



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 28th February 2023

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **28 February 2023** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

## **STATEMENT OF ETHICAL OBLIGATIONS**

### **Oath or Affirmation of Office**

In taking the Oath or Affirmation of Office, each Councillor has made a commitment to undertake the duties of the office of Councillor in the best interests of the people of Walgett Shire Local Government Area and Walgett Shire Council and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

### **Conflicts of Interest**

A councillor who has a conflict of interest in any matter with which the council is concerned, and who is present at a meeting of the council when the matter is being considered, must disclose the interest and the nature of the interest to the meeting as soon as practicable. Both the disclosure and the nature of the interest must be recorded in the minutes of the Council meeting where the conflict of interest arises. Councillors should ensure that they are familiar with Parts 4 and 5 of the Code of Conduct in relation to their obligations to declare and manage conflicts of interests.

### **Meeting Recordings**

Walgett Shire Council takes an audio recording of all public meetings, which is then uploaded to Council's website at [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au) for public record.

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
| Nil     | Nil   |



## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

| Leave of Absence                                                                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the leave of absence received from _____ is accepted and leave of absence granted; and</li><li>2. That the request to attend this meeting of Council via audio-visual link received from _____ is accepted and approval granted.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **4. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **4.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 20 DECEMBER 2022**

| <b>Minutes of Ordinary Council Meeting – 20 December 2022</b>                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 20 December 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 20 December 2022



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 20<sup>th</sup> December 2022**

Michael Urquhart  
GENERAL MANAGER

|                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE<br/>WALGETT SHIRE CHAMBERS ON TUESDAY 20<sup>TH</sup> DECEMBER 2022 AT 11:00AM</b> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:***Nil**The Mayor declared the meeting open at 11:30AM***PRESENT**

Mayor Jane Keir  
 Deputy Mayor Greg Rummery  
 Cllr Alf Seaton  
 Cllr Colin Hundy  
 Cllr Ian Woodcock  
 Cllr Jasen Ramien  
 Cllr Daniel Walford  
 Cllr Michael Cooke  
 Michael Urquhart (General Manager)  
 Kimley Talbert (Director Environmental Services)  
 Belinda Petersons (Minute Secretary)

**ABSENT**

Cllr Sue Currey

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor        | Item No. | Report title/ Subject matter                                | Pecuniary/Non-Pecuniary | Reason                   |
|-------------------|----------|-------------------------------------------------------------|-------------------------|--------------------------|
| Mayor Jane Keir   | 9.2.1    | Monthly Maintenance Grading Report – as at 30 November 2022 | Pecuniary               | Family Business interest |
| Cllr Jasen Ramien | 9.2.1    | Monthly Maintenance Grading Report – as at 30 November 2022 | Pecuniary               | Family Business interest |

**14/2022/1 Leave of Absence****Resolved:**

That the leave of absence received from Councillor Sue Currey is accepted and leave of absence granted.

**Moved:** Cllr Cooke  
**Seconded:** Cllr Walford  
**CARRIED**

**14/2022/2 Minutes of Ordinary Council Meeting – 22 November 2022****Resolved:**

That the minutes of the Ordinary Council meeting held 22 November 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Ramien

**CARRIED**

**14/2022/3 Monthly Mayoral Report****Resolved:**

That the Mayoral report for December 2022 be received and noted.

**Moved:** Cllr Cooke

**Seconded:** Cllr Rummary

**CARRIED**

*Note the following amendments were made to the report:*

*a) Councillor Col Hundy removed as a person who attended the meeting on 12.12.2022*

*b) The amount of funding for the eradication of the Hudson Pear in Walgett Shire was corrected to \$2.6 million*

**14/2022/4 Council's Decision Action Report – November 2022****Resolved:**

That the Resolution Register for November 2022 be received and noted.

**Moved:** Cllr Rummary

**Seconded:** Cllr Hundy

**CARRIED**

**14/2022/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Department circulars 22-36 through to 22-38, from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Seaton

**Seconded:** Cllr Hundy

**CARRIED**

**14/2022/6 Important Dates for Councillors – Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Rummary

**Seconded:** Cllr Woodcock

**CARRIED**

**14/2022/7 Council Policy and Procedure Review****Resolved:****That:****1. The General Managers report be received:****2. Council adopts the revised policies and procedures as presented:**

1. Water Supply and Metering
2. Cemeteries
3. Opal Mining
4. Water Save
5. Conditions of Employment
6. Flexible Work Practices
7. Higher Duties
8. Nine Day Fortnight (RDO)
9. Leave
10. Staff Uniform
11. Planning and Building Applications and Local Approvals
12. Staff Training
13. Payment for Additional Duties
14. Payroll Information – Commencement of Employment
15. Staff Recruitment and Selection
16. Apprenticeships and Traineeships
17. Staff Induction Manual
18. Authorisation to Operate Construction Plant / Vehicles / Equipment
19. Building Near Council Water, Sewerage or Stormwater Systems
20. Conditions for Hire of Council Plant and Vehicles Without Operators
21. Cost Margins and Overheads on Council Works and Services
22. Discharge of Liquid Trade Waste
23. Gates and Grids on Public Roads
24. Geological Resource Exploration on Council Land
25. Local Preference Purchasing
26. Potable Water Testing
27. Quoting Contract Civil Works and Services
28. Requests for Quotations
29. Council Housing
30. Drug and Alcohol
31. Payment of Expenses and Provision of Facilities for Councillors
32. Motor Vehicle Use
33. Animals and Regulatory Matters
34. Local Orders for the Keeping of Animals

**Moved: Cllr Woodcock****Seconded: Cllr Ramien****CARRIED**

**14/2022/8 Code of Meeting Practice – Policy Review****Resolved:**

That Council receives and adopts the revised Model Code of Meeting Practice for Local Council in NSW.

**Moved:** Clr Ramien

**Seconded:** Clr Hundy

**CARRIED**

**14/2022/9 Model Code of Conduct for Local Councils in NSW and Procedures (2020)****Resolved:**

That Council receives and adopts the Model Code of Conduct for Local Councils in NSW and Procedures.

**Moved:** Clr Seaton

**Seconded:** Clr Hundy

**CARRIED**

**14/2022/10 Annual Report 2021/2022****Resolved:**

That Council formally adopts its Annual Report for 2021/2022.

**Moved:** Clr Woodcock

**Seconded:** Clr Rummery

**CARRIED**

**14/2022/11 Adoption of Organisation Structure****Resolved:**

That Council receives and adopts the Organisation Structure as presented.

**Moved:** Clr Cooke

**Seconded:** Clr Rummery

**CARRIED**

**14/2022/12 Council Purchase of 43 Duff Street, Walgett****Resolved:**

That:

1. The General Manager's report be received;
2. Council approves the purchase of 43 Duff Street, Walgett, described as Lot 26 DP264538, for a purchase price of \$6,000 (including GST);
3. The General Manager be authorised to execute the necessary documents to finalise the purchase; and
4. The property be classified as operational.

**Moved:** Cllr Ramien**Seconded:** Cllr Seaton**CARRIED****14/2022/13 Matters Generally For Brief Mention or Information from the General Manager****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.

**Moved:** Cllr Rummery**Seconded:** Cllr Ramien**CARRIED****14/2022/14 Monthly Outstanding Rates Report as at 30 November 2022****Resolved:**

That the 30 November 2022 outstanding rates report be received and noted.

**Moved:** Cllr Ramien**Seconded:** Cllr Seaton**CARRIED****14/2022/15 Cash and Investment Report as at 30 November 2022****Resolved:**

That the Investment report be received and noted.

**Moved:** Cllr Rummery**Seconded:** Cllr Ramien**CARRIED**



**14/2022/16 Quarterly Budget Review Statement – September 2022****Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2022 as tabled.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Rummery  
**CARRIED**

*At 12:22pm Mayor Keir and Cllr Jasen Ramien declared a pecuniary interest and exited the Chamber.*

*Deputy Mayor Greg Rummery took the Chair.*

**14/2022/17 Monthly Maintenance Grading Report – November 2022****Resolved:**

That Council receive and note the monthly maintenance grading works report for November 2022.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Cooke  
**CARRIED**

*At 12:27pm Mayor Keir and Cllr Jasen Ramien returned to the Chamber.*

*Mayor Keir resumed the Chair.*

**14/2022/18 Service Progress Report as at 30 November 2022****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for November 2022.

**Moved:** Cllr Seaton  
**Seconded:** Cllr Rummery  
**CARRIED**

**14/2022/19 Monthly Major Project Report – November 2022****Resolved:**

That Council receive and note the Monthly Major Projects Report for November 2022.

**Moved:** Cllr Cooke  
**Seconded:** Cllr Hundy  
**CARRIED**

**14/2022/20 Walgett Proposed 40KPH CBD Speed Zone****Resolved:**

That Council approve the Walgett CBD 40KPH Zone as per the proposed area sketches contained in the report tabled (Item 9.2.4)

**Moved:** Clr Seaton

**Seconded:** Clr Rummery

**CARRIED**

**14/2022/21 Matters Generally For Brief Mention or Information from the Director Engineering/Technical Services****Resolved:**

That the matters generally for brief mention or information only from the Director Engineering/Technical Services be received and noted.

**Moved:** Clr Ramien

**Seconded:** Clr Rummery

**CARRIED**

**14/2022/22 Development Approvals November 2022****Resolved:**

That Council receive and note the Development Approvals Report for November 2022.

**Moved:** Clr Seaton

**Seconded:** Clr Woodcock

**CARRIED**

**14/2022/23 Walgett Shire Local Heritage Fund Grants 2022/2023****Resolved:**

That Walgett Shire Council resolve to disperse a grant of \$3,905.00 from the Walgett Shire Council Local Heritage Fund 2022-023, in accordance with the recommendations of the Council's Heritage Advisor.

**Moved:** Clr Cooke

**Seconded:** Clr Ramien

**CARRIED**

**14/2022/24 Matters Generally For Brief Mention or Information from the Director Environmental Services****Resolved:**

That the matters generally for brief mention or information only from the Director Environmental Services be received and noted.

**Moved:** Clr Cooke

**Seconded:** Clr Ramien

**CARRIED**

**14/2022/25 Move into Closed Session****Time: 12:50pm**

That the public be excluded from the meeting pursuant to Sections 10A 92) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors);
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business); and
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**Moved: Cllr Woodcock****Seconded: Cllr Cooke****CARRIED****14/2022/26 CONFIDENTIAL – Lease to Service NSW – Walgett Services Agency (Motor Registry)****Resolved:**

That Council:

1. Receive the General Manager's report;
2. Renew the lease of the Walgett Motor Registry with Service NSW for a further three (3) years with a commencing rental of \$35,778.28 (exclusive of GST) per annum, with an option for a further three (3) years with a fixed 3% increase on the option in 2026; and
3. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the Lease Agreement.

**Moved: Cllr Cooke****Seconded: Cllr Rummery****CARRIED****14/2022/27 CONFIDENTIAL – Sale of Land for Unpaid Rates****Resolved:**

That Council resolves that should a notice to vacate prove unsuccessful, the Council seek a Court Order to evict the current residents of 15 Cedar Street, Walgett.

**Moved: Cllr Seaton****Seconded: Cllr Woodcock****CARRIED**

| 14/2022/28 Return to open session                                                                                                                |  | Time: 12:53pm |
|--------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------|
| <b>Resolved:</b><br><br>That Council return to open session.<br><br><b>Moved:</b> Cllr Ramien<br><b>Seconded:</b> Cllr Rummary<br><b>CARRIED</b> |  |               |

| 13/2022/25 Adoption of closed session reports                                                                                                                                   |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Resolved:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports<br><br><b>Moved:</b> Cllr Cooke<br><b>Seconded:</b> Cllr Hundy<br><b>CARRIED</b> |  |

**Close of Meeting** - The meeting closed at 12:55pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## 6. MAYORAL MONTHLY REPORT

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Jane Keir OAM  
**FILE NUMBER:** 23/11/0017

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### Summary:

This report provides Council with information regarding the activities of the Mayor for the past month.

### Background:

Welcome back Councillors & Staff, I hope everyone enjoyed the Christmas and New Year celebrations and that January was a quiet time with some relaxing holidays.

On 23.1.23 I attended the judging of the nominations for Australia Day. There were some amazing nominations for the awards, I admire all of these people who have put their hand up over the last 12 months to serve their communities in so many ways, going above and beyond at all times to make our Shire the great place that it is today. Congratulations to all the nominees.

On 24.1.23 I spoke with Peter Rufford from Peece Consulting re my preferences and suggestions for road upgrades and repairs across the Shire. I found this interesting and worthwhile because all the Councillors were given the opportunity to express their views individually which I think is important. A report will come to Council from Peece with the findings and outcomes from our interviews. No doubt there will be more discussion amongst the Councillors and staff before the final version of the report is tabled for action.

On 26.1.23 Australia Day, I attended the celebration breakfast at Lightning Ridge. My thanks goes to the Lightning Ridge District Bowling Club staff, it was a very happy and well organised morning. George McCormick was outstanding as the MC along with the Council staff in attendance. We welcomed our ambassador for the day, John Wearne, an outstanding Australian who presented the awards.

On 9.2.23 I attended a Traffic Committee meeting with WSC Engineering, Police & Transport NSW staff. Many items were discussed and are tabled in the agenda for today.

On 14.2.23 I attended an interview for my LG professional development. I found the self-assessment tool challenging. I have more learning to do as a Councillor which is a requirement of the Local Government Act.

On 16.2.23 I travelled to the intersection of the Colrose & Hardys Lease roads to meet with staff from CMCC & LLS & GM, Mike Urquhart to discuss the plan and management of the Hudson Pear infestation in this area. Only a small number of plants at that site but they have been known to be there for around 20 years. Time to eradicate them!

19.2.23 GM, Mike Urquhart & I will travel to Sydney for the LGNSW Rural & Regional Summit on 20.2.23 & Country Mayors Assoc of NSW Meet the Leaders Forum on 21.2.23, with the imminent State Election. The program guest speakers are predominately MP's from all parties. I will bring a report to the meeting in March 2023.

|                               |
|-------------------------------|
| <b>Monthly Mayoral Report</b> |
|-------------------------------|

**Recommendation:**

That the Mayoral report for February 2023 be received and noted.

**Moved:**

**Seconded:**

## 7. REPORTS OF COMMITTEES/DELEGATES

### 7.1 BORDER REGIONAL ORGANISATION OF COUNCILS ANNUAL GENERAL MEETING – DRAFT MINUTES OF MEETING HELD ON 1 DECEMBER 2022



Correspondence to: PO Box 138, Inverell NSW 2360  
Email: Sharon.stafford@inverell.nsw.gov.au

## MINUTES ANNUAL GENERAL MEETING 1 December 2022 – Goondiwindi (Goondiwindi Shire Council)

|                   |                                                             |                                                             |                           |
|-------------------|-------------------------------------------------------------|-------------------------------------------------------------|---------------------------|
| <b>Venue:</b>     | Goondiwindi Shire Council<br>4 McLean Street<br>Goondiwindi | <b>Date:</b>                                                | Thursday, 1 December 2022 |
| <b>Chair:</b>     | Cr Kate Dight – Inverell Shire Council                      | <b>Time:</b>                                                | 1.00pm                    |
| <b>Attendees:</b> |                                                             |                                                             |                           |
|                   | Cr Andrew Gale                                              | Southern Downs Regional Council                             |                           |
|                   | Cr Richard Lomman<br>Matt Magin                             | Balonne Shire Council                                       |                           |
|                   | Cr Rob Mackenzie                                            | Goondiwindi Regional Council                                |                           |
|                   | Donna Hobbs                                                 | Bulloo Shire Council                                        |                           |
|                   | Cr Lisa Orchin                                              | Moree Plains Shire Council                                  |                           |
|                   | Sharon Stafford                                             | Inverell Shire Council                                      |                           |
|                   | Cr Brownwyn Petrie<br>Daryl Buckingham (Teams)              | Tenterfield Shire Council                                   |                           |
|                   | Cr Suzette Beresford (Teams)                                | Paroo Shire Council                                         |                           |
|                   | Michael Urquhart (Teams)                                    | Walgett Shire Council                                       |                           |
|                   | Cr Barry Holman (Observer) (Teams)                          | Bourke Shire Council                                        |                           |
|                   | Cr Vivian Slack Smith<br>David Kirby (Observers) (Teams)    | Brewarrina Shire Council                                    |                           |
|                   | <b>Also in Attendance:</b>                                  |                                                             |                           |
|                   | James McTavish (Teams)                                      | NSW Cross Border Commissioner                               |                           |
|                   | Chris Mitchell                                              | QLD Police                                                  |                           |
|                   | Jerome Leray                                                | InFarm (Guest Speaker)                                      |                           |
|                   | Eddie Billing                                               | Invited Guest                                               |                           |
|                   | Michael Peat                                                | Commonwealth Environmental Water Office                     |                           |
|                   | Peter Caddey                                                | Inverell Shire Council                                      |                           |
|                   | Grant Higgs (Teams)                                         | NBN                                                         |                           |
|                   | Jo Tait (Teams)                                             | ARTC                                                        |                           |
|                   | Bill Lansbury (Teams)                                       | Dept Transport & Main Roads QLD                             |                           |
|                   | Les Dunn (Teams)                                            | Project Director (Inland Freight Route Investment Strategy) |                           |

|    |                                                                                                                                  |
|----|----------------------------------------------------------------------------------------------------------------------------------|
| 1. | Meeting Open                                                                                                                     |
| 2. | Acknowledgement of Country                                                                                                       |
|    | Cr Rob Mackenzie acknowledged the Traditional Custodians of this land and paid respect to the Elders past, present and emerging. |



|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                       |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| 3.  | Apologies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                       |
|     | Cr Jane Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Walgett Shire Council                                                 |
|     | Cr Samantha O'Toole                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Balonne Shire Council                                                 |
|     | Cr John Ferguson                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Bulloo Shire Council                                                  |
|     | Cr Mark Johnson<br>Nick Tobin                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Moree Plains Shire Council                                            |
|     | Cr John Coulton<br>Max Eastcott                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Gwydir Shire Council                                                  |
|     | Cr Vic Pennisi                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Southern Downs Regional Council                                       |
|     | Ann Leahy MP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Member for Warrego, Shadow Minister for Local Government              |
|     | Angela Doering                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Dept Infrastructure, Transport, Regional Development & Communications |
|     | Janelle Saffin MP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Member for Lismore                                                    |
|     | Damon Meadows                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Dept State Development, Infrastructure, Local Government and Planning |
|     | Nikki Seymour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Dept Agriculture & Fisheries                                          |
|     | Bernadette Plummer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Dept Local Government Racing & Multicultural Affairs                  |
|     | Moved: GOONDIWINDI that the apologies be accepted.<br>Seconded: MOREE<br><div>CARRIED</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                       |
| 4.  | Minutes of Meeting – Annual General Meeting – 11 February 2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                       |
| 4.1 | Matters Arising from the Minutes<br>Nil                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                       |
|     | Moved: GOONDIWINDI that the Minutes be accepted.<br>Seconded: MOREE<br><div>CARRIED</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                       |
| 5.  | Chairperson's Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                       |
| 5.1 | <p>Cr Kate Dight presented the Chairperson's Report:</p> <p><i>'It has been a great year for BROCC and I believe we have had a flying start in 2022 following the previous couple of years of cancelled and disjointed zoom meetings. It is my sincere hope that we continue with this emphasis going forward and that member councils gain knowledge and expertise from their involvement in BROCC.</i></p> <p><i>We began the year at Bingara with the AGM &amp; quarterly meeting and were fortunate to hear from both Dr Chris Matthews on the state of the embattled NSW health system and Mr Sean Rice on the flooding impact on our road network. What incredible times we have witnessed in 2022 with the wettest year in living memory and the road networks across both our states being severely degraded. So many of our member Councils have experienced 4+ major flood events in 2022. The impact of this is still being assessed and will be unknown for some time. I am pleased to report that the NSW State Government Minister for Roads, Mr Sam Farraway, has announced a \$50million Pot Holes Fund which is currently open and continued advocacy in this area appears to be heard in the corridors of State Parliament.</i></p> |                                                                       |

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| <p><i>In May we held our quarterly meeting in Moree and heard from Mr Philippe Benoliel, Field Solutions Group on regional connectivity and Snr Sgt Chris Mitchell on Cross Border Disaster Management. Again disaster management has taken new meaning this year and we welcome the advocacy Sgt Mitchell is doing for this issue. The Disaster Management forum intended for this month is an excellent initiative and we welcome this being re-scheduled for July 2023 when hopefully there will be fewer disasters monopolising the calendar. Another significant presentation was from Tammy Elborne on Moree Tourism drawing on their memorandum of understanding with Balonne Shire. This initiated the Border Tourist Trail project which we are currently progressing.</i></p> <p><i>Our August meeting was at Thargomindah and was particularly memorable thanks to the excellent hospitality from our Bulloo Councillors. Aside from receiving the complete outback Council experience and understanding the integral role Council has in the Bulloo Shire, we managed to agree on providing detail to the Constitutional Objectives for this organisation. We are adding 6 main areas of interest and commonality for the projects for which we advocate which gives us clarity and direction in moving forward. I commend us all in reaching this conclusion.</i></p> <p><i>As well as our specialist speakers, we are fortunate to regularly hear from our agency representatives;</i></p> <p><i>Regional Development Australia, Qld &amp; NSW; Ms Jenny Rix &amp; Mr Russell Stewart<br/>Inland Rail; Angela Doering &amp; ARTC; Jo Tait<br/>NSW Cross Border Commissioner; Mr James McTavish<br/>Commonwealth Environmental Water Office; Ms Jane Humphries<br/>State Local Members of Parliament, Qld &amp; NSW; Mr Adam Marshall &amp; Ms Ann Leahy<br/>State Development Infrastructure Local Government Planning; Damon Meadows &amp; Bernadette Plummer<br/>Water Alliance Groups</i></p> <p><i>I would like to thank these representatives most sincerely for your contribution to this group. We value your updates and it enables collaboration of the highest order amongst our member Councils.</i></p> <p><i>Finally, I would like to recognise and thank my Vice-Chair person, Deputy Mayor Rob McKenzie from Goondiwindi Regional Council who is particularly easy to work with and gets things to happen. And I am sure you would all agree that Ms Sharon Stafford from Inverell Shire Council does a superb job in coordinating these meetings and I am very grateful for her support.</i></p> <p><i>Going forward, I would like to recognise that we represent a unique group of Councils and membership extends most of the way along our State border courtesy of the inclusion of Bulloo and Paroo Shires in the past few years and further noting the invitation that has been extended to our peers at Bourke and Brewarrina Councils to come onboard. Covid highlighted the critical reality of our State border which reinforces the opportunity this group has to collaborate and resolve border issues. We are progressing some exciting projects from which I sincerely hope all member Councils can benefit. We rotate the locations of our meetings to give Councils the opportunity to promote their commerce and industry and while sometimes Zoom is the only alternative, I am grateful for attendance in person where possible and appreciate the effort you all make to meet this obligation. I welcome your willingness to share issues and allow BROCC to collectively advocate and provide the critical flow of information.</i></p> <p><i>Cr Kate Dight<br/>Chairperson'</i></p> <p><b>Moved: INVERELL</b> that the Chairman's Report be accepted as tabled.<br/><b>Seconded: GOONDIWINDI</b></p> <p style="text-align: right;"><b>CARRIED</b></p> |
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| <b>6.</b> | <b>Audited Financial Report as at 30 September 2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6.1       | <ul style="list-style-type: none"> <li>Statement of Income &amp; Expenditure for the Period 1 October 2021 to 30 September 2022</li> <li>Statement of Assets &amp; Equity as at 30 September 2022</li> </ul> <p>Moved: SOUTHERN DOWNS that:</p> <ol style="list-style-type: none"> <li>the meeting notes that the Constitution adopted on 12 February 2021 requires the financial report to be distributed 21 days before the Annual General Meeting and that this was circulated on 11 November 2022; and</li> <li>the Audited Financial Statements be accepted.</li> </ol> <p>Seconded: BALONNE</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                              |
| <b>7.</b> | <b>Items Listed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 7.1       | <p><b>Election of Office Bearers</b></p> <p>Cr Dight vacated the Chair.<br/>Matthew Magin acted as Returning Officer.</p> <p>Nominations were called for the election of Chair.<br/>Cr Orchin nominated Cr Kate Dight (Inverell Shire Council) – nomination accepted.<br/>There being no further nominations, Cr Dight was declared elected as Chair.</p> <p>Nominations were called for the election of Deputy Chair.<br/>Cr Dight nominated Cr Rob Mackenzie (Goondiwindi Council) – nomination accepted.<br/>There being no further nominations, Cr Mackenzie was declared elected as Deputy Chair.</p> <p>Nominations were called for the election of Secretary/Treasurer.<br/>Cr Mackenzie nominated Sharon Stafford (Inverell Shire Council) – nomination accepted.<br/>There being no further nominations, Sharon Stafford was declared elected.</p> <p>Cr Dight resumed the Chair.</p>                                                      |
| 7.2       | <p><b>Setting of Annual Membership Fee (currently \$500 pa)</b></p> <p>Moved: GOONDIWINDI that the fees remain at \$500 per member Council per year.<br/>Seconded: BALONNE</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7.3       | <p><b>Meeting Dates &amp; Times</b></p> <ul style="list-style-type: none"> <li>Meeting Dates for 2023 – fourth Thursday every 3 months (1.00 pm local time) <ul style="list-style-type: none"> <li>Walgett Shire Council (Walgett) – 23 February 2023</li> <li>Balonne Shire Council (St George) – 25 May 2023</li> <li>Paroo Shire Council – (Cunnamulla) – 24 August 2023</li> <li>Tenterfield Shire Council (Tenterfield) – 23 November 2023* (AGM &amp; Ordinary)</li> </ul> </li> <li>Meeting Dates for 2024 – fourth Thursday every 3 months <ul style="list-style-type: none"> <li>22 February 2024 (Brewarrina Shire Council)</li> <li>23 May 2024 (Southern Downs Shire Council)</li> <li>22 August 2024 (Inverell Shire Council)</li> <li>28 November 2024 (Goondiwindi Shire Council)* (AGM &amp; Ordinary)</li> </ul> </li> </ul> <p>Moved: GOONDIWINDI that the meeting dates for 2023 and 2024 be accepted.<br/>Seconded: BALONNE</p> |

|     |                                                                                                                                                                              |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | CARRIED                                                                                                                                                                      |
| 8.  | General Business                                                                                                                                                             |
|     | <u>Invitation to Join BROC</u><br><br>Moved: GOONDIWINDI that invitations be re-extended to Brewarrina & Bourke Shires to join BROC.<br><br>Seconded: BALONNE<br><br>CARRIED |
| 9.  | Next Annual General Meeting – 23 November 2023 at Tenterfield Shire Council.                                                                                                 |
| 10. | Meeting Closed at 1.37pm.                                                                                                                                                    |

## 7.2 BORDER REGIONAL ORGANISATION OF COUNCILS ORDINARY MEETING – DRAFT MINUTES OF MEETING HELD ON 1 DECEMBER 2022

Correspondence to: PO Box 138, Inverell Shire Council NSW 2360  
Email: [broc@inverell.nsw.gov.au](mailto:broc@inverell.nsw.gov.au)



# MINUTES

## 1 December 2022 – Goondiwindi (Goondiwindi Shire Council)

|                     |                                                             |                                                             |                  |
|---------------------|-------------------------------------------------------------|-------------------------------------------------------------|------------------|
| Venue:              | Goondiwindi Shire Council<br>4 McLean Street<br>Goondiwindi | Date:                                                       | 1 December, 2022 |
| Chair:              | Cr Kate Dight, - Inverell Shire Council                     | Time:                                                       | 1.40pm           |
| Invitees:           | Jerome Leray, InFarm                                        |                                                             |                  |
| Attendees:          | Cr Andrew Gale                                              | Southern Downs Regional Council                             |                  |
|                     | Cr Richard Lomman                                           | Balonne Shire Council                                       |                  |
|                     | Matt Magin                                                  |                                                             |                  |
|                     | Cr Rob Mackenzie                                            | Goondiwindi Regional Council                                |                  |
|                     | Cr Lawrence Springborg                                      |                                                             |                  |
|                     | Donna Hobbs                                                 | Bulloo Shire Council                                        |                  |
|                     | Cr Lisa Orchin                                              | Moree Plains Shire Council                                  |                  |
|                     | Sharon Stafford                                             | Inverell Shire Council                                      |                  |
|                     | Cr Bronwyn Petrie                                           | Tenterfield Shire Council                                   |                  |
|                     | Daryl Buckingham (Teams)                                    |                                                             |                  |
|                     | Cr Suzette Beresford (Teams)                                | Paroo Shire Council                                         |                  |
|                     | Michael Urquhart (Teams)                                    | Walgett Shire Council                                       |                  |
| Also in Attendance: | Cr Barry Holman (Observer) (Teams)                          | Bourke Shire Council                                        |                  |
|                     | Cr Vivian Slack Smith                                       | Brewarrina Shire Council                                    |                  |
|                     | David Kirby (Observers) (Teams)                             |                                                             |                  |
|                     | James McTavish (Teams)                                      | NSW Cross Border Commissioner                               |                  |
|                     | Chris Mitchell                                              | QLD Police                                                  |                  |
|                     | Jerome Leray                                                | InFarm (Guest Speaker)                                      |                  |
|                     | Eddie Billing                                               | Invited Guest                                               |                  |
|                     | Michael Peat                                                | Commonwealth Environmental Water Office                     |                  |
|                     | Peter Caddey                                                | Inverell Shire Council                                      |                  |
|                     | Grant Higgs (Teams)                                         | NBN                                                         |                  |
|                     | Jo Tait (Teams)                                             | ARTC                                                        |                  |
|                     | Bill Lansbury (Teams)                                       | Dept Transport & Main Roads QLD                             |                  |
|                     | Les Dunn (Teams)                                            | Project Director (Inland Freight Route Investment Strategy) |                  |

|    |                                                                                                                              |
|----|------------------------------------------------------------------------------------------------------------------------------|
| 1. | Meeting Open                                                                                                                 |
|    | Acknowledgement of Country                                                                                                   |
|    | Cr Mackenzie acknowledged the Traditional Custodians of this land and paid respect to the Elders past, present and emerging. |

|           |                                                                                                                                                                                                                                                        |                                                                       |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <b>2.</b> | <b>Apologies</b>                                                                                                                                                                                                                                       |                                                                       |
|           | Cr Jane Keir                                                                                                                                                                                                                                           | Walgett Shire Council                                                 |
|           | Cr Samantha O'Toole                                                                                                                                                                                                                                    | Balonne Shire Council                                                 |
|           | Cr John Ferguson                                                                                                                                                                                                                                       | Bulloo Shire Council                                                  |
|           | Cr Mark Johnson & Nick Tobin                                                                                                                                                                                                                           | Moree Plains Shire Council                                            |
|           | Cr John Coulton & Max Eastcott                                                                                                                                                                                                                         | Gwydir Shire Council                                                  |
|           | Cr Vic Pennisi                                                                                                                                                                                                                                         | Southern Downs Regional Council                                       |
|           | Ann Leahy MP                                                                                                                                                                                                                                           | Member for Warrego, Shadow Minister for Local Government              |
|           | Angela Doering                                                                                                                                                                                                                                         | Dept Infrastructure, Transport, Regional Development & Communications |
|           | Janelle Saffin MP                                                                                                                                                                                                                                      | Member for Lismore                                                    |
|           | Damon Meadows                                                                                                                                                                                                                                          | Dept State Development, Infrastructure, Local Government and Planning |
|           | Nikki Seymour                                                                                                                                                                                                                                          | Dept Agriculture & Fisheries                                          |
|           | Bernadette Plummer                                                                                                                                                                                                                                     | Dept Local Government Racing & Multicultural Affairs                  |
|           | Moved: Goondiwindi                                                                                                                                                                                                                                     | Seconded: Balonne                                                     |
|           | That the apologies be accepted.                                                                                                                                                                                                                        |                                                                       |
|           | <b>CARRIED</b>                                                                                                                                                                                                                                         |                                                                       |
| <b>3.</b> | <b>Minutes of Meeting – 12 August 2022</b>                                                                                                                                                                                                             |                                                                       |
| 3.1       | Moved: Moree                                                                                                                                                                                                                                           | Seconded: Paroo                                                       |
|           | That the Minutes be accepted noting the following amendments:                                                                                                                                                                                          |                                                                       |
|           | 9.4 Carbon Farming – third sentence, remove the words 'problems for both flora and fauna' and replace with 'socio-economic impact'. Fifth sentence, remove '20-30 years' and replace with '25 – 100 years'.                                            |                                                                       |
|           | 9.2 List of Priorities from individual Councils – Balonne – remove 'health' and replace with 'housing'.                                                                                                                                                |                                                                       |
|           | <b>CARRIED</b>                                                                                                                                                                                                                                         |                                                                       |
|           | <b>Matters Arising from the Minutes</b>                                                                                                                                                                                                                |                                                                       |
|           | Nil.                                                                                                                                                                                                                                                   |                                                                       |
| <b>4.</b> | <b>Correspondence</b>                                                                                                                                                                                                                                  |                                                                       |
| 4.1       | Inwards: <ul style="list-style-type: none"> <li>Bank Statements and Fixed Term Certificate – National Australia Bank &amp; Credit Union</li> <li>Response from the Hon Sam Faraway re: Reclassification of the Bruxner Way as a State Road.</li> </ul> |                                                                       |
|           | Moved: Balonne                                                                                                                                                                                                                                         | Seconded: Moree                                                       |
|           | That the correspondence be received and noted.                                                                                                                                                                                                         |                                                                       |
|           | <b>CARRIED</b>                                                                                                                                                                                                                                         |                                                                       |
| 4.2       | Outwards: <ul style="list-style-type: none"> <li>Cheque made payable to REP Merchandise Solutions representing BROCC contribution towards Disaster Management Conference</li> </ul>                                                                    |                                                                       |



|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------|----------|--------|-----------------------------------------|----------|----------------------------------|----------|-------------------------------|-------------|-----------------------------------------------|-------------|----------------------------------|--|------------------------------------|--------------|---------------------|----------|---------------------------------|--------------|---------------------------------|--|
|                                               | <ul style="list-style-type: none"> <li>Letter to the Hon Sam Faraway re: Reclassification of the Bruxner Way as a State Road.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
|                                               | <p>Moved: Balonne Seconded: Paroo</p> <p>That:</p> <p>a) the correspondence be received and noted: and</p> <p>b) a follow up letter be forwarded in early 2023 to the Hon Sam Faraway re: Reclassification of the Bruxner Way as a State Road.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| 4.3                                           | <p><b>Matters arising from Correspondence</b></p> <p>Nil</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
|                                               | <b>Welcome – Cr Lawrence Springborg AM, Mayor, Goondiwindi Shire Council</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
|                                               | <p>At this juncture, the time being 1.42pm, Cr Springborg welcomed delegates to Goondiwindi Shire.</p> <p>Cr Springborg noted the valuable role that this forum plays in advocating for the best outcomes for the region and expressed his appreciation to all the agencies involved, including the Border Commissioner for their continued input.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| 5.                                            | <b>Financial Report as at 11 October 2022</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| 5.1                                           | <p><b>Transactions:</b></p> <p><u><b>National Australia Bank – 69-022-2187</b></u></p> <table border="1"> <tr> <td>Opening Balance as at 1 July 2022</td><td>\$19,780.96</td></tr> <tr> <td>Interest</td><td>\$0.50</td></tr> <tr> <td>Membership – Moree Plains Shire Council</td><td>\$500.00</td></tr> <tr> <td>Membership – Paroo Shire Council</td><td>\$500.00</td></tr> <tr> <td>Balance as at 11 October 2022</td><td>\$20,781.46</td></tr> </table> <p><u><b>National Australia Bank – Term Deposit 42-388-8697</b></u></p> <table border="1"> <tr> <td>Lodged 27 December 2021 for 12 months @ 0.45%</td><td>\$10,536.57</td></tr> <tr> <td>Maturity Date – 27 December 2022</td><td></td></tr> </table> <p><u><b>Warwick Credit Union – Fixed Term Deposit 100005924</b></u></p> <table border="1"> <tr> <td>Opening Balance as at 22 July 2022</td><td>\$ 11,423.85</td></tr> <tr> <td>Interest Rate 0.85%</td><td>\$ 11.39</td></tr> <tr> <td>Reinvested 22 July 2022 @ 0.85%</td><td>\$ 11,435.24</td></tr> <tr> <td>Maturity Date – 22 October 2022</td><td></td></tr> </table> | Opening Balance as at 1 July 2022 | \$19,780.96 | Interest | \$0.50 | Membership – Moree Plains Shire Council | \$500.00 | Membership – Paroo Shire Council | \$500.00 | Balance as at 11 October 2022 | \$20,781.46 | Lodged 27 December 2021 for 12 months @ 0.45% | \$10,536.57 | Maturity Date – 27 December 2022 |  | Opening Balance as at 22 July 2022 | \$ 11,423.85 | Interest Rate 0.85% | \$ 11.39 | Reinvested 22 July 2022 @ 0.85% | \$ 11,435.24 | Maturity Date – 22 October 2022 |  |
| Opening Balance as at 1 July 2022             | \$19,780.96                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Interest                                      | \$0.50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Membership – Moree Plains Shire Council       | \$500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Membership – Paroo Shire Council              | \$500.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Balance as at 11 October 2022                 | \$20,781.46                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Lodged 27 December 2021 for 12 months @ 0.45% | \$10,536.57                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Maturity Date – 27 December 2022              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Opening Balance as at 22 July 2022            | \$ 11,423.85                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Interest Rate 0.85%                           | \$ 11.39                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Reinvested 22 July 2022 @ 0.85%               | \$ 11,435.24                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| Maturity Date – 22 October 2022               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
|                                               | <p>Moved: Goondiwindi Seconded: Southern Downs</p> <p>That the Financial Report be accepted.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |
| 5.2                                           | <p><b>Matters arising from Financial Report</b></p> <p>Nil.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                   |             |          |        |                                         |          |                                  |          |                               |             |                                               |             |                                  |  |                                    |              |                     |          |                                 |              |                                 |  |

| 6. | Guest Speaker                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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|    | <p>At this juncture, the time being 1.49pm, the Chairperson invited Jerome Leray, InFarm to speak to the group.</p> <p><b>Jerome Leray, InFarm</b></p> <ul style="list-style-type: none"> <li>• Jerome has developed his business to use digital tools to unlock financial and ecological sustainability for global agriculture.</li> <li>• Jerome has a mineral exploration and geoscience background and originally established an aerial surveying business with remote sensing.</li> <li>• He is recognised as an industry leader with several awards and accolades and his business is now partnered with several global technology firms, namely Dell &amp; Microsoft.</li> <li>• His business platform is based on how to digitise knowledge or utilise artificial intelligence. It is highly domain specific whereby he programs the questions to determine the responses. His business is based on the collection of data, and then the storing, processing, and the implementation of that data.</li> <li>• The practical application of this is getting a boom spray to detect the appropriate weeds. It is very easy to program data to memorize the image of the weed in a pasture which then allows the mechanical operations to turn on and off at the appropriate time and thus make the process more efficient. It improves productivity because there is no wastage of chemical and the long-term sustainability is improved. There are many other practical applications with kangaroo detection and other broad scale farming operations that can benefit from this interactive artificial intelligence technological application.</li> </ul> <p>Cr Dight thanked Jerome for presenting to the group.</p> <p>Copy of InFarm presentation kindly provided and will be circulated with the minutes.</p> <p>At 1.58pm Cr Suzette Beresford left the meeting.</p> |
|    | <p>At 2.05pm the Chairperson invited Peter Caddey (Manager Tourism, Inverell Shire Council) &amp; Megan Boyd (Manager Tourism, Inverell Shire Council) to update the group on their investigations to date regarding the possible creation of a Border Tourism Trail.</p> <p><b>Peter Caddey – Inverell Visitor Information Centre</b></p> <ul style="list-style-type: none"> <li>• On behalf of the Tourist Managers for most of the Councils. Peter Caddey presented the idea of a Border Tourist Trail, an initiative that has come out of a previous BROCC meeting.</li> <li>• Peter used the New England High Country Tourist Trail as an example of what could be achieved. This is a tourist map where each Council area has its own brochure face to promote their items of interest. The project doesn't need its own web site necessarily but the locations for each Council need to be targeted and specific. Peter recommended the Trail to have a cultural / arts / heritage theme and a trail that capitalizes on the popularity of experience-based tourism. HEMA maps could be quite cost effective, from \$15k - \$30K as a ballpark estimation and they could be promoted by all Councils as well as at the annual Caravan &amp; Trade Show Events.</li> <li>• Peter put to the group that each Council would need to commit to the project and that he would need a contact for each Council to drive this further.</li> </ul> <p>The Chairperson thanked the visitor information centres for their input to date, with a special mention for Peter and Megan for presenting their findings to date at today's meeting.</p>                                                                                                                                                                                                                                    |



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|     | Item #8.6 Tourism Trail was brought forward for consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 8.6 | <p><b>Tourism Trail (Sea to Summit to Big Sky)</b></p> <p><b>Moved: Moree Seconded: Goondiwindi</b></p> <p>That:</p> <p>a) Visitor Information Centres in the BROCC be asked if they would like to be part of the initiative to produce a collaborative map; and</p> <p>b) Councils be requested to provide contact details for the most appropriate person to liaise with at their visitor information centre regarding the initiative.</p> <p style="text-align: right;"><b>CARRIED</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 7.  | <b>Agency Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|     | <p><b>James McTavish, NSW Cross Border Commissioner (CBC)</b></p> <ul style="list-style-type: none"> <li>Following the recent substantial re-investment in the Cross Border Commission, there has been a significant recruitment drive with an additional 5-19 positions filled. Most of these are based out of Wagga but there is a significantly more flexible workplace structure than there has been in the past.</li> <li>There are a diverse range of projects from youth crime, to tourism and investigating the impacts of COVID. The Qld Reconstruction Authority has a good model of operation, and they are assessing this for their own purposes to create a NSW Reconstruction Authority.</li> <li>The issue of Occupational Licensing across state borders is topical with Qld the only state to not be contributing to this reform process. This allows trade practices to be universal and not beholden to individual state authorities. For example, a plumber with NSW licensing needs to be able to operate in other states as a part of this overhaul. If States could share trade licensing arrangements, the flow of additional labour would significantly improve.</li> <li>Other issues being tackled are emergency management for exotic animals, varroa mite, regional public transport, regional health plans, water infrastructure management (flood gauge network), Regional NSW Livability Strategy and Memorandum of Understandings between relevant Councils. There is a push to have items agreed in principle prior to the NSW State government going into caretaker mode.</li> <li>The Infrastructure Fund is in the final stages of commitments and data sharing for the Regional Economic Development Reviews is also being finalised.</li> </ul> |
|     | <p><b>A/Senior Sergeant Chris Mitchell – Disaster Management</b></p> <ul style="list-style-type: none"> <li>The Disaster Management Forum has been postponed until July 2023</li> <li>Currently Chris is working on the Qld Flood Recovery. The issue of flood gauges from the Reconstruction Authority is significant and the Qld Bureau is investigating this with the view to revamping and re-structuring where necessary. There are multiple owners of gauges and these need to be streamlined to interpret the data more effectively.</li> <li>Chris referred to Mr Eddie Billing to continue this conversation.</li> </ul> <p><b>Eddie Billing</b></p> <ul style="list-style-type: none"> <li>Eddie lives in the northern part of the Inverell Shire Council area and has a thorough understanding of the flood gauge network in the Border Catchment Region throughout both NSW &amp; Qld. He explained that in some cases there are 5 different owners of flood gauges: Councils, Water Resources, Bureau of Meteorology for both NSW &amp; QLD. While</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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|  | <p>the location of these gauges is appropriate, the dissemination of the data from these gauges needs to be overhauled and managed better.</p> <ul style="list-style-type: none"> <li>• There needs to be trigger points set i.e. 100,000mgs=9.1m over the spillway at Boggabilla. The gauges jam up and they need to be serviced regularly to ensure they are operating. There are 3 gauges at Gundy while there only needs to be 1 and all the gauges need to be calibrated to be in sync.</li> <li>• The scope of the independent flood enquiry needs to include management of the flood gauge network so that there is a management tool, i.e. green/ amber / red totem system.</li> </ul> <p>Cr Suzette Beresford returned to the meeting at 3.09pm.</p> <p><b>Moved: Moree Seconded: Goondiwindi</b></p> <p>That an invitation be extended to Superintendent Mitch Parker, Commander New England &amp; North West I DZC Western Zone, NSW State Emergency Service to address BROOC on the subject of flood gauges and the dissemination of flood data.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
|  | <p><b>Michael Peat, Director, Commonwealth Environmental Water Office</b></p> <ul style="list-style-type: none"> <li>• The improved metering of water has allowed the Commonwealth Water Office to gain water supplies and this office has recently been in the water trading market both buying and selling temporary water supplies.</li> <li>• Healthy breeding seasons for both fish and birds are making stocks explode and the emphasis is on trying to get the connectivity to the upper reaches to assess this with greater clarity.</li> <li>• There are extensive evaluation programs to measure the ecological response which is great for further water reform.</li> <li>• They are trying to remove structures that impede the flow of water and gain further water quantities for the environment.</li> <li>• The issue of cold dam water was raised, and the request was to ensure the releases were done at opportune times to not affect fish spawning periods.</li> </ul> <p>Copy of CEWO presentation kindly provided and will be circulated with the minutes.</p>                             |
|  | <p><b>Grant Higgs NBN (capabilities of NBN and potential assistance they could provide in disaster times.</b></p> <ul style="list-style-type: none"> <li>• NBN is the backbone of telecommunications for Australia and disaster preparedness is paramount to their management.</li> <li>• Skymuster satellite is offered to those locations outside the fibre network. They have recently upgraded the speeds for data transmission to build this service and network better.</li> <li>• The loss of power is the biggest impediment to loss of telecommunications in times of disaster. Once power is restored they have Road Muster Truck units which can come in and get telecommunication services operating again.</li> </ul> <p>Copy of NBN presentation kindly provided and will be circulated with the minutes.</p>                                                                                                                                                                                                                                                                                       |
|  | <p><b>ARTC – Jo Tait</b></p> <ul style="list-style-type: none"> <li>• The recent flooding events have badly impacted the rail network in western NSW with derailments and broken line. The track at Broken Hill continues to be under water and hence freight is being re-directed.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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|           | <ul style="list-style-type: none"> <li>The Moree to Narrabri line was impacted but they managed to restore the line to allow the flow of grain out of the region with harvest.</li> <li>The Inland Rail Review into the line north of North Star is currently in motion headed by Kerry Schott. This is expected to be a quick and effective investigation into the cost of the project with delivery in early 2023. The route is under review and announcement of the end destination from Toowoomba is the anticipated outcome.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|           | <p><b>Bill Lansbury – Qld Department of Transport and Main Roads &amp; Patrick Dennehy (filling in for Les Dunn) Inland Freight Route</b></p> <ul style="list-style-type: none"> <li>The Inland Freight Route, “The Inland Bruce”, is the priority for the Qld Dept of Main Roads. They are committed to upgrading the highway from Charters Towers with a view to diverting transport inland towards Mungindi. There is less flood risk with this route.</li> <li>Bridge load capacity, road roughness, pavement widening &amp; strengthening, improved connectivity and safety seals are all priority issues for this road network development.</li> <li>Connecting with NSW is a major priority and Bill asked the BROC members for contacts with NSW Transport to progress this matter further.</li> </ul> <p>Moved: Balonne Seconded: Moree</p> <p>That the Cross Border Commissioner be requested to provide contact information of the most appropriate person within Transport for NSW so that the Qld Department of Transport and Main Roads can progress this matter further.</p> <p style="text-align: right;">CARRIED</p> |
| <b>8.</b> | <b>Items Listed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 8.1       | <p><b>Queensland Funding for Preschools and/or Kindergartens (Goondiwindi Regional Council)</b></p> <p>It was noted that in Qld, from 2023 the funding model is changing for preschools. As a result, preschools including the one at Mungindi, will struggle to stay open as a majority of children that attend come from NSW.</p> <p>Moved: Balonne Seconded: Moree</p> <p>That BROC write to the Qld Minister for Education, the Hon Grace Grace MP detailing concerns for the future of border preschools and urge that border preschools remain open as a result of the changed funding model.</p> <p style="text-align: right;">CARRIED</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 8.2       | <p><b>Flood Gauges, Access to State Asset Flood Cameras, Standardising Gauges and Reporting (Goondiwindi Regional Council)</b></p> <p>The information be received and noted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 8.3       | <p><b>Inland Freight Route (The Inland Bruce) (Balonne Shire Council)</b></p> <p>Frustration was expressed with the process and \$1B cost involved with duplicating the Bruce Highway particularly given that funds are not available to maintain the existing road network. The lack of connectivity with the Inland Rail and concern over how the route will connect into the NSW road network was also noted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 8.4       | <p><b>Cross Border Commissioner Grants (Balonne Shire Council)</b></p> <p>The information be received and noted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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| 8.5 | <p><b>BROC Constitution / Terms of Reference</b></p> <p>To give BROC more time to dedicate to its strategic priorities, it was agreed that the agenda would be reworked as follows – BROC Strategic Priorities, Cross Border and Disaster Management and Qld/NSW Transport Briefings, Guest Speaker, written agency updates to be distributed with business paper.</p> <p>Moved: Moree      Seconded: Balonne</p> <p>That:</p> <p>a) The 'Objectives' in the BROC Constitution be amended as follows:</p> <p>'Objectives</p> <p>2. The objectives of the Organisation are to:</p> <ul style="list-style-type: none"> <li>i. Provide a forum for member councils to consider and discuss matters affecting the region</li> <li>ii. Advocate for the best outcomes for the region at a state and federal government level</li> <li>iii. Ensure the sustainability, and where possible, the growth of the region through contributing to the effectiveness of all member councils</li> <li>iv. Undertake projects that have a material benefit to some or all member councils of the Organisation to promote regional cooperation and the efficiencies of individual councils. Areas of regional strategic importance include: <ul style="list-style-type: none"> <li>o Attracting Population and industry</li> <li>o Transport networks</li> <li>o Disaster Recovery, Management &amp; Betterment</li> <li>o Health Services</li> <li>o Housing</li> <li>o Education &amp; Childcare</li> </ul> </li> </ul> <p>b) Notice of the addition of 'Transport &amp; Telecommunication Connectivity' to the 'Areas of regional strategic importance' be tabled for consideration at the February 2023 meeting.</p> <p style="text-align: right;">CARRIED</p> <p>Moved: Moree      Seconded: Balonne</p> <p>That BROC write to both the NSW and QLD Departments of Transport asking what considerations are being given to ensure main road connectivity between the states.</p> <p style="text-align: right;">CARRIED</p> |
| 8.6 | <p><b>Tourism Trail</b></p> <p>Matter dealt with earlier.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 9.  | <b>General Business</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 9.1 | <p><b>Occupational Licensing</b></p> <p>Concern expressed about the lack of labour mobility caused by Occupational Licenses not being recognised over borders.</p> <p>Moved: Balonne      Seconded: Moree</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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|     | That BROC write to the Qld Minister for Small Business, the Hon Dianne (Di) Farmer regarding the mutual recognition of trades/skills and strongly encouraging QLD to sign up to the National Agreement that recognises NSW Occupational Licenses.<br><b>CARRIED</b>                                                                                       |
| 9.2 | <b>Live Traffic App</b><br><br>Concern was expressed about the Live Traffic App not having up to date information. Further information to be sourced and provided at the next meeting.                                                                                                                                                                    |
| 10. | <b>Action Log</b>                                                                                                                                                                                                                                                                                                                                         |
|     | Moved: Goondiwindi                      Seconded: Moree<br><br>That:<br><br>a) the items on the Action Log be noted: and<br>b) the following items be removed:<br><br>- NAB account<br>- BROC Strategic Planning Process<br>- QLD Cross Border Commissioner<br>- Chairperson Report AGM<br>- BROC Constitution / Terms of Reference<br><br><b>CARRIED</b> |
| 11. | <b>Next Meeting</b>                                                                                                                                                                                                                                                                                                                                       |
|     | The next meeting will be held in Walgett on Thursday 23 February, 2023 commencing at 1pm (NSW time).                                                                                                                                                                                                                                                      |
| 12. | <b>Meeting Closed</b>                                                                                                                                                                                                                                                                                                                                     |
|     | There being no further business, the meeting was declared closed at 4.50pm.                                                                                                                                                                                                                                                                               |

**7.3 LOCAL AREA TRAFFIC COMMITTEE GENERAL MEETING –  
DRAFT MINUTES OF MEETING HELD ON 9 FEBRUARY 2023**



**MINUTES**

**LOCAL AREA TRAFFIC COMMITTEE  
MEETING**

**9<sup>th</sup> February 2023**

**3:00PM**



**Delegation to Councils – Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act, 1993 such as carrying out work on a road, etc. whereas the RMS can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act, 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the RMS's "Delegation to Councils – Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to the RMS to delegate the following Traffic Regulation responsibilities to Council;

- (1) Section 50 to Section 55 (inclusive) of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices
- (2) Section 122 of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road
- (3) Section 116 to 119 (inclusive) of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (i.e. Sections 114 and 115)

115 Roads authority may regulate traffic in connection with road work etc.

- (1) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- (2) The power conferred by this section may be exercised by the RMS for any purpose but may not be exercised by any other roads authority otherwise than:
  - (a) For the purpose of enabling the roads authority to exercise its functions under This Act with respect to the carrying out of road work or other work on a public road, or
  - (b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - (c) For the purpose of protecting earth roads from damage caused by heavy vehicles Or by animals, or
  - (d) For the purpose of protecting members of the public from any hazards on the public road, or
  - (e) For the purpose of protecting vehicles and other property on the public road From damage, or
  - (f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 of Part 9, or
  - (g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for items 1 and 2 above.

The Council may not sub-delegate item 3.

For further information please refer to the following document

**"A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic committees)" RMS – 2007**

**Advice to Councils – Regulation of Traffic**

**Local Traffic Committee Advice to Council on a proposal referred to it by Council must be recorded as one of the following**

- 1. Unanimous support;**
- 2. Majority support;**
- 3. Split vote;**
- 4. Minority support; or**
- 5. Unanimous decline.**



## MINUTES

### Attendees

|                 |                                                                      |
|-----------------|----------------------------------------------------------------------|
| Bob Stephen     | (Director of Engineering/Technical Services – Walgett Shire Council) |
| Tim McLoughlin  | (Roads Manager)                                                      |
| David Vant      | (Road Safety & Traffic, Western Region, RMS NSW)                     |
| Kayla Cohen     | (Community & Place West Regional and Outer Metropolitan)             |
| Kevin Day       | (Central North Police District)                                      |
| Jane Keir       | (Mayor – Walgett Shire Council) via Teams                            |
| Greg Rummery    | (Deputy Mayor – Walgett Shire Council)                               |
| Michael Cooke   | (Councillor – Walgett Shire Council)                                 |
| Sharon Smith    | (Information Services Coordinator)                                   |
| Sherisse Fensom | (Administrative Officer Engineering/Technical Services)              |

### APOLOGIES

| Apologies – 9 <sup>th</sup> February 2023 |                                           |
|-------------------------------------------|-------------------------------------------|
| Resolved:                                 |                                           |
| Apologies accepted from:                  |                                           |
| Michael Urquhart                          | (General Manager - Walgett Shire Council) |
| ABSENT:                                   |                                           |
| Colin Hundy                               | (Councillor - Walgett Shire Council)      |
| David Sullivan                            | (Elected Member)                          |
| Moved: David Vant                         |                                           |
| Seconded: Bob Stephen                     |                                           |

### DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

NIL

### CONFIRMATION OF MINUTES

| Minutes of Local Area Traffic Committee Meeting – 1 <sup>st</sup> June 2022                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Resolved:                                                                                                                                                                          |
| That the minutes of the Local Area Traffic Committee meeting held 6 <sup>th</sup> December 2023, have been circulated, be confirmed as a true and accurate record of that meeting. |
| Moved: Jane Keir                                                                                                                                                                   |
| Seconded: David Vant                                                                                                                                                               |

### MATTERS ARISING FROM PREVIOUS MEETING

See Action List

### AGENDA ITEMS

- Collarenebri Cod Street Festival – TCP Tabled
- Lightning Ridge Easter Festival – TCP Tabled

### GENERAL BUSINESS

- **Lightning Ridge Speed Limit Signs** – 50km signs are small and being missed. Larger signs to be brought to replace them.
- **Fox Street and Wee Waa Street Roundabout** – Works being completed over the weekend including the colouring of the roundabout.

**ACTION LIST**

| Item Number | Topic                         | Summary                                                                                      | By Whom          | Due Date   | Status and Discussion Points                                                                      |
|-------------|-------------------------------|----------------------------------------------------------------------------------------------|------------------|------------|---------------------------------------------------------------------------------------------------|
| 5/10-01     | Peel Street Bypass            | Moree and Gunnedah Councils to source to be approached on how they went about their bypasses | Tim McLoughlin   | 7.11.2023  | 6.12.2023 – Ongoing<br>- Grant applied for \$550,000<br>- Process and timeframe can take 8+ years |
| 5/10-02     | Peel Street Bypass            | Consultants needed for feasibility study                                                     | Tim McLoughlin   | 7.11.2023  | 6.12.2023 – Ongoing                                                                               |
| 5/10-03     | 40kms Zone                    | Extension and new footprint needed for Walgett                                               | Tim McLoughlin   | 17.10.2022 | 6.12.2023 – Ongoing                                                                               |
| 5/10-04     | 40kms Zone                    | Footprint for Lightning Ridge & Collarenebri                                                 | Tim McLoughlin   | 17.10.2022 | 6.12.2023 – Ongoing                                                                               |
| 5/10-05     | 40kms Zone                    | Report needed for Council meeting                                                            | Bob Stephen      | 19.0.2022  | 6.12.2023 – Ongoing                                                                               |
| 5/10-06     | Fred Reece Way                | Design to be looked into to see where it is up to                                            | Tim McLoughlin   | 7.11.2022  | 6.12.2023 – Drawings to be submitted to Transport NSW                                             |
| 5/10-07     | Toilet Block                  | Possibility of toilet block on Brewarrina Road (Kamilaroi Highway)                           | David Vant       | 7.12.2022  | 6.12.2023 – Ongoing<br>- Most likely not this year                                                |
| 5/10-08     | Permanent Stock Zones         | Report needed for Council                                                                    | Michael Urquhart | 19.10.2022 | 6.12.2023 – Ongoing                                                                               |
| 6/12-09     | Lightning Ridge Traffic Issue | Concept drawing and design                                                                   | David Vant       | 12.04.2023 | Onsite meeting to be held on 12/04/2023                                                           |
| 6/12-10     | Black Spot Funding            | Review of projects submitted                                                                 | Bob Stephen      | 12.12.2022 | Withdrawn                                                                                         |

- **CONFIRMATION OF NEXT MEETING** – Wednesday 12<sup>th</sup> April 10:00am at Lightning Ridge Multi-Purpose Centre
- **CLOSE OF MEETING** – 3:30pm

## 8. CORRESPONDENCE AND PETITIONS

### 8.1 MEDIA RELEASE RECEIVED 4<sup>TH</sup> JANUARY 2023 FROM COUNTRY MAYORS ASSOCIATION INC OF NSW

# *Media Release*



## Country Mayors Association Inc of NEW SOUTH WALES

Chairperson: Cr Jamie Chaffey  
Gunnedah Shire Council, PO Box 63, Gunnedah NSW 2380  
ABN: 80 183 655 793  
Contact: (02) 6740 2100  
Email: [jamiechaffey@infogunnedah.com.au](mailto:jamiechaffey@infogunnedah.com.au)

4 January 2023

### **\$280 Million State Roads Restoration Package**

The Country Mayors Association of NSW Inc (CMA) welcomes yesterday's announcement from the NSW Liberal and National coalition government committing a further \$280 million dollars to Country Councils throughout NSW. These funds in addition to the \$50 million emergency pothole repair funding announced in late 2022, now means \$330 million worth of road repair and restoration works will be completed as quickly as Councils people, plant and equipment will allow.

Local and regional road networks, both sealed and unsealed, are under enormous pressure throughout Country NSW. Councils are the owners and operators of these road networks and their dedicated and hardworking people are 100% committed to restore these roads back to good condition as quickly as humanly possible.

The 2022 natural disaster flooding events impacted every Council area in Country NSW, with many experiencing catastrophic outcomes to homes and properties, pets and possessions, with livelihoods also threatened.

December last year, CMA launched their "State Election 2023" Priority document. The paper listed eight key areas of united concern across the membership of Councils.

These priority areas are:

- Skills and Training
- Health Services
- Roads and Transport
- Water Security
- Housing
- Crime, Law and Order
- Telecommunications Blackspot Coverage
- Disaster Preparedness and Funding

The Roads and Transport section of the document listed many suggested ways a future State Government could make positive change to support Country NSW.

CMA Chairman, Mayor Jamie Chaffey said: "Yesterday's announcement of another \$280 million to support Country Councils across NSW shows the Coalition government have heard the calls from our members and that when two tiers of government work together, with the focus on improving the lives of Country people, great things will happen" .

" Our members are encouraged that the funding announcement is consistent with one of our requests clearly outlined in our " State Election 2023" document, and we are hopeful of future from all political parties contesting the upcoming election that policy positions will match the context in our priority document", Mayor Chaffey said.

CMA is an incorporated body with a rich history of standing up for the needs of all residents that choose to live, work and play within a rural local government area covered by our membership. CMA was established prior to 1980 with a handful of members, and has proudly grown to 76 member councils, representing more than three million residents across 99% of the land mass of NSW.

"Our mission is to further the interests of rural and regional councils by advocating and lobbying on relevant State and National issues by working with State and Federal governments and other appropriate organisations to further the interests of our members, as well as to act as an information-sharing forum. People should have the same rights and opportunities, regardless of where they live within the State", Mayor Chaffey said.

Deputy Chairman, Mayor Rick Firman OAM said he was, "proud of the position CMA took in the declaration of a Statewide Roads Emergency back in November 2022 and also of the "State Election 2023" Priority document, created and endorsed by our membership, that has no doubt played a big part in yesterday's funding announcement".

"Country people serve in local government because we are proud of the communities we live in. Our people are under enormous pressure right now to restore our regional and local road networks and this generous funding will go a long way to give our people the extra support they need to achieve positive outcomes", Mayor Firman said.

"The CMA stands firm in our pursuit of equity of service provision for the residents of our communities. That is why we are pleased to offer our list of priorities for consideration and implementation to all political parties contesting the 2023 NSW state election. We stand united with our members to advocate for residents who choose to call country NSW home. We will continue to work with both State and Commonwealth governments to achieve the best quality of life and provision of services for our residents, and we look forward to a prosperous future", Mayor Chaffey said

For further information, contact Cr Jamie Chaffey on 0467 402 412.

## 8.2 MINING & ENERGY RELATED COUNCIL NSW – JANUARY 2023 NEWSLETTER



### MERC NEWSLETTER – JANUARY 2023

#### INTRODUCTION

Delegates, here is the December MERC Newsletter for your information, Please circulate the Newsletter to your fellow Councillors and senior staff, so they can appreciate and understand the excellent work the Association and you are doing on behalf of your Council and community, with regard to mining and energy related matters.

#### POSTPONEMENT OF AGM – IMPORTANT MESSAGES TO NOTE

THE AGM MEETING (ORIGINALLY SET DOWN FOR FORBES 9<sup>TH</sup> DEC 2022) WAS POSTPONED DUE TO THE FLOODING ISSUES IN CENTRAL WEST AT THE TIME, UNTIL WEDNESDAY 22<sup>ND</sup> FEBRUARY 2023 IN SYDNEY, IN THE USUAL UPSTAIRS YORK MEETING ROOMS AT 99 YORK ST, LEVEL 2, SYDNEY.

THE DEPARTMENT FAIR TRADING (DFT) PROVIDED APPROVAL FOR POSTPONEMENT OF THE AGM UNTIL 31<sup>ST</sup> MARCH 2023 WITH FINANCIALS TO BE LODGED WITH THEM BY END OF APRIL 2023.

AFTER VERBAL APPROVAL WAS GRANTED BY DFT IN LATE NOVEMBER 2022, MERC PROGRAMMED TO HAVE OUR DEFERRED AGM MEETING HELD THE DAY AFTER LGNSW HELD ITS REGIONAL SUMMIT ON 20<sup>TH</sup> FEBRUARY 2023, TO HAVE ACCESS TO MINISTERS FOR SPEAKERS & TO ASSIST DELEGATES WITH ACCOMMODATION AND TRAVEL COSTS.

UNFORTUNATELY, THIS DAY CLASHED WITH CMA, SO TO AVOID THIS, MERC HAS MOVED OUR AGM AND ORDINARY MEETING TO THE DAY AFTER CMA's ie WEDNESDAY 22<sup>ND</sup> FEBRUARY 2023.

THIS MAY STILL CAUSE SOME ISSUES FOR DELEGATES WITH TRAVEL ARRANGEMENTS & BEING ABLE TO ATTEND THE MERC MEETINGS GIVEN THE THREE CONSECUTIVE EVENTS, COST OF ACCOMMODATION AND TIME SPENT IN SYDNEY FOR BUSY DELEGATES.

IF DELEGATES CANNOT MAKE THE AGM MEETING ON 22<sup>ND</sup> FEBRUARY 2023, CAN THEY CONTACT THE EXECUTIVE OFFICER AS SOON AS POSSIBLE TO LOOK AT OPTIONS FOR YOU TO ATTEND AND VOTE. THE AGM MUST BE HELD BEFORE 31<sup>ST</sup> MARCH 2023.

#### AGM - EXECUTIVE COMMITTEE ELECTIONS





Under its constitution, MERC is required to have one General Meeting (the Annual General) a year and as many other General (Ordinary) Meetings as the Executive Committee determine. MERC must have four Executive Committee meetings a year. The Executive is to be elected annually at the AGM by delegates.

There is no provision in the constitution for postal voting (Clause 14.3) or provision for those attending the meeting by video or tele-conference on how to vote, even though if requested, tele-conferencing facilities are to be made available for delegates to attend the meeting (Clause 4.4).

What does this mean to delegates? Are delegates regarded as being present at the meeting if on video or phone and if so can they vote remotely in this present day and age since Covid? Every delegate must be given the opportunity to vote, however the MERC voting system in its constitution requires delegates to be present to vote, as this is dependant on the number of candidates for the positions. See below an explanation of the MERC voting system.

#### (i) MERC Voting System Overview

If more than 2 delegates stand for the position of Chair, the voting system is to be preferential, otherwise less than 2 stand, to be by either Open Voting (show of hands) or Ordinary Ballot (secret ballot) and for the Deputy Chair (two positions), if contested, the voting system that must be used is either by show of hands or secret ballot, as determined by delegates on the day. The voting system for the Executive Committee (3 positions) must be by preferential, if contested.

What this means is that delegates need to be in attendance to vote if the candidate numbers for the respective positions require the preferential system or delegates resolve the voting system to be by secret ballot. Otherwise if a show of hands is chosen to be the voting method, it can be managed if there are zoom attendees albeit not physically present, by the returning officer, if required for the non Chair positions.

If an election is to be held, the nominations in the prescribed form, must be in to the Executive Officer no later than 2 weeks prior to the AGM, so that will be by 4.30pm 7<sup>th</sup> February 2023. Nominations are to be seconded by a current delegate signed or emailed an intention to sign plus have the option of attaching a resume. Delegates can nominate for all three positions but only one from each member Council can be on the Executive Committee.

If any changes are required to our constitution for voting they must be made at a General (Annual or Special) Meeting with at least two thirds of the delegates present at the meeting to agree to such alterations or amendments. It is too late to do that for this election.

#### (ii) The Election of Executive Committee Positions Process (Extract from Constitution)

Voting Clause 14.6 Elections for a position on the Executive and Executive Committee shall be conducted in accordance with the provisions outlined in the sub clauses 14.6.1, 14.6.2, 14.6.3 and 14.6.4, of the MERC constitution following.



**14.6.1 Contested Elections – Chairperson & Deputy Chairperson**

- (1) If the number of candidates nominated for the positions of Chairperson and Deputy Chairperson is greater than one, the election is to be a contested election.
- (2) In the event of there being only two nominations for the election of one candidate for the indicated positions in (1), the voting system in such contested election will be by Ordinary Ballot (secret ballot) or by Open Voting (show of hands).
- (3) In the event of more than two nominations for a position in (1), the voting system used for the election shall be the preferential system.
- (4) If a contested election is required for either Chairperson or Deputy Chairpersons, the decision on the voting method for (2) is to be made at the Annual General Meeting immediately prior to the election.

**14.6.2 Contested Election - Three positions for the Executive Committee**

- (1) If the number of candidates nominated for the three (3) remaining Executive Committee positions is greater than that number, the election is to be a contested election.
- (2) The voting system in a contested election for the three (3) positions will be preferential.

**14.6.3 Candidates' Nominations and Resumes**

- (1) Nominations for office bearer positions are to be called for by the Executive Officer no later than two (2) weeks prior to the Annual General meeting date.
- (2) The Candidates for the positions in clause 14.6.1 and clause 14.6.2 should forward their nominations on the form provided to reach the Executive Officer not later than 4.30pm one week prior to the Annual General Meeting. Candidates should ensure their nomination is seconded by a current Association delegate. This may take the form of the seconder signing the candidate's nomination form or alternatively by sending an email confirming their intent to second the nomination to reach the Executive Officer by the date of the election.
- (3) The nomination can be accompanied by a brief resume setting out details of the candidate's background in local government and the Association (if applicable) for distribution to delegates by the Executive Officer.

**Nominations received 14<sup>th</sup> February were:**

**Chair- Cr Kevin Duffy & Cr Phyllis Miller OAM (since withdrew):**

**Deputy Chair - Cr Dennis Brady & Cr Phyllis Miller OAM**

**Executive Committee – ~~Crs~~ Scott Ferguson and Denis Todd and one from the floor on 22<sup>nd</sup> February 2023**

**GOVERNANCE MATTERS**

- i. Next Meetings of Association – The next Ordinary and AGM meetings are set down to be held on 1 February 2023, Second level, Club York, 99 York St, Sydney. The Mini Conference date slots have been booked for the week 24-25<sup>th</sup> May 2023 at Dubbo Regional Theatre & Convention Centre. Ordinary meeting to be held on 26<sup>th</sup> May 2023 from the same venue.
- ii. COVID-19 Virus Impact on MERC - In 2023 MERC will be resuming its' activities in the normal manner. What this means for MERC delegates is that 2023 will have quarterly



meetings as "face to face" meetings with use of zoom in exceptional circumstances. Executive Committee meetings will be by zoom means as determined. A lot of value is gleaned from being at a meeting in person and this can be lost when delegates attend by zoom. The focus will always be on giving delegates opportunity to attend meetings.

- iii. Speakers for Next Meeting in Sydney – The invitees approached to speak in Sydney are Shodow Minister Resources, Courtney Houstoss, MLC on Labor's Resources platform; Mike Young, Executive Director, Energy Co and results of consultants report of improving the Social Licence on roll out of the REZ's throughout NSW and possible involvement of MERC and Megan Dixon Orana RDA on organising the Mini Conference in collaboration with industry and government 24-25<sup>th</sup> May 2023 in Dubbo. It has been extremely difficult to get prominent Ministers during the election campaign.
- iv. Orana Opportunity Network (O2N) – MERC is trialling as a Bronze Member of ON2 for 12 months. Their Newsletters are available on their website on [o2n@o2n.org.au](mailto:o2n@o2n.org.au). They have changed their name to Inland NSW Growth Alliance;
- v. CRC Transformation in Mining Economies (CRCTIME) - MERC is a partner with CRC TIME on a no cost but consultative basis. They provide updates on progress with an opportunity for members to join webinars, workshops, surveys etc. Latest update is below.
- vi. Renewable Energy Zones (REZ) – Consultants have conducted a survey of 21 stakeholders including the Executive Officer of MERC on how the government can improve its "social licence" with roll out of the REZ's. Details are outlined below.

#### **MATTERS OF INTEREST**

##### **(i) Renewable Energy Alliance (RE-Alliance)**

Andrew Bray, National Director Re-Alliance writes: "A year and a half ago, we made some recommendations to improve outcomes for local communities in the roll-out of transmission lines. What's changed since then?"

Transmission infrastructure is crucial to our energy transformation – it will connect us to the clean and reliable power that's generated from renewable sources.

Without community acceptance, new transmission infrastructure may not be built at all. Proper consultation with host landholders and communities is crucial, as is ensuring they receive adequate benefits from the projects.

Since the release of our [Building Trust for Transmission](#) report in mid-2021, we're delighted to see [many of our recommendations have been implemented](#) by various State and Federal Governments, energy market bodies and transmission companies.

These include the Federal Government's promise to expand the RIT-T to include the social and environmental costs and benefits to local communities; transmission companies improving their consultation style; and State Government policy reform in NSW allowing transmission companies to implement a strategic benefits payments scheme.

However, [some recommendations remain unaddressed](#) and there are still opportunities for future reform. See below:





- State reforms that allow transmission companies to use community benefit sharing models to distribute financial benefits of new transmission developments into affected communities  
Whilst NSW has led the way in this area, other states are yet to adopt a similar Strategic Benefit Payment arrangement. Further areas of possible reform include expanding the payments to also include neighbour benefits and community benefit funds.
- One of the NSW First Nations Guidelines recommendations was a requirement for transmission companies to prepare and implement an Aboriginal participation plan for projects – and we will be looking to companies to action this. There is room for the transmission industry to step up and work collaboratively with First Nations people and the FNCEN on best practice approaches to First Nations people's issues associated with new projects.
- Providing guidance on consultation requirements: early engagement with stakeholders. In its *Final Report of Stage 2 of the Transmission Planning and Investment Review*, the AEMC recommended that the AER provide additional guidance to stakeholders around its expectations on transmission network service providers (TNSPs) regarding engagement and consultation with local communities.
- The Commission also recommended changes be made to the National Electricity Rules (NER) to ensure that the expectations on TNSPs to engage and consult local communities and other affected stakeholders at key points in the planning process are consistent for all major transmission projects identified through the Integrated System Plan.
- Developing formal advice regarding efficient social licence related costs  
In their Final Stage 2 Report into the *Transmission Planning and Investment Review*, the AEMC recommended that the AER provide additional guidance to stakeholders regarding how the costs associated with building and maintaining social licence for major transmission projects should be considered and assessed. The AER is in the process of developing a Guideline on this matter.

RE-Alliance supports more transparency around the Rewiring the Nation's funding model; we encourage the Australian Energy Regulator to provide guidance around its expectations on transmission network service providers' consultation requirements with local communities; and there is room for the transmission industry to work better and more collaboratively with First Nations people on new projects.

Read more about [what's been achieved](#) and [what still remains](#) in order to get the best outcomes for local communities in the roll-out of transmission."

## (ii) Renewable Energy Zones (REZ's)

A REZ is a hub of renewable projects across a region that form a modern-day power station, producing a large amount of energy for the State. The State Government has set them up in the New England, Southern NSW, Hunter/Central Coast Regions and in the Riverina and Southern Riverina.

In following up Mike after the last two meeting presentations by him, ~~EnergyCo~~, as part of their Stakeholder Engagement Strategy have set up a Listening Program where the MERC Executive



Officer was one of 21 entities to be interviewed on a one on one basis (to ensure MERC is involved in the roll out of REZ's as a stakeholder) to assist in shaping how EnergyCo leads the delivery of the Renewable Energy Zones and Priority Transmission Projects in NSW.

EnergyCo has engaged the services of RPS Group to conduct a series of one-on-one stakeholder interviews. Undertaking the consultation through an independent company ensures all feedback will remain anonymous as well as giving EnergyCo deeper research insights.

RPS Group will provide un-identified interview transcripts for analysis. The key themes and insights from this data will help shape the way EnergyCo work in the future and they plan to release a public report summarising the insights from both our community survey and stakeholder inputs. The results of the interviews are yet to be distributed and Mike is coming to our meeting on 22<sup>nd</sup> to talk about the results and possible involvement of MERC.

**(iii) RDA Orana/ Inland NSW Growth Alliance**

RDA Orana are organising a Resources & Energy Industry Innovation Forum in May 2023 in Dubbo and discussions have been held with MERC for its mini conference having a Local Government Day as part of the Forum, site visits day before, RDA Orana newsletters often have matters of interest for delegates which will be passed on when relevant information in them.

**OTHER MATTERS OF INTEREST – MINING & RENEWABLE ENERGY**

*"Slam Dunk for Families- Pilot Launched to Kick Gas Out of Homes"* Sophie Vorrath, Renew Economy writes: "The bid to kick fossil gas out of Australian homes, electrify everything and power it with solar is off and running in New South Wales, with the launch of an \$8 million pilot to decarbonise three local communities across the state. The trial, which has received the immediate endorsement of Rewiring Australia's Saul Griffith, will focus on finding the best ways to upgrade existing homes with all-electric and energy efficient appliances and technologies.

The significance of this approach – there have been a few pilots, including in the ACT, to make new-build homes gas free and solar-electric powered – is that it is about de-gassing and "rewiring" existing homes, which is a more complex task.

NSW energy minister Matt Kean, whose government goes to the polls at the end of next month, says the pilot will run a competitive process to partner with the private sector to test cost effective ways to upgrade to zero emissions homes in an urban, regional and remote community.

The idea is to approach to task with the understanding that no two homes are the same, from stand-alone houses to apartment blocks, and to trial the cheapest suite of zero emissions technologies across a cross-section of communities.



"This trial will focus on finding the best ways to save households money on their energy bills by installing zero emissions appliances and technologies," Kean said on Friday "This is all about using the latest technology to give people more control of their energy bills, while contributing to NSW's target to reduce emissions by 70% by 2035."

Griffith, whose extensive research demonstrates the economic and climate benefits of shifting Australian households to more efficient electric living, says the new policy is a strong step forward. According to Rewiring Australia's research, households that install solar and a battery and then replace gas fired heating, water, cooktops, and petrol/diesel cars for efficient electric alternatives can slash thousands of dollars from their annual energy bills.

Rewiring Australia has demonstrated that electrification with commercially available technologies is the fastest, cheapest way to combat inflation and decarbonise the economy. According to its modelling, it will be cost effective for households to entirely replace conventional gas and other outdated appliances with EV, solar and efficient alternatives by the mid-2020s.

"By 2025 this will be a slam-dunk for all families," Griffith said in a press conference in Wollongong on Friday, following the policy announcement. So, giving it a shot now supported by some "relatively modest government co-funding" makes good sense – and will help guide consumers and industry soon.

Griffith argues we shouldn't be thinking of electrification as a cost, at all, considering the potential it has to save Australian households, ~~an~~ <sup>en</sup> masse, and thereby boost the national economy. "Over time, we're going to save so much money – mostly because we'll be driving our cars using our rooftop solar. When you get to that point, it will cost you one or two cents to drive a kilometre instead of 20 to 25 cents on petrol or diesel.

"That really will drive huge savings in Australian households. And, for the whole nation, you could expect this to be saving \$20, \$30 or \$40 billion a year as a nation in our households. So, a small commitment now from the state governments and federal governments can actually release a huge saving for the nation down the road," Griffith said. "The Australian people have the highest uptake of rooftop solar in the world, and they know that a small push from the government will allow them to go further by installing the batteries, electric cooktops, heaters, and water systems that free them of fossil fuel emissions and bills.

"Committing to this trial allows governments to foster the technology breakthroughs we know the world will need to dramatically reduce emissions by 2030." The pilot program will launch in the second half of 2023 and will be voluntary for households in the selected communities to join"

*"Origin Poised to Sign Eraring Big Battery Deal-But Coal Closure in Flux Amid Project Delays"*  
Giles Parkinson writes: Origin Energy says it is getting close to sealing a deal on its giant Eraring battery in NSW, but has indicated that the planned closure date of the coal plant it is designed to help replace remains in flux.

Origin plans to build a battery of up to 700MW and 2800MWh, which would rank as the biggest in the country, although it will almost certainly be built in stages, with the first stage likely to be 460MW with one or two hours of storage. "We're very well advanced on the Eraring battery," CEO Frank Calabria told analysts in a briefing on Thursday to discuss its half year results. "We're in quite advanced negotiations with the selected contractors as we approach the FID (final investment) decision which will be very soon we expect."

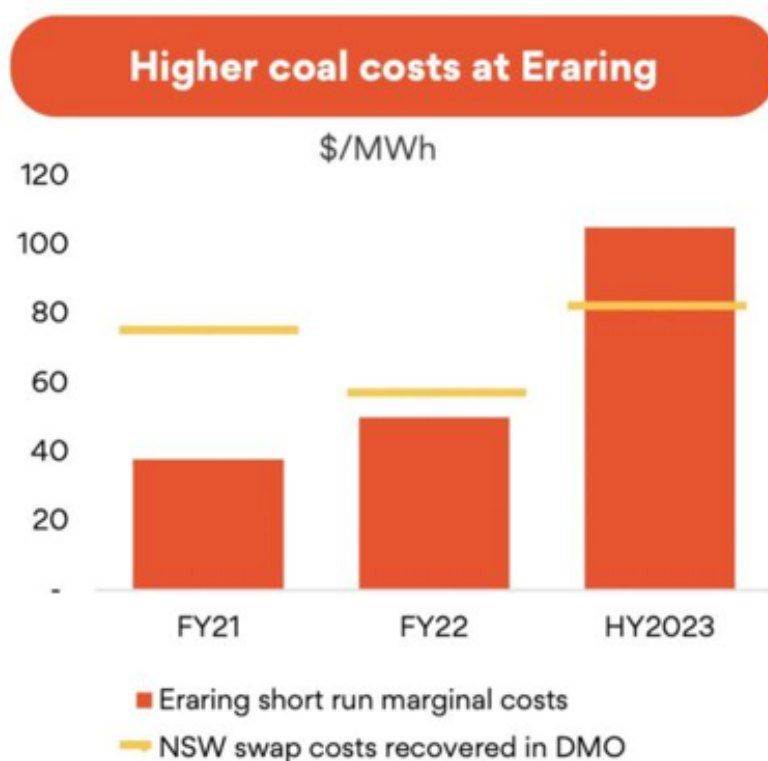


Calabria says while battery costs – particularly lithium – have risen (but not in the most recent times), the business case for the battery has also strengthened given the increased volatility in markets and the anticipated coal closures in the grid over the coming decade.

But while plans for the big battery advance, and it is due to be completed by 2025, the exact closure dates of all four units at the 2800MW Eraring plant – the biggest in the country – look in danger of slipping, particularly given the delays and problems in the Snowy 2.0 pumped hydro project and other large scale renewable projects.

Origin has always described the planned closure date of Eraring as “potentially as early as August 2025.” Its latest report repeats the statement and that it will continue to assess the market, and this will inform the final timing for the closure of all four units. But there is growing speculation that the timing may slip, as there is, in the words of Calabria, “a lot to digest” in energy markets. The Australian Energy Market Operator will next week release an update of its ESOO, its near term forecasts on whether the grid will have enough supply in future years.

There’s been a couple of big moving events – particularly the problems at Snowy 2.0, which AEMO have finally been officially told about, and the fact Australia’s rate of new wind and solar projects [is running at around half that needed to meet AEMO’s](#), and the federal government’s, forecast of 82 per cent renewables by 2030.







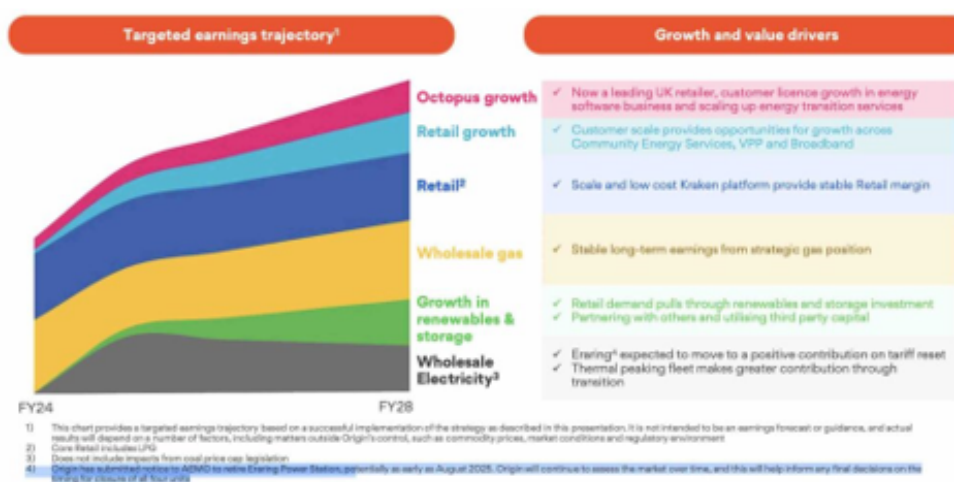
Eraring's future will also depend on anticipated maintenance costs, and the cost of coal, which has spiked markedly in the last year, and has pushed its short run marginal cost above the \$100/MWh mark, more than double what it was two years ago. (See graph above).

The country's biggest coal generator spent \$200 million boosting its coal stocks in the last half and actually lost money during the period, although Origin is confident that a re-set of electricity tariffs (which means higher bills for consumers) will allow Eraring to start making money again soon. The situation is further complicated by the proposed coal price cap, and how much compensation Origin will receive from the state and federal governments given its margins are so close to the cap proposed.

And, of course, there is the fate of the proposed \$18.4 billion bid by Brookfield and its US bidding partner EIG (which wants the LNG business). Those talks have dragged on for months longer than expected, but they are continuing.

Origin confirmed in its presentation that it is looking at additional big batteries, particularly next to its gas peaking stations that it says will be crucial as the grid flips from coal to wind and solar, but also confirmed that much of its new renewable's capacity will be funded by third parties.

One interesting graph that caught the attention of analysts was that – for all the look of Origin having the best "platform" to transition to renewables – it sees renewables and storage still accounting for a minority of earnings five years out.



This graph above suggests that the growth in earnings from renewables and storage over the next five years will be lower than that of wholesale electricity – its thermal fleet – and wholesale gas markets will continue to be the biggest earner for the company, followed by retail.

Of course, those forecasts may mean little if the takeover from the Brookfield consortium goes ahead, and the asset manager delivers on its pledge to fast track renewables and spend \$20 billion by 2030, but time is running out on that pledge too. Gas was the saviour to the company

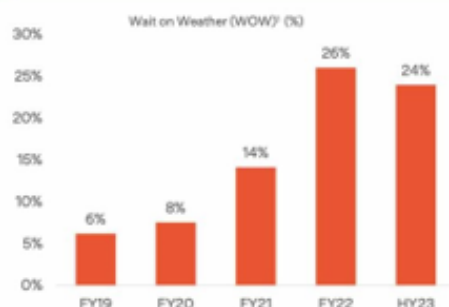


in the last half, with a windfall distribution of \$786 million from its LNG business, and gains in its wholesale gas business in Australia partially offsetting the dramatic slump in electricity earnings, which were hit by the higher cost of fossil fuels and the delay in passing on those costs to consumers.

The company's underlying profit slumped to just \$44 million in the first half, down 84 per cent from \$268 million a year earlier, despite a \$170 million lift in earnings from its LNG business. It declared an improved dividend of 16.5c, up from 12.5c, citing a better outlook. A couple of other observations about the Origin presentation:

The company will make an estimated \$218 million profit from the deferral of large scale generation certificates, by choosing to pay a shortfall charge now and buying the LGCs at a (hopefully) cheaper market price within the three year grace period. Origin says it has grown its virtual power plant resource significantly to 449MW, up from 258MW, although it says only around 30-40 per cent of this could be considered "firm". These resources included demand management, battery storage and EVs.

#### H1 FY2023 production impacted by three-year La Niña cycle



1) Wait on Weather (WOW) is the percentage of time a workover rig is stood-down for wet weather on average for that period of time.

#### Wet weather impacts

- Delays to workovers and drilling, and lower rig utilisation
- Restricted site access for brownfields project execution and well optimisation
- FY2023 production now expected to be 660 – 680 PJ

#### Production recovery plan underway

- Number of online wells to increase with additional well commissioning, workover activity ramping up and improved field access
- Talanga Condabri North Pipeline ramped to full capacity in December 2022, and Orana South Loop Line is expected to come online in H2 FY2023 providing greater operational flexibility
- Recent drier weather saw Wait on Weather reduce in November and December 2022

And it turns out that fossil fuels are weather-dependent too. "Wait on weather" statistics – which reflect the percentage of time a workover rig is stood-down for wet weather on average for that period of time – remained at 24 per cent in the first half, only slightly down from 26 per cent in the last financial year. This, of course, adds to the delays and coal shortages caused by rain causing mine and train disruptions through much of the last year



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## 9. REPORTS FROM OFFICERS

### 9.1 GENERAL MANAGER

#### 9.1.1 COUNCIL'S DECISION ACTION REPORT – JANUARY 2023

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly, especially if other government agencies are involved or Council's own in-house resources are stretched, Council has to prioritise work commitments.

In these circumstances the register become3s the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register.

**Governance Issues:**

Standard Procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental Issues:**

Nil.

**Stakeholders:**

Council and Manex Team.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

That the Resolution Register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.



|                                                        |
|--------------------------------------------------------|
| <b>Council's Decision Action Report – January 2023</b> |
|--------------------------------------------------------|

**Recommendation:**

That the Resolution Register for January 2023 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**

Action Resolution Register.

WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                      |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 14.02.17 | 1/2017/15 | <p>Loan to Lightning Ridge Opal &amp; Fossil Centre Inc.</p> <p>(a) That the Chief Financial Officers report be received.</p> <p>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning Ridge Opal and Fossil Centre Inc. for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.</p> <p>(c) The loan be repaid over five (5) years as follows; 9/01/18 - \$10,000, 9/1/2019 - \$10,000, 9/1/20 - \$10000, 9/1/21 - \$10,000, 9/1/22 - \$8,000.</p> <p>(d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. enter into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.</p> <p>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a Board Member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests.</p> | GM   | 30/05/22 Items (a) to (d) have been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM to report to Council              |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> <p>15.11.2021 GM to call tender for new pool when additional grant funds become available</p> | In progress                          |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 “ “</p> <p>14/02/2022 GM to follow up as current status</p> <p>14.09.2022 Waiting on transfer of ownership</p>                                    | In progress                          |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                 | Waiting on approval from crown lands |

WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |
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|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      | <p>9/6/2020 work in progress<br/> 22/7/2020 work in progress<br/> 16/9/2020 work in hold at this stage as the related staff has other important other commitments<br/> 18.03.21 Crown Lands to authorise licence</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |             |
| 03.04.19 | 2/2019/23  | <p>That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DES  | <p>Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.<br/> Cityplan's name has changed to "Gyde"</p> <ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li> </ul> <p>09/02/2022 – TEAMS meeting with Gyde Planning and DPIE representatives on Friday 4/02/2022 to discuss recommendations of Bridging Report.<br/> 15/02/2022 – Further technical analysis required by Gyde Planning.<br/> 14.09.2022 Waiting on response from consultant<br/> 10.10.2022 Director seeking to obtain support from DPE (formally DPIE).<br/> 15.02.2023 Waiting on response from NSW Planning to progress the matter</p> | In progress |
| 17.12.19 | 12/2019/4  | <p>Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM   | <p>GM investigating tourist possibilities<br/> Rural Aid project<br/> 11.07.2022 Signage wording underway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | In Progress |
| 28.04.20 | 3/2020/15  | <p>That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DES  | <p>Delayed pending appointment of new DES.<br/> 15.11.2021 To be followed up by DES in early 2022.<br/> 15.02.2022 – Consultation with business owners to commence in March '22.<br/> 19.04.2022 Acting Director Environmental Services to investigate<br/> 14.09.2022 Health &amp; Building Surveyor to commence notifications</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Ongoing     |
| 25/08/20 | 9/2020/19  | <p>That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br/> i. Fox street between Euroka Street and Warrena Street<br/> ii. Wee Waa Street between Peel Street and Pit Street</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS | <p>16.9.2020 discussed in Traffic Committee meeting held on 10<sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br/> 21.10.2020 Engineering department in process for community consultation<br/> 16.11.2020 Community consultation is progress<br/> 18.03.21 Funding being sought for signage<br/> 20.06.2022 Submitting grant application July 2022 – Collarenebri, Lightning Ridge &amp; Walgett<br/> 14.09.2022 Grant application submitted.<br/> 10.10.2022 Due to Local Traffic Committee recommendations to extend the proposed section – a new Community Consultation will need to take place.<br/> 15.02.2023 Superseded by new resolution 14/2022/20</p>                                                                                                                                                                                                                                                                                                                                                                                         | COMPLETE    |
| 25/08/20 | 9/2020/23  | <p>1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br/> 2. Forward the planning proposal to NSW planning, industry &amp; environment with a request for a gateway determination;<br/> 3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br/> 4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and<br/> 5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979,</p> | DES  | <p>Work on this project is suspended due to high number of development applications and enquiries.<br/> 15.02.2022 – No change<br/> 14.09.2022 DES to apply for grant<br/> 10.11.2022 Project did not meet requirements for grant. Now applying to Western Region Planning for assistance to progress project.<br/> 15.02.2023 Waiting on response from NSW Planning to progress the matter</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | In progress |
| 15.12.20 | 15/2020/17 | <p>That Walgett Shire Council resolve to:<br/> 1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppark.<br/> 2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DES  | <p>Negotiations with stakeholders has commenced.<br/> 19.04.2022 Acting Director Environmental Services to investigate<br/> 18.05.2022 Acting Director Environmental Services to investigating relevant licenses for land at Glengarry and Grawin</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | In progress |

## WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |
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|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            | 27.07.2022 DES has been in contact with land holder at proposed site and awaiting his return to discuss further.<br>14.09.2022 Health and Building Surveyor to progress in October 2022<br>10.11.2022 DES has spoken with owner and confirmed location of bins. Roadworks and site set-up for bins to be carried out in 2023<br>15.02.2023 Waiting on Crown Land for licensing                                                                                                                                                            |                                                 |
| 27.04.21 | 4/2021/15 | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CFO        | 22.07.21 Project underway<br>15.11.21 Bar area 95% complete, main steel supports are in place, holes for foundations being prepared<br>20.06.22 Gletan Group submitted a claim for extras which has been referred to the project manager at Barnson's<br>11.07.22 Gletan Group are continuing to drill holes for foundations and are anticipating a completion date of 12 August 2022<br>14.09.2022 Health & Building Surveyor to inspect and sign off.<br>15.02.2023 Waiting on structural engineer (Barson's) to come back with report. | In progress                                     |
| 29.06.21 | 6/2021/3  | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | GM         | 15.11.2021 The General Manager has spoken to Committee members and is waiting on financial information.<br>19.04.2022 GM to report to May 2022 meeting re tender option for provision of fuelling station.<br>20.06.2022 Airport Manager preparing scope of works<br>27.07.2022 Draft Scope of Works has been received and is in editing process                                                                                                                                                                                          | In progress                                     |
| 22.02.22 | 3/2022/22 | b) That Council agree to sell both Lot 156 and Lot 157 DP 882747 Duff Street Walgett to Michael Hughes Transport for \$85,000 (GST exclusive).<br>c) A condition of sale being, the blocks are land locked and Council is not obligated to provide access via Duff Street, with connection to water/septic services, power, and Council's half share of fencing, and removal of soiled fill, and relocation of the septic main to allow development be at the expense of Michael Hughes Transport.<br>d) The General Manager and Mayor be authorised to execute the sale of documents and the Council's Seal be affixed accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM         | 19.04.22 GM wrote to interested parties and has, so far, not received a response.<br>10/11/22 Waiting on response                                                                                                                                                                                                                                                                                                                                                                                                                         | Waiting on response from prospective purchasers |
| 30.05.22 | 6/2022/17 | Construction Collarenebri Artesian Hot Spring<br>(b) Enter into a contract with Lukas Building and Excavation for the construction of a 15m circular pool, associated amenities, park furniture, BBQ with shelter and seating, concrete paths, concourse and stormwater drainage, as per Quotation No. 264, at a price of \$1,127,400 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council<br>(c) The Council Seal be affixed to the Contract.<br>(d) Allocate \$170,000 for the piping and pumping of water to and from the artesian hot spring pool.<br>(e) Allocate \$205,876 additional funding for the construction of the pool and amenities.                                                                                                                                                                                                                                                                                                                                                                                                                  | GM/<br>CFO | 20.06.2022 Design in progress<br>27.07.2022 GM waiting on design of circular pool and children's pool<br>22.08.2022 Design complete. Engineers design in progress<br>12.12.2022 Design for wastewater complete. Tender for construction issued.<br>15.02.2022 Architect redesigning size of pool                                                                                                                                                                                                                                          | In progress                                     |
| 28.06.22 | 7/2022/8  | Audit, Risk and Improvement Committee<br>1. Council join with the Far North West Joint Organisation (FNWJO) and all member Councils in establishing a Shared Audit, Risk and Improvement Committee (ARIC) in accordance with section 428B of the Local Government Act 19333<br>2. Council delegate authority to the FNWJO to appoint the chair and 2 independent members to form the ARIC to serve the FNWJO and all 3 member Councils.<br>4. Council adopt the Draft Terms of Reference developed for the operation of the ARIC, noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.<br>6. Applications, as detailed in the Expression of Interest document, be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area, together with the websites of each of the member Councils, to provide local residents the opportunity to apply to become a member of the shared committee, if they are suitably qualified and wish to apply. | GM         | 11.07.2022 Deputy Mayor is Council delegate to ARIC. FNWJO recruiting the chair and independent members.<br>12.12.2022 Advertising for Chairperson & Committee Members to commence early February 2023                                                                                                                                                                                                                                                                                                                                    | In progress                                     |

## WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                    |
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| 26.07.22 | 8/2022/6   | Section 355 Progress and Development Committees – Burren Junction Progress Committee and Walgett Community Development Committee:<br>4. Council advertise, requesting interested community members nominate for membership to the abovementioned 355 committees of Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM              | 27.07.2022 Advertising for committee members to commence August 2022<br>14.09.2022 Advertising complete. Report to September 2022 Ordinary Meeting<br>10.10.2022 Re-advertising of Walgett Community Development Committee commencing as there were not enough EOI's received to form the committee. Report to October 2022 Ordinary Meeting for Burren Junction Progress Committee<br>10.11.22 Burren Junction Progress Committee selected by Council on 27/10/22 and have been advised in writing. | Partially Complete |
| 26.07.22 | 8/2022/19  | Purchase of Property at Carinda:<br>2. Council approves the purchase of 23 Colin St, Carinda; being described as Lot 2 DP309612 having a purchase price of \$15,000<br>3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase.<br>4. The property be classified as operational                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GM/<br>DES      | 22.08.2022 Council's solicitor has commenced purchase process                                                                                                                                                                                                                                                                                                                                                                                                                                        | In progress        |
| 30.08.22 | 10/2022/24 | Long-Term Strategy for Lots 1 to 75 DP838673<br>1. Call for Expressions of Interest for the grazing rights to Lots 1 to 75 DP838673 for an initial two (2) year period<br>2. develop a proposal for the staged development of the subdivision to be full costed to include all services; power, water, effluent, sealed internal roads and high speed NBN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | GM              | 10.11.2022 Basic investigation commenced in terms of land categorisations                                                                                                                                                                                                                                                                                                                                                                                                                            | In progress        |
| 30.08.22 | 10/2022/26 | Fixing Local Roads Program – Lorne Road Reconstruction and Sealing of 5.79kms<br>1. Decline to accept the variation proposal submitted by McMahon Services Australia Pty Ltd<br>2. Enter into a deed of mutual termination with McMahon Services Australia Pty Ltd to bring responsibilities and obligations of both parties, under the contract, to an end<br>3. Immediately commence reconstruction and sealing of 5.79kms of Lorne Road, Lightning Ridge, using Council day labour and local sub-contractors<br>4. Immediately commence formal discussion with TfNSW regarding possible cost overrun of all TfNSW projects due to price escalations in fuel, road construction materials and sub-contractor rates.                                                                                                                                                     | DETS            | 14.09.2022 Deed of release executed. Subcontractors to commence work in October 2022<br>10.10.2022 Works scheduled to commence late October 2022 (weather permitting)                                                                                                                                                                                                                                                                                                                                | In progress        |
| 27.09.22 | 11/2022/12 | Partial Road Closure – Bill O'Brien Way, Lightning Ridge<br>1. The partial closure of Bill O'Brien Way from Lot 79 to the western end of Lot 78 DP820469, being Crown Reserve 230076, as proposed in the above report.<br>2. Council approve construction of 'Anyone Can Play Park' on that part of the partially closed road (Bill O'Brien Way) and Lot 78 DP820469 (being Crown Reserve 230076).<br>3. Council construct a small toilet facility with one (1) unisex ambulant and one (1) accessible toilet, if required by DPIE recommendations.                                                                                                                                                                                                                                                                                                                       | DETS/<br>Ramesh | 10.10.2022 Road closure process has commenced<br>12.12.2022 DPIE has approved new site in Rotary Park                                                                                                                                                                                                                                                                                                                                                                                                | In progress        |
| 27.09.22 | 11/2022/23 | Lease of space on Collarenebri Water Tower<br>2. That Council enter into a lease with Field Solutions Group P/L for lease of part Lot 1462 DP862540; being approximately 8m x 4m in size, for a period of five (5) years, with an option of a further 5 x 5 term options.<br>4. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the lease documents.                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GM              | 10.10.2022 Lease documents requested<br>12.12.2022 GM Reviewing Lease Agreement                                                                                                                                                                                                                                                                                                                                                                                                                      | In progress        |
| 27.09.22 | 11/2022/24 | Lease to Graincorp Operations Ltd – Part road reserve adjacent to Kamilaroi Highway, Burren Junction<br>2. That Council enter into a lease with Graincorp Operations Limited for lease of part Road Reserve, described as; the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its South, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary for a period of Five (5) years with an option to renew for a further Five (5) years.<br>4. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the Lease documents. | GM/<br>DETS     | 04.10.2022 Lease arrangement placed on public exhibition, closing 1 <sup>st</sup> Nov. 2022.<br>20.10.2022 New report to Council requesting further 5x5 year extension options.<br>10.11.2022 Legal issues being reviewed by Solicitors from both parties<br>15.02.2023 Waiting on further information from Graincorp.                                                                                                                                                                               | In progress        |

WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                                                                                            |                   |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------------------------------------------------|-------------------|
|          |            | 5. Council formally contact adjoining landowners, advising of the lease arrangement of the public road corridor.<br>6. Council place the lease arrangement on Public Display, for a period of 28 days, calling for submissions from the public.                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                                                                                            |                   |
| 27.10.22 | 12/2022/11 | Closedown of Council Administration Offices over the 2022/2023 Festive Season<br>2. That the closedown be effectively notified to residents, along with details of essential service and emergency call out arrangements.<br>3. Note a separate shutdown period will be put in place for all outdoor staff to coincide with the commencement of the skeleton crews, in accordance with the Award                                                                                                                                                                                                                                                                | GM  | 10.11.2022 Arrangements currently in progress with Department Directors                                    | COMPLETE          |
| 27.10.22 | 12/2022/15 | Rebates to Churches and other Not-For-Profit Organisations (Section 356)<br>2. A review be conducted of Council's Rebates to Churches and other Not-For-Profit Organisations Policy and the list of recipients for the 2023/204 financial year.                                                                                                                                                                                                                                                                                                                                                                                                                 | CFO | 10.11.2022 A review to be conducted by Rates officer for February 2023.                                    | Not yet commenced |
| 27.10.22 | 12/2022/27 | Lease to Graincorp – Part Road Reserve Adjacent to Kamilaroi Highway, Burren Junction<br>2. That Council offer Graincorp Operations Limited a further two (2), five (5) year lease options in the lease document for the land described as: "the proposed lease area is located with the land area bounded by Lot 7300 DP 1153362 to its west, Lot 53 DP 753925 and part of Lot 7004 DP 1032424 to its north, Lot 54 DP 753926 to its east, the Kamilaroi Highway/Slacksmith Street corridor to its south, and Lot 65 DP 721416 along this lot's north and east boundaries, excluding a 20 metre public road corridor along the northern and eastern boundary". | GM  | 10.11.2022 Legal issues being reviewed by Solicitors from both parties                                     | In progress       |
| 27.10.22 | 12/2022/28 | Licence Agreement between Walgett Shire Council and PCYC Walgett<br>3. That the General Manager be authorised to execute to Lease Agreement and the Council Seal be affixed to the Licence Agreement                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM  | 12.12.2022 Agreement complete and minor amendments made to licence before signing                          | In progress       |
| 22.11.22 | 13/2022/16 | That Council approve the additional plant purchases as detailed in Table 6.0 and these be allocated to the long-term financial plan for the financial years as allotted in Table 6.0                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | CFO | 12.12.2022 To be included in the draft LTFP in January 2023<br>15.02.2023 Report to 28 March 2023 meeting. | In progress       |
| 22.11.22 | 13/2022/21 | That Walgett Shire Council joins with Local Government NSW and Country Mayors Association of NSW in declaring a State-wide Road Emergency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | GM  |                                                                                                            | In progress       |

WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |                                                                                                                            |             |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------|-------------|
| 20.12.22 | 14/2022/12 | Council Purchase of 43 Duff Street, Walgett<br>2. Council approves the purchase of 43 Duff Street, Walgett, described as Lot 26 DP264538, for a purchase price of \$6,000 (including GST)<br>3. The General Manager be authorised to execute the necessary documents to finalise the purchase<br>4. The property be classified as operational                                                                                                               | GM   | 15.02.2023 Purchased at auction                                                                                            | COMPLETE    |
| 20.12.22 | 14/2022/20 | That Council approve the Walgett CBD 40KPH Zone as per the proposed area sketches contained in the report tabled (Items 9.2.4)                                                                                                                                                                                                                                                                                                                              | DETS | 15.02.2023 Preliminary information is with Transport for NSW for approval. TfNSW will also assist with pushing for funding | In progress |
| 20.12.22 | 14/2022/23 | That Walgett Shire Council resolve to disperse a grant of \$3,905.00 from the Walgett Shire Council Local Heritage Fund 2022-023, in accordance with the recommendations of the Council's Heritage Advisor. (Applicant: Dale Bowden – 152-156 Fox Street, Walgett)                                                                                                                                                                                          | DES  | 15.02.2023 Applicant has been notified and we are now waiting on works to be completed before funds can be remitted.       | In progress |
| 20.12.22 | 14/2022/26 | Lease to Services NSW – Walgett Services Agency (RMS)<br>2. Renew the lease of the Walgett Motor Registry with Service NSW for a further three (3) years with a commencing rental of \$35,778.28 (excl. GST) per annum, with an option for a further three (3) years with a fixed 3% increase on the option in 2026<br>3. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the Lease Agreement | GM   | 15.02.2023 Waiting on lease documents from Service NSW                                                                     | In progress |
| 20.12.22 | 14/2022/27 | Sale of Land for Unpaid Rates<br>That Council resolves that should a notice to vacate prove unsuccessful, the Council seek a Court Order to evict the current residents of 15 Cedar Street, Walgett                                                                                                                                                                                                                                                         | GM   | 15.02.2023 Residents vacated premises and property now settled.                                                            | COMPLETE    |

## 9.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 22-39 / Release of Cyber Security Guidelines for NSW Local Government.
- 22-40 / Amendments to the tendering provisions of the Local Government (General) Regulation 2021 and consultation of the development of new procurement guidelines for councils.
- 22-41 / Update on the Guidelines for Risk Management and Internal Audit for Local Government in NSW.
- 22-42 / Councils and joint organisations to provide OLG's credit card guidelines to their ARICs.

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff.

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Department circular 22-39 through to 22-42 from the Local Government Division Department of Premier and Cabinet, be received and noted.</p> <p><b>Moved:</b><br/> <b>Seconded:</b></p> |

### Attachments:

Circulars





Office of  
Local Government

## Circular to Councils

|                             |                                                       |
|-----------------------------|-------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-39 / 19 December 2022 / Doc ID A845675 |
| <b>Previous Circular</b>    | N/A                                                   |
| <b>Who should read this</b> | Councillors / General Managers / Council policy staff |
| <b>Contact</b>              | Cyber Security                                        |
| <b>Action required</b>      | Information                                           |

### Release of Cyber Security Guidelines for NSW Local Government

#### What's new or changing

- The Cyber Security Guidelines - Local Government (the Guidelines) allow councils to assess their cyber security maturity and plan their maturity uplift.
- The Guidelines outline cyber security standards and controls recommended by Cyber Security NSW for NSW local governments.

#### What this will mean for your council

- Councils can adopt the Guidelines or use them to form the basis of an internally developed cyber security policy.
- Adherence to the Guidelines is strongly recommended but voluntary with no requirement to report maturity scores to Cyber Security NSW.

#### Key points

- Councils are increasingly dependent on digital technologies and are a target for state-based, criminal and activist threat actors.
- A cyber-attack or incident has a risk of major disruption to services and operations, with genuine risk to critical infrastructure and services.
- Strong cyber security enables the effective use of emerging technologies and ensures confidence in the services provided by NSW local governments.
- The Guidelines should form the basis of an internally developed cyber security policy for individual NSW councils.
- Cyber Security NSW does not offer funding assistance for the implementation of the Guidelines or other cyber security maturity uplift.

#### Where to go for further information

- The Guidelines and relevant templates for council use are hosted on the Councils and Cyber Security NSW Microsoft Teams forum. To join the forum, contact [community@cyber.nsw.gov.au](mailto:community@cyber.nsw.gov.au).
- Cyber Security NSW offers various services to assist councils in boosting their cyber security capability. Contact [info@cyber.nsw.gov.au](mailto:info@cyber.nsw.gov.au) for more information.
- For questions about the Guidelines, contact the Policy Development and Coordination Team at [policy@cyber.nsw.gov.au](mailto:policy@cyber.nsw.gov.au).

**Melanie Hawyes**

**Deputy Secretary, Crown Lands and Local Government**

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## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-40 / 19 December 2022 / A809665                                                      |
| <b>Previous Circular</b>    | 21-27 Review of the tendering provisions of the Local Government (General) Regulation 2005          |
| <b>Who should read this</b> | General Managers / Governance and Procurement Staff                                                 |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG / Council to Implement                                                              |

### Amendments to the tendering provisions of the Local Government (General) Regulation 2021 and consultation of the development of new procurement guidelines for councils.

#### What's new or changing

- Amendments have been made to the tendering provisions of the Local Government (General) Regulation 2021 to reduce red tape and to update them to reflect the increased use of electronic tendering by councils.
- The amendments, which have been developed following a public consultation process, will give effect to a recommendation by the Audit Office and will support councils to achieve greater efficiencies in their procurement.
- The amendments also allow decisions to decline to accept all tenders to be made under delegation. However, decisions to decline to accept all tenders and to enter into negotiations in relation to the subject matter of the tender, must still be made by a resolution of the council to ensure transparency and accountability.
- The Office of Local Government (OLG) is also developing comprehensive new procurement guidelines to complement the new regulations.
- The proposed guidelines will provide best practice guidance on all steps of the tendering process, procurement below the tendering threshold, probity, the use of NSW Government prequalification schemes and other providers' contractor panels, the use of procurement to promote social and economic development outcomes, and contract management and evaluation.
- OLG is seeking the views of councils and others on the content of the proposed guidelines and to identify best practice procurement in the local government sector.

#### What this will mean for your council

- To assist in the development of the guidelines, OLG is seeking the following from councils:
  - suggestions on what issues should be addressed in the guidelines
  - copies of or links to councils' policies, procedures or guidelines on tendering and procurement.
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled "Procurement Guidelines Consultation" and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before **Friday 24 February 2023**.

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- Information gathered during the initial consultation will be used to develop a draft of the procurement guidelines. These will be issued for a second round of consultation with the local government sector to ensure they are fit for purpose.

**Key points**

- In December 2020 the NSW Auditor-General released a report examining procurement management in local government. In her report, the Auditor-General recommended that the regulations be updated to reflect the increased use of electronic tendering and that comprehensive and updated guidance on effective procurement practices be published.

**Where to go for further information**

- The amended Regulations are available at <https://legislation.nsw.gov.au/view/html/inforce/current/sl-2021-0460>.
- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Melanie Hawes**  
**Deputy Secretary, Crown Lands and Local Government**

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## Circular to Councils

|                             |                                                                                                                                        |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-41 / 19 December 2022 / A843647                                                                                         |
| <b>Previous Circular</b>    | 22-21 Update on membership requirements for audit, risk and improvement committees                                                     |
| <b>Who should read this</b> | General Managers / Councillors / Council governance staff / Audit, risk and improvement committee members and internal audit personnel |
| <b>Contact</b>              | Council Governance Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                  |
| <b>Action required</b>      | Information                                                                                                                            |

### Update on the *Guidelines for Risk Management and Internal Audit for Local Government in NSW*

#### What's new or changing

- The Guidelines for Risk Management and Internal Audit for Local Government in NSW (the Guidelines) have been approved. However, the Office of Local Government (OLG) has been advised that the amendments to the Local Government (General) Regulation 2021 giving statutory force to elements of the Guidelines will not be made until early 2023.
- OLG has issued the approved Guidelines in draft form pending the supporting Regulation amendments being made so that councils can start to implement them.

#### What this will mean for your council

- The approved Guidelines are available on OLG's website - <https://www.olg.nsw.gov.au/councils/governance/risk-management-audit-and-internal-controls/risk-management-and-internal-audit-framework-for-local-councils-in-nsw/>.
- The model terms of reference for audit risk and improvement committees, an example risk management policy, and the model internal audit charter have also been published on OLG's website in Word format for use by councils and joint organisations.
- Councils and joint organisations must comply with the Guidelines from **1 July 2024**. As of that date all councils and joint organisations will be required to ensure audit risk and improvement committee chairs and members meet the eligibility and independence requirements set out in the Guidelines and have a risk management framework and internal audit function in place that complies with the Guidelines.

#### Key points

- The final version of the Guidelines will be issued when the supporting Regulation amendments are made. While further minor amendments will be made to the Guidelines to align them with the supporting Regulations as drafted, OLG does not anticipate any significant changes.

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**Where to go for further information**

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- If councils or joint organisations require assistance in establishing an ARIC or shared arrangements for an ARIC, they should contact their council engagement manager at OLG.

**Melanie Hawyes**  
**Deputy Secretary, Crown Lands and Local Government**

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## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 22-42 / 22 December 2022 / A846535                                                   |
| <b>Previous Circular</b>    | 21-29 Release of the Guideline on the Use and Management of Credit Cards                         |
| <b>Who should read this</b> | General Managers / Governance staff / Internal audit personnel                                   |
| <b>Contact</b>              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                             |

### Councils and joint organisations to provide OLG's credit card guidelines to their ARICs

#### What's new or changing

- The NSW Parliament's Public Accounts Committee has recommended that the Office of Local Government's (OLG's) *Guidelines on the Use and Management of Credit Cards* (credit card guidelines) should be provided to councils' audit risk and improvement committees (ARICs) to provide further guidance on credit card use.

#### What this will mean for your council

- General managers of councils and executive officers of joint organisations should arrange for the credit card guidelines to be provided to the chair of their ARICs. The credit card guidelines are available [here](#).

#### Key points

- The credit card guidelines have been issued under section 23A of the *Local Government Act 1993*. Councils are required to consider them when developing or reviewing their credit card policy. This will ensure greater consistency across the sector in terms of how credit cards are managed, and inherent risks are minimised.
- The guidelines are divided into two parts:
  - Part A provides a list of core responsibilities that councils should consider as foundational elements of their credit card policy and related procedures; and
  - Part B provides operational guidance that expands on these core responsibilities with practical advice on best practice credit card management and the responsibilities of individual cardholders, including risk management, preventative controls, and detective controls.
- The guidelines are based on NSW Treasury's credit card policy and guidelines for NSW state agencies (TPP21-02 Use and management of NSW Government Purchasing Cards).
- The guidelines were developed in response to a performance audit of credit card usage at six local councils by the NSW Audit Office.

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**Where to go for further information**

- The credit card guidelines are available [here](#).
- For further information, contact OLG's Council Governance Team on (02) 4428 4100.

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### 9.1.3 IMPORTANT DATES – UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance Issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental Issues:**

Not applicable.

**Stakeholders:**

Councillors and Walgett Shire Council staff.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

Provided there are no changes it is appropriate to receive and not the information.

| Important Dates For Councillors – Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Upcoming meetings and events schedule.



**IMPORTANT DATES – Upcoming Meetings and Events**

| DATE              | MEETING/FUNCTION                     | LOCATION                  | NOTES                                         |
|-------------------|--------------------------------------|---------------------------|-----------------------------------------------|
| 6 March 2023      | CMCC Meeting                         | Coonamble Shire Chambers  | Clr Cooke, Clr Woodcock and General Manager   |
| 7 March 2023      | Shire Roads Bus Tour                 | Walgett Chambers          | Mayor, all Councillors GM and DETS            |
| 9 March 2023      | Country Mayors Assoc. Meeting        | Newcastle                 | Mayor and General Manager                     |
| 28 March 2023     | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 30 March 2023     | Barwon Darling CAG Ordinary Meeting  | Bourke                    | Mayor, Deputy Mayor & General Manager         |
| 12 April 2023     | Local Area Traffic Committee Meeting | Lightning Ridge MPC       | Mayor, Clr Hundy, Clr Rummery, Clr Cooke & GM |
| 26 April 2023     | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 10 May 2023       | LEMC Meeting                         | Walgett                   | Mayor and General Manager                     |
| 26 May 2023       | Country Mayors Assoc. Meeting        | Coonamble                 | Mayor and General Manager                     |
| 30 May 2023       | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 27 June 2023      | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 25 July 2023      | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 4 August 2023     | Country Mayors Assoc. Meeting        | Coonamble                 | Mayor and General Manager                     |
| 9 August 2023     | LEMC Meeting                         | Walgett                   | Mayor and General Manager                     |
| 29 August 2023    | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 26 September 2023 | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 24 October 2023   | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 3 November 2023   | Country Mayors Assoc. Meeting        | Coonamble                 | Mayor and General Manager                     |
| 8 November 2023   | LEMC Meeting                         | Walgett                   | Mayor and General Manager                     |
| 23 November 2023  | BROC AGM and Ordinary Meetings       | Tenterfield Shire Council | Mayor, Deputy Mayor and General Manager       |
| 28 November 2023  | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |
| 19 December 2023  | Council Meeting                      | Walgett Chambers          | Councillors, GM and Executive Staff to attend |

## 9.1.4 2022 COUNCIL POLICY AND PROCEDURE REVIEW

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 22/10/0107

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### **Summary:**

The attached policies are presented to Council for consideration and adoption.

1. Contract Management
2. Working from Home

### **Background:**

Council from time to time Council must regularly review its various policies and procedures to ensure compliance with current legislation and relevant procedures applying at the time.

### **Current Position:**

The following policies have been reviewed by senior management and a number of cosmetic changes have been made to the documents.

### **Governance issues:**

As per the various policies  
Local Government Act 1993  
Local Government (General) Regulation 2021

### **Environmental issues:**

N/A

### **Stakeholders:**

Walgett Shire Council  
Walgett Community  
Walgett Shire Council Staff

### **Financial Implications:**

The revised policies do not present any financial issues for Council.

### **Alternative Solutions/Options:**

N/A

### **Conclusion:**

The writer is recommending Council adopts the revised policies as presented.

**Council Policy and Procedure Review**

**Recommendation:**

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
  1. Contract Management
  2. Working from Home

**Moved:**

**Seconded:**

**Attachments:**

The abovementioned policies and procedures.  
(Refer to attachment document)

## 9.1.5 SECTION 356 - COMMUNITY ASSISTANCE SCHEME 2022/2023 ROUND 2 FUNDING

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 23/11/0022

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### Summary:

This report relates to the assessment of applications for financial assistance through the Community Assistance Scheme 2022/2023 (Round 2). Council has received a total of 14 applications, with five (5) organisations being recommended to receive financial assistance, five (5) being deemed ineligible, three (3) were for projects tabled in the 2023/2024 financial year and one (1) was denied.

The Community Assistance Scheme is proving very popular with more and more organisations applying for assistance.

### Background:

Applications for Round 2 of the 2022/2023 funding were invited from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing on 20<sup>th</sup> February 2023.

Applicants must be incorporated entities and/or registered not-for-profit organisations and based in, or affiliated with, Walgett Shire. The maximum amount per project is \$3,000 and is limited to one donation per organisation per year.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

Council reserves the right to part fund applications or deny funding if previous grants have not been used and/or acquitted within the parameters of the scheme funding or the application does not align with the scheme objectives.

### Current Position:

An amount of \$30,000 has been provided for in the 2022/2023 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993.

In Round 1 a total of 11 community organisations submitted applications to be considered for funding. Of those applications seven (7) were resolved to receive funding, to a total amount of \$12,868, one (1) was deemed ineligible and three (3) applications were incomplete requiring additional information.

In Round 2 a balance of \$17,132 is available in the 2022/2023 budget to fund eligible applications.

### Relevant Reference Documents/Policies:

Section 356 Local Government Act 1993  
Local Government (General) Regulation 2021

**Governance issues:**

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

**Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Community organisation applicants  
Walgett Shire Community

**Financial Implications:**

A total of \$30,000 is budgeted for the Community Assistance Scheme in 2022/2023. An amount of \$12,868 has been granted, to date, leaving a balance of \$17,132.

In the circumstance where not all of the allocated budget is granted or expended, the balance of monies are to be rolled over in to the 2023/2024 funding year.

**Alternative Solutions/Options:**

That Council does not approve the recommended allocations.

**Conclusion:**

Provide financial assistance to five (5) organisations, with a total allocation of \$9,000, and all applicants be written to advising of Council's decision. Refer to attachment for more information.

Council will also monitor the progress of the projects/activities through the acquittal process ensure the project objectives are met and Council is satisfied with the outcomes.

| <b>Community Assistance Scheme – 2022/23 Applications</b>                                                                                                                             |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <b>Recommendation:</b>                                                                                                                                                                |         |
| That the following eligible applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for Round Two of the 2022/2023 Community Assistance Scheme. |         |
| Lightning Ridge Pony Club Inc.                                                                                                                                                        | \$3,000 |
| Rotary Club of Lightning Ridge Inc.                                                                                                                                                   | \$3,000 |
| Walgett Show Society Inc.                                                                                                                                                             | \$1,500 |
| Country Women's Association Inc. – Gadooga/Lightning Ridge                                                                                                                            | \$1,000 |
| Walgett Garden Club                                                                                                                                                                   | \$ 500  |
| <b>Moved:</b>                                                                                                                                                                         |         |
| <b>Seconded:</b>                                                                                                                                                                      |         |

**Attachments:**

Applications list.

**Community Assistance Scheme 2022/2023 - Round 2 Applications Summary**

| Organisation                                | Project                                                                                                                                                                     | Cost of Project/Activity | Amount Requested | Recommended Amount Max. \$3000                                         | Previous Funding |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------|------------------------------------------------------------------------|------------------|
| Lightning Ridge Pony Club                   | Seeking financial assistance with the costs of hosting the Lightning Ridge Black Opal Bull & Bronc Ride                                                                     | \$ 91,500.00             | \$ 3,000.00      | \$ 3,000.00                                                            | Yes              |
| Rotary Club of Lightning Ridge INC.         | Seeking financial assistance with the purchase & transport of a storage container to hold safety & mobility equipment for residents recovering from surgery/illness at home | \$ 6,000.00              | \$ 3,000.00      | \$ 3,000.00                                                            | No               |
| Walgett Show Society Inc.                   | Seeking financial assistance with entertainments costs at the Walgett Show                                                                                                  | \$ 16,000.00             | \$ 3,000.00      | \$ 1,500.00                                                            | Yes              |
| CWA - Goodooga/Lightning Ridge Branch       | Seeking financial assistance to assist with catering costs of Wool Day exhibition and fundraiser                                                                            | \$ 10,000.00             | \$ 1,000.00      | \$ 1,000.00                                                            | Yes              |
| Walgett Garden Club                         | Seeking financial assistance to host a community educational gardening luncheon                                                                                             | \$ 6,535.00              | \$ 3,000.00      | \$ 500.00                                                              | Yes              |
| North West Plains Sustainability Group Inc. | Seeking financial assistance to host a 2 day cloud Xero training event                                                                                                      | \$ 7,500.00              | \$ 3,000.00      | 2019/2020 GRANT NO SATISFACTORILY ACQUITTED                            | Yes              |
| Burren Junction CWA                         | To assist with costs of hosting a Ladies' Lunch at the Annual Flower Show - July/Sept 2023                                                                                  | \$ 6,392.00              | \$ 3,000.00      | PROJECT IN NEXT FY HOLD APP OVER TO 23/24                              | Yes              |
| Walgett Tennis Club                         | Newly starting out and require financial assistance with coaching fees and training equipment                                                                               | \$ 4,281.90              | \$ 3,000.00      | ALL DOCUMENTS UNAVAILABLE AS CLUB IS NEW - Recommend re-apply in 23/24 | No               |
| Walgett Isolated Children's Parents Assoc.  | Assist with costs of hosting September 2023 school holiday tennis coaching clinic                                                                                           | \$ 2,000.00              | \$ 1,500.00      | PROJECT IN NEXT FY HOLD APP OVER TO 23/24                              | No               |
| Lightning Ridge Residential Aged Care       | Ineligible to apply                                                                                                                                                         |                          |                  |                                                                        |                  |
| Collarenebri Watersports Club Inc.          | Ineligible application - Event will take place before grant is awarded                                                                                                      |                          |                  |                                                                        |                  |
| Carinda Diggers Hall                        | Ineligible to apply                                                                                                                                                         |                          |                  |                                                                        |                  |
| Lightning Ridge Community Radio Inc.        | Ineligible to apply                                                                                                                                                         |                          |                  |                                                                        |                  |
| Carinda Playgroup                           | Ineligible to apply                                                                                                                                                         |                          |                  |                                                                        |                  |

### **9.1.6 SECOND QUARTER OPERATIONAL PLAN & HALF YEARLY DELIVERY PROGRAM FOR 2022/2023**

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 23/11/0020

---

#### **Summary:**

This report provides Council with the status of the second quarter Operational Plan and yearly Delivery Program Targets for 2022/2023.

#### **Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and Section 404 requires Council to adopt a Delivery Program. This report comments on the status of the Operational Plan and Delivery Program as at 31<sup>st</sup> December 2022 and the extent to which the performance targets have been achieved.

#### **Current Position:**

The second quarter Operational Plan & Delivery Program Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

#### **Governance issues:**

Local Government Act 1993  
Local Government regulation (2005)

#### **Environmental issues:**

N/A

#### **Stakeholders:**

Walgett Shire Council  
Walgett Shire ratepayers and residents

#### **Financial Implications:**

All matters arising from the operational plan are accordingly covered by budget allocations or variation in the Quarterly Budget Reviews.

#### **Alternative Solutions/Options:**

NIL

#### **Conclusion:**

Council should note the progress made during the second quarter of the Operational Plan 2022/2023 and half yearly Delivery Program.

**Second Quarter Operational Plan & Half Yearly Delivery Program for 2022/2023**

**Recommendation:**

That Council accepts the progress made on the 2022/2023 Operational Plan and Delivery Program as at 31<sup>st</sup> December 2022.

**Moved:**

**Seconded:**

**Attachment:**

Second Quarter Operational Plan & half yearly Delivery Program for 2022/2023 Status Report  
(Refer to attachment document)



## 9.1.7 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM THE GENERAL MANAGER

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 23/11/0022

---

### Summary:

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Engineering/Technical Services division.

### Background:

For Councillor information purposes, the following is advised:

- Lightning Ridge and Walgett toilet facilities waiting on final elements for completion. Apex Park Walgett complete with paths and grass in coming months.
- Collarenebri Artesian Spring pool – Final design in progress with depth to 1.6metres as requested by Councillors. Quotations underway for delivery of water to the bore bath in Wilson Street.
- Walgett Splash Park – Successful tenderer ParkEquip. Contract issued and contractor to commence in early 2023. Currently negotiating works for splash pad slab.
- Colless Grandstand – Steps, railing and down pipes complete. Plaques now in place.
- Walgett Showground Road and Carpark – Sealing road completed on 18<sup>th</sup> October 2022. Carpark will be prepared in the coming week in readiness for sealing.
- Lightning Ridge “Anyone Can Play Park” – Road resumption underway and design to fit park under review. NSW Government have approved the new site.
- Collarenebri Showground Dining room – Slab and refurbishment work on dining room ready for quotation.
- Collarenebri Lawn Cemetery – One (1) quotation received, waiting on second quote. Irrigation system to be installed by WSC staff. Hardstand for carpark to be completed when road is upgraded. Contractor and DE&TS has visited site and made preliminary arrangements for the work in the coming months.
- Walgett Netball Courts – design commenced, soil test to be carried out.
- Walgett CBD Improvements – Works to continue along the main street with the Fox Street and Wee Waa Street repairs now complete.
- Audit, Risk and Improvement Committee – In progress with FNWJO engaging Chair for all four (4) Councils.
- TV Commercial campaign has commenced across the eastern part of NSW.
- New Walgett Shire and Tourism web sites to be operational Mid February 2023.
- Flood repairs are underway on Walgett Showground buildings in readiness for the Show in May.
- Refurbishment of the Walgett Caravan Park amenities is now complete.
- New seating in place at Spider Brown Oval Lightning Ridge.
- Sculptor Carl Valerious has repaired the original man on the monument and a fibreglass mould has been taken and computerised in Melbourne. Stone for the new man is on its way from Italy. The old man will be re-located into the grounds of Memorial Park in Fox Street Walgett.
- Final works to complete the Collarenebri Jockey Club are underway and the Project Manager will inspect shortly.
- The new amenities design for the Collarenebri Showground has received the tick of approval from the Jockey Club Committee and works will commence on the footings and repairs in the coming months.
- Council has received one (1) quotation for the Carinda sportsground fence.

|                                                                                       |
|---------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only – From General Manager</b> |
|---------------------------------------------------------------------------------------|

**Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil.

## 9.1.8 MONTHLY OUTSTANDING RATES AS AT 31 DECEMEBER 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 23/11/0001

---

### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

### Current Position:

Collection of the current years levy and arrears as at 31 December 2022 is 52.99% which is 1.24% less than the previous year collection at 31 December 2021 of 54.23%. Collections have increased in the first few weeks of January 2023 with a total of 53.02% collected.

### Relevant Reference Documents/Policies:

Outstanding Rates Report.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council Community  
 Walgett Shire Ratepayers  
 Walgett Shire Council

### Financial Implications:

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| <b>Monthly Outstanding Rates Report as at 31 December 2022</b>                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The 31 December 2022 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report – Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 31 December 2022****Report on Rates and Annual Charges - 31 December 2022**

|                                                         | 12 January 2023 | 31 December 2022 | 31 December 2021 |
|---------------------------------------------------------|-----------------|------------------|------------------|
| Arrears from previous year                              | 1,571,511.85    | 1,571,511.85     | 1,178,458.83     |
| Adjustment                                              |                 |                  |                  |
| Sub Total                                               | 1,571,511.85    | 1,571,511.85     | 1,178,458.83     |
| Current Year Activity                                   |                 |                  |                  |
| Legal fees (Including write off's)                      | 500.00          | 500.00           | (10,778.00)      |
| Adjusted Levy                                           | 10,511,917.92   | 10,511,917.92    | 10,149,835.97    |
| Interest (Including write off's)                        | 50,341.07       | 50,306.07        | 38,633.30        |
| Adjustments (Including Write Off's)                     | (2,761.50)      | (2,761.50)       | (3,182.51)       |
| Sub Total                                               | 10,559,997.49   | 10,559,962.49    | 10,174,508.76    |
| Total Arrears and Adjusted Levy                         | 12,131,509.34   | 12,131,474.34    | 11,352,967.59    |
| Payments                                                | (6,241,213.82)  | (6,237,745.24)   | (5,957,000.63)   |
| Pensioner Concessions - Govt                            | (96,650.07)     | (96,650.07)      | (97,314.68)      |
| Pensioner Concessions - Council                         | (79,080.80)     | (79,080.80)      | (79,625.13)      |
| Discount                                                | 0.00            | 0.00             | 0.00             |
| Special Rebate Council                                  | (15,313.00)     | (15,313.00)      | (22,487.25)      |
| Sub Total                                               | (6,432,257.69)  | (6,428,789.11)   | (6,156,427.69)   |
| Total Remaining Levy                                    | \$5,699,251.65  | \$5,702,685.23   | \$5,196,539.90   |
| Current                                                 | 4,387,365.16    | 4,390,166.71     | 4,146,347.96     |
| Arrears                                                 | 925,825.52      | 925,947.35       | 699,008.93       |
| Interest b/f from previous years                        | 222,617.63      | 223,129.82       | 192,097.89       |
| Current year interest                                   | 42,932.34       | 42,930.35        | 34,016.11        |
| Legals                                                  | 120,511.00      | 120,511.00       | 125,069.01       |
| Total Remaining Levy                                    | \$5,699,251.65  | \$5,702,685.23   | \$5,196,539.90   |
| Variance                                                | \$0.00          | \$0.00           | -\$0.00          |
| Total YTD Collected                                     |                 |                  |                  |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 53.02%          | 52.99%           | 54.23%           |
| Collected YTD % of Levy                                 | 59.10%          | 59.07%           | 58.55%           |

### 9.1.9 MONTHLY OUTSTANDING RATES AS AT 31 JANUARY 2023

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 23/11/0021

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**Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 31 January 2023 is 53.83% which is 3.09% less than the previous year collection at 31 January 2022 of 56.92%. Collections have increased in the first few weeks of February 2023 with a total of 54.48% collected.

Council held an auction on 10<sup>th</sup> December 2022 for the Sale of Land for Unpaid Rates & Charges. The necessary credit/write-off adjustments to reduce the outstanding rates debtor balances are pending finalisation. Once completed, the credit/write-off adjustments would be reflected within a subsequent monthly outstanding rates report.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| Monthly Outstanding Rates Report as at 31 January 2023                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The 31 January 2023 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report – Outstanding Rates Report



**Monthly Report - Outstanding Rates & Annual Charges as at 31 January 2023****Report on Rates and Annual Charges - 31 January 2023**

|                                                         | 6 February 2023       | 31 January 2023       | 31 January 2022       |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,571,511.85          | 1,571,511.85          | 1,178,458.83          |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 1,571,511.85          | 1,571,511.85          | 1,178,458.83          |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | 500.00                | 500.00                | (10,778.00)           |
| Adjusted Levy                                           | 10,511,917.92         | 10,511,917.92         | 10,149,835.97         |
| Interest (Including write off's)                        | 58,117.48             | 58,064.22             | 42,867.08             |
| Adjustments (Including Write Off's)                     | (3,071.79)            | (3,071.79)            | (3,998.36)            |
| Sub Total                                               | 10,567,463.61         | 10,567,410.35         | 10,177,926.69         |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>12,138,975.46</b>  | <b>12,138,922.20</b>  | <b>11,356,385.52</b>  |
| Payments                                                | (6,421,832.90)        | (6,343,772.47)        | (6,265,332.52)        |
| Pensioner Concessions - Govt                            | (96,650.07)           | (96,650.07)           | (97,143.76)           |
| Pensioner Concessions - Council                         | (79,080.80)           | (79,080.80)           | (79,485.27)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (15,313.00)           | (15,313.00)           | (22,487.25)           |
| Sub Total                                               | (6,612,876.77)        | (6,534,816.34)        | (6,464,448.80)        |
| <b>Total Remaining Levy</b>                             | <b>\$5,526,098.69</b> | <b>\$5,604,105.86</b> | <b>\$4,891,936.72</b> |
| Current                                                 | 4,221,985.48          | 4,292,291.27          | 3,858,482.83          |
| Arrears                                                 | 916,879.67            | 922,148.12            | 678,034.49            |
| Interest b/f from previous years                        | 216,696.31            | 218,881.75            | 191,291.85            |
| Current year interest                                   | 50,043.09             | 50,273.72             | 39,058.54             |
| Legals                                                  | 120,494.14            | 120,511.00            | 125,069.01            |
| <b>Total Remaining Levy</b>                             | <b>\$5,526,098.69</b> | <b>\$5,604,105.86</b> | <b>\$4,891,936.72</b> |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>-\$0.00</b>        | <b>-\$0.00</b>        |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 54.48%                | 53.83%                | 56.92%                |
| Collected YTD % of Levy                                 | 60.77%                | 60.03%                | 61.56%                |

### 9.1.10 CASH & INVESTMENTS AS AT 31 DECEMBER 2022

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 23/11/0003

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**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> December 2022.

**Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

**Current Position:**

Council at month end held a total of \$37,120,974 in on-call bank accounts and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

The official cash rate was raised by the RBA a further 0.25% in December 2022 to 3.10%. The RBA December Board Meeting minutes sent mixed signals to the market, indicating a confidence that global growth and goods price inflation would be expected to ease. The Board also indicated that Australian wages growth had shifted to the upside, offsetting the impact of the global easing. The market is predicting and factoring in a recession in the coming years.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2021  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in August 2022)

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council

Financial Institutions

**Conclusion:**

At 31<sup>st</sup> December 2022 Walgett Shire Council's total cash and invested funds totalled \$37,120,974, increasing the portfolio by \$947,630 from the previous month.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Shirley Burraston

**Management Accountant – Acting Responsible Accounting Officer**

| Cash and Investment Report as at 31 <sup>st</sup> December 2022                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets

(Refer to attachment document)

### 9.1.11 CASH & INVESTMENTS AS AT 31 JANUARY 2023

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 23/11/0004

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**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> January 2023.

**Background:**

The investment portfolio consists of on-call bank accounts and fixed rate interest bearing term deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and Walgett Shire's results from the portfolio continue to better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

**Current Position:**

Council at month end held a total of \$36,469,323 in on-call bank accounts and interest-bearing term deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information is shown in Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

The official cash rate remained at 3.10% in January. The RBA continues to signal that it expects to increase interest rates further over the period ahead with up to 3 hikes already largely priced into the market by quarter 3 2023.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2021  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in August 2022)

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At 31<sup>st</sup> January 2023 Walgett Shire Council's total cash and invested funds totalled \$36,469,323, decreasing the portfolio by \$651,651 from the previous month.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Shirley Burraston

**Management Accountant – Acting Responsible Accounting Officer**

| Cash and Investment Report as at 31 <sup>st</sup> January 2023                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets  
(Refer to attachment document)

## **9.1.12 QUARTERLY BUDGET REVIEW STATEMENT – DECEMBER 2022**

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 23/11/0018

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### **Summary:**

The General Manager reports to Council on the status of the December 2022 Quarterly Budget Review (QBR) Statement. The report outlines the second quarter operations against the adopted 2022/2023 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### **Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### **Current Position:**

The current position is detailed in the attached Quarter 2 (period ending 31<sup>st</sup> December 2022) Quarterly Budget Review Statement report.

Generally, the majority of income and expenditure estimates for 2022/2023 are on track, however there is a large number of major variations brought to account in the attached report because of current expenditure trends, new grant projects, rollover projects from 2021/2022 or the availability of known actual figures.

The wet weather and constant flooding for the first half of 22/23 has impacted Council's ability to carry out scheduled RMCC projects across the State Highway network and therefore some budgeted income estimates are less than original estimations.

Council's General Fund operations after capital expenditure has recorded a quarterly cash surplus result of \$403,891 which decreases the forecast end of year result to a cash deficit of \$650,474. This is an improvement on the original deficit of \$672,157 which related largely to an additional expenditure associated with revenue funded road and drainage works which totalled \$530,000. Major variations for the December 2022 quarter are attached along with the budget review.

**Water Services** has recorded a number of minor variations to both recurrent and capital works votes. (See attached variation sheet). Over all the net variation for the December quarter is net movement \$19,687 from reserve funds.

**Waste Services** – The small number of variations for waste services for the December 22 quarter totalled \$33.

**Sewer Services** - The December 22 result for the consolidated sewer fund is a small deficit of \$19,351 which relates to additional cost of sewer main repairs and the purchase of land around the Walgett sewer pump station. The net transfer from reserves is \$19,351.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government (General) Regulation 2005  
Integrated Planning and Reporting Framework

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2022/2023 fiscal year as at the quarter ending 31<sup>st</sup> December 2022.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The QBRS as at 31<sup>st</sup> December 2022 provides council with information relating to the status of the budget after six (6) months of operation.

A revised deficit of \$650,474 is now projected for year end.

| Quarterly budget review statement December 2022                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> December 2022 as tabled.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

December 2022. Quarterly Budget Review Statement  
(Refer to attachment document)



## 9.2 ACTING DIRECTOR CORPORATE & COMMUNITY SERVICES

### 9.2.1 COMMUNITY DEVELOPMENT AND CAPACITY BUILDING: OCTOBER 2022 TO JANUARY 2023

|                           |                                                                              |
|---------------------------|------------------------------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>                                                             |
| <b>AUTHOR:</b>            | <b>George McCormick – Acting Director Corporate &amp; Community Services</b> |
| <b>FILE NUMBER:</b>       | <b>23/11/0007</b>                                                            |

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#### **Summary:**

During the reporting period Councils community services and development teams managed projects related and targeted to community engagement, community consultations, cultural development and recognition, group capacity building, Aboriginal affairs, Senior's events. Teams also facilitates and supported collaborative events targeting youth & early childhood initiatives.

#### **Background:**

This report summarises the community capacity building projects' progress and outcomes of our community and youth development, library and Aboriginal and Multi-Cultural Affairs teams, supported by delivery to the community during the reporting period, October 2022 - January 2023

#### **Current Position:**

During the reporting period Council's community development teams have aligned programs, initiatives and opportunities with community targeted plans and strategies which were all underpinned by Council's *Community Strategic Plan 2017-2027* in the areas of Youth Services, Library services, Aboriginal Affairs, Seniors, multi-cultural affairs, disabilities and capacity building for all residents.

The extremely high numbers of participation at Council events, programs and initiatives have again demonstrated that Walgett Shire residents and, in some cases, visitors are keen to be involved when opportunities arise across the Shire for them to engage, connect socially and enjoy options in which Council deliver.

The team continue to be focused on community engagement, awareness, community capacity building. By initiating and supporting projects and also partnering in programs, working with service providers and community members alike, as outlined below.

#### Community Engagement

Council works closely with communities across our Shire with groups, organisations, agencies and peak bodies to meet local needs, advocating, facilitating and negotiating where needed and encourage partnerships with community stakeholders to deliver tangible benefits to the community. During this reporting period our department has facilitated and supported the following:

- Community consultation, meetings and planning sessions regarding programing, event management and delivery
- Walgett and Lightning Ridge Inter-agency groups
- Consultation Plan development for DIAP and Youth Development Strategy

Council's community development team, youth and Library staff will again call community meetings in a bid to develop *working groups* around each event in each community ensuring residents have input into what takes place in their community.

### Christmas Parties 2022 and New Year Celebrations 2023

A great roll up of towns people and visitors engaged in the across communities End of Year Parties during December 2022.

Council also delivered the Thank You Events to show appreciation to the many volunteers who offered their time and commitment to helping and assisting others during the flood crisis.

Kicking the year 2023 into gear Council Community Development staff members worked across communities offering residents a free day at the local pool with food and refreshments on offer for all.

Walgett Shire Council in partnership with local organisations continue to work with community to offer programs and opportunities for social interaction and have been busy in the early part of the year planning several inclusion events and opportunities.

### Seniors Festival 2023

This year Walgett Shire Council has decided to offer programs and opportunities aligning with the NSW Seniors Festival, the southern hemisphere's largest celebration of seniors. It is an opportunity to celebrate together and provide seniors with a range of programs across the state to empower and support them in leading happy, healthy and fulfilling lives. A series of Seniors activation events were held during early February 2023 across the Shire, with activities including Storytelling, tie dying, techno tune ups and other initiatives delivered to our amazing Senior citizens.

This is an additional series of events to engage, recognize and celebrate the contribution our Seniors offer our communities for this year with Seniors Week 2023 celebrations to also be offered later on in the year.

Events were rolled out in Walgett, Collarenebri and Lightning Ridge with Councils Library and community staff delivering the Walgett/ Lightning Ridge initiatives and Janet Mason of *MasonProductions Collarenebri* facilitating the opportunities.

### Jimmy Little Memorial Music & Arts Festival 2023 – “**Rockin’ in the Ridge**”

Planning is underway following a grant received from the NSW State Government ‘Reconnecting Regional Communities Fund’ to re-engage community following the recent challenges of COVID, floods and other impacting events.

Walgett Shire Council is in early planning stages to deliver the Jimmy Little “Memorial” Music & Arts Festival 2023. The event is focused on recognising and celebrating the late Indigenous musician Jimmy Little and his legacy and contribution to this country while reconnecting community and residents throughout the Shire and Region through Music and the Arts.

The event will be staged at Lightning Ridge sports fields over the long weekend on June 10<sup>th</sup> and 11<sup>th</sup> 2023. The day time festival will be showcasing some of Australia’s most iconic artists performing some of our countries most famous tunes featuring, Kasey Chambers, James Blundell, Buzz Bidstrup (The Angels), Mark Callaghan (GANGgajang).

Other artists include Dean Ray, blues man Mr Buddy Knox Blues Band, Brendan Gallagher (Karma County) Stiff Gins, James Henry and local artists JustUs and Kelsey Barker. Council event management staff have been working alongside Jimmy's daughter, Frances, and the Jimmy Little Foundation to ensure a selection of music types will be enjoyed from blues to country and rock ... something for all the crowd and all ages.

The 2-day event will be featuring a talent quest for locals to showcase our local artists with great prizes up for grabs and the festival will also be supported by market stalls and festival attractions. This is sure to be the biggest outdoor - open air music festival in the history of Lightning Ridge and the Walgett Shire and, possibly, the whole Northwest NSW.

Full promotional and informational resources regarding artists and other entertainment will be released soon. Council wants to make special note to all that information will be updated in due course and Council will be dispersing and distributing information for potential stall holders, entertainment providers to participate in this fantastic opportunity for our region shortly.

## **YOUTH AND YOUNG PEOPLE SERVICES**

### Walgett Youth Services

Walgett Youth Centre continues operating within the PCYC building. Young people from the ages of 5 to 12 (Primary school ages) are the priority target group for our Council youth workers, with the PCYC providing activities for our older youth. Walgett Youth Development have a variety of activities within the centre as well as taking advantage to of the close vicinity of the football fields. It is imperative that Council youth staff include pool afternoons in its programs as the facilitating programs in the cool spaces is a major element of young people attending services after school. After school attendance has climbed from 15 to 30 young people attending activities on most afternoons. Holiday attendance also rose from 30 to 40 young people participating in activities.

### Lightning Ridge Youth Services

Lightning Ridge youth center is fully functional and delivering after-school and holiday programs. As we now have more space to deliver programs young people have been very vocal with their input into the programs. Some programs delivered have been science experiments, obstacle courses, arts and craft and life skills cooking programs.

A positive outcome in building "connected young people" is higher youth participation with enrolment numbers on the increase. After school programs are also seeing a significant increase with 20 to 35 young people attending and engaging in afternoon programs from 3pm to 6pm. We are also fortunate to be able to have direct access to the football oval, tennis, netball and basketball courts which creates more opportunities to conduct different activities for our young people to be engaged in. Holiday programs have also seen an increase in young people's numbers with an average of 25 to 40 young people accessing the service from 9am-2pm.

All young people are encouraged to have input in the programs that they are wanting to participate in. Youth/young people have a sense of pride when other services visit the center. Service and agency collaboration and partnerships has been key to supporting the programs and initiatives delivered to our young people.

### Collarenebri Youth Services

*Collarenebri* youth centre continues to provide engaging activities for young people from the Red Shed with thanks to Murdi Paaki for their continued support in providing the space to

facilitate programs for our young people. Many new programs have been implemented with the new Team leader on board, who has been working closely with the staff and young people to deliver programs that directly relate to the young people of Collarenebri utilising the use of all local facilities (Skate Park, football ovals) as well as partnering with other services to deliver meaningful programs. Holiday activities saw an average of 25 to 40 young people attending.

### **CELEBRATIONS & BUILDING COMMUNITY CAPACITY**

#### Beat the Heat 2023

Council and local services have again delivered an outstanding series of Beat the Heat initiatives across the Walgett LGA, with an average of 150 people attending the 5 events across the Shire throughout the month of January 2023.

The re-emergence of the Beat the Heat initiative was also delivered across communities in conjunction with the Walgett Aboriginal Medical Services partnering in events supported by other local services. Information on health and wellbeing was distributed to communities while hundreds of residents took full advantage to again cool down at the local pools across our Shire. Walgett Aboriginal Medical Services, the REDI.E team, Walgett PCYC, Mission Australia and pool managers across the Shire worked together over the recent holiday period to deliver an engaging and outstandingly attended program.

Our libraries across the Shire have also been offering young people programs and activities, along with Walgett PCYC offering older youth programs, so there has been heaps on offer for youth and young people across the Shire.

#### Wet-Set-Go Initiative

The successful youth participation grant submission through the NSW Regional Youth stream has seen the youth development teams program “*Wet-Set-Go*” delivered to three communities. The initiative enabled youth/young people that live in the communities of Lightning Ridge, Collarenebri and Walgett the opportunity to hang out socially with their peers at the local pool in their communities and enjoy the coolest places in the townships. We also managed to transport 16 young people from the Collarenebri community to the “Big Screen” in Narrabri as an element of the funded program.

A significant number of events are due to be rolled out over the next few months which include Seniors Weeks events and programs, International Women’s Day events, Meet and Greet, Harmony Day events, Vacation Care Programs in April along with National Youth Week, Volunteers Week and National Sorry Day throughout the Shire.

#### International Women’s Day 2023

Several service provider meetings have been undertaken in Lightning Ridge, Walgett and Collarenebri. The service providers include WAMS, Mission Australia, Wellways Incorporated, RFDS, Walgett Hospital, Thiyama-li, Healthy Community Initiative, Local Land Councils and others who have also expressed an interest to play a supporting role. This is a positive reflection of “collaborative” service delivery.

#### Youth Week 2023

This year’s Youth Week theme is: **Connect-Participate-Celebrate**. Community / Youth staff have already begun discussions and correspondence with support services in ensuring the team can work towards regaining some of the State level Youth Week accolades they were awarded for 16 successive years. Although finalist in 2022 the team were unfortunate to not take out the prestigious Youth Week LG awards. Partnerships with the Korean Youth Team

form Sydney (JITA Youth Team) and one of our first external supporters back in 2007, Musicians Making a Difference (MMAD), have been confirmed for 2023. The Youth development team are confident that working with the Youth Council and supporting services our Shire can get back on the winners board in 2023.

### Harmony Day 2023

Meetings have taken place with services and providers to ensure Council offers a time for the Harmony Day celebrations to take place across communities. More information will be forthcoming.

### 2023 Goanna Academy Program

Walgett Shire Council has partnered with Bourke Shire Council in compiling a joint-funding submission for the Goanna Academy to engage the youth and broader community. The program will see the team from Goanna Academy and former NRL star Greg Inglis working with Walgett PCYC to facilitate and deliver over 60 hours of the Goanna Academy Mental Health Awareness Program to the Walgett community.

It is considered that transport options for other communities may be available so young people from other towns can also be involved. Implementation costs include: Goanna Academy staff to make 3 face to face visits to the Walgett community, deliver 3 Modules of the Goanna Academy Mindfulness Mental Health Program and engage with over 150 contacts to discuss mental health issues, mental health services and access (with these discussions will be targeted towards local Aboriginal Elders and youth), 1 x football clinic targeted at under 25 year olds (target for 100 attendees), 1 x community BBQ and market stalls from service providers and supply approximately 150 take home information packs on mental health awareness, tips and advice for participants.

## **LIBRARIES – SERVICES, CONNECTION & PROMOTION**

The Shire Libraries in both Lightning Ridge and Walgett along with deposit stations in Burren Junction and Collarenebri have had a significant increase in memberships and are important central hubs for people in the local community to get together and interact. (current members 1260).

Our Libraries continue to provide the space and support of the library staff for community programs, workshops, exhibitions and meetings reflecting and responding to the locals needs. Our libraries offer a range of materials that you can access free of charge including books, newspapers and magazines, DVD's, audio books and eBooks. We also offer free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for all ages. Community members use our computers to access the internet and Microsoft Office, plus printing and scanning facilities. Free Wi-Fi remains is available at both of our branches. We provide free 24/7 access to our eResources including eBooks, eMagazines via an internet connection.

### **Walgett:**

#### Patrons and usage

New members for the reporting period totalled (24) boosted by (24) members re-registering giving a total of 679 current members. During this three-month reporting period 1291 items were borrowed from the library and 90 computer bookings were placed.

### Preschool literacy

Bulk borrowing to all preschools takes place each term as this helps build children's early literacy skills that help them go on to read successfully later in childhood. Every term, picture books are delivered to the three preschools in Walgett that are relevant to their current learning topics.

### Dolly Patrons Imagination Library

United Way Australia is a non-profit organisation and licence holder of Dolly Parton's Imagination Library, working to ensure every Australian child has access to books in their homes and the chance to reach their full potential. Each month a new book is posted to the child free of charge until the child starts school. To be eligible the child must have been born after 1 January 2022. To date Walgett Shire Council, working with Early Childhood health services, have 71 babies enrolled in this program across the shire.

### Library programs:

Tuesday mornings Council host the knitting/coffee club, with 10 members engaged in the program. Currently the group are busy hand knitting warm blankets and beanies for the homeless for the coming winter. They are also busy creating items for our upcoming local show.

The local painting group use the Library on Thursdays with painting and art activities. They recently had a Retrospective Exhibition in memory of an art group member, Deb Murray. Fund raising \$1780 from a raffle that was donated to the Dubbo Macquarie Home Stay. Currently they have an exhibition in the library "Abundance" which celebrates the way the landscape has burst with new growth, and life during the recent rainfall.

Fridays we host a babies and toddlers rhyme time playgroup. Which has been very popular with the Mums and bubs enjoying books, music and craft with a cuppa.

Technology awareness continues being promoted through our e-platforms to Library members helping them download eBooks, eMovies, eMagazines and eAudio on their own devices.

### Deposit stations

Both deposit stations at Mason's Collarenebri and The Post Office Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVD's that are renewed every eight weeks. We have continued weeding books from the library and delivering them to Burren Junction Bore Baths and our libraries as free books and swapping stations for locals and visiting tourists.

### Book Club

Book club members continue to grow with 15 members that meet every second Wednesday of the month to discuss the book of the month and enjoy morning tea. Book clubs are a great way to establish a sense of community with other readers. You can make new friends and feel involved within the community.

### Homebound

The library provides a free book on wheels delivery service to housebound members of the local community who are physically unable to visit the library.

### **Lightning Ridge:**

#### **Patrons and usage**

New members for the reporting period totalled (19) plus (23) members re-registering giving a total of 581 members. During this reporting period 1500 items were borrowed from the library and 120 computer bookings were placed.

Continuous liaison with the NSW State Library with (ILL) Inter Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

#### **Preschool literacy**

Books and Babies is an ongoing program targeting ages 0 – 5 years, held Tuesday mornings from 10am – 11am. Using stories, songs, rhymes, dancing and music which provide young children with the tools and resources to nurture a child's love of reading.

#### **School Holiday & After School Programs**

Youth, 10 years and over, are encouraged to participate in afternoon programs in the library to enhance their literacy skills and awareness of facilities offered at the library including board games, craft activities and computer workshops. This program is offered Wednesday and Thursday afternoons and continues to be popular during this quarter, with had over 150 youth and young people attending this program.

#### **Book Club**

Book Club is still very popular with the community. Book clubs are great social forums and provide many opportunities to meet new people as well as providing an enjoyable and meaningful addition to your social calendar. We currently have 12 members involved in the Book club who meet every Friday from 10am – 12pm discussing various books and subjects and enjoying morning tea together.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993

Local Government Regulation 2021

Walgett Shire Council Community Strategic Plan 2017 – 2027,

Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2020-2025,

Walgett Shire Council Disability and Inclusion Plan 2017-2021,

Walgett Shire Community Safety & Crime Prevention Plan 2016-2020,

Walgett Shire Youth Development Youth Strategy 2009 – 2014.

### **Stakeholders:**

Walgett Shire Council

Walgett Shire Community

Walgett Shire Service Organisations and Agencies

Walgett Shire Visitors

### **Governance issues:**

The development of programs and activities are conducted with a whole of Shire focus to enhance access and equity for Shire residents. Larger scale programs and initiatives are developed to target all larger communities with a focus on inclusivity for all residents.



**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Financial Implications:**

Activities conducted within applicable budgets.

**Alternative solutions:**

Not applicable.

**Conclusion:**

The Community Development team have progressed projects and programs this period in accordance with The Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2020 – 2025, Walgett Shire Council Disability and Inclusion Plan 2017-2021, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Youth Development Youth Strategy 2009 – 2014.

| <b>Community Development and Capacity Building – October 2022 to January 2023</b>                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the report for Community Development and Capacity Building - October 2022 to January 2023.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil.

## 9.3 DIRECTOR ENGINEERING / TECHNICAL SERVICES

### 9.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31 JANUARY 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Director Engineering / Technical Services  
**FILE NUMBER:** 23/11/0008

---

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> January 2023.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road Best Practice Manual.

Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2022/2023 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> January 2023, a total of \$288,195.29 has been spent on grading works. Of the total funds spent, \$115,672.14 has been journalled to the September/November 2022 flood claim as it had been incorrectly coded to revenue work.

Actual spend for maintenance grading as at 31<sup>st</sup> January 2023 is **\$172,523.15**.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report – January 2023                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for January 2023.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

Attachments:

Monthly maintenance grading works.

WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Total Cost to Date  |
|------------------------------|----------------------|---------------------------------|---------------|-------------------|-----------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------|
| <b>Zone 1</b>                |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                           |                           |                     |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                   |                 |                           |                             | \$ 635.37                  |                           |                           | \$ 33.01                  |                           | \$ 668.38           |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           | \$7,765.00                |                           | -\$ 7,765.00              | \$ -                |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                   |                 |                           |                             |                            |                           | \$15,380.00               |                           | -\$ 15,380.00             | \$ -                |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                   |                 |                           |                             | \$ 1,730.56                |                           |                           |                           |                           | \$ 1,730.56         |
| Gilwamy Road SR32            | 7.9                  | \$ 4,898.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 1,190.00               | \$ 1,190.00         |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                   |                 | \$ 5,753.50               | \$ 646.16                   | \$ 81.09                   |                           |                           | \$ 139.41                 | -\$ 6,620.16              | \$ -                |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                   |                 |                           | \$ 1,620.00                 |                            |                           |                           |                           |                           | \$ 1,620.00         |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 1,700.00               | \$ 1,700.00         |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               |                   |                 | <b>\$ 5,753.50</b>        | <b>\$ 2,266.16</b>          | <b>\$ 2,447.02</b>         | <b>\$ -</b>               | <b>\$ 23,145.00</b>       | <b>\$ 172.42</b>          | <b>\$ (26,875.16)</b>     | <b>\$ 6,908.94</b>  |
|                              |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                           |                           |                     |
| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Total Cost to Date  |
| <b>Zone 2</b>                |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                           |                           |                     |
| Boorooma Creek Road SR48     | 19.1                 | \$ 11,842.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Wimbledon Road SR64          | 3.4                  | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           | \$ 9,538.33               | -\$ 9,538.33              | \$ -                |
| Tungra Road SR85             | 12.7                 | \$ 7,874.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Strathmore Road SR92         | 16.42                | \$ 11,904.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Narran Lake Road SR111       | 61                   | \$ 37,820.00                    | D             |                   |                 | \$ 4,673.24               | \$ 11,897.35                | \$ 2,203.81                |                           |                           |                           | -\$ 15,623.55             | \$ 3,150.85         |
| Lone Pine Road SR70          | 9.6                  | \$ 5,952.00                     | D             |                   |                 | \$ 7,879.25               | \$ 5,079.42                 | \$ 130.38                  |                           |                           |                           |                           | \$ 13,089.05        |
| Kurrajong Road SR110         | 27.8                 | \$ 17,236.00                    | D             |                   |                 | \$ 5,995.72               |                             |                            |                           |                           |                           |                           | \$ 5,995.72         |
| Wilby Wilby Road SR101       | 28.7                 | \$ 17,794.00                    | D             |                   |                 |                           |                             | \$ 17,841.20               |                           | \$391.70                  |                           | -\$ 32,659.71             | \$ (14,426.81)      |
| Grawin Opal Fields Road      | 0.9                  | \$ 557.00                       | C             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| Woodlands Road SR 130        | 2.33                 | \$ 1,445.00                     | D             |                   |                 |                           | \$ 3,678.56                 |                            |                           |                           | \$ 513.59                 |                           | \$ 4,192.15         |
| Cumborah Town Roads          |                      |                                 | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                |
| <b>Sub total Zone 2</b>      | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               |                   |                 | <b>\$ 18,548.21</b>       | <b>\$ 20,655.33</b>         | <b>\$ 20,175.39</b>        | <b>\$ -</b>               | <b>\$ 391.70</b>          | <b>\$ 10,051.92</b>       | <b>\$ (57,821.59)</b>     | <b>\$ 12,000.96</b> |

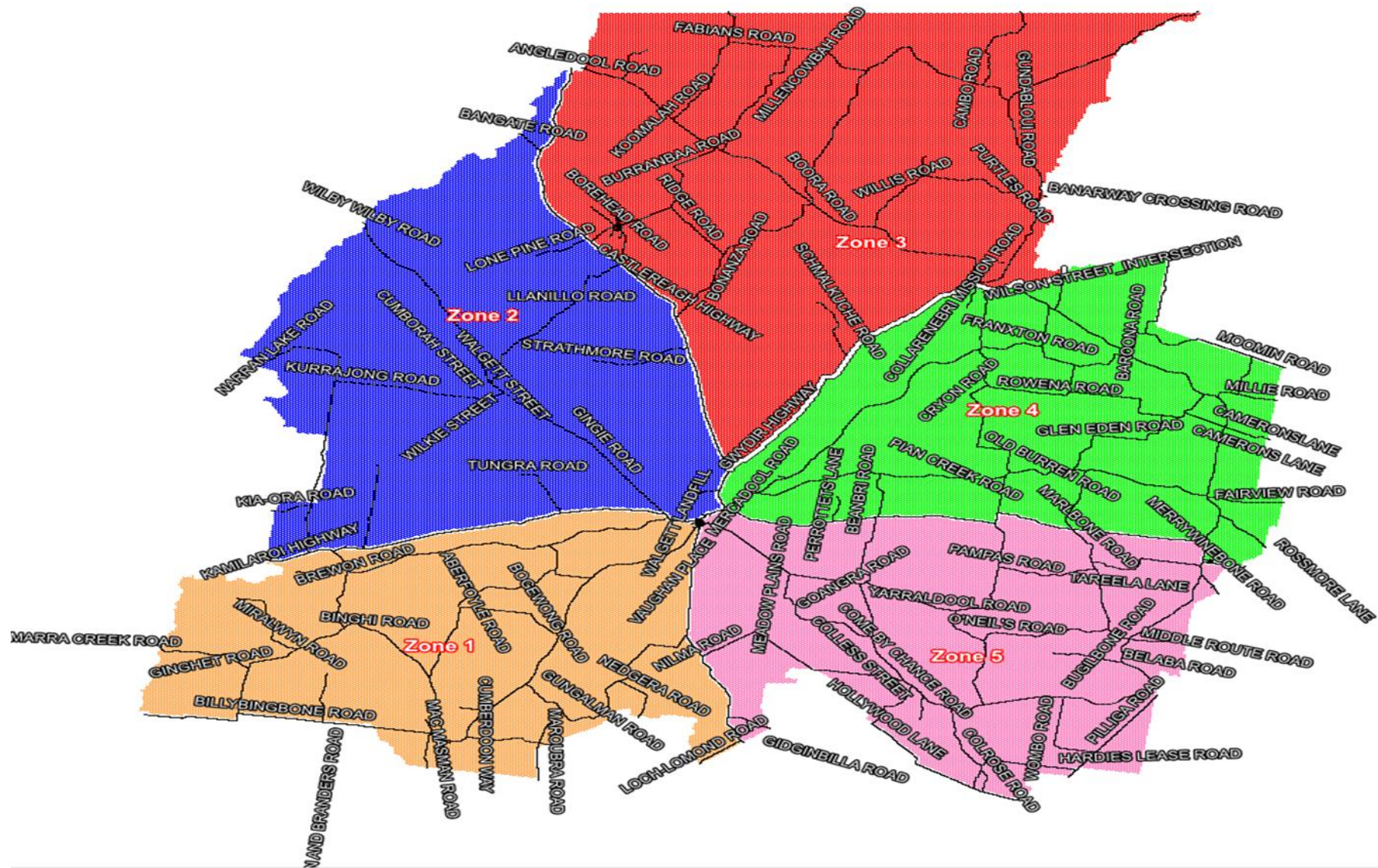
## WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Total Cost to Date   |
|--------------------------------|----------------------|---------------------------------|---------------|-------------------|-----------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------|
| <b>Zone 3</b>                  |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                           |                           |                      |
| Springs Road SR19              | 2.7                  | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Bonanza Road SR46              | 16.9                 | \$ 10,478.00                    | E             |                   |                 | \$ 8,730.00               |                             |                            |                           |                           | \$ 1,870.00               |                           | \$ 10,600.00         |
| Schmalkuche Road SR47          | 14.4                 | \$ 8,928.00                     | E             |                   |                 |                           |                             |                            |                           | \$2,004.75                |                           |                           | \$ 2,004.75          |
| Millencowbah Road SR51         | 27.7                 | \$ 17,174.00                    | E             |                   |                 |                           |                             |                            |                           | \$11,900.00               |                           |                           | \$ 11,900.00         |
| Willis Road SR52               | 14.5                 | \$ 8,990.00                     | F             |                   |                 |                           | \$ 816.75                   | \$ 3,489.75                |                           |                           |                           |                           | \$ 4,306.50          |
| Koomalah Road SR53             | 28.4                 | \$ 17,608.00                    | E             |                   |                 |                           |                             |                            | \$ 4,250.00               | \$3,400.00                |                           |                           | \$ 7,650.00          |
| Burranbaa Road SR55            | 18.1                 | \$ 11,222.00                    | E             |                   |                 |                           |                             |                            | \$ 14,034.02              |                           |                           |                           | \$ 14,034.02         |
| Cambo Road SR61                | 21.1                 | \$ 13,082.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Woolaroo Road SR69             | 1                    | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Kia-Ora Road SR86              | 6.8                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Fabians Road SR88              | 24.8                 | \$ 15,376.00                    | E             |                   |                 |                           |                             |                            |                           | \$14,450.00               |                           |                           | \$ 14,450.00         |
| Banarway Road SR95             | 1.2                  | \$ 4,278.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Purtle Road SR126              | 26.8                 | \$ 16,616.00                    | E             |                   |                 |                           | \$ 3,192.75                 | \$ 2,524.50                | \$ 1,039.50               |                           |                           |                           | \$ 6,756.75          |
| Boora Road SR127               | 63.8                 | \$ 39,556.00                    | D             |                   |                 |                           |                             |                            |                           | \$12,333.75               |                           | -\$ 12,333.75             | \$ -                 |
| Bore Head Road SR45            | 5.1                  | \$ 4,278.00                     | D             |                   |                 | \$ 3,242.78               |                             | \$ 49.32                   |                           |                           |                           |                           | \$ 3,292.10          |
| Lorne Road SR98                | 6.9                  | \$ 4,278.00                     | D             |                   |                 |                           |                             |                            |                           | \$2,047.71                |                           |                           | \$ 2,047.71          |
| Angledool Road SR102           | 49.3                 | \$ 30,566.00                    | C             |                   |                 |                           | \$ 4,009.50                 |                            | \$ 11,565.46              |                           |                           | -\$ 15,574.96             | \$ -                 |
| Ridge/Sherman Way RR426        | 70.1                 | \$ 68,275.00                    | C             |                   |                 | \$ 11,250.00              | \$ 12,325.50                |                            | \$ 4,752.00               |                           | \$ 409.53                 | \$ 190.63                 | \$ 28,927.66         |
| Gundabloui Road RR457          | 40.9                 | \$ 32,798.00                    | C             |                   |                 |                           |                             | \$ 4,900.50                |                           |                           |                           |                           | \$ 4,900.50          |
| <b>Sub total Zone 3</b>        | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               |                   |                 | <b>\$ 23,222.78</b>       | <b>\$ 20,344.50</b>         | <b>\$ 10,964.07</b>        | <b>\$ 35,640.98</b>       | <b>\$ 46,136.21</b>       | <b>\$ 2,279.53</b>        | <b>\$ (27,718.08)</b>     | <b>\$ 110,869.99</b> |
|                                |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                           |                           |                      |
| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Total Cost to Date   |
| <b>Zone 4</b>                  |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                           |                           |                      |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                   |                 |                           |                             |                            | \$ 1,336.50               |                           |                           | \$ 4,380.75               | \$ 5,717.25          |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 3,570.00               | \$ 3,570.00          |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 4,080.00               | \$ 4,080.00          |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 4,760.00               | \$ 4,760.00          |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 2,759.29               | \$ 2,759.29          |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                   |                 |                           |                             |                            | \$ 1,633.50               |                           |                           |                           | \$ 1,633.50          |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                           | -\$ 176.68                | \$ (176.68)          |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -                 |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               |                   |                 | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>                | <b>\$ 2,970.00</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ 19,373.36</b>       | <b>\$ 22,343.36</b>  |

WALGETT SHIRE COUNCIL AGENDA – 28 FEBRUARY 2023 – ORDINARY COUNCIL MEETING

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Actual Start Date | Actual End date | Expenditure For July 2022 | Expenditure For August 2022 | Expenditure For Sept. 2022 | Expenditure For Oct. 2022 | Expenditure For Nov. 2022 | Expenditure For Dec. 2022 | Expenditure For Jan. 2023 | Total Cost to Date |
|----------------------------|----------------------|---------------------------------|---------------|-------------------|-----------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|--------------------|
| <b>Zone 5</b>              |                      |                                 |               |                   |                 |                           |                             |                            |                           |                           |                           |                           |                    |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                   |                 |                           |                             | \$ 3,570.00                |                           |                           |                           |                           | \$ 3,570.00        |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                   |                 |                           |                             | \$ 2,040.00                |                           |                           |                           |                           | \$ 2,040.00        |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 2,125.00               | \$ 2,125.00        |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                   |                 |                           |                             | \$ 2,465.00                |                           |                           |                           |                           | \$ 2,465.00        |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                   |                 |                           |                             | \$ 3,230.00                |                           |                           |                           |                           | \$ 3,230.00        |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           | \$ 2,525.88               | \$ 2,525.88        |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                   |                 |                           |                             | \$ 4,444.02                |                           |                           |                           |                           | \$ 4,444.02        |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                   |                 |                           |                             |                            |                           |                           |                           |                           | \$ -               |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               |                   |                 |                           | \$ -                        | \$ 15,749.02               | \$ -                      | \$ -                      | \$ -                      | \$ 4,650.88               | \$ 20,399.90       |
| <b>Total</b>               | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               |                   |                 | \$ 47,524.49              | \$ 43,265.99                | \$ 49,335.50               | \$ 38,610.98              | \$ 69,672.91              | \$ 12,503.87              | \$ (88,390.59)            | \$ 172,523.15      |





### 9.3.2 SERVICE PROGRESS REPORT AS AT 31 JANUARY 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 23/11/0010

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> January 2023.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2022/2023 is \$52,882,114.

The breakdown of the budget is as follows:

**Breakdown of budgets:**

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> November 2022 | (%)       |
|-------------------------------------|---------------------|--------------------------------------------------|-----------|
| Transportation including RMCC works | \$44,148,870        | \$11,036,515                                     | 25        |
| Water works ( maintenance)          | \$3,587,890         | \$942,410                                        | 26        |
| Water works ( Capital)              | \$2,441,960         | \$191,191                                        | 8         |
| Sewer works ( Maintenance works)    | \$1,078,578         | \$309,061                                        | 26        |
| Sewer works (Capital works)         | \$524,816           | \$204,441                                        | 39        |
| <b>TOTAL</b>                        | <b>\$51,882,114</b> | <b>\$12,683,618</b>                              | <b>24</b> |

**Current Position:**

The status of work is in progress.

**Relevant Reference Documents/Policies:**

2022/23 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project-by-project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
 Walgett Shire Residents and Rate Payers  
 Contractors

**Financial Implications:**

As of 31<sup>st</sup> January 2023, \$12,683,618 expended.

**Alternative Solutions/Options:**

Nil



**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

|                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Service Progress Report – As at 31 January 2023</b>                                                                                                                                   |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for January 2023.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Nil

### 9.3.3 MONTHLY MAJOR PROJECTS REPORT AS AT 31 JANUARY 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Tim McLoughlin – Project Manager/Technical Services  
**FILE NUMBER:** 23/11/0011

#### Summary:

The purpose of this report is to update Council about the Major Projects programme in the Shire for the period ending 31<sup>st</sup> January 2023.

#### Background:

The shire currently has several major projects in progress being:

- Goangra Bridge – Progressing well with decking to be formed and placed by the middle of March 2023.
- Come by Chance Road reconstruction and seal – Borrow pit developed. Batterline will move to site after completing Burranbaa Road.
- Burranbaa Road reconstruction and reseal – approx. 90% of bulk earthworks are done. Wet conditions stopped works before Christmas 2022 but are now progressing well.
- Lorne Road reconstruction and reseal – works have commenced.

#### Stakeholders:

Walgett Shire Council  
 Walgett Residents  
 Funding Bodies

#### Alternative Solutions/Options:

Nil

#### Conclusion:

Council has established a system to monitor progress continually to keep within the approved budget.

#### Monthly Major Project Progress Report – January 2023

#### Recommendation:

That Council receive and note the Monthly Major Projects Report for January 2023.

#### Moved:

#### Seconded:

#### Attachments:

Nil

[illegible]

| % of Project | Task                                                    | Units | Contract Quantity | % Complete | Quantity Complete | Off site activit | 0 | CH 2000 | CH 4000 | CH 6000 | CH 8000 | CH 10000 | CH 12000 | CH 14000 | CH 16000 | CH 18000 | CH 20000 | CH 22000 | CH 24000 | CH 26000 | CH 28000 | CH 30000 | CH 32000 | CH 34000 | CH 36000 | CH 38000 | CH 40000 | CH 42000 | CH 44000 | CH 46000 | CH 48000 | CH 50000 | CH 52000 | CH 54000 | CH 56000 | CH 58000 | CH 60000 | CH 62000 |  |  |
|--------------|---------------------------------------------------------|-------|-------------------|------------|-------------------|------------------|---|---------|---------|---------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|--|--|
| 2.5%         | Road Furniture - Sign Posts                             | item  | 10,000            | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 2.5%         | Road Furniture - Guide Posts                            | item  | 408               | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 20.0%        | Sealing                                                 | M²    | 10,000            | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 20.0%        | Placement of Gravel                                     | tonne | 220,000           | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 20.0%        | Stabilisation                                           | M²    | 10,000            | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 10.0%        | Placement of Bulk fill Cut                              | M³    | 27,847            | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 10.0%        | Placement of Bulk fill Fill                             | M³    | 33,662            | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 5.0%         | Proof roll and removal of Unsuitable                    | M²    | 787,500           | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 4.0%         | Installation of Culverts and pipes                      | EA    | 35                | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 4.0%         | Clearing of Vegetation                                  | M²    | 1,089,820         | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 1.0%         | Transport Gravel to Stockpiles                          | tonne | 10,000            | 0.0%       | 0                 |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 1.0%         | Winning of Gravel                                       | tonne | 220,000           | 18.2%      | 40000             | 40000            |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
| 100.0%       |                                                         |       |                   |            |                   |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
|              | Project status                                          | 0.18% |                   |            |                   |                  |   |         |         |         |         |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |  |  |
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### 9.3.4 FLOOD RESTORATION WORKS UPDATE AS AT 31 JANUARY 2023

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 23/11/0013

---

**Summary:**

The purpose of this report is to inform Council of progress relating to the November 2022 flood restoration works as of 31<sup>st</sup> January 2023

**Background:**

In June 2022 ,(1025) and October 2022 (1035)Walgett Shire suffered major flood disasters and significantly affected Shire Roads and Regional roads. The people of the Walgett Shire were particularly affected and the Shire's infrastructure sustained severe damage. Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

All the flood restoration works in 1025 emergency works completed (31<sup>st</sup> January 2023) and 1034 ongoing up to 30<sup>th</sup> June 2023.

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
 Walgett Residents/Tourists

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

As of 31<sup>st</sup> January 2023,  
 \$1,291,778 has been spent (1025), and \$719,616 has been spent.

**Conclusion:**

The 1025 disaster fund emergency works is now closed, and 1034 will continue until 30<sup>th</sup> June 2023.

| Flood Restoration Works Update as at 31 <sup>st</sup> January 2023                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolution:</b></p> <p>That Council receive and not the Flood Restoration Works Update report as at 31 January 2023</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil.



### **9.3.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Director Engineering/Technical Services  
**FILE NUMBER:** 23/11/0014

---

**Summary:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Engineering/Technical Services division.

**Background:**

For Councillor information purposes, the following is advised:

**1. Walgett**

- **Splash Park at Walgett Memorial Swimming Pool**
  - Contract was awarded and works will commence within 4 weeks.
  - New tanks being installed at swimming pool to comply with EPA licence.
- **Levee Pump Stations**
  - Two new pumps have been purchased and will be installed in the coming weeks.

**2. Rowena**

- **Water Tower**
  - Installation of new overhead tank
  - UV disinfection unit to be installed
- Community consultation to be carried out regarding flood protection work.

**3. Collarenebri**

- Planning started for upgrade at primitive campground
- Planning for footpath between primitive campground and town

**4. Lightning Ridge**

- Scope of works being prepared to replace part of bore line.
- Cooling tower and chlorination plant still in planning.

**5. Grawin**

- Investigations continuing for new water pipeline.
- Work continuing to get more of the Miners Road gazetted.

**6. RMCC**

- Emergency flood repairs are ongoing with 2 crews currently assigned.
- Project works will commence on the Kamilaroi Highway in March 2023.

|                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally For Brief Mention or Information from the Director Engineering/<br/>Technical Services</b> |
|-----------------------------------------------------------------------------------------------------------------|

**Recommendation:**

That the matters generally for brief mention or information from the Director Engineering/  
Technical Services, be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 9.4 DIRECTOR ENVIRONMENTAL SERVICES

### 9.4.1 DEVELOPMENT APPROVALS DECEMBER 2022 AND JANUARY 2023

**REPORTING SECTION:** Planning  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 23/11/0006

---

#### Summary:

This report is to advise the December 2022 and January 2023 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

#### Background:

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

#### Current Position:

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 February 2023:**

#### Development Applications

| Appl. No  | Address                         | Title                       | Development                                  | Status                          |
|-----------|---------------------------------|-----------------------------|----------------------------------------------|---------------------------------|
| DA2021/46 | 110 George Sands Way, WALGETT.  | Lot 43<br>DP 752271         | Torrens title subdivision at Namoi Reserve.  | Application taken to be REFUSED |
| DA2021/54 | Kamilaroi Highway, WALGETT.     | Lot 2 & lot 34<br>DP 752697 | Torrens title subdivision at Gingie Reserve. | Application taken to be REFUSED |
| DA2022/69 | 344 Brewon Street WALGETT       | Lot 2 DP 754259             | Dwelling Addition                            | Application under assessment    |
| DA2022/70 | 5 Silica Street LIGHTNING RIDGE | Lot 5 section 19 DP 758612  | Reinstate Workshop                           | Approved                        |

|                                |                                             |                                   |                                                                                                                                             |                                                                                               |
|--------------------------------|---------------------------------------------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| DA2022/71                      | 9906 Castlereagh Highway<br>WALGETT         | Lot 29 DP<br>777972               | Rural workers dwelling                                                                                                                      | Approved                                                                                      |
| DA2023/1                       | Unit 3 26 Morilla street<br>LIGHTNING RIDGE |                                   | Sop Renovation Health, Hair & Beautician                                                                                                    | Assessment                                                                                    |
| DA2023/2                       | 1260 Millencowbah Road<br>LIGHTNING RIDGE   | Lot 3598 DP<br>756950 WLL<br>6514 | Machinery Shed                                                                                                                              | Approved                                                                                      |
| DA2023/3                       | 438 Miralwyn Road<br>CARINDA                | Lots 6 & 10 DP<br>751574          | Water channel and pipeline                                                                                                                  | Assessment requested additional information                                                   |
| DA2022/67                      | 28 Wareena Street<br>Walgett                | Lot A DP<br>392928                | New six single bedroom cabins (manufactured buildings), bed & breakfast accommodation site, amenities, awning & tucker truck mobile kitchen | Neighbour Notification<br><br>Objection received requiring further information to be supplied |
| DA2020/8.3 Modification        | 110 Fox Street<br>WALGETT                   | Lot 2 DP<br>511835                | Altered aboveground fuel tank                                                                                                               | Assessment                                                                                    |
| CC2023/1                       | 23 Crystal Street<br>LIGHTNING RIDGE        | Lot 74 DP<br>725380 WLL<br>14008  | Re-roofed storm damaged Golf Club                                                                                                           | Approved                                                                                      |
| CC2023/2                       | 1358 Wilby Wilby Road<br>CUMBORAH           | Lot 6247<br>DP769103              | New Dwelling                                                                                                                                | Assessment requested additional information                                                   |
| CC2023/3                       | 1358 Wilby Wilby Road<br>CUMBORAH           | Lot 6247 DP<br>769103             | New Garages                                                                                                                                 | Assessment awaiting additional information                                                    |
| CDC2023/1<br>Private Certifier | 32677 Kamilaroi Highway<br>Cryon            | Lot 35 DP<br>752264               | New Telecommunication facility 50m high tower                                                                                               | Approved                                                                                      |

|            |                                   |                                                    |                                      |                                                |
|------------|-----------------------------------|----------------------------------------------------|--------------------------------------|------------------------------------------------|
| S68/2023/1 | 2889 Merrywinebone Road ROWENA    | Lot 13 DP 750467                                   | New Manufactured Home                | Approved                                       |
| S68/2023/2 | 5 Morilla Street LIGHTNING RIDGE  | Lots 1 section 9, lot 1 DP 623130 & Lot 2 DP 40628 | Caravan Park License                 | Assessment awaiting for additional information |
| S68/2023/3 | 23 Crystal Street Lightning Ridge | Lot 74 DP 725380 WLL 14008                         | Paintball Event on Golf Club grounds | Assessment                                     |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

- Walgett Shire Council
- Developer/s
- Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Development Approvals December 2022 and January 2023****Recommendation:**

That Council receive and note the Development Approvals Report for December 2022 and January 2023.

**Moved:****Seconded:****Attachments:**

Nil

## 9.4.2 DRAFT COMMUNITY PARTICIPATION PLAN 2023

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris – Assistant Director Environmental Services  
**FILE NUMBER:** 22/11/1005

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### Summary

Council is required to undertake regular reviews of the Walgett Shire Community Participation Plan to ensure the requirements of the plan reflect the aims of the current Council. The original Community Participation Plan was adopted in 2020, copy attached.

A preliminary review of the policy has been completed and no substantive changes are proposed to the current policy.

### Background

The Walgett Shire Community Participation Plan sets out how and when Council will engage with the community when undertaking its town planning functions under the *Environmental Planning and Assessment Act 1979*. The legislation sets parameters for public participation across all NSW. However, the local Council must then adopt a policy which then applies to the particular Council area.

It appears that the current plan adopted in 2020 has worked well in practice and only minor formatting changes and improvements have been recommended. The proposed changes are included in the Draft - Walgett Shire Community Participation Plan 2023 which is attached for consideration of Council.

### Relevant Reference Documents

Walgett Development Control Plan 2016

### Governance Issues

Environmental Planning & Assessment Act 1979  
Walgett Community Strategic Plan 2017-2027

### Stakeholders

Walgett Shire Council  
Walgett Shire Community Members  
Developers

### Financial Implications

This will require resourcing, by the use of staff and the cost of the media advertising as part of the public exhibition.

### Conclusion

In accordance with the Environmental Planning & Assessment Act 1979, it is recommended that Council advertise the Draft Community Participation Plan 2023, for a period of 28 days, and submissions may be made during this time.

|                                                |
|------------------------------------------------|
| <b>Draft Community Participation Plan 2023</b> |
|------------------------------------------------|

**Recommendation:**

That the Walgett Shire Draft Community Participation Plan 2023 be placed on public exhibition for a period of 28 days from the 1<sup>st</sup> March 2023 until 4:30pm on the 28<sup>th</sup> March 2023, inviting submissions from the public during this time.

**Moved:**

**Seconded:**

**Attachments:**

Draft Walgett Shire Community Participation Plan 2023.

Walgett Shire Community Participation Plan 2020.

*(Refer to attachment document)*

### **9.4.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Kimley Talbert - Director Environmental Services  
**FILE NUMBER:** 23/11/0016

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

For Councillor Information purposes, the following applications were received during December 2022 and January 2023.

#### **Outstanding Notice Certificate**

3

#### **Construction Certificate**

1 approved

#### **Food Shop Inspections**

- Supermarket
- Home Business – low risk food

#### **Swimming Pool Compliance Certificates**

2

#### **Activity Approvals**

Five Activity Approval applications received for various new projects.

#### **Final Occupation Certificate**

5

#### **Current Building Project Under Construction**

- Shop/Office and five cabins at 20 Morilla Street Lightning Ridge
- Private garage @ 38 Warrena Street Walgett
- Storage Units @ 40 Nobby Road Lightning Ridge
- 99 Wee Waa Street Walgett Multi Unit housing project
- 88 Pandora Street, Lightning Ridge – Dual Occupancy (manufactured home)
- 2441 Pian Creek Road Walgett – Rural workers dwelling (manufactured home)
- 6560 Castlereagh Highway Walgett – Large rural metal shed

#### **Other Activity**

- Enquiry concerning a concept application covering a Modular Dome Home system located within the opal mining fields.



- EPA License issue concerning contaminated concrete, response was received and a further submission has been dispatched, now awaiting the response.
- Roads To Home had requested permission to carry road and associated drainage works at Namoi and Gingie Villages, this was agreed to being strictly subject under the villages lots.
- Roads To Home have stated that they are cleaning-up non-friable asbestos waste at Namoi and Gingie Villages, to the extent of approximately 13,000 cubic metres of material, this is meant to happen during the month of March 2023, to be disposed of at Walgett Waste Depot.
- Two house fires have occurred with aboriginal housing, one at Walgett and the other occurring at Collarenebri.
- A number of Waste depot fires occurred at Collarenebri and Burren Junction over the last two months along with dumping of asbestos wastes at Burren Junction tip.
- Waste clean-ups and expansion of waste cells occurred at Rowena, Collarenebri and Carinda and Sheepyard waste depots.

#### **Planning Certificates:**

December 2022 & January 2023 - Fourteen (14) 10.7 Planning Certificates has been issued.

#### **OTHER ENVIRONMENTAL SERVICES ACTIVITIES**

##### NSW HEALTH – Mosquito Monitoring - Progress

Mosquito traps now will be installed at Apex Park and Alex Trevallion Park Walgett, where weekly captured mosquito's, will be dispatched to Medical Entomology Unit at Westmead Hospital. Due to the flooded conditions surrounding Walgett no transportation available, mosquito trapping now has been progressed, the first week was in the red zone (Very High) and following that week all other readings have been in the (Low) reading with negative viral test results. Also, Council was successful in receiving a NSW Western Health grant, in the sum of \$35,000, for works covering mosquito control, advertising along with offering mosquito prevention products to local communities.

##### Walgett Animal Pound Replacement

Council Has applied to NSW Government Disaster Infrastructure Betterment in NSW to replace the Walgett Pound Facility.

##### December 2022 and January 2023 Animal Impounding Records

Months of December 2022 and January 2023 - 50 dogs including pups, all dogs rehomed. Feral Cats numbering 57 were apprehended during the 2 months, and all cats were euthanised.

The number of cat complaints has been increasing at Lightning Ridge, the residents are not taking advantage of the FREE de-sexing we offer through our Keep Cats Safe at Home (KSAH) program. Walgett on the other hand has taken advantage of this service with very

few complaints. Lightning Ridge misses out on the NSW sponsored free-de-sexing conducted by the RSPCA, the result of this is Lightning ridge now has the majority of animals going through council's services.

Grawin Waste Depot

Currently awaiting for the Crown License to be issued covering the two waste cells and bin banks. Once the license has been granted, then we can organise the new wheelie bins waste collection point and installation.

New Employees

John Henny- Landfill Attendant

Dasuni Hewa Algiriyage – Environmental Regulatory Compliance Officer

|                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information from Director Environmental Services</b>                                                                                                                 |
| <p><b>Recommendation:</b></p> <p>That the matters generally for brief mention or information from the Director Environmental Services, be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

NSW Arbovirus Surveillance & Mosquito Monitoring 2022-2023 – Weekly Update: Week ending 18 February 2023 (Report Number 18)

*(Refer to attachment document)*

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

## **11. QUESTIONS WITH NOTICE**



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 28<sup>th</sup> February 2023**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **28<sup>th</sup> February 2023** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## **AGENDA**

### **12. MOVE INTO CLOSED SESSION**

#### **MOVE INTO CLOSED SESSION**

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### **13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING**

#### **13.1 Director of Engineering and Technical Services**

##### **13.1.1 Burranbaa and Lorne Road Project Update as at 31<sup>st</sup> January 2023**

## 14. RETURN TO OPEN SESSION

| Return to open session                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 15. ADOPTION OF CLOSED SESSION REPORTS

| Adoption of closed session reports                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **16. CLOSE OF MEETING**

**Time: .....**