



# **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 28 April 2020**

Michael Urquhart  
**ACTING GENERAL MANAGER**

<b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 28 APRIL 2020 AT 11.31am via teleconference</b>
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**OPEN FORUM****Public Presentations: Nil**

*The Mayor declared the meeting open at 11.31 am*

**PRESENT**

Clr Manuel Martinez (Mayor)  
 Clr Ian Woodcock (Deputy Mayor)  
 Clr Robert Turnbull  
 Clr Kelly Smith  
 Clr Michael Taylor  
 Clr Jane Keir  
 Clr Tanya Cameron  
 Clr Bill Murray  
 Clr Lawrence Walford  
 Michael Urquhart (Acting General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**ABSENT****Leave of Absence****3/2020/1 Leave of Absence**

Nil

**Moved: Clr Taylor**

**Seconded: Clr Keir**

**CARRIED**

**Declaration of Pecuniary/Non-Pecuniary Interests**

<b>Councillor</b>	<b>Item No.</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>
Clr Martinez	10.2.3 (1.a)	Pecuniary	Business related
Clr Turnbull	10.2.3 (1a)	Pecuniary	Family related
Clr Keir	10.2.1 10.3.2 (d) 12.2.1	Pecuniary	Business related

**3/2020/2 Minutes of Ordinary Council Meeting – 24 March 2020****Resolved:**

That the minutes of the ordinary Council meeting held 24 March 2020, having been circulated and amended, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Woodcock  
**Seconded:** Clr Keir  
**CARRIED**

**3/2020/3 Mayoral Report****Resolved:**

That Council receive and note the verbal Mayoral report.

**Moved:** Clr Smith  
**Seconded:** Clr Taylor  
**CARRIED**

**3/2020/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at April 2020 be received and noted.

**Moved:** Clr Smith  
**Seconded:** Clr Taylor  
**CARRIED**

**3/2020/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 20-09 to 20-13 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Woodcock  
**CARRIED**

**3/2020/6 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Murray  
**Seconded:** Clr Keir  
**CARRIED**

**3/2020/7 Monthly Outstanding Rates Report****Resolved:**

The 31<sup>st</sup> March 2020 outstanding rates report be received and noted.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Taylor  
**CARRIED**

**3/2020/8 Cash and Investment Report as at 31<sup>st</sup> March 2020****Resolved:**

That the Investment report as at 31<sup>st</sup> March 2020 be received and noted.

**Moved:** Cllr Walford  
**Seconded:** Cllr Keir  
**CARRIED**

**3/2020/9 Community Development Report December 2019- March 2020****Resolved:**

That the report for Community Development: December 2019 - March 2020 be received.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Walford  
**CARRIED**

**3/2020/10 Suspension of Rate Recovery Action Due To Covid-19 Pandemic****Resolved:**

Council endorse the actions of the Acting General Manager in suspending debt recovery actions and processes until 31<sup>st</sup> December 2020.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Smith  
**CARRIED**

**3/2020/11 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Smith  
**CARRIED**

*Clr Keir declared a pecuniary interest at disconnected from the teleconference at 11.48am.*

**3/2020/12 Monthly Progress Report – March 2020**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for April 2020.

**Moved: Clr Woodcock**

**Seconded: Clr Murray**

**CARRIED**

*Clr Keir reconnected to the teleconference at 11.51am*

**3/2020/13 Monthly Progress Report – April 2020**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for April 2020.

**Moved: Clr Walford**

**Seconded: Clr Taylor**

**CARRIED**

*Mayor Martinez, Clr Keir and Clr Turnbull declared a pecuniary interest and disconnected from the teleconference. Deputy Mayor Woodcock chaired the meeting at 11.53am*

**3/2020/14 Matters Generally For Brief Mention or Information Only by the Director of Engineering/Technical Services**

**Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved: Clr Walford**

**Seconded: Clr Smith**

**CARRIED**

*Mayor Martinez, Clr Keir and Clr Turnbull reconnected to the teleconference. Mayor Martinez resumed the position of chair at 11.55am.*

**3/2020/15 Annual Fire Safety Statements – Walgett Shire Council Owned Buildings**

**Resolved:**

That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.

**Moved: Clr Smith**

**Seconded: Clr Keir**

**CARRIED**

**3/2020/16 Council's Routine Food Shop Inspections – Impacts of Covid-19****Resolved:**

That Council resolve to suspend annual food Shop Inspections for the 2019-2020 Financial Year, but will attend and complete, as well as charge where appropriate (Food Shop Inspection Completed) for Food complaints. Council accepts that this will have financial implications to the 2019-2020 Income Budget.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Cameron  
**CARRIED**

**3/2020/17 Landfill Operations – Collarenebri****Resolved:**

Council defer the report till the May Council Meeting to consider a Shire wide landfill strategy.

**Moved:** Cllr Cameron  
**Seconded:** Cllr Smith  
**CARRIED**

**3/2020/18 Walgett Shire Council Animal Shelter - Figures****Resolved:**

That Walgett Shire Council resolve to note the above report.

**Moved:** Cllr Walford  
**Seconded:** Cllr Keir  
**CARRIED**

**3/2020/19 Matters Generally For Brief Mention or Information Only from the Environmental Services Department.****Resolved:**

That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Keir  
**CARRIED**

**3/2020/20 Move into Closed Session****Time: 12:03pm**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Cllr Murray**  
**Seconded: Cllr Cameron**  
**CARRIED**

**3/2020/21 Lease to Property NSW - Walgett Motor Registry****Resolved:**

1. That the Acting General Managers report be received.
2. That Council renew the lease of the Walgett Motor Registry for a further three (3) years with a commencing rental of \$32,781.381 (excluding GST) per annum.
3. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the Heads of Agreement and Lease documents.

**Moved: Cllr Woodcock**  
**Seconded: Cllr Walford**  
**CARRIED**

**3/2020/22 Lot 42 DP 751556 – Carinda Aerodrome – Perpetual Special Lease No: 80340****Resolved:**

Council lodge a Purchasing Crown Leasehold Land Application in regards to Lot 42 DP 751556 and pay the lodgement fee of \$549.

**Moved: Cllr Keir**  
**Seconded: Cllr Murray**  
**CARRIED**

**3/2020/23 Australian Opal Centre Update****Resolved:**

That the Acting General Managers report be received and noted.

**Moved: Cllr Woodcock**  
**Seconded: Cllr Walford**  
**CARRIED**

*Clr Keir declared a pecuniary interest at disconnected from the teleconference at 12.11pm.*

**3/2020/24 Goangra Bridge Location for Construction**

**Resolved:**

That Council accepts the new location on the alignment 40 metres downstream of the existing bridge to build 80 m bridge at the cost of 1,590,256 including GST.

**Moved:** Clr Murray  
**Seconded:** Clr Taylor  
**CARRIED**

*Clr Keir reconnected to the teleconference at 12.15pm.*

**3/2020/25 Notice of Motion by Councillor Kelly Smith**

**Resolved:**

That Council defer the matter to the May meeting for confirmation of compliance.

**Moved:** Clr  
**Seconded:** Clr  
**CARRIED**

**3/2020/26 Return to open session**

**Resolved:**

That Council return to open session.

**Moved:** Clr Taylor  
**Seconded:** Clr Walford  
**CARRIED**

**3/2020/27 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Clr Turnbull  
**Seconded:** Clr Cameron  
**CARRIED**

**Close of Meeting**

The meeting closed at 12.36pm  
To be confirmed at the next meeting of Council.



Mayor



Acting General Manager