more of the Miners Road Gazetted

**6. RMCC**

- Works order received for Heavy Patching on Gwydir Highway
- Waiting on works orders for two section of the Kamilaroi highway between Walgett and Burren Junction for edge repair and seal
- No project work has been carried in October due to flooding

**7. Burren Junction**

- Land lease to Graincorp for truck parking, to ease congestion during peak times is currently with Council solicitors

**8. Carinda**

- Fence around the sportsground is in this year's budget

|                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally For Brief Mention or Information from the Director Engineering/ Technical Services</b>                                                                                                             |
| <p><b>Recommendation:</b></p> <p>That the matters generally for brief mention or information from the Director Engineering/ Technical Services, be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 9.3 DIRECTOR ENVIRONMENTAL SERVICES

### 9.3.1 DEVELOPMENT APPROVALS OCTOBER 2022

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0182

---

**Summary:**

This report is to advise the October 2022 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 October-**

Development Applications

| Appl. No  | Address                           | Title                                       | Development                                          | Status                          |
|-----------|-----------------------------------|---------------------------------------------|------------------------------------------------------|---------------------------------|
| DA2021/46 | 110 George Sands Way, WALGETT.    | Lot 43<br>DP 752271                         | Torrens title subdivision at Namoi Reserve.          | On hold                         |
| DA2021/54 | Kamilaroi Highway, WALGETT.       | Lot 2 & lot 34<br>DP 752697                 | Torrens title subdivision at Gingie Reserve.         | On hold                         |
| DA2022/53 | 70 Morilla Street Lightning Ridge | Lot 437<br>DP761273 &<br>Lot 1970 DP 763798 | Storage Shed                                         | Awaiting Additional Information |
| DA2022/54 | 62 Walgett Street Collarenebri    | Lot 2<br>DP8708966                          | Multi - Unit Housing, Hospital workers accommodation | Approved                        |

|            |                                     |                                         |                                                  |                                                     |
|------------|-------------------------------------|-----------------------------------------|--------------------------------------------------|-----------------------------------------------------|
| DA2022/55  | 141-155 Fox Street Walgett          | Lots 73 & 21 DP 7503133                 | Four separate workers housing units              | Council Report – Front building alignment variation |
| DA2022/56  | 58 Wee Waa Street Walgett           | Lots 30 DP 564929, Lot 27 & 28 DP549129 | New commercial kitchen Fit-out                   | Awaiting additional information                     |
| DA2022/57  | 982 Gundabloui Road Collarenebri    | Lot 6232 DP 549129                      | Expanding existing Gravel quarry                 | Approved                                            |
| DA2022/58  | 982 Gundabbloui-Road Collarenebri   | Lot 6232 DP 752646                      | Expanding Second gravel quarry                   | Approved                                            |
| DA2022/60  | 23037 Castlereagh Highway Angledool | Lot 1 DP1086785                         | Expanding existing gravel quarry                 | Approved                                            |
| DA2022/64  | 1360 Wilby Wilby Road Cumborah      | Lot 6247 DP 769103                      | New vehicle garage                               | Awaiting additional information                     |
| DA2022/65  | 6 Flamingo Street Lightning Ridge   | Lot 19 DP803512                         | New dwelling                                     | Awaiting additional information                     |
| DA2020/8:2 | 110 Fox Street Walgett              | Lot 2 DP 511835                         | DA Modification covering Service Station signage | Approved                                            |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

- Walgett Shire Council
- Developer/s
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

|                                           |
|-------------------------------------------|
| <b>Development Approvals October 2022</b> |
|-------------------------------------------|

**Recommendation:**

That Council receive and note the Development Approvals Report for October 2022.

**Moved:**

**Seconded:**

**Attachments:**

Nil



### 9.3.2 DEVELOPMENT APPLICATION NO. DA2022/55

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0184

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**APPLICANT:** Daniel Drum on behalf of (Western NSW Local Health District)

**PROPOSED:**

STAGE 1 would comprise 1, one bedroom dwelling and a two bedroom dwelling development and

STAGE 2. would comprise of 2, two bedroom dwellings.

**AT LOT:** 21 DP: 750313, 141-155 FOX STREET- , WALGETT

**Summary**

Reason for report: Front building alignment encroachment and proposed construction of a solid front fence along the front of allotment variation to Council's Development Control Plan 2016.

This report has been presented to Council as the application received concerning the variation under clause 4.3.1 and of Walgett Shire Development Control Plan 2016 the front building alignment and for clause 4.6.18 covering street fencing.

**Strategic Link**

Service Objective – To ensure that all development is carried out in a manner that is in compliance with all statutory and policy requirements, and to coordinate the orderly and acceptable use and development of land for the enhancement of built and natural environment.

Activity – To ensure that all development meets the State legislative provisions and complies with all planning instruments of Council.

The applicant has requested a variation to the required front boundary setback of 4.5m, in order to provide a single bedroom dwelling workers accommodation space on the site. The reason behind the dwelling location was due to an existing water tank on site within the subject property, the proposed setback will be 2.95m, an encroachment on the front building alignment of 1.55m. Currently the hospital property is serviced by an existing driveway and parking, is facilitated in front of the premises, behind the proposed development.

The proposed new solid 1.8m high Hebel material front fence, this is designed for the current application of being of an institution scale and character development that controls are intended for conventional residential properties, designed to offer security, noise attenuation, amenity and privacy towards the occupants. The Hebel fence panel front fence will be offered to the local aboriginal community to offer a design towards the local aboriginal character and to paint the works onto the solid front fence.

Activity – The effective and efficient assessment and determination of development applications

### **Background**

Council has received an application staged development for an additional four (4) dwelling unit to support health worker accommodation.

The relevant statutory provisions are:

- 1 Environmental Planning & Assessment Act, 1979 – Section 4.15
- 2 Local Government Act 1993 – Section 89
- 3 Walgett Shire Council Local Environmental Plan 2013 – R1 General Residential Lands
4. State Guidelines (DUAP) 2001 Safety, Security & Crime Prevention.

The key issues are the:

- 1 Objectives of Zone
- 2 Public Submissions

### **Consultation**

No adjoining owners were notified, as all the adjoining lands are owned by the NSW State Government.

### **Discussion**

The issue of the proposed minor encroachment onto the front building alignment minimum set-back of 4.5m site and whether any raised issues offer any substance towards the refusal of the development consent, pertaining towards with an existing used hospital, Multi-Purpose Health Service establishment.

### **Proposal**

To approve the variation of clause 4.3.1 Walgett Shire Development Control Plan 2016 of the minimum front building alignment of 4.5m to reduce front building alignment of a single bedroom unit to a 2.95m building line setback, an encroachment of 1.55m.

To approve the variation of clause 4.6.18 covering the installation of the new solid panel front fence.

### **Assessment**

This application has been assessed using heads of consideration specified under Section 4.15 of the Environmental Planning Act 1979, Council policies and adopted Management Plans. The assessment supports approval of the application and has identified the following key issues which are elaborated upon for Council's information.

The proposed development for essential key health workers accommodation for the regional area offers an essential part of accommodating professional people within the shire. The two issue's generated with the proposed development is the front building alignment encroachment and the use of a solid front fence system, which will offer minimum impact on the existing street scape. The main concern using a front fence is the possibility of graffiti, the applicant has explained that the idea was to have the local aboriginal people being involved in offering a design and having them paint the fence.

Walgett Local Environmental Plan 2013- Local Environment Plan R1 General Residential and Walgett Shire development control Plan 2016

### **Objectives of Zone**

Walgett Local Environmental Plan 2013 –I General Residential Lands, stipulates that consent must not be granted for the carrying out of development on land within a prescribed zone, unless the development is consistent with the objectives of the zone.

In this instance, it is considered that the proposal is consistent with the stated objectives of the R1 General Residential Land Zone.

### Public Submissions

The application was not notified to the owners of those properties in the area likely to be impacted by the development in accordance with Walgett Shire Development Control Plan 2016 - Advertising and Notification Policy. No notification was required as all adjoining lands area owned by NSW State Government.

### Conclusion

It is proposed to permit the minor encroachment of the front building alignment,

- The proposed development Multi-Unit housing development is a permissible use in the residential zone, the multi-unit housing response is of suitable character within the existing immediate area and does not offer any detrimental impact on the functions of the currently established medical centre and the proposed accommodation for key health care workers will offer safe and secure accommodation.
- The second issue covering the installation of a solid front fence, under the circumstances being a commercially based activity, being on the main road and the only controversial issue being possible graffiti, however, as the applicant has pointed-out, with the support of the local aboriginal people this issue should be of a minimal standing and being of an acceptable image created coming into the town.

### Development Application No. DA2022/55

#### Recommendation:

1. That Council, as a whole, approve the building line encroachment of 1.55m and the use of solid panel front fencing, on Lot 21 DP:750313, 141-155 Fox Street, Walgett, as described in the Development Application DA2022/55, along with the conditions placed on such a development; and
2. Pursuant to 1 (above), Council now authorizes the Director of Environmental Services to approve Development Application No. DA2022/55, under delegated authority, subject to assessment, determination and conditioning under normal Council Policy and Procedures.

#### Moved:

#### Seconded:

#### Planning Division:

For

Against

Absent

#### Attachments:

Conditions of proposed development consent plans and photographs.

## CONDITIONS ATTACHED TO DEVELOPMENT CONSENT DA/2022/55

*Please read all conditions carefully. The applicant/developer may arrange to meet with Council to review and clarify, if necessary, the precise requirements of the conditions of this consent*

### **RELEVANT PRESCRIBED CONDITIONS**

*(under the Environmental Planning and Assessment Regulation 2021) Compliance with Building Code of Australia & insurance requirements under Home Building Act 1989*

*Please note: a reference to the Building Code of Australia is a reference to the Code as in force on the date the application is made for relevant:*

- a) Development consent, in the case of temporary structure that is an entertainment venue, or*
- b) Construction certificate in any other case.*

1. *The work must be carried out in accordance with the requirements of the Building Code of Australia.*

*2. In the case of residential work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of the Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.*

*Erection of signs*

**Please note: This does not apply in relation to:**

- a) Building work, subdivision work or demolition work that is carried out inside an existing building, which does not affect the external walls of the building development consent, in the case of temporary structure that is an entertainment venue, or*
- b) Crown building that is certified, in accordance Section 116G of the Act, to comply with technical provisions of the States building laws.*
- c) A complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had been commenced by that date.*

3. A sign must be erected in a prominent position on any site on which building work, subdivision work is being carried out:

- d) Showing the name, address and telephone number of the principal certifying authority for work, and
- e) Showing the name, address and telephone number of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- f) Stating that unauthorised entry to the site is prohibited.

4. Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

**Please Note: Principal certifying authorities and principal contractors must also ensure that**

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All communication to be addressed to the: General Manager PO Box 31, WALGETT NSW 2832  
Telephone: (02) 6525 6100 Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)



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signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of (\$1,100).

Notification of Home Building Act 1989 requirements

Please Note: This does not apply to relation to Crown building work that is certified, in accordance section 116G of the Act, to comply with technical provisions of the States building laws.

- 5 Residential building work within the meaning of the Home Building Act 1989 must be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

In the case for work for which a principal contractor is required to be appointed:

1) the name of the owner-builder, and

11) If the owner-builder is required to hold an owner-builder permit under the Act, the number of the owner-builder permit.

Please Note: If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under the above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has been given council written notice of the updated information.

- 6 Fulfilment of the commitments listed in each relevant BASIX certificate (Certificate number: 1323789M) for the development.

### GENERAL CONDITIONS

- 7 The development shall be implemented in accordance with:

A) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,

B) The details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

Note: Any proposal to modify the terms or conditions of this consent, whilst still maintaining substantially the same development to that approved, will require the submission of a formal application under Section 4.55 of the Environmental Planning & Assessment Act 1979 for Council's consideration. If amendments to the design result in the development Application will have to be submitted to Council.

- 8 A copy of all stamped plans, specifications, and documents must be kept on site at all times so as to be readily available for perusal by any officer of Council or the Principal Certifying Authority.

CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

### CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING

- 9 Council's sewer main shall be relocated clear of the proposed development at full cost to the developer in accordance with Council's Engineering Guidelines for Subdivision and Development.

All works are to comply with all relevant prescribed conditions of development consent under part 6. Division 8A of the Environmental Planning & assessment regulation 2021.

Design plans for sewer main for the relocation shall be submitted to Council for consideration and approval prior to the commencement of any works.

- 10 Before construction commences on the site and throughout the construction phase of the development, erosion control measures are to be installed to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:
  - divert uncontaminated run-off around cleared or disturbed areas,

## Notice of Determination

- erect a silt fence to prevent debris escaping into drainage systems or waterways,
- prevent tracking of sediment by vehicles onto roads,
- stock pile topsoil, excavated material, construction and landscaping supplies and debris within the site.

**Please Note:** Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act 1997.

- 11 A hoarding or fence must be erected between the work site and any public place if the work is likely to cause traffic (pedestrian or vehicular) in a public place to be obstructed or otherwise inconvenience. The erected hoarding is to be sufficient to prevent any substance from or in connection with the work falling into the public place. The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place. The hoarding, fence or awning is to be removed once the work has been completed.
- 12 Approval to carry out water, sewer and storm-water work must be obtained, in accordance with section 68 of the *Local Government Act 1993*, before works commence.

### CONDITIONS TO BE COMPLETED DURING CONSTRUCTION

- 13 The owner of the property is to ensure that any building is constructed:
  - (a) to meet the setback requirements of the approved plans,
  - (b) to be located within the confines of the lot, and;
  - (c) so that it does not interfere with any easements or covenants upon the land.
- 14 Any building work must be carried out between 7.00am and 5.00pm Monday to Friday and 8.00am to 1.00pm Saturdays, excluding Sundays and public holidays. No audible construction is to take place outside these hours, to maintain the amenity of the locality.
- 15 A garbage receptacle must be provided at the work site before works begin and must be maintained until works are completed. The garbage receptacle must have a tight fitting lid and be suitable for the reception of food scraps and papers.
- 16 Waste materials (including excavation, demolition and construction waste materials) must be managed on the site (and must not be burned on site) and then disposed of at a waste management facility, to protect the amenity of the area and avoid the potential of air pollution.
- 17 Effective dust control measures are to be maintained during construction to maintain public safety/amenity. Construction activities are to be undertaken so as not to inconvenience the adjoining land owners and are to be restricted solely to the subject site.
- 18 Any run-off and erosion control measures required must be maintained within their operating capacity until the completion of the works to prevent debris escaping from the site into drainage systems, waterways, adjoining properties and roads.
- 19 No material or equipment associated with the development is to be placed on public land without the written consent of the Council, and any activity located in close proximity to public areas is to be fenced to prevent damage to persons or property.
- 20 Any earthworks (including any structural support or other related structure for the purposes of the development):
  - a) must not cause a danger to life or property or damage to any adjoining building or structure on the lot or to any building or structure on any adjoining lot, and
  - b) must not redirect the flow of any surface or ground water or cause sediment to be transported onto an adjoining property, and
  - c) that is fill brought to the site—must contain only virgin excavated natural material (VENM) as defined in Part 3 of Schedule 1 to the *Protection of the Environment Operations Act 1997*, and
  - d) that is excavated soil to be removed from the site—must be disposed of in accordance with any requirements under the *Protection of the Environment Operations (Waste) Regulation 2005*.

Any excavation must be carried out in accordance with *Excavation Work: Code of Practice* (ISBN 978-0-642-785442), published in July 2012 by Safe Work Australia.



## Notice of Determination

- 21 If, during the course of any activities conducted under this consent, the Applicant becomes aware of any heritage or archaeological sites not previously identified, all work likely to affect the site shall cease immediately. The Applicant shall then consult with relevant authorities and decide on an appropriate course of action prior to recommencement of work. The relevant authorities may include NSW Environment, Climate Change & Water and the relevant local Aboriginal community. Any necessary permits or consents shall be obtained and complied with prior to recommencement of work.

### CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING

**Please Note:** Failure to obtain an Occupation Certificate is an offence under the legislation. Penalty advice for buildings (penalties do not apply to uses detailed in sections 109M and 109N; i.e. Crown projects, Class 1a and 10 buildings or as detailed for places of public entertainment).

- 22 At the completion of the works, the work site must be left clear of waste and debris.
- 23 The access is to be constructed to a standard approved by the Director of Engineering & Technical Services at the applicant's expense.
- 24 A potable and raw water service is to be connected to the dwelling. This is to be connected to a standard approved by the Director of Engineering & Technical Services at the applicant's expense.
- 25 All storm-water is to be diverted to Duff Street to the satisfaction of Council.

### CONDITIONS RELATING TO ONGOING OPERATIONS

- 26 A further application is to be made for any change, enlargement or intensification of the premises or land use, including the display / erection of any new structure such as signage, partition walls or building fit-out (unless the proposed work is exempt from the need for consent under *State Environmental Planning Policy (Codes SEPP) 2008*).

### COUNCIL ADVICE ONLY

- 27 Covenant/s: The applicant / owner has the responsibility of being aware of any covenant which may affect the proposal.
- 28 Dial Before You Dig: Underground assets may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial Before You Dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial Before You Dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial Before You Dig service in advance of any construction or planning activities.
- 29 *Telecommunications Act 1997 (Commonwealth)*: Telstra (and its authorized contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the Criminal Code Act 1995 (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on phone number 1800 810 443.

## Notice of Determination

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### OTHER APPROVALS

The following approvals have been granted:

*Nil*

### COMMISSION OF INQUIRY

A Commission of Inquiry has not been held.

### REASONS FOR CONDITIONS

Given Council's duty to consider the matters set out in Section 4.15 of the *Environmental Planning & Assessment Act 1979*, the above conditions have been placed on the consent in accordance with Section 4.17 of the *Environmental Planning and Assessment Act 1979* to:

1. To confirm and clarify the terms of Council's approval.
2. To comply with all relevant legislation.
3. So that the impacts of any increase in the scale or duration of operations may be assessed and appropriately controlled. Section 19(1)(b) of the *Environmental Planning & Assessment Regulation 2021*, as amended.
4. To prevent and/or minimise the likelihood of environmental harm and public nuisance.
5. To ensure the rehabilitation of the site.
6. To minimise the potential for adverse impacts on the environment or public as a result of the development.
7. To ensure waste is disposed of in an appropriate manner.
8. To ensure that public infrastructure is maintained.
9. To minimise the potential for detrimental impacts to buildings or neighbouring properties.
10. To ensure that any National Construction Code issues are resolved prior to Construction Certificate assessment, including the peer review by an independent Accredited Certifier for alternate or performance solutions.

### REVIEW OF DETERMINATION

Under the provisions of Sections 8.2, 8.3, 8.4 and 8.5 of the *Environmental Planning and Assessment Act 1979*, an applicant may request the Council to review the determination. The request for a review must be made within six (6) months of the date of determination, or if there is an appeal to the Land and Environment Court, up to the time when the court hands down its decision. Upon payment of the prescribed fees Council will review the determination. *Note: This does not apply to Integrated Development Applications, applications determined by the Joint Regional Planning Panel.*

### ARE YOU DISSATISFIED WITH THE CONDITIONS OF CONSENT

If you are unhappy with the conditions of consent discuss with the officer who dealt with your application. You may submit an application to Council to modify the consent under Section 8.7 and 8.10 of the *Environmental Planning and Assessment Act 1979*.

You will need to provide reasons why the conditions should be changed or deleted. You may lodge a Section 4.55 application at any time after the notice of determination. If you are not happy with the Council's decision on your request for modification, then you may appeal to the Land and Environment Court within six (6) months of the notification by Council.

### RIGHT OF APPEAL

If you are dissatisfied with this decision, Sections 8.7 and 8.10 of the *Environmental Planning and Assessment Act 1979* gives you the right to appeal to the Land and Environment Court within six (6) months after the date on which you receive this notice.

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Kimley Talbert  
Director Environmental Services

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All communication to be addressed to the: General Manager PO Box 31, WALGETT NSW 2832  
Telephone: (02) 6828 6100 Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)



|                     |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                                               |  |                                                                                                                          |  |                                                                                        |  |                                                                                                                                                                                               |  |                                                                       |  |
|---------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------|--|
| <b>FOR APPROVAL</b> |  | <b>GENERAL NOTES:</b><br>ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE TO FACE UNLESS NOTED OTHERWISE. DIMENSIONS TO FACE UNLESS NOTED OTHERWISE.<br>ALL WORK SHALL BE TO THE SATISFACTION OF THE LOCAL COUNCIL AND THE BUILDING CODE OF AUSTRALIA & THE REQUIREMENTS OF THE NATIONAL BUILDING REGULATIONS.<br>ALL WORK SHALL BE TO THE SATISFACTION OF THE LOCAL COUNCIL AND THE BUILDING CODE OF AUSTRALIA & THE REQUIREMENTS OF THE NATIONAL BUILDING REGULATIONS.<br>THE DESIGNER HAS NOT CONDUCTED VISUAL IMPACT ASSESSMENT OR ENVIRONMENTAL IMPACT ASSESSMENT. THE DESIGNER HAS NOT CONDUCTED VISUAL IMPACT ASSESSMENT OR ENVIRONMENTAL IMPACT ASSESSMENT. |  | <b>ORANGE OFFICE</b><br>154 FEISLEY STREET<br>ORANGE, NSW 2800<br>PH: 02 6393 5000<br>WEB: www.premise.com.au |  | DESIGN<br>ID:<br>CHECKED<br>ID:<br>PROJECT MANAGER<br>ID:<br>DIMENSIONS ARCHITECT<br>JAMES MURPHY<br>154 ABBEY RD # 202A |  | SCALE<br>DRAWING FILE<br>22118_PL_2_WALGETT_OA_A001_A004.dwg<br>ORIGINAL SHEET SIZE A1 |  | CLIENT: <b>PUBLIC WORKS ADVISORY</b><br>PROJECT: <b>KEY WORKER HOUSING</b><br>LOCATION: <b>WALGETT HEALTH SERVICE</b><br>SHEET TITLE: <b>LOT 2, DP 750313, FOX ST</b><br>ARTIST'S IMPRESSIONS |  | FOR CODE: <b>222158</b><br>SHEET NUMBER: <b>A009</b><br>REV: <b>C</b> |  |
|---------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------|--|

Created on 12/06/2022 7:20 AM



Walgett Shire Council  
77 Fox Street  
Walgett NSW 2832  
Telephone: 02 6820 6500  
Email: [info@walgett.nsw.gov.au](mailto:info@walgett.nsw.gov.au)

**Important Notice!**

This map is not a precise survey document. Boundary locations can only be determined by a survey on the ground.

Disclaimer: Walgett Shire Council accepts no responsibility for any errors, omissions or inaccuracies whatsoever contained within or arising from this map. © New South Wales Government (Spatial Services) 2022, © Walgett Shire Council 2022. Satellite imagery © 2018 Digital Globe, Inc.



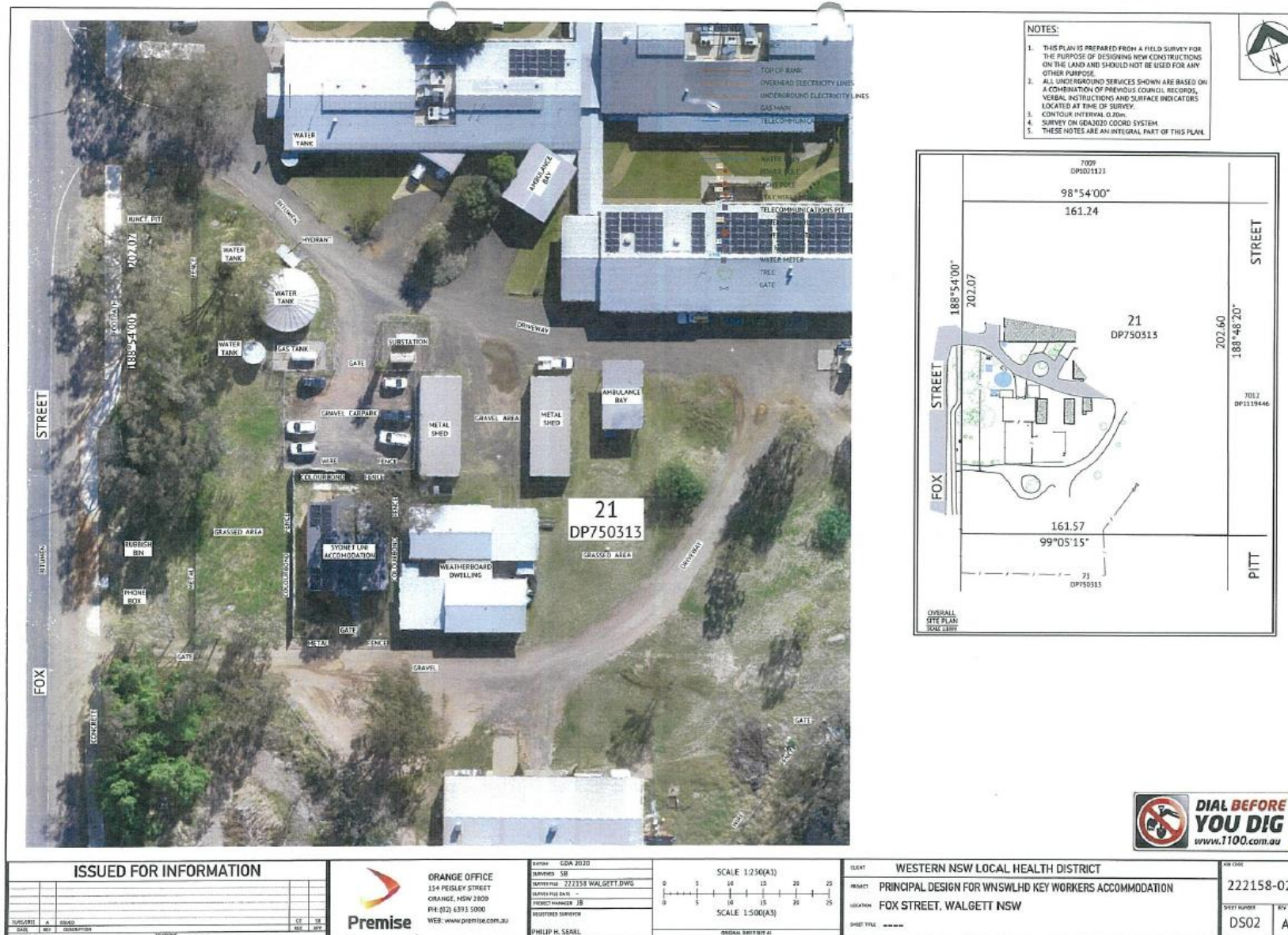
Drawn By: Kimber Tubbott

Projection: GDA94 / MGA zone 55

Scale: 12/06/2022 7:20 AM

Map Scale: 1:2257 at A4

















### **9.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 22/10/0181

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

For Councillor Information purposes, the following applications were received during October 2022.

#### **Outstanding Notice Certificate**

#### **Construction Certificate**

2 @ present awaiting additional information

#### **Food Shop Inspections**

Nil

#### **Swimming Pool Compliance Certificates**

1

#### **Activity Approvals**

Three activity approval applications received for new amenity building projects.

#### **Current Building Project Under Construction**

- Shop/Office and five cabins at 20 Morilla Street Lightning Ridge
- Private garage @ 38 Warrena Street Walgett
- Storage Units @ 40 Nobby Road Lightning Ridge
- 99 Wee Waa Street Walgett Multi Unit housing project
- New shade structure Lightning Ridge Bowling Club

#### **Other Activity**

Support letter covering workshop/garage existing usage for proposed application for lease of premises.

#### **Planning Certificates:**

October – Twenty six (26) 10.7 Planning Certificates have been issued.



## OTHER ENVIRONMENTAL SERVICES ACTIVITIES

### The Environmental Protection Agency (EPA)

The matter concerning the Notice of Variation of Environment Protection licence and an action plan covering the methodology of disposal of contaminated concrete waste and the time frame involved with it's disposal. The amended Response sent to the (EPA). Receipt of document has been acknowledged by the EPA, now awaiting the response.

### NSW HEALTH – Mosquito Monitoring - Progress

Mosquito traps now will be installed at Apex Park and Alex Trevallion Park Walgett, where weekly captured mosquito's, will be dispatched to Medical Entomology Unit at Westmead Hospital. Due to the flooded conditions surrounding Walgett, no transportation has been available and mosquito trapping has been put on hold.

### October 2022 Animal Impounding Records

Month of October- impounded 9 dogs; 3 dogs were rehomed and 1 dog released to owner. During the month, 2 dangerous dogs were euthanised. Also received complaints from nuisance issues generated from dog control and feral cat issues.

### Grawin Waste Depot

During October, a discussion was held with property owner to positively locate the correct placing of the new wheelie bins to create a new waste collection area. Road works and bin installation will now be organised.

### Enquiries

Received from a local cafe to offer street dining within Walgett. Development application has been received for the cafe proprietor.

Multi-unit accommodation- Pre-planning application, further plans provided to resolve planning issues for 28 Warrena Street Walgett

.

### **Matters Generally for Brief Mention or Information from Director Environmental Services**

#### **Recommendation:**

That the matters generally for brief mention or information from the Director Environmental Services, be received and noted.

#### **Moved:**

#### **Seconded:**

#### **Attachments:**

Nil

## 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

### 10.1 MOTION RECEIVED FROM MAYOR JANE KEIR OAM, DATED 16 NOVEMBER 2022

#### Mayoral Minute

|                       |                                                |
|-----------------------|------------------------------------------------|
| <b>ITEM 1</b>         | <b>Declaration of Statewide Road Emergency</b> |
| <b>MEETING</b>        | Ordinary Meeting – 16 November 2022            |
| <b>DIRECTORATE</b>    | General Managers executive Services            |
| <b>AUTHOR</b>         | Mayor Jane Keir OAM                            |
| <b>POLICY</b>         | Nil                                            |
| <b>LEGAL</b>          | Local Government Act 1993                      |
| <b>FINANCIAL</b>      | Nil                                            |
| <b>STRATEGIC LINK</b> | .....                                          |
| <b>ATTACHMENTS</b>    | Nil                                            |

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#### NOTICE OF MOTION:

That Walgett Shire Council joins with Local Government NSW and Country Mayors Association of NSW in declaring a Statewide Road Emergency.

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Councillors,

We are all well aware the Walgett Shire has been hit by a seemingly relentless wave of flood events in the past 12 months.

And we are not alone. A total of 126 of New South Wales' 128 local government areas have had natural disaster declarations within the last 12 months, according to the President of Local Government NSW, Darriea Turley.

On the third of November 2022, Local Government NSW declared a Statewide Roads Emergency.

The declaration – and urgent call for the NSW and Federal governments to increase their existing road funding commitments in the wake of the floods – comes on the back of an estimated \$2.5 billion in road damages and a collapse of the local and regional road network.

I call on Walgett Shire Council to show our support for this move and whole-heartedly endorse the Local Government NSW declaration of Statewide Road Emergency.

The declaration has already been publicly supported by our peak regional body, the Country Mayors Association of New South Wales.

As part of the Statewide Roads Emergency, LGA NSW and Country Mayors Association of NSW are calling for:

- An acceleration and significant increase in funding for the \$1.1 billion Fixing Local Roads and Fixing Country Bridges program from the New South Wales Government
- A boost to Road Block Grant funding to compensate for the damage to the regional road network from the Federal Government
- New funding to provide councils with plant machinery and skilled workers to expedite road repairs from the Federal Government.

We have faced, and may continue to face, an unprecedented and unrelenting series of natural disasters that has seen residents and business owners cleaning up again and again, people isolated, workers unable to get to work, and students unable to get to training or school.

Add to this our very real and immediate concern for our primary producers.

This latest rain event has hit at a critical time. Winter crops are ready to be harvested and the window for planting summer crops, including cotton, only lasts a matter of week. Cotton is the single largest contributor to our agricultural outputs.

Livestock are ready to go to sale.

The local and regional road network is critically-enabling infrastructure. It is absolutely vital to our primary producers, and the key to keeping affordable food on the table across New South Wales and beyond.

Our road network, and the road network of shires across the state, have disastrous damage. We are facing a task that is beyond the reasonable scope of any local government authority. We face an unprecedented disaster that requires an unprecedented response.

We need help. Our community needs help. Other regional and rural communities across the state and beyond need help. We desperately need our leaders to lead.

We need to support our peak bodies in their declaration of ~~Statewide~~ Road Emergency.

This is an emergency, and it is time to seek help, and by supporting this Mayoral Minute you are endorsing that I write to the Prime Minister of Australian Anthony Albanese and the Premier of New South Wales Dominic ~~Perrottet~~ pleading for immediate action.

**Mayor Jane Keir OAM**

## **11. QUESTIONS WITH NOTICE**



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Thursday 22<sup>nd</sup> November 2022**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **22<sup>nd</sup> November 2022** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## **AGENDA**

### **12. MOVE INTO CLOSED SESSION**

#### **MOVE INTO CLOSED SESSION**

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### **13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING**

#### **13.1 GENERAL MANAGER**

##### **13.1.1 Tender for Construction of Walgett Splash Park**

## 14. RETURN TO OPEN SESSION

| Return to open session                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 15. ADOPTION OF CLOSED SESSION REPORTS

| Adoption of closed session reports                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **16. CLOSE OF MEETING**

**Time: .....**