



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday, 30th April 2019

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Council Chambers** on **30th April 2019** commencing at **10:00am** to discuss the items listed in the Agenda.

Greg Ingham
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

##### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

##### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ are accepted and a leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

*Ms Prue Sinclair – Chair of Country Education Foundation of Walgett*

- *Presentation to Council in relation to the Country Education Foundation*

*Mr Col Hundy – Chairman, Lightning Ridge and Opal Fields Group*

- *Presentation to Council in relation to reserving blocks of Western Lands Land on 3 Mile to forward plan for the construction of the Australian Opal Centre.*

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26 MARCH 2019

| Minutes of Ordinary Council Meeting – 26 March 2019                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 26 March 2019, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Ordinary Meeting held 26 March 2019





## **MINUTES FOR ORDINARY COUNCIL MEETING**

**26 March 2019**

Greg Ingham  
GENERAL MANAGER

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
ROWENA HALL ON TUESDAY 26 MARCH 2019 AT 10:05AM**

**PRESENT**

Cllr Manuel Martinez (Mayor)  
 Cllr Ian Woodcock (Deputy Mayor)  
 Cllr Jane Keir  
 Cllr Bill Murray  
 Cllr Lawrence Walford  
 Cllr Kelly Smith  
 Greg Ingham (General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Rebecca Wilson (Minute Secretary)

**Leave of Absence**

Cllr Michael Taylor  
 Cllr Tanya Cameron  
 Cllr Robert Turnbull

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No. | Pecuniary/Non-Pecuniary | Reason           |
|---------------|----------|-------------------------|------------------|
| Cllr Martinez | 11.4.2   | Pecuniary               | Business Related |
|               | 11.3.6   | Pecuniary               | Family Property  |
|               | 13.5     | Pecuniary               | Business Related |
|               | 13.36    | Pecuniary               | Business Related |

**Public Presentations:**

- *Mr Adrian Newton – Mr Newton spoke to the petition received by Council on 25 February 2019 in relation to the private maintenance and ownership of Tungra Road.*
- *Mr Michael Schiller – RAM Aviation – presented proposal on Commercial Flight Charter from Gold Coast LD to Lightning Ridge NSW.*

**2/2019/1 Minutes of Ordinary Council Meeting – 19 February 2019**

**Resolved:**

That the minutes of the Ordinary Council meeting held 19 February 2019, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Murray  
**Seconded:** Cllr Woodcock  
**CARRIED**

*11:04am – Cllr Smith left the meeting*

*11:12am – Cllr Smith returned to the meeting*

**2/2019/2 Mayoral Report****Resolved:**

That Council receive and note the Mayoral report.

**Moved:** Cllr Walford  
**Seconded:** Cllr Woodcock  
**CARRIED**

**NOTICE OF MOTION – Tungra Road – Cllr Bill Murray**

*Notice of Motion was deferred to April meeting when report from Director Engineering/Technical Services on Tungra Road will be submitted for Council's consideration.*

*11:15am – Cllr Smith left the meeting*

*11:19am – Cllr Walford left the meeting*

*11:21am – Cllr Smith returned to the meeting*

**2/2019/3 Council's Decision Action Report****Resolved:**

That the Resolution Register as at March 2019 be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Woodcock  
**CARRIED**

**2/2019/4 Circulars Received from the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars published 8/2/19 & 14/3/19 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Woodcock  
**CARRIED**

*11:29am – Cllr Walford returned to the meeting*

**2/2019/5 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Keir  
**Seconded:** Cllr Woodcock  
**CARRIED**

|                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>2/2019/6 Adoption of Model Code of Meeting Practice for Local Councils in NSW</b></p> <p><b>Resolved:</b></p> <p>That Council receive and adopts the <i>Model Code of Meeting Practice for Local Councils in NSW</i>.</p> <p><b>Moved:</b> Cllr Walford<br/> <b>Seconded:</b> Cllr Murray<br/> <b>CARRIED</b></p> |
| <p><b>2/2019/7 Adoption of Model Code of Conduct for Local Councils in NSW</b></p> <p><b>Resolved:</b></p> <p>That Council receive and adopts the <i>Model Code of Conduct for Local Councils in NSW</i>.</p> <p><b>Moved:</b> Cllr Smith<br/> <b>Seconded:</b> Cllr Walford<br/> <b>CARRIED</b></p>                    |
| <p><b>2/2019/8 General Manager Activities/Meeting Dec 2018 – March 2019</b></p> <p><b>Resolved:</b></p> <p>That the General Manager Activity report for December 2018 – March 2019 be received.</p> <p><b>Moved:</b> Cllr Keir<br/> <b>Seconded:</b> Cllr Woodcock<br/> <b>CARRIED</b></p>                              |
| <p><b>2/2019/9 Tourism Development Report – March 2019</b></p> <p><b>Recommendation:</b></p> <p>That Council receive and note the Tourism Development Report for March 2019.</p> <p><b>Moved:</b> Cllr Murray<br/> <b>Seconded:</b> Cllr Walford<br/> <b>CARRIED</b></p>                                                |

**2/2019/10 Cash and Investment Report as at 28 February 2019**

**Resolved:**

That the Investment report as at 28 February 2019 be received and noted.

**Moved:** Clr Smith  
**Seconded:** Clr Keir  
**CARRIED**

**2/2019/11 Monthly Outstanding Rates Report**

**Resolved:**

That the outstanding rates report be received and noted.

**Moved:** Clr Murray  
**Seconded:** Clr Woodcock  
**CARRIED**

**2/2019/12 Request for Community Assistance – International Opal Jewellery Design Awards Association Inc.**

**Resolved:**

That Council approve a contribution of \$3,500 to the International Opal Jewellery Design Awards Association Inc. as advertised in the 18/19 Operational Plan.

**Moved:** Clr Keir  
**Seconded:** Clr Smith  
**CARRIED**

**2/2019/13 Appoint of a Native Title Manager**

**Resolved:**

That Council appoint;  
 (a) Kevin Andrew Dunshea as the "primary" native title manager  
 (b) Michael John Urquhart as the "alternate" native title manager

**Moved:** Clr Keir  
**Seconded:** Clr Smith  
**CARRIED**

### 2/2019/14 Community Assistance Scheme Donations - Round 2 2018/2019 Applications

#### Resolved:

That the following applications be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of 2018/2019;

| Organisation                    | Project                                                                                                                                                    | Financial Ranking | Original Request \$                    | Recommended Amount \$              |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------|------------------------------------|
| Lightning Ridge Pony Club       | Pony club building improvements, completion of roof over bar area.                                                                                         | 3                 | \$5,000.00                             | \$2,500.00                         |
| Lightning Ridge Community Radio | Payment of power account<br><i>Note: Organisation has regularly received allocation between \$200 and \$1,100 since 12/13.</i>                             | 1                 | \$1,467.00                             | \$1,467.00                         |
| Walgett Amateur Swimming Club   | Assistance for Swim Club members to finance coaching for the children.                                                                                     | 2                 | \$3,000.00                             | \$2,000.00                         |
| Carinda & District Race Club    | Hire of toilets for Carinda race day                                                                                                                       | 7                 | \$3,000.00                             | \$2,500.00                         |
| Let's Dance Carinda Tribute     | Hire of toilets for the Lets Dance Carinda event October 19.<br><i>Note: Organisation received \$2,200 in first round 18/19, balance of maximum grant.</i> | 1                 | \$3,000.00                             | \$800.00                           |
| Collarenebri Water sports Club  | 1. Purchase of fingerlings \$3,000.<br>2. Carp Muster event<br>3. Three (3) day Cod Classic event                                                          | 1                 | \$3,000.00<br>\$1,000.00<br>\$1,000.00 | \$0.00<br>\$1,000.00<br>\$1,000.00 |

#### Motion:

That Council increases the 2018/19 budget allocation from \$10,000 to \$20,000

Moved: Cllr Keir  
Seconded: Cllr Murray  
CARRIED

### 2/2019/15 Matters Generally for Brief Mention or Information Only – From CFO

#### Resolved:

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

Moved: Cllr Murray  
Seconded: Cllr Woodcock  
CARRIED

**2/2019/16 Monthly RMCC Works – March 2019****Resolved:**

That Council receive and note the monthly RMCC works report for March 2019.

**Moved:** Clr Woodcock

**Seconded:** Clr Walford

**CARRIED**

**2/2019/17 Monthly Maintenance Grading Report – March 2019****Resolved:**

That Council receive and note the monthly maintenance grading works report for March 2019.

**Moved:** Clr Smith

**Seconded:** Clr Walford

**CARRIED**

*12:14pm – Clr Walford left the meeting*

*12:18pm – Clr Walford returned to the meeting*

*12:19pm – Clr Walford left the meeting*

**2/2019/18 Monthly Service Progress Report – March 2019****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for March 2019.

**Moved:** Clr Murray

**Seconded:** Clr Smith

**CARRIED**

**2/2019/19 Mercadool Road****Resolved:**

That Council resolves to authorise to seal 2.5km starts from 6km from Castlereagh Highway on intersection of the Mercadool Road.

**Moved:** Clr Woodcock

**Seconded:** Clr Murray

**CARRIED**

*12:24pm – Clr Walford returned to the meeting*

*12:30pm – Clr Martinez declared a pecuniary interest and left the meeting*

**2/2019/20 Lightning Ridge Road Feasibility Study Report****Resolved:**

That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR 102). Follow the Angledool Road (SR 102) the Ridge Road (RR 426) to Collarenebri).

**Moved:** Clr Smith  
**Seconded:** Clr Kier  
**CARRIED**

*12:37pm – Clr Martinez returned to the meeting*

**2/2019/21 Building Future Communities Project****Resolved:**

That Council note the Building Future Communities Project brief and the intended dates for the workshops.

**Moved:** Clr Keir  
**Seconded:** Clr Smith  
**CARRIED**

*The meeting adjourned for lunch at 12.47pm  
 The meeting resumed at 1.17pm*

*1:17pm – Clr Martinez declared a pecuniary interest and left the meeting*

**2/2019/22 Walgett Shire Council Gateway Determination Proposed Rezoning for Large Lot Residential Purposes****Resolved:**

That the Council resolve to not proceed with this subdivision, based on the report and amend the Rural Strategy so as not to include this category 1 area.

**Moved:** Clr Woodcock  
**Seconded:** Clr Smith  
**CARRIED**

*1:22pm – Clr Martinez returned to the meeting*



**2/2019/23 Draft Walgett Shire Rural Residential Strategy (Public Exhibition)****Resolved:**

That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflects 'Lightning Ridge Candidate Area B' is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for 'Lightning Ridge Candidate Area C'.

**Moved:** Cllr Walford  
**Seconded:** Cllr Woodcock  
**CARRIED**

**2/2019/24 Matters Generally for Brief Mention or Information from Director Environmental Services****Resolved:**

That the Council receive and note the report by the Director of Environmental Services on matter for brief mention or information only.

**Moved:** Cllr Smith  
**Seconded:** Cllr Keir  
**CARRIED**

**2/2019/25 Move into Closed Session**

**Time:** 1:41pm

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Murray  
**Seconded:** Cllr Keir  
**CARRIED**

**2/2019/26 Debt Write Off – SPL 1955/3****Resolved:**

That amount of \$1,918.94 owed by Creen Pty Ltd in regards to terminated Crown Land lease SPL 1955/33 be written off on the grounds that an attempt to recover the amount would not be cost effective.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**2/2019/27 Walgett Showground Male Amenities Refurbishment Project****Resolved:**

That Council;

(1) Endorse the actions of the Chief Financial Officer in transferring the Drought Communities Grant to the Walgett Showground Male Amenities Refurbishment project

(2) Fund the Walgett Showground Male Amenities Refurbishment project from the Drought Communities Program (\$149,000) and "Matching Government Grant" expenditure vote for 18/19 (\$35,000).

**Moved:** Cllr Murray  
**Seconded:** Cllr Smith  
**CARRIED**

**2/2019/28 Hardship Applications and Interest & Charges Write Off****Resolved:**

That the Council write-off \$3,009.20 of legal expenses and interest charges totalling \$128.08 applied incorrectly to the rate assessments 8623, 9696 and 35568 as detailed in the report.

**Moved:** Cllr Walford  
**Seconded:** Cllr Keir  
**CARRIED**

**2/2019/29 Future of the Colless Grandstand at the Walgett Showground****Resolved:**

That the Council fund the refurbishment of the Colless Grandstand from Council's accumulated working capital.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

*1:48pm – Cllr Martinez declared a pecuniary interest and left the meeting*

| 2/2019/30 Recommendation Report for the Upgrade of the Footpath and Kerb & Guttering in Wee Waa Street, Walgett – RFT 19/001                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                 |                     |            |                |               |                  |               |                    |                 |                 |                   |                      |  |                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------|------------|----------------|---------------|------------------|---------------|--------------------|-----------------|-----------------|-------------------|----------------------|--|---------------------|
| <p>Clr Keir moved this report for discussion in relation to the scoring and significant difference in tendered prices between the lowest and next lowest tenders. There was discussion in regards to tender evaluation and weighted criteria.</p> <p><b>Resolved:</b></p> <p>That the Council accepts the tender for the Upgrade of the Footpath and Kerb &amp; Guttering in Wee Waa Street, RFT 19/001 from PW Concrete in the sum of \$288,409 including GST</p> <p><b>Moved:</b>       Clr Smith<br/> <b>Seconded:</b>   Clr Walford<br/> <b>CARRIED</b></p> <table> <tr> <td><b>For</b></td><td><b>Against</b></td><td><b>Absent</b></td></tr> <tr> <td>Clr Ian Woodcock</td><td>Clr Jane Keir</td><td>Clr Michael Taylor</td></tr> <tr> <td>Clr Kelly Smith</td><td>Clr Bill Murray</td><td>Clr Tanya Cameron</td></tr> <tr> <td>Clr Lawrence Walford</td><td></td><td>Clr Robert Turnbull</td></tr> </table> |                 |                     | <b>For</b> | <b>Against</b> | <b>Absent</b> | Clr Ian Woodcock | Clr Jane Keir | Clr Michael Taylor | Clr Kelly Smith | Clr Bill Murray | Clr Tanya Cameron | Clr Lawrence Walford |  | Clr Robert Turnbull |
| <b>For</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Against</b>  | <b>Absent</b>       |            |                |               |                  |               |                    |                 |                 |                   |                      |  |                     |
| Clr Ian Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Clr Jane Keir   | Clr Michael Taylor  |            |                |               |                  |               |                    |                 |                 |                   |                      |  |                     |
| Clr Kelly Smith                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Clr Bill Murray | Clr Tanya Cameron   |            |                |               |                  |               |                    |                 |                 |                   |                      |  |                     |
| Clr Lawrence Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 | Clr Robert Turnbull |            |                |               |                  |               |                    |                 |                 |                   |                      |  |                     |

| 2/2019/31 Recommendation Report for the Upgrade of the Footpath and Kerb & Guttering in Opal Street, Lightning Ridge – RFT 19/002                                                                                                                                                                         |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>Resolved:</b></p> <p>That the Council accepts the tender for the Upgrade of the Footpath and Kerb &amp; Guttering in Opal Street, RFT 19/002 from PW Concrete in the sum of \$308,594 including GST</p> <p><b>Moved:</b>       Clr Smith<br/> <b>Seconded:</b>   Clr Murray<br/> <b>CARRIED</b></p> |  |

| 2/2019/32 Return to Open Session                                                                                                                              | Time:2.12pm |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b>       Clr Keir<br/> <b>Seconded:</b>   Clr Smith<br/> <b>CARRIED</b></p> |             |

*Clr Martinez returned to the meeting at 2:12pm*

**2/2019/33 Adoption of closed session reports**

**Recommendation:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Walford

**CARRIED**

DRAFT

**Questions for Next Meeting**

Clr Keir

- Q1: Can Council consider sponsoring the gate entry fees the Walgett Show on Sunday 12<sup>th</sup> May, Mother's Day, of approximately \$5,000?
- Q2: What is happening with Council's CCTV mobile trailer? Has it been repaired?

Clr Murray

- Q1: How is Council funding the \$2million pledged to the Australian Opal Centre?
- Q2: Why can't people pay for hire of Walgett Shire Council facilities at the Lightning Ridge Office?

Clr Woodcock

- Q1: Has the watering of town trees in Lightning Ridge commenced? Can Council investigate the option to use an irrigation system?
- Q2: Have all the street banners be audited in Lightning Ridge? Some are still needing repair Can Council investigate the transfer of water from the bath bore to Miner's Dams via the pump due to water shortages?
- Q3: Has Council set a date for drug testing to commence?
- Q4: Has Council investigated illegal water connections on the outskirts of Lightning Ridge Township?

Clr Smith

- Q1: If staff are required to hold a Certificate III to operate the filtration plant, can Council please ensure someone with the correct qualifications is employed to perform these duties?
- Q2: Can Council place 3-4 wheeling bins on the eastern side of Wilson Street, until new bins are available and chained to poles?
- Q3: Can Council please water the town trees 3 times per week, roses at the town hall and the palm trees in Earl park?
- Q4: Can the water be reconnected at Earl Park?
- Q5: 4.5kms on the Gundabloui road the culvert needs attention (sinking).
- Q6: The 'traffic conditions' sign has a spelling error (Gundiboui), can this be rectified?
- Q7: Can Council please carry out an inspection on the Cryon Road, the Grawin Bridge approaches require maintenance?
- Q8: Can Council undertake a full inspection of the hall and power at the Rowena Hall?

Clr Martinez

- Q1: Can Council investigate if it can over insurance costs for community markets?
- Q2: Can Council erect signage (closure times) fencing and security lights at Opal Park?
- Q3: Can Council investigate the option to run a 6-month trial with RAM aviation in relation to their chartered flight proposal from Gold Coast to Lightning Ridge?

**Close of Meeting**

The meeting closed at 2.50pm.  
To be confirmed at the next meeting of Council.

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Mayor

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General Manager

DRAFT

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 MINUTES OF LOCAL AREA TRAFFIC COMMITTEE MEETING – 27 FEBRUARY 2019

| Minutes of Local Area Traffic Committee Meeting – 27 February 2019                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee Meeting held on the 27 February 2019, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Local Area Traffic Committee Meeting – 27 February 2019



## **MINUTES**

# **LOCAL AREA TRAFFIC COMMITTEE MEETING**

**27<sup>th</sup> February 2019**

**10AM**



**Delegation to Councils – Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act, 1993 such as carrying out work on a road, etc. whereas the RTA can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act, 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the RTA's "Delegation to Councils – Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to the RTA to delegate the following Traffic Regulation responsibilities to Council;

- (1) **Section 50 to Section 55 (inclusive)** of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices
- (2) **Section 122** of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road
- (3) **Section 116 to 119 (inclusive)** of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (i.e. Sections 114 and 115)

**115 Roads authority may regulate traffic in connection with road work etc.**

- (1) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- (2) The power conferred by this section may be exercised by the RTA for any purpose but may not be exercised by any other roads authority otherwise than:
  - (a) For the purpose of enabling the roads authority to exercise its functions under This Act with respect to the carrying out of road work or other work on a public road, or
  - (b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - (c) For the purpose of protecting earth roads from damage caused by heavy vehicles Or by animals, or
  - (d) For the purpose of protecting members of the public from any hazards on the public road, or
  - (e) For the purpose of protecting vehicles and other property on the public road From damage, or
  - (f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 of Part 9, or
  - (g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for items 1 and 2 above.

The Council may not sub-delegate item 3.

For further information please refer to the following document

**"A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic committees)" RTA – 2007**

**WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES**

**Advice to Councils – Regulation of Traffic**

Local Traffic Committee Advice to Council on a proposal referred to it by Council must be recorded as one of the following

1. Unanimous support;
2. Majority support;
3. Split vote;
4. Minority support; or
5. Unanimous decline.

## MINUTES

### REQUIRED

|                   |                                                                       |
|-------------------|-----------------------------------------------------------------------|
| Greg Ingham       | (General Manager - Walgett Shire Council)                             |
| David Vant        | (Road Safety & Traffic, Western Region, RMS NSW)                      |
| Raju Ranjit       | (Director Engineering/Technical Services - Walgett Shire Council)     |
| Snr Con. Ben Paul | (NSW Police)                                                          |
| Manuel Martinez   | (Mayor – Walgett Shire Council)                                       |
| Ian Woodcock      | (Deputy Mayor – Walgett Shire Council)                                |
| Kelly Smith       | (Councillor - Walgett Shire Council)                                  |
| Sharon Girling    | (Administration Service Coordinator – Engineering/Technical Services) |
| Lawrence Walford  | (Councillor - Walgett Shire Council)                                  |

### 1. APOLOGIES

|                                                              |
|--------------------------------------------------------------|
| <b>Apologies – 27<sup>th</sup> February 2019</b>             |
| <b>Recommendation: NIL</b>                                   |
| <b>Absent without notice: Snr Con. Ben Paul (NSW Police)</b> |
| <b>Moved: David Vant</b>                                     |
| <b>Seconded: Ian Woodcock</b>                                |

### 2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

### 3. CONFIRMATION OF MINUTES

|                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Minutes of Local Area Traffic Committee Meeting – 6<sup>th</sup> December 2018</b>                                                                                                 |
| <b>Resolved</b>                                                                                                                                                                       |
| 1. That the minutes of the Local Area Traffic Committee meeting held 6 <sup>th</sup> December 2018, have been circulated, be confirmed as a true and accurate record of that meeting. |
| <b>Moved: David Vant</b>                                                                                                                                                              |
| <b>Seconded: Kelly Smith</b>                                                                                                                                                          |

### 4. MATTERS ARISING FROM PREVIOUS MEETING

#### Lightning Ridge Public School Bus Zone

- Email sent from Prue Britt to Sylvester, not actioned as yet. David Vant to contact the committee via email – *there is currently no funding for this*

#### George Sands Way Design

- David Vant has spoken to Land Council and has received permission to visit both missions. Speed zone will be reviewed and action before the end of the financial year. *This has been approved and signed off, David to*

*organise where the signs are going and provide mud map. Council to supply signs. Gingie signs to be installed as well.*

**Kamilaroi Highway/Merrywinebone Intersection**

- A revised quote was received – double to original one. David Vant to find more funding to complete the works – *Ashish to obtain quote*

**Signage on leaving surrounding towns needed regarding no unleaded fuel in Burren Junction**

- *Designs tabled at meeting – Sharon to order signs. Sign from Collarenebri end to be looked at*

**Finger signs for Burren Junction Cemetery, Waste Facility and Public Toilets**

- Have been ordered – *ensure that they have been installed*

**Sign placement for Lightning Ridge Markets**

- Sign is being made by WSC and will be place along Bill O'Brien way – *completed*

**5. LIGHTNING RIDGE EASTER FESTIVAL**

Road Occupancy license application approved, TCP tabled.

**6. WATER IS LIFE MARCH – 3<sup>RD</sup> MARCH 2019**

Over view of what is happening. The local police are fully supporting this event, only the footpath are being used with no road closure needed

**7. INTERSECTION LORNE ROAD AND FRED REECE WAY**

Near misses happening, suggested that stop sign be installed. Further investigation is needed and Plan B to be submitted at the next meeting – Ashish Ghimire to complete

**8. GENERAL BUSINESS**

- Give way signs at Church/Queen street to be reversed, TB lines to be done and warning signs to be put into place
- T section heading to Collarenebri on the Kamilaroi Highway there is a drop off the bitumen, which is making it dangerous for trucks. Raju to see the Area Maintenance Manager
- The approaches on the Rocky Ford Bridge in Collarenebri need looking at
- Walgett Main Street to be looked at as a 40km zone, there is funding under RMS for this. Public consultation will be needed
- A walk way (shared path) from Collarenebri to the football field to be looked at under the active transport funding.
- PAMP needs to be looked into
- Centreline at Agate Street Lightning Ridge needs doing
- Pram ramps at Lightning Ridge are too steep and need to be looked into, they were done less than 12 months – Sam Lenkaak to follow up

**9. CONFIRMATION OF NEXT MEETING**

4<sup>th</sup> April 2019

**10. CLOSE OF MEETING**  
11.30am

## 9. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

### **10.1 Clr Bill Murray**

#### Notice of Motion

Tungra Road

That Shire road (SR85), Tungra Road be transferred from the Shire to a privately managed road. The landholders who have access to this road wish to have the road under their derestriction.

### **10.2 Clr Ian Woodcock**

#### Notice of Motion

Glengarry

That the mining area of Glengarry be declared a Village. Property in Glengarry is situated is in the process of being made free hold by the owner Gordon Kelly.

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT – MARCH 2019

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>General Manager</b>               |
| <b>AUTHOR:</b>            | <b>Greg Ingham - General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.



| Council's Decision Action Report                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at March 2019 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA – 30 April 2019 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p>                                                                                                                                                                                                                                                                         |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway</p>                                                                                                                              |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                          | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 26.09.17 | 9/2017/26 | <p>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p> <p>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</p>                                                                                                                                                           | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 26.09.17 | 9/2017/27 | <p>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</p> <p>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</p> <p>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</p>                                                                                                                                                                                    | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| 28.11.17 | 11/2017/3 | <p>1. That Council receive and note this report and</p> <p>a. Investigate &amp; proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.</p> <p>And/or</p> <p>b. Allocate additional funding in the budget for constructing an AWIB &amp; ongoing commitment to the budget for operation &amp; maintenance.</p> <p>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.</p>                                                                                                                                                         | DETS | <p>Safety case lodged with CASA</p> <p>28/02/2018 Crownlands license received.</p> <p>30.03.18 IWI installed</p> <p>16.08.18 CASA coming in September 2018 to assess the runway extension</p> <p>16.11.18 CASA inspection awaiting report</p>                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |

**WALGETT SHIRE COUNCIL AGENDA – 30 April 2019 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |                                                                                                                                                                                           |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction                                                                                          |  |
| 8.02.18  | 1/2018/2   | That Council:<br>1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.<br>2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.<br>3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields<br>4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4. | GM   | 19.03.18 ongoing                                                                                                                                                                          |  |
| 13.02.18 | 2/2018/33  | 1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.<br>2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council.                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 15.02.18 Applicant advised of resolution<br>12.12.18 Refer to resolution 14/2018/17                                                                                                       |  |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | 12.12.18 Not yet commenced                                                                                                                                                                |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM   | 19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage.                                                                                             |  |
| 26.06.18 | 10/2018/22 | That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 17.4.19 CFO to arrange RFQ                                                                                                                                                                |  |
| 26.06.18 | 10/2018/30 | That Council (a) Conduct a broad community consultation meeting with local community and showground user groups to determine if users would like the grandstand replaced, and if community support is for a new grandstand Councils proceeds with (b) (c) and (d),<br>(b) Council call for quotations to demolish the existing Colless grandstand<br>(c) Council acquire quotations for the construction of 3 X 5 Tier X 6 m wide prefabricated grandstand system to be erected on the site of the old Colless grandstand.<br>(d) The new structure be called the “Colless Grandstand”.                                                                                                                                                                                                                                                                 | CFO  | 21.8.18 A second community meeting to be arranged for late September 2018<br>12.12.18 Report to December Council Meeting<br>17.4.19 RFT under development. Tenders for work to be called. |  |
| 28.8.18  | 13/2018/18 | Not provide permanent seating to the Collarenebri Main Street (Wilson Street) and immediate CBD area and to continue investigations into alternate locations within the town, close to the CBD where new seating can be installed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES  | For DETS consideration                                                                                                                                                                    |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM   |                                                                                                                                                                                           |  |
| 25.9.18  | 14/2018/34 | That in light of concerns regarding the future of the waste management in the Shire and subject to the contractor agreeing, the current contract be extended and a future report be submitted to an early meeting to allow Council to determine the future management options for both landfills; Walgett and Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DES  |                                                                                                                                                                                           |  |

**WALGETT SHIRE COUNCIL AGENDA – 30 April 2019 – ORDINARY COUNCIL MEETING**

| 30.10.18                        |                       | <p>That Council consider and, if appropriate, endorse projects to be applied for under the Extension of Drought Communities Programme or seek nominations of projects from community for consideration at the November meeting</p> <p>Council endorses the following projects (in no particular order)</p> <ul style="list-style-type: none"><li>Fencing of the Burren Junction landfill - \$80,000</li><li>Extension of the Town Beautification Projects: Walgett – Wee Waa Street and Lightning Ridge – Opal Street - \$350,000 each project</li><li>Replacement of the boat ramp at Collarenebri - \$150,000</li><li>Drainage improvements at Rowena - \$60,000</li></ul> | DETS         | 19.03.19 Wee Waa St, Walgett & Opal St L.R - Tender report on 26 March agenda<br>19.03.19 Boat Ramp – in progress                                                                                                                                  |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
|---------------------------------|-----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------|---------------------------------|------------|-------------------------------|------------|------------------------------|------------|-----|------------------------------------------------------------------------------------------------------------------------|--|
| 18.03.19                        | 1/2019/11             | <p>That Council</p> <p>(a) name the Park in Opal Street, Lightning Ridge, “Opal Park”</p> <p>(b) Application be made to the Geographical Names Board for registration of the parks name, “Opal Park”</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO          | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                             |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| 18.03.19                        | 1/2019/18             | <p>That Council</p> <p>(a) Receive and note the Lightning Ridge Feasibility Study</p> <p>(b) That Council consider its options, for adoption at the March 2019 meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | DETS         |                                                                                                                                                                                                                                                    |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| 18.03.19                        | 1/2019/20             | <p>That Council:</p> <p>1. Go to tender for the Management &amp; Operations of the Walgett Landfill for a period of 4-5 weeks</p> <p>2. Go to tender for the Management &amp; Operations of the Lightning Ridge Landfill for a period of 4-5 weeks</p> <p>3. That operational hours be amended to 9-12pm &amp; 1-5pm to accommodate working residents</p>                                                                                                                                                                                                                                                                                                                    | DES          | The tenders went live in 1 <sup>st</sup> March 2019 and close on 5 <sup>th</sup> April 2019. Pre-tender meetings, question and answer sessions were held on 18 <sup>th</sup> March 2019.<br>23.4.19 Council report for considerations – April 2019 |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| 18.03.19                        | 1/2019/21             | <p>That Council;</p> <p>1. Resolves to authorise the adjustment of Kaolin Street to the benefit of the Lightning Ridge Bowling Club and classify the land as ‘operational land’</p> <p>2. Resolves to donate the land involved in the boundary adjustment to the Lightning Ridge Bowling Club.</p>                                                                                                                                                                                                                                                                                                                                                                           | DES          | 23.4.19 In Action                                                                                                                                                                                                                                  |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| 18.03.19                        | 1/2019/23             | <p>That Council;</p> <p>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project</p> <p>2. Continues to investigate options for providing improved water supply security for Walgett.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS         | 19.03.2019 Tender document preparation being finalised                                                                                                                                                                                             |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| 18.03.19                        | 1/2019/25             | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS         | 19.03.2019 Further report will be submitted for council Consideration.                                                                                                                                                                             |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| 03.04.19                        | 2/2019/12             | That Council approve a contribution of \$3,500 to the International Opal Jewellery Design Awards Association Inc. as advertised in the 18/19 Operational Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO          |                                                                                                                                                                                                                                                    |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| 03.04.19                        | 2/2019/14             | <p>That the following applications be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of the 2018/2019;</p> <table><tr><th>Organisation</th><th>Recommended Amount \$</th></tr><tr><td>Lightning Ridge Pony Club</td><td>\$2,500.00</td></tr><tr><td>Lightning Ridge Community Radio</td><td>\$1,467.00</td></tr><tr><td>Walgett Amateur Swimming Club</td><td>\$2,000.00</td></tr><tr><td>Carinda &amp; District Race Club</td><td>\$2,500.00</td></tr></table>                                                                                                                                                        | Organisation | Recommended Amount \$                                                                                                                                                                                                                              | Lightning Ridge Pony Club | \$2,500.00 | Lightning Ridge Community Radio | \$1,467.00 | Walgett Amateur Swimming Club | \$2,000.00 | Carinda & District Race Club | \$2,500.00 | CFO | 17.4.19 Advice sent to community groups advising of Council approval.<br>Organisations to submit invoices for payment. |  |
| Organisation                    | Recommended Amount \$ |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                                                                                                                                                                                                                                                    |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| Lightning Ridge Pony Club       | \$2,500.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                                                                                                                                                                                                                                                    |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| Lightning Ridge Community Radio | \$1,467.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                                                                                                                                                                                                                                                    |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| Walgett Amateur Swimming Club   | \$2,000.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                                                                                                                                                                                                                                                    |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |
| Carinda & District Race Club    | \$2,500.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |              |                                                                                                                                                                                                                                                    |                           |            |                                 |            |                               |            |                              |            |     |                                                                                                                        |  |

**WALGETT SHIRE COUNCIL AGENDA – 30 April 2019 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                 |            |  |      |                                                              |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--|------|--------------------------------------------------------------|--|
|          |           | Let's Dance Carinda Tribute                                                                                                                                                                                                                                                                                                     | \$800.00   |  |      |                                                              |  |
|          |           | Collarenebri Water sports Club                                                                                                                                                                                                                                                                                                  | \$2,000.00 |  |      |                                                              |  |
| 03.04.19 | 2/2019/19 | That Council resolves to authorise to deal 2.5km starts 6km from Castlereagh Highway on intersection of the Mercadool Road                                                                                                                                                                                                      |            |  | DETS |                                                              |  |
| 03.04.19 | 2/2019/20 | That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102 the Ridge Road (RR426) to Collarenebri).                                                                                                                      |            |  | DETS |                                                              |  |
| 03.04.19 | 2/2019/21 | That Council note the Building Future Communities Project brief and the intended dates for the workshops.                                                                                                                                                                                                                       |            |  | DES  |                                                              |  |
| 03.04.19 | 2/2019/22 | That the Council resolve to not proceed with this subdivision, based on the report and amend the Rural Strategy as not to include this category 1 area.                                                                                                                                                                         |            |  | DES  | 24.3.19 DES to notify DoPE formally                          |  |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C". |            |  | DES  | 24.3.19 Strategy under amendment for formal final submission |  |
| 03.04.19 | 2/2019/29 | That the Council fund the refurbishment of the Colless Grandstand from Council's accumulated working capital.                                                                                                                                                                                                                   |            |  | CFO  |                                                              |  |

### 11.1.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Greg Ingham - General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Copies of circular received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

[29 Mar 2019](#)

- [19-04 Final Code of Accounting Practice and Financial Reporting \(update 27\) including Joint Organisations Supplement](#)

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From The NSW Office Of Local Government                                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 19-04 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circular

Office of  
Local Government

## Circular to Councils

|                      |                                                                                                    |
|----------------------|----------------------------------------------------------------------------------------------------|
| Circular Details     | Circular No 18-38 / 22 November 2018 / A626667                                                     |
| Who should read this | General Managers / Financial accounting business areas                                             |
| Contact              | Jasmine Osborne / (02) 4428 4100 / <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a>    |
| Action required      | Feedback to OLG at <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a> by 11 January 2019 |

## 2018-19 draft Code of Accounting Practice and Financial Reporting (Update No. 27)

### What's new or changing

- The draft 2018-19 Code of Accounting Practice and Financial Reporting has been released for comment.

### What this will mean for your council

- Councils are invited to provide feedback on the draft Code (Update No. 27) by **Friday 11 January 2019** to: [code@olg.nsw.gov.au](mailto:code@olg.nsw.gov.au).
- The key documents are available on the Office of Local Government (OLG) website at <http://www.olg.nsw.gov.au/strengthening-local-government/supporting-and-advising-councils/accounting-practice>.

### Key points

- OLG has prepared the draft Accounting Code (update 27) for consultation in response to sector feedback, policy changes and changes to the Australian Accounting Standards.
- Due to the number of changes proposed in this year's draft, it is recommended that councils carefully review the *Summary of proposed changes* document accompanying the draft Code.
- The draft Code has been prepared and released earlier this financial reporting cycle following sector feedback.
- New changes for this year are highlighted in yellow. Commentary in red relates to OLG requirements and commentary in blue relates to the Australian Accounting Standards.
- To support understanding of the proposed changes to the Code, a web video and a Questions and Answers material will be made available shortly via the OLG Website.
- Any questions or further clarifications relating to the draft Code and other documentation can be submitted to [code@olg.nsw.gov.au](mailto:code@olg.nsw.gov.au).
- Joint Organisations (JOs) Financial Reporting – A supplementary Accounting Code is currently being developed to assist JOs with their statutory reporting obligations.

**Tim Hurst**  
Chief Executive

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### 11.1.3 MONTHLY CALENDAR - MAY 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**IMPORTANT DATES - Upcoming Meetings and Events**

| <b>DATE</b>                  | <b>MEETING/FUNCTION</b>   | <b>LOCATION</b> | <b>NOTES</b>                             |
|------------------------------|---------------------------|-----------------|------------------------------------------|
| 21 <sup>st</sup> May<br>2019 | Council Meeting           | Collarenebri    | Councillors, GM & Directors<br>to attend |
| 21 <sup>st</sup> May<br>2019 | Special Budget<br>Meeting | Collarenebri    | Councillors, GM & Directors              |
|                              |                           |                 |                                          |

### 11.1.4 GENERAL MANAGER ACTIVITIES/MEETINGS – APRIL 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:**

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**Summary:**

The purpose of this report is to keep Council informed of the more pertinent General Manager activities for the previous month. This report covers activities and meetings during April 2019.

- 19 March** Meeting Water NSW Advisory Group  
Dinner with Dharriwaa Elders Group & Associates
- 20 March** Ulumbi Bore – Watering Ovals Project meeting
- 21/22 March** MET Forum – Dubbo
- 25 March** Meeting Cllr Martinez and Cllr Woodcock – various matters
- 26 March** Council Meeting – Rowena
- 27 March** Walgett Indoor Staff Meeting
- 28 March** Alex Trevallion Park – site inspection
- 29 March** Meeting Cllr Smith in Collarenebri  
Inspections Collarenebri treatment plant and primitive camp site  
Meeting Cllr Martinez
- 30 March** Meeting Lightning Ridge Chlorination project
- 2 April** Interview ABC – Walgett Water Treatment Plant
- 4 April** Teleconference James McTavish Water NSW
- 5 April** Gundibloui Road – Site Inspection
- 8 April** Teleconference – Michael Schiller RAM Aviation
- 9 April** Walgett Airport Inspection  
Meeting Wendy Spencer  
Meeting Melinda Pavey – Water Minister NSW
- 10 April** Resilience Workshop – Walgett  
Drug & Alcohol Awareness staff training  
Meeting Peter Thomas – Murray Darling Basin Authority  
Tungra Road Inspection
- 11/12 April** LG Professionals General Managers Meeting Sydney

|                                                         |
|---------------------------------------------------------|
| <b>General Manager Activities/Meetings - April 2019</b> |
|---------------------------------------------------------|

**Recommendation:**

That that General Manager Activity report for April 2019 be received.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.1.5 TUNGRA ROAD

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:**

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#### Summary

Research undertaken has revealed that the “Tungra Road” is not a “road” but a “track-in-use”. As a consequence, the provisions of the Roads Act 1993 do not apply. However, due to administrative timing issues in regards to the Legal Roads Network (LRN) Project currently underway, Council has an option to withdraw the “Tungra Road” from the LRN Project however there are consequences associated should Council wish to proceed.

The following report attempts to outline the issues involved.

#### Background

At the 26<sup>th</sup> March 2019 Council meeting the following Notice of Motion was received from Councillor Bill Murray

‘That Shire road (SR85) Tungra Road be transferred from the Shire to a privately managed road. The landholders who have access to this road wish to have the road under their derestriction’.

Mr Adrian Newton, landholder on Tungra Road addressed the 26<sup>th</sup> March meeting in regards to the Notice of Motion.

Tungra Road starts at a location approx. 23kms from Walgett on the Kamilaroi highway. It is a gravel ‘no exit’ road maintained by WSC. Tungra road services 5 properties within the Walgett Shire land area. Extensive Crown land adjoins the end of Tungra road. (See map) The average annual daily traffic AADT is approx. 35 vehicles.

#### “Tungra Road” Status:

The following is information obtained from research undertaken and/or from enquiries made with the relevant authority the Department of Industry – Lands & Water.

The “Tungra Road” is part of a Legal Roads Network (LRN) Project currently being undertaken by the NSW State Government (*the “Crown”*) to formalise the States roads network. Some of the purposes of the LRN Project Include but are not limited to:

- To identify road areas and tracks that are in actual use and legally establishing these as dedicated public roads and, as applicable, to close applicable paper crown roads and road areas that are not in actual use.

*(Dedicated public roads are normally vested with Councils as the applicable roads authority through a NSW Government Gazette. Crown public roads would continue to be the responsibility of the Crown unless otherwise vested with Council.)*

- To facilitate the establishment of road easements over applicable land to prevent the situation of land-locking which would have impacts upon affected freehold or leasehold land owners.
- To address other road related anomalies
- To address, as applicable, associated Native Title Claim and Aboriginal Land Claim matters.

- To assist in facilitating the Rural Addressing Project which better enables the provisioning of government and non-government services e.g. emergency services, infrastructure services such as those related to electricity, telecommunication, etc.

In other words, the LRN Project also attempts to rectify anomalies of the current road network (*within the Western Division which comprises 32% of the State of NSW*) that have developed over time or are as a consequence of the passage of time.

NSW Councils were requested to provide information to the Crown to enable the LRN Project. To this end, Council organised the issue of a NSW Government Gazette dated 13 February 2009 (*Naming of Roads in the Walgett Shire Local Government Area*). Within the Gazette, reference is made to “*Walgett Shire Council - Rural Road Map 2009*” which includes the “*Tungra Road SR 85*”. This document constitutes the legal consent by a roads authority (*being Walgett Shire Council*) of its roads plan. The Crown to date have acted upon this information for the LRN Project.

In its investigations, the Crown identified that the “Tungra Road” “*is not a Crown road but a formed “track in use” with no legal standing as a road.*” As part of its preparations to “legalise” the “Tungra Road” the Crown have registered a Deposit Plan No: 1244809 which also establishes easements over applicable land to allow otherwise land-locked areas access to their land, providing current and future owners/leaseholders with a right of way.

The recollections of Council staff appear to indicate that the “Tungra Road” came into existence sometime after the mid to late 1970’s with its relocation from a “paper crown road” (*as shown within Deposit Plan No: 762349*) located a few kilometres to the east of its current location.

The “Tungra Road” is currently a formed unsealed road maintained by Council which transverses crown land Western Land Leases No: 694 and No: 10552. These Western land Leases are perpetual land leases issued in accordance with the Western Lands Act 1901 administered by the Crown.

*(A perpetual lease is “a lease renewable forever at the lessee’s option.”)*

Adjoining land or leaseholder owners and others have to date used the “Tungra Road” for their purposes. It would be reasonable for these users to assume that the road has been a “public road” for the past 30 to 40 years given Council’s maintenance of the “Tungra Road”.

This anomaly raises issues concerning Council’s liability exposure and insurance coverage which would need to be investigated including applicable seeking legal advice. It is worth noting that should the LRN Project be completed as is, it would in all likelihood “resolve” this issue for the future as the “Tungra Road” would become a dedicated public road vested with Council.

***Proposed Closure of “Tungra Road”:***

Council has been approached by a land/leasehold owner to consider the closure of “Tungra Road”.

To date, it appears that possibly not all adjoining owners or other interested/affected parties may have been consulted with in regards to this matter.

As the “Tungra Road” “has no standing as a road” that is it is not a legal public road, the provisions of the Roads Act 1993 do not apply including those in regards to road closures.

The Department of Industry – Lands & Water have advised that as their LRN Project administration process is not yet completed, Council may withdraw the “Tungra Road” from the LRN Project by sending a formal letter to the Department requesting that the “Tungra Road” not be dedicated a public road and subsequently be withdrawn from the LRN Project, inclusive of the reasons. Should the “Tungra Road” be withdrawn from the LRN Project, it would remain a “track in use” within the adjoining crown land leases. It would be a matter for Council to decide if it wished to continue maintaining it etc.

Should the “Tungra Road” be withdrawn from LRN Project the following are possible consequences (*which are not exhaustive*):

- If determined by Council, there would be one less “road” to be maintained as well as one less “road” for which Council has a liability exposure.
- Council would need to organise Government Gazette amendments to the NSW Gazette dated 13 February 2009 as this is a legal document declaring Council’s Road Plan for use in the LRN Project.
- Council would need to review its rural addressing of the property “Tungra” and any other applicable land that may be referenced to the “Tungra Road”. This would also require notification to affected parties as they may need to change their residential addressing with various authorities and service providers.
- The Geographical Names Board should also be informed so they may amend their road registries accordingly
- Lot 30 DP 752642, Lot 3359 DP 765615, etc., (*freehold and perpetual leasehold land with the property name of “Tungra”*) which has direct access off the “Tungra Road” would become subject to land-locking issues as currently there are no applicable easements in place.
- Lot 4384 DP 7627249 (*leasehold land granted as a perpetual lease with the property name of “Lemon Plains”*) which gains access off the “Tungra Road” would become subject to land-locking issues as currently there are no applicable easements in place.

*Where there are no easements in place the affected party would in all likelihood need to rely upon the provision of the Western Lands Act 1901 (repealed - now replaced by the Crown Land Management Act 2016) to pursue right of way matters over a “track-in-use” in a Court of competent jurisdiction where a decision may or may not be awarded in their favour.*

- In particular regard to the Law of Trespass, where land is land-locked the Police and Courts may experience difficulty when pursuing matters raised before them due to the uncertainty of rights of way.
- The Crown would be unable to grant a conversion of title for applicable land-locked Western Land Lease into freehold title (*being another project currently underway as part of the Crown Land Reform processes*).
- The owner/leaseholder’s development of the land-locked land under Council’s Local Environment Plan (LEP) may be compromised (*land access is the primary issue in development consent considerations such as for constructions, subdivisions, etc.,*)
- The owner/leaseholder’s ability to sell or transfer land-locked land may be compromised.

## Conclusion

There are various complexity and “complications” in regards to “Tungra Road” which it would be prudent for Council to consider particularly given that Council has historically maintained “Tungra Road”. It is advisable for Council to seek the specific reason(s) as to why “Tungra Road” should or needs to be withdrawn from the LRN Project and how the person/entity requesting its closure/withdrawal intends to address land-locked freehold/leasehold owner

access as well as issues concerning ongoing maintenance. It would be advisable in land-lock circumstances for an easement to be registered within applicable land titles in consultation with the Crown.

### **Current Position**

The original request received was for Council to consider the closure of “Tungra Road”. As “Tungra Road” is not a crown or public road Council, is unable to apply the road closure provisions of the Roads Act 1993.

Should it wish to proceed, Council would need instead to consider the withdrawal of “Tungra Road” from the LRN Project including the consequences in doing so.

### **Relevant Reference Documents/Policies**

In reference to “track-in-use” the applicable legislation is the **Western Lands Act 1901 - Schedule 1 General lease conditions - COVENANTS**, *reservations, and exceptions referred to in section 18: (e) Not to obstruct or interfere with any reserves, roads, or tracks, or the use thereof by any person. (This includes a person’s right of way to access their land)*

It is important to note that whilst the Western Lands Act 1901 has been repealed, applicable provisions of that Act remain in force under the provisions of the **Crown Land Management Act 2016 – Schedule 3 – Land in Western Division - Part 2 Continued Western lands tenure generally - Clause 4 Continued Western lands tenures remain in force.**

### **Governance Issues**

Council acting as a road authority has declared through the issue of a NSW Government Gazette that “Tungra Road” is part of its road network. In so doing, it has consented to its inclusion in the Legal Roads Network (LRN) Project. Council is obliged to consider relevant matters.

### **Environmental issues**

There are no environmental issues identified

### **Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council  
The Crown  
Affected Freehold and Leasehold land owners  
NSW Police  
Government & Non-Government Service providers  
General Public

### **Financial Implications:**

- Potential unknown costs concerning liability exposure and insurance coverage in maintaining “Tungra Road”, whilst it is not dedicated as a public road
- If “Tungra Road” is withdrawn from the LRN, potential savings in ongoing road maintenance
- Incurring of costs associated with amending the Gazette dated 13 February 2009 and associated Rural Road Map 2009
- Possible legal costs should Council become a party in a land access dispute as a consequence of its acts or omissions

**Alternative Solutions/Options:**

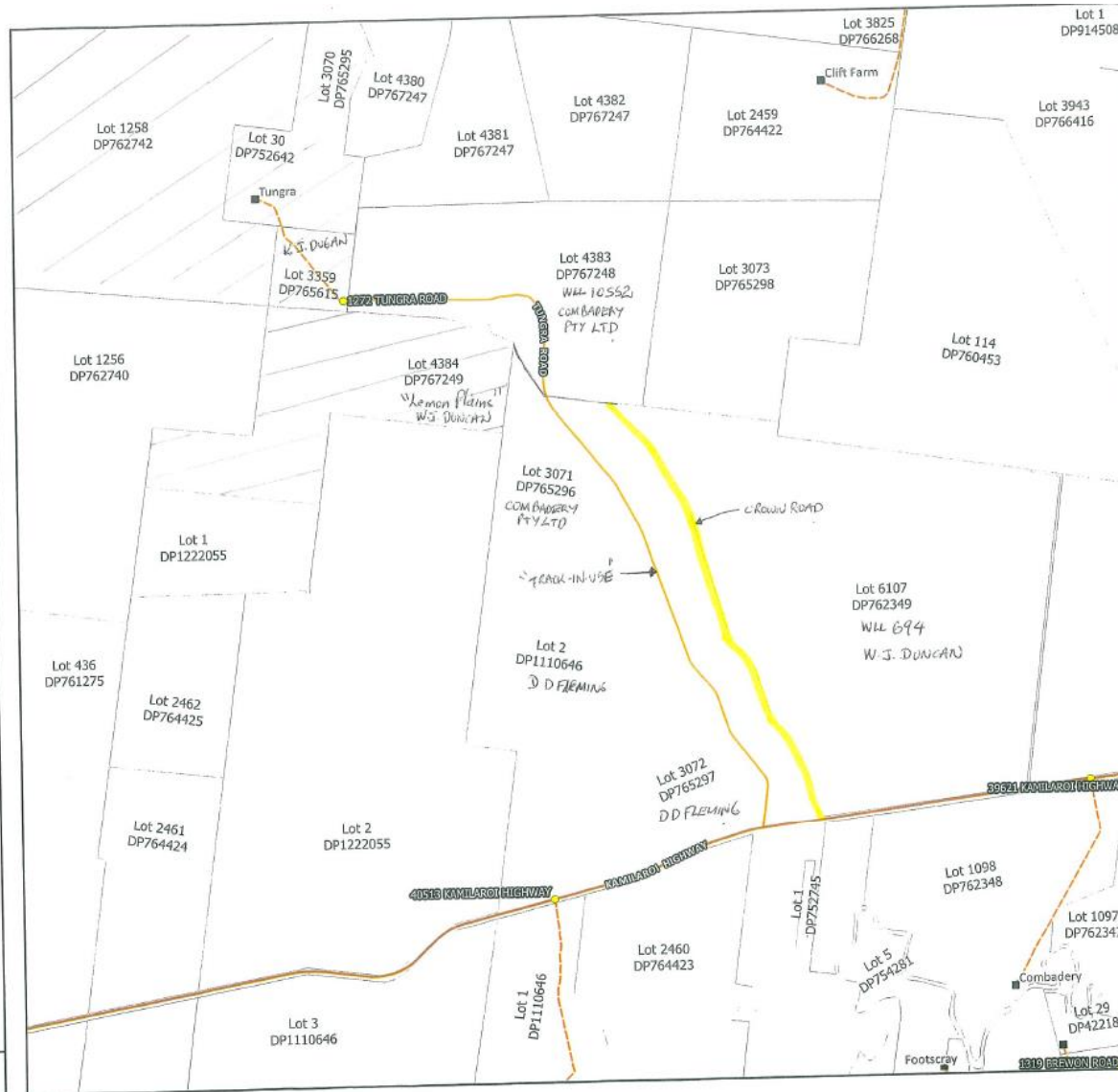
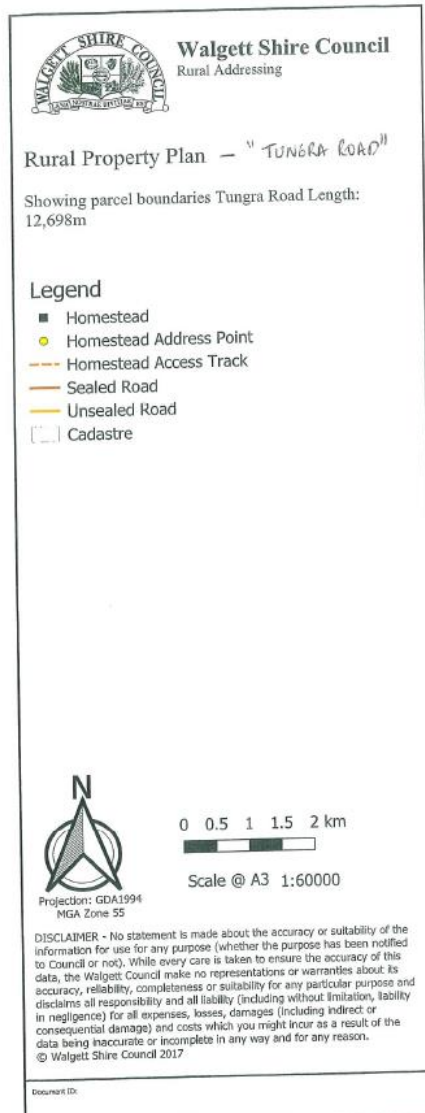
Council needs to either let the LRN Project run its course which subsequently would provide closure options under the Roads Act 1993 or in consultation with affected others, formally withdraw “Tungra Road” from the LRN Project. In the meantime Council would need to continue to maintain “Tungra Road”.

| <b>Tungra Road</b>                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council retain “Tungra Road” as part of the Legal Roads Network Project and continue to maintain it.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

- *Rural Property Plan – “Tungra Road”*
- *NSW Government Gazette Dated 13 February 2009*
- *Walgett Shire Council – Rural Road Map 2009*





1030

## PRIVATE ADVERTISEMENTS

13 February 2009

**TWEED SHIRE COUNCIL**

Roads Act 1993

Naming of Public Road

NOTICE is hereby given that the Tweed Shire Council, in pursuance of section 162 of the Roads Act 1993, has named the western service road that runs northbound from Kennedy Drive to the Pacific Highway at Tweed Heads West, as:

Sugarwood Drive.

Authorised by resolution of the Council on 27 January 2009. GENERAL MANAGER, Tweed Shire Council, Civic Centre, Tumbulgum Road, Murwillumbah NSW 2484.

[4444]

**TWEED SHIRE COUNCIL**

Local Government Act 1993

Land Acquisition (Just Terms Acquisition) Act 1991

Notice of Compulsory Acquisition of Land

TWEED SHIRE COUNCIL declares with the approval of His Excellency the Lieutenant Governor, that the lands described in the Schedule below, excluding any mines or deposits of minerals in the land, is acquired by compulsory process in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991, for the purpose of refurbishment of Tyalgum Weir. Dated at Murwillumbah, 13 November 2008. M. RAYNER, General Manager, Tweed Shire Council, PO Box 816, Murwillumbah NSW 2484.

**SCHEDULE**

Lot 1, DP 1111237.

[4445]

**WALGETT SHIRE COUNCIL**

Roads Act 1993

Naming of Roads in the  
Walgett Shire Local Government Area

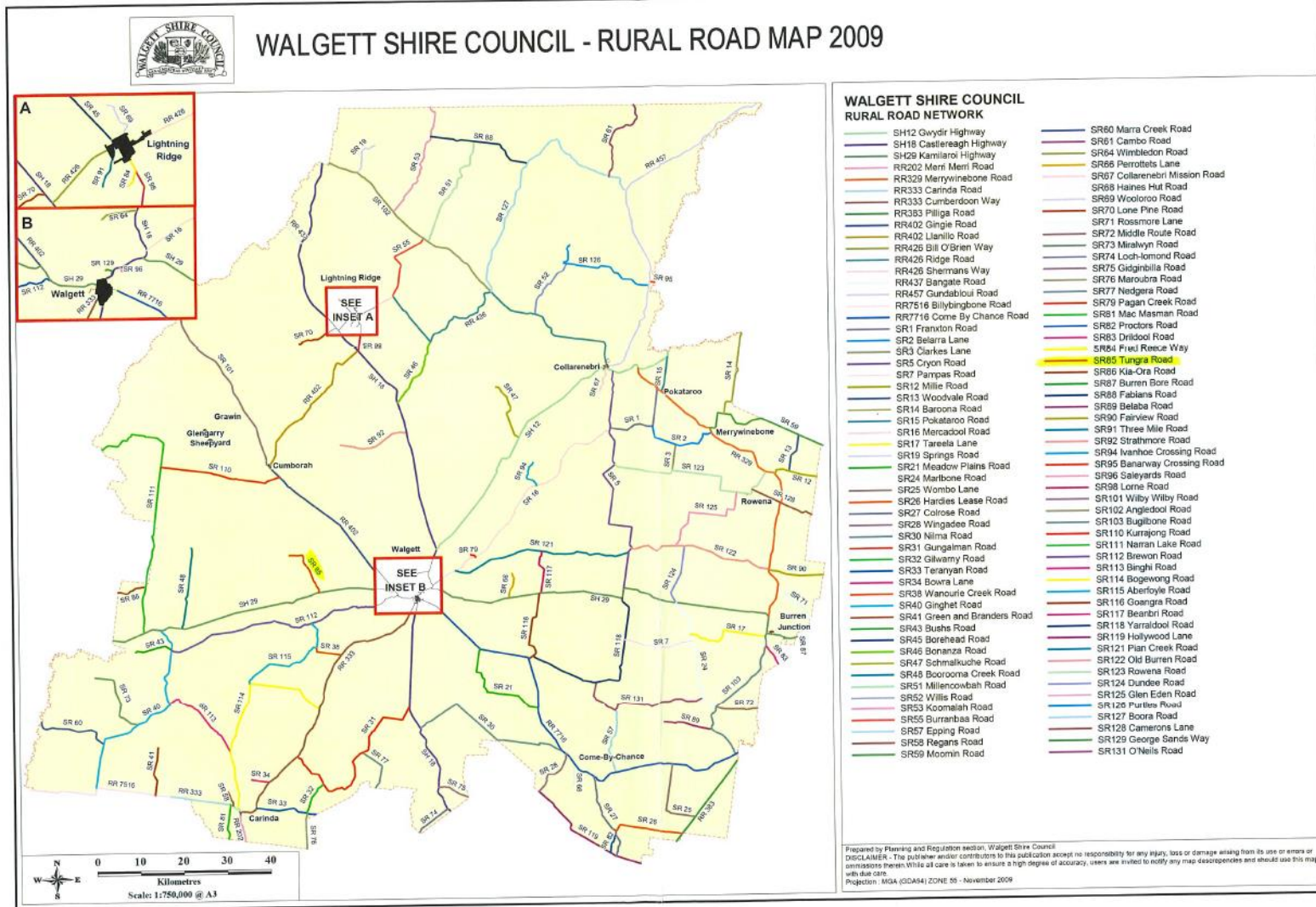
NOTICE is hereby given that Walgett Shire Council, in pursuance of section 162 of the Roads Act 1993, resolved to name the roads within the Walgett Shire as defined on the Walgett Shire Council – Rural Road Map 2009. This map is available from Walgett Shire Council Offices, 77 Fox Street, Walgett. RAYMOND KENT, General Manager, PO Box 31, Walgett NSW 2832.

[4446]

**ESTATE NOTICES**

NOTICE of intended distribution of estate.—Any person having any claim upon the estate of JOHN PETER GALLAGHER, late of Woy Woy, in the State of New South Wales, retired solicitor, who died on 11 September 2008, must send particulars of the claim to the executor, Francis Mervyn Deane, c.o. Frank M. Deane & Co. (in association with Adams Raves Marsh & Co.), Solicitors, Level 9, 227 Elizabeth Street, Sydney NSW 2000, within one (1) calendar month from publication of this Notice. After that time the assets of the estate will be distributed having regard only to the claims of which at the time of distribution the executor has notice. Probate was granted in New South Wales on 22 December 2008. FRANK M. DEANE & CO. (in association with Adams Raves Marsh & Co.), Solicitors, Level 9, 227 Elizabeth Street, Sydney NSW 2000 (DX 255, Sydney), tel.: (02) 9264 3066. Reference: FMD:V:GAL.80151. [4447]

NOTICE of intended distribution of estate.—Any person having any claim upon the estate of MARY FEENEY PATTERSON, late of Henry Lawson Drive, Peakhurst, in the State of New South Wales, who died on 3 October 2008, must send particulars of their claim to the executor, Francis Mary Watson, c.o. Colin J. Duff, Solicitor, 7 Morts Road, Mortdale NSW 2223, within one (1) calendar month from publication of this Notice. After that time the assets of the estate may be conveyed and distributed having regard only to the claims of which at the time of conveyance or distribution the executor has notice. Probate was granted in New South Wales on 17 December 2008. COLIN J. DUFF, Solicitor, 7 Morts Road, Mortdale NSW 2223 (DX 11307, Hurstville), tel.: (02) 9570 2022. [4448]





### 11.1.6 TOURISM/VISITOR INFORMATION – MARCH 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:**

---

**Summary:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Tourism & Visitor Information Office.

**Current Position:**

**FACEBOOK PAGE**

The Council facebook page had over 250 new followers to the page in the past month with Tenders, Sporting Facilities and Human Interest Stories on our local staff and Councillors having the most reach with our audience.

**WALGETT COMMUNITY OUTDOOR MARKETS**

New Page created on Walgett Shire Website for the Walgett Community Outdoor Markets to keep all relevant information about the Markets including upcoming dates.

New Facebook Page Walgett Community Outdoor Markets to drive visitation to the website page

Existing Flags will be used in future to attract passersby to the Market Days.

**WSC TOURISM ADVISORY COMMITTEE**

Please find attached Draft Minutes from the 12<sup>th</sup> March 2019 Walgett Shire Tourism Advisory Meeting.

**WALGETT SHIRE VISITOR GUIDE**

Final draft for the 2019 Walgett Shire Visitor Guide due 18 April 2019.

**OUTBACK ARTS**

Outback Arts approached Walgett Shire Council to fund several Junk Art Workshops across the Shire. Walgett Shire Council have committed \$2500 to provide 5 workshops in Walgett, Lightning Ridge and Collarenebri for both Adults and Children. Workshops will roll out in these three destinations after the school holidays from 26<sup>th</sup> – 30<sup>th</sup> April.

**DESTINATION COUNTRY & OUTBACK NSW (DNCO)**

The 2019 Australian Regional Tourism Convention (ARTC) will be held from Monday 21st - Wednesday 23rd October in Devonport, Tasmania.

The Senior V.I.C Officer will attend the NSW Aboriginal Cultural Tourism Experience Development Workshop in Dubbo on 29/30 May

**LIGHTNING RIDGE VISITOR INFORMATION CENTRE**

March Numbers were down by 550 - Approx. 25% however this can be directly attributed to Easter and school holidays being in March in 2018 and April this year.

Majority of visitors were from Queensland.

**SIGNAGE**

Carinda Sign is complete, Council Staff to Install.

New i sign for Walgett Visitor Information Centre Sign ordered to replace damaged one.

Request made to Engineering/Technical Services to repaint the caravan parking zone in front of the Visitor Information Centre after re-sealing project. In a bid to enable tourists to stop at the Walgett Visitor Centre

**Relevant Reference Documents/Policies:**

Local Government Act 1993

Walgett Shire Tourism Destination Strategy 2016-2018

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Walgett Shire Community

| <b>Tourism/Visitor Information – March 2019</b>                                                                              |
|------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note this report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Minutes – Walgett Shire Tourism Advisory Committee

**MINUTES OF THE MEETING OF WALGETT SHIRE TOURISM ADVISORY COMMITTEE HELD AT WALGETT LIBRARY  
ON 12 March, 2019 AT 5:00PM**



**PRESENT**

Alana Copelin  
Erin McGrath  
Kristie Bouffler  
Jo Coleman

**APOLOGIES**

Jane Keir  
Joy Dare (Let's Dance Carinda Festival  
Committee)  
Kirsty Witts  
Cathie Colless  
Alan Douglas  
Paul Regan  
Judy Regan  
Greg Ingham

**1. Meeting Opened:**

- Alana Copelin declared meeting opened at 5.05pm and welcomed members

**2. Logo Development**

- Kristie to email the most recent tourism logo options and Committee to vote so we can start using the Logo for all tourism marketing and promotion.

**3. Sculptures on the Highway/ In a good Place funding**

- As discussed at last month's meeting Alana was to find out how much money was in reserves for the Sculptures on the Highway Ledger
- At the last check there was approximately \$30,000 and the General Manager Don Ramsland had said we could use it for a sculpture project.
- Alana spoke to Chief Financial Officer Michael Urquhart and the money has been set aside for the painting of the Walgett Water Towers by John Murray.
- Without this money the Committee now need to look at other funding options.
- Tackling Tough Times & Strengthening Rural Communities both seem like great alternative options

**MINUTES OF THE MEETING OF WALGETT SHIRE TOURISM ADVISORY COMMITTEE HELD AT WALGETT LIBRARY  
ON 12 March, 2019 AT 5:00PM**

**4. Bulldust to Bitumen Festival**

- Change the style of the festival from a community focused festival to a tourism drawcard
- Continue to have the Walgett Community Festival separate or adjacent to Bulldust to Bitumen Festival
- Currently very hard to market the Bulldust to Bitumen Festival as is – no theme no main event
- Main B2B Festival will be 4 days maximum Thursday-Sunday
- Logo: John Murray Emu on a Penny Farthing
- Sarah Glover
- Wine with words
- Pop Up Shop – Art Gallery
- Light Illumination Show – historical theme?
- Nomadic Belle Glamping Tents for extra accommodation
- Everyone is to send Alana their ideas on Bulldust to Bitumen to create an Event Brief.
- Alana to organise a meeting with the event organisers from last year
- Other ideas: Penny Farthing Races, Stone Throwing Competition, Street Parade

**5. General Business**

- What's happening with the Alex Trevallion Park Refurbishment?
- Can the TAC have input into the design
- Sculptures – Banjo Patterson Poems
- Laser Cutting & Stone
- Mixed Mediums
- Landscape Gardening – Project for Locals/Workshop
- Event Meeting Update: Waiting on RMS for dates, information from TAC members still outstanding.

**6. Next Meeting**

- Proposed meeting date for the next meeting is Tuesday 16 April 2018 at 5:00pm

**7. Close**

**MINUTES OF THE MEETING OF WALGETT SHIRE TOURISM ADVISORY COMMITTEE HELD AT WALGETT LIBRARY  
ON 12 March, 2019 AT 5:00PM**

- *The Meeting closed at 7:00pm.*

DRAFT



**MINUTES OF THE MEETING OF WALGETT SHIRE TOURISM ADVISORY COMMITTEE HELD AT WALGETT LIBRARY**

**ON 12 March, 2019 AT 5:00PM**

| TOURISM ADVISORY COMMITTEE  |                                       |                      |                             |                |                                                                                                                                                         |
|-----------------------------|---------------------------------------|----------------------|-----------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actions from Minutes        |                                       |                      |                             |                |                                                                                                                                                         |
| Meeting Date: 12 March 2019 |                                       |                      |                             |                |                                                                                                                                                         |
| Action No.                  | Actions                               | Responsible Person   | Due Date                    | Completed Date | Notes / Comments                                                                                                                                        |
| 1.                          | Tourism Logo                          | TAC                  | 12 <sup>th</sup> April 2019 |                | Kristie to email TAC with latest versions of Logo to vote on.                                                                                           |
| 2.                          | Sculptures on the Highway Competition | Senior V.I.C Officer | 16 April 2019               |                | Money in reserves has been allocated to another project. Look at other funding sources. Tackling Tough Times Together, Strengthening Rural Communities. |
| 3.                          | Bulldust to Bitumen Festival          | TAC                  | 19 <sup>th</sup> March 2019 |                | TAC to provide Alana with notes/points to help compile a Project Brief for B2B                                                                          |
| 4.                          | Bulldust to Bitumen Festival          | Senior VIC Officer   | 16 <sup>th</sup> April 2019 |                | Alana to organise a meeting with the event organisers from last year                                                                                    |
| 5.                          | Bulldust to Bitumen Festival          | Senior VIC Officer   | 16 <sup>th</sup> April 2019 |                | Alana to create Project Brief for the Event                                                                                                             |
| 6.                          | Alex Trevallion Park Update           | Senior VIC Officer   | 16 April 2019               |                | Alana to speak to the GM about the plan for the refurb of Alex Trevallion Park. Is the design set can the TAC have input?                               |

**MINUTES OF THE MEETING OF WALGETT SHIRE TOURISM ADVISORY COMMITTEE HELD AT WALGETT LIBRARY**

**ON 12 March, 2019 AT 5:00PM**

|    |                                                |                            |               |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|----|------------------------------------------------|----------------------------|---------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7. | Event Development Guide                        | Tourism Advisory Committee | 16 April 2019 |  | <ul style="list-style-type: none"> <li>- Plan to have an events meeting with all local events in the new to develop an event planning guide (see item 8)</li> <li>- Also to support events through co-operative promotion and marketing opportunities</li> <li>- So many funding opportunities – put a wish list together and collectively apply for grants – pool funds</li> <li>- Speak to Events Groups about purchasing flag poles at entrances to town to better promote local events</li> </ul> |
| 8. | Organise a meeting with local Event Committees | Senior VIC Officer         | April/May     |  | Waiting on RMS to provide options of available dates.                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

## 11.2 CORPORATE / COMMUNITY SERVICES

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 31<sup>st</sup> MARCH 2019

**REPORTING SECTION:** Corporate  
**AUTHOR:** Hafiz Malik – Graduate Accountant  
**FILE NUMBER:** 09/1460

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**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> March 2019.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 31<sup>st</sup> March 2019 are compliant with the Relevant Reference Documents and Policies listed later in this report.

**Current Position:**

Council at 31<sup>st</sup> March 2019 held a total of \$33,583,023.58 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the close of the reporting period Council had earned \$685,455 in interest including interest accrued to 31<sup>st</sup> March 2019. This result is in excess of the 75% of the current budget of \$719,077 for the financial year and validates Council's current investing strategy.

For the month of March, the total portfolio (excluding cash) provided a solid return of +0.24% (actual), outperforming the benchmark AusBond Bank Bill Index return by +0.08% (actual) for the month. The outperformance continues to be driven by a combination of those deposits invested beyond 12 months. However, the higher yielding deposits are maturing quickly and those deposits may likely be reinvested at lower prevailing rates.

| Overall Portfolio Maturity as at 31 <sup>st</sup> March 2019 |              |                     |                |                |                |
|--------------------------------------------------------------|--------------|---------------------|----------------|----------------|----------------|
| Compliance                                                   | Horizon      | Invested (\$)       | Invested (%)   | Min. Limit (%) | Max. Limit (%) |
| ✓                                                            | 0 - 365 days | \$21,583,024        | 64.27%         | 40%            | 100%           |
| ✓                                                            | 1 - 3 years  | \$9,000,000         | 26.80%         | 0%             | 60%            |
| ✓                                                            | 3 - 5 years  | \$3,000,000         | 8.93%          | 0%             | 40%            |
| ✓                                                            | 5 – 10 years | \$0                 | 0.00%          | 0%             | 10%            |
|                                                              |              | <b>\$33,583,024</b> | <b>100.00%</b> |                |                |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2018)

**Governance issues:**

Nil

| Counterparty Compliance as at 31 <sup>st</sup> March 2019 |                  |        |                     |              |                |
|-----------------------------------------------------------|------------------|--------|---------------------|--------------|----------------|
| Compliant                                                 | Issuer           | Rating | Invested (\$)       | Invested (%) | Max. Limit (%) |
| ✓                                                         | CBA              | AA-    | \$7,083,023         | 21.09%       | 40%            |
| ✓                                                         | NAB              | AA-    | \$3,000,000         | 8.93%        | 40%            |
| ✓                                                         | WBC              | AA-    | \$5,000,000         | 14.89%       | 40%            |
| ✓                                                         | AMP Bank         | A      | \$5,000,000         | 14.89%       | 40%            |
| ✓                                                         | ING Bank Aus.    | A      | \$500,000           | 1.49%        | 40%            |
| ✓                                                         | BankVIC          | BBB+   | \$1,000,000         | 2.98%        | 40%            |
| ✓                                                         | BoQ              | BBB+   | \$4,000,000         | 11.91%       | 40%            |
| ✓                                                         | Bendigo-Adelaide | BBB+   | \$500,000           | 1.49%        | 40%            |
| ✓                                                         | Auswide          | BBB    | \$3,000,000         | 8.93%        | 40%            |
| ✓                                                         | IMB              | BBB    | \$1,000,000         | 2.98%        | 40%            |
| ✓                                                         | ME Bank          | BBB    | \$1,000,000         | 2.98%        | 40%            |
| ✓                                                         | Newcastle PBS    | BBB    | \$2,500,000         | 7.44%        | 40%            |
|                                                           |                  |        | <b>\$33,583,024</b> | <b>100%</b>  |                |

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

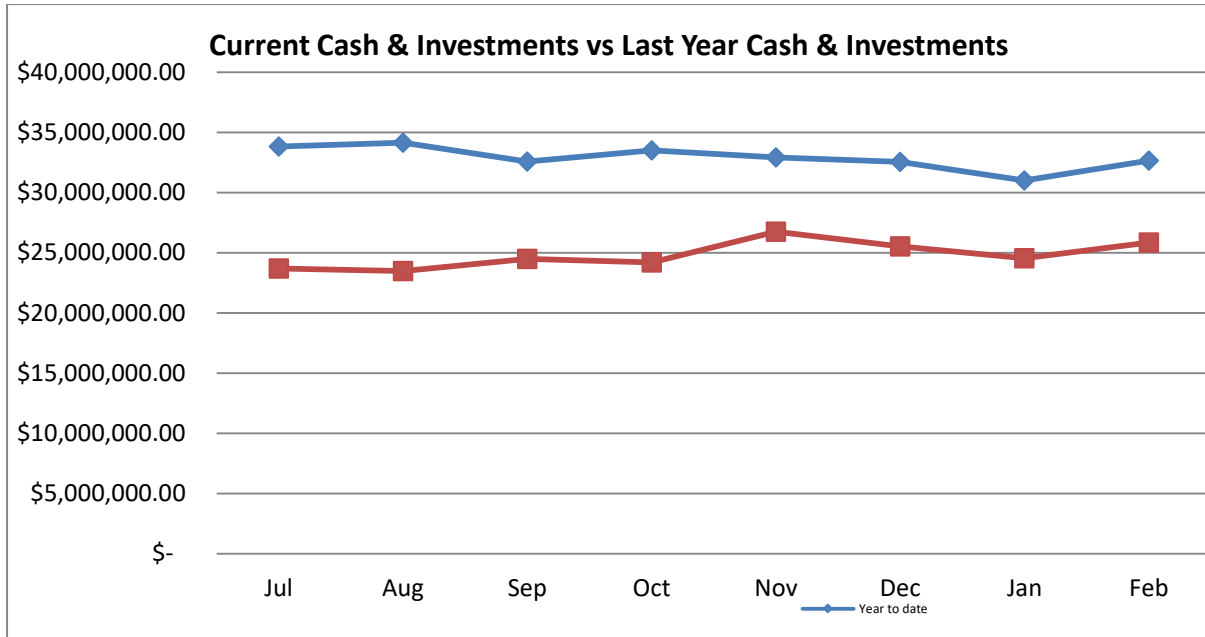
**Stakeholders:**

Walgett Shire Council  
 Residents of Walgett Shire Council  
 Financial Institutions

**Conclusion:**

As at 31<sup>st</sup> March Walgett Shire Council's total available cash and invested funds totalled \$33,583,024, an increase from 28<sup>th</sup> February 2018. This increase in the total portfolio is attributed largely to the receipt of the quarterly rates income, and grant remittances on work completed during the month offset by continued focus on grant financed major works projects.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



#### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31st March 2019.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

#### Cash & Investment Report as at 31<sup>st</sup> March 2019

##### Recommendation:

That the Investment report as at 31<sup>st</sup> March 2019 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 OUTSTANDING RATES REPORT AS AT MARCH 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position:

Collection of the current years levy and arrears as at 31<sup>st</sup> March 2019 is 74.55% which is 0.32% more than the previous year's collection of 74.87%. Collections this financial year have slowed with an increasing number of ratepayers choosing to make longer term payment plans, no doubt a result of the prolonged drought conditions. However, at the 7<sup>th</sup> April 19 the recovery had increased to 74.88%. The Staff continue with the recovery process and communicate regularly with ratepayers not making payment or alternative arrangements. Ratepayers currently on other arrangements total 445 rates and 41 for water usage charges.

The 445 assessments include alternative pay arrangements, pay deferrals, payroll deductions, exhausted debt recovery, general queries and assessments on hold.

### Relevant Reference Documents/Policies:

Outstanding Rates Report.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Environmental issues:

Nil

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

Monthly Report - Outstanding Rates & Annual Charges as at 31 March 2019

Report on Rates and Annual Charges - 31 March 2019

|                                                         | 7 April 2019         | 31 March 2019        | 31 March 2018         |
|---------------------------------------------------------|----------------------|----------------------|-----------------------|
| Arrears from previous year                              | 832,246.36           | 832,246.36           | 729,437.40            |
| Adjustment                                              |                      |                      |                       |
| Sub Total                                               | 832,246.36           | 832,246.36           | 729,437.40            |
| <b>Current Year Activity</b>                            |                      |                      |                       |
| Legal fees (Including write off's)                      | 43,343.20            | 40,947.00            | 63,081.00             |
| Adjusted Levy                                           | 9,360,756.60         | 9,360,756.60         | 9,153,490.28          |
| Interest (Including write off's)                        | 40,502.84            | 40,437.03            | 37,189.24             |
| Adjustments (Including Write Off's)                     | (890.89)             | (890.89)             | (13,036.48)           |
| Sub Total                                               | 9,443,711.75         | 9,441,249.74         | 9,240,724.04          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,275,958.11</b> | <b>10,273,496.10</b> | <b>9,970,161.44</b>   |
| Payments                                                | (7,494,855.10)       | (7,459,766.20)       | (7,286,571.70)        |
| Pensioner Concessions - Govt                            | (99,587.94)          | (99,286.80)          | (98,139.01)           |
| Pensioner Concessions - Council                         | (81,485.68)          | (81,239.27)          | (80,299.56)           |
| Discount                                                | 0.00                 | 0.00                 | 15.81                 |
| Special Rebate Council                                  | (18,357.50)          | (18,357.50)          | 0.00                  |
| Sub Total                                               | (7,694,286.22)       | (7,658,649.77)       | (7,464,994.46)        |
| <b>Total Remaining Levy</b>                             | <b>2,581,671.89</b>  | <b>2,614,846.33</b>  | <b>\$2,505,166.98</b> |
| Current                                                 | 2,023,993.96         | 2,053,170.05         | 1,923,094.26          |
| Arrears                                                 | 390,479.31           | 393,309.83           | 374,589.20            |
| Interest b/f from previous years                        | (24,044.98)          | (20,487.39)          | (1,684.68)            |
| Current year interest                                   | 31,566.11            | 31,939.57            | 31,039.17             |
| Legals                                                  | 159,677.49           | 156,914.27           | 178,129.03            |
| <b>Total Remaining Levy</b>                             | <b>2,581,671.89</b>  | <b>2,614,846.33</b>  | <b>\$2,505,166.98</b> |
| <b>Variance</b>                                         | <b>0.00</b>          | <b>0.00</b>          | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                      |                      |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 74.88%               | 74.55%               | 74.87%                |
| Collected YTD % of Levy                                 | 79.36%               | 79.01%               | 78.85%                |



### 11.2.3 REVISED INVESTMENT POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

---

**Summary:**

Council must review its Investment Policy each year in accordance with the provisions of its policy.

**Background:**

Each year Council must review its Investment policy. The writer has examined the policy to ensure it meets current legislation and the Office of Local Government guidelines and now submits a revised policy for Council's consideration.

**Current Position:**

The revised Investment Policy as adopted in May 2016 addressed a number of issues including flexibility required to maximise the rate of return on invested funds in terms of Institutional balances and a number of essential provisions, such as "Risk Management Guidelines" and "Prohibited Investments" that were missing from the policy. The April 18 review makes no changes to the policy.

**Governance issues:**

Ministers Order  
Local Government Act 1993

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council  
Walgett Community

**Financial Implications:**

The revised policy has made investing far more efficient and greater returns are being achieved with longer term investment terms.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

There CFO is recommending only one change to the policy, that being a reduction of the cash on hand percentage from 10% to 5% (See Clause 10, E (2)). Growth of the portfolio over time has meant a much larger quantity of cash is required to meet the existing 10% cash on hand limit. A reduction to 5% will allow improved return on investment, while continuing to provide sufficient funds to meet the day to day operational expenditure commitments.

|                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Revised Investment Policy</b>                                                                                                                                               |
| <b>Recommendation</b><br><br>1. That the report be received<br><br>2. That Council adopts the revised Investment Policy as presented.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachments:**

Investment Policy– Please see Attachment Document

### 11.2.4 PURCHASE CARD POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

---

**Summary:**

This report is provided to Council with information for the adoption of a revised Purchase Card Policy and Procedure.

**Background:**

Each year Council must review its Purchase Card policy/procedure to ensure it applies to current financial management regulations, systems, and legislation. It is important the policy and procedure has the proper checks and balances in place to safeguard the card holder and Council from any potential fraudulent expenditures or misuse.

The Minister for Local Government in November 2018 requested all Council's review their policies and procedures surrounding credit card usage.

**Current Position:**

The revised policy/procedure is very robust, establishing clarity for staff (card holders) while maintaining accountability and transparency at all times in the purchasing cycle.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government General Regulation 2005  
Walgett Shire Council Procurement & Disposal Policy  
Walgett Shire Council Purchase Card Procedure  
Walgett Shire Council Code of Conduct

**Governance issues:**

The revised policy/procedure makes provision to ensure the cardholder and staff associated with the process are accountable, oversight of the process is demonstrated, the process is transparent, ethical in terms of protecting users and Councils funds, along with conditions that highlight any conflict of interest.

**Environmental issues:**

NIL

**Stakeholders:**

Walgett Shire Council  
Council Shire Council staff  
Walgett Shire Community

**Financial Implications:**

The purchase of goods and services using the "Purchase Cards" is the same as any other expenditure purchase, whereby the cardholder ensures a value for money purchase, where expenditure has been provided for in Council's annual budget.

Adoption of the "Purchase Card" policy has no adverse impact upon Council's budget result.

**Alternative Solutions/Options:**

To withdraw delegation for the use of Council Purchase cards.

**Conclusion:**

The Chief Financial Officer and Management Accountant have reviewed the Purchase Card policy and procedure, making sure it is relevant to current legislation, current workplace best practice procurement guidelines, while streamlining the accounts payable process allowing for better utilization of Council resources.

| <b>Purchase Card Policy</b>                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the revised “Purchase Card and Procedure” policy as presented.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Purchase Card Policy/Procedure – Please see Attachment Document

## 11.2.5 OPENING TIMES FOR COUNCIL PARKS

**REPORTING SECTION:** Corporate  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

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### **Summary:**

This report is provided to Council for consideration of the issue regarding opening times for Council parks.

### **Background:**

Opal Park in Lightning Ridge is experiencing a spate of anti-social behaviour, and at times vandalism of the newly constructed toilet facility and playground equipment. Reports to hand indicate groups of children and youths are using the park as a late night meeting place, which is then resulting in vandalism of property and graffiti to the equipment and toilet facility.

### **Current Position:**

In order to assist Local Police regulate the use of parks at night, Council must first introduce an opening and closing time. Having an official park opening time allows the Police to legitimately ask people to move people and vacate the park grounds.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government General Regulation 2005

### **Governance issues:**

The closure of parks after 9.00pm will ensure Police can request people to vacate a park, thus reducing the likelihood of late night anti-social behavior and possible vandalism of equipment. A closure time of 9.00pm and 5.00am opening is a fair and reasonable condition that the community would normally expect for the proper management of parks which aims to protect Council's investment in community infrastructure. The decision will demonstrate a transparent process to address issues associated with anti-social behavior in the community.

### **Environmental issues:**

NIL

### **Stakeholders:**

Walgett Shire Council  
Council Shire Council staff  
Walgett Shire Community  
New South Wales Police

### **Financial Implications:**

Council will purchase and erect signs for each park detailing the conditions of park use in accordance with best practice "remote Supervision Signage". It is proposed the cost of signage and construction will be charged to the individual parks expenditure vote, with an estimate of cost totaling \$18,000.

### **Alternative Solutions/Options:**

1. Council chooses another time for daily park opening/closure.
2. Council NOT introduce a park closure time.

NOTE: MANEX has decided to undertake an audit of remote supervision signage for all parks and having a closing time included is optional.

**Conclusion:**

The Chief Financial Officer highly recommends in the interest of community safety and security of park infrastructure, Council formally resolves to introduce a 5.00am opening and 9.00pm closing time for all Shire parks. Council notify the Local Area Command of the outcome of Council's decision.

| <b>Closure times for Council Parks</b>                                                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council, effective immediately introduces a daily 5.00am opening and 9.00pm closure for all parks, and appropriate signage be erected advising of park closure times.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 11.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER:

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### Property Matters

- CFO has held preliminary discussions with a local artist for painting of the **Walgett Water Towers**.
- Solar lights have been purchased under the SCC grant and these will be installed at **Opal Park Lightning Ridge**.
- Council has been successful in obtaining a grant through the Murray Darling Basin Authority for the refurbishment of the **Collarenebri Showground facilities including the Grandstand, Dining Room, Toilet Facility and Jockey's Room**. A further report shall be tabled when more information is to hand.
- Purchase orders were issued for the **Come By Chance** hall refurbishment. Council issued a RFQ and only three contractors lodged quotations.
- **Colless grandstand**. Following on from the CFO's December report, a "request for Tender" is being developed and will be issued shortly. The proposed grant funds have been reallocated to the Walgett Showground amenities project, and Council at its March 19 meeting resolved to fund the refurbishment from accumulated working capital.
- **Collarenebri Sportsground Amenities shed**. The shed proposal has changed yet again, with approval now given to a local shed builder to construct a facility including a kiosk and provision made for a toilet and shower area at the rear of the shed. It is proposed the lining and completion of showers will be financed from the balance of insurance funds.
- **Collarenebri Golf Club**. A Request for Quotation (RFQ) has been issued for a small shed with a large verandah, being replacement of the Golf Club destroyed by fire in 2018.
- **Lightning Ridge Multi-purpose Centre**, discussions have been held with engineering firms and quotations are underway for the following plans, Geotechnical, Civil, Structural, Electrical, Mechanical, Hydraulic and Architectural. Quotations are also sought for the detailed design and project management. The CFO has submitted a detailed list of the building requirements to the engineering firms.
- **Walgett PCYC** The transfer of land process is progressing with discussions between NSW State Government and the PCYC. A further report will be tabled when more information is available.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. A survey is now complete, Engineer plans were lodged with Council on the 15<sup>th</sup> March 19. A Request for Tender (RFT) is being prepared for issue in May 19.

- Refurbishment of the bathroom facilities at the **Administration Centre** was originally put on hold. A Request for Quotation was issued early December 18 for the works with no contractors attending the inspection day, and no quotations received. A new RFQ has been posted on Tenderlink.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 18/19 season.
- Painting of the **Walgett big pool**. The contractor shall return at the end of the 18/19 season to paint the big pool, repair leaks in the expansion joints and replace tiles around the gutters.
- **Burren Junction Hall** grant application approved. Contracts issued, work commenced on the 16<sup>th</sup> November 18. Work to be completed by mid-May 19.
- **Burren Junction Bore Bath** camping charges in place. Signs for the bore bath have been installed and the EFTPOS machine has been received. The volunteer Caretaker will commence taking monies in April 19. The 355 Committee has continued to collect donations from the honesty box for the 2019 season.
- Tourism signage at **Burren Junction**. Plans are underway to renew the big green Welcome to Burren Junction sign at Burren Junction along with a number of smaller signs at the bore bath.
- A new **Burren Junction Bore Bath toilet facility** is being investigated with drawings underway and discussions regarding the best treatment system continue.
- Painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It was recommended this project be also funded from the “Drought Communities program”. *Project withdrawn due to changes in priority of possible program projects. This project may be re-considered as part of the second round of the Murray Darling Basin Program.*
- **Collarenebri Showground**. Construction of sheds is now complete.
- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and the amenity improvements are underway.
- **Carinda hall** painting project has been awarded and purchase orders issued.
- **Walgett staff housing**. Painting of a number of staff houses is underway with a new kitchen installed at 45 Namoi Street residence.
- **Walgett Showground-** maintenance painting of Rabo pavilion and repair of ticket box to be completed by the end of April 19. Painting of the horse stalls is also underway.
- **Trevallyn Park Walgett**. Contractors have completed internal painting of the toilet facility
- **Walgett Showground male toilet block**. A purchase order was issued in April 19 for construction of the male toilet and shower block. Investigations are underway regarding the suitability of the existing septic system.



- **Lightning Ridge Arts and Crafts building.** Purchase order issued for the renewal of fire doors, installation of glass front doors and air conditioning of the Arts & Crafts Centre.

#### **Finance & Administration**

- Tender under development for IT Managed Services.
- Contract Asset Engineer completing the reconciliation of assets system with Authority ledgers.
- CFO and Property Officer attended procurement for local government.
- Council to conduct “Procurement for Local Government” for all staff with purchasing delegations. Contractor to conduct internal audit of Walgett Shire Council procurement system, policy and procedures. Council staff are conducting a review of Council purchase order system.
- Development of Position Description for Lightning Ridge Office underway. Recruitment of permanent full-time staff scheduled for June 19.
- Council to lodge grant application for lightning of Burren Junction Sportsground.
- Water standpipe testing complete with Info Services Co-ordinator to prepare for training of staff and issue of information brochure.
- FBT Policy to be developed. In progress.
- Email sent to OLG regarding special rates for water access by ratepayers outside reticulation system. Information received and a separate report to be tabled to Council.
- Development of WH & S Strategy.
- Training in April 19 for Statewide Contractors Insurance System.
- Budget preparation continues.
- Quotations are underway for development of a new general ledger and conversion of existing data to the new ledger.
- Council to look at Statewide Airport management system.
- CFO presentation to community forums to include Council initiative for placing defibrillators in shire villages and towns.
- School to work program underway and in place.
- Integrated Planning & reporting community consultation program to commence May.
- New Investments system implemented in March 19.
- Review of Ratepayer Hardship applications continue.

- CFO in discussion with TCorp regarding investment of Council funds in the Long Term Managed Fund.
- Big Sky Library meeting adopted the long-term financial plan with contributions for 19/20 increasing by 2.7%, same as 19/20 Rate Peg.

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only – From Chief Financial Officer</b> |
|-----------------------------------------------------------------------------------------------|

**Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:**

**Seconded:**

## 11.3 ENGINEERING / TECHNICAL SERVICES

### 11.3.1 MONTHLY RMCC WORKS REPORT – APRIL 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31<sup>st</sup> March 2019.

**Background:**

The RMS has approved a contract of \$ 3,388,942 for 2018/2019 financial year. The details are:

| RMS RMCC Contract Works | Budget              | Expenditure            | Progress   |
|-------------------------|---------------------|------------------------|------------|
| RMCC -Routine Services  | \$ 900,000 .00      | \$ 506,511.00          | 56.28%     |
| RMCC Ordered Works      | \$ 2,488,942.00     | \$ 1,148,150.00        | 46%        |
| <b>Sub total</b>        | <b>\$ 3,388,942</b> | <b>\$ 1,654,661.00</b> | <b>49%</b> |

**Current Position:**

Currently, Council is carrying out the routine services only.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> March 2019, \$1,654,661 (49%) has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC Works Report – April 2019.**

**Recommendation:**

That Council receive and note the monthly RMCC works report for April 2019.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.3.2 MONTHLY MAINTENANCE GRADING REPORT – APRIL 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> March 2019.

**Background:**

Council has allocated amounts of \$ 456,627.00 to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year. Due to the draught condition, Council has not been succeeded to grade most of the roads.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2018/2019 Shire Roads Maintenance Grading Works schedule

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> March 2019, \$ \$316,180.09 (69.24%) has been spent from a total amount of \$456,627.00 provided in the 2018/2019 budget and operational plan.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

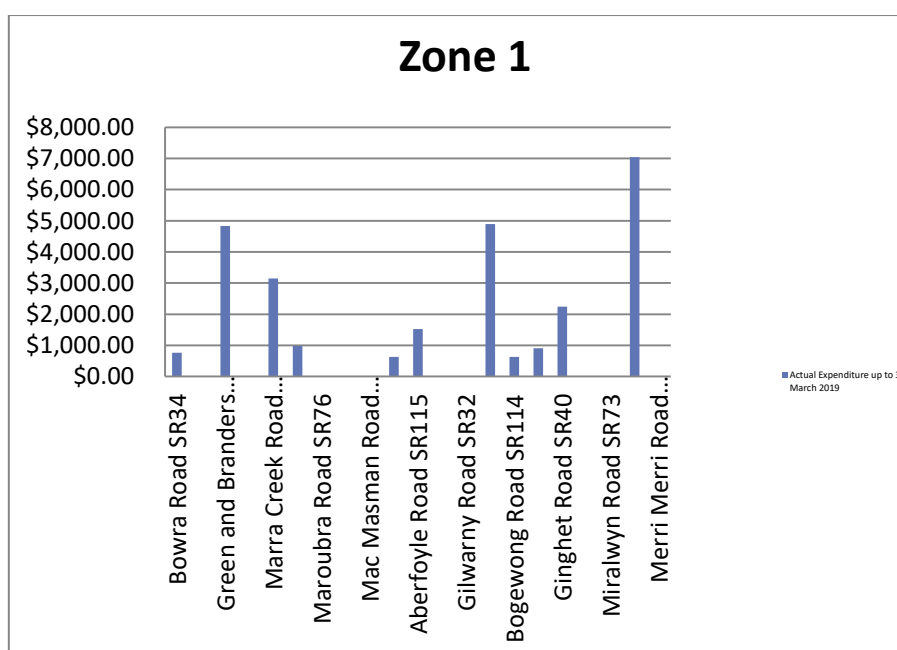
Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report – April 2019                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for April 2019.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

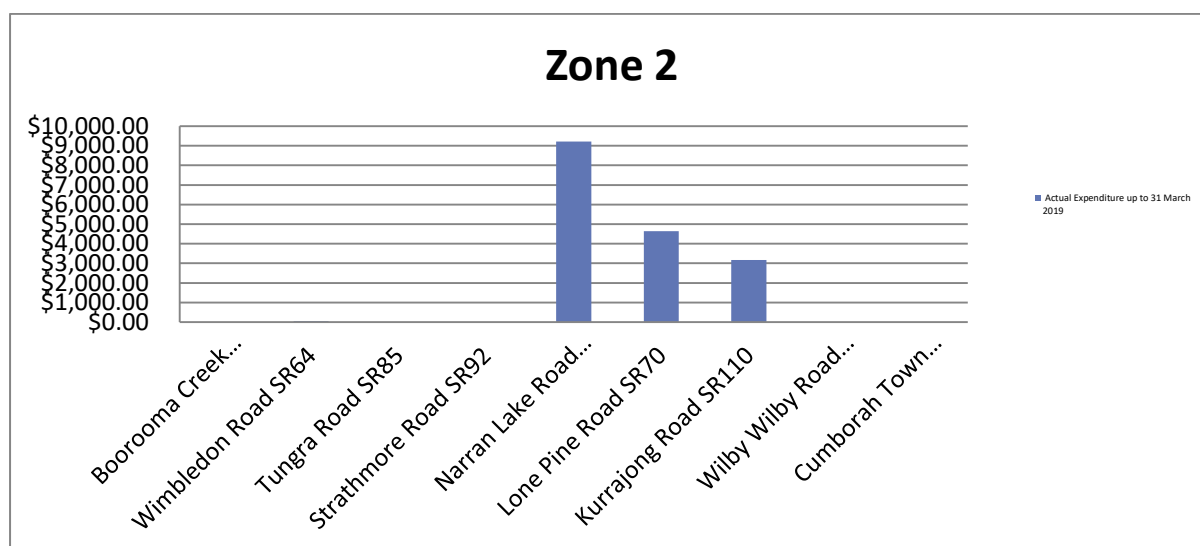
**Attachments:**

Maintenance works progress summary.

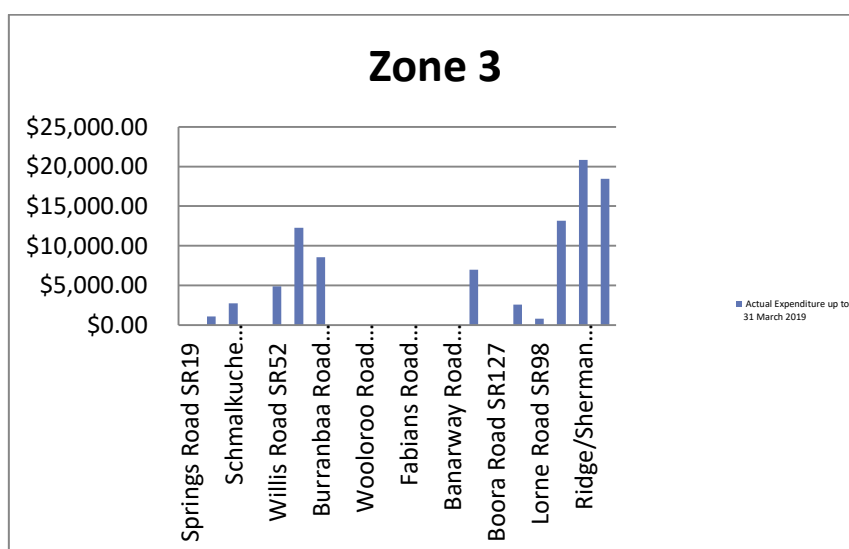
| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Expenditure up to 31 March 2019 |
|------------------------------|----------------------|---------------------------------|---------------|----------------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                                        |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             | \$770.00                               |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                                        |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             | \$4,830.00                             |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                                        |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             | \$3,150.00                             |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             | \$980.00                               |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                                        |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                                        |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                                        |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             | \$630.00                               |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             | \$1,520.31                             |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                                        |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                                        |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             | \$4,900.00                             |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             | \$630.00                               |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             | \$910.00                               |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             | \$2,240.00                             |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                                        |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                                        |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             | \$7,046.28                             |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                                        |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ 27,606.59</b>                    |



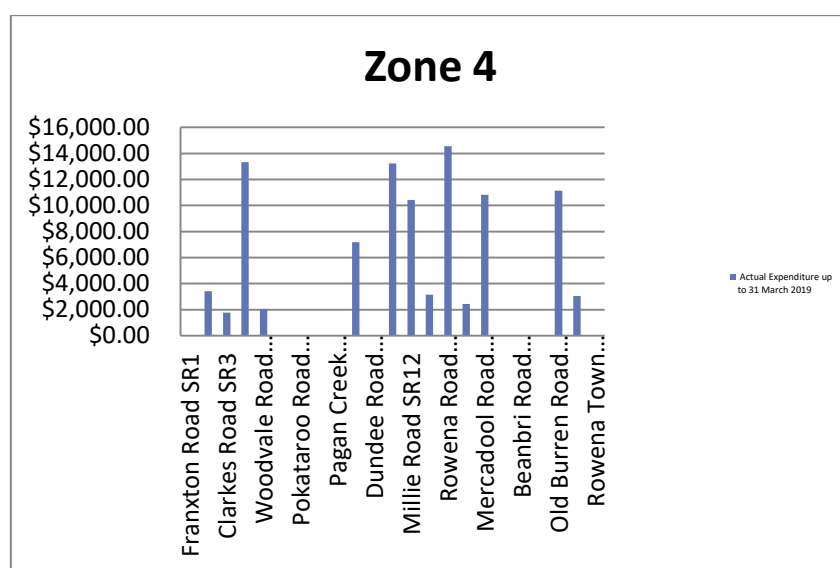
| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Expenditure up to 31 March 2019 |
|--------------------------|----------------------|---------------------------------|---------------|----------------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                                        |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                                        |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             | \$55.22                                |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                                        |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                                        |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             | \$9,212.66                             |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             | \$4,640.00                             |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             | \$3,170.25                             |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                                        |
| Cumborah Town Roads      |                      |                                 | E             |                                        |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>\$ 114,700.00</b>            |               | <b>\$ 17,078.13</b>                    |



| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Expenditure up to 31 March 2019 |
|-------------------------|----------------------|---------------------------------|---------------|----------------------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                                        |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                                        |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | E             | \$1,087.50                             |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | E             | \$2,739.24                             |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174.00                    | E             |                                        |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F             | \$4,867.06                             |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | E             | \$12,280.68                            |
| Burranbaa Road SR55     | 18.1                 | \$ 11,222.00                    | E             | \$8,557.50                             |
| Cambo Road SR61         | 21.1                 | \$ 13,082.00                    | E             |                                        |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                                        |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | F             |                                        |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | E             |                                        |
| Three Mile Road SR91    | 0.2                  | \$ 4,278.00                     | E             |                                        |
| Banarway Road SR95      | 1.2                  | \$ 4,278.00                     | D             |                                        |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | E             | \$6,986.00                             |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | D             |                                        |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | D             | \$ 2,585.00                            |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D             | \$797.50                               |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | C             | \$13,147.50                            |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | C             | \$20,821.93                            |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | C             | \$18,466.69                            |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>\$ 320,615.00</b>            |               | <b>\$ 92,336.60</b>                    |

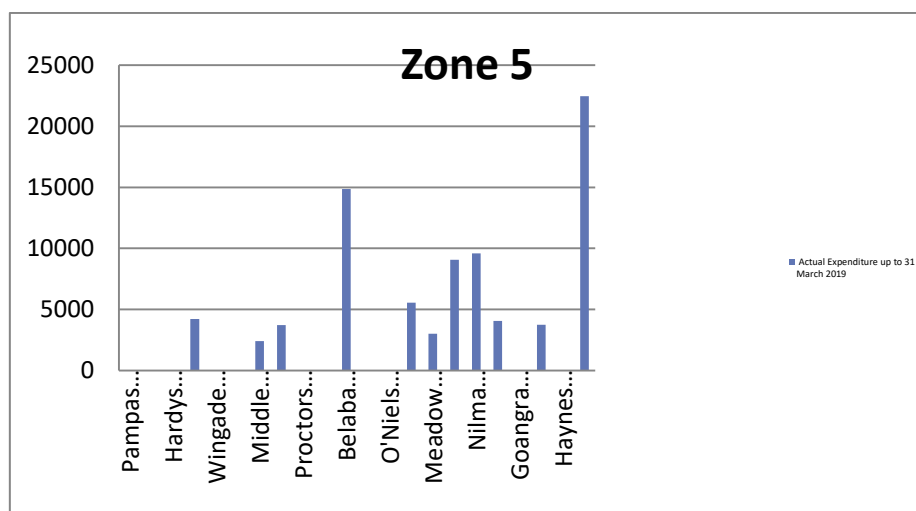


| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Expenditure up to 31 March 2019 |
|--------------------------------|----------------------|---------------------------------|---------------|----------------------------------------|
| <b>Zone 4</b>                  |                      |                                 |               |                                        |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E             |                                        |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             | \$3,425.97                             |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             | \$1,764.04                             |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             | \$13,317.83                            |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             | \$2,038.98                             |
| Barooka Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                                        |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                                        |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                                        |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                                        |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             | \$7,173.14                             |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                                        |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             | \$13,231.82                            |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             | \$10,420.20                            |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             | \$3,150.00                             |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             | \$14,565.83                            |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             | \$2,444.26                             |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             | \$10,826.34                            |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                                        |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                                        |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                                        |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             | \$11,137.93                            |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             | \$ 3,052.19                            |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                                        |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ 96,548.53</b>                    |





| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Expenditure up to 31 March 2019 |
|----------------------------|----------------------|---------------------------------|---------------|----------------------------------------|
| <b>Zone 5</b>              |                      |                                 |               |                                        |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                                        |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                                        |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                                        |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             | \$4,200.00                             |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                                        |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                                        |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             | \$2,400.00                             |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             | \$3,710.00                             |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                                        |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                                        |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             | \$14,850.00                            |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                                        |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                                        |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             | \$5,550.00                             |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             | \$3,000.00                             |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             | \$9,075.00                             |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             | \$9,590.00                             |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             | \$4,045.97                             |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                                        |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             | \$3,730.65                             |
| Haynes Hut SR68            | 4.5                  |                                 | E             |                                        |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             | \$22,458.62                            |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>326335</b>                   |               | <b>\$ 82,610.24</b>                    |
| <b>Total</b>               | <b>1,902.42</b>      | <b>1,294,669.00</b>             |               | <b>316,180.09</b>                      |



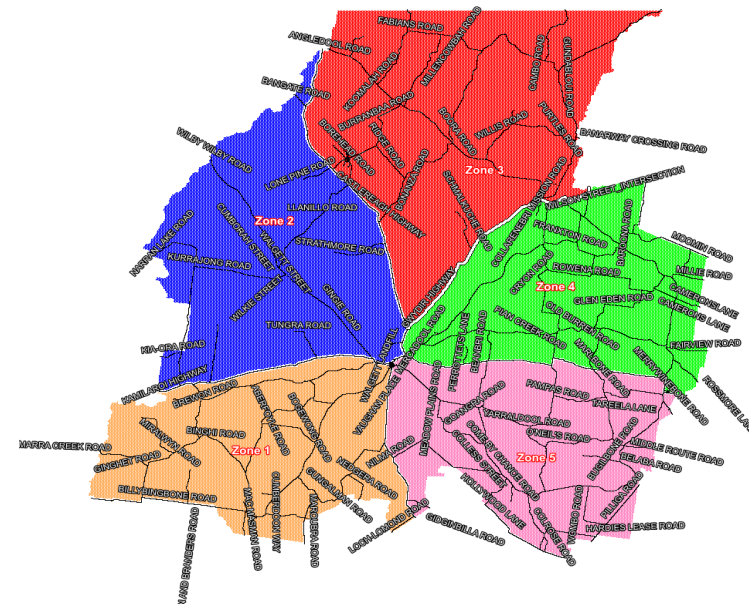
**WALGETT SHIRE COUNCIL AGENDA – 30 April 2019 – ORDINARY COUNCIL MEETING**

## SUMMARY

| Zones        | Total Length of Road (km) | Required Expenditure | Actual Expenditure up to 31 March 2019 | Expenditure For March 2019 |
|--------------|---------------------------|----------------------|----------------------------------------|----------------------------|
| Zone 1       | 392.29                    | \$ -                 | \$ 27,606.59                           | \$ -                       |
| Zone 2       | 178.72                    | \$ -                 | \$ 17,078.13                           | \$ 25.95                   |
| Zone 3       | 440.7                     | \$ -                 | \$ 92,336.60                           | \$ 2,875.00                |
| Zone 4       | 432.91                    | \$ -                 | \$ 96,548.53                           | \$ 4,314.68                |
| Zone 5       | 457.8                     | \$ -                 | \$ 82,610.24                           | \$ -                       |
| <b>Total</b> | <b>1902.42</b>            | \$ -                 | <b>\$ 316,180.09</b>                   | \$ 7,215.63                |

### Road Category

| Road Category | No. of Grades/Year |
|---------------|--------------------|
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



**11.3.3 MONTHLY SERVICE PROGRESS REPORT– APRIL 2019**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Raju Ranjit - Director Engineering Technical Services  
**FILE NUMBER:** 11/211

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> May 2019.

**Background:**

A budget of \$ 40.661 million including RMCC work has been allocated to the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden and engineering administration for 2018/2019.

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget            | Expenditure up to 31 <sup>st</sup> March 2019 | Percentage (%) |
|-------------------------------------|-------------------|-----------------------------------------------|----------------|
| Transportation including RMCC works | 34,184,760        | 14,707,328                                    | 43.05          |
| Water works ( maintenance)          | 2,838,821         | 884,689                                       | 48.76          |
| Water works ( Capital)              | 1,814,543         | 884,689                                       | 48.76          |
| Sewer works ( Maintenance works)    | 1,041,181         | 277,467                                       | 27%            |
| Sewer works (Capital works)         | 782,072           | 30,150                                        | 3.86           |
| <b>TOTAL</b>                        | <b>40,661,377</b> | <b>16,784,323</b>                             | <b>41.28</b>   |

**Current Position:**

The status of work progress is as follows;

| Items                                                                 | Status      | Remarks                                                                                                                                |
|-----------------------------------------------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Opal street footpath and kerb/gutter project                          | In progress |                                                                                                                                        |
| Wee Waa footpath and kerb/gutter project                              | In progress |                                                                                                                                        |
| Come by chance road upgrade                                           | In progress | 7.7 km has been sealed and 4.3 km to go                                                                                                |
| Bugilbone Road                                                        | In progress | 6.2 km sealing completed<br>100 mm over 11 km completed. Another layer of 100 mm is in progress                                        |
| Gundabloui Road                                                       |             | Gravel test, pavement investigation and design work has been awarded to consultant.<br>Purchase order has been made for pipe culverts. |
| Boat Ramp in Collarenebri                                             | In progress |                                                                                                                                        |
| Drainage project in Rowena                                            | In progress |                                                                                                                                        |
| Heavy patching work and drainage works in Carinda- Shakespeare Street | In progress | Waiting for quotations                                                                                                                 |
| Trevallion park upgrade                                               | In progress |                                                                                                                                        |
| Mercadool Road upgrade                                                | In progress |                                                                                                                                        |
| Albert street upgrade in Collarenebri                                 | In progress | Northern end has been pulverised on 11/04/2019                                                                                         |
| Gravel resheeting in back lane in Collarenebri                        | In progress |                                                                                                                                        |

|                                                                     |             |                              |
|---------------------------------------------------------------------|-------------|------------------------------|
| Concrete spoon drain in Onyx street and Morella street intersection | Completed   |                              |
| Extension of Pandora street                                         | In progress |                              |
| Reconstruction of SR 38 ( 400 m )                                   | Completed   | Other section in is process. |

### **Water works**

| Items                                        | Comments  |
|----------------------------------------------|-----------|
| Lightening Ridge- bore bath pump maintenance | Completed |
| Collarenebri                                 |           |
| Pump Station Switchboard Replacement         | Completed |

### **Sewer works**

| Items              | Comments    |
|--------------------|-------------|
| Works in all towns | In progress |

### **Relevant Reference Documents/Policies:**

2018/19 Operational Plan and Budget

### **Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

### **Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

### **Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

### **Financial Implications:**

As of 31<sup>st</sup> March 2019, \$ 16.784 has been spent from a total amount of \$ 40.661 Million allocated for the 2018/2019 budget. See attached table for details.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

### **Monthly Progress Report – April 2019**

#### **Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for April 2019.

#### **Moved:**

#### **Seconded:**

### **Attachment:**

Nil

### 11.3.4 CLOSING GRAVEL PIT ON LONE PINE PROPERTY

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Raju Ranjit - Director Engineering Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The report provides Council with information for a decision regarding the request to cancel the gravel pit licence no. 304594.

**Background:**

Council is holding a licence no 304594 for gravel extraction. The pit covers 2 hectares and the licence had been activated since 22<sup>nd</sup> October 2001.

NSW Department of Industry – Crown Lands and Water Division has advised that the DPI has received an application to freehold Western Lands Lease 7789 held under Lot 3850 DP 766293 – Lone Pine from a purchaser. In order to process the application, DPI requires council's confirmation of the cancellation of licence.

**Current Position:**

The pit is not in use.

**Relevant Reference Documents/Policies:**

Licence no. 304594

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

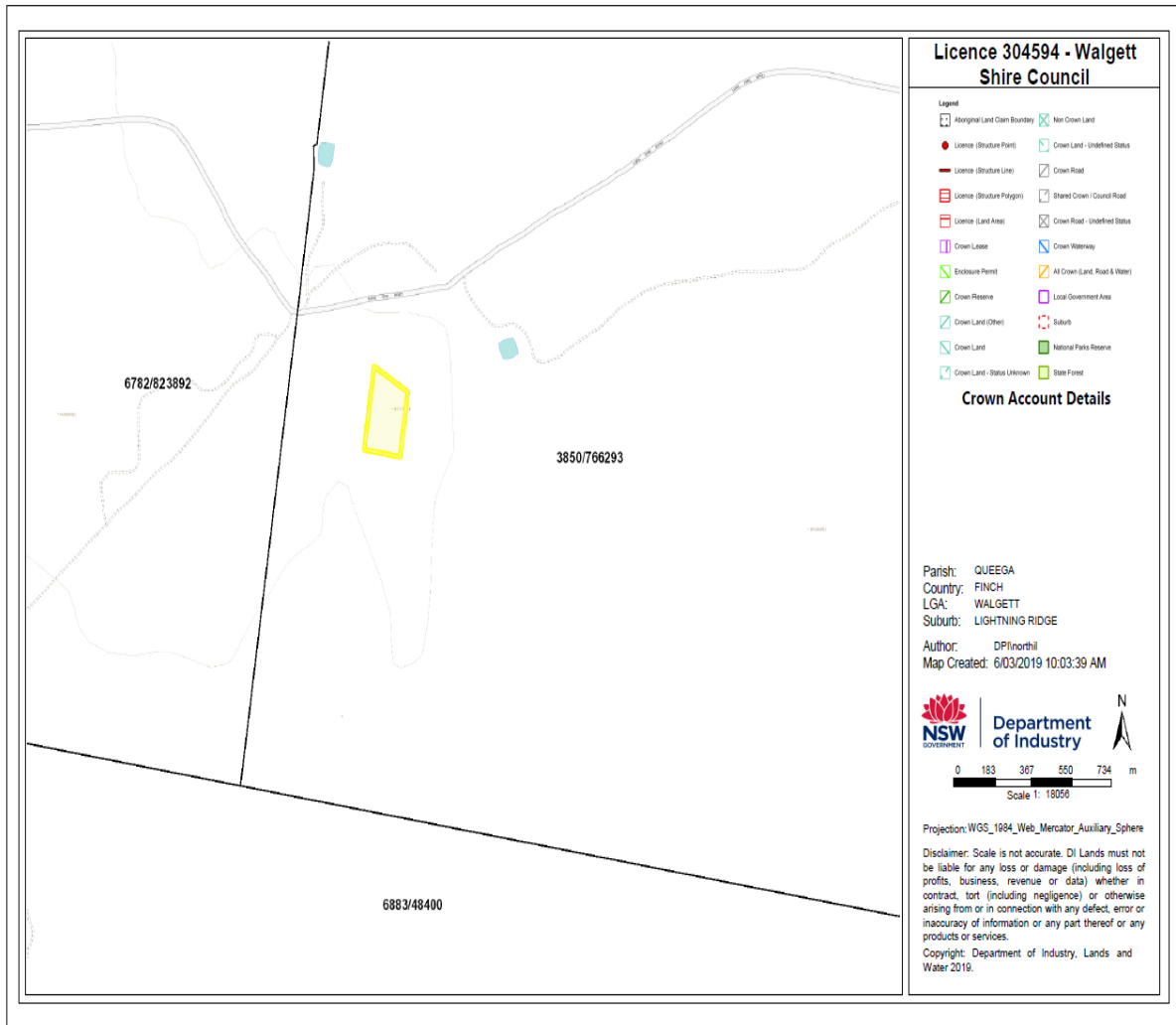
**Conclusion:**

The pit has not been used for long time and recommended to terminate the licence.

| Closing Gravel Pit on Lone Pine Property                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council approve the request to cancel the gravel pit licence no.304594.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Map



## 11.4 ENVIRONMENTAL SERVICES

### 11.4.1 LIGHTNING RIDGE ROYAL FLYING DOCTORS RETURN & EARN FACILITY

**REPORTING SECTION:** Environmental Services

**AUTHOR:** Jess McDonald – Director Environmental Services

**FILE NUMBER:**

---

**Summary:**

This report outlines the operations of the Lightning Ridge Royal Flying Doctors Service Return & Earn Scheme. This facility is operated as a not-for-profit organisation and donates monies made through the scheme to the RFDS and relies on the generosity of six to 12 volunteers every week to operate. The facility is open to the public on Thursdays and Saturday's from 8am to 12pm however requires many outside of hour's preparation and organisation from the volunteers to maintain operations.

**Background:**

The RFDS Return & Earn Facility opened in Lightning Ridge in December 2017. The facility works in conjunction with the requirements of Cleanaway which dictates the terms of the operations and works with facilities within NSW. The facility relies on the donations of recyclable cans and bottles accepted under the R&E Scheme developed by the NSW Government.

At the commencement of Operations, the facility had a backlog of donated cans and continued to receive a large portion of donations for a period of time. These donations allowed the facility to operate such that the operational expenses were covered and the RFDS received a good contribution, such that the volunteers felt their time and efforts were absolutely worthwhile.

Throughout 2018, the operators of the facility have noticed a trend in a reduction of donated bottles and cans and an increase in the number of person's exchanging items for cash. Whilst persons wishing to exchange items for cash is to be expected, the operators of the facility noticed that the decrease in donations had become low enough to the point where the operational costs of running the facility dramatically outweigh monies that can be donated onto the RFDS, once essential operating costs are covered.

**Current position:**

At present, the facility is located in the Industrial Area of Lightning Ridge and is operated by Ian & Debbie Scott with the assistance of volunteers. In accordance with the agreement with Cleanaway, the only equipment provided is two containers, which Cleanaway organises to be picked up when full, with two empty container's dropped off at the same time. Cleanaway also organises a float for monies.

Each container has the ability to hold about 25,000 items per load. Items eligible for a full refund cannot be damaged or dented to be able to be processed at Cleanaway's main processing facility.

Debbie & Ian Scott use their own facilities including bins, cranes, computers, vehicles, fork lift and shed for the operations to occur.

For each item the facility received that is eligible for a full refund, that item receives 13.5 cents.

However, in the case where a customer exchanges items for cashback, the facility provides 10 cents from the 13.5 cents to the customer per item. This means that the facility will keep 3.5 cents per item when a customer opts for cashback.

In the event of 1000 items being handed over for cashback, the facility will receive \$35.00. In the event of 1000 items being donated, the facility will receive \$135.00.

Each container carries about 1.2 tonnes of bottles and cans, non-crushed.

On a typical day, the facility may see at least 40 customers come through, with around seven of those dropping off donations. Generally, less than 1000 items are handed over during operating hours for donation and the volunteers need to source further donations outside of operating hours to maintain income for the RFDS.

On occasion, once the containers of items are processed at the main facility in Sydney, the Lightning Ridge facility will receive notification of an amount of items that have been rejected by the facility. These items are then not paid for to the volunteers at RFDS, further reducing income to the facility. Despite many attempts by the volunteers of the facility and Council to receive information from Cleanaway as to why the items are being rejected, no formal response or information has been offered. It is considered these rejected items are most likely damaged during transport, which is conducted by Cleanaway themselves.

The facility organises its own donations and works with various individuals to transport donated items back to the facility. The facility also has to deal with the many items that come through that are not eligible for refunds. Generally, these items are crushed using a can press into cubes and are sent to Sydney for processing. The facility will receive around \$1.40 per kilo for these cans. A bin is provided at the front of the facility outside of operating hours to allow for item donations to occur anytime which helps to encourage more donations. This has been helpful however it also promotes other rubbish being dumped in the bin including cardboard and other wastes which require management at the facility.

The operators have also had their own 'cages' made up to be placed in various locations within the town or shire, where people can drop their cans off for recycling.

The general operational costs of the facility are around \$500 per week including the use of the premises, electricity, vehicle operating costs, office equipment and plant use and maintenance. This does not include time or efforts from the various volunteers who transport items for the facility or donate their time, vehicles and property to assist the RFDS with the facility and its operations.

At the August 2018 meeting of Council, it was resolved to support the Royal Flying Doctor's Return & Earn Facility to ensure the facility could continue operations. The agreed amount is \$2000 per month for a six (6) month trial. The facility has continued to operate successfully in this time and it is considered Council should continue support for the RFDS Return & earn into the future to ensure recycling of resources in the community continues.

### **Recycling**

The Lightning Ridge facility redirects many tonnes of waste away from the Landfill in the shire and encourages the community to rethink their options when throwing away rubbish at home. The loss of the facility would mean that around 3 tonnes of waste would be sent back into the landfill each week. This equates to around 156 tonnes per year of waste.

Given the current limited opportunity for recycling within the shire, it would be beneficial to Council to continue to support the current initiatives already in operation, especially given that the RFDS R&E facility is also a not for profit organisation which supports a highly essential function for health services and is also run purely by volunteers.

It is considered some of these benefits to Council and the community are:

- Redirection of wastes from landfill, improving landfill health and life;



- Promoting and educating the community about recycling, helping to change the behaviours of individual, improving our chances of improving and increasing recycling into the future;
- Improving opportunities for recycling in the future, as we work to build on current operations and expand on these opportunities.

**Where to from here**

Given the benefits to the Council and community the RFDS R&E facility offers, it is proposed that Council continue providing assistance to the facility in order to continue its operations. Council is also looking at potential opportunities to assist in increasing donations. Funding would be provided direct to the facility from the Domestic Waste Management Fund (DWM).

**Governance issues:**

Return & Earn Scheme, NSW Government

**Environmental issues:**

The R&E scheme is aimed at reducing the number of cans, plastic and glass bottles introduced into Landfills each year. At present, the RFDS R&E facility is the only recycling facility in the shire, redirecting tonnes of bottles and cans away from the landfill.

**Stakeholders:**

Walgett Shire Council  
Community  
RFDS R&E Facility  
Cleanaway

**Financial Implications:**

\$2000.00 per month, plus any other reasonable unexpected costs to be paid at the discretion of the Director Environmental Services and/or General Manager.

This cost to be included as part of the 2019/2020 DWM budgets.

| Lightning Ridge Royal Flying Doctors Return & Earn Facility                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council resolve to continue to provide funding to the total of \$2000.00 per month to the Royal Flying Doctor's, plus any other additional reasonable costs, to be approved by the GM or DES in the event where additional resources are required to Council's benefit.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.4.2 LOCAL HERITAGE FUND 2018/2019 - AMENDMENT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Glenn Petersen – Town Planner  
**FILE NUMBER:** 18/312/0095

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**Summary:**

This report outlines a request from Neil Fletcher, owner of the Tattersalls Hotel, Collarenebri, to amend his grant application for the 2018/2019 Local Heritage Fund. It is recommended that the amendment be approved.

**Background:**

Each year Council invites applications from owners and managers of buildings listed as heritage items under Council's Local Environmental Plan 2013 to make applications for funds under the Local Heritage Grant fund. Generally, applicants can receive, dollar for dollar, up to \$5000.00 in funding unless otherwise agreed by Council.

Neil Fletcher, owner of the Tattersalls Hotel, has advised Council in writing that he has been unable to hire the relevant tradespeople to carry out the originally approved works before the deadline of April 12<sup>th</sup> 2019. Access to qualified tradespeople is an ongoing issue for many community members throughout Walgett Shire.

Below is an outline of the current grant approval from October 2018.

Neil Fletcher of Collarenebri

Address: 58 Wilson Street, Collarenebri – Tattersalls Hotel

**Project:** Repainting the exterior, repainting interior bar area, replace existing grease trap with compliant grease trap.

**Total Cost of Works:** \$15,000    **Funds Requested:** \$7,500

**Funds Approved by Council:** \$5,500

**Current position:**

Neil Fletcher has requested that his Local Heritage Fund Approval be amended to reflect the following works which have been completed. Invoices have been supplied.

Neil Fletcher of Collarenebri

Address: 58 Wilson Street, Collarenebri

**Project:** - Sewer and stormwater works; inspection of grease trap for consistency with health standards; repairs to airconditioning units; labour and travel costs of tradesmen.

**Total Cost of Works:** \$13,935 Total of Invoices provided **Funds Requested:** \$5500.00

Council's Heritage Advisor discussed the revised works with Mr Fletcher and inspected the property on 16 April 2019. Her advice is that, while works such as carpet replacement and replacement parts for bar fridges (shown in the attached invoices) generally fall outside the scope of the heritage fund, the remaining works listed above are considered to be important to the ongoing functioning of the hotel and therefore consistent with maintaining its heritage values. The funding guidelines also support grant monies being spent on labour and related costs for works carried out on heritage items. Mr Fletcher has spent \$15000 in total, with those works that are consistent with heritage funding guidelines (including labour and travel costs) totalling \$5899.00. In summary, the works carried out by Mr Fletcher are consistent with the Local Heritage Grant guidelines and he has contributed more than the dollar-for-dollar requirement of the fund. The payment of the originally agreed \$5500 is recommended.

**Conclusion:**

The amended works carried out at the Tattersalls Hotel are consistent with the Local Heritage Grant guidelines. The hotel plays a vital role in the Collarenebri community and works to continue its operation are supported. It is recommended that the amendment be approved.

**Governance issues:**

- Local Government Act 1993
- Walgett Local Environmental Plan 2013
- Environmental Planning & Assessment Act 1979 No 203.
- Local Heritage Grant funding guidelines issued by the NSW Office of Environment and Heritage.

**Environmental issues:**

Nil.

**Stakeholders:**

Walgett Shire Council, Community, Applicants

**Financial Implications:**

A total of \$15,500 has previously been approved for the Local Heritage Fund, comprising of monies from Walgett Shire Council and Office of Environment and Heritage. No additional funds are required for the amendment.

| Local Heritage Fund 2018/2019 - Amendment                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council resolve to allow amendment to the approved works for Neil Fletcher, Tattersalls Hotel Collarenebri in relation to the 2018/2019 Local Heritage Fund.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Request from Neil Fletcher

**From:** Neil Fletcher [<mailto:fletch0852@hotmail.com>]  
**Sent:** Thursday, 4 April 2019 12:32 PM  
**To:** Glenn Petersen <[townplanner@walgett.nsw.gov.au](mailto:townplanner@walgett.nsw.gov.au)>  
**Subject:** Tattersalls Hotel, Collarenebri

Attention Glen Peterson

As discussed with the heritage person, Tanya, she said to send you a report as to where I am up to regarding work done to the above hotel.

The painting has been put on hold as the tradesman I was dealing with has withdrawn from the project stating lack of staff.

The installation of a new grease trap has not proceeded due to new regulations that have to be complied with. I spoke to council a couple of months ago and was told they were working through the new act and once sorted would contact my plumber.

In the meantime I have spent a fair amount of money on necessary repairs and refurbishment.

The 12 room motel has had new carpet installed.

Urgent work needed to be done to the cool room and air conditioning units in the hotel and motel.

The storm water system had multiple breaks causing flooding to the underground cellar.

These works have been done. Tanya has copies of the accounts.

I have a new painter who is going to supply me with a quote. Tanya is going to meet up with my manager on 16 April to discuss the painting.

In view of the above facts, would still hope to be eligible for the grant of \$5,500.

I intend to keep upgrading the hotel as I know how important it is for the town.

Regards

Neil Fletcher



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday, 30<sup>th</sup> April 2019**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **30 April 2019** to discuss the items listed in the Agenda.

Greg Ingham  
**GENERAL MANAGER**

## Agenda

### 12. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### 13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

- 13.1 Site Management Services for the Lightning Ridge Waste Facility
- 13.2 Site Management Services for the Walgett Landfill Waste Facility
- 13.3 RFT 10021781 Design and Construction of a New Artesian Basin Water Supply Bore At Cumborah

### 14. RETURN TO OPEN SESSION

### 15. ADOPTION OF CLOSED SESSION REPORTS

## 14. RETURN TO OPEN SESSION

| Return to open session                                                                                                 | Time: ..... |
|------------------------------------------------------------------------------------------------------------------------|-------------|
| <p><b>Recommendation:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |             |

## 15. ADOPTION OF CLOSED SESSION REPORTS

| Adoption of closed session reports                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 16. RESPONSE TO QUESTIONS FROM LAST MEETING

### Clr Keir

Q1: Can Council consider sponsoring the gate entry fees the Walgett Show on Sunday 12<sup>th</sup> May, Mother's Day, of approximately \$5,000?

*Donation of \$5,000 approved by Council and conveyed to Walgett Show Society*

Q2: What is happening with Council's CCTV mobile trailer? Has it been repaired?

*A new CCTV trailer has been ordered and will be at the Depot by the end of May.*

### Clr Murray

Q1: How is Council funding the \$2million pledged to the Australian Opal Centre?

*Awaiting advice from JO on Tourism & Cultural fund allocation.*

Q2: Why can't people pay for hire of Walgett Shire Council facilities at the Lightning Ridge Office?

*Hirers of Council facilities can pay the Lightning Ridge Office. The Lightning Ridge office staff only take bookings for the Lightning Ridge facilities.*

### Clr Woodcock

Q1: Has the watering of town trees in Lightning Ridge commenced? Can Council investigate the option to use an irrigation system?

*Yes. Council is in the process of getting quotations for two options;*

*(i) Drip System*

*(ii) Deep pipe system*

Q2: Have all the street banners be audited in Lightning Ridge? Some are still needing repair

*Audit conducted and 3 banner will be replaced prior to Easter.*

Q3: Can Council investigate the transfer of water from the bath bore to Miner's Dams via the pump due to water shortages?

*This matter has been investigated. It has been revealed that the flow is satisfactory.*

Q4: Has Council set a date for drug testing to commence?

*Staff awareness program complete. Drug and alcohol testing will commence soon. Only GM will know date.*

Q5: Has Council investigated illegal water connections on the outskirts of Lightning Ridge Township?

*Initial investigation have been undertaken. The issues of illegal water connection is complex and has a long history, it is going to take some time to resolve satisfactorily.*

### Clr Smith

Q1: If staff are required to hold a Certificate III to operate the filtration plant, can Council please ensure someone with the correct qualifications is employed to perform these duties?

*Yes, it will be implemented and training will be provided.*

Q2: Can Council place 3-4 wheeling bins on the eastern side of Wilson Street, until new bins are available and chained to poles?

*Yes, one bin has been provided.*

Q3: Can Council please water the town trees 3 times per week, roses at the town hall and the palm trees in Earl Park?

*Yes. Currently once per week. After Easter, all trees will be watered 3 times per week. Drip system for the roses will be activated soon.*

Q4: Can the water be reconnected at Earl Park?

*Water will be reconnected after completion of the park/landscaping.*



Q5: 4.5kms on the Gundabloui road the culvert needs attention (sinking).

*Has been investigated. Signs has been put up and physical works are scheduled to be carried out after 1 May 2019.*

Q6: The 'traffic conditions' sign has a spelling error (Gundiboui), can this be rectified?

*Matter was discussed at the last Traffic Committee Meeting, awaiting outcomes from RMS.*

Q7: Can Council please carry out an inspection on the Cryon Road, the Grawin Bridge approaches require maintenance?

*Inspection has been scheduled for 3<sup>rd</sup> week of April.*

Q8: Can Council undertake a full inspection of the hall and power at the Rowena Hall?

*Electrical investigation in underway (week commencing 15<sup>th</sup> April 2019), investigation of new cleaning arrangements underway review of building maintenance to be conducted in May 2019*

Clr Martinez

Q1: Can Council investigate if it can over insurance costs for community markets?

*CFO has contacted insurance broker for clarification of cover and possible cost of premium.*

Q2: Can Council erect signage (closure times) fencing and security lights at Opal Park?

*Report regarding the signage will be submitted to Council. Four solar lights have been received and will be installed by mid-May 2019.*

Q3: Can Council investigate the option to run a 6-month trial with RAM aviation in relation to their chartered flight proposal from Gold Coast to Lightning Ridge?

*Teleconference held with RAM, CFO and GM following 26<sup>th</sup> March Council Meeting. RAM to prepare a business case with costings for Council.*

## **17. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

## **18. CLOSE OF MEETING**

**Time: .....**