



**MINUTES FOR
ORDINARY COUNCIL MEETING**

25th November, 2014

ADOPTED:

Don Ramsland
GENERAL MANAGER

MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE BURREN JUNCTION RSL CLUB ON TUESDAY 25 NOVEMBER, 2014 AT 10:03 AM

PRESENT

Clr D Lane (Mayor)
Clr J Keir
Clr G Murray
Clr R Greenaway
Clr D Cooper
Clr I Woodcock
Clr M Martinez
Clr L Walford
Clr M Taylor
Don Ramsland (General Manager)
Stephen Holland (Director Corporate Services)
Matthew Goodwin (Director Planning & Regulatory Services)
Raju Ranjit (Director Engineering Services)
Dilip Tiwari (Project Officer – Urban Infrastructure Services)
Victoria Renshaw (Minute Secretary)

Apologies - Nil

Public Forum Presentations - Nil

Declaration of Pecuniary Interests - Nil

Confirmation of Minutes

15/2014/1 Minutes of Ordinary Council meeting –28 October 2014

Resolved:

That the minutes of the Ordinary Council meeting held 28 October 2014, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Keir
Seconded: Clr Cooper

CARRIED

15/2014/2 Minutes of Extra-Ordinary Council meeting –12 November 2014

Resolved:

That the minutes of the Extra-Ordinary Council meeting held 12 November 2014, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Woodcock
Seconded: Clr Taylor

CARRIED

Mayoral Minutes

15/2014/3 Matters Generally for Brief Mention or Information only from Mayor

Resolved:

That the matters listed by the Mayor for brief mention or information only be received and noted.

Moved: Clr Lane
Seconded: Clr Woodcock

CARRIED

Reports of Committees/Delegates -

15/2014/4 Minutes of Workplace Health & Safety Committee meeting – 6 November 2014

Resolved:

That the minutes of the Workplace Health and Safety Committee meeting held 6 November 2014, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Greenaway
Seconded: Clr Keir

CARRIED

Reports from Officers

15/2014/5 Council's Decision Action Report – November 2014

Resolved:

That the Resolution Register for November 2014 be received and noted.

Moved: Clr Greenaway
Seconded: Clr Cooper

CARRIED

15/2014/6 Circulars Received from the Local Government NSW

Resolved:

That the information contained in the weekly circulars numbers 41 – 43 from the Local Government NSW be received and noted.

Moved: Clr Greenaway
Seconded: Clr Murray

CARRIED

15/2014/7 Circulars Received from the NSW Office of Local Government – November 2014

Resolved:

That the information contained in the following Departmental circulars 14-28 to 14-30 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Cooper
Seconded: Clr Murray

CARRIED

15/2014/8 Monthly Calendar – November 2014 to January 2015

Resolved:

That Council receive and note the regular monthly calendar for the period November 2014 to January 2015.

Moved: Clr Taylor
Seconded: Clr Murray

CARRIED

15/2014/9 National Stronger Regions Fund – Expression of Interest – Main Street Makeovers

Resolved:

That the action being taken by the General Manager in preparing and submitting an application for National Stronger Regions Fund – “*Main Street Makeovers*” be endorsed.

Moved: Clr Murray
Seconded: Clr Cooper

CARRIED

15/2014/10 Matters Generally for Brief Mention or Information Only General Manager

Resolved:

1. That the matters listed for brief mention or information are received, noted and endorsed, and further that the General Manager investigate the position with regards to the use of the Lightning Ridge Arts and Crafts Centre buildings for their intended purpose

Moved: Clr Keir
Seconded: Clr Taylor

CARRIED

15/2014/11 Grant Funding and Possible Utilisation of Specialist Grants Officer

Resolved:

1. For Council's information.

Moved: Clr Keir
Seconded: Clr Taylor

CARRIED

15/2014/12 Cash on Hand and Investment Report as at 31 October 2014

Resolved:

1. That the cash on hand and investment report as at 31 October 2014 be received.

Moved: Clr Greenaway
Seconded: Clr Woodcock

CARRIED

15/2014/13 Quarterly Outstanding Rates Report – September 2014

Resolved:

That Council note the improved outstanding rates percentage and ongoing commitment to improve this key performance indicator.

Moved: Clr Woodcock
Seconded: Clr Cooper

CARRIED

15/2014/14 Walgett Shire Community Sharps Initiative

Resolved:

That Council receive and note the Community Sharps Initiative Report.

Moved: Clr Taylor
Seconded: Clr Walford

CARRIED

15/2014/15 Policy – Procurement and Tendering

Resolved:

1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.
2. That the Procurement and Tendering Policy and Policy Procedure be adopted.

Moved: Clr Martinez

Seconded: Clr Murray

CARRIED

Donation Request – Rotary Club of West Tamworth

This item was withdrawn.

15/2014/16 Matters for Brief Mention or Information Only – Director Corporate Services

Resolved:

1. That the information in respect of;
 - 2014 NSW Local Government/Department of Sport and Recreation Forum
 - Burren Junction HallBe received and noted.

Moved: Clr Greenaway

Seconded: Clr Keir

CARRIED

September 2014 Quarterly Budget Review

This item was deferred until the December 2014 Meeting.

15/2014/17 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services – October 2014

Resolved:

That Council receive and note the Engineering Services monthly work progress report for October 2014.

Moved: Clr Woodcock

Seconded: Clr Taylor

CARRIED

**15/2014/18 Monthly RMCC works Report from Director Engineering Services –
October 2014**

Resolved:

That Council receive and note the monthly RMCC works report for October 2014.

Moved: Clr Walford
Seconded: Clr Greenaway

CARRIED

15/2014/19 RMS Regional Roads Repair Program – Applications for 2015/2016

Resolved:

That Council note the applications for funding of the projects :

1. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on the Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$910,000.
2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on the Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$340,000.
3. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Come By Chance Road (RR7716) near the Pilliga end. The estimated total cost is \$ 924,000
4. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on the Ridge Road (RR426) near the Collarenebri end . The estimated total cost is \$924,000
5. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Shermans Way (RR426) at Lightning Ridge end. The estimated total cost is \$924,000.

Moved: Clr Keir
Seconded: Clr Martinez

CARRIED

**15/2014/20 Tenders for Provision of Hired Plant and Minor Works on a Casual Basis –
Nov 2014**

Resolved:

That Council note and approve tendering from other interested parties for the provision of Casual Plant Hire and Minor Works for the period January 2015 to June 2015.

Moved: Clr Martinez
Seconded: Clr Woodcock

CARRIED

15/2014/21 Improvement of Intersection of Opal and Pandora Street – Black Spot Programme – November 2014 from Director Engineering Services

Resolved:

1. That Council accept and recommend the project to RMS.
2. That Council reviews the road train route through Lightning Ridge.
3. That appropriate community consultation sessions be held in Lightning Ridge to ensure local residents are afforded the opportunity to be adequately informed of the project.

Moved: Clr Martinez

Seconded: Clr Taylor

CARRIED

15/2014/22 Spider Brown Oval Status Report

Resolved:

That Council receive and note the report detailing the works carried out and progress being made with regards to renovation of the oval surface.

Moved: Clr Keir

Seconded: Clr Walford

CARRIED

The meeting adjourned at 1:00pm for lunch.

The meeting resumed at 1:31pm with all those previously present again present.

Questions for the Next Meeting

Clr Woodcock

Question 1

What is the progress of the drainage matter at the property located behind Woodhams in Walgett?

Response

The General Manager advised that following the area being filled and levelled, the owners have been advised of appropriate drainage options.

Clr Greenaway

Question 1

Has the automatic telementary system at Rowena been fixed?

Response

The Projects Officer advised that the Acting Director Urban Infrastructure Services is working with the system provider to resolve the issue.

Question 2

What is the progress of the Collarenebri Bank House?

Response

The General Manager advised that the carpenter Council was hoping to engage to undertake the work was previously working out of the Shire; however he is now back and may potentially become available in the near future to undertake the work.

Question 3

Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?

Response

The Director Engineering Services to investigate.

Clr Martinez**Question 1**

What is the progress of the Grawin Bore project?

Response

The General Manager advised that a community consultation session is to be held at Grawin in the near future. Residents are to be advised that they will need to contribute towards the cost of the bore.

Clr Keir**Question 1**

The 2015 ANZAC Day celebrations will be held in Gray Park, Walgett. Will the Walgett ANZAC Committee have to cover the cost of temporary toilet facilities for the day?

Response

The Director Corporate Services to investigate.

Question 2

Will part of Fox Street, Walgett be closed for the Street Party to be held on 11 December 2014?

Response

The General Manager advised that Council will be seeking approval from the Local Area Traffic Committee Meeting for the area between the roundabout and BP to be closed for the event.

Question 3

Did Council staff install "Fire Hydrant" signs on top of the existing signs at St Joseph's School Walgett?

Response

The General Manager to investigate.

Clr Murray**Question 1**

Can garbage bins be installed along the footpath outside of the Walgett IGA?

Response

The Acting Director Urban Infrastructure Services to investigate.

Question 2

In the lead up to the upcoming Christmas period, can Council implement a “shop locally” campaign?

Response

The General Manager advised that this will occur as part of the upcoming Walgett Street Party and late night shopping events.

Question 3

Is recycling available at the Walgett tip?

Response

The General Manager to investigate.

Question 4

Can Council write to Kevin Humphries MP requesting that mental health services within the Shire are better coordinated and have a more regular presence?

Response

The General Manager to investigate.

Clr Cooper**Question 1**

Who is organising the upcoming Walgett Christmas Street Party?

Response

The General Manager advised that the Street Party is being organised by a group of Walgett Business Owners, including Keith Whiteman. Council's Economic Development Officer is also assisting with the event.

Question 2

With regards to the Walgett IGA parking spaces, can actions be taken to reallocate parking spaces if required?

Response

The General Manager to investigate

Question 3

What is the progress of the Lightning Ridge Council staffing issues?

Response

The General Manager advised that two positions are currently being advertised, with interviews to occur shortly.

Clr Taylor**Question 1**

Walgett fishermen have noted that they have recently not been able to access the Weir. Why are they not able to access the weir now?

Response

The General Manager to investigate

Question 2

Can Council install water meters to properties outside of Lightning Ridge near the tip?

Response

The Director Planning and Regulatory Services advised that Council cannot install water meters outside of the town area. He further advised that a report on illegal use of the town water supply was brought to Council recently and he is waiting on further legal advice to provide to Council.

Question 3

What is the progress of the Lightning Ridge Post Office issue?

Response

The Mayor advised that he has been informed by Mr Mark Coulton MP that Australia Post are planning to take over the Post Office from the current Post Master.

Question 4

People who leave their car windows open to cool their car down while they are parked in Lightning Ridge during hot weather are receiving \$104.00 fines from the Highway Patrol Officer. Can Council discuss this issue with the Police?

Response

The General Manager advised that the Highway Patrol does not operate as part of the Castlereagh Local Area Command. The General Manager further advised that he will be attending an REMC meeting next week and he will raise the issue with the Assistant Police Commissioner who will be in attendance as well.

Clr Walford**Question 1**

Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?

Response

The General Manager to investigate.

15/2014/23 Move into Closed Session at 2:17pm**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Clr Walford

Seconded: Clr Greenaway

CARRIED

15/2014/24 Section 713 Sale of Land for Unpaid Rates

Resolved:

1. That Council resolve to sell the properties as listed in appendix 1 of this report in accordance by public auction in accordance with the Sec 713 of the Local Government Act 1993.
2. That the only payment arrangement acceptable to the Council be payment in full.
3. That Council resolve that Saturday 28th March 2015 at 10:30am be the date and time of the auction for sale of land for unpaid rates.

Moved: Clr Cooper
Seconded: Clr Greenaway

CARRIED

15/2014/25 Quarterly Report on Concrete Crew for November 2014 Meeting

Resolved:

For Council's information

Moved: Clr Woodcock
Seconded: Clr Walford

CARRIED

15/2014/26 RFQ 14/037 Investigate, design, tender documentation and commission of HVAC Walgett: Tender Recommendation

Resolved:

1. That Council rejects tender submitted for RFQ 14/037 for design and tender documentation of air-conditioning system of administrative building of Walgett Shire Council.
2. That Council reevaluate previous tenders for supply and install complete package.

Moved: Clr Keir
Seconded: Clr Cooper

CARRIED

15/2014/27 Walgett Levee Refurbishment and Rehabilitation

Resolved:

(i) That the Council accept NSW Public Works recommendation to accept and approve the variation cost from Central West Civil Pty Ltd in the sum of \$173,090 (inc GST) for the additional 440 metres of work on the Walgett Levee.

(ii) That the Council approve the recommendation (i) as a variation to the current contract for Walgett Levee Refurbishment stage 4.

Moved: Clr Greenaway

Seconded: Clr Taylor

CARRIED

15/2014/28 Return to Open Session at 2:37pm

Resolved:

1. That Council return to open session.

Moved: Clr Greenaway

Seconded: Clr Woodcock

CARRIED

15/2014/29 Adoption of Closed Session Reports

Resolved:

That Council adopt the following recommendation of the Closed Committee:

- 1) Section 713 Sale of Land for Unpaid Rates
- 2) Quarterly Report on Concrete Crew for November 2014
- 3) Walgett Levee Refurbishment and Rehabilitation

Moved: Clr Greenaway

Seconded: Clr Woodcock

CARRIED

Close of Meeting

The meeting closed at 2:28pm.

To be confirmed at the meeting of Council to be held on 16 December 2014 at Walgett.

Mayor

General Manager