



MINUTES FOR THE ORDINARY COUNCIL MEETING

Tuesday 20th December 2022

Michael Urquhart
GENERAL MANAGER

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE
WALGETT SHIRE CHAMBERS ON TUESDAY 20TH DECEMBER 2022 AT 11:00AM**

OPEN FORUM**Public Presentations:***Nil**The Mayor declared the meeting open at 11:30AM***PRESENT**

Mayor Jane Keir
 Deputy Mayor Greg Rummery
 Cllr Alf Seaton
 Cllr Colin Hundy
 Cllr Ian Woodcock
 Cllr Jasen Ramien
 Cllr Daniel Walford
 Cllr Michael Cooke
 Michael Urquhart (General Manager)
 Kimley Talbert (Director Environmental Services)
 Belinda Petersons (Minute Secretary)

ABSENT

Cllr Sue Currey

Declaration of Pecuniary/Non-Pecuniary Interests

Councillor	Item No.	Report title/ Subject matter	Pecuniary/Non-Pecuniary	Reason
Mayor Jane Keir	9.2.1	Monthly Maintenance Grading Report – as at 30 November 2022	Pecuniary	Family Business interest
Cllr Jasen Ramien	9.2.1	Monthly Maintenance Grading Report – as at 30 November 2022	Pecuniary	Family Business interest

14/2022/1 Leave of Absence**Resolved:**

That the leave of absence received from Councillor Sue Currey is accepted and leave of absence granted.

Moved: Cllr Cooke
Seconded: Cllr Walford
CARRIED

14/2022/2 Minutes of Ordinary Council Meeting – 22 November 2022**Resolved:**

That the minutes of the Ordinary Council meeting held 22 November 2022, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

Moved: Clr Woodcock

Seconded: Clr Ramien

CARRIED

14/2022/3 Monthly Mayoral Report**Resolved:**

That the Mayoral report for December 2022 be received and noted.

Moved: Clr Cooke

Seconded: Clr Rummery

CARRIED

Note the following amendments were made to the report:

a) Councillor Col Hundy removed as a person who attended the meeting on 12.12.2022

b) The amount of funding for the eradication of the Hudson Pear in Walgett Shire was corrected to \$2.6 million

14/2022/4 Council's Decision Action Report – November 2022**Resolved:**

That the Resolution Register for November 2022 be received and noted.

Moved: Clr Rummery

Seconded: Clr Hundy

CARRIED

14/2022/5 Circulars Received From the NSW Office of Local Government**Resolved:**

That the information contained in the following Department circulars 22-36 through to 22-38, from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Seaton

Seconded: Clr Hundy

CARRIED

14/2022/6 Important Dates for Councillors – Upcoming Meetings & Events**Resolved:**

That Council receive and note the list of upcoming meetings and events.

Moved: Clr Rummery

Seconded: Clr Woodcock

CARRIED

14/2022/7 Council Policy and Procedure Review**Resolved:**

That:

1. The General Managers report be received;
2. Council adopts the revised policies and procedures as presented:
 1. Water Supply and Metering
 2. Cemeteries
 3. Opal Mining
 4. Water Save
 5. Conditions of Employment
 6. Flexible Work Practices
 7. Higher Duties
 8. Nine Day Fortnight (RDO)
 9. Leave
 10. Staff Uniform
 11. Planning and Building Applications and Local Approvals
 12. Staff Training
 13. Payment for Additional Duties
 14. Payroll Information – Commencement of Employment
 15. Staff Recruitment and Selection
 16. Apprenticeships and Traineeships
 17. Staff Induction Manual
 18. Authorisation to Operate Construction Plant / Vehicles / Equipment
 19. Building Near Council Water, Sewerage or Stormwater Systems
 20. Conditions for Hire of Council Plant and Vehicles Without Operators
 21. Cost Margins and Overheads on Council Works and Services
 22. Discharge of Liquid Trade Waste
 23. Gates and Grids on Public Roads
 24. Geological Resource Exploration on Council Land
 25. Local Preference Purchasing
 26. Potable Water Testing
 27. Quoting Contract Civil Works and Services
 28. Requests for Quotations
 29. Council Housing
 30. Drug and Alcohol
 31. Payment of Expenses and Provision of Facilities for Councillors
 32. Motor Vehicle Use
 33. Animals and Regulatory Matters
 34. Local Orders for the Keeping of Animals

Moved: Cllr Woodcock**Seconded: Cllr Ramien****CARRIED**

14/2022/8 Code of Meeting Practice – Policy Review**Resolved:**

That Council receives and adopts the revised Model Code of Meeting Practice for Local Council in NSW.

Moved: Clr Ramien

Seconded: Clr Hundy

CARRIED

14/2022/9 Model Code of Conduct for Local Councils in NSW and Procedures (2020)**Resolved:**

That Council receives and adopts the Model Code of Conduct for Local Councils in NSW and Procedures.

Moved: Clr Seaton

Seconded: Clr Hundy

CARRIED

14/2022/10 Annual Report 2021/2022**Resolved:**

That Council formally adopts its Annual Report for 2021/2022.

Moved: Clr Woodcock

Seconded: Clr Rummery

CARRIED

14/2022/11 Adoption of Organisation Structure**Resolved:**

That Council receives and adopts the Organisation Structure as presented.

Moved: Clr Cooke

Seconded: Clr Rummery

CARRIED

14/2022/12 Council Purchase of 43 Duff Street, Walgett**Resolved:**

That:

1. The General Manager's report be received;
2. Council approves the purchase of 43 Duff Street, Walgett, described as Lot 26 DP264538, for a purchase price of \$6,000 (including GST);
3. The General Manager be authorised to execute the necessary documents to finalise the purchase; and
4. The property be classified as operational.

Moved: Clr Ramien**Seconded: Clr Seaton****CARRIED****14/2022/13 Matters Generally For Brief Mention or Information from the General Manager****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the General Manager be received and noted.

Moved: Clr Rummery**Seconded: Clr Ramien****CARRIED****14/2022/14 Monthly Outstanding Rates Report as at 30 November 2022****Resolved:**

That the 30 November 2022 outstanding rates report be received and noted.

Moved: Clr Ramien**Seconded: Clr Seaton****CARRIED****14/2022/15 Cash and Investment Report as at 30 November 2022****Resolved:**

That the Investment report be received and noted.

Moved: Clr Rummery**Seconded: Clr Ramien****CARRIED**

14/2022/16 Quarterly Budget Review Statement – September 2022**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30th September 2022 as tabled.

Moved: Cllr Woodcock
Seconded: Cllr Rummery
CARRIED

At 12:22pm Mayor Keir and Cllr Jasen Ramien declared a pecuniary interest and exited the Chamber.

Deputy Mayor Greg Rummery took the Chair.

14/2022/17 Monthly Maintenance Grading Report – November 2022**Resolved:**

That Council receive and note the monthly maintenance grading works report for November 2022.

Moved: Cllr Woodcock
Seconded: Cllr Cooke
CARRIED

At 12:27pm Mayor Keir and Cllr Jasen Ramien returned to the Chamber.

Mayor Keir resumed the Chair.

14/2022/18 Service Progress Report as at 30 November 2022**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for November 2022.

Moved: Cllr Seaton
Seconded: Cllr Rummery
CARRIED

14/2022/19 Monthly Major Project Report – November 2022**Resolved:**

That Council receive and note the Monthly Major Projects Report for November 2022.

Moved: Cllr Cooke
Seconded: Cllr Hundy
CARRIED

14/2022/20 Walgett Proposed 40KPH CBD Speed Zone**Resolved:**

That Council approve the Walgett CBD 40KPH Zone as per the proposed area sketches contained in the report tabled (Item 9.2.4)

Moved: Clr Seaton
Seconded: Clr Rummery
CARRIED

14/2022/21 Matters Generally For Brief Mention or Information from the Director Engineering/Technical Services**Resolved:**

That the matters generally for brief mention or information only from the Director Engineering/ Technical Services be received and noted.

Moved: Clr Ramien
Seconded: Clr Rummery
CARRIED

14/2022/22 Development Approvals November 2022**Resolved:**

That Council receive and note the Development Approvals Report for November 2022.

Moved: Clr Seaton
Seconded: Clr Woodcock
CARRIED

14/2022/23 Walgett Shire Local Heritage Fund Grants 2022/2023**Resolved:**

That Walgett Shire Council resolve to disperse a grant of \$3,905.00 from the Walgett Shire Council Local Heritage Fund 2022-023, in accordance with the recommendations of the Council's Heritage Advisor.

Moved: Clr Cooke
Seconded: Clr Ramien
CARRIED

14/2022/24 Matters Generally For Brief Mention or Information from the Director Environmental Services**Resolved:**

That the matters generally for brief mention or information only from the Director Environmental Services be received and noted.

Moved: Clr Cooke
Seconded: Clr Ramien
CARRIED

14/2022/25 Move into Closed Session**Time: 12:50pm**

That the public be excluded from the meeting pursuant to Sections 10A 92) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(a) Personnel matters concerning particular individuals (other than Councillors);

(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business); and

(d) That the matter and information is commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Moved: Clr Woodcock**Seconded: Clr Cooke****CARRIED****14/2022/26 CONFIDENTIAL – Lease to Service NSW – Walgett Services Agency (Motor Registry)****Resolved:**

That Council:

1. Receive the General Manager's report;
2. Renew the lease of the Walgett Motor Registry with Service NSW for a further three (3) years with a commencing rental of \$35,778.28 (exclusive of GST) per annum, with an option for a further three (3) years with a fixed 3% increase on the option in 2026; and
3. The Council Seal be affixed to the Lease Agreement and the Mayor and General Manager be authorised to execute the Lease Agreement.

Moved: Clr Cooke**Seconded: Clr Rummery****CARRIED****14/2022/27 CONFIDENTIAL – Sale of Land for Unpaid Rates****Resolved:**

That Council resolves that should a notice to vacate prove unsuccessful, the Council seek a Court Order to evict the current residents of 15 Cedar Street, Walgett.

Moved: Clr Seaton**Seconded: Clr Woodcock****CARRIED**

14/2022/28 Return to open session

Time: 12:53pm

Resolved:

That Council return to open session.

Moved: Cllr Ramien
Seconded: Cllr Rummery
CARRIED

13/2022/25 Adoption of closed session reports

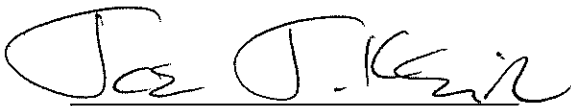
Resolved:

That Council adopt the recommendations of the Closed Committee Reports

Moved: Cllr Cooke
Seconded: Cllr Hundy
CARRIED

Close of Meeting - The meeting closed at 12:55pm

To be confirmed at the next meeting of Council.



Mayor



General Manager