



AGENDA FOR ORDINARY COUNCIL MEETING

15th December, 2015

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **15th December, 2015** commencing at 8:00am to discuss the items listed in the Agenda.

Please Note: The Meeting will commence at 8:00am

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

# CONTENTS

|                                                                                                |           |
|------------------------------------------------------------------------------------------------|-----------|
| 1. Opening of Meeting.....                                                                     | 5         |
| 2. Acknowledgement of Traditional Owners .....                                                 | 5         |
| 3. Apologies .....                                                                             | 5         |
| 4. Welcome to Visitors.....                                                                    | 5         |
| 5. Public Forum Presentations .....                                                            | 5         |
| 5.1 Jacinda Barry .....                                                                        | 5         |
| White Ribbon Advocates.....                                                                    | 5         |
| 6. Declaration of Pecuniary/Non Pecuniary Interests .....                                      | 6         |
| 7. Confirmation of Minutes/Matters Arising .....                                               | 6         |
| 7.1 Minutes of Ordinary Council Meeting held 27 October 2015.....                              | 6         |
| 8. Reserve Trust Management Committee Reports – Nil .....                                      | 26        |
| 9. Mayoral Minutes .....                                                                       | 26        |
| 10. Motions of which Notice has been given.....                                                | 26        |
| 11. Presentation of petitions- Nil .....                                                       | 27        |
| 12. Questions from last Meeting.....                                                           | 27        |
| 13. Reports Of Committees/Delegates .....                                                      | 29        |
| 13.1 Minutes of work health and safety committee meeting held 26/11/2015.....                  | 29        |
| 14. Reports from Officers .....                                                                | 32        |
| <b>14.1 General Manager .....</b>                                                              | <b>32</b> |
| 14.1.1 COUNCIL'S DECISION ACTION REPORT –December 2015 .....                                   | 32        |
| 14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW .....                                   | 47        |
| 14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT .....                        | 49        |
| 14.1.4 MONTHLY CALENDAR: DECEMBER 2015- FEBRUARY 2016.....                                     | 53        |
| 14.1.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM<br>GENERAL MANAGER.....    | 58        |
| <b>14.2 Director Corporate Services .....</b>                                                  | <b>62</b> |
| 14.2.1 CASH ON HAND & INVESTMENT REPORT .....                                                  | 62        |
| <b>14.3 Director Planning and Regulatory Services .....</b>                                    | <b>65</b> |
| 14.3.1 DEVELOPMENT APPLICATION 2015/031 .....                                                  | 65        |
| 14.3.2 RUBBISH BIN REPLACEMENT – WALGETT CBD UPGRADE .....                                     | 72        |
| 14.3.3 PURCHASE OF HIGH PRESSURE WATER CLEANER .....                                           | 77        |
| <b>14.4 Director Engineering/Technical Services .....</b>                                      | <b>83</b> |
| 14.4.1 MONTHLY RURAL INFRASTRUCTURE & SUPPORT SERVICE PROGRESS REPORT –<br>NOVEMBER 2015 ..... | 83        |
| 14.4.1 MONTHLY MAINTENANCE GRADING REPORT NOVEMBER 2015 .....                                  | 88        |

|                                                                                                     |            |
|-----------------------------------------------------------------------------------------------------|------------|
| <b>14.4.1 CAMERON'S LANE ROWENA: MAINTENANCE GRADING WORK</b> .....                                 | 100        |
| <b>15. QUESTIONS FOR THE NEXT MEETING</b> .....                                                     | 104        |
| <b>16. Move into Closed Session</b> .....                                                           | <b>106</b> |
| <b>17. Confidential Reports/Closed Council Meeting</b> .....                                        | 106        |
| <b>17. General Manager</b> .....                                                                    | <b>107</b> |
| <b>17.1.1 SENIOR STAFF VACANCIES – APPOINTMENTS</b> .....                                           | 107        |
| <b>17.1.2 GENERAL MANAGER'S PERFORMANCE AGREEMENT – MAJOR PROJECTS</b> .....                        | 108        |
| <b>17.1.3 EXPRESSION OF INTEREST IN THE DEVELOPMENT AND EXCHANGE/PURCHASE OF COUNCIL LAND</b> ..... | 110        |
| <b>17.1.4 LOCAL GOVERNMENT REFORM – THE WAY FORWARD</b> .....                                       | 118        |
| <b>17. Director Corporate Services</b> .....                                                        | <b>125</b> |
| <b>17.2.1 ADMINSTRATIVE BUILDING AIR CONDITIONING</b> .....                                         | 125        |
| <b>17. Acting Director Engineering/technical services</b> .....                                     | <b>128</b> |
| <b>17.3.1 WALGETT LEVEE REFURBISHMENT STAGE 4: RECTIFICATION WORK UPDATE</b> .....                  | 128        |
| <b>17.3.2 WALGETT WEIR 11A RAISING AND FISHWAY: PROJECT STATUS</b> .....                            | 134        |
| <b>18. Return to Open Session</b> .....                                                             | 149        |
| <b>19. Adoption of Closed Session Reports</b> .....                                                 | 149        |
| <b>20. Close of meeting</b> .....                                                                   | 149        |

## 1. OPENING OF MEETING

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. APOLOGIES

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

### 5.1 JACINDA BARRY

Jacinda Barry wishes to discuss the following with Council:

White Ribbon Advocates

White Ribbon Advocates are men and women who are a driving force in growing the reach of the White Ribbon Campaign in the community.

They do this by breaking the silence over men's violence against women, through the activation of people, networks and opportunities to make violence against women a man's issue too.

A White Ribbon Advocate:

- Speaks up, stands up and acts to prevent men's violence against women
- Actively practices and promotes gender equality
- Proactively contributes to the success of White Ribbon in preventing men's violence against women

Advocates support White Ribbon in their communities by undertaking some of the following activities:

- Hosting, supporting and participating in White Ribbon events
- Encouraging local schools and Education Departments to become involved in Breaking the Silence Schools Program
- Advocating for their workplace to become accredited through the White Ribbon Workplace Accreditation Program
- Promoting and engaging with the White Ribbon Campaign through social media
- Driving the White Ribbon message through their personal and/or professional networks
- Fundraising to support White Ribbon's ongoing success
- Volunteering with White Ribbon
- Encouraging businesses to formally partner with White Ribbon Australia.

These are just some of the ways you might wish to get involved, but the sky is the limit!

To download a copy of the White Ribbon Advocate Role Description go to:  
<http://www.whiteribbon.org.au/advocates>

White Ribbon is committed to reflecting the diversity of the Australian community and encourages all Australians committed to preventing men's violence against women to become White Ribbon Advocates.

## **6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 27 OCTOBER 2015**

| <b>Minutes of Ordinary Council Meeting – 27 October 2015</b>                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 27 October, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 27 October 2015.



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**24<sup>th</sup> November, 2015**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Burren Junction CWA Hall** on **24 November 2015** commencing at 10:05am to discuss the items listed in the Agenda.

**ADOPTED: 15 December, 2015**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

**Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

**Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

**No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD  
AT THE BURREN JUNCTION CWA HALL ON TUESDAY 24 NOVEMBER, 2015 AT  
10:05 AM**

**PRESENT**

Clr D Lane (Mayor)  
Clr G Murray  
Clr R Greenaway  
Clr M Martinez  
Clr L Walford  
Clr M Taylor  
Clr I Woodcock  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Prafulla KC (Acting Deputy Director Engineering/Technical Services)  
Sylvester Otumbo  
Bronte Kerr (Minute Secretary)

**Apologies**

**9/2015/1 Apologies**

**Resolved:**

That the apology from Councillor Keir and Councillor Cooper is accepted and a leave of absence granted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Murray

**CARRIED**

**Public Forum Presentations**

**1. Sarah Mitchell Parliamentary Secretary for Regional and Rural Health and Western NSW**

- Prior to entering into Parliament Sarah worked closely with Mark Coulton and John Anderson.
- Mrs Mitchell expressed her familiarities with the local communities and the issues Western NSW face.
- Appointed as the Parliamentary Secretary for Regional and Rural Health and Western NSW in April 2015.
- Sarah explained her role to Council, separating it into two roles;
  1. Regional and Rural Health – working on health issues such as health policies, capital works, service delivery in addition to being an advocate for regional communities in the health sector.
  2. Parliamentary Secretary for the Western NSW – working with local members from Tenterfield in the north, down to Bathurst and out to Broken Hill (covering nine state electorate areas) and providing feedback to Premier and Cabinet on local issues from local MP's such as government reforms, road funding, education etc.

- Mrs Mitchell provides four written reports and two verbal presentations annually to Cabinet.
- Mrs Mitchell thanked Council for the opportunity to address the meeting.

**Councillor Murray put forward numerous questions and raised several issues regarding the following:**

- The funding structure of the 'Regional Road Program'
- Lobbying the federal government to increase the term for concessional loans
- Implementing a system to provide leniency based on equity and borrowing capacity for businesses affected by the drought
- Securing the service of the rural financial counsellor in Walgett
- The impact of centralisation on regional areas
- Stamp duty charges
- Water charges and embargoes
- Reducing/retracting payroll taxes for farmers similar to that offered to Blue Scope Steel

**Councillor Taylor raised the following issues on behalf of Councillor Keir;**

- Staffing ratios – not being at the correct level for remote/rural communities
- Staff having to work double shifts because staff are unavailable at short notice to meet emergency situations
- Nursing staff are having to cover the emergency and acute general section at the same time
- Need to provide incentives to attract staff on a permanent basis
- The approach to recruitment in remote areas needs to be streamlined

Mrs Mitchell informed Council that she will take on board the issues raised and forward a written response.

**2. Brett Stevens discussed the following;**

- Mr Stevens informed Council of the flow on benefits relating to the bore baths and the contributions received from campers and requested that Council continue to support the facility.
- Mr Stevens expressed his support of implementing a user pays system at the bore baths.
- Mr Stevens discussed the future management and operation of the Burren pool.
- The pool has been operating for 20yrs by a committee and unfortunately there are no more volunteers to continue its operation.
- Mr Stevens stated that the pool is a valued asset for the local community.

**3. Phillip Powel posed the following questions;**

- When will first stage of the Burren to Pilliga Road project be completed and does Council intend on putting a causeway near 'Dead Bullock Creek'?  
Mr Powel was advised that it is expected to be completed by the end of January and Council engineers will investigate the need for a causeway.  
The General Manager advised the public of Council's intention of keeping the crew on the Burren to Pilliga Road project in order to avoid the reestablishment costs. However, it will still depend on the next round of funding.  
In the meantime, Council will use a grader contractor for the general maintenance of the road dependent on the budget constraints.

**4. Phil Marshall discussed the following;**

- Mr Marshall informed Council of condition of Tareela Lane, stating it requires repairs urgently and Council engineers should engage with locals in the area to work out what is required.

**5. Lucida Stump discussed the following;**

- Repainting the Burren Junction hall in time for the next year's school production.
- The Director Planning and Regulatory Services advised that there is an agenda item regarding funding for heritage listed buildings.

**Presentation by Council's Auditor, Mr Jeff Shanks of Luka Group**

- Mr Shanks presented the 2014-2015 audited financial statements and audit report to Council. A copy of his address is attached to these minutes.

*The meeting adjourned for morning tea at 11:45am.*

*The meeting resumed at 12.20am with all those previously present again present.*

**10/2015/2 Forensic Audit – Lightning Ridge Water Fund**

**Motion:**

A motion was moved Cllr Woodcock seconded Cllr Martinez that:

1. Council invite quotations from an independent external auditor for a forensic audit of the Lightning Ridge water fund.
2. Council report to the February meeting on the costs involved.

**Moved: Cllr Woodcock**

**Seconded: Cllr Martinez**

An amendment was moved Cllr Greenaway seconded Cllr Murray:

That Council defer the appointment of a forensic audit until the report is completed by Luka Group.

On being put the amendment was lost.

The ongoing Motion was then resolved.

Councillor Greenaway and Councillor Murray requested that their names be recorded as having voted against the Motion.

**CARRIED**

Mr Shanks left the meeting after having been thanked by the Mayor and General Manager for a thorough presentation.

The Meeting adjourned for lunch at 1:06 pm

The Meeting resumed at 1:48pm with all those previously in attendance again present.

**Declaration of Pecuniary/Non Pecuniary Interests**

Cllr Martinez declared a pecuniary interest in item 15.4.2

### Confirmation of Minutes

#### **10/2015/3 Minutes of Ordinary Council meeting – 27 October 2015**

**Resolved:**

That the minutes of the Ordinary Council meeting held 27 October 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Walford

**Seconded:** Cllr Murray

**CARRIED**

### Mayoral Minutes

#### **10/2015/4 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Greenaway

**CARRIED**

### Reports of Committees/Delegates

#### **10/2015/5 Minutes of Workplace Health & Safety Committee meeting – 29<sup>th</sup> October 2015**

**Resolved:**

That the minutes of the Workplace Health and Safety Committee meeting held 29 October 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

### Reports from Officers

#### **10/2015/6 Quarterly budget review statement 2015/2016**

**Recommendation:**

That Council note the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2015 and adopt the adjustments/changes indicated within each report respectively.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

Councillors thanked Council staff for their efforts in preparing the financial statements.

**10/2015/7 Council's Decision Action Report – November 2015****Resolved:**

That the Resolution Register for November 2015 be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**10/2015/8 Circulars Received from the Local Government NSW****Resolved:**

That the information contained in the weekly circulars numbers 41 – 44 from the Local Government NSW be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Murray

**CARRIED**

**10/2015/9 Circulars Received from the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circular 36-38 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

**10/2015/10 Monthly Calendar November 2015 – January 2016****Resolved:**

That Council receive and note the regular monthly calendar for the period November 2015 to January 2016.

**Moved:** Cllr Murray

**Seconded:** Cllr Walford

**CARRIED**

**10/2015/11 Ordinary Council Meetings – Time, Dates and Venues for 2016****Recommendation:**

That Council endorse the proposed time, dates and venues for the 2016 Ordinary Council Meetings.

**Moved:** Cllr Martinez

**Seconded:** Cllr Taylor

**CARRIED**

**10/2015/12 Matters for brief mention or information only from the General Manager****Recommendation:**

That the above matters be received and noted for brief mention or information only

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**

**10/2015/13 Cash on Hand and Investment Report as at 31 October 2015****Resolved:**

That the cash on hand and investment report as at 31 October 2015 be received.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Walford

**CARRIED**

**10/2015/14 Quarterly outstanding rates report – September 2015****Recommendation:**

Council note the improved outstanding rates arrears percentage and ongoing commitment to improve this key performance indicator.

**Moved:** Cllr Murray

**Seconded:** Cllr Woodcock

**CARRIED**

| 10/2015/15 Collarenebri (R82811) Reserve Trust |                                                                                                                                   |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                         |                                                                                                                                   |
| 1.                                             | That a licence be issued to the Collarenebri Mulga Mudlarks Assoc. Inc. for use of Lot 57 DP 752673 for use as a Mud Trials area. |
| 2.                                             | That the rent fee be \$468.00 per annum + GST for a total of 3 years duration.                                                    |
| 3.                                             | That the Mayor and General Manager be authorised to sign the licence.                                                             |
| <b>Moved:</b>                                  | <b>Clr Woodcock</b>                                                                                                               |
| <b>Seconded:</b>                               | <b>Clr Martinez</b>                                                                                                               |
| <b>CARRIED</b>                                 |                                                                                                                                   |

| 10/2015/16 Drought Rates Hardship Report |                                                                                                                                                                                  |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                   |                                                                                                                                                                                  |
| 1.                                       | That the decision to waive interest on extended payment arrangements be delegated to the General Manager and that these determinations be subsequently confirmed by the Council. |
| 2.                                       | Residents put their request in writing addressed to the General Manager.                                                                                                         |
| <b>Moved:</b>                            | <b>Clr Martinez</b>                                                                                                                                                              |
| <b>Seconded:</b>                         | <b>Clr Murray</b>                                                                                                                                                                |
| <b>CARRIED</b>                           |                                                                                                                                                                                  |

| 10/2015/17 2014-2015 Audited financial statements and audit report                                                                                      |                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                                                                                                  |                      |
| That Council receive and note the Audited Financial Reports for 2014/15 together with the Auditor's Reports for the period 1 July 2014 to 30 June 2015. |                      |
| <b>Moved:</b>                                                                                                                                           | <b>Clr Greenaway</b> |
| <b>Seconded:</b>                                                                                                                                        | <b>Clr Murray</b>    |
| <b>CARRIED</b>                                                                                                                                          |                      |

*Clr Walford declared a pecuniary interest in the following item and left the meeting at 2:22pm*

**10/2015/18 Development Application 2015/031 – Dennis Smith****Recommendation:**

That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: a registered club and shop (retail sales of fresh produce) on Lot 1 Section 10 DP 758612 subject to the recommended conditions of development consent.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**Planning Division****In Favour:**

Cllr Woodcock

Cllr Greenaway

Cllr Taylor

Cllr Martinez

Cllr Murray

Cllr Lane

**Against**

Nil

**Absent:**

Cllr Walford

Cllr Keir

Cllr Cooper

*Cllr Walford returned to the meeting at 2:26pm*

**10/2015/19 Development Application 2015/030 – Dennis Smith****Recommendation:**

That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: highway service centre and shop (retail sales of fresh produce) on Lot 3 DP 718739 subject to the recommended conditions of development consent.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Murray

**CARRIED**

**Planning Division****In Favour:**

Cllr Woodcock

Cllr Greenaway

Cllr Taylor

Cllr Martinez

Cllr Murray

Cllr Lane

Cllr Walford

**Against**

Nil

**Absent:**

Cllr Keir

Cllr Cooper

| 10/2015/20 LRMA non-urban water connection, Lightning Ridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Note recent correspondence from the Lightning Ridge Miners' Association (LRMA) regarding water supply issues associated with Mining Purposes Lease 70.</li> <li>2. Seek a legal opinion on the "in principle" water supply agreement between Walgett Shire Council and the LRMA regarding Lightning Ridge bore baths waste water (outflow) and the supply of domestic (potable) water to caretakers at the LRMA puddling dams on Mining Purposes Leases 70, 243 and 280. The opinion is sought on the basis that Council intends to proceed by formalising an appropriate agreement.</li> <li>3. Request that the General Manager to provide a further report once the legal opinion has been obtained.</li> <li>4. Write to the LRMA and inform it of this resolution and that Council will not be proceeding with its previous proposal to levy water access and use charges for Mining Purposes Lease 70 (rates assessment 29,876).</li> </ol> <p><b>Moved: Cllr Walford</b><br/> <b>Seconded: Cllr Greenaway</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |  |

| 10/2015/21 Walgett Shire Council Local Heritage Fund grant application                                                                                                                                                                                                                                                                                                                 |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>Recommendation:</b></p> <p><b>That Walgett Shire Council resolve to:</b></p> <p>That a grant of \$7,602 be allocated from the Walgett Shire Council local heritage fund budget to assist with a \$18,000 project to repaint the Burren Junction hall.</p> <p><b>Moved: Cllr Greenaway</b><br/> <b>Seconded: Cllr Murray</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |  |

| 10/2015/22 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services                                                                                                                                                                                                                            |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <p>Receive and note the report by the Director of Planning &amp; Regulatory Services on matters for brief mention, or information only.</p> <p><b>Moved: Cllr Martinez</b><br/> <b>Seconded: Cllr Murray</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |  |

| 10/2015/23 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services                       |                |
|--------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Recommendation:</b><br><br>That Council receive and note the Engineering Services monthly works progress report for October 2015. |                |
| <b>Moved:</b> Cllr Woodcock<br><b>Seconded:</b> Cllr Taylor                                                                          | <b>CARRIED</b> |

*Cllr Martinez declared a pecuniary interest in the following item and left the meeting at 2:45pm*

| 10/2015/24 Monthly RMCC works Report from Director Engineering Services – October 2015                      |                |
|-------------------------------------------------------------------------------------------------------------|----------------|
| <b>Recommendation:</b><br><br>That Council receive and note the monthly RMCC works report for October 2015. |                |
| <b>Moved:</b> Cllr Woodcock<br><b>Seconded:</b> Cllr Walford                                                | <b>CARRIED</b> |

*Cllr Martinez returned to the meeting at 2:47pm*

| 10/2015/25 Monthly Maintenance Grading Report from Director Engineering Services                                          |                |
|---------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Recommendation:</b><br><br>That Council receive and note the monthly maintenance grading works report for October 2015 |                |
| <b>Moved:</b> Cllr Greenaway<br><b>Seconded:</b> Cllr Woodcock                                                            | <b>CARRIED</b> |

| 10/2015/26 Maintenance of Grids on Burranbaa Road (SR55) - G J O'Brien's property                                                                                                                                           |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Recommendation:</b><br><br>That Council support the proposal to repair the four grids on Burranbaa Road on GJ O'Brien's Property at the owner's cost and provide the owner with 7 days' notice prior to work commencing. |                |
| <b>Moved:</b> Cllr Martinez<br><b>Seconded:</b> Cllr Greenaway                                                                                                                                                              | <b>CARRIED</b> |

**10/2015/27 RMS regional roads repair program-applications for 2016/2017****Recommendation:**

That Council note the applications for funding of the projects :

1. Heavy patching work with 50 mm thick road base overlay for 1.6 km in length x 8 m seal width on Bill O'Brian Way (RR426).
2. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Ridge Road (RR426) from Collarenebri Road end. The estimated total cost is \$ 924,000
3. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Sherman's Way (RR426) from Lightning Ridge end. The estimated total cost is \$ 924,000
4. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Come By Chance Road (RR7716). The estimated total cost is \$ 924,000.
5. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$ 340,000.
6. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$ 910,000.

**Moved:** Cllr Walford  
**Seconded:** Cllr Woodcock

**CARRIED****10/2015/28 Additional Funds for Urgent Roads Repair****Recommendation:**

1. That Council receive and adopt the variation of work program for 2015/2016
2. That Council approve the re-allocate the unspent budget to the proposed additional projects.
3. That Council approve the additional budget of \$293,023 for Merrywinebone Road (RR329) and Bellara Lane (SR2).

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Murray

**CARRIED**

## **QUESTIONS**

### **Clr Woodcock**

#### **Question 1**

Can Council's staff undertake a full inspection of the streets in Lightning Ridge and list all locations in need of repair?

#### **Response**

The Acting Director Urban Services to investigate and take action accordingly.

#### **Question 2**

What is the progress on a new street sweeper?

#### **Response**

The General Manager advised that the Plant Committee is investigating options and a report will follow.

#### **Question 3**

Can council investigate the drainage in Lions Park near the Tourist Information Centre?

#### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

### **Clr Greenaway**

#### **Question 1**

Can Council's investigate further road patching in Collarenebri and Burren Junction streets?

#### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

### **Clr Taylor**

#### **Question 1**

Can the approaches to the bridge on the Angledool / Collarenebri Road be inspected?

#### **Response**

The Director of Engineering/Technical Services will investigate and report accordingly.

#### **Question 2**

Can Council investigate enforcing the 'no dogs signs' at the Sunday Markets?

#### **Response**

The Director Planning and Regulatory Services to take appropriate action.

#### **Question 3**

Can Council investigate replacing the tap in Len Cram Park?

#### **Response**

The Acting Director Urban Services to investigate and take action accordingly.

### **Clr Martinez**

#### **Question 1**

Can Council investigate the faulty streetlights in Pandora Street?

#### **Response**

The General Manager advised that the faulty streetlights can now be reported online to Essential Energy by selecting the appropriate link on Council's home page.

#### **Question 2**

Is the Cumborah hall operational and can a report be prepared outlining the final project cost?

#### **Response**

The General Manager advised the hall is fully operational and Council is looking into hosting an official opening for the new facility.

**Question 3**

Can Council clarify the budget allocation for the street sweeper and litter pickup?

**Response**

The Acting Director Urban Services to investigate and report accordingly.

**Cllr Walford****Question 1**

What is the progress of filling the potholes on George Sands Way?

**Response**

The General Manager advised that the work is currently underway.

**Cllr Murray****Question 1**

What is the progress on the culverts on Bate Street in Walgett?

**Response**

The Director of Engineering/Technical Services will investigate and report accordingly.

**Question 2**

What direction has Council taken regarding the solar proposal by Iain McGregor ?

**Response**

The General Manager advised Council will be seeking advice from Murray Halyburton.

**Question 3**

Is Council taking any action in relation to the proposed closure of the Lightning Ridge News?

**Response:**

The General Manager advised that the matter will be investigated and a report prepared.

|                                                      |
|------------------------------------------------------|
| <b>10/2015/29 Move into Closed Session at 3:54pm</b> |
|------------------------------------------------------|

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Greenaway

**CARRIED**

|                                                                         |
|-------------------------------------------------------------------------|
| <b>10/2015/30 Mayoral Minute – General Manager's Performance Review</b> |
|-------------------------------------------------------------------------|

**Recommendation:**

- 1. That this report be received and
- 2. That the projects to be inserted in Part 2 be considered at the December Meeting.
- 3. That the Agreement be then signed by the Mayor and General Manager and

4. That Council adopt a policy that the General Manager's TRP be increased by the following percentages should the Council rate the General Manager as 7 or above, being regarded as better than a satisfactory performance  
Overall rating of 7 – 2% increase in TRP  
Overall rating of 8 – 3% increase in TRP  
Overall rating of 9 – 4% increase in TRP  
Overall rating of 10 – 5% increase in TRP

Moved: Clr Woodcock

Seconded: Clr Walford

CARRIED

#### **10/2015/31 Local Government Reform Update**

##### **Recommendation:**

That this matter be deferred and the Mayor and General Manager put forward an appropriate proposal following the meeting of the Far West Advisory Committee Meeting in Sydney on 7 December, 2015.

#### **10/2015/32 Erection of Street Banners at Lightning Ridge**

##### **Recommendation:**

Item deferred until future of Lightning Ridge Tourist Association resolved.

#### **8/2015/33 Organisational Restructure Progress**

##### **Recommendation:**

That Council receive and noted the General Manager's report with regards the progress of the Organisational Restructure and endorse the revised structure put forward by the General Manager selecting the position of Director of Corporate Services and establishment of a position of Management Accountant.

Moved: Clr Greenaway

Seconded: Clr Walford

CARRIED

#### **8/2015/34 Matters Generally for Brief Mention or Information Only – From Director Corporate Services**

##### **Recommendation**

That the General Manager be authorised to determine whether Council supports the settlement proposal and to advise Squire Patton Boggs accordingly.

Moved: Clr Woodcock

Seconded: Clr Walford

CARRIED

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>8/2015/35 Matters Generally for Brief Mention or Information Only – From Director Corporate Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>Recommendation</b></p> <p>That the Deed of Agreement between Council and Lightning Ridge Olympic Pool Association Incorporated be executed under Seal of Council and that the Seal be affixed to the Agreement.</p> <p><b>Moved: Cllr Greenaway</b><br/> <b>Seconded: Cllr Murray</b></p> <p>Cllrs Woodcock, Martinez and Taylor requested that their names be recorded as having voted against the motion.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                |
| <b>8/2015/36 Matters Generally for Brief Mention or Information Only – From Director Corporate Services</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>Recommendation</b></p> <p>That the Deed of Agreement between Council and LRFOC Incorporated be executed under Seal of Council and that the Seal be affixed to the Agreement.</p> <p><b>Moved: Cllr Woodcock</b><br/> <b>Seconded: Cllr Taylor</b></p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                          |
| <b>8/2015/37 Supply &amp; Delivery of bitumen emulsion – Regional Procurement Tender – REGPRO021617</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p><b>Recommendation:</b></p> <p>1. That the best fit for purpose tenderer be awarded this contract as a single source supplier to Bitumen Emulsion Bitupave Limited t/as Boral Asphalt for the period 36 months, 1/01/2016 to 31/12/2018 and</p> <p>2. That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to 31/12/2019.</p> <p>3. That Council authorise the General Manager and Mayor to execute any necessary contract documentation under Council Seal.</p> <p><b>Moved: Cllr Woodcock</b><br/> <b>Seconded: Cllr Walford</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |

**10/2015/38 Water Fluoridation: Walgett and Collarenebri Water Supply system****Recommendation:**

1. That Council respond in writing back to the Walgett Aboriginal Medical Services, Dharriwaa Elders Group and the NSW Ombudsman advising them on the progress and Council's position on Fluoridation of Public Water Supply.
2. That Council work closely with different stakeholders in getting training organised for operators.
3. That Council has provision in the FY2015/2016 budget approx. \$30/\$40,000 for training of operators.
4. Council renew approaches to have the next training course conducted at Walgett and any interested Western Councils be invited to have their staff participate in this specialised training.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Walford

**CARRIED**

**10/2015/39 Matters Generally for Brief Mention or Information Only – Acting Urban Infrastructure Services****Recommendation:**

That the matters listed for brief mention or information is received, noted and endorsed.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Murray

**CARRIED**

**10/2015/40 Return to Open Session at 4.48pm****Resolved:**

That Council return to open session.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Murray

**CARRIED**

**10/2015/41 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- Mayoral Minute – General Manager’s Performance Review
- Local Government Reform Update
- Erection of Street Banners at Lightning Ridge
- Organisational Restructure Progress
- Matters Generally for Brief Mention or Information- Squire Patton Boggs
- Matters Generally for Brief Mention or Information- Deed of Agreement
- Matters Generally for Brief Mention or Information- Deed of Agreement
- Supply & Delivery of bitumen emulsion- Regional Procurement Tender
- Water Fluoridation: Walgett and Collarenebri Water Supply system

Moved: Cllr Greenaway  
Seconded: Cllr Taylor

**CARRIED**

**Close of Meeting**

The meeting closed at 4:50pm.

To be confirmed at the meeting of Council to be held on 15 December 2015 in Walgett.

---

Mayor

---

General Manager

## **8. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL**

## **9. MAYORAL MINUTES**

The Mayor will provide a verbal report at the meeting.

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**Clr Keir**

### **Background:**

Dates & times of incident:

At Kookaburra Court had 2 incidents with residents falling & having to lie on the floor for over an hour due to no ambulance being available in Walgett.

Incident 1- 16.10.15 1700 hours & Incident 2- 29.11.15 at 22:00 hours, both times the ambulance came from Collarenebri.

Only 2 officers are on at Walgett over a 24 hour period & both have to attend the scene of an accident in 1 ambulance.

| <b>Letter to Ambulance Service NSW</b>                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council write to Ambulance Service NSW in regards to the staffing levels for rural communities.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **11. PRESENTATION OF PETITIONS- NIL**

## **12. QUESTIONS FROM LAST MEETING**

### **Clr Woodcock**

#### **Question 1**

Can Council's staff undertake a full inspection of the streets in Lightning Ridge and list all locations in need of repair?

#### **Response**

The Acting Director Urban Services to investigate and take action accordingly.

#### **Question 2**

What is the progress on a new street sweeper?

#### **Response**

The General Manager advised that the Plant Committee is investigating options and a report will follow.

#### **Question 3**

Can council investigate the drainage in Lions Park near the Tourist Information Centre?

#### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

### **Clr Greenaway**

#### **Question 1**

Can Council's investigate further road patching in Collarenebri and Burren Junction streets?

#### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

### **Clr Taylor**

#### **Question 1**

Can the approaches to the bridge on the Angledool / Collarenebri Road be inspected?

#### **Response**

The Director of Engineering/Technical Services will investigate and report accordingly.

#### **Question 2**

Can Council investigate enforcing the 'no dogs signs' at the Sunday Markets?

#### **Response**

The Director Planning and Regulatory Services to take appropriate action.

#### **Question 3**

Can Council investigate replacing the tap in Len Cram Park?

#### **Response**

The Acting Director Urban Services to investigate and take action accordingly.

### **Clr Martinez**

#### **Question 1**

Can Council investigate the faulty streetlights in Pandora Street?

#### **Response**

The General Manager advised that the faulty streetlights can now be reported online to Essential Energy by selecting the appropriate link on Council's home page.

**Question 2**

Is the Cumborah hall operational and can a report be prepared outlining the final project cost?

**Response**

The General Manager advised the hall is fully operational and Council is looking into hosting an official opening for the new facility.

**Question 3**

Can Council clarify the budget allocation for the street sweeper and litter pickup?

**Response**

The Acting Director Urban Services to investigate and report accordingly.

**Clr Walford****Question 1**

What is the progress of filling the potholes on George Sands Way?

**Response**

The General Manager advised that the work is currently underway.

**Clr Murray****Question 1**

What is the progress on the culverts on Bate Street in Walgett?

**Response**

The Director of Engineering/Technical Services will investigate and report accordingly.

**Question 2**

What direction has Council taken regarding the solar proposal by Iain McGregor ?

**Response**

The General Manager advised Council will be seeking advice from Murray Halyburton.

**Question 3**

Is Council taking any action in relation to the proposed closure of the Lightning Ridge News?

**Response:**

The General Manager advised that the matter will be investigated and a report prepared.

## 13. REPORTS OF COMMITTEES/DELEGATES

### 13.1 MINUTES OF WORK HEALTH AND SAFETY COMMITTEE MEETING HELD 26/11/2015

| Minutes of Work Health and Safety Committee Meeting – 26 <sup>th</sup> November 2015                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Work Health and Safety Committee meeting held 26 November 2015, having been received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Minutes of Meeting held 26 November 2015

## MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday 26<sup>th</sup> November 2015 in the Walgett Council Chambers, meeting room commencing at 8:36am.

### 1. PRESENT

|                 |                           |
|-----------------|---------------------------|
| Donald Ramsland | Management Representative |
| Yasmin Bennett  | Committee Member          |
| Michael Dowell  | Committee Member          |
| Gary Cameron    | Committee Member          |
| Ricky Thurston  | Committee Member          |
| Julie McKeown   | HR Manager                |
| David Callander | Secretary                 |

### 2. APOLOGIES

Sylvester Otumbo  
Donna Ruttle  
Raju Ranjit  
Vacant Position      Committee Member

At this point Gary Cameron was elected unopposed to the position of Deputy Chairperson.  
Ricky Thurston was welcomed to the meeting as a new committee member.

### 3. MINUTES –

The minutes from the meeting held on the 29<sup>th</sup> October 2015 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 29<sup>th</sup> October 2015 were confirmed and accepted

Moved:      Michael Dowell  
Seconded:      Don Ramsland

### 4. BUSINESS ARISING

- 4.1 As a MANNEX meeting has not been held since the last WHS meeting, the item has not been tabled for mention. Don Ramsland will mention at the next MANNEX meeting in Raju's absence.

Action: Don to raise at MANNEX. Report back to committee next meeting.

- 4.2 David reported that he still has a little organising to finish prior to running the training. David has 10 people to train and will continue as time permits.

- 4.3 Discussion continued regarding the gaps in the Drug / Alcohol policy. David is to liaise with Moree Plains council to ascertain if/how their policy is worded / works.

Action: David to contact Moree Plains Shire and speak with Noeline Atterbury re: drug policy.

- 4.4 RBT will be an ongoing action

- 4.5 Completed

- 4.6 Discussion regarding the simplifying of the incident report. Passed through the committee with the addition of 'reported to police, yes / no' and 'police event number'. These to be added by David.

Action: David to complete incident report form and issue to staff. Old forms to be removed from service.

- 4.7 Completed

## 5. OTHER BUSINESS

- 5.1 Six new reports were presented to the committee with five being incidents pertaining to plant damage. Discussion was held concerning the issue of the number of incidents and how to alleviate the problem. After much discussion, no clear method could be agreed upon. This will be open for discussion at many more meetings.
- 5.2 A new risk assessment form was introduced and explained to the group. The idea behind the revised form is to make it more user friendly. All agreed it was a simpler version and was endorsed by the committee to be introduced to staff.
- 5.3 Don reminded the committee that there will be a special meeting on the 17<sup>th</sup> December when presenters from SafeWork NSW (old WorkCover) will be in Walgett and presenting to the Shire WHS Committee and invited guests, including Senior staff from WSC, Tech Officers and Team leaders as well as invited contractors that currently perform services for the shire.

Action: committee members to attend the session as it will be the next meeting date.

- 5.4 David and Alison Rogers will be attending a meeting of the Orana Risk Group in Lightning Ridge on 15<sup>th</sup> -16<sup>th</sup> Dec with a special interest on the Bore Baths. (The Orana Risk Group is the Central Wests version of David's group meetings in Bingara. Alison will be Walgett's representative at the Orana meetings usually held in dubbo).

## 6. NEXT MEETING

The next meeting is to be held on 17 December commencing at 8:50am in the Council Chambers

There being no further business the meeting closed at 10:06am

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

A short break was had followed by a training / information session relating to performing risk assessments; was conducted by David and covered the following points;

- What is risk
- Likelihood
- Consequence
- Hierarchy of controls
- Put it all together
- Small group exercise.

Thanks to Gary for the nice chocolate cake.

## **14. REPORTS FROM OFFICERS**

### **14.1 GENERAL MANAGER**

#### **14.1.1 COUNCIL'S DECISION ACTION REPORT –DECEMBER 2015**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

---

**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's decision action Report –December 2015****Recommendation:**

That the Resolution Register for December 2015 be received and noted.

**Moved:****Seconded:****Attachment:**

Resolution Register –December 2015

## RESOLUTION ACTION LIST

| <i>Date</i>                                                                  | <i>Ref</i>      | <i>Resolution</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <i>Department</i>                   | <i>Updates</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <i>Completion date</i> |
|------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 11.02.14                                                                     | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                           | Director<br>Corporate<br>Services   | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress |                        |
| <b>Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014</b>      |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 27.05.14                                                                     | 8/2014/10       | 1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.<br>2. That naming rights for the Lightning Ridge Pool are investigated.<br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                   | General Manager                     | 02.06.14 Report being prepared for August 2014 meeting<br>18.09.14 Deferred to October meeting.<br>22.10.14 Deferred to April meeting.<br>18.8.15 being prepared based on last 3 full financial years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |
| 27.05.14                                                                     | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor                                                                                                                                                                                                                                          | General Manager                     | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |
| 27.05.14                                                                     | Qs next Meeting | Clr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director<br>Engineering<br>Services | Has been scheduled for inspection( 19/06/2014)<br>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.<br>12.08.14 Discussion took place with Mr O'Brien and waiting on his response.<br>24.03.15 Received a letter re: the fencing work. Council advised him in writing about the Grid Policy and can pay only \$4,000 per grid.<br>22.7.15 an offer letter has been sent to O'Brien.<br>03.09.2015 - Waiting a response from O'Brien<br>17.11.015- DES has submitted a report to November Council meeting re: maintenance the critical grids on owner's cost                                                                                                                                                                             |                        |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014</b>     |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 24.06.14                                                                     | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                    | General Manager                     | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |
| 26.08.14                                                                     | 11/2014/11      | 1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).<br>2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog | Director<br>Corporate<br>Services   | 1. No further action required.<br>2. Currently being investigated.<br>23.06.15 no future progress<br>18.8.15 to be available by October meeting<br>14.09.15 Updated report on the basis of 30 June 2015. Result to be provided to Nov Meeting.<br>24.11.15 Matter not progressed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |

|                                                                              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                              |                 | and improve its future sustainability.<br>Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                       |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 26.08.15                                                                     | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                    | General Manager                           | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> October</b>       |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 28.10.14                                                                     | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering Services             | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study<br>19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report.RMS is in process to prepare the audit report. |  |
| <b>Resolution Actions for Ordinary Meeting 25<sup>th</sup> November 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 25.11.14                                                                     | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                                                                                                                                 | Director Corporate Services               | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors                                                                                                                                                                                                                                                                                                                                                   |  |
| 25.11.14                                                                     | Qs next meeting | Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                                                                                                                                                                                                                                                                   | Director Engineering Services             | 11.12.14 A report is to be prepared for the February Council Meeting.<br>6.3.15 Planning Department is working on it.                                                                                                                                                                                                                                                                                                                                                                       |  |
| 25.11.14                                                                     | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                                 | General Manager                           | 04.12.14 To be listed for discussion at next consultation session.in 2015                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <b>Resolution Actions for Ordinary Meeting 17<sup>th</sup> December 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 17.12.14                                                                     | 16.2014.19      | That this item is deferred until a response is received from the NSW RFS Commissioner Shane Fitzsimmons regarding the issues raised by Clr Murray in his Motion of Notice.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                | Director Engineering Services             | 23.01.15 Work in progress.<br>22.07.15 waiting for a response<br>14.10.2015 received an email RFS and forwarded to Clr. Bill Murray                                                                                                                                                                                                                                                                                                                                                         |  |
| <b>Resolution Actions for Ordinary Meeting 10<sup>th</sup> February 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 10.02.15                                                                     | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                              | Director Corporate Services               | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed                                                                                                                                                                                                                                                                                                              |  |
| 10.02.15                                                                     | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir | Director Planning and Regulatory Services | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.                                                                                                              |  |

|                                                                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|---------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 10.02.15                                                                  | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services                 | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                          |  |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> March 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 24.03.15                                                                  | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                               | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established                                                                                                                                                                                                                                                                                                                                   |  |
| 24.03.15                                                                  | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                    | Director Planning & Regulatory Services       | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |  |
| 24.03.15                                                                  | 1/2015/31       | 1. That council accept the Restart NSW funding Offer in the amount of \$819,000 for "Gundabloui Road and \$1,116,000 for Bugilbone Road Upgrade Project".<br>2. That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering Services                 | 25.03.15 Draft deed agreement has been submitted to infrastructure NSW<br>17.06.2015 – Council waiting for the signed deed agreement.<br>19.8.15 Council has received a signed deed agreement and work has been scheduled for 1 week of September 2015.<br>14.10.2015 Camping out agreement has been sent out to Union Services United for their comments.<br>17.11.015 – Project has been commenced from 9/11/015                                                                                                                       |  |
| 24.03.15                                                                  | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director of Corporate Services                | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.<br>27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.                                                                                                                                                                                                                                                               |  |
| 24.03.15                                                                  | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Acting Director Urban Infrastructure Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                                                          |  |
| 24.03.15                                                                  | 2/2015/40       | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                               | Project commenced, due for completion by end of august 2015<br>18.08.15 project under way – some delay due to rain<br>18.11.15 project delayed by wet weather                                                                                                                                                                                                                                                                                                                                                                            |  |

### Resolution Actions for Ordinary Meeting 28<sup>th</sup> April 2015

|          |                 |                                                                                                                                                                                                                                                                                                                                                 |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|----------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.15 | 3/2015/12       | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                          | General Manager                         | 21.5.15 workshop to be held 25.6.15<br>18.08.15 strategies being drafted<br>18.11.15 ongoing                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 28.04.15 | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted. | Director<br>Corporate<br>Services       | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services<br>14.09.15 To be undertaken in conjunction with remedial work on P.O tree.<br>27.10.15 Eight trees removed to date.<br>11.12.15 Will require additional funds in the 16/17 Budget.                                                                                                            |  |
| 28.04.15 | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly<br>Clr Taylor                                     | Director<br>Corporate<br>Services       | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.<br>DCS investigating<br>27.10.15 No further action to date<br>24.11.15 A/ Director Urban Services to consider in works program.                                                                                                                                                                            |  |
| 28.04.15 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                    | The Director<br>Engineering<br>Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather |  |
| 28.04.15 | Qs next meeting | Can Council utilise the diggings from the Australian Opal Center as a road base?<br>Response<br>The Director of Engineering Services advised a cost benefit analysis report will be complied.<br>Clr Woodcock                                                                                                                                   | The Director<br>Engineering<br>Services | 05.05.2015 DES will present a report for the June Council meeting<br>17.06.2015 cost analysis to use crushers is in progress<br>22.07.15 report has been submitted to July meeting<br>19.08.15 Council has accepted the offer. DA in progress.<br>03.09.2015 Dealing with mineral department is in progress                                                                                                                                                                                               |  |
| 28.04.15 | Qs next meeting | Can Council investigate the lane where children walk along located behind the Service Station opposite the Police Station in Lightning Ridge, it requires signage to prevent vehicles speeding up to the line?<br>Response<br>The Director of Engineering to investigate and take any action necessary.<br>Clr Woodcock                         | Director of<br>Engineering              | 19.08.15 Investigation is in progress.<br>03.09.2015 proposal of an installation of stop signs will be submitted in October LATC meeting<br>17.11.015 the agenda will be Dec LATC meeting                                                                                                                                                                                                                                                                                                                 |  |

### Resolution Actions for Ordinary Meeting 26<sup>th</sup> May 2015

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                       |                                                                                                                                                                            |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 26.05.15 | 4/2015/19 | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.<br>- Making the strategy available as a pdf file via Council's web site.<br>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray | Director of<br>Planning and<br>Regulatory<br>Services | Strategy placed on exhibition from 22-6-2015 until 28-8-2015<br><br>Copies available from council website<br><br>Letters sent to landholders and Gov agencies on 25.6.2015 |  |
| 26.05.15 | 4/2015/24 | Recommendation:<br>That the action to award the contract for construction of the Rowena Fire Station to Castlereagh Construction Group Ltd in the sum of \$200,606 be endorsed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | The Director<br>Engineering<br>Services               | 19.08.15 The project is in progress. (started on 17/8/15)<br>27.10.15 Matter not progressed at this stage                                                                  |  |

|          |                 |                                                                                                                                                                                                                                                             |                                           |                                                                                                                                                                                                                                                                    |  |
|----------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |                 | Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                |                                           | 17.11.015 construction is in progress                                                                                                                                                                                                                              |  |
| 26.05.15 | Qs next Meeting | Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?<br>Response<br>The Director of Corporate Services to take appropriate action.<br>Clr Murray                                          | Director Corporate Services               | 23.06.15 no future action at this stage<br>18.8.15 report being prepared for October Meeting<br>14.09.15 No further progress                                                                                                                                       |  |
| 26.05.15 | Qs next Meeting | Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri "Jonny Tomkins Bridge".<br>Response<br>The Director Engineering Services to investigate and take appropriate action.<br>Clr Greenaway | The Director Engineering Services         | 22.07.15 waiting response from RMS                                                                                                                                                                                                                                 |  |
| 26.05.15 | 4/2015/27       | Shop awning remediation & grants, Wilson St, Collarenebri- refer to May Minutes for more detail                                                                                                                                                             | Director Planning and Regulatory Services | Grant offer letters sent 24-6-15<br>Orders requiring remediation works sent 24.6.15<br>As of Nov 2015 remediation is:<br><ul style="list-style-type: none"> <li>Complete at 2 Wilson St</li> <li>Planned at 21 Wilson St.</li> </ul> Not happening at 9 Wilson St. |  |

### Resolution Actions for Ordinary Meeting 23<sup>rd</sup> June 2015

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |                                                                                                                                                                                                                                                                                                |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 23.06.15 | 5/2015/17 | Recommendation:<br>1. That the council agree to the execution of a Memorandum of Understanding (MOU) or similar instrument to record its intent to provide funding if the AOC obtains firm commitments for the balance of the \$30 million project funding.<br>2. That the AOC be advised that consideration of these projects would need to be undertaken as part of councils overall asset management and as such it is unable to provide a commitment for these future works at this time.<br>Moved: Clr Taylor<br>Seconded: Clr Martinez | Director Corporate Services   | 28.07.15 documentation being prepared<br>15.09.15 Matter not progressed at this stage.<br>27.10.15 documentation being prepared<br>24.11.15 Letter sent, draft agreement prepared.<br>11.12.15 Signed Agreement received.                                                                      |  |
| 23.06.15 | 5/2015/18 | Recommendation:<br>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                                                                                                                               | Director Corporate Services   | 28.07.15 not yet commenced<br>18.5.15 to be undertaken in September in conjunction with 14/15 audit.<br>27.10.15 Process discussed with auditor<br>24.11.15 Auditor to undertake week commencing 23/11/15<br>11.12.15 Awaiting auditors report.                                                |  |
| 23.06.15 | 5/2015/29 | Recommendation:<br>1. That Council approve the proposed amount of \$ 24,000 (Including Council's contribution at \$ 4000 per grid) to remove the four grids and remove fence from the road reserve to the new fence line and restore the site as per Council's requirement, all work to be undertaken by the landowner at their expense.<br>2. Payment to be made on final inspection.<br>Moved: Clr Greenaway<br>Seconded: Clr Cooper                                                                                                       | Director Engineering Services | 22.07.15 an offer letter has been emailed<br>19.08.15 The landowner has no responded to Council yet.<br>14.10.2015 Council has re sent a letter requesting commencement date<br>17.11.015 DES has submitted a report for Council's approval to maintain the critical grids on owner's expense. |  |

### Resolution Actions for Ordinary Meeting 28<sup>th</sup> July 2015

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                  |                                                                                                                                                                                                                                                                                                      |  |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.07.15 | 6/2015/4  | Recommendation:<br>1. That prior to arranging the grading of unsealed roads in the rural area a full road inspection be carried out to determine the exact level and location of any maintenance grading required.<br>2. Council investigate the options of grading twice a year for the identified roads and also prepare a report on the classifying of unsealed roads into three categories - 1. Well used, 2. Used, 3. Low use, for road maintenance purposes.<br>3. Closed road signs – utilise the shape of option 2 and the wording in option 1 based on the draft document and the concept be referred to the Local Traffic Committee for comment.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock | Director of Engineering Services | 19.08.15 Maintenance program has been prepared based on the once a year assumption due to the budget constraints. If required more than once in some busy road, it will be presented in Council Meeting for additional budget.<br>17.11.015 Council has advertised for an experienced road auditor . |  |
| 28.07.15 | 6/2015/14 | Recommendation:<br>That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who                                                                                                                                                                                                                                                                                                                                                                                                                                                 | General Manager                  | 18.08.15 work proceeding as time and resources allow                                                                                                                                                                                                                                                 |  |

|                                                                            |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                        |                                                                                                                                                                                   |  |
|----------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                            |                 | participated in the workshop be thanked for their input and making their time available to participate in the process.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                          |                                                        | 18.11.15 Ongoing                                                                                                                                                                  |  |
| 28.07.15                                                                   | 6/2015/20       | Recommendation:<br>1. That Council enter into a lease with the Walgett Historical Society Incorporated over the old council chambers for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.<br>2. That Council enter into a lease with the Walgett Historical Society Incorporated over the Masonic Lodge for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.<br>Moved: Clr Keir<br>Seconded: Clr Greenaway | Director<br>Corporate<br>Services                      | 18.8.15 lease being prepared<br>14.09.15 Documentation being finalised<br>11.12.15 Leases signed and filed in Legal Docs.                                                         |  |
| 28.07.15                                                                   | 6/2015/26       | Mining Camp Addressing – Refer to minutes for details                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Planning<br>and Regulatory<br>services        | 3.8.2015 stakeholders invited to discuss solutions in Lightning Ridge in September 2015<br><br>Meeting held 13-10-2015.                                                           |  |
| 28.07.15                                                                   | 6/2015/31       | Recommendation:<br>That Council note and accept the quote of Johnstone Concrete Pty which is \$4.80 per tonne and an establishment cost of \$ 13,000 to crush the shincracker and Cumborah Quarry material.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford                                                                                                                                                                                                                                | Director<br>Engineering<br>Services                    | 19.08.15 development application is in process.<br>03.09.2015 Council is working to get a permission from Mineral Department                                                      |  |
| 28.07.15                                                                   | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                                                                                 | Director<br>Engineering<br>Services                    | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department                                                                 |  |
| 28.07.15                                                                   | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Acting Director Urban Infrastructure Services to arrange for erection of appropriate signage.                                                                                                                                                                                                                 | Acting Director<br>Urban<br>Infrastructure<br>Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                   |  |
| 28.07.15                                                                   | Qs next meeting | Can Council investigate the pump used to clean storm water out of the Streets in Rowena and ensure it is in working condition?<br>Response<br>The Acting Director Urban Infrastructure Services to take appropriate action as soon as possible.<br>Clr Greenaway                                                                                                                                                                                                                           | Acting Director<br>Urban<br>Services                   | 19.08.15 New pit and culvert is programmed to be installed in September<br>14.09.15 Progressing as planned<br>18.11.15 Pits, pipe across road and new submersible pump installed. |  |
| 28.07.15                                                                   | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                                                                                        | General Manager                                        | 18.8.15 revision of subdivision plan and costing in progress                                                                                                                      |  |
| 28.07.15                                                                   | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                                                                                           | General Manager                                        | 18.8.15 research of previous reports in progress                                                                                                                                  |  |
| 28.07.15                                                                   | 6/2015/39       | Non-urban Water Connections at Collarenebri – refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                      | Director Planning<br>and Regulatory<br>Services        | 17.08.15 letter to residents sent                                                                                                                                                 |  |
| 28.07.15                                                                   | 6/2015/40       | Non-urban Water Connections at Walgett– refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                            | Director Planning<br>and Regulatory<br>Services        | 17.8.15 Letter to residents sent                                                                                                                                                  |  |
| <b>Resolution Actions for Ordinary Meeting 25<sup>th</sup> August 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                        |                                                                                                                                                                                   |  |
| 25.08.15                                                                   | 7/2015/4        | Recommendation:                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                                        | 21.10.15 Report to October Meeting                                                                                                                                                |  |

|                                                                  |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                                      |  |
|------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                  |                 | That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                               |                                           | 18.11.15 Awaiting outcome of LRTA meeting                                                                                            |  |
| 25.08.15                                                         | 7/2015/16       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the 2 letters dated 17 July 2015 have been received by Council from Bernice Mohr and Helen Theuma.<br>2. Write to NSW Department of Primary Industries, Western Lands Commission, Crown Lands Division and any applicable Reserve Trust for Crown Reserve 1024168 and ask whether they would support the amendment of the Walgett Local Environmental Plan 2013 to permit new commercial premises and tourist and visitor accommodation in the SP1 Special Activities zones.<br>Moved: Clr Woodcock<br>Seconded: Clr Cooper | Director Planning and Regulatory Services | Letters sent 16-9-2015.<br><br>Response letter dated 16-10-2015 received from DPI stating that it does not support amending the LEP. |  |
| 25.08.15                                                         | Qs next meeting | Can Council arrange for the flags to be flown on relevant Public Holidays such as the 25 <sup>th</sup> of April and the 11 <sup>th</sup> of November?<br>Response<br>The Director of Corporate Services to make arrangements.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                      | Director of Corporate Services            | 11.1.15 Referred to Property Officer for implementation.                                                                             |  |
| 25.08.15                                                         | Qs next meeting | What is the progress on the water charge for the Walgett Sporting Club in relation to the 100mm water pipe connection?<br>Response:<br>Director Corporate Services advised Council is waiting on the Walgett Sporting Club to provide Council with a fire consultant report to determine the required meter size for firefighting.<br>Clr Murray                                                                                                                                                                                                                                                 | Director Corporate Services               | 27.10.15 awaiting advice from sporting club on fire system requirements                                                              |  |
| 25.08.15                                                         | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                  | Director Engineering Services             | 14.10.2015 Action is in progress                                                                                                     |  |
| <b>Resolution Actions for Ordinary Meeting 22 September 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                                      |  |
| 22.09.15                                                         | 8/2015/8        | Recommendation:<br>That Council authorises the General Manager to complete a ten year management and repayment contract with the Lightning Ridge Olympic Pool Association which agrees to the following;<br>1. That Council agree to the association repaying the loan at \$20,000.00 per year over ten years.<br>2. That Council agrees to sign a ten year management subsidy agreement of \$350,000.00 + 2.5% or the Sydney CPI increase whichever is the greater, each year for ten years from 1st July 2016 until 30th June 2027.<br>Moved: Clr Lane<br>Seconded: Clr Keir                   | General Manager                           | 21.10.15 Draft Agreement forwarded for Comment/ Signatures<br>18.11.15 Draft agreement amended and scanned – requires common seal    |  |
| 22.09.15                                                         | 8/2015/22       | Recommendation:<br>That the Proponents be advised that the Council is undertaking a cost benefit analysis of its existing primitive camping grounds and that further consideration will be given to the Carinda proposal when that has been completed.<br>Moved: Clr Keir<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                              | Director Corporate Service                | 27.10.15 letter forwarded<br>24.11.15 Primitive Camping ground review not yet commenced.                                             |  |
| 22.09.15                                                         | Qs next meeting | Can Council write to the National Bank of Australia thanking them for staying in Walgett?<br>Response<br>The General Manager to take appropriate action.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                           | 21.10.15 Letter Drafted<br>11.12.15 Other design options being investigated.                                                         |  |
| 22.09.15                                                         | Qs next meeting | Could the holes in the footpath along Wee Waa Street, Walgett be addressed?<br>Response<br>The General Manager advised that it will be addressed under the Main Street upgrade project.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                           | 21.10.15 Referred to DETS                                                                                                            |  |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                 |                                      |                                                                                                                                                                                                                                                      |  |
|----------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 22.09.15 | Qs next meeting | Can Council write to the IGA in Walgett expressing the need for extended hours, considering daylight savings will begin in October?<br>Response<br>The General Manager to take appropriate action.<br>Clr Murray                                                                                                                                                                | General Manager                      | 21.10.15 Meeting held in Sydney 14.10.15<br>18.11.15 Roller shutter issues considered – October Meeting                                                                                                                                              |  |
| 22.09.15 | Qs next meeting | What is the update on removal of the grids on the Burranbaa Road as the works need to be carried out urgently?<br>Response<br>The Director of Engineering Services advised that a letter has been sent to Gerard O'Brien following up on the previous letter and Council is awaiting a reply. If there is no response shortly Council will take necessary action.<br>Clr Cooper | Director of Engineering Services     | 14.10.2015 Received a letter from Land holder with not start date and hence re sent a letter requesting commencing date<br>17.11.2015 DES has submitted a report to gain Council's approval to maintain the critical grids on land owner's expenses. |  |
| 22.09.15 | Qs next meeting | What is the update on the disabled toilet block at the Visitor Information Centre in Lightning Ridge?<br>Response<br>The General Manager advised that Council is investigating the options of a modular toilet block similar to the one installed at Gray Park in Walgett.<br>Clr Taylor                                                                                        | Director Corporate Services          | 27.10.15 Report to October Meeting                                                                                                                                                                                                                   |  |
| 22.09.15 | Qs next meeting | Is there provision for disabled toilets at the bore baths in Lightning Ridge?<br>Response<br>The Director Corporate Services to investigate and advise accordingly.<br>Clr Taylor                                                                                                                                                                                               | Director Corporate Services          | 27.10.15 Project to be considered for 2016/17 budget                                                                                                                                                                                                 |  |
| 22.09.15 | Qs next meeting | Can Council provide funding for the Lightning Ridge Easter festival?<br>Response<br>The Director Corporate Services to investigate and advise accordingly.<br>Clr Taylor                                                                                                                                                                                                        | Director Corporate Services          | 27.10.15 Matter not progressed                                                                                                                                                                                                                       |  |
| 22.09.15 | Qs next meeting | Can Council consider donating a copy of the photo of the Walford tracker to the Police Station in Walgett with the approval of the Walford family?<br>Response<br>The Director Corporate Services to investigate and take appropriate action.<br>Clr Taylor                                                                                                                     | Director Corporate Services          | 27.10.15 matter not progressed<br>24.11.15 Property Officer seeking original photos.                                                                                                                                                                 |  |
| 22.09.15 | Qs next meeting | Can Council investigate the possibility of connecting hot water to the outside showers of the bore baths in Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate.<br>Clr Taylor                                                                                                                                                     | Acting Director Urban Infrastructure | 18.11.15 Quotation already received and matter is in progress.                                                                                                                                                                                       |  |
| 22.09.15 | Qs next meeting | Is there funding available for the eradication of Hudson Pear?<br>Response<br>The General Manager advised there is a range of funding available.<br>Clr Taylor                                                                                                                                                                                                                  | General Manager                      | 18.11.15 Hudson pear taskforce reconvened                                                                                                                                                                                                            |  |
| 22.09.15 | Qs next meeting | Can Council consider arranging a workshop for Councillors on Tourism facilitated by professionals in the field?<br>Response<br>The General Manager advised he would investigate the associated costs involved.<br>Clr Martinez                                                                                                                                                  | General Manager                      | 21.10.15 Workshop being arranged for late 2015/early 2016                                                                                                                                                                                            |  |
| 22.09.15 | Qs next meeting | Can Council investigate clearing the trees and scrub on the Merrywinebone Road?<br>Response<br>The Director of Engineering to investigate and take appropriate action.<br>Clr Lane                                                                                                                                                                                              | Director of Engineering              | 14.10.2015 Investigation is in progress                                                                                                                                                                                                              |  |
| 22.09.15 | 8/2015/32       | Recommendation:<br>That Council appoint Blackadder Associates to conduct the General Manager's performance review involving all Councillors in the process.<br>Moved: Clr Martinez<br>Seconded: Clr Greenaway                                                                                                                                                                   | General Manager                      | 21.10.15 Negotiations underway<br>18.11.15 Workshop held, report to Nov Meeting                                                                                                                                                                      |  |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                       | Director Corporate Services          | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.                                                                                                                                                 |  |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                        |                                                                                                                                                            |  |
|----------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 22.09.15 | 8/2015/38       | <p>Recommendation:</p> <ol style="list-style-type: none"> <li>1. That Council does not accept any of the tenders received for Walgett Levee Upgrade Stage-5 for the reasons detailed in the report.</li> <li>2. That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.</li> <li>3. That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.</li> </ol> <p>Moved: Clr Greenaway<br/>Seconded: Clr Taylor</p> | Acting Director<br>Urban<br>Infrastructure             |                                                                                                                                                            |  |
| 27.10.15 | 9/2015/18       | <p>Item deferred for further consideration and investigation of alternative sources of funding and design options with a preference for a concrete/ brick building.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                 | Director<br>Corporate<br>Services                      | 24.11.15 Other design options being investigated.                                                                                                          |  |
| 27.10.15 | 9/2015/19       | <p>Recommendation:</p> <ol style="list-style-type: none"> <li>1. That the honour boards only record Shire President / Mayor and Deputies, Councillors and Shire Clerk / General Managers and that the current boards be amended and updating of the boards proceed on this basis.</li> <li>2. A separate board be made to record the service of senior staff and staff who have served for 25 years.</li> </ol> <p>Moved: Clr Keir<br/>Seconded: Clr Cooper</p>                                                               | Director<br>Corporate<br>Services                      | 24.11.15 Boards being updated in Dubbo.                                                                                                                    |  |
| 27.10.15 | Qs next meeting | <p>Question 1: What is the progress on the post office/bank building in Collarenebri?<br/>Response: The General Manager advised that Council is currently seeking quotes and a report is being prepared for Council<br/>Clr Taylor</p>                                                                                                                                                                                                                                                                                        | Director<br>Corporate<br>Services                      | 24.11.15 Property Officer liaising with General Manager on progressing project.                                                                            |  |
| 27.10.15 | Qs next meeting | <p>Question 3: What is the timeframe in regards to the water supply at Grawin?<br/>Response: Project engineer advised the tender and specification will be published by December, 2015.<br/>Clr Taylor</p>                                                                                                                                                                                                                                                                                                                    | Acting Director<br>Urban<br>Infrastructure             |                                                                                                                                                            |  |
| 27.10.15 | Qs next meeting | <p>Question 4: Can Council ensure the trees in the Main Street of Lightning Ridge are watered regularly?<br/>Response: Project engineer to investigate and respond accordingly.<br/>Clr Taylor</p>                                                                                                                                                                                                                                                                                                                            | Acting Director<br>Urban<br>Infrastructure             | 18.11.15 Instructed to water once a week on a regular basis.                                                                                               |  |
| 27.10.15 | Qs next meeting | <p>Question 5: When is the expected start date for the town beautification project?<br/>Response: The General Manager indicated that as previously advised works would be carried out in the order of Collarenebri, Walgett and Lightning Ridge.<br/>Clr Taylor</p>                                                                                                                                                                                                                                                           | The General<br>Manager                                 | 18.11.15 as advised previously works being carried out in the order of Collarenebri, Walgett then Lightning Ridge and scheduled for completion by 30.06.16 |  |
| 27.10.15 | Qs next meeting | <p>Question 7: Can Council investigate constructing a drain in Lions Park in Lightning Ridge?<br/>Response: Project Engineer to investigate and respond accordingly.<br/>Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                       | Acting Director<br>Urban<br>Infrastructure             | 18.11.15 All of identified pot holes filled with gravel.                                                                                                   |  |
| 27.10.15 | Qs next meeting | <p>Question 1: How is Council going to recoup the additional funds of the Grawin bore?<br/>Response: The General Manager advised Council will incorporate a fee through the general rates system of the Grawin residents.<br/>Clr Martinez</p>                                                                                                                                                                                                                                                                                | The General<br>Manager                                 | 18.11.15 further investigations commenced                                                                                                                  |  |
| 27.10.15 | Qs next meeting | <p>Question 2: What is the progress regarding the grids on O'Brien's property?<br/>Response: Director Engineering Services advised a reply letter had been received by Council and Council will follow the matter up with a phone call in order to clarify the details of the work.<br/>Clr Martinez</p>                                                                                                                                                                                                                      | Director<br>Engineering<br>Services                    | 17.11.2015 DES has submitted a report for Council's approval to maintain the grids by Council on owner's cost.                                             |  |
| 27.10.15 | Qs next meeting | <p>Question 1: Can Council write a letter to Barnaby Joyce in regards to the Shire retaining the service of rural financial Councillors?<br/>Response: The General Manager to action accordingly.<br/>Clr Murray</p>                                                                                                                                                                                                                                                                                                          | The General<br>Manager                                 | 18.11.15 letter drafted                                                                                                                                    |  |
| 27.10.15 | Qs next meeting | <p>Question 1: Has the new sign for Hardies Road been erected?<br/>Response: The Director Planning and Regulatory Services to investigate and respond accordingly.<br/>Clr Keir</p>                                                                                                                                                                                                                                                                                                                                           | The Director<br>Planning and<br>Regulatory<br>Services |                                                                                                                                                            |  |
| 27.10.15 | 9/2015/29       | <p>Recommendation:</p> <p>That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be amended for payment of the lump sum of</p>                                                                                                                                                                                                                                                                                                                                | Director<br>Corporate<br>Services                      | 24.11.15 Matter progressing.                                                                                                                               |  |

|                                                                 |            |                                                                                                                                                                                                                                                                                                                          |                                                 |                                                                                |                    |
|-----------------------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|--------------------------------------------------------------------------------|--------------------|
|                                                                 |            | \$15,000 to be now made by 31 December 2015.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                                                                                                                                           |                                                 |                                                                                |                    |
| 27.10.15                                                        | 9/2015/30  | Recommendation:<br>That Council confirm that amendment to assessment 3236 and the refund of overpaid rates amounting to \$693.10 and compensatory interest of \$35.00 (total \$728.10)<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                     | Director<br>Corporate<br>Services               | 24.11.15 Entries processed to rate assessment.                                 |                    |
| 27.10.15                                                        | 9/2015/34  | Recommendation:<br>Delegate authority to the General Manager and Mayor to take necessary action to resolve issues surrounding the operation of the Lightning Ridge Visitor Information Centre.<br>Moved: Clr Woodcock<br>Seconded: Clr Keir                                                                              | The General<br>Manager                          | 18.11.15 Awaiting outcome of LRTA Meeting                                      |                    |
| 27.10.15                                                        | 9/2015/36  | Resolved:<br>That the General Manager schedule a meeting with Brewarrina and Bourke Shire Councillors and General Managers to discuss future plans and options.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                            | The General<br>Manager                          | 19.11.15 Matter raised by Mayor with Bourke and Brewarrina – reluctant to meet |                    |
| <b>Resolution Actions for Ordinary Meeting 24 November 2015</b> |            |                                                                                                                                                                                                                                                                                                                          |                                                 |                                                                                |                    |
| 24.11.15                                                        | 10/2015/2  | Motion:<br>A motion was moved Clr Woodcock seconded Clr Martinez that:<br><br>1. Council invite quotations from an independent external auditor for a forensic audit of the Lightning Ridge water fund.<br>2. Council report to the February meeting on the costs involved.                                              | The General<br>Manager                          | 11.12.15 Quotes being obtained.                                                |                    |
| 24.11.15                                                        | 10/2015/15 | Recommendation:<br>1. That a licence be issued to the Collarenebri Mulga Mudlarks Assoc. Inc. for use of Lot 57 DP 752673 for use as a Mud Trials area.<br>2. That the rent fee be \$468.00 per annum + GST for a total of 3 years duration.<br>3. That the Mayor and General Manager be authorised to sign the licence. | Director<br>Corporate<br>Service                | 11.12.15 Licence documentation prepared.                                       |                    |
| 24.11.15                                                        | 10/2015/15 | 1. That the decision to waive interest on extended payment arrangements be delegated to the General Manager and that these determinations be subsequently confirmed by the Council.<br><br>2. Residents put their request in writing addressed to the General Manager.                                                   | Director<br>Corporate<br>Service                | 11.12.15 Policy implemented.                                                   |                    |
| 24.11.15                                                        | 10/2015/18 | Recommendation:<br>That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: a registered club and shop (retail sales of fresh produce) on Lot 1 Section 10 DP 758612 subject to the recommended conditions of development consent.                        | Director Planning<br>and Regulatory<br>Services | 10.12.15<br>DA Issued                                                          | Completed 11.12.15 |
| 24.11.15                                                        | 10/2015/19 | Recommendation:<br>That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: highway service centre and shop (retail sales of fresh produce) on Lot 3 DP 718739 subject to the recommended conditions of development consent.                              | Director Planning<br>and Regulatory<br>Services | 11.12.15 DA Issued                                                             | Completed 11.12.15 |
| 24.11.15                                                        | 10/2015/20 | Recommendation:<br>That Walgett Shire Council resolve to:<br><br>1. Note recent correspondence from the Lightning Ridge Miners' Association (LRMA) regarding water supply issues associated with Mining Purposes Lease 70.                                                                                               | Director Planning<br>and Regulatory<br>Services | 11.12.15 Legal opinion being obtained.                                         |                    |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                           |                                                            |  |
|----------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------------------------|--|
|          |                 | <p>2. Seek a legal opinion on the "in principle" water supply agreement between Walgett Shire Council and the LRMA regarding Lightning Ridge bore baths waste water (outflow) and the supply of domestic (potable) water to caretakers at the LRMA puddling dams on Mining Purposes Leases 70, 243 and 280. The opinion is sought on the basis that Council intends to proceed by formalising an appropriate agreement.</p> <p>3. Request that the General Manager to provide a further report once the legal opinion has been obtained.</p> <p>4. Write to the LRMA and inform it of this resolution and that Council will not be proceeding with its previous proposal to levy water access and use charges for Mining Purposes Lease 70 (rates assessment 29,876).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |                                                            |  |
| 24.11.15 | 10/2015/21      | <p>Recommendation:<br/>That Walgett Shire Council resolve to:</p> <p>That a grant of \$7,602 be allocated from the Walgett Shire Council local heritage fund budget to assist with a \$18,000 project to repaint the Burren Junction hall.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Planning and Regulatory Services | 11.12.15 Projects approved and commencement being planned. |  |
| 24.11.15 | 10/2015/26      | <p>Recommendation:<br/>That Council support the proposal to repair the four grids on Burrumbaa Road on GJ O'Brien's Property at the owner's cost and provide the owner with 7 days' notice prior to work commencing.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering Services             | 11.12.15 Letters being drafted.                            |  |
| 24.11.15 | 10/2015/27      | <p>Recommendation:<br/>That Council note the applications for funding of the projects :</p> <p>1. Heavy patching work with 50 mm thick road base overlay for 1.6 km in length x 8 m seal width on Bill O'Brian Way (RR426).</p> <p>2. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Ridge Road (RR426) from Collarenebri Road end. The estimated total cost is \$ 924,000</p> <p>3. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Sherman's Way (RR426) from Lightning Ridge end. The estimated total cost is \$ 924,000</p> <p>4. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Come By Chance Road (RR7716). The estimated total cost is \$ 924,000.</p> <p>5. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$ 340,000.</p> <p>6. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$ 910,000.</p> | Director Engineering Services             | 11.12.15 Project application lodged.                       |  |
| 24.11.15 | 10/2015/28      | <p>Recommendation:<br/>1. That Council receive and adopt the variation of work program for 2015/2016<br/>2. That Council approve the re-allocate the unspent budget to the proposed additional projects.<br/>3. That Council approve the additional budget of \$293,023 for Merrywinebone Road (RR329) and Bellara Lane (SR2).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Engineering Services             | 11.12.15 Budget revised.                                   |  |
| 24.11.15 | Qs next meeting | Can Council's staff undertake a full inspection of the streets in Lightning Ridge and list all locations in need of repair?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Acting Director Urban Services            | 11.12.15 Inspections commenced.                            |  |
| 24.11.15 | Qs next         | What is the progress on a new street sweeper?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | The General                               | 11.12.15 Referred to Plant Committee                       |  |

|          | meeting         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Manager                                   |                                                                                                                                                                   |  |
|----------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 24.11.15 | Qs next meeting | Can council investigate the drainage in Lions Park near the Tourist Information Centre?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering Services             | 11.12.15 Area to be inspected.                                                                                                                                    |  |
| 24.11.15 | Qs next meeting | Can Council's investigate further road patching in Collarenebri and Burren Junction streets?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Engineering Services             | 11.12.15 Inspection being arranged.                                                                                                                               |  |
| 24.11.15 | Qs next meeting | Can the approaches to the bridge on the Angledool / Collarenebri Road be inspected?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services             | 11.12.15 Inspection being arranged.                                                                                                                               |  |
| 24.11.15 | Qs next meeting | Can Council investigate enforcing the 'no dogs signs' at the Sunday Markets?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Planning and Regulatory Services | 11.12.15 Follow up being organised.                                                                                                                               |  |
| 24.11.15 | Qs next meeting | Can Council investigate replacing the tap in Len Cram Park?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Acting Director Urban Services            | 11.12.15 Repairs in train.                                                                                                                                        |  |
| 24.11.15 | Qs next meeting | Can Council investigate the faulty streetlights in Pandora Street?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | The General Manager                       | The General Manager advised that the faulty streetlights can now be reported online to Essential Energy by selecting the appropriate link on Council's home page. |  |
| 24.11.15 | Qs next meeting | Is the Cumborah hall operational and can a report be prepared outlining the final project cost?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The General Manager                       | 11.12.15 Report being prepared.                                                                                                                                   |  |
| 24.11.15 | Qs next meeting | Can Council clarify the budget allocation for the street sweeper and litter pickup?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Acting Director Urban Services            | 11.12.15 Figures to be reported.                                                                                                                                  |  |
| 24.11.15 | Qs next meeting | What is the progress of filling the potholes on George Sands Way?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | The General Manager                       | 11.12.15 Work completed.                                                                                                                                          |  |
| 24.11.15 | Qs next meeting | What is the progress on the culverts on Bate Street in Walgett?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering Services             | 11.12.15 Contact being made with owners.                                                                                                                          |  |
| 24.11.15 | Qs next meeting | What direction has Council taken regarding the solar proposal by Iain McGregor ?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | The General Manager                       | 11.12.15 Further advice being obtained.                                                                                                                           |  |
| 24.11.15 | Qs next meeting | Is Council taking any action in relation to the proposed closure of the Lightning Ridge News?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | The General Manager                       | 11.12.15 Nothing planned.                                                                                                                                         |  |
| 24.11.15 | 10/2015/30      | Recommendation:<br>1. That this report be received and<br><br>2. That the projects to be inserted in Part 2 be considered at the December Meeting.<br><br>3. That the Agreement be then signed by the Mayor and General Manager and<br><br>4. That Council adopt a policy that the General Manager's TRP be increased by the following percentages should the Council rate the General Manager as 7 or above, being regarded as better than a satisfactory performance<br>Overall rating of 7 – 2% increase in TRP<br>Overall rating of 8 – 3% increase in TRP<br>Overall rating of 9 - 4% increase in TRP<br>Overall rating of 10 – 5% increase in TRP | The General Manager                       | 11.12.15 Project list to December Meeting.                                                                                                                        |  |
| 24.11.15 | 10/2015/31      | Recommendation:<br>Local Government Reform Update - That this matter be deferred and the Mayor and General Manager put forward an appropriate proposal following the meeting of the Far West Advisory Committee Meeting in Sydney on 7 December, 2015.                                                                                                                                                                                                                                                                                                                                                                                                  | The General Manager                       | 11.12.15 Meeting held in Sydney 6/7 December.                                                                                                                     |  |
| 24.11.15 | 10/2015/32      | Erection of Street Banners at Lightning Ridge<br>Recommendation:<br>Item deferred until future of Lightning Ridge Tourist Association resolved.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | The General Manager                       | 11.12.15 Matter on hold until LRTA issue resolved,                                                                                                                |  |
| 24.11.15 | 8/2015/33       | Recommendation:<br>That Council receive and noted the General Manager's report with regards the progress of the Organisational Restructure and endorse the revised structure put forward by the General Manager selecting the position of Director of Corporate Services and establishment of a position of Management Accountant.                                                                                                                                                                                                                                                                                                                      | The General Manager                       | 11.12.15 Action proceeding.                                                                                                                                       |  |
| 24.11.15 | 8/2015/34       | That the General Manager be authorised to determine whether Council supports the settlement proposal and to advise Squire Patton Boggs accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Corporate Services               | 11.12.15 Advice of Council support for settlement proposal provided.                                                                                              |  |
| 24.11.15 | 8/2015/35       | Recommendation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director                                  |                                                                                                                                                                   |  |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                      |                                           |  |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------|--|
|          |            | That the Deed of Agreement between Council and Lightning Ridge Olympic Pool Association Incorporated be executed under Seal of Council and that the Seal be affixed to the Agreement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Corporate Services                   | 11.12.15 Documents finalised.             |  |
| 24.11.15 | 8/2015/36  | Recommendation<br>That the Deed of Agreement between Council and LRFOC Incorporated be executed under Seal of Council and that the Seal be affixed to the Agreement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Corporate Services          |                                           |  |
| 24.11.15 | 8/2015/37  | Recommendation:<br>1. That the best fit for purpose tenderer be awarded this contract as a single source supplier to Bitumen Emulsion Bitupave Limited t/as Boral Asphalt for the period 36 months, 1/01/2016 to 31/12/2018 and<br><br>2. That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to 31/12/2019.<br><br>3. That Council authorise the General Manager and Mayor to execute any necessary contract documentation under Council Seal.                                                                                                                                                        | Director Engineering Services        | 11.12.15 Tenders accepted.                |  |
| 24.11.15 | 10/2015/38 | Recommendation:<br>1. That Council respond in writing back to the Walgett Aboriginal Medical Services, Dharriwaa Elders Group and the NSW Ombudsman advising them on the progress and Council's position on Fluoridation of Public Water Supply.<br><br>2. That Council work closely with different stakeholders in getting training organised for operators.<br><br>3. That Council has provision in the FY2015/2016 budget approx. \$30/\$40,000 for training of operators.<br><br>4. Council renew approaches to have the next training course conducted at Walgett and any interested Western Councils be invited to have their staff participate in this specialised training. | Acting Director Urban Infrastructure | 11.12.15 Appropriate response being sent. |  |

## **14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

---

### **Summary:**

Copies of weekly circulars numbers 45-47 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 45

- Item 5: Scores on Doors Scheme
- Item 8: Conference on reducing violence against women
- Item 9: Social Housing community Improvement Fund
- Item 11: Outdoor Leadership
- Item 12: New Workshop for Managing change

#### Issue 46

- Item 3: LGNSW Develops resources to assist amalgamating Councils
- Item 4: NSW Local Government Workforce Development Strategy
- Item 5: LGNSW 2015-2016 Remuneration Survey
- Item 6: Community Safety Fund
- Item 7: Make this asbestos Awareness Month Count – Funding Available
- Item 9: Online toolkit to prevent domestic violence
- Item 12: Volunteer Grants Available
- Item 14: Accessible Toilet Map and App
- Item 17: New Rules Drafted to guide the Use of Garden Waste
- Item 19: Local Government Act Amendment
- Item 23: Innovations in service delivery

#### Issue 47

- Item 6: ALGA Report Shows Poor State of Roads
- Item 8: Changes to Roles Requiring Working with Children Checks

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### **Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 45-47 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### **14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

---

**Summary:**

Copies of circular received Circular No 15-39 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 15-39: GIPA Guideline 1 – Disclosure of information in returns of interests submitted by Councillors and designated persons

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars received from the NSW Office of Local Government</b>                                                                                                                                                                                      |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 39 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circular 15-39



|                             |                                             |
|-----------------------------|---------------------------------------------|
| <b>Circular Details</b>     | 15-39 / 27 November 2015 / A450338          |
| <b>Previous Circular</b>    |                                             |
| <b>Who should read this</b> | General Managers and relevant council staff |
| <b>Contact</b>              | Council Governance Team 4428 4100           |
| <b>Action required</b>      | Information                                 |

## GIPA Guideline 1 - Disclosure of information in returns of interests submitted by councillors and designated persons

### What's new or changing

- Councils are reminded of *GIPA Guideline 1 - Local Councils on the disclosure of information (returns disclosing the interest of councillors and designated persons)* (Guideline 1).

### What this will mean for your council

- This guideline was issued by the Information Commissioner on 1 July 2010 about the disclosure of information contained in returns of interests lodged by councillors and designated persons under section 449 of the *Local Government Act 1993* (the LGA).
- The Guideline provides advice on releasing returns of councillors and designated persons as part of councils' open access information in accordance with the requirement in clause 1(2)(a) of Schedule 1 of the *Government Information (Public Access) Regulation 2009* (GIPA Regulation).
- Releasing the information contained in the returns of councillors and designated persons in the manner detailed in the Guideline facilitates the legitimate public interest in having access to the information, while protecting the individual's right to privacy and safety.

### Key points

- The Information Commissioner is empowered under sections 12(3) and 14(3) of the GIPA Act to issue guidelines to assist agencies regarding the public interests in favour of, or against, disclosure.
- Guideline 1 supplements the provisions of the GIPA Act. Councils must have regard to it in accordance with section 15(b) of the GIPA Act.

### Where to go for further information

- Guideline 1 is available on the Information and Privacy Commission's website at [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au).
- Contact the Information and Privacy Commission at 1800 472 679.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

- Contact the Office of Local Government's Council Governance Team on 4428 4100.



**Tim Hurst**  
**Acting Chief Executive**  
**Office of Local Government**

## **14.1.4 MONTHLY CALENDAR: DECEMBER 2015- FEBRUARY 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of December 2015- February 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                       |
|-------------------------------------------------------|
| <b>Monthly Calendar December 2015 – February 2016</b> |
|-------------------------------------------------------|

**Recommendation:**

That Council receive and note the regular monthly calendar for the period December 2015-February 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar

## December

| Date of Meeting | Time     | What                                                        | Who                          |
|-----------------|----------|-------------------------------------------------------------|------------------------------|
| Tues 1 Dec      |          |                                                             |                              |
| Wed 2 Dec       |          |                                                             |                              |
| Thurs 3 Dec     |          |                                                             |                              |
| Fri 4 Dec       |          | Collarenebri Street Christmas Party                         |                              |
| Sat 5 Dec       |          |                                                             |                              |
| Sun 6 Dec       |          |                                                             |                              |
| Mon 7 Dec       | 7.00PM   | Meeting with Far West Initiative – Sydney                   | Mayor & GM                   |
| Tues 8 Dec      | 9:00 AM  | FWIAC Meeting – Sydney                                      | Mayor & GM                   |
| Wed 9 Dec       |          |                                                             |                              |
| Thurs 10 Dec    | 10:00 AM | Traffic Committee Meeting                                   |                              |
| Fri 11 Dec      |          |                                                             |                              |
| Sat 12 Dec      |          |                                                             |                              |
| Sun 13 Dec      |          |                                                             |                              |
| Mon 14 Dec      |          |                                                             |                              |
| Tues 15 Dec     | 10.00am  | Council Meeting – Walgett                                   | Councillors & Directors      |
| Wed 16 Dec      |          |                                                             |                              |
| Thurs 17 Dec    | 7:00 PM  | Staff Farewell Xmas Party                                   | All                          |
| Fri 18 Dec      |          | Outdoor staff – closedown<br>Walgett Street Christmas Party |                              |
| Sat 19 Dec      |          |                                                             |                              |
| Sun 20 Dec      |          |                                                             |                              |
| Mon 21 Dec      | 10:00 AM | CMCC Council Meeting – Walgett                              | Clt Woodcock, Greenaway & GM |
| Tues 22 Dec     |          |                                                             |                              |
| Wed 23 Dec      |          |                                                             |                              |
| Thurs 24 Dec    |          |                                                             |                              |
| Fri 25 Dec      |          | Christmas                                                   |                              |
| Sat 26 Dec      |          |                                                             |                              |
| Sun 27 Dec      |          |                                                             |                              |
| Mon 28 Dec      |          | Council Office Closed                                       |                              |
| Tues 29 Dec     |          | Council Office Closed                                       |                              |
| Wed 30 Dec      |          | Council Office Closed                                       |                              |
| Thurs 31        |          | Council Office Closed                                       |                              |

## January

| Date of Meeting | Time | What                                       | Who                      |
|-----------------|------|--------------------------------------------|--------------------------|
| Fri 1 Jan       |      |                                            |                          |
| Sat 2 Jan       |      |                                            |                          |
| Sun 3 Jan       |      |                                            |                          |
| Mon 4 Jan       |      |                                            |                          |
| Tues 5 Jan      |      |                                            |                          |
| Wed 6 Jan       |      |                                            |                          |
| Thurs 7 Jan     | TBC  | Australia Day Awards Judging Panel Meeting | Cir Keir, Taylor, Cooper |
| Fri 8 Jan       |      |                                            |                          |
| Sat 9 Jan       |      |                                            |                          |
| Sun 10 Jan      |      |                                            |                          |
| Mon 11 Jan      |      |                                            |                          |
| Tues 12 Jan     |      |                                            |                          |
| Wed 13 Jan      |      |                                            |                          |
| Thurs 14 Jan    |      |                                            |                          |
| Fri 15 Jan      |      |                                            |                          |
| Sat 16 Jan      |      |                                            |                          |
| Sun 17 Jan      |      |                                            |                          |
| Mon 18 Jan      |      |                                            |                          |
| Tues 19 Jan     |      |                                            |                          |
| Wed 20 Jan      |      |                                            |                          |
| Thurs 21 Jan    |      |                                            |                          |
| Fri 22 Jan      |      |                                            |                          |
| Sat 23 Jan      |      |                                            |                          |
| Sun 24 Jan      |      |                                            |                          |
| Mon 25 Jan      |      |                                            |                          |
| Tues 26 Jan     | TBC  | Australia Day Celebrations – Collarenebri  |                          |
| Wed 27 Jan      |      |                                            |                          |
| Thurs 28 Jan    |      |                                            |                          |
| Fri 29 Jan      |      |                                            |                          |
| Sat 30 Jan      |      |                                            |                          |
| Sun 31 Jan      |      |                                            |                          |

## February

| Date of Meeting | Time     | What            | Who                          |
|-----------------|----------|-----------------|------------------------------|
| Mon 1 Feb       |          |                 |                              |
| Tues 2 Feb      |          |                 |                              |
| Wed 3 Feb       |          |                 |                              |
| Thurs 4 Feb     |          |                 |                              |
| Fri 5 Feb       |          |                 |                              |
| Sat 6 Feb       |          |                 |                              |
| Sun 7 Feb       |          |                 |                              |
| Mon 8 Feb       |          |                 |                              |
| Tues 9 Feb      | 10:00 am | Council Meeting | All Directors and Councillor |
| Wed 10 Feb      |          |                 |                              |
| Thurs 11 Feb    |          |                 |                              |
| Fri 12 Feb      |          |                 |                              |
| Sat 13 Feb      |          |                 |                              |
| Sun 14 Feb      |          |                 |                              |
| Mon 15 Feb      |          |                 |                              |
| Tues 16 Feb     |          |                 |                              |
| Wed 17 Feb      |          |                 |                              |
| Thurs 18 Feb    |          |                 |                              |
| Fri 19 Feb      |          |                 |                              |
| Sat 20 Feb      |          |                 |                              |
| Sun 21 Feb      |          |                 |                              |
| Mon 22 Feb      |          |                 |                              |
| Tues 23 Feb     |          |                 |                              |
| Wed 24 Feb      |          |                 |                              |
| Thurs 25 Feb    |          |                 |                              |
| Fri 26 Feb      |          |                 |                              |
| Sat 27 Feb      |          |                 |                              |
| Sun 28 Feb      |          |                 |                              |
| Mon 29 Feb      |          |                 |                              |

### **14.1.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/000/000

---

**1. 2016 Australia Nominations Closed 11 December 2015**

A sufficient number of nominations for each category were received.

**2. Letter from John Whittall from Office of Environment and Heritage**

The letter from John Whittall regarding Wild Horses on the Coonamble Pilliga Road is been attached.

**3. Local Government contributions – Fire and Rescue NSW**

The Annual Assessment Notice for contributions made on behalf of Fire and Rescue NSW is attached.

**Conclusion:**

If there are no other queries that the above matters should be received and noted.

| <b>Matters for brief mention or information only from General Manager</b>                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the above listed matters be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

- A. Letter from John Whittall from Office of Environment and Heritage
- B. The Annual Assessment Notice for contributions made on behalf of Fire and Rescue NSW

**Attachment A**



RECEIVED 9 DEC 2015

4 December 2015

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Ramsland

**WILD HORSES – COONAMBLE / PILLIGA ROAD**

Thank you for taking my phone call last week about this issue.

Recently NPWS Northern Plains Regional Manager Rob Smith and myself inspected the Pilliga-Coonamble Road and the issue of wild horses straying onto the road.

From discussions with various parties it is clear that wild horses have been straying on to the road corridor from private property and national park estate. NPWS managed lands adjoin the road for around half of the length where the wild horse problem seems to occur.

A road easement of 60 metres exists along the Pilliga-Coonamble Road which traverses both the Coonamble and Walgett Shire Council areas. I enclose a map showing the Pilliga-Coonamble road in relation to shire boundaries.

Through some sections of the Pilliga-Coonamble road it is noticeable that regeneration has encroached into the shoulders of the road corridor reducing visibility, and that the treatment of this would enhance safety for motorists. In addition it was noticed that there were no advisory signs along this road.

I have also made contact with the NSW Police at Pilliga to discuss the issue of wild horses straying onto the Pilliga-Coonamble road. The police also support the installation of advisory signs.

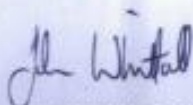
To ensure a coordinated approach it is proposed that both Coonamble and Walgett Shire Councils install advisory signs along their section of the road and that NPWS reinstate horse advisory signs on Western Way near the intersection with the Pilliga-Coonamble Road. We will confirm when signs have been installed.

It would be appreciated if you could confirm council's proposed actions in relation to the hazard of wild horses on the section of Pilliga-Coonamble road under its control.

To provide Council with a broader perspective on our management of reserves within your area of interest, and to further discuss this issue, the NPWS would welcome an invitation to make a presentation to an upcoming Council meeting.


If you need to discuss anything further please do not hesitate to contact me on [john.whittall@environment.nsw.gov.au](mailto:john.whittall@environment.nsw.gov.au) or 0428 693 909.

Regards

A handwritten signature in dark ink, appearing to read 'John Whittall', is positioned above the printed name.

**JOHN WHITTALL**  
Area Manager  
Baradine Area

## Attachment B



**NSW**  
GOVERNMENT

**Justice**

RECEIVED 7 DEC 2015

---

### Annual Assessment Notice

WALGETT SHIRE COUNCIL  
ATTN: GENERAL MANAGER  
77 FOX STREET  
WALGETT NSW 2832

Customer: 700176  
01 December 2015

The Ministry for Police and Emergency Services collects contributions on behalf of Fire and Rescue NSW, the Rural Fire Service and the State Emergency Service under the provisions of the *Fire Brigades Act 1989*, the *Rural Fires Act 1997* and the *State Emergency Service Act 1989*.

The Minister for The Emergency Services has approved the estimated expenditures of the services, of which councils are required to pay 11.7%.

|                               | Fire and<br>Rescue NSW | Rural Fire<br>Service | State<br>Emergency<br>Service |
|-------------------------------|------------------------|-----------------------|-------------------------------|
| Estimated Annual Expenditure  | \$623,633,000.00       | \$314,600,000.00      | \$105,789,000.00              |
| Local Government Contribution | \$72,965,061.00        | \$36,808,200.00       | \$12,377,313.00               |

For, the total contribution payable for each of the services is shown below.

| Instalments             | FRNSW<br>Contribution | RFS<br>Contribution | SES<br>Contribution | Total<br>Contribution | Due Date       |
|-------------------------|-----------------------|---------------------|---------------------|-----------------------|----------------|
| 1 <sup>st</sup> Quarter | \$9,338.00            | \$ 0.00             | \$2,587.82          | \$11,925.82           | 1 August 2015  |
| 2 <sup>nd</sup> Quarter | \$9,338.00            | \$ 0.00             | \$2,587.82          | \$11,925.82           | 1 October 2015 |
| 3 <sup>rd</sup> Quarter | \$10,046.50           | \$ 0.00             | \$3,490.45          | \$13,536.95           | 1 January 2016 |
| 4 <sup>th</sup> Quarter | \$10,046.50           | \$ 0.00             | \$3,490.45          | \$13,536.95           | 1 April 2016   |
| <b>Total 2015/16</b>    | <b>\$38,769.00</b>    | <b>\$ 0.00</b>      | <b>\$12,156.52</b>  | <b>\$50,925.52</b>    |                |

Enquiries regarding the amounts payable should be directed to the individual agencies

## 14.2 DIRECTOR CORPORATE SERVICES

### 14.2.1 CASH ON HAND & INVESTMENT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kate Anderson – Payroll/HR Officer  
**FILE NUMBER:** 09/1460-03

---

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 November 2015.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests funds surplus to its operational requirements. The level of funds held in the account at any time reflects the projected outlook in terms of payments to be made in the short term.

**Current Position:**

As at 30 November 2015 the operational bank account's balance was \$1,052,761.53. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
As at 30 November 2015**

|                                                                 |                         |
|-----------------------------------------------------------------|-------------------------|
|                                                                 | \$                      |
| <b>Opening Ledger Account Balance as at 1 November 2015</b>     | <b>584,282.40</b>       |
| Add: Receipts                                                   | 3,549,401.59            |
| Add: Recalled Investments                                       | 1,000,000.00            |
| Less: New Investments                                           | 3,000,000.00            |
| Less: Payments                                                  | (7,080,922.46)          |
| <b>Closing Ledger Balance as at 30 November 2015</b>            | <b>1,052,761.53</b>     |
| <br><b>Balance as per Bank Statement as at 30 November 2015</b> | <br><b>1,031,057.49</b> |
| Add: Receipts not banked                                        | 26,924.50               |
| Less: Payments not presented                                    | (5,220.46)              |
| <b>Closing Balance of Bank Account</b>                          | <b>1,052,761.53</b>     |

Two Term Deposits was recalled.  
Four new Term Deposits were made.  
No transfers from the BOS.  
No transfers were made to the BOS account.

As at 30 November 2015 Walgett Shire Council's investment register's balance was \$21,500,000.00. The balance as per the attached investment report comprised:

|               |                 |
|---------------|-----------------|
| Term Deposits | \$21,500,000.00 |
|---------------|-----------------|

The values for the Floating Rate Collateralized Debt Obligation (CDO) have had no legal entitlement since September 2014 and have been removed from Council's Investment Report.

|                                       |                 |
|---------------------------------------|-----------------|
| Business Online Saver Account Balance | \$ 4,211,161.82 |
|---------------------------------------|-----------------|

**Relevant Reference Documents/Policies:**

|                 |                                                  |
|-----------------|--------------------------------------------------|
| 09/1772-02/0042 | November 2015 bank reconciliation ledger 11.5010 |
| 09/1460-03/0029 | Investments Report to Council 2015/ 2016         |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30 November 2015 Walgett Shire Council's total available cash and invested funds were \$26,763,923.35 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 1,052,761.53 |
| Investments                            | \$21,500,000.00 |
| BOS Account                            | \$ 4,204,900.89 |

**Cash on hand and investment report as at 30 November 2015**

**Recommendation:**

That the cash on hand and investment report as at 30 November 2015 be received.

**Moved:**

**Seconded:**

**Attachments:**

November Investment Report

| Investment Institution<br>Term Deposits | Type of Investm | Term | Rate % | Ref    | Reset Date | Maturity Date   |
|-----------------------------------------|-----------------|------|--------|--------|------------|-----------------|
| ADCU                                    | Term Deposit    | 105  | 2.60   | 121/16 |            | 02-Dec-15       |
| IMB                                     | Term Deposit    | 98   | 2.75   | 123/16 |            | 02-Dec-15       |
| Bank of Queensland                      | Term Deposit    | 98   | 2.70   | 123/16 |            | 02-Dec-15       |
| Commonwealth Bank                       | Term Deposit    | 98   | 2.81   | 124/16 |            | 09-Dec-15       |
| National Australia Bank                 | Term Deposit    | 98   | 2.82   | 125/16 |            | 09-Dec-15       |
| Bank of Queensland                      | ELF - Term Dep  | 98   | 2.70   | 126/16 |            | 09-Dec-15       |
| IMB                                     | Term Deposit    | 105  | 2.75   | 127/16 |            | 16-Dec-15       |
| Bank of Queensland                      | Term Deposit    | 154  | 2.85   | 128/16 |            | 10-Feb-16       |
| Newcastle Permanent Building Society    | Term Deposit    | 98   | 2.80   | 129/16 |            | 16-Dec-15       |
| Bankwest                                | Term Deposit    | 112  | 2.85   | 130/16 |            | 08-Jan-16       |
| Newcastle Permanent Building Society    | Term Deposit    | 96   | 2.70   | 131/16 |            | 23-Dec-15       |
| ING                                     | Term Deposit    | 93   | 2.28   | 132/16 |            | 18-Dec-15       |
| National Australia Bank                 | Term Deposit    | 91   | 2.95   | 133/16 |            | 23-Dec-15       |
| Newcastle Permanent Building Society    | Term Deposit    | 98   | 2.70   | 134/16 |            | 30-Dec-15       |
| Suncorp                                 | Term Deposit    | 98   | 2.85   | 136/16 |            | 06-Jan-16       |
| Bank of Queensland                      | Term Deposit    | 119  | 2.85   | 135/16 |            | 27-Jan-16       |
| ADCU                                    | Term Deposit    | 91   | 2.60   | 137/16 |            | 06-Jan-16       |
| Bankwest                                | Term Deposit    | 98   | 2.85   | 138/16 |            | 13-Jan-16       |
| National Australia Bank                 | Term Deposit    | 98   | 2.95   | 139/16 |            | 13-Jan-16       |
| National Australia Bank                 | Term Deposit    | 105  | 2.94   | 140/16 |            | 27-Jan-16       |
| Commonwealth Bank                       | Term Deposit    | 98   | 2.82   | 141/16 |            | 20-Jan-16       |
| Bankwest                                | Term Deposit    | 98   | 2.80   | 142/16 |            | 20-Jan-16       |
| IMB                                     | Term Deposit    | 98   | 2.75   | 143/16 |            | 27-Jan-16       |
| Westpac                                 | Term Deposit    | 126  | 2.75   | 144/16 |            | 27-Jan-16       |
| ING                                     | Term Deposit    | 98   | 2.24   | 145/16 |            | 03-Feb-16       |
| Suncorp                                 | Term Deposit    | 98   | 2.80   | 146/16 |            | 03-Feb-16       |
| Westpac                                 | Term Deposit    | 98   | 2.50   | 147/16 |            | 10-Feb-16       |
| Bankwest                                | Term Deposit    | 105  | 2.83   | 148/16 |            | 17-Feb-16       |
| IMB                                     | Term Deposit    | 105  | 2.87   | 149/16 |            | 25-Feb-16       |
| Westpac                                 | Term Deposit    | 98   | 2.80   | 150/16 |            | 17-Feb-16       |
| Member Equity Bank                      | Term Deposit    | 98   | 2.75   | 151/16 |            | 24-Feb-16       |
| Commonwealth Bank                       | Term Deposit    | 105  | 2.92   | 152/16 |            | 02-Mar-16       |
| Commonwealth Bank                       | Term Deposit    | 126  | 2.94   | 153/16 |            | 23-Mar-16       |
| Westpac                                 | Term Deposit    | 126  | 2.97   | 154/16 |            | 23-Mar-16       |
| Commonwealth Bank                       | Term Deposit    | 154  | 2.98   | 155/16 |            | 27-Apr-16       |
| Suncorp                                 | Term Deposit    | 126  | 2.90   | 156/16 |            | 30-Mar-16       |
| Member Equity Bank                      | Term Deposit    | 154  | 2.90   | 157/16 |            | 27-Apr-16       |
| Term Deposit Ledger Balance             |                 |      |        |        |            | \$21,500,000.00 |
| 24 hour Online Bank Account             |                 |      |        |        |            | \$4,211,151.82  |
|                                         |                 |      |        |        |            | \$25,711,151.82 |

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 30 November 2015  
I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1983,  
associated regulations and in accordance with Council's Policies and Procedures.  
Signed

Kate Anderson  
Acting Senior Finance Officer

Prepared and Reconciled by Nikki Ryan  
Assistant Rates Clerk

1-12-15. *Kate Anderson* 1-12-15

## 14.3 DIRECTOR PLANNING AND REGULATORY SERVICES

### 14.3.1 DEVELOPMENT APPLICATION 2015/031

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 09/1367-03

---

#### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

#### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

#### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

#### **Relevant Reference Documents:**

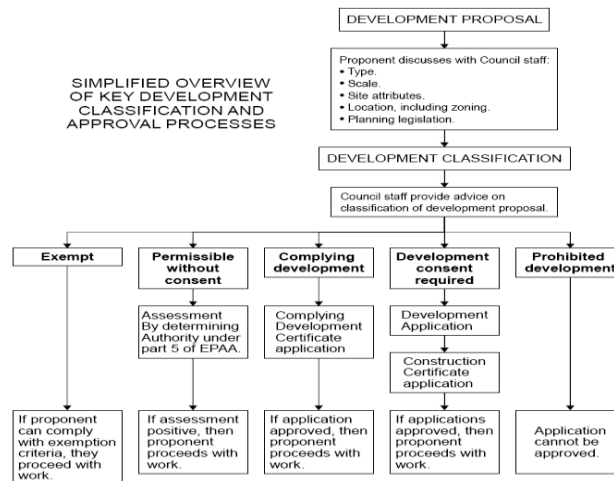
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

#### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

### Financial implications:

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:** Nil

### Conclusion:

It is recommended that Council note the current level of development activity within the Shire.

### Development and Complying Development Certificate applications September – November 2015

#### Recommendation:

**It is recommended that Walgett Shire Council resolve to:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for September -November 2015.

**Moved:**

**Seconded:**

### Attachments

A - DAs & CDCs approved September - November 2015

AUTHORITY

## Determined Applications



| 12/02/2015                                     |                               | Parameters:                       |                             | Date Range: Y        |            | Document Type:     |  | Page:1 |  |
|------------------------------------------------|-------------------------------|-----------------------------------|-----------------------------|----------------------|------------|--------------------|--|--------|--|
|                                                |                               |                                   |                             | Start Date:1/08/2016 |            | Officer:ALL        |  |        |  |
|                                                |                               |                                   |                             | End Date:30/11/2016  |            | Number of Days: 0  |  |        |  |
|                                                |                               |                                   |                             | As At Date:          |            | Stop The Clock:Yes |  |        |  |
| Document                                       | Applicant Name / Address      | Development Type                  | Determination               | Determined           | Received   |                    |  |        |  |
|                                                |                               | Property Address                  |                             |                      |            |                    |  |        |  |
|                                                |                               | Title                             | Owner                       |                      |            |                    |  |        |  |
| Document Type: 20                              |                               |                                   |                             |                      |            |                    |  |        |  |
| Stop the Clock                                 |                               |                                   |                             |                      |            |                    |  |        |  |
| 020/2014/000000005/003                         | Mrs V Adhikari                | 70 Class 6 - Shop                 | Approved by Council         | 27/10/2015           | 14/10/2015 |                    |  |        |  |
|                                                |                               | 34-38 Fox ST WALGETT              |                             |                      |            |                    |  |        |  |
|                                                |                               | PLT: 1 DP: 1203370                |                             |                      |            |                    |  |        |  |
|                                                |                               | Meslunas S Parekh & V Adhikari    |                             |                      |            |                    |  |        |  |
| There are Multiple Parcels on this application |                               |                                   |                             |                      |            |                    |  |        |  |
| Stop the Clock                                 |                               |                                   |                             |                      |            |                    |  |        |  |
| 020/2015/000000022/001                         | Ms S J Dowse                  | 10 Class 1a -Single Dwelling/Dual | Approved - Staff Delegation | 09/09/2015           | 13/08/2015 |                    |  |        |  |
|                                                |                               | Occupancy                         |                             |                      |            |                    |  |        |  |
|                                                |                               | 96 Warrenta ST WALGETT            |                             |                      |            |                    |  |        |  |
|                                                |                               | LOT: 41 DP: 847451                |                             |                      |            |                    |  |        |  |
|                                                |                               | Ms S J Dowse                      |                             |                      |            |                    |  |        |  |
| Stop the Clock                                 |                               |                                   |                             |                      |            |                    |  |        |  |
| 020/2015/000000023/001                         | Taylor Made Buildings Pty Ltd | 10 Class 1a -Single Dwelling/Dual | Approved - Staff Delegation | 09/09/2015           | 20/08/2015 |                    |  |        |  |
|                                                |                               | Occupancy                         |                             |                      |            |                    |  |        |  |
|                                                |                               | 67 Nanool ST WALGETT              |                             |                      |            |                    |  |        |  |
|                                                |                               | LOT: 2 DP: 1202110                |                             |                      |            |                    |  |        |  |
|                                                |                               | Government Property NSW           |                             |                      |            |                    |  |        |  |
| Stop the Clock                                 |                               |                                   |                             |                      |            |                    |  |        |  |
| 020/2015/000000023/001                         | Taylor Made Buildings Pty Ltd | 10 Class 1a -Single Dwelling/Dual | Approved - Staff Delegation | 09/09/2015           | 20/08/2015 |                    |  |        |  |
|                                                |                               | Occupancy                         |                             |                      |            |                    |  |        |  |
|                                                |                               | 67 Nanool ST WALGETT              |                             |                      |            |                    |  |        |  |
|                                                |                               | LOT: 2 DP: 1202110                |                             |                      |            |                    |  |        |  |
|                                                |                               | Government Property NSW           |                             |                      |            |                    |  |        |  |
| Total Elapsed Calendar Days: 43                |                               |                                   |                             |                      |            |                    |  |        |  |
| Calendar Stop Days: 24                         |                               |                                   |                             |                      |            |                    |  |        |  |
| Adjusted Calendar Days: 19                     |                               |                                   |                             |                      |            |                    |  |        |  |
| Stop the Clock                                 |                               |                                   |                             |                      |            |                    |  |        |  |

AUTHORITY

12/02/2015 Parameters: Date Range: Y Start Date: 1/09/2016 End Date: 30/11/2016 As At Date: Document Type: 20 Officer: ALL Number of Days: 0 Stop The Clock: Yes Page: 2

| Document                                                                                                                           | Applicant Name / Address   | Development Type                                                                                                               | Determination               | Determined | Received   |
|------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b>                                                                                                           |                            |                                                                                                                                |                             |            |            |
| 020/2015/00000024/001                                                                                                              | Walgett Aero Club Inc      | 150 Class 10b - Fence/Antenna/Other<br>1-23 Dewhurst ST WALGETT<br>LOT: 11 DP: 851116<br>Walgett Shire Council                 | Approved - Staff Delegation | 12/10/2015 | 31/08/2015 |
| <b>Stop the Clock</b> <b>Total Elapsed Calendar Days: 34</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 34</b>  |                            |                                                                                                                                |                             |            |            |
| 020/2015/00000025/001                                                                                                              | Mr G BRUCE                 | 10 Class 1a-Single Dwelling/Dual Occupancy<br>28 Morilla ST LITCHFIELD RIDGE<br>LOT: 5 SEC: 15 DP: 758612<br>Mr G Bruce        | Approved - Staff Delegation | 12/10/2015 | 09/09/2015 |
| <b>Stop the Clock</b> <b>Total Elapsed Calendar Days: 45</b><br><b>Calendar Stop Days: 17</b><br><b>Adjusted Calendar Days: 28</b> |                            |                                                                                                                                |                             |            |            |
| 020/2015/00000026/001                                                                                                              | Land & Housing Corporation | 10 Class 1a-Single Dwelling/Dual Occupancy<br>47 High ST COLLEENBRI<br>LOT: 14 SEC: 19 DP: 758262<br>Aboriginal Housing Office | Approved - Staff Delegation | 04/11/2015 | 21/09/2015 |
| <b>Stop the Clock</b> <b>Total Elapsed Calendar Days: 45</b><br><b>Calendar Stop Days: 17</b><br><b>Adjusted Calendar Days: 28</b> |                            |                                                                                                                                |                             |            |            |
| 020/2015/00000027/001                                                                                                              | Land & Housing Corporation | 10 Class 1a-Single Dwelling/Dual Occupancy<br>49 High ST COLLEENBRI<br>LOT: 13 SEC: 19 DP: 758262<br>Aboriginal Housing Office | Approved - Staff Delegation | 04/11/2015 | 21/09/2015 |

|                   |                    |                                                                                      |                                                                                  |                |
|-------------------|--------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------|
| <b>12/02/2015</b> | <b>Parameters:</b> | <b>Date Range: Y</b><br>Start Date: 1/09/2016<br>End Date: 30/11/2016<br>As At Date: | <b>Document Type:</b><br>Officer ALL<br>Number of Days: 0<br>Stop The Clock: Yes | <b>Page: 3</b> |
|-------------------|--------------------|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------|

| Document                 | Applicant Name / Address | Development Type                                                                                            | Determination               | Determined | Received   |
|--------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b> | <b>Stop the Clock</b>    | <b>Total Elapsed Calendar Days: 8</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 8</b>   |                             |            |            |
| 020/2015/00000028/001    | Mrs T E Molloy           | 151 Class 10b - Fence<br>12 Namoi ST WALGETT<br>LOT: B DP: 362818<br>Mr D B & Mrs T E Molloy                | Approved - Staff Delegation | 14/10/2015 | 07/10/2015 |
| <b>Document Type: 20</b> | <b>Stop the Clock</b>    | <b>Total Elapsed Calendar Days: 15</b><br><b>Calendar Stop Days: 9</b><br><b>Adjusted Calendar Days: 6</b>  |                             |            |            |
| 020/2015/00000029/001    | Mr D Flemming            | 160 Subdivision/Consolidation<br>Kamilaroi HWY WALGETT<br>LOT: 4 DP: 1110646 WILL: 193<br>Mr D D Flemming   | Approved - Staff Delegation | 29/10/2015 | 15/10/2015 |
| <b>Document Type: 20</b> | <b>Stop the Clock</b>    | <b>Total Elapsed Calendar Days: 41</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 41</b> |                             |            |            |
| 020/2015/00000030/001    | Mr D Smith               | 170 Change of Use<br>158 Fox ST WALGETT<br>LOT: 3 DP: 718739<br>Mr G J & Mrs M A Woodham                    | Approved by Council         | 24/11/2015 | 15/10/2015 |
| <b>Document Type: 20</b> | <b>Stop the Clock</b>    | <b>Total Elapsed Calendar Days: 40</b><br><b>Calendar Stop Days: 0</b><br><b>Adjusted Calendar Days: 40</b> |                             |            |            |

|                                       |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
|---------------------------------------|--------------------------|-------------|--|------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------|------------|------------|--|
| 12/02/2016                            |                          | Parameters: |  | Date Range: Y<br>Start Date: 1/09/2016<br>End Date: 30/11/2016<br>As At Date:                                                      |  | Document Type:<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes |            | Page: 4    |  |
| Document                              | Applicant Name / Address |             |  | Development Type<br>Property Address<br>Title    Owner                                                                             |  | Determination                                                              | Determined | Received   |  |
| Document Type: 20                     |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| 020/2015/00000031/001                 | Mr D Smith               |             |  | 170    Change of Use<br>25-29 Morilla ST LIGHTNING RIDGE<br>PLT: 1 SEC: 10 DP: 758612<br>Lightning Ridge District Bowling Club Ltd |  | Approved by Council                                                        | 24/11/2015 | 16/10/2015 |  |
| Officer: Mr M Clarkson                |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Number of Applications: 11            |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Average Elapsed Calendar Days: 22.45  |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Average Calendar Stop Days: 7.91      |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Average Adjusted Calendar Days: 22.45 |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Document                              | Applicant Name / Address |             |  | Development Type<br>Property Address<br>Title    Owner                                                                             |  | Determination                                                              | Determined | Received   |  |
| Document Type: 24                     |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Stop the Clock                        |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Total Elapsed Calendar Days: 13       |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Calendar Stop Days: 0                 |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Adjusted Calendar Days: 13            |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| 024/2015/00000006/001                 | Mr G Lewis               |             |  | 150    Class 10b - Fence/Antenna/Other<br>19 Wee Waa ST WALGETT<br>LOT: 2 DP: 35671<br>NSW Land and Housing Corporation            |  | Approved - Staff Delegation                                                | 02/11/2015 | 21/10/2015 |  |
| Officer: Mr A R Wilson                |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Number of Applications: 1             |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Average Elapsed Calendar Days: 13.00  |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Average Calendar Stop Days: 0.00      |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Average Adjusted Calendar Days: 13.00 |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Total Elapsed Calendar Days: 13.00    |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Total Calendar Stop Days: 0.00        |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| Total Adjusted Calendar Days: 13.00   |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |
| AUTHORITY                             |                          |             |  |                                                                                                                                    |  |                                                                            |            |            |  |

AUTHORITY

Determined Applications



|                                          |             |                                                                            |                                                                          |        |
|------------------------------------------|-------------|----------------------------------------------------------------------------|--------------------------------------------------------------------------|--------|
| 12/02/2016                               | Parameters: | Date Range:Y<br>Start Date:1/09/2016<br>End Date:30/11/2016<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 0<br>Stop The Clock:Yes | Page:5 |
| <b>Report Totals &amp; Averages</b>      |             |                                                                            |                                                                          |        |
| <u>Total Number of Applications : 12</u> |             | Average Elapsed Calendar Days: 28.92                                       | Total Elapsed Calendar Days: 347.00                                      |        |
|                                          |             | Average Calendar Stop Days: 7.25                                           | Total Calendar Stop Days: 87.00                                          |        |
|                                          |             | Average Adjusted Calendar Days: 21.67                                      | Total Adjusted Calendar Days: 260.00                                     |        |

AUTHORITY

### **14.3.2 RUBBISH BIN REPLACEMENT – WALGETT CBD UPGRADE**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 14/234

---

#### **Summary:**

It is proposed to replace 11 rubbish bins in Fox St Walgett using funds allocated to the Walgett Main Street Upgrade. It is recommended that Council resolve to allocate \$16,207 of the upgrade funds to the project.

#### **Background:**

On 26 March 2015 Council resolved to:

1. Allocate \$100,000 of the Walgett CBD upgrade budget to 1:1 in kind contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).
2. Allocate \$40,000 of the Walgett CBD upgrade budget to new plantings in the B2 Local Centre zone.
3. Allocate \$20,000 of the Walgett CBD upgrade budget to festoon lighting in the B2 Local Centre zone.
4. Give public notification of the Walgett CBD Upgrade Strategy for a minimum of 28 days, by:
  - Advertising the strategy in the Walgett Spectator.
  - Making the strategy available as a pdf file via Council's web site.

On 22 September Council resolved to reimburse:

- a) \$3,610 to the Gateway Hotel,
- b) \$5,000 to NorthWest Vets, and
- c) \$2224 to Stone's Throw

upon completion of proposed fascia upgrade works and receipt of paid invoices for same.

Applications for the funding close on 31 December 2015, and to date only \$10,834 of the \$100,000 has been allocated.

#### **Current position:**

Following a complaint from a business owner about the condition of the 11 existing metal rubbish bins in Fox St (see attachment A), Council staff researched products available and pricing from several suppliers.

StraBe Group has provided a quote for \$16,207.29 dated 9 December 2015 for similar replacement bins in a silver powder coated anti-graffiti finish (see attachment B). The cost in relation to quality and suitability of product was preferable to other suppliers researched.

#### **Relevant Reference Documents/Policies:**

Business papers and minutes for 24 March 2015, 23 June 2015, and 22 September 2015 Council meetings.

Walgett Shire Council Budget for 2014/2015.

**Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

Nil.

**Stakeholders:**

Walgett community, business owners, Walgett Shire Council, and the travelling public.

**Financial Implications:**

Council allocated a budget of \$160,000 for upgrades to the Walgett CBD in the 2014-2015 budget.

Which have been carried forward to the 2015-2016 budget.

**Alternative Solutions/Options:**

1. Do nothing:- This option has not been recommended as:

- The existing bins are in poor condition,
- The impact on visual amenity in Fox St from replacing the bins presents as good value,
- It is reasonable to suggest that replacement of the bins will have strong stakeholder support.

2. Seek alternative quotes for replacement bins.

**Conclusion:**

Replacement of the bins presents as an appropriate allocation of Walgett CBD upgrade funds.

**Rubbish Bin Replacement – Walgett CBD Upgrade****Recommendation:**

That Walgett Shire Council resolve to:

1. Note the quote from Strabe Group dated 9 December 2015.
2. Allocate \$16,207.29 for the replacement of 11 metal litter rubbish bins in Fox St Walgett from the \$100,000 of Walgett CBD upgrade funds allocated on 23 June 2015 to business contributions.

**Moved:**

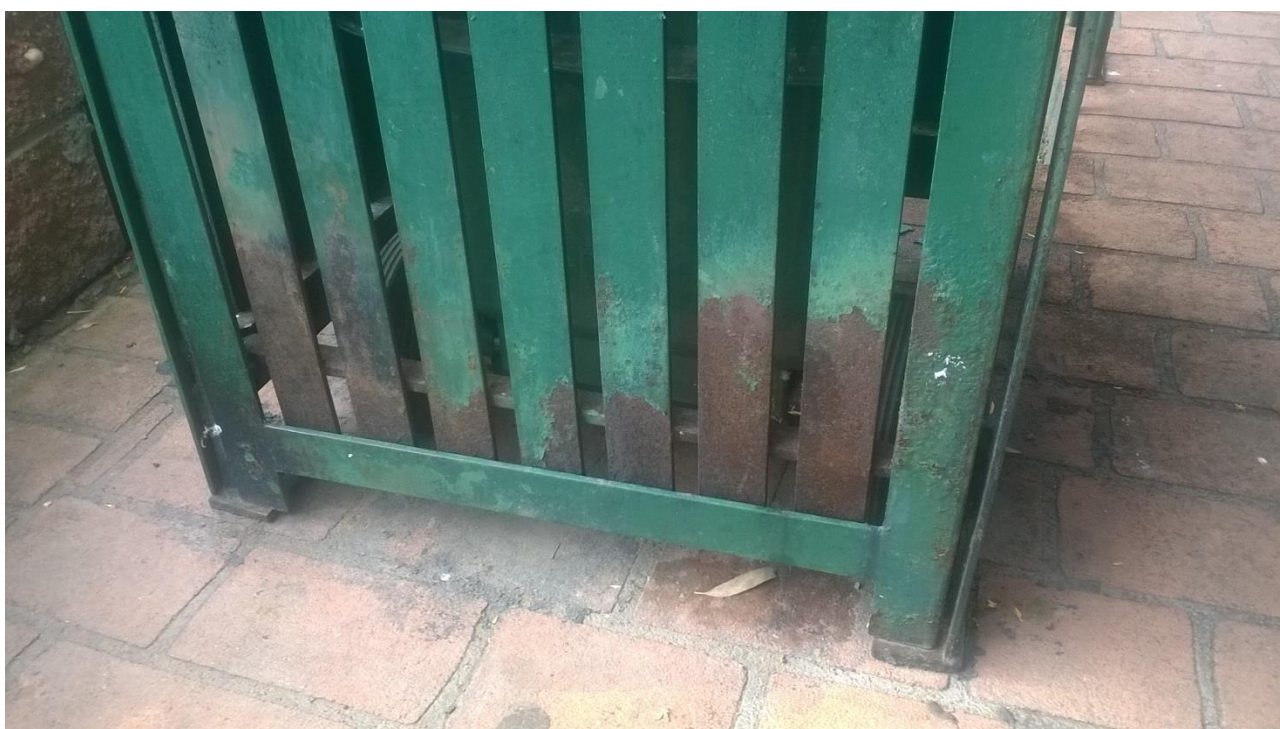
**Seconded:**

**Attachments:**

A – Photos of existing metal bins in Fox St Walgett.

B – Product specification and quote from StraBe Group dated 9 December 2015.

**Attachment A** - Photos of existing metal bins in Fox St Walgett.



**Attachment B** – Product specification and quote from StraBe Group dated 9 December 2015

## litter bins



**evo**

**LTR205**

StraBe's 'evo' is smart, streamlined and practical. Available in popular 'wheelie-bin' sizes it boasts a heavy duty frame with custom perforations options to provide a robust and hygienic disposal solution.



### dimensions and data

120, 140 and 240 Litre capacity

Stainless steel lid with integrated cigarette ash tray

Strong mild steel construction

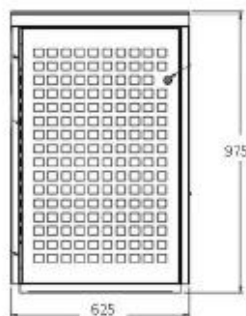
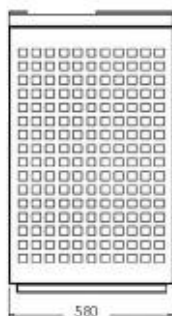
Stainless steel slam lock locking system

Custom perforations & powder coat finishes

Surface mount configuration

10 year comprehensive warranty

**StraBe™**  
STREETS AHEAD



P: 1300 979 343

E: team@strabe.com.au

W: www.strabe.com.au

# **Proposal      1961**

To: Walgett Shire Council  
PO Box 31  
Walgett NSW 2832  
Matt Clarkson



Strabe Group  
92 Fallon St  
(P.O. Box 837)  
ALBURY NSW 2640  
Australia  
Phone 1300 979 343  
Fax 1300 979 616  
Email team@strabe.com.au  
Web strabe.com.au

| Date:                                                                                                                                                                                                                                                                                                                                                                              | 3/12/2015 | Contact:                                                                                                                                                                                                 | Matt Clarkson | Sales Rep: | Matt          | Project Location | Walgett   |             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|------------|---------------|------------------|-----------|-------------|
| Item                                                                                                                                                                                                                                                                                                                                                                               | Quantity  | Description                                                                                                                                                                                              |               |            | Finish        | Rate             | Total     |             |
| LTR205                                                                                                                                                                                                                                                                                                                                                                             | 11        | Revised 9/12/15<br>StraBe 'evo' bin surround, 140 Litre waste, 1000mm high x 630mm wide, Stainless Steel lid, S/S locking system, Powder coat colour body, Anti-Graffiti Powder coat - Streetwise Silver |               |            | Powder coated | 1,134.90         | 12,483.90 |             |
| F                                                                                                                                                                                                                                                                                                                                                                                  | 1         | FREIGHT for 11 Bins from Albury to Walgett NSW                                                                                                                                                           |               |            | N/A           | 2,250.00         | 2,250.00  |             |
| Conditions of Sale: Ownership of any goods supplied by StraBe are retained and remain the property of StraBe until payment is received in full. To proceed with this proposal we require a 50% deposit with your purchase order, the balance is due and payable within 15 days of delivery of your order. At the point of delivery of any goods all risks passes to the purchaser. |           | We look forward to working with you!                                                                                                                                                                     |               |            |               |                  | Subtotal  | \$14,733.90 |
|                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                          |               |            |               |                  | GST       | \$1,473.39  |
|                                                                                                                                                                                                                                                                                                                                                                                    |           | All prices are in accord with StraBe standard terms and conditions of sale. Prices are subject to change without notice.                                                                                 |               |            |               |                  | Total     | \$16,207.29 |

### **14.3.3 PURCHASE OF HIGH PRESSURE WATER CLEANER**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 14/234

---

#### **Summary:**

It is proposed to purchase a high pressure water cleaner to maintain footpaths in the Shire using funds allocated to the Walgett, Lightning Ridge, and Collarenebri Main Street Upgrade Projects. It is recommended that Council resolve to allocate \$5558.70 from each of the three upgrade funds to the purchase.

#### **Background:**

Walgett, Lightning Ridge, and Collarenebri were each allocated \$160,000 in the 2014/2015 budget for main street upgrades.

On 26 March 2015 Council resolved to:

1. Allocate \$100,000 of the Walgett CBD upgrade budget to 1:1 in kind contributions in the B2 Local Centre zone for fascia upgrades, including security measures, subject to Council approval (works must demonstrate improved visual amenity).
2. Allocate \$40,000 of the Walgett CBD upgrade budget to new plantings in the B2 Local Centre zone.
3. Allocate \$20,000 of the Walgett CBD upgrade budget to festoon lighting in the B2 Local Centre zone.
4. Give public notification of the Walgett CBD Upgrade Strategy for a minimum of 28 days, by:
  - Advertising the strategy in the Walgett Spectator.
  - Making the strategy available as a pdf file via Council's web site.

On 22 September Council resolved to reimburse:

- a) \$3,610 to the Gateway Hotel,
- b) \$5,000 to NorthWest Vets, and
- c) \$2224 to Stone's Throw

upon completion of proposed fascia upgrade works and receipt of paid invoices for same.

Applications for Walgett business contributions close on 31 December 2015, and to date only \$10,834 of the \$100,000 has been allocated from the funds approved for.

#### **Current position:**

Following a suggestion from a member of the community that Council should institute a program to regularly clean paving in the towns and villages within the Shire with an industrial high pressure system, Council staff researched products available and pricing from several suppliers. Greg Leersen, Council's Support Services Coordinator, was also consulted as to what system/specification and accessories were suitable. Only one supplier was identified which could provide an appropriate, cost effective system which could be readily transported to different locations within the Shire (see attachment A).

Australian Pump Industries has provided a quote for \$16,676 dated 9 December 2015 for a skid mounted single unit pump system with integrated water supply, freight, and two cleaning attachments (see attachment B).

**Relevant Reference Documents/Policies:**

Business papers and minutes for 24 March 2015, 23 June 2015, and 22 September 2015 Council meetings.

Walgett Shire Council Budget for 2014/2015.

**Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

Nil.

**Stakeholders:**

Walgett community, business owners, Walgett Shire Council, and the travelling public.

**Financial Implications:**

Council allocated a budget of \$160,000 each for Walgett, Lightning Ridge, and Collarenebri Main Street Upgrade Projects in the 2014-2015 budget.

**Alternative Solutions/Options:**

Do nothing:- This option has not been recommended as:

- Instituting a regular program to maintain footpath surfaces in the Shire is appropriate, and the purchase of suitable equipment to undertake the work is necessary.
- The opportunity cost of the purchase is favourable compared to other possible upgrade works.
- The impact on visual amenity and general cleanliness in the central business districts of the Shire's towns and villages will be significant,
- It is reasonable to suggest that the program will have strong stakeholder support.

**Conclusion**

The purchase of a high pressure water cleaner and accessories to maintain footpaths in the Shire is an appropriate allocation of the CBD upgrade funds.

### **Purchase of High Pressure Water Cleaner**

#### **Recommendation:**

That Walgett Shire Council resolve to:

1. Note the quote from Australian Pump Industries dated 9 December 2015.
2. Allocate \$5558.70 from each of the Walgett, Lightning Ridge, and Collarenebri Main Street Upgrade Funds to the purchase of a high pressure water cleaner, accessories, and freight for \$16676 from Australian Pump Industries.

**Moved:**

**Seconded:**

#### **Attachments:**

A – Photos of skid mounted single unit pump system with integrated water supply and two cleaning attachments.

B –Quote from Australian Pump Industries invoice #BH0176 dated 9 December 2015.

**Attachment A** - Photos of skid mounted single unit pump system with integrated water supply and two cleaning attachments.



BB350 Mobi Blast

**BERTOLINI**  
pumps  
3 year warranty

**BEST BUY**



**Attachment B – Quote from Australian Pump Industries invoice #BH0176 dated 9 December 2015**

# AUSTRALIAN PUMP

AUSTRALIAN PUMP INDUSTRIES PTY LTD ABN: 79 061 619 234  
 7 Gladstone Road, Cadell Hills NSW 2154 Australia  
 PO Box 6154, Southport NSW 2153  
 P: +61 2 8865 3500 F: +61 2 8864 4200  
 info@aussiepumps.com.au  
 www.aussiepumps.com.au

|        |                              |         |                 |
|--------|------------------------------|---------|-----------------|
| TO:    | Walgett City Council         | DATE:   | 9 December 2015 |
| ATTN:  | Matt Clarkson                | FROM:   | Bruce Hulm      |
| PHONE: | 0458 231 776 / 6828 1399     | FAX:    |                 |
| Email  | mclarkson@walgett.nsw.gov.au | O/N Ref |                 |

ABN: 79 061 619 234

## Pro Forma Invoice # BH0176

| CODE            | DESCRIPTION                                                  | QTY | UNIT PRICE<br>EX GST | GST<br>\$  | TOTAL PRICE<br>INC GST |
|-----------------|--------------------------------------------------------------|-----|----------------------|------------|------------------------|
| ABBULTRA-MOBI   | 4,300 psi petrol operated skid mounted on site cleaning unit | 1   | \$11,850.00          | \$1,185.00 | \$13,035.00            |
| HANT4C          | 28" multi twister                                            | 1   | \$2,245.00           | \$224.50   | \$2,469.50             |
| AGP1200 306-KIT | Aussie Tricleaner                                            | 1   | \$265.00             | \$26.50    | \$291.50               |
| F1              | Freight - to be confirmed                                    | 1   | \$800.00             | \$80.00    | \$880.00               |
| TOTALS          |                                                              |     | \$15,160.00          | \$1,516.00 | \$16,676.00            |

Please note... freight insurance is extra. If freight insurance is required please contact us.

Address:

Delivery Address:

Payment terms:

EFT into nominated account below or credit card payment.  
 Full payment required before shipment.

Bank Details:

Bank: National Australia Bank  
 Branch: Norwest  
 Account No: 62005-4544  
 BSB No: 082-167  
 Account Name: Australian Pump Industries  
 Swift Code: NATAAU3302S

Best Regards

RELIABLE PRODUCTS... RELIABLE PEOPLE...



## 14.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 14.4.1 MONTHLY RURAL INFRASTRUCTURE & SUPPORT SERVICE PROGRESS REPORT – NOVEMBER 2015

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla KC – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 12/211

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> November 2015.

**Background:**

A budget of \$23.738 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2015/2016.

**Current Position:**

The status of work progress is as follows;

| In Progress                        | Completed                 |
|------------------------------------|---------------------------|
| Merrywinebone Road (Near Mayleigh) | Merrywinebone Road        |
| Bellara Lane                       | Gingie Road               |
| Namoi Street                       | Millie Road               |
| Castlereagh Highway South          | Maitland Street           |
|                                    | Lane ways in Collarenebri |
|                                    | Mission Road              |
|                                    | Pitt Street               |
|                                    | Castlereagh Highway North |
|                                    | Namoi Village Road        |
|                                    | Opal Street               |
|                                    | Onyx Street               |

**Relevant Reference Documents/Policies:**

2015/16 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 30<sup>th</sup> November 2015, \$ 4,087,761 has been spent from a total amount of \$ 23.73 m allocated for 2015/2016 budget. The expenditure for capital and maintenance works is \$2,915,092

See attachment for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

|                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Rural Infrastructure and Support Service Progress report from Acting Director Engineering Services</b>                                                              |
| <b>Recommendation:</b><br><br>That Council receive and note the Engineering Services monthly works progress report for November 2015.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

2015/2016 Budget vs Expenditure spread sheet up the 30<sup>th</sup> November 2015.

The Rural Infrastructure and support Services 2015/2016 allocated budget is as follows:

| Ledger Item                            | Actuals, Committed and On Cost up to 30th November 2015 | Budget           | % Budget | Remarks                                               |
|----------------------------------------|---------------------------------------------------------|------------------|----------|-------------------------------------------------------|
| Engineering Administration             | \$ 178,173.00                                           | \$ 704,684.00    | 25%      |                                                       |
| Depot Operation                        | \$ 21,575.00                                            | \$ 41,000.00     | 53%      |                                                       |
| Emergency Services (RFS*SES)           | \$ 150,512.00                                           | \$ 340,000.00    | 44%      |                                                       |
| Emergency Services                     | \$ 55,509.00                                            | \$ 60,000.00     | 92%      | Plant hire 55,000km SES plant hire brought to account |
| Fleet Operations                       | \$ 636,328.00                                           | \$ 3,458,500.00  | 18%      |                                                       |
| Regional Road Flood Damage             | \$ -                                                    | \$ 30,000.00     | 0%       |                                                       |
| Urban Road Operation                   | \$ 1,848.00                                             | \$ 394,243.00    | 0%       |                                                       |
| Local Roads Operations                 | \$ 28,639.00                                            | \$ 552,948.00    | 5%       |                                                       |
| Local Roads Maintenance                | \$ 242,685.00                                           | \$ 799,300.00    | 30%      |                                                       |
| Regional Roads Operations              | \$ 29,337.00                                            | \$ 692,452.00    | 4%       |                                                       |
| Regional Roads Maintenance             | \$ 454,353.00                                           | \$ 975,160.00    | 47%      |                                                       |
| RMCC                                   | \$ 2,092,335.45                                         | \$ 4,890,000.00  | 42%      |                                                       |
| Private Works                          | \$ 129,749.00                                           | \$ 292,500.00    | 44%      | Increased private works                               |
| Walgett Depot Renewal and Improvements | \$ -                                                    | \$ 2,587,192.00  | 0%       |                                                       |
| Fleet Renewal and Improvements         | \$ 119,744.00                                           | \$ 2,492,375.00  | 5%       |                                                       |
| Local Road Renewal                     | \$ 309,885.00                                           | \$ 2,159,054.00  | 14%      |                                                       |
| Regional Road Improvement              | \$ 478,193.00                                           | \$ 3,410,720.00  | 14%      |                                                       |
| Workshop                               | \$ 33,253.00                                            | \$ 151,500.00    | 22%      |                                                       |
| Total                                  | \$ 4,962,118.45                                         | \$ 24,031,628.00 |          |                                                       |

### **14.4.1 MONTHLY RMCC WORKS REPORT – NOVEMBER 2015**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla KC – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 12/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30<sup>th</sup> October 2015.

**Background:**

The initial approved contract was of \$ 4,890,000 for 2015/2016 financial year. Due to the variation of scope of works, the revised contract is \$ 5,099,171.38.

The details of scope of works are given in Table 1. The additional scope of works is guardrail works, signs replacement and culvert headwalls construction.

**Current Position:**

One construction team is working on HW18 South towards Coonamble. Guardrail works, signs replacements and culvert headwalls (SH29W) construction is completed.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:** Nil

**Environmental issues:** Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30<sup>th</sup> November 2015, \$1,373,701.70 from 2015/2016 budget has been spent. (Ref. Table 1).

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

## Monthly RMCC Works Report – November 2015

### Recommendation:

That Council receive and note the monthly RMCC works report for November 2015.

### Moved:

### Seconded:

### Attachments:

Allocations for 2015/2016 RMCC Works

Table 1

| SN           | Description                  | Budget                 | Expenditure<br>Till 31/11/2015 | Expenditure<br>% | Physical<br>status |
|--------------|------------------------------|------------------------|--------------------------------|------------------|--------------------|
| 1            | HW 12 Warrambool<br>Widening | \$1,008,472.07         | \$660877.03                    | 65.53%           | Completed          |
| 2            | HW12 Intersection Signs      | \$51,387.60            | \$22,576.21                    | 44%              | Completed          |
| 3            | Routine works                | \$1,100,000.00         | \$381782.75                    | 34.70%           | On going           |
| 4            | Culvert Headwall Works       | \$72,600.00            | \$48,049.00                    | 66.18%           | Completed          |
| 5            | Incident Management          | \$3,011.71             | \$3,011.71                     | 100%             | Completed          |
| 6            | Heavy patching               | \$510,000.00           | \$180387.87                    | 35.37%           | On going           |
| 7            | Lightning Ridge Rutting      | \$1,300,000.00         | \$3,317.36                     | 0%               | On going           |
| 8            | Reseals                      | \$ 980,000.00          | 0                              | 0%               | Not started        |
| 9            | Guardrail posts              | \$73,700.00            | \$73,700.00                    | 100%             | Completed          |
| <b>TOTAL</b> |                              | <b>\$ 5,099,171.38</b> | <b>\$ 1,373,701.70</b>         | <b>26.93%</b>    |                    |

## **14.4.1 MONTHLY MAINTENANCE GRADING REPORT NOVEMBER 2015**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla KC – Acting Director Engineering Services/Technical Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period November 2015.

### **Background:**

Council has allocated amounts of \$465,000 and \$190,000 to maintain the unsealed Local and Rural Roads respectively to provide acceptable level of service. After September QBR these figures has been increased to \$962,254 and \$329,590 respectively. These additional budgets have not been allocated to relevant roads.

### **Current Position:**

Council has two maintenance graders, only one is working currently. The other one is out of operation due to the lack of a grader operator. Council is in the process of filling the vacant position.

External contractors are carrying out urgent maintenance works and this process will be continued until the position is filled.

Details of maintenance grading locations are detailed in the attached report.

### **Relevant Reference Documents/Policies:**

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

### **Financial Implications:**

As at 30<sup>th</sup> November 2015, \$ 245,873.46 has been spent from a total amount of \$ 655,000 provided in the 2015/2016 budget and operational plan.

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Monthly Maintenance Grading Report from Acting Director Engineering Services****Recommendation:**

That Council receive and note the monthly maintenance grading works report for November 2015

**Moved:****Seconded:****Attachments:**

Maintenance works progress summary.

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 30 th October 2015 | Actual Resource             |
|------------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|------------------|------------------|-------------------|-----------------|---------------------------------------------|-----------------------------|
| <b>Zone 1</b>                |                      |                                 |                |                     |                    |                  |                  |                   |                 |                                             |                             |
| Bowra Road SR34              | 3.95                 | \$ 3,100.00                     | 3.95           | \$ 3,100.00         | 20/07/2015         | 20/07/2015       | Jack Mclean      |                   |                 |                                             |                             |
| Wanourie Road SR38           | 6.5                  | \$ 4,030.00                     | 3.8            | \$ 3,100.00         | 21/07/2015         | 21/07/2015       | Jack Mclean      | 19/08/2015        | 20/08/2015      | \$ 2,993.72                                 | WSC- Jack Mclean            |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | 6.7            | \$ 4,134.00         | 22/07/2015         | 22/07/2015       | Jack Mclean      |                   |                 |                                             |                             |
| Regans Road SR58             | 3.2                  | \$ 3,100.00                     | 3.2            | \$ 3,100.00         | 23/07/2015         | 23/07/2015       | Jack Mclean      | 18/08/2015        | 19/08/2015      | \$ 1,023.32                                 | WSC- Jack Mclean            |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | 10.3           | \$ 6,402.00         | 27/07/2015         | 28/07/2015       | Jack Mclean      | 8/09/2015         | 9/09/2015       | \$ 6,854.84                                 | WSC- Jack Mclean            |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | 5.0            | \$ 3,100.00         | 29/07/2015         | 29/07/2015       | Jack Mclean      |                   |                 |                                             |                             |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | 4.9            | \$ 3,100.00         | 30/07/2015         | 30/07/2015       | Jack Mclean      | 20/07/2015        | 19/08/2015      | \$ 1,634.73                                 | Contractor Peter Cochrane   |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | 6.3            | \$ 3,914.00         | 31/07/2015         | 31/07/2015       | Jack Mclean      | 1/08/2015         | 1/08/2015       | \$ 1,771.15                                 | Contractor - Peter Cochrane |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | 4.7            | \$ 3,100.00         | 3/08/2015          | 3/08/2015        | Jack Mclean      | 17/08/2015        | 18/08/2015      | \$ 2,713.21                                 | WSC- Jack Mclean            |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | 11.9           | \$ 7,353.00         | 4/08/2015          | 5/08/2015        | Jack Mclean      |                   |                 |                                             |                             |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | 15.5           | \$ 9,584.00         | 6/08/2015          | 11/08/2015       | Jack Mclean      | 1/09/2015         | 7/09/2015       | \$ 3,197.22                                 | WSC- Jack Mclean            |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | 25.8           | \$ 8,000.00         | 12/08/2015         | 18/08/2015       | Jack Mclean      | 8/07/2015         | 29/07/2015      | \$ 9,944.58                                 | Contractor - Peter Cochrane |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | 4.7            | \$ 3,100.00         | 19/08/2015         | 19/08/2015       | Jack Mclean      |                   |                 |                                             |                             |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | 8.1            | \$ 5,011.00         | 7/07/2015          | 8/07/2015        | Jack Mclean      | 7/07/2015         | 15/07/2015      | \$ 5,440.77                                 | WSC- Jack Mclean            |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | 28.7           | \$ 17,814.00        | 20/08/2015         | 28/08/2015       | Jack Mclean      | 17/08/2015        | 17/08/2015      | \$ 421.42                                   | D Chape - signage           |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | 11.0           | \$ 6,804.00         | 31/08/2015         | 1/09/2015        | Jack Mclean      |                   |                 |                                             |                             |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | 28.1           | \$ 17,412.00        | 2/09/2015          | 10/09/2015       | Jack Mclean      | 20/07/2015        | 06.08.2015      | \$ 16,890.57                                | WSC Jack Mclean             |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | 5.1            | \$ 3,182.00         | 11/09/2015         | 11/09/2015       | Jack Mclean      |                   |                 |                                             |                             |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | 10.6           | \$ 6,548.00         | 14/09/2015         | 15/09/2015       | Jack Mclean      |                   |                 |                                             |                             |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | 32.3           | \$ 15,000.00        | 16/09/2015         | 24/09/2015       | Jack Mclean      | 3/08/2015         | 21/.08/15       | \$ 16,902.27                                | Contractor Peter Cochrane   |
| Merri Merri Road RR202       | 6.57                 | \$ 4,092.00                     | 3.9            | \$ 3,100.00         | 6/07/2015          | 6/07/2015        | Jack Mclean      | 6/07/2015         | 6/07/2015       | \$ 4,350.10                                 | WSC- Jack Mclean            |
| Sub total Zone 1             | 392.29               | \$ 244,962.00                   | 234.3826       | \$ 135,958.00       |                    |                  |                  |                   |                 | \$ 74,137.90                                |                             |

## ZONE 1- MAINTENANCE WORK PROGRESS OF SHIRE ROADS UP TO 31 OCTOBER 2015

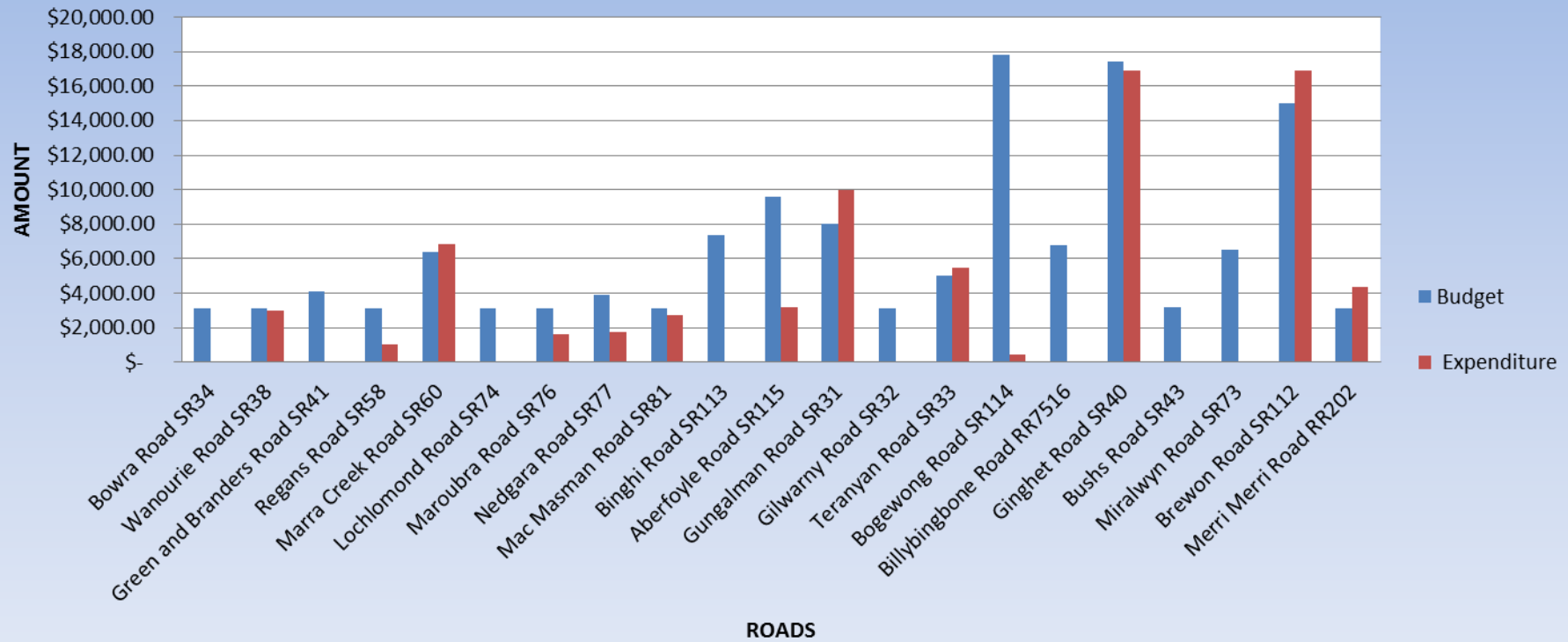


Chart 1

| Road Name                | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date  | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 30 th October 2015 | Actual Resource  |
|--------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|-------------------|------------------|-------------------|-----------------|---------------------------------------------|------------------|
| <b>Zone 2</b>            |                      |                                 |                |                     | <b>20/07/2015</b>  | <b>15/10/2015</b> |                  |                   |                 |                                             |                  |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | 11.3           | \$ 6,987.00         | 25/09/2015         | 28/09/2015        | Jack Mclean      |                   |                 | \$ 73.63                                    | WSC - inspection |
| Wimbledon Road SR64      | 3.4                  | \$ 3,100.00                     | 3.4            | \$ 3,100.00         | 29/09/2015         | 29/09/2015        | Jack Mclean      |                   |                 |                                             |                  |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | 7.5            | \$ 4,646.00         | 30/09/2015         | 30/09/2015        | Jack Mclean      |                   |                 | \$ 65.60                                    | WSC - inspection |
| Strathmore Road SR92     | 19.2                 | \$ 11,904.00                    | 11.3           | \$ 7,023.00         | 1/10/2015          | 6/10/2015         | Jack Mclean      |                   |                 |                                             |                  |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | 36.0           | \$ 18,000.00        | 7/10/2015          | 15/10/2015        | Jack Mclean      |                   |                 | \$ 146.20                                   | WSC - inspection |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | 5.7            | \$ 3,512.00         | 20/07/2015         | 20/07/2015        | Michael Russel   |                   |                 |                                             |                  |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | 16.4           | \$ 10,169.00        | 21/07/2015         | 23/07/2015        | Michael Russel   |                   |                 | \$ 78.55                                    | WSC - inspection |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | 16.9           | \$ 8,000.00         | 27/07/2015         | 29/07/2015        | Michael Russel   |                   |                 |                                             |                  |
| Cumborah Town Roads      |                      |                                 |                | \$ 3,100.00         | 30/07/2015         | 30/07/2015        | Michael Russel   |                   |                 |                                             |                  |
| Sub total Zone 2         | 181.5                | \$ 113,522.00                   | 108.479        | \$ 64,537.00        |                    |                   |                  |                   |                 | \$ 363.98                                   |                  |

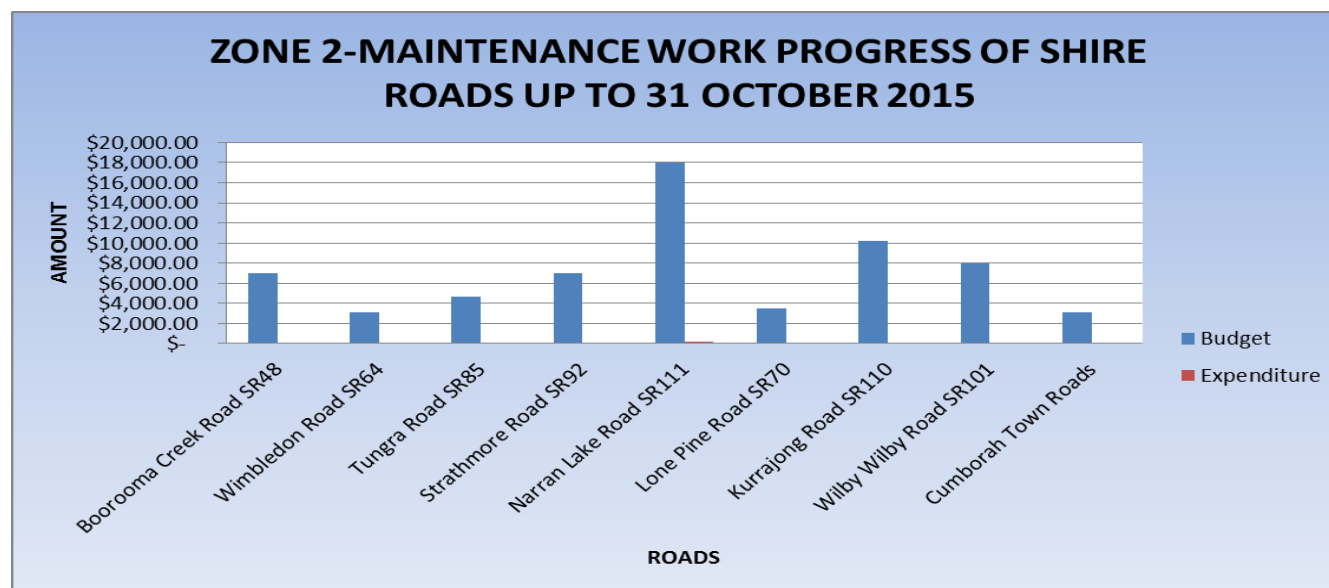


Chart 2

| Road Name                            | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date  | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 30 th October 2015 | Actual Resource       |
|--------------------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|-------------------|------------------|-------------------|-----------------|---------------------------------------------|-----------------------|
| <b>Zone 3</b>                        |                      |                                 |                |                     | <b>31/07/2015</b>  | <b>29/10/2015</b> |                  |                   |                 |                                             |                       |
| Springs Road SR19                    | 2.7                  | \$ 3,100.00                     | 2.7            | \$ 3,100.00         | 31/07/2015         | 31/07/2015        | Michael Russel   |                   |                 |                                             |                       |
| Bonanza Road SR46                    | 16.9                 | \$ 10,478.00                    | 10.0           | \$ 6,182.00         | 3/08/2015          | 4/08/2015         | Michael Russel   | 10-Aug            | 12/08/2015      | \$ 3,960.00                                 | Contractor- Ridgerock |
| Schmalkuche Road SR47                | 14.4                 | \$ 8,928.00                     | 8.5            | \$ 5,268.00         | 5/08/2015          | 6/08/2015         | Michael Russel   |                   |                 |                                             |                       |
| Millencowbah Road SR51               | 27.7                 | \$ 17,174.00                    | 16.3           | \$ 10,133.00        | 10/08/2015         | 12/08/2015        | Michael Russel   |                   |                 |                                             |                       |
| Willis Road SR52                     | 14.5                 | \$ 8,990.00                     | 8.6            | \$ 5,304.00         | 13/08/2015         | 14/08/2015        | Michael Russel   |                   |                 |                                             |                       |
| Koomalah Road SR53                   | 28.4                 | \$ 17,608.00                    | 16.8           | \$ 10,389.00        | 17/08/2015         | 19/08/2015        | Michael Russel   |                   |                 |                                             |                       |
| Burranbaa Road SR55                  | 18.1                 | \$ 11,222.00                    | 10.7           | \$ 6,621.00         | 20/08/2015         | 24/08/2015        | Michael Russel   |                   |                 | \$ 12,430.00                                | Contractor- Ridgerock |
| Cambo Road SR61                      | 21.1                 | \$ 13,082.00                    | 12.4           | \$ 7,718.00         | 25/08/2015         | 26/08/2015        | Michael Russel   |                   |                 |                                             |                       |
| Woolaroo Road SR69                   | 1                    | \$ 3,100.00                     | 1.0            | \$ 3,100.00         | 27/08/2015         | 27/08/2015        | Michael Russel   |                   |                 |                                             |                       |
| Kia-Ora Road SR86                    | 6.8                  | \$ 4,216.00                     | 4.0            | \$ 3,100.00         | 28/08/2015         | 28/08/2015        | Michael Russel   |                   |                 | \$ 89.21                                    | WSC - Inspection      |
| Fabians Road SR88                    | 24.8                 | \$ 15,376.00                    | 14.6           | \$ 9,072.00         | 31/08/2015         | 2/09/2015         | Michael Russel   |                   |                 | \$ 350.00                                   |                       |
| Three Mile Road SR91                 | 0.2                  | \$ 3,100.00                     | 0.2            | \$ 3,100.00         | 3/09/2015          | 3/09/2015         | Michael Russel   |                   |                 |                                             |                       |
| Banarway Road SR95                   | 1.2                  | \$ 3,100.00                     | 1.2            | \$ 3,100.00         | 7/09/2015          | 7/09/2015         | Michael Russel   | 11/08/2015        | 11/08/2015      | \$ 654.50                                   | Contractor- Ramien    |
| Purtle Road SR126                    | 26.8                 | \$ 16,616.00                    | 15.8           | \$ 9,803.00         | 8/09/2015          | 10/09/2015        | Michael Russel   |                   |                 |                                             |                       |
| Boora Road SR127                     | 63.8                 | \$ 39,556.00                    | 37.6           | \$ 15,000.00        | 11/09/2015         | 23/09/2015        | Michael Russel   | 18/08/2015        | 28/08/2015      | \$ 10,850.00                                | Contractor- Ridgerock |
| Bore Head Road SR45                  | 5.1                  | \$ 3,162.00                     | 3.0            | \$ 3,100.00         | 24/09/2015         | 24/09/2015        | Michael Russel   |                   |                 |                                             |                       |
| Lorne Road SR98                      | 6.9                  | \$ 4,278.00                     | 4.1            | \$ 3,100.00         | 25/09/2015         | 25/09/2015        | Michael Russel   | 25/09/2015        | 25/09/2015      | \$ 1,494.60                                 | WSC                   |
| Angledool Road SR102                 | 49.3                 | \$ 30,566.00                    | 29.1           | \$ 18,034.00        | 28/09/2015         | 7/10/2015         | Michael Russel   |                   |                 |                                             |                       |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | \$ 45,942.00                    | 43.7           | \$ 27,106.00        | 8/10/2015          | 21/10/2015        | Michael Russel   |                   |                 | \$ 5,920.00                                 | Contractor- Ridgerock |
| Gundabloui Road RR457                | 52.9                 | \$ 32,798.00                    | 31.2           | \$ 19,351.00        | 22/10/2015         | 29/10/2015        | Michael Russel   | 6/08/2015         | 27/08/2015      | \$ 19,665.39                                | Contractor- Ramien    |
| Sub total Zone 3                     | 456.7                | \$ 292,392.00                   | 271.544        | \$ 171,681.00       |                    |                   |                  |                   |                 | \$ 55,413.70                                |                       |

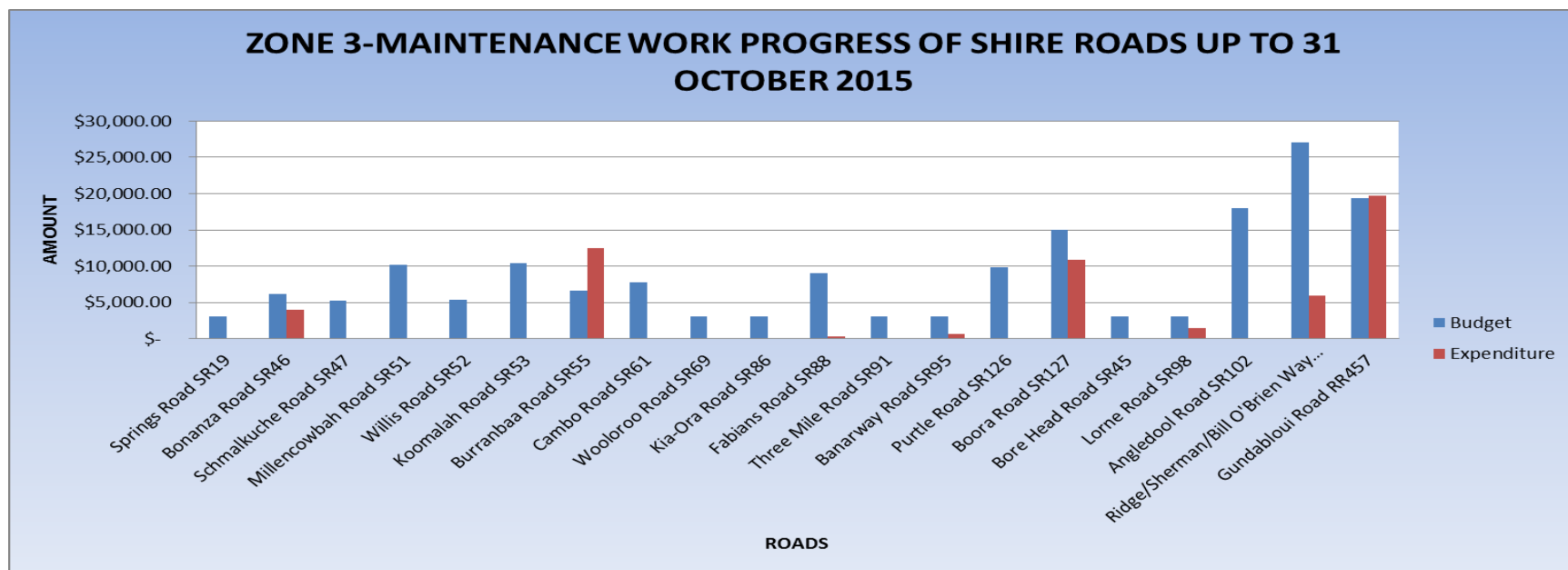


Chart 3

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date | Planned Resource | Actual Start Date | Actual End date | Actual Expenditure up to 30 th October 2015 | Actual Resource             |
|--------------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|------------------|------------------|-------------------|-----------------|---------------------------------------------|-----------------------------|
| <b>Zone 4</b>                  |                      |                                 |                |                     | <b>2/11/2015</b>   | <b>5/02/2016</b> |                  |                   |                 |                                             |                             |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | 11.2           | \$ 6,950.00         | 2/11/2015          | 3/11/2015        | Michael Russel   |                   |                 |                                             |                             |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | 12.6           | \$ 7,828.00         | 4/11/2015          | 6/11/2015        | Michael Russel   |                   |                 |                                             |                             |
| Clarkes Road SR3               | 6                    | \$ 3,720.00                     | 3.5            | \$ 3,100.00         | 9/11/2015          | 9/11/2015        | Michael Russel   |                   |                 |                                             |                             |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | 33.5           | \$ 20,759.00        | 10/11/2015         | 19/11/2015       | Michael Russel   |                   |                 | \$ 500.56                                   | WSC- inspection and signage |
| Woodvale Road SR13             | 8.96                 | \$ 5,555.20                     | 5.3            | \$ 3,278.00         | 20/11/2015         | 20/11/2015       | Michael Russel   |                   |                 |                                             |                             |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | 6.5            | \$ 4,060.00         | 23/11/2015         | 23/11/2015       | Michael Russel   |                   |                 |                                             |                             |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | 4.8            | \$ 3,100.00         | 24/11/2015         | 24/11/2015       | Michael Russel   | 23.10.15          |                 | \$ 3,143.80                                 | Contractor-Ramien           |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | 3.5            | \$ 3,100.00         | 25/11/2015         | 25/11/2015       | Michael Russel   |                   |                 |                                             |                             |
| Pagan Creek Road SR79          | 1.3                  | \$ 3,100.00                     | 1.3            | \$ 3,100.00         | 26/11/2015         | 26/11/2015       | Michael Russel   |                   |                 |                                             |                             |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | 7.4            | \$ 4,609.00         | 30/11/2015         | 30/11/2015       | Michael Russel   | 8/09/2015         | 9/09/2015       | \$ 4,200.00                                 | Contractor- Phil Stewart    |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | 8.2            | \$ 5,085.00         | 1/12/2015          | 2/12/2015        | Michael Russel   |                   |                 |                                             |                             |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | 14.5           | \$ 8,999.00         | 3/12/2015          | 7/12/2015        | Michael Russel   | 5/08/2015         | 13/08/2015      | \$ 9,100.00                                 | Contractor- Phil Stewart    |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | 5.4            | \$ 3,329.00         | 8/12/2015          | 8/12/2015        | Michael Russel   |                   |                 |                                             |                             |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | 6.3            | \$ 3,914.00         | 9/12/2015          | 9/12/2015        | Michael Russel   | 3/08/2015         | 4/08/2015       | \$ 2,800.00                                 | Contractor- Phil Stewart    |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | 20.4           | \$ 10,000.00        | 10/12/2015         | 16/12/2015       | Michael Russel   | 13/08/2015        | 31/08/2015      | \$ 9,380.00                                 | Contractor- Phil Stewart    |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | 9.0            | \$ 5,560.00         | 17/12/2015         | 18/12/2015       | Michael Russel   | 2/09/2015         | 3/09/2015       | \$ 2,660.00                                 | Contractor- Phil Stewart    |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | 34.0           | \$ 13,000.00        | 21/12/2015         | 11/01/2016       | Michael Russel   |                   |                 | \$ 752.80                                   |                             |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | 18.3           | \$ 8,000.00         | 12/01/2016         | 18/01/2016       | Michael Russel   |                   |                 |                                             |                             |
| Beanbri Road SR117             | 4.9                  | \$ 3,100.00                     | 4.9            | \$ 3,100.00         | 19/01/2016         | 19/01/2016       | Michael Russel   |                   |                 |                                             |                             |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | 24.6           | \$ 8,000.00         | 20/01/2016         | 27/01/2016       | Michael Russel   |                   |                 |                                             |                             |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | 20.0           | \$ 8,000.00         | 28/01/2016         | 3/02/2016        | Michael Russel   |                   |                 |                                             |                             |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 3,100.00                     | 4.6            | \$ 3,100.00         | 4/02/2016          | 4/02/2016        | Michael Russel   |                   |                 |                                             |                             |
| Rowena Town Roads              |                      |                                 |                | \$ 3,100.00         | 5/02/2016          | 5/02/2016        | Michael Russel   |                   |                 |                                             |                             |
| Sub total Zone 4               | 432.91               | \$ 271,008.20                   | 259.8449       | \$ 143,071.00       |                    |                  |                  |                   |                 | \$ 32,537.16                                |                             |

## ZONE4- MAINTENANCE WORK PROGRESS OF SHIRE ROADS UP TO 31 OCTOBER 2015

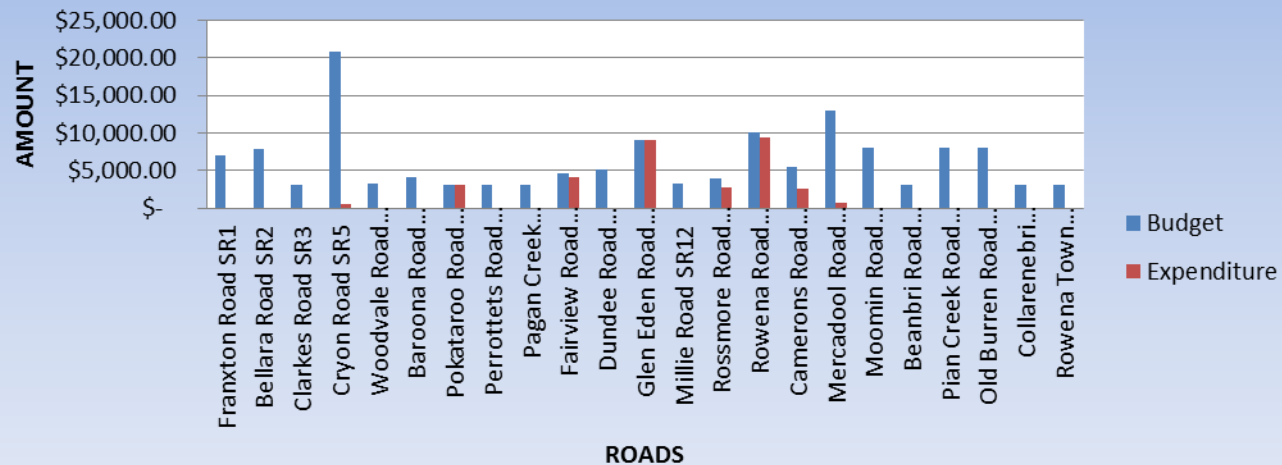


Chart4

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Planned Length | Planned Expenditure | Planned Start Date | Planned End date | Planned Resource                   | Actual Start Date | Actual End date | Actual Expenditure up to 30 th October 2015 | Actual Resource                                                 |
|----------------------------|----------------------|---------------------------------|----------------|---------------------|--------------------|------------------|------------------------------------|-------------------|-----------------|---------------------------------------------|-----------------------------------------------------------------|
| <b>Zone 5</b>              |                      |                                 |                |                     | <b>7/07/2015</b>   | <b>5/01/2016</b> |                                    |                   |                 |                                             |                                                                 |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | 9.6            | \$ 5,963.00         | 19/10/2015         | 20/10/2015       | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Wambo Road SR25            | 17.7                 | \$ 10,974.00                    | 10.4           | \$ 6,000.00         | 21/10/2015         | 22/10/2015       | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Hardies Lease Road SR26    | 16                   | \$ 9,920.00                     | 9.4            | \$ 5,853.00         | 23/10/2015         | 26/10/2015       | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | 12.2           | \$ 7,535.00         | 27/10/2015         | 28/10/2015       | Jack Mclean                        | 16.09.15          | 16.09.15        | \$ 1,522.50                                 | Contractor- David Keir                                          |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | 7.0            | \$ 4,000.00         | 29/10/2015         | 29/10/2015       | Jack Mclean                        | 08.09.15          | 11.09.15        | \$ 4,277.50                                 | Contractor- David Keir                                          |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | 9.1            | \$ 5,000.00         | 2/11/2015          | 3/11/2015        | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | 5.7            | \$ 3,512.00         | 4/11/2015          | 4/11/2015        | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | 4.4            | \$ 3,100.00         | 5/11/2015          | 5/11/2015        | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Proctors Road SR82         | 4.4                  | \$ 3,100.00                     | 4.4            | \$ 3,100.00         | 6/11/2015          | 6/11/2015        | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Drilldool Road SR83        | 5.1                  | \$ 3,162.00                     | 3.0            | \$ 3,100.00         | 9/11/2015          | 9/11/2015        | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | 6.6            | \$ 4,052.00         | 10/11/2015         | 10/11/2015       | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | 17.6           | \$ 7,000.00         | 11/11/2015         | 17/11/2015       | Jack Mclean                        |                   |                 |                                             |                                                                 |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | 18.3           | \$ 6,000.00         | 18/11/2015         | 23/11/2015       | Jack Mclean                        | 5/08/2015         | 16/08/2015      | \$ 3,262.50                                 | Contractor- David Keir                                          |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | 11.4           | \$ 7,097.00         | 14/07/2015         | 15/07/2015       | Contractor- Phil Stewart           | 14/07/2015        | 21/07/2015      | \$ 5,530.00                                 | Contractor- Phil Stewart                                        |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | 14.1           | \$ 8,743.00         | 24/11/2015         | 26/11/2015       | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | 16.8           | \$ 9,000.00         | 30/11/2015         | 2/12/2015        | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | 22.3           | \$ 9,000.00         | 3/12/2015          | 8/12/2015        | Jack Mclean                        | 22/06/2015        | 17/08/2015      | \$ 7,062.34                                 | WSC- Jack Mclean                                                |
| Bugilbone Road SR103       | 28.7                 | \$ 17,794.00                    | 16.9           | \$ 10,498.00        | 9/12/2015          | 14/12/2015       | Jack Mclean                        | 13.09.15          | 13.09.15        | \$ 6,868.64                                 | Contractor David Keir                                           |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | 9.7            | \$ 3,000.00         | 15/12/2015         | 16/12/2015       | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | 24.4           | \$ 9,000.00         | 17/12/2015         | 5/01/2016        | Jack Mclean                        |                   |                 |                                             |                                                                 |
| Come By Chance Road RR7716 | 69.7                 | \$ 43,214.00                    | 41.1           | \$ 20,000.00        | 7/07/2015          | 16/07/2015       | Contractor-Phil Stewart/David Keir | 17.09.15          | 17.09.15        | \$ 14,265.00                                | Contractor-Phil Stewart<br>David Keir Mick Barton<br>David Keir |
| Sub total Zone 5           | 462.1                | 286874                          | 274.443        | \$ 140,553.00       |                    |                  |                                    |                   |                 | \$ 42,788.48                                |                                                                 |
| Total                      | 1,925.50             | 1,208,758.20                    | 1,148.69       | 655,800.00          |                    |                  |                                    |                   |                 | 205,241.22                                  |                                                                 |

## ZONE 5-MAINTENANCE WORK PROGRESS OF SHIRE ROADS UP TO 31 OCTOBER 2015

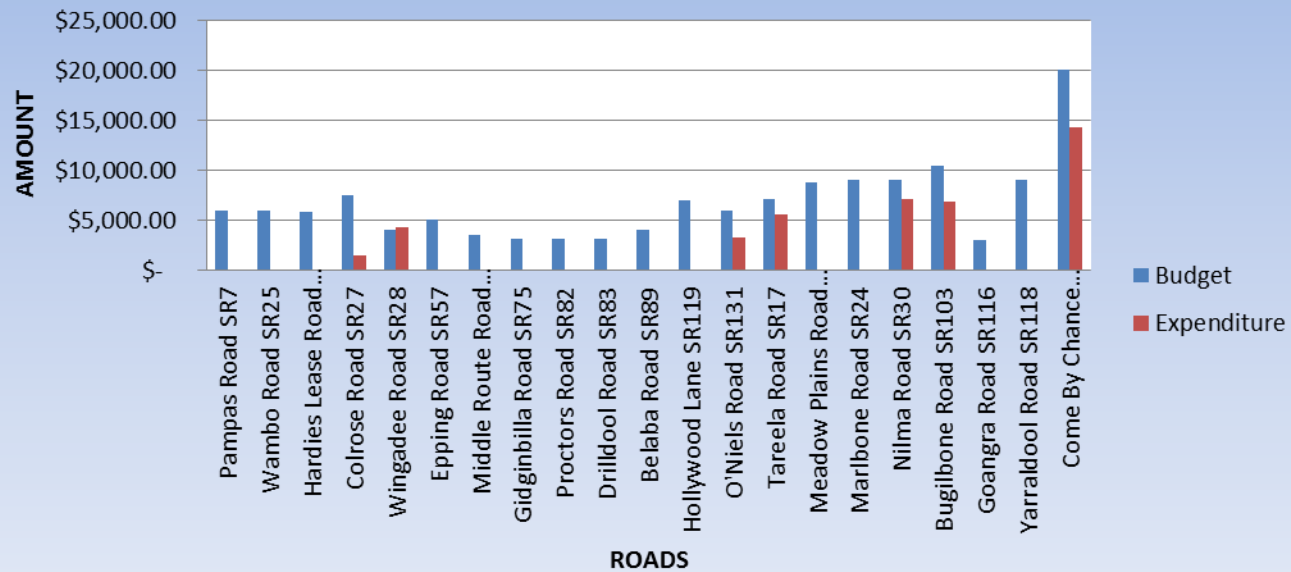


Chart 5

## SUMMARY

| Zones            | Total Length of Road (km) | Budget Required for Entire Road | Planned Length (Km) | Planned Expenditure | Actual Expenditure up to 30 th October 2015 |
|------------------|---------------------------|---------------------------------|---------------------|---------------------|---------------------------------------------|
| Sub total Zone 1 | 392.29                    | \$ 244,962.00                   | 234.38              | 135958.00           | 74137.90                                    |
| Sub total Zone 2 | 181.5                     | \$ 113,522.00                   | 108.48              | 64537.00            | \$ 363.98                                   |
| Sub total Zone 3 | 456.7                     | \$ 292,392.00                   | 271.54              | 171681.00           | \$ 55,413.70                                |
| Sub total Zone 4 | 432.91                    | \$ 271,008.20                   | 259.84              | 143071.00           | \$ 32,537.16                                |
| Sub total Zone 5 | 462.1                     | \$ 286,874.00                   | 274.44              | 140553.00           | \$ 42,788.48                                |
| Total            | 1925.5                    | \$ 1,208,758.20                 | 1148.69             | \$ 655,800.00       | \$ 205,241.22                               |

## **14.4.1 CAMERON'S LANE ROWENA: MAINTENANCE GRADING WORK**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla K.C. - Acting Director Engineering/ Technical Services  
**FILE NUMBER:** 09/77-10/0987

---

### **Summary**

This report is presented to Council to inform you on the condition of Cameron's Lane (SR128) and action taken.

### **Background**

Council received a letter from Rowena Country Women's Association of NSW (CWA) regarding the poor condition of Cameron's Lane (SR128) on two sections (i) RR329, between the intersection of Cameron's Lane (SR128) & the property "Mayleigh" to the north and (ii) SR128 (Cameron's Lane), between the T-Junction with SR123 & the property "Woollondoon"

### **Current Position**

Council's Officer inspected Cameron's Lane and has determined that out of 7.2km length, 3kms is the worst section. On inspection the road mainly consists of wheel rutting, undulating the surface & water corrugation. Considering the road condition and being a school bus route and road users' safety it was decided to grade road whilst a road crew is currently working on RR329, Merrywinebone Road (Mayleigh). The total estimated cost of this work is \$2,550.

### **Relevant Reference Document**

CWA letter

### **Governance issues**

Council has initiated action to rectify the defects on this road make it safe for all users.

### **Environmental issues**

N/A

### **Stakeholders**

Walgett Shire Council  
RR 329 & SR128 road users

### **Financial Implications**

Council has utilised maintenance grading funds for Cameron's Road SR128 which have remaining budget of \$2,900 out of an allocated \$5,560. Estimated cost for grading work is \$2,550.

### **Alternative Solutions/Options**

No alternative other than have Council staff rectify the defects identified.

### **Conclusion**

Completion of this work will improve the condition of Cameron's Lane and enhance road users' safety.

## Cameron's Lane Rowena: Maintenance Grading Work

### Recommendation:

That Council receive and note the report and an appropriate response be forwarded to the Rowena CWA.

### Moved:

### Seconded:

### Attachments:

1. Pictures of Cameron's Lane
2. Letter dated 30 November from CWA





## Country Women's Association of NSW

*Incorporated in 1931 by an Act of NSW Parliament  
Constituent Society of the Associated Country Women of the World  
ABN 82 318 909 926*

53 Cameron's Lane  
Rowena 2387  
30.11.15

The General Manager  
Walgett Shire Council  
PO Box 31  
Walgett 2832

Dear Mr Ramsland

I write on behalf of the members of the Rowena Branch of CWA regarding the poor condition of sections of two roads in the Rowena district. Both of these roads are school bus runs & both carry a large amount of truck traffic at this time of the year. We are concerned about safety issues & request that both problems be dealt with as soon as possible.

❖ **RR329, between the intersection with Cameron's Lane (SR128) & the property "Mayleigh", to the north** – there is a 1.3km section of this tarred regional road which was riddled with potholes. They had not been repaired for many months & as a result became larger & larger, especially over the harvest period & as a result of the rain a month ago (>100mm). The potholes covered the entire road surface & there was no way to dodge them. The two worst parts of this section of road have now been covered in white gravel, however the bit between the gravel, where there are less, smaller potholes, has been left as was – see 3 attached photos. Other sections of RR329 near Rowena, with similar pothole problems, have been rebuilt totally or in part in recent months, but this one has been left & allowed to deteriorate to the stage where it was necessary to fill the holes with gravel. If one has to meet another vehicle on this section, especially a road train, it is dangerous, as the road surface is quite uneven & the back trailer swings out alarmingly. This road is used by the Australia Post mail delivery vehicle as well as the school bus & RR329 is the district's only all-weather link to the south & the service towns of Narrabri & Wee Waa. We wonder whether we will have to wait until there is a serious accident &/or someone is killed, for the Shire to rebuild about this dangerous section of road?

❖ **SR128 (Cameron's Lane), between the T-junction with SR123 & the property "Woolondoon"** – see attached photo. This is a narrow dirt road, which has not been graded since the beginning of February. Turnip (rape) grew right to the edge of the wheel tracks during the winter & was up to a metre high. The remains of these plants are now dry, but are still rigid & close to the edge of the road. The width of the roadway between the dry turnip at the narrowest point on this road is slightly less than 6 metres – see attached photo. Meeting a loaded road train means that the other vehicle has to get off the road – in a car this is

11 GREENKNOWE AVENUE, POTTS POINT NSW 2011  
P.O. BOX 15, POTTS POINT NSW 1335 • Telephone: (02) 9358 2923  
Facsimile: (02) 9357 4570 • Email: [info@cwafnsw.org.au](mailto:info@cwafnsw.org.au) • Website: [www.cwafnsw.org.au](http://www.cwafnsw.org.au)



## Country Women's Association of NSW

*Incorporated in 1931 by an Act of NSW Parliament  
Constituent Society of the Associated Country Women of the World  
ABN 82 318 909 926*

especially dangerous, as driving into the dry turnip means the driver cannot see the washaways on the side of the road, which in many cases are large. Having personally experienced this several times recently, it is not a good feeling. I know the school bus drivers drive down this road twice daily with great trepidation. The ability to see wildlife on this road is greatly reduced because of the presence of the dry turnip – there is no warning when a wallaby or kangaroo jumps out, even in daylight hours. The Director of Engineering apparently decided that this part of Cameron's Lane didn't need grading when the section to the east was done a few months ago – I would suggest that this decision was not well thought through. Since harvest began, I have seen many vehicles stop outside my mailbox to meet a truck, as they know that there are few places where they can get off the road safely for the next 3.5kms to the west. This section of Cameron's Lane takes the majority of truck traffic when grain is outloaded from the Rowena district to Narrabri & Burren Junction – most of the trucks involved are road trains or B doubles. If funds in hand were insufficient to cover grading this road at the time when the other end of Cameron's Lane was done, slashing the turnip would have greatly improved safety conditions.

The members of Rowena CWA urge you to act on these two problem sections of road, before there is a fatal accident.

Sincerely

*Jocelyn Cameron*

Rowena CWA Branch Secretary

Cc all Walgett Shire Councillors

## **15. QUESTIONS FOR THE NEXT MEETING**



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 15<sup>th</sup> December 2015**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **15<sup>th</sup> December 2015**, following the Ordinary meeting of Council, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**